Regular Governing Board Meeting

CABRILLO UNIFIED SCHOOL DISTRICT

Published on Friday, May 8, 2026

Date and Time
Thursday, May 14, 2026, at 6:00 PM

Location
Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019

Broadcast Live on PacificCoast.TV

Recordings will be made accessible to the public on the days following the meeting on YouTube at: https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr.

Spanish Translation https://drive.google.com/file/d/16g2q17GgpJ6ERFjkHY5dhl4ovLyVytLw/view

ACCESSIBILITY
In compliance with the Americans with Disabilities Act, individuals requiring special accommodations, such as accessible seating or documentation in an accessible format, should contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us or (650) 240-3146. Please notify the District at least 48 hours before the meeting to arrange reasonable accommodations, auxiliary aids, or services.

The District provides Spanish interpretation upon request. To request this service, please contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us or (650) 240-3146.

PUBLIC ACCESS TO DOCUMENTS
Documents provided to a majority of the Governing Board regarding any open session item on the agenda will be available for public inspection at the District Office, located at 498 Kelly Avenue, Half Moon Bay, California, during regular business hours. These documents are also accessible on the District's website at cabrillo.k12.ca.us.

PUBLIC COMMENTS GUIDELINES
Members of the public are encouraged to participate in Board meetings and share their views on agenda items or matters within the Board's jurisdiction. Public comments can be provided in two ways:

Submission of Written Comments in Advance: Written comments can be submitted using the Google Public Comments form at cusd.info/comments. Comments are accepted from the posting of the agenda until **12:00 p.m. on the day of the meeting**. Comments should not exceed 300 words. While longer comments may not be shared publicly during the meeting, all comments received by the deadline will be made available to Board members and included in the meeting minutes.

Provision of In-Person Comments During the Meeting: To address the Board during the meeting, members of the public must submit a “Request to Address the Board” slip to the Administrative Assistant to the Superintendent **before the agenda item is introduced**. Slips are available on the handout table. When recognized by the Board President, speakers should proceed to the podium and keep their comments brief.

The Board limits total public input to **20 minutes per item**. The Board President may adjust time limits as necessary to accommodate diverse viewpoints. In exceptional cases requiring extended public input, the Board President, with Board consent, may adjust the time allotted per speaker or for overall public input. Members of the public with similar viewpoints may be asked to designate representatives to speak on their behalf. The Administrative Assistant will monitor time and notify speakers when 30 seconds remain and when time is up.

PUBLIC COMMENT OPPORTUNITIES

Members of the public may address the Governing Board at the following times during the meeting:

- **Agenda Items**
  Comments may be made after the staff presentation for each agenda item.
- **Non-Agenda Items**
  Comments on matters not listed on the agenda may be made during "Public Comments on Non-Agenda or Consent Items" under the Communications section.
- **Closed Session Items**
  Comments may be made during Public Comments on Closed Session Topics.

Pursuant to Education Code 49061 and 49073.2, students and parents/guardians have the option to request that directory information or personal information of the student or parent/guardian be excluded from the minutes. Such requests must be made in writing to the secretary or clerk of the Board.

IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS

The CUSD Governing Board does not act upon nonagendized matters except under limited circumstances as permitted by law. Matters raised during public comments will be referred to staff for further examination and action where appropriate.

Page

1. OPENING ITEMS

a. Call Public Session to Order

b. Roll Call / Quorum

c. Pledge of Allegiance

d. Approval of the Agenda

2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

1. **El Granada Elementary School**
    a. Recognition of El Granada Junior Leaders **Dylan Beaman, Clay Decker, Miliany Ramirez, Dallas Ivy, Namera Lafontaine, Scarlett Robertson, Bella Cummins. Reese Alderman, Pedro Robles, Alexia Martinez, Sky Okita,** and **Celeste Castro** for their leadership and service to the school community.
    b. Recognition of staff advisors **Leslye Valencia** and **Julie Flores** for their vision, dedication, and ongoing support of the Junior Leaders program.
2. **Community Engagement**
    a. Recognition of the El Granada PTO Executive Board and Outstanding Volunteers **Molly Stone, Joanna Narayanan, Frances Cooke, Nicole Lopes, Melissa Majewski, Sabine Cummins, Lauren Wilson, Breanna Lafontaine, Olena Kravchenko, Kara Damer,** and **Doug Machado** for their dedication and service to the El Granada school community.

b. El Granada Elementary Board Presentation (Presentation) 7

Supporting Documents/Attachments:

1. El Granada Elementary Board Presentation 2026.pdf

c. Student Board Members Report

1. Half Moon Bay High School Student Board Member
2. Pilarcitos High School Student Board Member

3. GENERAL BUSINESS

a. District-Wide Bond Facilities Project Update Presentation (Presentation) 24

Supporting Documents/Attachments:

1. District-Wide Bond Facilities Project Update Presentation

b. Approval of Bid Award to IT Management Corporation for E-Rate Services for the 2026–27 School Year (Action) 41

Supporting Documents/Attachments:

1. IT Management Corporation E-Rate Proposal

c. Approval of Architectural Design Services for Temporary Housing at Half Moon Bay 46

High School (Action)

Supporting Documents/Attachments:

1. Proposal P26.005 (Revision 1) for Architectural & Engineering Design Services for Temp.Housing at HMBHS

d. Authorization to Enter into Lease Agreement for Temporary Modular Classrooms at Half Moon Bay High School (Project No. P26.005) (Action) 55

Supporting Documents/Attachments:

1. Global Modular Quote

e. Approval of Delegated Authority to Award Construction Contract for Farallone View Elementary Play Structure Project (Action) 66

Supporting Documents/Attachments:

1. Agenda Item Delegation of Authority Farallone View Play Structure

4. COMMUNICATIONS

a. Public Comments on Nonagenda or Consent Items

b. Employee Organizations Report
   1. Cabrillo Unified Teachers Association (CUTA) Representatives
   2. California School Employee Association (CSEA) Representatives

5. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

a. Approval of Youth Cinema Project Students to Participate in the Film Festival in Los Angeles, California, May 28-30, 2026 69

b. TK - 5 grade Social Studies Curriculum Adoption - Studies Weekly 70

Supporting Documents/Attachments:

1. Studies Weekly_1 Year Subscription Quote
2. Studies Weekly_PD Quote

c. Approval of HMBHS Text Adoption for World Language AP classes 74

Supporting Documents/Attachments:

1. VHS_Temas_Themes_Quote-w-taxes

d. Approval of Certificated Personnel Report 79

e. Approval of Classified Personnel Report 80

f. CUSD Enrollment Report (Consent/Action) 81

Supporting Documents/Attachments:

1. CUSD Enrollment Report 2025-26 Period 8
2. CUSD Enrollment Report 2025-26 Period 9

g. Approval of Donations to Cabrillo Unified School District (Consent/Action) 84

Supporting Documents/Attachments:

1. Summary Site Donations 5.14.2026

h. Information on Warrant Register Report Processed (Consent/Information) 86

Supporting Documents/Attachments:

1. April 2026 Warrant Register Redacted

i. Approval of Governing Board Meeting Minutes (Consent/Action) 99

Supporting Documents/Attachments:

1. Regular Meeting - Mar 12 2026 - Minutes - Html
2. Special Meeting - Mar 28 2026 - Minutes - Html

6. GOVERNING BOARD REPORTS

a. Board Members

b. Superintendent Report

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Items

c. Adjourn to Closed Session

d. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code §54956.9(d)(1))
Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations.

This item might include confidential attachments, provided exclusively to Board members for Closed Session review.

e. PUBLIC EMPLOYMENT (Government Code §54957)
Title: Superintendent

f. CONFERENCE WITH LABOR NEGOTIATORS (Government Code §54957.6)
District-Designated Representatives: Jennifer Marsh, Chief Business Officer
Unrepresented Employee: Superintendent

g. Adjournment of Closed Session and Reconvening to Open Session

h. Report Action Taken in Closed Session

8. CLOSING ITEMS

a. Adjournment of the Meeting

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026.
TO: Members of the Governing Board
FROM: Israel Castillo, Ed. M., Academic Chief Officer
Erin O'Connor Brown, Principal, El Granada Elementary
CATEGORY: Presentation
ITEM TITLE: El Granada Elementary Board Presentation

BACKGROUND INFORMATION

El Granada Elementary School principal, Erin O'Connor-Brown, will provide an overview of the school's unique site-based programs and academic progress.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

This item is presented for information only.

Prepared by: *Josefina Infanzon*

CUSD

Cabrillo Unified School District

2025-26 El Granada Elementary School

Erin O'Connor-Brown, Principal
Governing Board Meeting
May 14, 2026

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AGENDA

1. School Overview
2. Demographic Overview
3. Data Overview
   a. Student Enrollment
   b. Standardized Assessments
   c. CA Dashboard
4. A Glimpse of EGE
5. Campus Modernization

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El Granada Elementary School

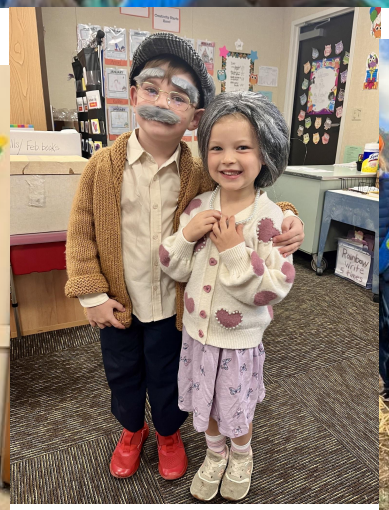
We are a diverse school community that fosters the academic and social development of each student.















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EL GRANADA STAFF

ADMINISTRATOR	1
CERTIFIED STAFF	22
CLASSIFIED STAFF	28
DISTRICT SERVICE PROVIDERS AND SHARED STAFF	8
TOTAL:	59









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Student Enrollment Data

Enrollment

School Demographics on Census Day

Student Group	Total	Percentage
English Learners	59	18.2%
Socioeconomically Disadvantaged	93	28.7%
Students with Disabilities	56	17.3%

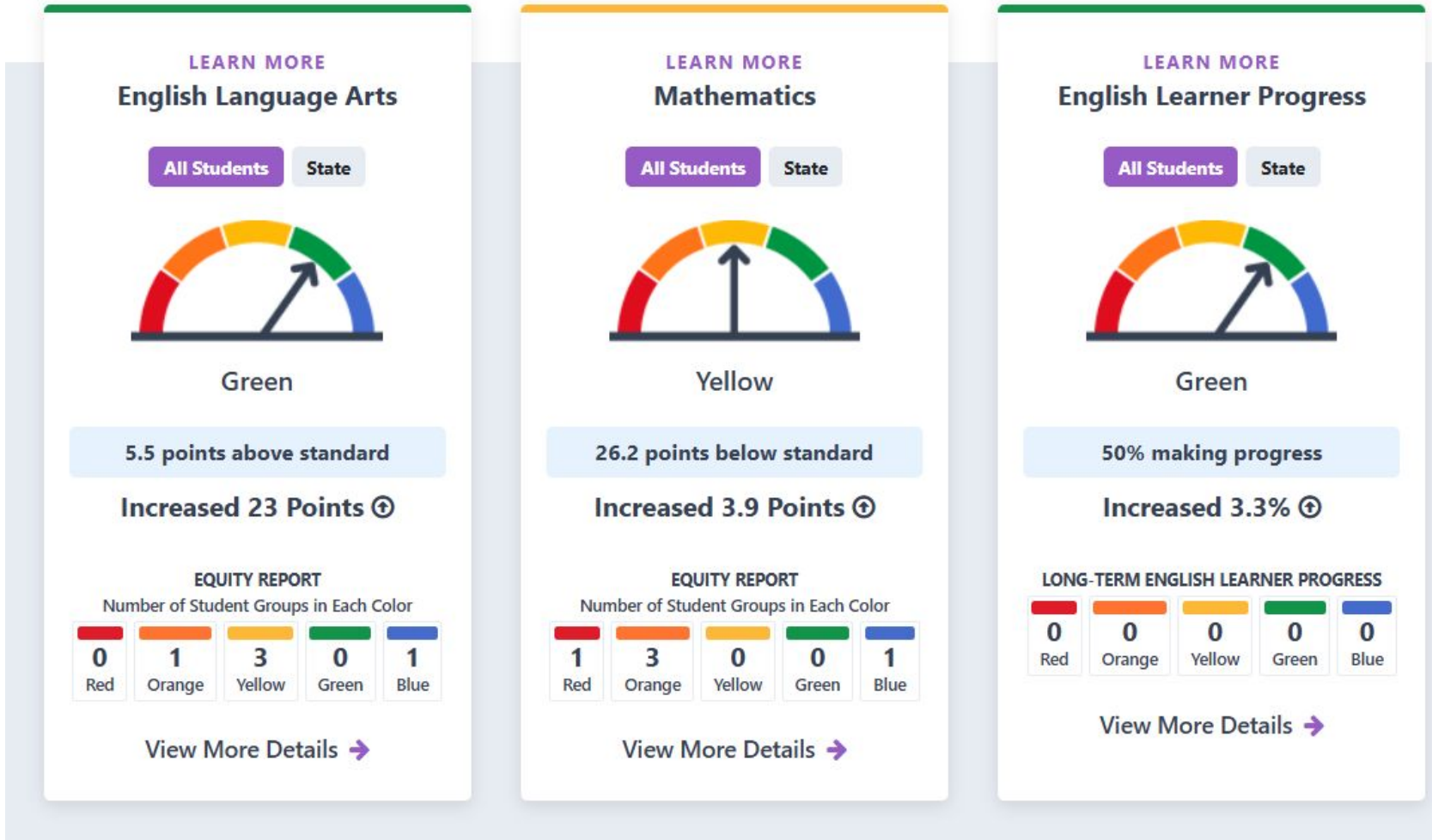
Race/Ethnicity	Total	Percentage
Asian	9	2.8%
Filipino	1	0.3%
Hispanic	155	47.8%
Two or More Races	27	8.3%
White	132	40.7%

Enrollment as of 4/21/26: 333

CA Dashboard 2025 TOTAL: 324

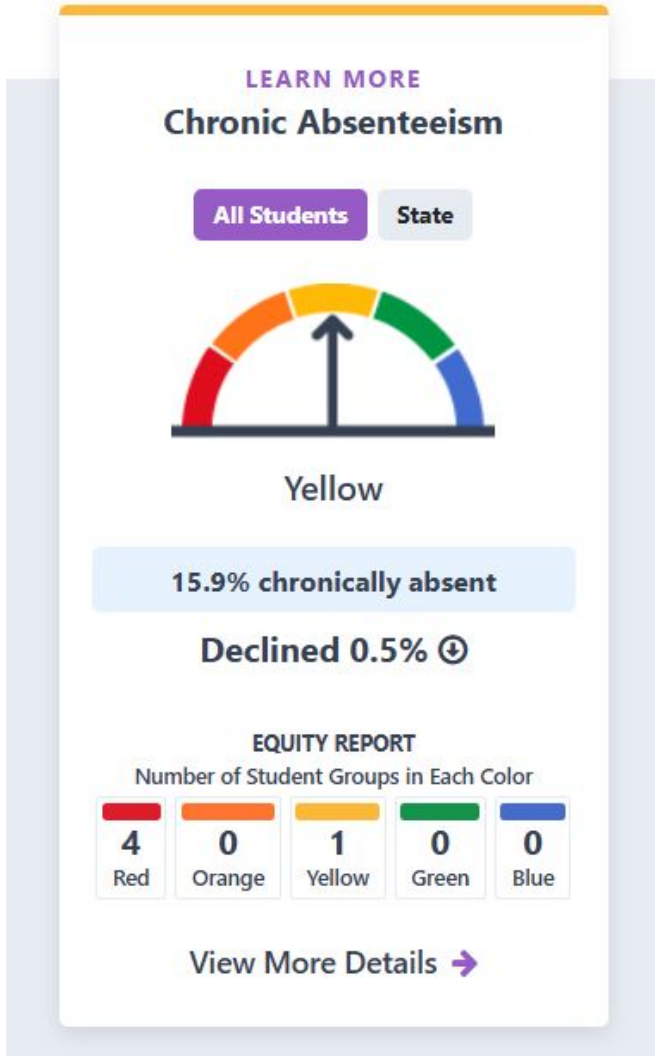
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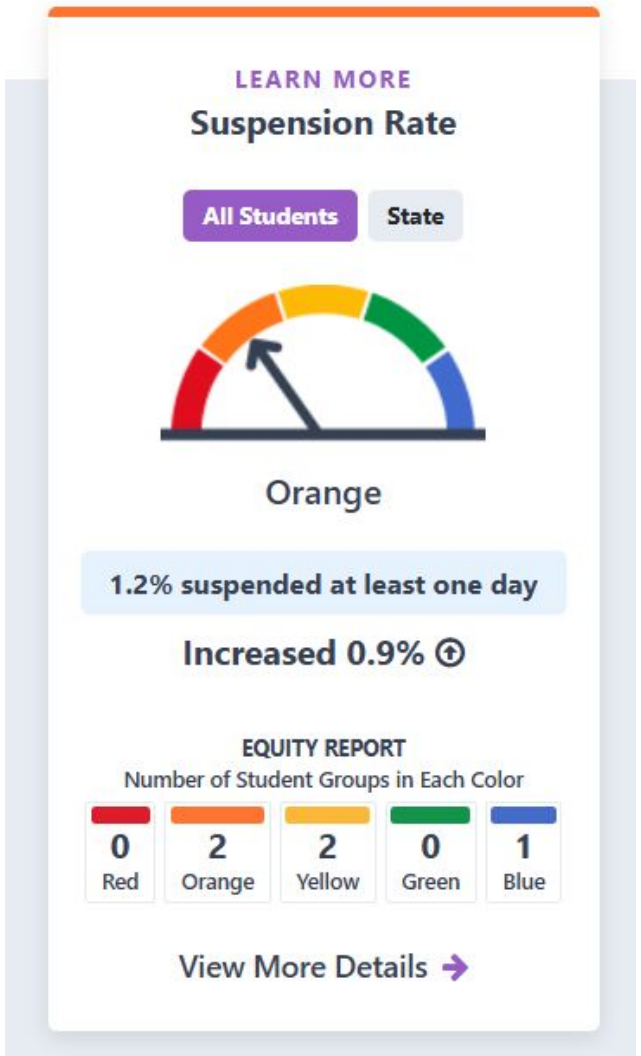
Academic Performance CA Dashboard 2025



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Academic Engagement/ Conditions & Climate CA Dashboard 2025





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CAASPP Growth Data CA Dashboard 2025

LEARN MORE

Science

All Students | State



Green

49.8 science points

Increased 3.7 Points

EQUITY REPORT

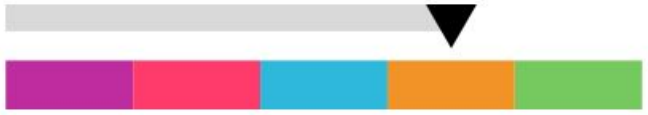
Number of Student Groups in Each Color

0	0	0	0	0
Red	Orange	Yellow	Green	Blue

View More Details →

LEARN MORE

English Language Arts Growth



Accelerated

86.2% students improved their score from the prior year

EQUITY REPORT

Number of Student Groups in Each Growth Category

0	1	2	2	0
Minimal	Moderate	Average	Accelerated	Exceptional

View More Details →

LEARN MORE

Mathematics Growth



Average

77.7% students improved their score from the prior year

EQUITY REPORT

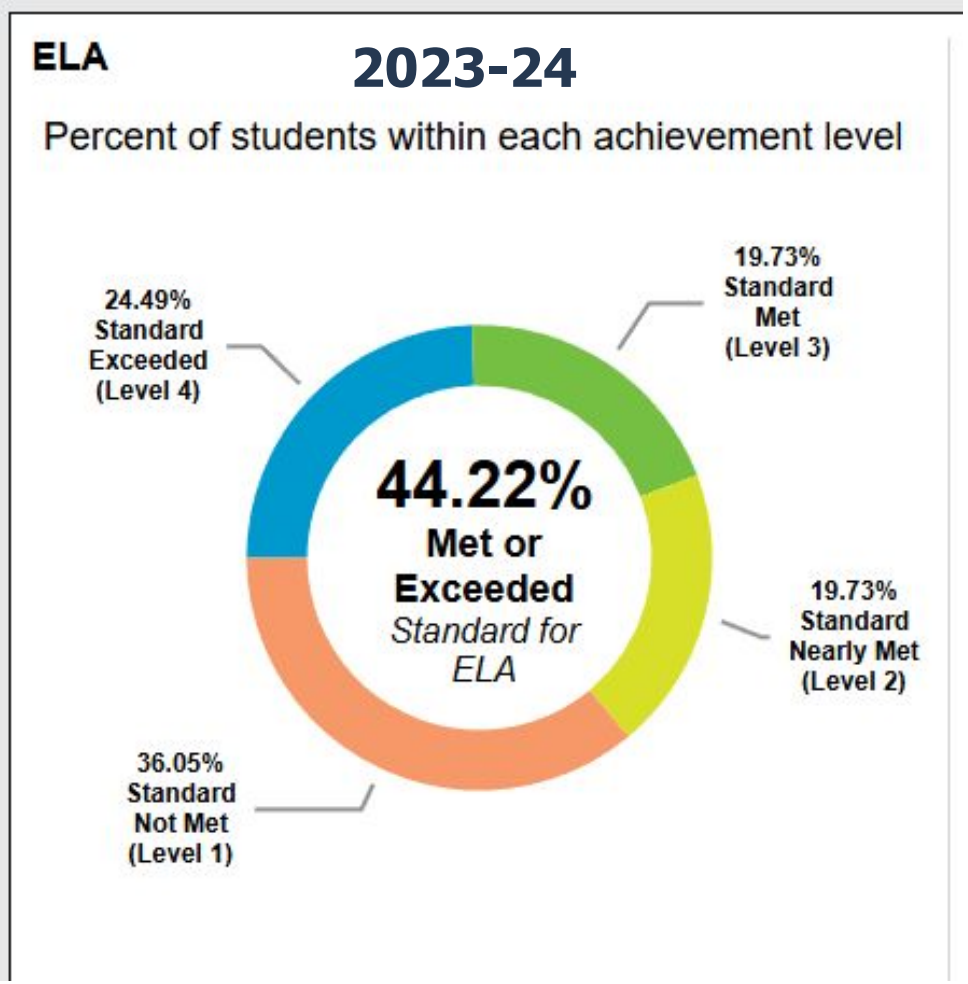
Number of Student Groups in Each Growth Category

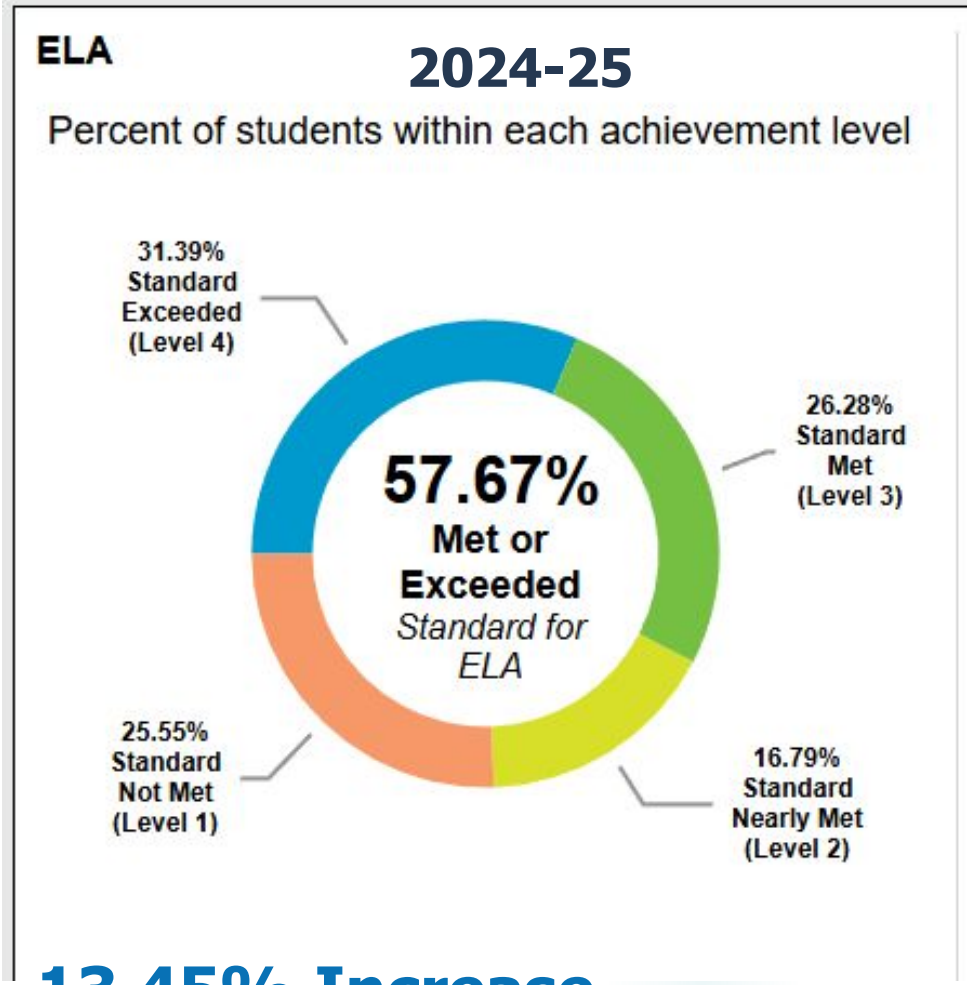
0	1	4	0	0
Minimal	Moderate	Average	Accelerated	Exceptional

View More Details →

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CAASPP English Language Arts 2 year comparison

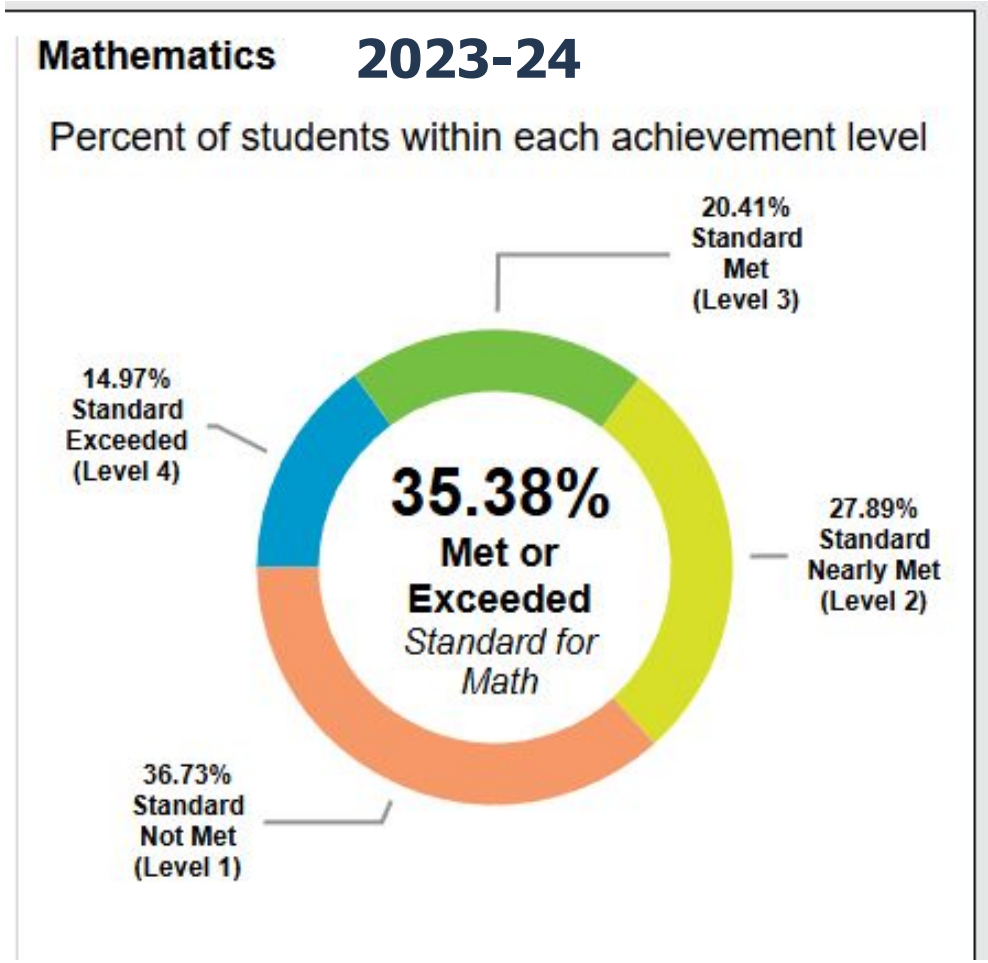


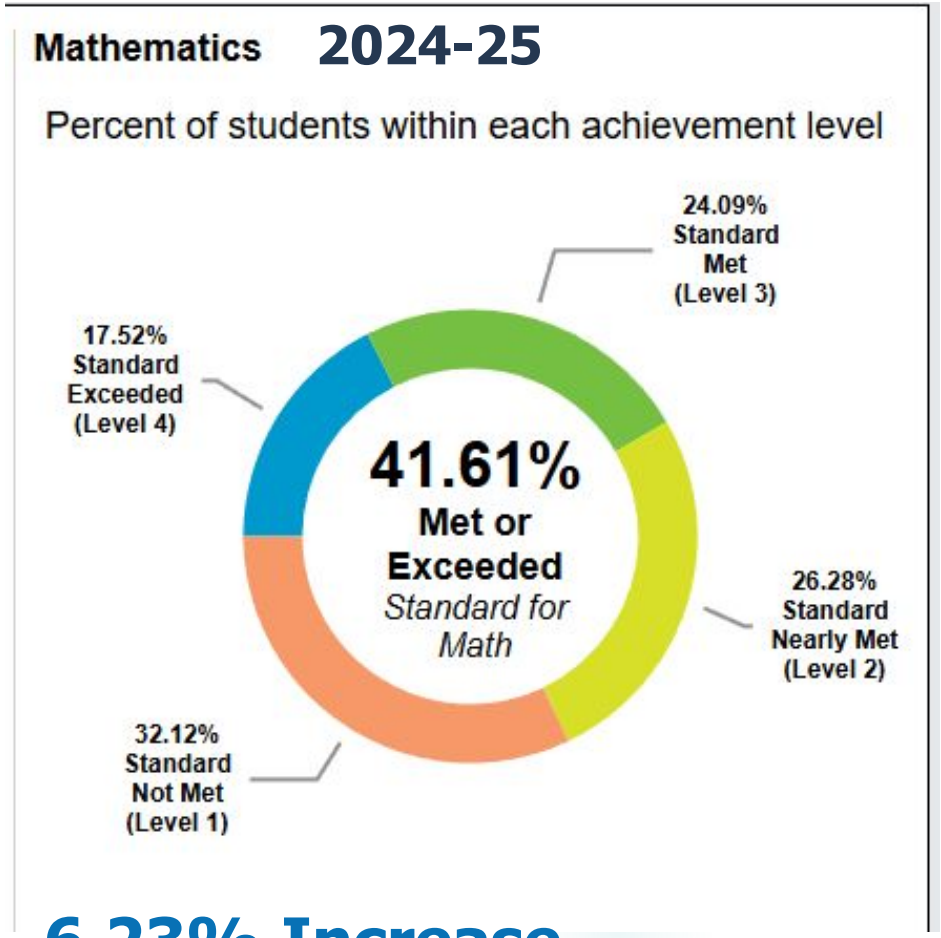


13.45% Increase

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CAASPP Mathematics 2 year comparison





6.23% Increase

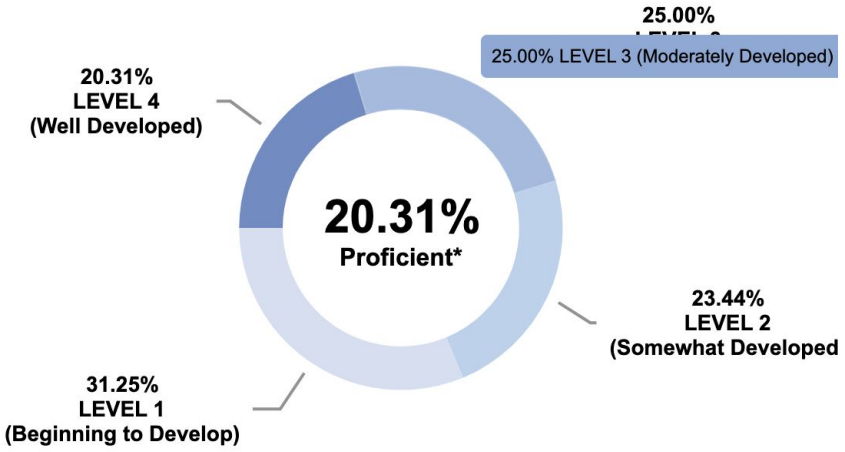
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ELPAC: 2 year comparison

2023-24

English Language Proficiency for Summative ELPAC

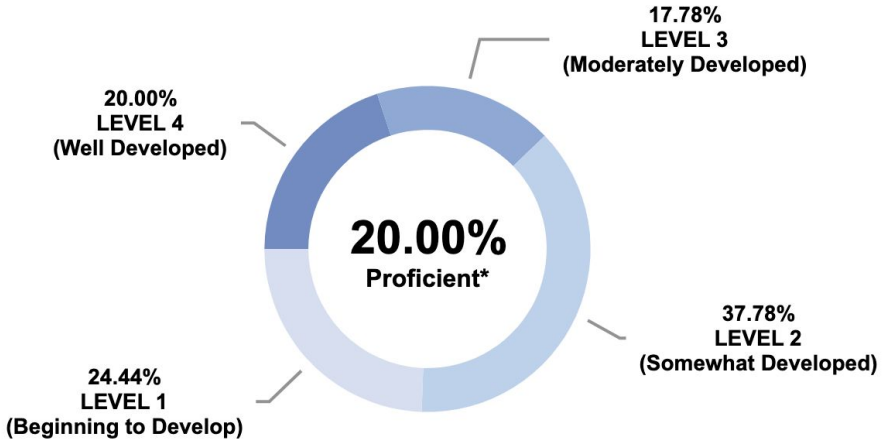
Percent of students within each performance level



2024-25

English Language Proficiency for Summative ELPAC

Percent of students within each performance level



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DIBELS 2 Year Comparison BOY/MOY

Population	Measure	Levels				
El Granada Elementary	Composite Score	24–25 BOY	41%	18%	24%	17%
		24–25 MOY	46%	14%	19%	21%
		25–26 BOY	38%	16%	26%	20%
		25–26 MOY	38%	17%	22%	23%

Percent of students at or above benckmark

2024-2025 BOY: 41%
2024-2025 MOY: 40%
2025-2026 BOY: 46%
2025-2026 MOY: 45%

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Special Education & Inclusion





- 2 Special Day Classes (SDC)
  - Tk-1
  - 2-5
- 2 Resource Classrooms (RSP)
- Serve 51 students with IEPs requiring Specialized Academic Instruction

(not counting speech only IEPs)







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Enrichment Opportunities

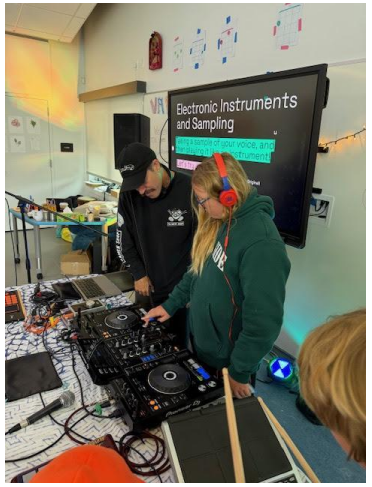






- Miss Maker TK-5
- VAPA
- 5th Grade Science
- Arts & Sciences Week TK-5
- Junior Land Stewards- 4th Grade
- HEAL Project - 2nd & 3rd Grade
- Herpetology Heroes series- 4th grade











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El Granada Construction

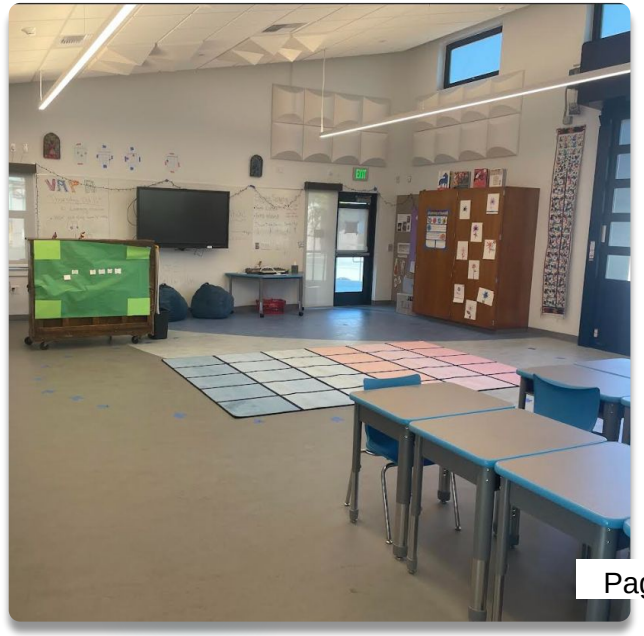
Phase 1 complete, Phase 2 in progress











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Thank you!

QUESTIONS?

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SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
Drew Gamet, Bond Program Fiscal Project Director
Roger Anchartechahar, Senior Project Manager, Vanir Construction
CATEGORY: Information/Presentation
ITEM TITLE: District-Wide Bond Facilities Project Update Presentation

BACKGROUND INFORMATION

Cabrillo Unified School District continues to make progress on multiple bond-funded facilities projects across the District. These projects support student safety, modernization of facilities, and enhancement of learning environments. Updates are provided regularly to the Governing Board to ensure transparency and alignment with project timelines and goals.
This report reflects current construction activities and planning efforts at Farallone View Elementary School, El Granada Elementary School, Half Moon Bay High School (HMBHS), Cunha Intermediate School, and other small project sites.

REPORT/PROPOSAL

The district continues to make steady progress on bond-funded construction projects, including completed playground improvements at Farallone View, near-completion of Buildings A and K at El Granada, and ongoing safety and modernization efforts at Cunha and HMBHS. Predesign work has also begun at HMBHS, focusing on stakeholder input, site analysis, and development of future project options.

FISCAL ANALYSIS

There is no fiscal impact from the report.

RECOMMENDATION

It is recommended that the Governing Board receive this report for informational purposes.

Prepared by: *Drew Gamet*

CUSD

Cabrillo Unified School District

District-Wide Bond Facilities Project Update Presentation

Drew Gamet & Roger Anchartechahar

Governing Board Meeting

May 14, 2026

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AGENDA

- Farallone View Projects
- El Granada Projects
- HMBHS Predesign Begins
- CUSD Small Projects
  - Cunha Sign and Security Cameras
  - Hatch Shade Structure
  - HMBHS Sign and Shot Put Area

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Farallone View Elementary School- Fire Hydrant and Fencing





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Farallone View Elementary School- Hydrant

- New fire hydrant has been installed.
- New security fencing gates have been added and the existing gates have been moved per the plans.
- Site benching will be installed around this play area in the coming months.
- All fire hydrants and fire life safety systems are fully functional.

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El Granada Elementary School- Building K Update

- Occupancy granted from DSA inspector
- New furniture has been delivered and placed in classrooms
- Preliminary move of contents (boxes) has started
- Front exterior walkway and stairway connecting to Building A now completed

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El Granada Elementary School- Building K Update





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El Granada Elementary School- Building A Update

- Building A Roofing 90% complete
- Sheetrock and painting 95% complete
- Acoustic T-bar ceilings 75% complete
- Exterior stucco is 100% complete

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El Granada Elementary School- Building A Update





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El Granada Elementary School- Building A Update





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El Granada Elementary School Phase 1 - CDP Approved Parking Lot Lighting





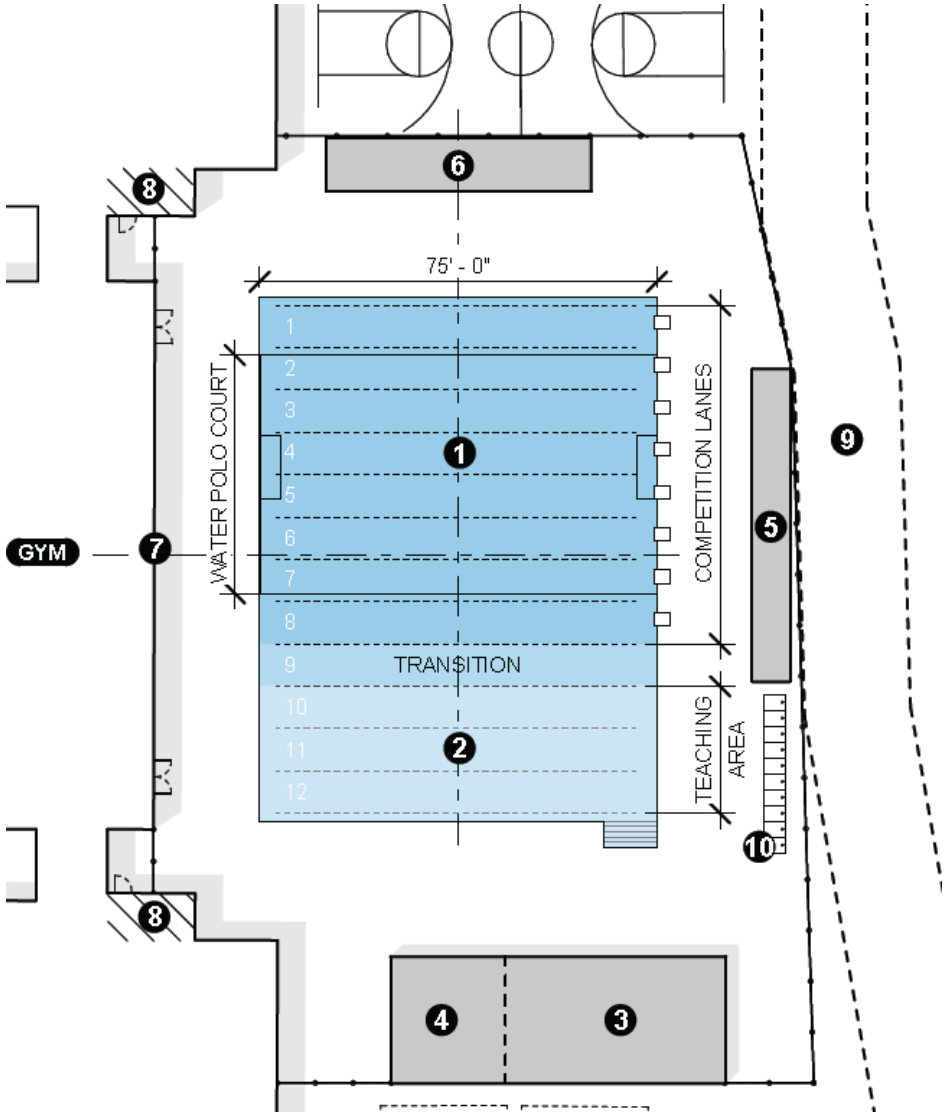
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HMBHS Progress Report

- **Information Gathering**
  - Stakeholder meetings at HMBHS- April 3rd
    - Standard Classroom Design, SDC, Gymnasium, Pool, CTE in Building J
  - Community Pool Meeting- April 28
  - Site surveys & utility testing ongoing
- **Developing Options**
  - Multiple work layout alternatives
  - Scheduling
  - Preparing LLB RFP/Q Process (target Aug 2026 BOE Meeting)
- **Refining Design**
  - Preliminary drawings
  - Revised cost estimates, budgets and cash flow projections
- **Estimated Start Date for HMBHS- Late Spring 2027**

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HMBHS: Pool Option 1- $13,373,014



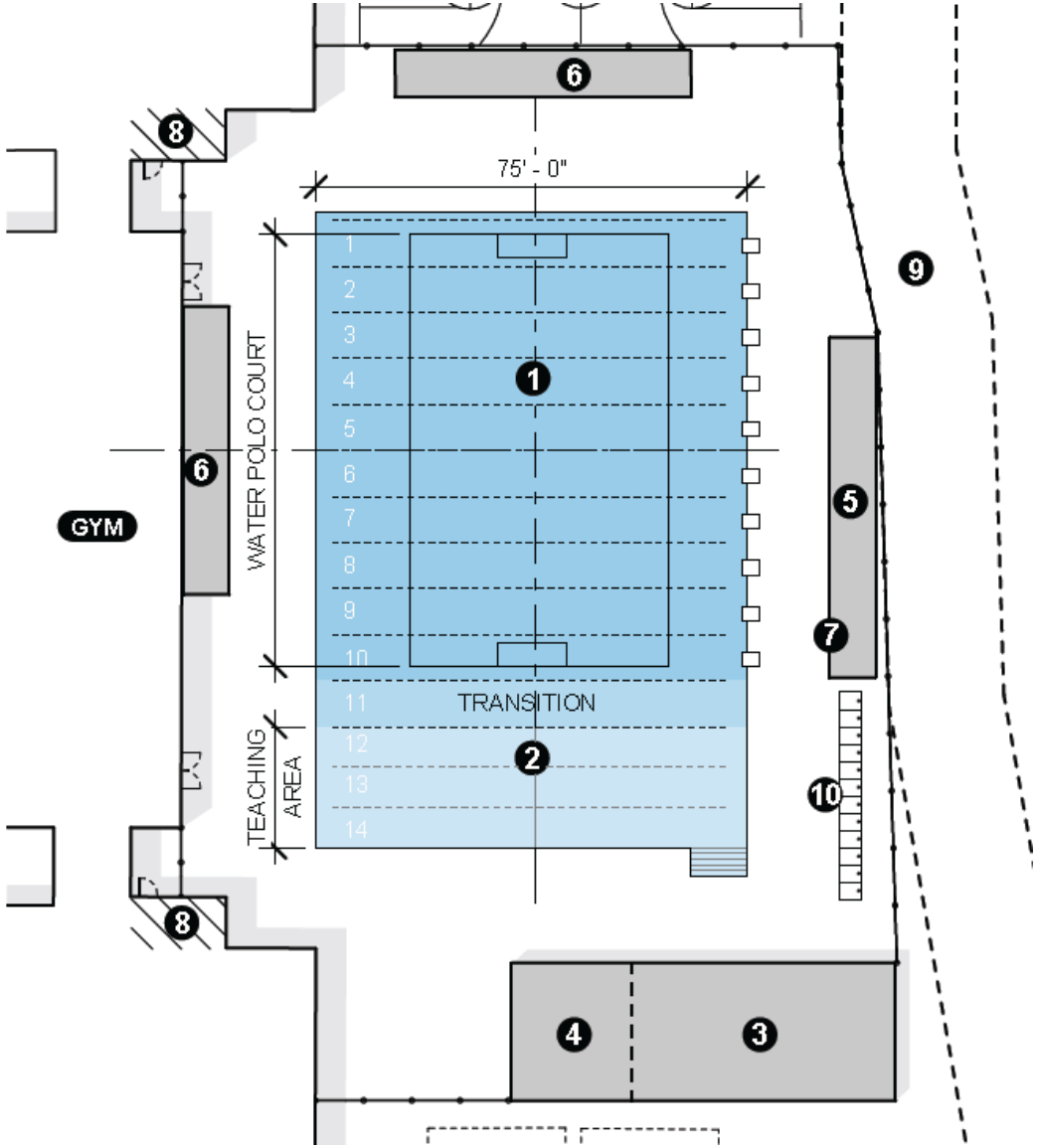
- 8 competition lanes
- Water polo parallel to lanes
- 3 teaching lanes
- 1000 sf pool mechanical room
- 500 sf restroom building
- Shade structure (5)
- Bleachers- 4 rows (6)
- New scoreboard
- 10 Outdoor showers

Additional projects, separate from pool: Fire Access Road (20' wide)

*$184,636 under FMP budget

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HMBHS: Pool Option 2- $14,703,674



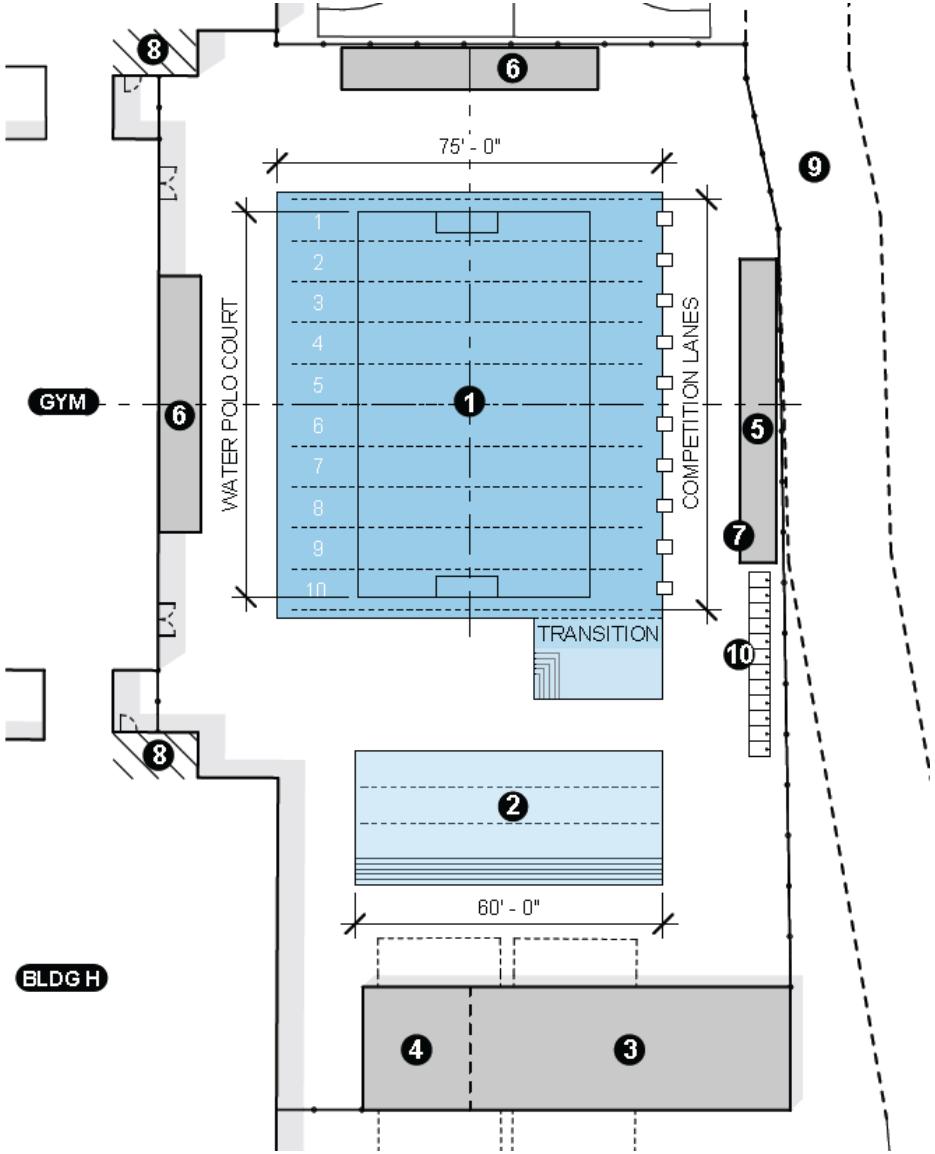
- 10 competition lanes
- Water polo perpendicular to lanes
- 3 teaching lanes
- 1100 sf pool mechanical room
- 500 sf restroom building
- Shade structure (5)
- 2 Bleachers- 4 rows (6)
- New scoreboard
- 12 Outdoor showers

Additional projects, separate from pool: Fire Access Road (20' wide)

*$1,146,024 over FMP budget

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HMBHS: Pool Option 2- $15,967,121



- 10 competition lanes
- Water polo perpendicular to lanes
- 3 lane teaching pool (separate)
- 1500 sf pool mechanical room
- 500 sf restroom building
- Shade structure (5)
- 2 Bleachers- 3 rows (6)
- New scoreboard
- 12 Outdoor showers

Additional projects, separate from pool: Fire Access Road (20' wide)

*$2,409,471 over FMP budget

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Small Projects at Hatch and HMBHS

- Hatch shade structure - starts July 10, 2026
- HMBHS electronic sign replacement- starts June 15, 2026
- Other small projects ongoing (monument sign, gym, CTE workshop)

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Cabrillo Unified School District

Thank you!

QUESTIONS?

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SUPERINTENDENT
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Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
Stig Lynne, Technology Director
CATEGORY: Action
ITEM TITLE: Approval of Bid Award to IT Management Corporation for E-Rate Services for the 2026-27 School Year

BACKGROUND INFORMATION

The E-rate program helps schools and districts secure affordable broadband access. Eligible schools and districts can apply individually or as part of a consortium; CUSD applies individually.

Funding is available under two service categories:

- **Category One:** Covers telecommunications, telecommunications services, and Internet access for school districts.
- **Category Two:** Supports internal connections, essential maintenance of internal connections, and manages internal broadband services to distribute Internet access within schools.

CUSD has a pre-approved E-Rate discount of 60%. The program operates under an annual funding cap of $4.456 billion, set by the Federal Communications Commission (FCC).

The E-rate program is managed by the Universal Service Administrative Company (USAC) under the FCC's direction. USAC is responsible for processing applications, confirming eligibility, reimbursing service providers, and ensuring compliance with E-rate regulations.

CUSD has vetted providers to ensure compliance with all FCC E-rate rules and is submitting the proposal from IT Management Corporation for approval.

REPORT/PROPOSAL

Approval is requested to replace network equipment that is reaching its end of life, for the IT Management Corporation proposal under the E-Rate program (Category Two funding) to provide eligible telecommunications and/or internal broadband services in accordance with FCC guidelines and program requirements.

FISCAL ANALYSIS

The E-Rate program will allow CUSD to receive discounts of up to 60% on eligible services, resulting in significant cost savings for the district.

RECOMMENDATION

Staff recommends approval of the proposal as presented.

Prepared by: *Holly Lynne*

ITMC
3300 Central Expressway
Santa Clara, California 95051
United States
https://itmc.net/
(P) (888) 970-2070
(F) (408) 739-1101

ITM Quote (Open)

Date
Mar 27, 2026 03:31 PM PDT

Expiration Date
09/30/2026

Modified Date
Mar 27, 2026 09:19 PM PDT

Quote #
14769 - rev 1 of 1

Description
Ruckus Professional 3Y - E-rate RFP- Form 470 #260021956

SalesRep
ITMC, SLED Account Manager
(P) 408-495-5900
(F) 408-739-1101

Customer Contact
Lynne, Stig
lynnes@cabrillo.k12.ca.us

Customer
Cabrillo Unified School District (CU905)
Lynne, Stig
498 Kelly Ave
Half Moon Bay, CA 94019
United States

Bill To
Cabrillo Unified School District
Payable, Accounts
498 Kelly Ave
Half Moon Bay, CA 94019
United States
AccountsPayable@cabrillo.k12.ca.

Ship To
Cabrillo Unified School District
Lynne, Stig
498 Kelly Ave
Half Moon Bay, CA 94019
United States
lynnes@cabrillo.k12.ca.us

Shipping Info
Delivery Method: FedEx Ground
Carrier Account #:
Special Instructions:

Payment Method
Terms: Purchase Order (Net 22 Days)

#	Description	Part #	Tax	List Price	% off List	Qty	Unit Price	Total
	Rukcus Wired & Wireless with 3Y RUCKUS One Professional Subscription License							
1	Ruckus ICX 8200 Switch - L3 - managed - 32 x 10/100/1000 (PoE+) + 16 x 10/100/1000/2500 (PoE++) - front to back airflow - rack-mountable - PoE++ (1480 W)	ICX8200-48ZP2-E2	Yes	$12,980.00	72.36%	14	$3,587.94	$50,231.16
2	Ruckus ICX 8200 Switch - L3 - managed - 24 x 100/1000/2.5G (PoE++) - front and side to back - rack-mountable - PoE++ (740 W) - TAA Compliant	ICX8200-24ZP	Yes	$9,020.00	72.36%	10	$2,493.31	$24,933.10
3	Ruckus Power cable - power IEC 60320 C13 to NEMA 5-15 - 125 V - 13 A - United States	PCUSA2	Yes	$51.00	72.37%	24	$14.09	$338.16
4	Ruckus R1B-PROF-S82Z-REC5 Bundle of Ruckus One single-tenant professional cloud 1 x license of device netw	R1B-PROF-S82Z-REC5	No	$1,500.08	67.35%	24	$489.77	$11,754.48
5	Ruckus 10G-SFPP-LR-S SFP+ transceiver module - 10GbE - 10GBase-LR / LC single-mode - up to 6.2 miles	10G-SFPP-LR-S	Yes	$439.00	78.74%	4	$93.34	$373.36
6	Ruckus 10G-SFPP-SR-S8 SFP+ transceiver module - 10GbE - 10GBase-SR / LC multi-mode - up to 984 ft (pack of 8)	10G-SFPP-SR-S8	Yes	$2,520.00	78.74%	4	$535.83	$2,143.32
7	Ruckus 10G-SFPP-SR-S SFP+ transceiver module - 10GbE - 10GBase-SR / LC multi-mode - up to 984 ft	10G-SFPP-SR-S	Yes	$360.00	78.74%	6	$76.54	$459.24
8	Ruckus R670 Indoor wireless access point - high-performance Wi-Fi 7, tri-band concurrent, delivers 6 spatial streams (2x2:2 in 2.4GHz, 5GHz and 6GHz or 2x2:2 in 2.4GHz and 4x4:4 in 5GHz in dual band mode) - cloud-managed - desktop / wall / ceiling mountable	901-R670-US00	Yes	$2,195.00	78.74%	138	$466.73	$64,408.74
9	Ruckus R770 Indoor wireless access point - High-end Wi-Fi 7, tri-band concurrent with 8 spatial streams (2x2:2 in 2.4GHz, 4x4:4 in 5GHz, 2x2:2 in 6GHz) - desktop / wall / ceiling mountable	901-R770-US00	Yes	$2,855.00	78.74%	6	$607.06	$3,642.36

10	RUCKUS One Professional Subscription license (3 years) - 1 access point/switch device - hosted - for end customers	CLD-PROF-APSW-REC3	No	$630.00	69.17%	168	$194.24	$32,632.32
							Subtotal	$190,916.24
	Configuration & Installation Services							
11	Network Systems Services Access Switch Provisioning Setup with Consultation, 1 Unit	ITMCX-SRMC-NETACCS-ENG1	No	$286.00	30.07%	24	$200.00	$4,800.00

Note:
Note: Engineering and remote professional services to set up (1) new or migrate an existing Network Access Switch to a New Access Switch onsite or cloud-based systems . The services will include recommendations of best practices and any standard functions available with the associated lice nse for the switch, firmware updates, any applicable license activations, basic performance testing, and configuration backup. The customer will pr ovide access to the existing system along with the design requirements 30 days before the scheduled go-live date. This service will include a 30-mi nute remote consultation meeting with the customer's IT representative to plan and review the configuration a week in advance. The scope does n ot include network optimization, network design changes, NAC integration, alert configurations, High-availability clusters, 3rd party application inte grations, advanced analytics systems, training services, or Visio-type network documentation. Unless the contract specifically states otherwise, the service hours for our company are from Monday through Friday, 8:00 AM to 5:00 PM PST, and exclude public holidays.

12	Network Systems Services Switch/Router Installation – Patch up to 24 Ports & Connect to Stack, 1 Unit	ITMCX-SOS-NETINS-NS24	No	$325.00	30.77%	10	$225.00	$2,250.00

Note:
Note: Onsite installation of (1) Network Switch up to 24 ports. Technician will install, patch, stack, uplink, and label a preconfigured Network Switc h (Access, Core or Aggregator) onsite and test using the existing cabling infrastructure. The Network Switch will be installed based on the manufac turer's recommendations and be patched for up to feasible capacity. The services will not include alert configurations, monitoring services, 3rd part y application integration, firmware updates, or configuration changes. The technician will dismount any existing Network Switch equipment installe d at the location and mount the new unit on the existing rack if available. The location must be up to par with the standards of the network equipm ent installation environment. Fiber and Copper patch cables and mounting brackets are not included. **Electrical power must be located within 4' o f the network Switch install location. The customer will provide the location of each IDF/MDF in a map format along with any specific instructions 1 4 days before the scheduled onsite services. The customer will provide keys and access on the day of service. This is a service only & no hardware is provided. Unless the contract specifically states otherwise, the service hours for our company are from Monday through Friday, 8:00 AM to 5:00 PM PST, and exclude public holidays.

13	Network Systems Services Switch/Router Installation - Patch up to 48 Ports & Connect to Stack, 1 Unit	ITMCX-SOS-NETINS-NS48	No	$572.00	30.07%	14	$400.00	$5,600.00

Note:
Note: Onsite installation of (1) Network Switch up to 48 ports. Technician will install, patch, stack, uplink, and label a preconfigured Network Switc h (Access, Core, or Aggregator) onsite, and test using the existing cabling infrastructure. The Network Switch will be installed based on the manufa cturer's recommendations and be patched for up to feasible capacity. The services will not include alert configurations, monitoring services, or 3rd party application integration, firmware updates, or configuration changes. Technician will dismount any existing Network Switch equipment installe d at the location and mount the new unit on the existing rack if available. The location must be up to par with the standards of the network equipm ent installation environment. Fiber and Copper patch cables and mounting brackets are not included. **Electrical power must be located within 4' o f the network Switch install location. The customer will provide the location of each IDF/MDF in a map format along with any specific instructions 1 4 days before the scheduled onsite services. The customer will provide keys and access on the day of service. This is a service only & no hardware is provided. Unless the contract specifically states otherwise, the service hours for our company are from Monday through Friday, 8:00 AM to 5:00 PM PST, and exclude public holidays.

14	Wireless Services WLAN Controller Provisioning Setup with Consultation, 1 Unit	ITMCX-SRMC-WLANCONT-ENG1	No	$3,510.00	28.77%	1	$2,500.00	$2,500.00

Note:
Note: Engineering and remote professional services to set up (1) new or migrate an existing WLAN Controller to onsite or cloud-based systems. Th e services will include recommendations of best practices and any standard functions available with the associated license for the controller. This w ill not include advanced guest portal access, High-availability cluster, NAC, or analytics. The customer will provide access to the existing system alo ng with the design requirements 16 days before the scheduled go-live date. This service will include a two-hours remote consultation meeting with the customer's IT representative to plan and review the configuration a week in advance. Unless the contract specifically states otherwise, the serv ice hours for our company are from Monday through Friday, 8:00 AM to 5:00 PM PST, and exclude public holidays.

15	Wireless Services Indoor WLAN AP Install, 1 Unit	ITMCX-SOS-WLANINS-ID1	No	$233.00	29.18%	142	$165.00	$23,430.00

Note:
Note: Onsite installation of (1) indoor AP installed 8' from the floor. Technician will install, label, and configure the APs onsite and test using the exi sting cabling infrastructure. Technician will dismount any existing AP installed at the location. The customer will provide the location of each AP alo ng with system credentials 4 days before the scheduled onsite services. The customer will provide keys and access on the day of service. Any area s over 10' might be assessed with additional charges, and any areas over 15' from the floor require a lift to be provided by the customer. This Serv ice is limited to one address location & one visit. Unless the contract specifically states otherwise, the service hours for our company are from Mon day through Friday, 8:00 AM to 5:00 PM PST, and exclude public holidays.

16 IT Services Project Management - Hourly Service	ITMCX-SFLX-TECHSVR-PM1	No	$214.00	22.90%	24	$165.00	$3,960.00

Note:
Note: Remote or Onsite Project Management - The services are applicable to general IT infrastructure solutions for one hour of service combined with any other ITM services or as a Standalone service. The service will provide high-level project services: Creating project objectives, Building Project Requirements, Defining and managing Project Scope, Communicating with Clients, and overseeing costs and project time. Holds one or more Project Management certifications. PMP, Project Plus, Six Sigma, and or 5 years of experience

Subtotal $42,540.00

Quote Approved & Terms Accepted by:

Name:_____

Title:_____

Signature:_____

Date:_____

P.O. Number:_____

Fax to: (888) 506-0606

Subtotal:	**$233,456.24**
Tax (9.8750%):	$14,469.78
Shipping:	$0.00
Multiple Award Schedule Contract Transaction, IFF & Administration Fees*:	$0.00
Total:	**$247,926.02**
(List Price:	*$808,875.92)*

Sales Associates
Preparer: ITMC, SLED Account Manager
E-mail: SLED@ITMC.NET
Phone: 408-495-5900
Account Manager: ITMC, Customer Service
E-mail: CST@ITMC.NET

IT Management Corporation D/B/A ITMC – Terms & Conditions of Sale

1. Order Acceptance and Confirmation: All Purchase Orders or Signed Quotes must be sent to contracts@itmc.net

- **Purchase Orders (PO):** All orders require a formal Purchase Order referencing the provided quote number. In the absence of a PO, an authorized representative must sign the quote to proceed.
- **Order Confirmation:** Orders are considered confirmed only upon receipt of an authorized PO or signed quote and are subject to final price validation at the time of manufacturer shipment for its distribution.
- **Change Management:** Any changes to the scope, specifications, or other aspects of the order must follow ITMC's Change Management Procedures, which may involve adjustments to pricing, scheduling, and other terms.

2. Payment Terms

- **W-9 Availability:** A current copy of ITMC's W-9 form can be downloaded at https://w9.itmcx.com
- **Invoicing:** One hundred percent (100%) of charges for hardware, software, support, maintenance, and training are invoiced upon shipment of the order.
- **Payment Due Date:** Payment is due within thirty (22) days from the invoice date (Net 22 terms) unless it has been arranged otherwise.
- **Late Payments:** An interest charge of 1.5% per month will be applied to all past-due accounts, in addition to all costs of collection and reasonable attorneys' fees.
- **Credit Card Payments:** ITMC accepts all major credit cards. A convenience fee of 3.5% will be assessed on credit card transactions.
- **Multiple Invoices:** For projects encompassing multiple sales or phases, customers agree to accept multiple invoices reflecting equipment and services delivered.
- **Site Readiness Delays:** In the event of customer-induced delays in site readiness, the customer agrees to accept and pay invoices for equipment and services already received.

3. Taxes and Tax Exemption

- **Sales Tax:** All items sold and shipped to destinations are subject to applicable sales tax, calculated based on the total selling price, including shipping and handling charges where applicable at the time of the invoice.
- **Tax Exemption:** Customers claiming tax-exempt status must present a valid Tax Exemption Certificate at the time of order. Failure to provide such documentation will result in the application of all relevant taxes, which the customer agrees to pay.

4. Shipping and Delivery

- **Shipping Method:** Hardware and software will be shipped via ground service unless otherwise specified by the customer. Certain products—such as software, licenses, or warranties—may be delivered electronically.
- **FOB Origin:** Shipments are made FOB Origin; therefore, title and risk of loss pass to the customer upon shipment.
- **Special Shipping Requirements:** Any special shipping requirements, such as inside delivery or lift-gate service, must be clearly stated on the Purchase Order and may incur additional fees.
- **Shipping Charges:** Shipping charges provided in quotes are estimates. Actual shipping charges will be invoiced, and the customer agrees to pay these charges.
- **Inspection Upon Delivery:** Customers are required to inspect all shipments upon delivery. Any damages or discrepancies must be reported to ITMC within 48 hours of receipt.

5. Pricing Volatility and Tariff Disclaimer

Due to current economic conditions, including fluctuations in tariffs, supply chain disruptions, and manufacturer pricing adjustments, ITMC cannot guarantee product pricing for more than 30 days from the date of the quote. While service and labor pricing for U.S.-based personnel may remain stable, hardware and third-party product prices are subject to change until shipment from the manufacturer or distributor. As a result, the quote expiration only reflects items that are within ITMC controls and does not include hardware and products manufactured by others since their price at any time.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
Drew Gamet, Bond Program Fiscal Project Director
CATEGORY: Action
ITEM TITLE: Approval of Architectural Design Services for Temporary Housing at Half Moon Bay High School

BACKGROUND INFORMATION

In November 2022, Cabrillo Unified School District voters approved Measure K, authorizing $153.4 million in bonds to modernize facilities across eight school sites. At Half Moon Bay High School (HMBHS), the District will implement a phased construction program over approximately six to seven years.

To minimize disruption to instruction, the district requires temporary housing consisting of eight relocatable portable classrooms (six standard and two Special Day Class). On February 12, 2026, the Governing Board approved a Master Architectural Services Agreement with Derivi Castellanos Architects (DCA) for HMBHS Measure K Priority Projects in the amount of $8,728,211, executed on February 23, 2026.

DCA has submitted Proposal P26.005 (Revision 1, dated April 14, 2026) for design services related to the temporary housing project. The proposed fee of $417,776 is within the Master Agreement limit. DCA has provided current insurance documentation naming the district as an additional insured.

REPORT/PROPOSAL

Proposal P26.005 includes design services for site preparation, installation of eight DSA pre-checked portable classrooms (960 sf each), utility connections, accessible paths of travel, interior improvements, and removal of two existing SDC portables. The project will be submitted to DSA for approval.

DCA's scope includes all phases of design and construction support, from schematic design through project closeout. The estimated timeline spans approximately 46 weeks, including design, DSA review, bidding, construction, and certification.

The architect's fee is a lump sum based on 8.5% of the estimated $4,915,008 construction cost and will be adjusted based on the final Guaranteed Maximum Price. A separate $5,000 budget is established for reimbursable expenses.

FISCAL ANALYSIS

The total fee for Proposal P26.005 is $417,776, consistent with DCA's Master Fee Proposal dated December 12, 2025, and within the overall Master Agreement limit of $8,728,211. Including the $5,000 reimbursable budget, the total project authorization is $422,776.

All costs will be funded through Measure K bond proceeds (Fund 21). There is no impact to the General Fund.

RECOMMENDATION

Staff recommends that the Governing Board approve Proposal P26.005 (Revision 1) for architectural and engineering design services for temporary housing at Half Moon Bay High School, submitted by Derivi Castellanos Architects, in the amount of $417,776, plus up to $5,000 for reimbursable expenses.

Prepared by: *Holly Lynne & Drew Gamet*

Derivi Castellanos Architects

Serving California for Over Forty Years

SILICON VALLEY OFFICE
95 S MARKET ST, STE 480
SAN JOSE, CA 95113
408.320.4871

CENTRAL VALLEY OFFICE
3031 W MARCH LN, STE 334
STOCKTON, CA 95219
209.462.2873

April 14, 2026 P26.005

Mr. Drew Gamet
Bond Program Fiscal Director
CABRILLO UNIFIED SCHOOL DISTRICT
498 Kelly Avenue
Half Moon Bay, CA 94019

Re: Proposal for Architectural & Engineering Design Services
Temporary Housing for Measure K Priority Projects
Half Moon Bay High School
Revision #1

Mr. Gamet,

Please accept this Proposal for Architectural & Engineering Design Services for the above-referenced project, which shall be governed by the Master Agreement between Cabrillo Unified School District (CUSD) and Derivi Castellanos Architects (DCA) approved by your Governing Board on February 12, 2026 and executed on February 23, 2026. The Architect Fee presented below is consistent with our initial Master Fee Proposal dated December 12, 2025 and the total not-to-exceed amount of $8,728,211 in our Master Agreement.

PROJECT SCOPE

- Installation of eight portable classrooms for temporary housing during the bond program construction period expected to be six to seven years. Two of the eight portable classrooms will be designed for Special Day Class (SDC) use. Please refer to attached Exhibit A.
- Site preparation, including accessible path of travel.
- Utilities to the portable classrooms, including electrical, fire alarm, data cabling, water and sewer.
- Interior improvements, including data wiring, fire alarm and audio-visual.
- Removal of two existing SDC portable classrooms.
- This project will be submitted to the Division of State Architect (DSA) for approval.

SERVICES TO BE PROVIDED BY DCA

- Review as-built information provided by District
- Site review, field-measurement
- Schematic Design
  - 90% Schematic Design for review/comment/approval by District
  - Floor Plans for bidding by portable building vendors
- Construction Documents
  - Reference Site Plan
  - Site Demolition Plan
  - New Site Plan
  - Underground Utilities Plan and Details
  - Construction Details
  - Specifications
  - Incorporation of DSA Pre-checked portable building drawings provided by building vendor
- Approval by Local Fire Authority

- Submittal to DSA
- Respond to questions during Bid Phase
- Construction Administration
- Project closeout & certification

TIMELINE

Architect's proposed timeline is as follows:

• Pre-design/surveys	4 weeks
• Schematic Design	4 weeks
• Construction Documents	4 weeks
• DSA Review	12 weeks
• Bid Phase Support	6 weeks
• Construction Phase*	12 weeks
• Project Closeout/Certification	4 weeks

* If DCA's services are extended beyond the duration shown above by delays of the District or other factors beyond DCA's control, DCA will be entitled to a Fee adjustment for this phase but only with prior written District approval.

ARCHITECT FEE

For purposes of developing the Architect Fee, DCA has assumed a preliminary construction budget of $4,915,008. This proposed Architect Fee is equal to 8.5% of the preliminary construction budget as presented below.

Architect Fee ($4,915,008 x 8.5%) = $417,776

The basis of District payments to Architect shall be Lump Sum by Phase by Percent Complete as set forth below:

1.	Pre-design/surveys	$20,889
2.	Schematic Design	$125,333
3.	Construction Documents	$146,221
4.	DSA Review	$20,889
5.	Bid Phase Support	$10,444
6.	Construction Phase*	$83,555
7.	Project Closeout/Certification	$10,444
	Total	$417,776

Notes:

a. The proposed architect compensation is equal to 8.5% of the construction budget and shall be adjusted at the same rate based on the final accepted Guaranteed Maximum Price for the project.
b. Additional Services requested by District shall be provided at T&M rates in effect at the time of the request.
c. Reimbursable expenses are not included in figures above. District will budget $5,000 for reimbursables.
* Construction duration is assumed to be 12 weeks; needs to be verified by District.

District will be billed monthly. Invoiced amounts are payable and due within thirty (30) days from receipt of invoice. DCA Hourly Rate Schedule attached.

ARCHITECT & DISTRICT REPONSIBILITIES

The project team will provide design services, sub-consultants and information as outlined below:

Discipline	By District (if required)	By DCA	Excluded, or Not Required
Hazmat Testing & Specifications	X		
Topographic Survey	X		
Underground Utility Survey	X		
Geotechnical/CGS Study			X
Inspector of Record (IOR)	X		
Special Inspection & Testing	X		
CEQA Study			X
Traffic Study			X
Cost Estimating		X	
Architectural Design		X	
Portable Building "PC" Design	X		
Civil Engineering		X	
Storm Water Pollution Prevention Plan (SWPPP)		X	
Landscape Architecture			X
Structural Engineering			X
Fire Sprinkler Design			X
Mechanical/Plumbing Engineering			X
Mechanical/HVAC Engineering			X
Electrical Engineering - Site Only		X	
Fire Alarm Design - Site & Building		X	
Data Cabling Design - Site & Building		X	
Clock/Bell/Speaker Design		X	
Information Technology Specifications (WAPs)	X		
Information Technology Infrastructure (WAPs)		X	
Audio-Visual Specifications	X		
Audio-Visual Infrastructure		X	
Furniture, Fixtures, & Equipment Specifications	X		
3rd Party Commissioning Agent			X
Acoustic Engineer			X
Food Service Design			X
CHPS/LEED Coordination			X

ASSUMPTIONS & CLARIFICATIONS

1. The new portable classroom will be standard 960 square foot DSA Pre-checked units and will be procured separately by District.
2. Design of the new buildings, wood sleeper foundations, and ADA ramps will be provided by the selected building vendor.
3. No work other than the scope of work specifically identified above is included in this proposal.
4. All utilities and services will be extended from existing points of connection near the new buildings; new services/service upgrades are excluded.
5. Offsite improvements are excluded.
6. District will provide most recent DSA-approved drawings for this site, showing compliance with accessibility, fire/life safety, restroom fixture count.
7. District will be responsible for preparing Division 00 and 01 "Front End" specifications.
8. DCA's support services during the bid/construction phase are only advisory in nature; DCA does not provide Construction Management services.
9. DCA will not be responsible for project cost or schedule.
10. DCA will not be responsible for the performance of District vendors or contractors.
11. DCA will accept no responsibility for existing site conditions, deficiencies, violations, hazardous materials, contamination that may exist on the site.
12. DCA will not work with hazardous or contaminated materials.
13. District will be responsible for any permit, agency or utility company fees.
14. District is advised to investigate any-and-all uncertified projects on this site prior to proceeding with this work. DCA can assist the District with certification of old/uncertified projects upon request at T&M rates in effect at the time of the request.
15. DCA's deliverables will be produced in two-dimensional industry-standard drawing format and will be transmitted to District as a PDF file.
16. Changes to design requested by District after approval of a design milestone will incur additional cost at T&M rates in effect at the time of the request.
17. Efforts to reduce costs ("value engineering") after approval of a design milestone will incur additional cost at T&M rates in effect at the time of the request.
18. Any other services not specifically included above will incur additional cost at T&M Rates in effect at the time of the request.
19. The construction duration is assumed to be 12 weeks. If this duration is extended, DCA will be entitled to a Fee adjustment for this phase but only with prior written District approval.
20. This proposal assumes the project will be built in one phase; if the project is broken up into multiple phases which exceed 12 weeks of total construction duration, DCA will be entitled to a Fee adjustment for this phase but only with prior written District approval.
21. It is assumed this project will be submitted as one package to DSA; if it is submitted as more than one package, DCA will be entitled to a Fee adjustment for each DSA package but only with prior written District approval.
22. If this project is put on hold more than six months, DCA will be entitled to a re-start fee but only with prior written District approval.
23. DCA provides the following standard insurance coverages; if additional coverages are requested by District, they will be provided upon acceptance by District of additional premium:
    a. General Liability: $1 million per occurrence/$2 million aggregate/$3 million umbrella
    b. Automobile Liability: $1 million per occurrence/$3 million umbrella
    c. Workers Comp: $1 million policy limit (per statute)
    d. Professional Errors & Omissions: $3 million per occurrence/$5 million aggregate

* *

Respectfully submitted,
DERIVI CASTELLANOS ARCHITECTS

Juan G. Barroso
Managing Partner
jbarroso@dcaaia.com
(408) 314-6601

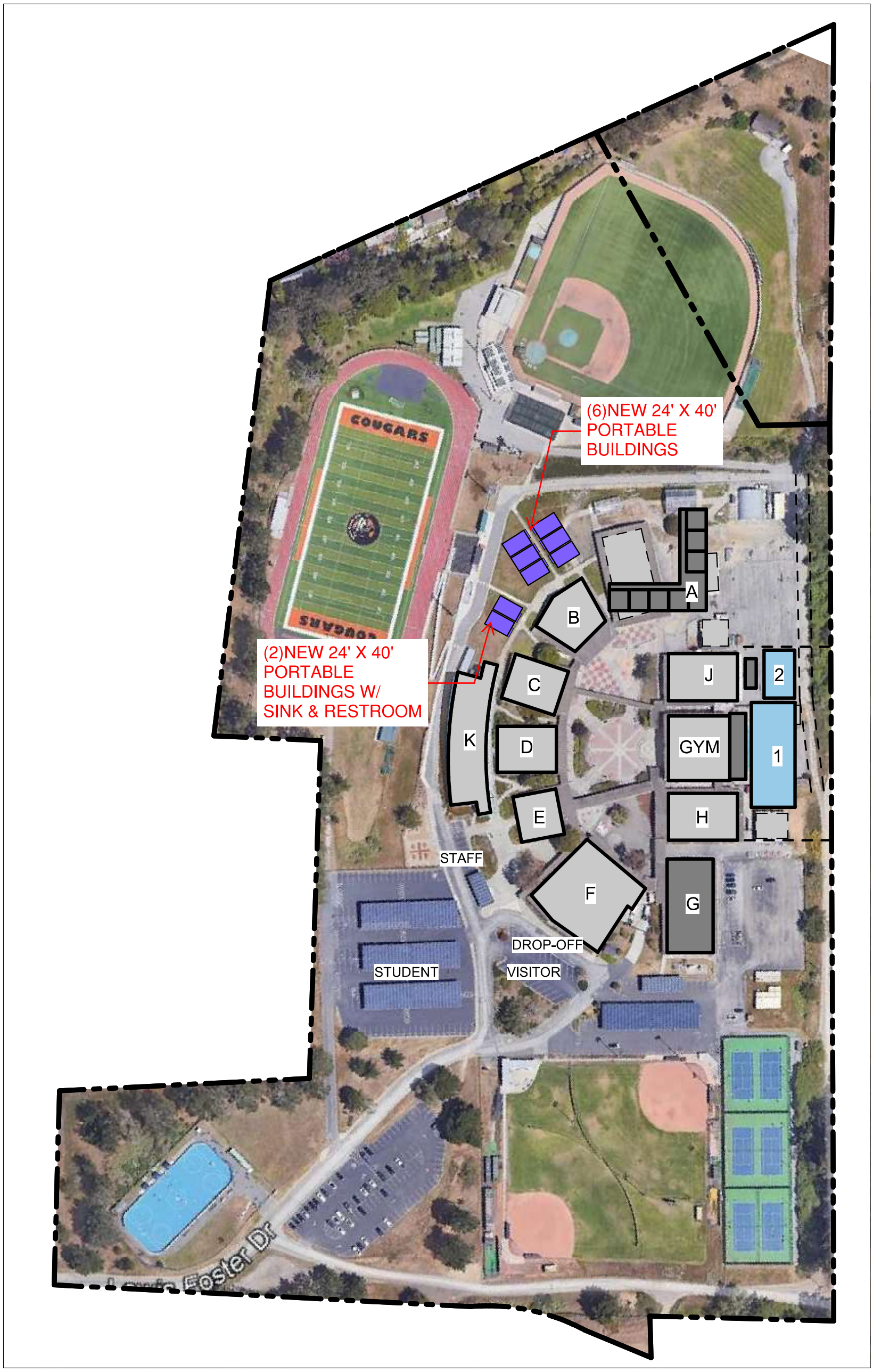
This Proposal is accepted as presented above,
CABRILLO UNIFIED SCHOOL DISTRICT

_____
Signature of Authorized Representative

_____
Printed Name and Title

_____
Date

EXHIBIT A



1 RELOCATABLES LAYOUT

SCALE: 1" = 160'-0"

1/20/2026

HALF MOON BAY HIGH SCHOOL

CABRILLO UNIFIED SCHOOL DISTRICT

Derivi Castellanos Architects

DERIVI CASTELLANOS ARCHITECTS

HOURLY RATE SCHEDULE

Effective January 1, 2026

The following rate schedule shall be used as a basis for establishing "time-and-materials" compensation:

ARCHITECTURAL SERVICES:

Partner	$280
Senior Principal Architect	$265
Principal Architect	$255
Senior Architect	$235
Senior Project Manager	$235
Architect	$220
Design Manager	$210
Project Manager	$210
Job Captain	$175
Senior Designer	$160
Designer	$125
Design Assistant	$100
Admin Support Staff	$95

PROJECT MANAGEMENT/CONSULTING SERVICES:

Partner	$280
Project Executive	$265
Senior Project Manager	$235
Senior Cost Estimator	$235
Electrical Project Manager	$235
Project Manager	$210
Cost Estimator	$210
Senior Project Coordinator	$175
Project Coordinator	$160
Project Assistant	$100
Support Staff	$95

Reimbursable costs shall be billed at actual cost plus 5% and include reproduction, office consumables, mileage, shipping, telephone, software services, meeting costs, travel time, lodging, other miscellaneous services and expenses required to accomplish the work. These expenses shall not be considered as part of the overall maximum fee. All invoices are due and payable within 30 days of invoice date. This schedule is subject to adjustment every January 1st.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
Drew Gamet, Bond Program Fiscal Project Director
CATEGORY: Action
ITEM TITLE: Authorization to Enter into Lease Agreement for Temporary Modular Classrooms at Half Moon Bay High School (Project No. P26.005)

BACKGROUND INFORMATION

The Cabrillo Unified School District (CUSD) is advancing Priority Projects at Half Moon Bay High School (HMBHS) under the $153.4 million Measure K Bond Program. Construction of new permanent facilities, including Building G and associated site improvements will require the displacement of students and staff from existing classrooms during the construction.

To maintain instructional continuity during construction, the District requires temporary modular housing at the HMBHS campus. The scope includes eight (8) DSA-approved 24'x40' modular buildings: six (6) standard classrooms, one (1) building with a restroom and kitchenette, and one (1) building with a restroom and kitchen. These buildings will serve as the primary classroom and support space for students and staff throughout the construction phase

REPORT/PROPOSAL

District staff solicited lease proposals from three vendors offering DSA-approved 24’x40’ modular buildings through cooperative purchasing (piggyback) contracts. Proposals were received from Global Modular, Inc. (Atwater, CA), Mobile Modular Management Corporation (Livermore, CA), and Class Leasing, LLC.
The following table summarizes the total 72-month lease cost for each vendor, including delivery, installation, monthly lease payments, and breakdown/return at end of the term.

Vendor	Configuration	72-Month Total
Mobile Modular	(8) New	$1,246,110
Mobile Modular	(6) Ref + (2) New	$896,149
Global Modular	(8) Refurbished - Option 1	$1,031,760
Global Modular (Recommended)	(8) Refurbished - Option 2	$760,600
Class Leasing	(8) New	$1,321,520
Class Leasing	(8) Refurbished	$835,630

The lease term is 72 months with annual payments made upfront at the start of each lease year. Upfront delivery and installation costs are due upon execution of the agreement. Breakdown and return at the end of the lease are

included in the project totals above. All site utility connections, fire alarm system integration, DSA application and inspection fees, and site preparation are by others.

FISCAL ANALYSIS

The total estimated cost of the 72-month Global Modular lease is $760,600, including $127,000 for delivery and installation, $597,600 in annual lease payments, and $36,000 for end-of-term removal. The first-year cost is approximately $226,600.

All costs will be covered by Measure K Bond funds, with no impact to the General Fund. Sufficient funds are available within the approved P26.005 HMBHS Temporary Housing project budget.

RECOMMENDATION

Staff recommends that the Governing Board authorize the Superintendent or designee to execute a lease agreement with Global Modular, Inc. for the lease of eight (8) modular buildings

Prepared by: *Drew Gamet*

GLOBAL MODULAR
Incorporated

450 Commerce Ave, Atwater CA 95301

Lease Proposal

March 19, 2026

Cabrillo Unified School District
498 Kelly Avenue,
Half Moon Bay, CA 94019

Attention: Drew Gamet
Bond Program Fiscal Project Director
650-539-3811 | 310-872-6254
gametd@cabrillo.k12.ca.us

Re: (6 each) Pre-Owned Refurbished 24x40 DSA Modular Classroom Buildings to be supplied, delivered and installed at Half Moon Bay High School, 1 Lewis Foster Dr, Half Moon Bay, CA 94019

Building Type: Pre-Owned Refurbished 24x40 DSA modular classrooms set on a pressure treated wood foundation with Deck and Ramp assemblies.

Buildings will include previously approved DSA plans and closeout documents.

Specifications: see below

6-Year Lease (6) each 24x40 Modular Classrooms (Note: Lease paid on an upfront annual basis). Lease rate includes deck and ramps.

Monthly total each (1) classroom: $950.00	**(6) classrooms: $5,700.00**
Annual payment for (1) classroom: $11,400.00	**(6) classrooms: $68,400.00**
(1) Classroom total lease for 72 months: $68,400.00	**(6) classrooms: $410,400.00**

Upfront one/time cost (each) includes: delivery, installation on DSA approved wood berm foundation system with Standard ADA deck and ramp assemblies.

Total upfront price each: $14,000.00	**(6) classrooms: $84,000.00**
Break down/return at end of lease each: $4,500.00	**(6) classrooms: $27,000.00**

Project Total (each classroom): $86,900.00
Project Total (6 classrooms): $521,400.00

Payment terms:

One time-up front costs of **$14,000.00 each ($84,000.00 total) due** upon signed proposal acceptance.
Annual lease payment due at start of lease **$11,400.00 each ($68,400.00 total for 6 classrooms) (paid annually up front each year)**
Lease can be renewed at the end of the lease term.
Break down and return **$4,500.00 each ($27,000.00 total)** due at end/termination of lease.

Note: At the end of the 6-year lease, the lease can be renewed anywhere from a one to five-year term – the rate adjustment would be tied to the CPI to account for inflation.

24x40 Classroom
Building Specifications

1. Building(s) provided have a steel frame structure.
2. Flooring 1 1/8 T/G with new carpet and cove base. Color to be determined by customer.
3. The exterior finish T-111 or equal wood siding - Paint color to be determined by customer.
4. The ceiling provided is a T-grid system with 2'x4' lay in panels.
5. Wood framed walls.
6. Interior wall finish is 1/2" tack board painted over 1/2" Gypsum thru-out.
7. Marker Boards
8. Front and rear overhangs.
9. Insulated windows.
10. (1) Each exterior hollow metal door w/frames and classroom locks.
11. Data and Misc. low voltage – Global will provide back boxes and conduit.
12. Fire extinguisher at door.
13. (1) Each wall mounted electric HVAC unit with supply ducting and return at wall.
14. Building will be set on a pressure treated DSA approved wood berm foundation system.
15. (1) each ADA compliant deck and ramp will be provided.

Clarifications and Exceptions

- Includes Prevailing Wage on Site.
- Building will meet Wild Land Urban Requirements.
- Global is not responsible for delays beyond our control.
- Price quoted assumes ready access to level site with large truck and trailer (fence removal by others).
- DSA building plans and close out documents provided by Global, all DSA project, application, plan approval and inspection costs by others.
- All site utility connections by others including main switch gear and transformers.
- Global is responsible for the supply & installation of a pressure treated wood berm foundation unless otherwise specified.
- Site preparation of building pad by others.
- Delivery time will be determined when notice to proceed is issued.
- Price does not include any Architectural fees.
- Global will not be responsible for the removal and re-installation of any Architectural barrier.
- Fire alarm system and FAC interface by others.
- All low voltage systems, including telephone, and data. (Global installs conduit and back boxes).
- It is assumed that building components can be delivered and set utilizing normal equipment and practices.
- All local submittals, permits, testing and fees required by others.

ACCEPTANCE AND PRICING

The proposal is good for 30 days as long as supplies last. In order to secure buildings, the upfront cost will be needed along with signed proposal.

Proposal submitted by: Duane Hamilton

Accepted by: _____ Date: _____

Printed Name / Title

Global Modular Inc.
450 Commerce Ave, Atwater CA 95301

GLOBAL MODULAR
Incorporated

450 Commerce Ave, Atwater CA 95301

Lease Proposal

March 19, 2026

Cabrillo Unified School District
498 Kelly Avenue,
Half Moon Bay, CA 94019

Attention: Drew Gamet
Bond Program Fiscal Project Director
650-539-3811 | 310-872-6254
gametd@cabrillo.k12.ca.us

Re: (1) Pre-Owned Refurbished 24x40 DSA Modular Building w/Restroom and Kitchenette to be supplied, delivered and installed at Half Moon Bay High School, 1 Lewis Foster Dr, Half Moon Bay, CA 94019

Building Type: Pre-Owned Refurbished 24x40 DSA modular building w/Restroom and Kitchenette, set on a pressure treated wood foundation with Deck and Ramp assemblies.
Building will include previously approved DSA plans and closeout documents.
Specifications: see below

6-Year Lease (1) 24x40 Modular Building w/Restroom and Kitchenette (Note: Lease paid on an upfront annual basis). Lease rate includes deck and ramps.

Monthly lease rate: $1,300.00
Annual payment (paid upfront each year): $15,600.00
Total lease for 72 months: $93,600.00

Annual lease total: $15,600.00
Total lease for 72 months: $93,600.00
Annual in advance payments

Upfront one/time cost includes: delivery, installation, and tenant improvements on DSA approved wood berm foundation system with Standard ADA deck and ramp assemblies.

Total upfront price: $18,000.00
Break down/return at end of lease: $4,500.00

Delivery, install & TI
At end/termination of lease

Project Total (1 building): $116,100.00
Total commitment for 72 months (including take down & return)

Payment terms:
One time-up front costs of **$18,000.00 due** upon signed proposal acceptance.
Annual lease payment due at start of lease **$15,600.00 (paid annually up front each year)**
Lease can be renewed at the end of the lease term.
Break down and return **$4,500.00** due at end/termination of lease.

Note: At the end of the 6-year lease, the lease can be renewed anywhere from a one to five-year term – the rate adjustment would be tied to the CPI to account for inflation.

24x40 Building w/Restroom and Kitchenette
Building Specifications

1. Building provided has a steel frame structure.
2. Flooring 1 1/8 T/G with new carpet and cove base. Color to be determined by customer.
3. The exterior finish T-111 or equal wood siding - Paint color to be determined by customer.
4. The ceiling provided is a T-grid system with 2'x4' lay in panels.
5. Wood framed walls.
6. Interior wall finish is 1/2" tack board painted over 1/2" Gypsum thru-out.
7. Marker Boards
8. Front and rear overhangs.
9. Insulated windows.
10. (1) Each exterior hollow metal door w/frames and classroom locks.
11. Data and Misc. low voltage – Global will provide back boxes and conduit.
12. Fire extinguisher at door.
13. (1) Each wall mounted electric HVAC unit with supply ducting and return at wall.
14. Building will be set on a pressure treated DSA approved wood berm foundation system.
15. (1) each ADA compliant deck and ramp will be provided.
16. ADA compliant restroom with toilet, sink, and required clearances per floor plan.
17. Kitchenette area with sink and countertop. Per floor plan.
18. Plumbing rough-in and fixtures for restroom and kitchenette included. All site water and sewer connections by others.

Clarifications and Exceptions

- Includes Prevailing Wage on Site.
- Unless otherwise noted, building is quoted with standard features and finishes.
- Building will meet Wild Land Urban Requirements.
- Global is not responsible for delays beyond our control.
- Price quoted assumes ready access to level site with large truck and trailer (fence removal by others).
- DSA building plans and close out documents provided by Global, all DSA project, application, plan approval and inspection costs by others.
- All site utility connections by others including main switch gear, transformers, water supply and sewer.
- Global is responsible for the supply & installation of a pressure treated wood berm foundation unless otherwise specified.
- Site preparation of building pad by others.
- Delivery time will be determined when notice to proceed is issued.
- Price does not include any Architectural fees.
- Global will not be responsible for the removal and re-installation of any Architectural barrier.
- Fire alarm system and FAC interface by others.
- All low voltage systems, including telephone, and data. (Global installs conduit and back boxes).
- It is assumed that building components can be delivered and set utilizing normal equipment and practices.
- All local submittals, permits, testing and fees required by others.

ACCEPTANCE AND PRICING

The proposal is good for 30 days as long as supplies last. In order to secure the building, the upfront cost will be needed along with a signed proposal.

Proposal submitted by: Duane Hamilton 209-769-5508

Accepted by: _____ Date: _____

Printed Name / Title

Global Modular Inc. 450 Commerce Ave, Atwater CA 95301

GLOBAL MODULAR
Incorporated

450 Commerce Ave, Atwater CA 95301

Lease Proposal

March 19, 2026

Cabrillo Unified School District
498 Kelly Avenue,
Half Moon Bay, CA 94019

Attention: Drew Gamet
Bond Program Fiscal Project Director
650-539-3811 | 310-872-6254
gametd@cabrillo.k12.ca.us

Re: (1) Pre-Owned Refurbished 24x40 DSA Modular Building w/Restroom and Kitchen to be supplied, delivered and installed at Half Moon Bay High School, 1 Lewis Foster Dr, Half Moon Bay, CA 94019

Building Type: Pre-Owned Refurbished 24x40 DSA modular building w/Restroom and Kitchenette, set on a pressure treated wood foundation with Deck and Ramp assemblies.
Building will include previously approved DSA plans and closeout documents.
Specifications: see below

6-Year Lease (1) 24x40 Modular Building w/Restroom and Kitchenette (Note: Lease paid on an upfront annual basis). Lease rate includes deck and ramps.

Monthly lease rate: $1,300.00
Annual payment (paid upfront each year): $15,600.00
Total lease for 72 months: $93,600.00

Annual lease total: $15,600.00
Total lease for 72 months: $93,600.00
Annual in advance payments

Upfront one/time cost includes: delivery, installation, and tenant improvements on DSA approved wood berm foundation system with Standard ADA deck and ramp assemblies.

Total upfront price: $25,000.00
Break down/return at end of lease: $4,500.00

Delivery, install & TI
At end/termination of lease

Project Total (1 building): $123,100.00
Total commitment for 72 months (including take down & return)

Payment terms:
One time-up front costs of **$25,000.00 due** upon signed proposal acceptance.
Annual lease payment due at start of lease **$15,600.00 (paid annually up front each year)**
Lease can be renewed at the end of the lease term.
Break down and return **$4,500.00** due at end/termination of lease.

Note: At the end of the 6-year lease, the lease can be renewed anywhere from a one to five-year term – the rate adjustment would be tied to the CPI to account for inflation.

24x40 Building w/Restroom and Kitchen
Building Specifications

1. Building provided has a steel frame structure.
2. Flooring 1 1/8 T/G with new carpet and cove base. Color to be determined by customer.
3. The exterior finish T-111 or equal wood siding - Paint color to be determined by customer.
4. The ceiling provided is a T-grid system with 2'x4' lay in panels.
5. Wood framed walls.
6. Interior wall finish is 1/2" tack board painted over 1/2" Gypsum thru-out.
7. Marker Boards
8. Front and rear overhangs.
9. Insulated windows.
10. (1) Each exterior hollow metal door w/frames and classroom locks.
11. Data and Misc. low voltage – Global will provide back boxes and conduit.
12. Fire extinguisher at door.
13. (1) Each wall mounted electric HVAC unit with supply ducting and return at wall.
14. Building will be set on a pressure treated DSA approved wood berm foundation system.
15. (1) each ADA compliant deck and ramp will be provided.
16. ADA compliant restroom with toilet, sink, and required clearances per floor plan.
17. Kitchen area with sink and countertop. Per floor plan. Note: Equipment/Appliances by others.
18. Plumbing rough-in and fixtures for restroom and kitchen included. All site water and sewer connections by others.

Clarifications and Exceptions

- Includes Prevailing Wage on Site.
- Unless otherwise noted, building is quoted with standard features and finishes.
- Building will meet Wild Land Urban Requirements.
- Global is not responsible for delays beyond our control.
- Price quoted assumes ready access to level site with large truck and trailer (fence removal by others).
- DSA building plans and close out documents provided by Global, all DSA project, application, plan approval and inspection costs by others.
- All site utility connections by others including main switch gear, transformers, water supply and sewer.
- Global is responsible for the supply & installation of a pressure treated wood berm foundation unless otherwise specified.
- Site preparation of building pad by others.
- Delivery time will be determined when notice to proceed is issued.
- Price does not include any Architectural fees.
- Global will not be responsible for the removal and re-installation of any Architectural barrier.
- Fire alarm system and FAC interface by others.
- All low voltage systems, including telephone, and data. (Global installs conduit and back boxes).
- It is assumed that building components can be delivered and set utilizing normal equipment and practices.
- All local submittals, permits, testing and fees required by others.

ACCEPTANCE AND PRICING

The proposal is good for 30 days as long as supplies last. In order to secure the building, the upfront cost will be needed along with a signed proposal.

Proposal submitted by: Duane Hamilton 209-769-5508

Accepted by: _____ Date: _____

Printed Name / Title

Global Modular Inc. 450 Commerce Ave, Atwater CA 95301

Piggyback Pricing Justification

Six (6) Pre-Owned Refurbished 24x40 DSA Modular Classrooms

Cabrillo Unified School District — Half Moon Bay High School

Proposed Lease Term: 72 Months (6 Years) | Quantity: 6 Units

Base pricing derived from Pre-Owned DSA Approved Modular Buildings piggyback pricing schedule, Line Item #1: 24x40 Classroom. Per schedule note: "Unit prices may be discounted with volume purchases or leases."

Per-Unit Pricing Breakdown

Line Item	Piggyback Reference	Piggyback Price	Adjustment	Proposed Price
Delivery	24x40 Classroom — Delivery	$6,000.00	($1,000.00)	**$5,000.00**
Installation	24x40 Classroom — Install	$15,000.00	($6,000.00)	**$9,000.00**
Monthly Lease Rate	24x40 Classroom — 60-Mo Lease	$1,207.50	($257.50)	**$950.00**
Dismantle	24x40 Classroom — Dismantle	$2,500.00	($1,000.00)	**$1,500.00**
Return Delivery	24x40 Classroom — Return Delivery	$6,000.00	($3,000.00)	**$3,000.00**

Adjustment reflects volume discount for 6-unit order combined with extended 72-month (6-year) lease commitment, applied against published 60-month piggyback rates.

Project Summary — 6 Units, 72 Months

Description	Calculation	Piggyback Total	Discount	Proposed Total
Total Delivery (6 units)	$6,000 × 6	$36,000.00	($6,000.00)	**$30,000.00**
Total Installation (6 units)	$15,000 × 6	$90,000.00	($36,000.00)	**$54,000.00**
Total Lease (6 units × 72 months)	$1,207.50 × 6 × 72	$521,640.00	($111,240.00)	**$410,400.00**
Total Dismantle (6 units)	$2,500 × 6	$15,000.00	($6,000.00)	**$9,000.00**
Total Return Delivery (6 units)	$6,000 × 6	$36,000.00	($18,000.00)	**$18,000.00**
PROJECT TOTAL		**$698,640.00**	**($177,240.00)**	**$521,400.00**

Piggyback Pricing Justification

(1) Pre-Owned Refurbished 24x40 DSA Modular Building w/Restroom & Kitchenette

Cabrillo Unified School District — Half Moon Bay High School

Proposed Lease Term: 72 Months (6 Years) | Quantity: 1 Unit

Base pricing derived from Pre-Owned DSA Approved Modular Buildings piggyback pricing schedule, Line Item #1: 24x40 Classroom. Restroom and kitchenette additions reflected as adjustment to base pricing.

Pricing Breakdown

Line Item	Piggyback Reference	Piggyback Price	Adjustment	Proposed Price
Delivery	24x40 Classroom — Delivery	$6,000.00	($1,000.00)	**$5,000.00**
Installation & TI	24x40 Classroom — Install	$15,000.00	($2,000.00)	**$13,000.00**
Monthly Lease Rate	24x40 Classroom — 60-Mo Lease	$1,207.50	+$92.50	**$1,300.00**
Dismantle	24x40 Classroom — Dismantle	$2,500.00	($500.00)	**$2,000.00**
Return Delivery	24x40 Classroom — Return Delivery	$6,000.00	($3,500.00)	**$2,500.00**

Monthly lease rate reflects piggyback base rate plus $92.50/month addition for ADA restroom and kitchenette features (sink, countertop, plumbing).

Delivery, installation, and breakdown/return reflect 6-year lease commitment discount.

Project Summary — 1 Unit, 72 Months

Description	Calculation	Piggyback Total	Adjustment	Proposed Total
Delivery	$6,000 × 1	$6,000.00	($1,000.00)	**$5,000.00**
Installation & TI	$15,000 × 1	$15,000.00	($2,000.00)	**$13,000.00**
Total Lease (72 months)	$1,207.50 × 72	$86,940.00	+$6,660.00	**$93,600.00**
Dismantle	$2,500 × 1	$2,500.00	($500.00)	**$2,000.00**
Return Delivery	$6,000 × 1	$6,000.00	($3,500.00)	**$2,500.00**
PROJECT TOTAL		**$116,440.00**	**($340.00)**	**$116,100.00**

Piggyback Pricing Justification

(1) Pre-Owned Refurbished 24x40 DSA Modular Building w/Restroom & Kitchen

Cabrillo Unified School District — Half Moon Bay High School

Proposed Lease Term: 72 Months (6 Years) | Quantity: 1 Unit

Base pricing derived from Pre-Owned DSA Approved Modular Buildings piggyback pricing schedule, Line Item #1: 24x40 Classroom. Restroom and kitchen additions reflected as adjustment to base pricing.

Pricing Breakdown

Line Item	Piggyback Reference	Piggyback Price	Adjustment	Proposed Price
Delivery	24x40 Classroom — Delivery	$6,000.00	$0.00	**$6,000.00**
Installation & TI (Kitchen)	24x40 Classroom — Install	$15,000.00	+$4,000.00	**$19,000.00**
Monthly Lease Rate	24x40 Classroom — 60-Mo Lease	$1,207.50	+$92.50	**$1,300.00**
Dismantle	24x40 Classroom — Dismantle	$2,500.00	($500.00)	**$2,000.00**
Return Delivery	24x40 Classroom — Return Delivery	$6,000.00	($3,500.00)	**$2,500.00**

Installation & TI reflects additional tenant improvement costs for kitchen build-out (plumbing rough-in, countertop, sink per floor plan). Equipment/appliances by others.

Monthly lease rate reflects piggyback base rate plus $92.50/month addition for ADA restroom and kitchen features.

Breakdown & return reflects 6-year lease commitment discount.

Project Summary — 1 Unit, 72 Months

Description	Calculation	Piggyback Total	Adjustment	Proposed Total
Delivery	$6,000 × 1	$6,000.00	$0.00	**$6,000.00**
Installation & TI (Kitchen)	$15,000 × 1	$15,000.00	+$4,000.00	**$19,000.00**
Total Lease (72 months)	$1,207.50 × 72	$86,940.00	+$6,660.00	**$93,600.00**
Dismantle	$2,500 × 1	$2,500.00	($500.00)	**$2,000.00**
Return Delivery	$6,000 × 1	$6,000.00	($3,500.00)	**$2,500.00**
PROJECT TOTAL		**$116,440.00**	**+$6,660.00**	**$123,100.00**

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
Drew Gamet, Bond Program Fiscal Project Director
CATEGORY: Action
ITEM TITLE: Approval of Delegated Authority to Award Construction Contract for Farallone View Elementary Play Structure Project

BACKGROUND INFORMATION

The Measure K Bond Program includes funding for playground improvements at Farallone View Elementary School. On April 9, 2026, the Board approved the purchase of playground equipment from PlayPower/Miracle Playsystems through Sourcewell Contract No. 101625-PLP in the amount of $718,586.99, in accordance with Public Contract Code section 20118. This purchase covers the play structure equipment only.

The remaining work, such as removal of the existing play area, grading, drainage, paving, and installation of sod, will be completed under a separate construction contract. Bid documents for this portion of the project were released on May 5, 2026, with bids due on May 20, 2026.

REPORT/PROPOSAL

Because bids are due between scheduled Board meetings, staff request that the Board delegate authority, pursuant to Education Code section 17604, to the Superintendent and the Bond Program Fiscal Project Director (as designee) to award the contract to the lowest responsive, responsible bidder.

This will allow the project to move forward without delay and support completion of the playground before the 2026–27 school year.

If no bid protest is received within three business days of bid opening, staff expect to issue a Notice of Award around May 26, 2026. The contractor will return executed documents by June 5, 2026, after which the District will issue a Notice to Proceed. The Board will be asked to ratify the contract at the June 11, 2026, meeting.

FISCAL ANALYSIS

This project is funded through the Measure K Bond Program. The final contract amount for the site work will be determined after bids are received and reviewed on May 20, 2026, and will remain within the budget allocated for this project. There is no impact to the General Fund.

RECOMMENDATION

It is recommended that the Board approve the delegation of authority to the Superintendent or designee to award the construction contract for the Farallone View Elementary play structure and associated site work to the lowest responsive, responsible bidder, and to execute the agreement and issue a Notice to Proceed following the bid protest period.

Prepared by: *Drew Gamet & Holly Lynne*

Cabrillo Unified School District

Governing Board Agenda

May 14, 2026

Agenda Item

___. Approval of Delegation of Authority to District Staff to Award Agreement for Construction Services for the Farallone View Elementary School New Play Structure and Associated Site Work Project to the Lowest Responsive, Responsible Bidder

Contact Person

Drew Gamet, Bond Program Fiscal Project Director

Description

On Wednesday, May 20, 2026, until 2:00 p.m., sealed bids will be received for the Farallone View Elementary School New Play Structure and Associated Site Work Project ("Project"). To promptly move forward with the Project and avoid delay until the next Board meeting, District staff ask that the Board delegate authority, pursuant to Education Code section 17604, to the District's Superintendent and the District's Bond Program Fiscal Project Director, as the Superintendent's designee, to award the Agreement for the Project to the lowest responsive, responsible bidder to ensure timely start to the work.

If no bid protest is submitted within three business days of bid opening, District staff will issue a Notice of Award to the lowest responsive, responsible bidder on Tuesday, May 26, 2026. Under the Notice of Award, the successful bidder will be required to return the executed Agreement and other Contract Documents by no later than Friday, June 5, 2026. District staff may then countersign the Agreement and issue the Notice to Proceed.

District staff will seek the Board's ratification of the Agreement, pursuant to Education Code section 17604, at the next regularly scheduled Board meeting on June 11, 2026.

Recommendation

It is recommended that the Board approve the delegation of authority to District staff to award the Agreement for Construction Services for the Farallone View Elementary School New Play Structure and Associated Site Work Project to the lowest responsive, responsible bidder.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: James Barnes, Director of Educational Support Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of Youth Cinema Project Students to Participate in the Film Festival in Los Angeles, California, May 28-30, 2026

BACKGROUND INFORMATION

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL

Victor Guzman and Diane Angst, principal and teacher at Cunha Intermediate School, as well as principal Andrew Boysen and teacher Rebecca Mulligan at Half Moon Bay High School, request approval for a field trip to Los Angeles, California, on May 28-30, 2026, to attend the Los Angeles Latino International Film Festival in Hollywood.

Approximately four students from Cunha Intermediate School and three students from Half Moon Bay High School will attend the film festival. Each group will be chaperoned by at least two certificated staff members. Transportation for Cunha Intermediate School will be provided by Parent/Guardian, and Half Moon Bay High School will be flying Southwest Airlines to the event and returning on United Airlines. Both groups will be staying at Loews Hollywood Hotel, located at 1755 Highland Avenue, Los Angeles, California, 90028.

FISCAL ANALYSIS

The field trip is funded by Proposition 28.

RECOMMENDATION

Approve as submitted.

Prepared by: *Suzanne Pendergast*

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Israel Castillo, Ed. M., Chief Academic Officer
CATEGORY: Consent/Action
ITEM TITLE: TK – 5th grade Social Studies Curriculum Adoption – Studies Weekly

BACKGROUND INFORMATION

Cabrillo Unified School District has utilized Studies Weekly as the primary Social Studies instructional resource for 3rd through 5th grade for the past three years. The program is a standards-based curriculum aligned to California Social Studies standards and delivered through a weekly periodical format with integrated online access. Instructional content includes civics, geography, economics, and history using age-appropriate themes, primary sources, and inquiry-based learning practices.

The program supports cross-curricular instruction by integrating informational text aligned with English Language Arts standards and promotes active student engagement through consumable materials and interactive learning activities. The accompanying digital platform provides additional instructional support, including lesson planning tools, embedded assessments, and accessibility features such as text-to-speech, as well as integration with district learning systems.

Based on consistent implementation across elementary sites and positive teacher feedback regarding engagement, accessibility, and standards alignment, administration is recommending formal adoption of the program.

FISCAL ANALYSIS

The annual subscription cost for Studies Weekly is approximately $15,098.85 with an additional $3,000 allocated for professional development. These costs are supported through existing instructional materials budgets. The subscription includes print materials, digital access, instructional resources, and assessments for TK–5 students and teachers.

RECOMMENDATION

Administration recommends that the Governing Board formally adopt Studies Weekly as the district's TK–5 Social Studies curriculum. While the program has been in use for the past three years, it has not yet undergone formal board adoption.

Formal adoption at this time is necessary to ensure compliance with the Williams Act, which requires that all students have access to standards-aligned, board-adopted instructional materials. Adoption will also ensure consistency of instructional resources across all elementary sites while the district continues to evaluate future comprehensive K–5 social studies curriculum options.

Prepared by: *Josefina Infanzon*

Studies Weekly®

QUOTE #116685

Quote Issued: 05/01/2026
Expiration: 05/31/2026
School Year: 2026-2027
Referral: Sales Rep
School Start Date: 08/14

REQUESTER

JOSEFINA INFANZON
CABRILLO UNIFIED SCHOOL DIST
498 KELLY AVE
HALF MOON BAY, CA 94019
InfanzonJ@cabrillo.k12.ca.us
(650) 712-7100

REQUIRED FOR SHIPPING

All fields required. Orders require a purchase order before shipping. Orders begin shipping in April for the next school year. Orders default to partial shipping in mid-August unless specified otherwise. Someone must be present to sign for delivery.

Billing Name, Phone, Email (Billing contact if different than listed)

Billing PO #

Shipping Name, Phone, Email

Shipping Address (if different from listed)

School Start Date

Receive By Date

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☐ No shipping restrictions ☐ Exclusion Dates for receiving

REQUIRED: Would you like to receive your materials as they become available or would you like us to hold your order until all can be shipped together?

☐ Partial Ship ☐ Whole Ship

Signature

Date

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By signing this quote, you agree to all terms and conditions at http://studiesweekly.com/legal

Please submit this quote with your purchase order.

Occasionally, due to weather or other unforeseen circumstances, delivery may take longer than expected. However, you will have online access to your curriculum before that, depending on the time of year and if you roster your students.

CONTACT US

1140 N 1430 W Orem, UT 84057
Phone: 866-311-8734 | Fax: 866-531-5589
Email: orders@studiesweekly.com

REGIONAL MANAGER

Cody Erickson
cody.erickson@studiesweekly.com
(385) 335-4885

ACCOUNT MANAGER

Mindy Erickson
mindy.erickson@studiesweekly.com

TERMS AND CONDITIONS

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El Granada Elementary School

400 Santiago St
Half Moon Bay, CA 94019

Grade	SKU	Title	Class	Unit Price	Qty	Cost
Social Studies						
Pre K	CASWTK	California Early Learning Studies Weekly	2	$11.30	48	$542.40
0	CASW0	California Studies Weekly: Together Now and Long Ag	2	$11.30	50	$565.00
1	CASW1	California Studies Weekly: My Place in Time and Spac	3	$11.30	53	$598.90
2	CASW2	California Studies Weekly: People Who Make a Differe	3	$11.30	52	$587.60
3	CASW3	California Studies Weekly: Continuity and Change	3	$11.30	58	$655.40
4	CASW4	California Studies Weekly: A Changing State	2	$11.30	57	$644.10
5	CASW5	California Studies Weekly: U.S. History and Geography	2	$11.30	43	$485.90
				Total		**$4,079.30**

Farallone View Elem School

1100 Le Conte Ave
Montara, CA 94037

Grade	SKU	Title	Class	Unit Price	Qty	Cost
Social Studies						
Pre K	CASWTK	California Early Learning Studies Weekly	2	$11.30	32	$361.60
0	CASW0	California Studies Weekly: Together Now and Long Ag	3	$11.30	43	$485.90
1	CASW1	California Studies Weekly: My Place in Time and Spac	2	$11.30	40	$452.00
2	CASW2	California Studies Weekly: People Who Make a Differe	1	$11.30	22	$248.60
3	CASW3	California Studies Weekly: Continuity and Change	2	$11.30	32	$361.60
4	CASW4	California Studies Weekly: A Changing State	1	$11.30	27	$305.10
5	CASW5	California Studies Weekly: U.S. History and Geography	1	$11.30	27	$305.10
				Total		**$2,519.90**

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mindy.erickson@studiesweekly.com

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Alvin S Hatch Elem School

490 Miramontes Ave
Half Moon Bay, CA 94019

Grade	SKU	Title	Class	Unit Price	Qty	Cost
Social Studies						
Pre K	CASWTK	California Early Learning Studies Weekly	2	$11.30	40	$452.00
Pre K	CASWESTK	California Studies Weekly: Kínder de Transición	1	$11.30	20	$226.00
0	CASW0	California Studies Weekly: Together Now and Long Ag	2	$11.30	38	$429.40
0	CASWES0	California Studies Weekly - Juntos ahora y hace muc	2	$11.30	50	$565.00
1	CASW1	California Studies Weekly: My Place in Time and Spac	2	$11.30	42	$474.60
1	CASWES1	California Studies Weekly - Mi lugar en el tiempo y el espacio	2	$11.30	45	$508.50
2	CASW2	California Studies Weekly: People Who Make a Differe	1	$11.30	24	$271.20
2	CASWES2	California Studies Weekly - Personas que hacen la di	2	$11.30	49	$553.70
3	CASW3	California Studies Weekly: Continuity and Change	2	$11.30	46	$519.80
3	CASWES3	California Studies Weekly - La continuidad y el camb	2	$11.30	46	$519.80
4	CASW4	California Studies Weekly: A Changing State	2	$11.30	49	$553.70
4	CASWES4	California Studies Weekly: Un estado cambiante	2	$11.30	49	$553.70
5	CASW5	California Studies Weekly: U.S. History and Geography	1	$11.30	31	$350.30
5	CASWES5	California Studies Weekly: La historia y geografía de EE. UU.	2	$11.30	51	$576.30
					Total	**$6,554.00**

Kings Mountain Elem School

211 Swett Rd
Woodside, CA 94062

Grade	SKU	Title	Class	Unit Price	Qty	Cost
Social Studies						
Pre K	CASWTK	California Early Learning Studies Weekly	1	$11.30	7	$79.10
0	CASW0	California Studies Weekly: Together Now and Long Ag	1	$11.30	5	$56.50
1	CASW1	California Studies Weekly: My Place in Time and Spac	1	$11.30	5	$56.50
2	CASW2	California Studies Weekly: People Who Make a Differe	1	$11.30	8	$90.40
3	CASW3	California Studies Weekly: Continuity and Change	1	$11.30	10	$113.00
4	CASW4	California Studies Weekly: A Changing State	1	$11.30	9	$101.70
5	CASW5	California Studies Weekly: U.S. History and Geography	1	$11.30	11	$124.30
					Total	**$621.50**

Sub Total:	$13,774.70
Tax:	$1,324.15
Shipping:	$0.00
Total:	**$15,098.85**

Final sales tax and shipping fees will be determined by the final shipping destination.

Thank you,
for your interest in Studies Weekly. If you are ready to purchase, please provide the information above and submit your order.

Studies Weekly®

QUOTE #121662

Quote Issued: 05/01/2026
Expiration: 08/01/2026
School Year: 2026-2027
Referral: Sales Rep
School Start Date: 08/14

REQUESTER

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498 KELLY AVE
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Cabrillo Unified School Dist

498 Kelly Ave
Half Moon Bay, CA 94019

Grade	SKU	Title	Class	Unit Price	Qty	Cost
PD						
PD	PDF2F	Face-to-Face Training Session (up to 6 hrs)	1	$2,500.00	1	$2,500.00
PD	PDWEB	Webinar Session (up to 2 hrs)	1	$500.00	1	$500.00
				Total		**$3,000.00**

Sub Total:	$3,000.00
Tax:	$0.00
Shipping:	$0.00
Total:	**$3,000.00**

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SUPERINTENDENT
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Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Israel Castillo, Ed. M., Chief Academic Officer
Andrew Boysen, Principal, Half Moon Bay High School
CATEGORY: Consent/Action
ITEM TITLE: Approval of HMBHS Text Adoption for World Language AP Classes

BACKGROUND INFORMATION

AP Spanish and French are the 4th year world language options for students at Half Moon Bay High School. AP Spanish and AP French are a 1 year courses designed to provide students with a learning experience equivalent to that of a college level language course, and to prepare them for the AP Spanish and French exams. By meeting course expectations, students will be prepared to take the Advanced Placement Examination in their language of study. These courses are open to all advanced students and satisfies the UC/CSU “E” college preparatory “language other than English” requirement.

The department acquired the Themes and Temas texts as a pilot more than ten years ago, but it was never formally adopted. The AP College Board world language exams are being revamped for the upcoming school year. HMBHS AP world language students need an updated text that meets the requirements for the new exams. The world language department feels that the updated Themes and Temas texts are the best texts for the AP course of study, and to prepare students for the new AP exams. The world language department plans to use both the digital and print texts. We believe that this text is a necessary update for the AP world language courses at Half Moon Bay High School.

SPSA/LCAP Goal Alignment

- Increase college and career readiness for Hispanic, EL, SED, and SWD subgroups. Reducing the barriers which can prevent all students from accessing Honors, Advanced Placement, Dual Enrollment, and AVID Courses.
- The AP Spanish course provides an advanced option for both our traditional Spanish students, and our Spanish for Spanish Speakers students. This course provides a deeper understanding of both spoken and written language and culture.
- Create a stronger school climate that engages students and fosters a sense of belonging, connectedness, safety, and positivity.
- The AP world language courses help to provide a school environment that supports diversity, inclusion, and equity.

Monitor Progress and Success

Student performance data of AP test scores is available annually. Data about how this course affects college and career indicators will be useful for progress and success analysis.

FISCAL ANALYSIS

The cost of the textbook purchase will be covered by Lottery funding which includes both the digital and traditional text versions of Temas, and consumable workbooks.

Description	Total Textbooks	Per Unit Cost	Total Cost
Teacher workshop			$1,000
Teacher resource binders	2	$95.95	$191.90
Bundle (includes digital text, workbook, and hardback text)	52	$264.95	$13,777.40
Textbook (additional hardback texts of Themes to make a class set)	25	$95.95	$2,423.75
Sales Tax (9.875%)			$1,717.56
Shipping (est.)			$269.63
Total			$19,380.24

RECOMMENDATION

It is recommended that the CUSD Governing Board approve the Purchase of Themes and Temas for implementation during the 2026-27 school year for Half Moon Bay High School.

Prepared by: *Josefina Infanzon*

COST PROPOSAL

Quote Prepared On April 8, 2026
Quote Valid Through October 15, 2026
Quote No. 2604220125
Version No. 1

Prepared For	Prepared By
Cabrillo Unified School District 498 Kelly Ave. Half Moon Bay, CA 94019	Carolyn Gill cgill@vistahigherlearning.com Vista Higher Learning 500 Boylston St, 10th Floor Boston, MA 02116-3736

Services WL

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
1	TRNG049	WL PL Implementation - Getting Started Workshop - Virtual Session	$1,000.00	$1,000.00	$1,000.00

Temas 3e

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
1	978-1-54339-658-4	Temas 3e TRB	$95.95	$95.95	$95.95

Themes 2e

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
25	978-1-54332-911-7	Themes 2e Student Edition (Hardcover)	$96.95	$2,423.75	$2,423.75
1	978-1-54334-394-6	Themes 2e TRB	$95.95	$95.95	$95.95

Temas 3e & AP Spanish 4e

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
42	978-1-66995-817-8	Temas 3e Student Edition + Supersite Plus (6 year license) + AP Span 4e Student Edition + Supersite Plus (6 year license)	$264.95	$11,127.90	$11,127.90

Themes 2e & AP French 2e

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
10	978-1-66995-825-3	Themes 2e Student Edition + Supersite Plus (6 year license) + AP Fren 2e Student Edition + Supersite Plus (6 year license)	$264.95	$2,649.50	$2,649.50

Total Cost	$17,393.05
Est. Shipping	$269.63
Taxes	$1,717.56
Est. Grand Total Cost	**$19,380.24**

COST PROPOSAL

Quote Prepared On April 8, 2026
Quote Valid Through October 15, 2026
Quote No. 2604220125
Version No. 1

Ordering Instructions

- Purchase Orders will be processed upon receipt and will be invoiced for the full "Total Cost" amount as shown above as well as the actual final Shipping charges required for your shipment, where applicable. Please note that the "Est. Shipping" amount shown above is an estimate only and may be different than the final charges applied.
- When submitting your Purchase Order, please be sure to attach:
  - A copy of this Quote
  - If applicable, a copy of your signed and dated tax exemption certificate
- To place your order, please contact Customer Support:

Vista Higher Learning
500 Boylston Street, 10th Floor
Boston, MA 02116-3736
Email: orders@vistahigherlearning.com
Phone: (800) 269-6311, option 3
Fax: (617) 426-5215

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- **Subscription Term:** For digital product license purchases, the duration of access being purchased based on the product license selection outlined in the Quote above will be considered the Subscription Term.
- **Term Dates:** Subscription Terms are aligned to an academic year calendar and will start as of the next upcoming academic year following the receipt of a Purchase Order, unless otherwise requested by Customer. All product licenses will have the same start and end dates aligned with the Subscription Term.
- **Unused Licenses:** All product licenses must be used within the purchased Subscription Term. Unused licenses during the purchased Subscription Term are not refundable or eligible for credit.
- **Licensing Add-ons:** If purchasing additional license quantities and/or licensing level upgrades to be added onto an existing base of product licenses, the additional quantities and/or upgrades will be applied beginning with the currently active Subscription Term, unless otherwise requested by Customer. All product licenses must maintain the same start and end dates aligned with the Subscription Term, with any additional quantities and/or upgrades matching the current expiration date of the existing Subscription Term in place.

Thank you for your business!

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
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Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Lia Ferrero, Senior Human Resources Administrator
CATEGORY: Consent/Action
ITEM TITLE: Approval of Certificated Personnel Report

BACKGROUND INFORMATION

1. LEAVE OF ABSENCE

Cristian Aguilar Valverde, Assistant Principal, Half Moon Bay High School, effective April 11, 2026

2. RESIGNATION

Marcy Henzel, Counselor, Pilarcitos High School and Alternative Education, effective May 6, 2026

Amber Jackson, 1st grade teacher, El Granada Elementary School, effective June 5, 2026

Alexandra Shulz, 0.175 FTE Music Teacher, Farallone View Elementary School, effective June 5, 2026

FISCAL ANALYSIS

The fiscal impact will be reflected in the next budget revision.

RECOMMENDATION

Staff recommends approval of the May 14, 2026, Certificated Personnel Report as submitted.

Prepared by: *Erick Perez*

CABRILLO UNIFIED SCHOOL DISTRICT

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MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Lia Ferrero, Senior Human Resources Administrator
CATEGORY: Consent/Action
ITEM TITLE: Approval of Classified Personnel Report

BACKGROUND INFORMATION

1. **RESIGNATION**

   Tess Hilvert, Paraprofessional, Farallone View Elementary School, effective June 4, 2026

2. **RETIREMENT**

   Karen Nazar, Paraprofessional SPED II, Half Moon Bay High School, effective June 4, 2026

FISCAL ANALYSIS

The fiscal impact will be reflected in the next budget revision.

RECOMMENDATION

Staff recommends approval of the May 14, 2026, Classified Personnel Report as submitted.

Prepared by: *Erick Perez*

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MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Consent/Information
ITEM TITLE: CUSD Enrollment Report

BACKGROUND INFORMATION

School district funding is directly related to the number and type of students each district serves. Under the Local Control Funding Formula (LCFF) funding mechanism, funding targets are based on student characteristics and overall enrollment. The LCFF funding targets consist of grade span-specific base grants, as well as supplemental and concentration grants, which are calculated based on student demographic factors. The chart presented illustrates CUSD enrollment and is provided for informational purposes only.

REPORT/PROPOSAL

2025-26 Enrollment Report Period 8 & 9.

FISCAL ANALYSIS

Enrollment data is entered into the LCFF calculator for funding purposes.

RECOMMENDATION

Receive the CUSD Enrollment Report as submitted.

Prepared by: *Holly Lynne*

CABRILLO UNIFIED SCHOOL DISTRICT									
2025-26 SCHOOL YEAR									
ENROLLMENT REPORT									
School Month No. 8								Date:	4/3/2026
Grade	El Granada	Farallone View	Hatch	Kings Mountain	Cunha	Half Moon Bay High	Pilarcitos	Home & Independent Study	TOTALS
TK	39	29	56	4	-	-	-	0	128
K	47	35	83	2	-	-	-	0	167
1	46	20	69	7	-	-	-	0	142
2	55	28	88	8	-	-	-	0	179
3	51	26	94	8	-	-	-	0	179
4	40	26	78	10	-	-	-	0	154
5	52	31	78	2	-	-	-	0	163
6	-	-	-	-	146	-	-	0	146
7	-	-	-	-	180	-	-	1	181
8	-	-	-	-	161	-	-	0	161
9	-	-	-	-	-	195	0	0	195
10	-	-	-	-	-	210	4	3	217
11	-	-	-	-	-	187	18	4	209
12	-	-	-	-	-	238	15	11	264
TOTAL ENROLLMENT	330	195	546	41	487	830	37	19	2485
PRIOR YEAR COMPARISON									
Total Enrollment as of 04/04/25	328	175	552	46	520	879	36	25	2561
Difference between 04/04/25 Total Enrollment and 04/03/26 Total Enrollment	2	20	-6	-5	-33	-49	1	-6	-76
PRIOR MONTH COMPARISON									
Total Enrollment as of 03/06/26	327	195	547	41	484	829	36	19	2478
Difference between 03/06/26 Total Enrollment and 04/03/26 Total Enrollment	3	0	-1	0	3	1	1	0	7

CABRILLO UNIFIED SCHOOL DISTRICT									
2025-26 SCHOOL YEAR									
ENROLLMENT REPORT									
School Month No. 9								Date:	5/1/2026
Grade	El Granada	Farallone View	Hatch	Kings Mountain	Cunha	Half Moon Bay High	Pilarcitos	Home & Independent Study	TOTALS
TK	39	29	56	4	-	-	-	0	128
K	47	35	83	2	-	-	-	0	167
1	46	20	69	7	-	-	-	0	142
2	55	28	88	8	-	-	-	0	179
3	52	26	94	8	-	-	-	0	180
4	40	26	78	10	-	-	-	0	154
5	52	32	78	2	-	-	-	0	164
6	-	-	-	-	145	-	-	0	145
7	-	-	-	-	179	-	-	1	180
8	-	-	-	-	161	-	-	0	161
9	-	-	-	-	-	194	0	0	194
10	-	-	-	-	-	210	3	2	215
11	-	-	-	-	-	187	19	4	210
12	-	-	-	-	-	237	15	11	263
TOTAL ENROLLMENT	**331**	**196**	**546**	**41**	**485**	**828**	**37**	**18**	**2482**
PRIOR YEAR COMPARISON									
Total Enrollment as of 05/02/25	327	175	553	46	521	879	36	25	2562
Difference between 05/02/25 Total Enrollment and 05/01/26 Total Enrollment	**4**	**21**	**-7**	**-5**	**-36**	**-51**	**1**	**-7**	**-80**
PRIOR MONTH COMPARISON									
Total Enrollment as of 04/03/26	330	195	546	41	487	830	37	19	2485
Difference between 04/03/26 Total Enrollment and 05/01/26 Total Enrollment	**1**	**1**	**0**	**0**	**-2**	**-2**	**0**	**-1**	**-3**

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Consent/Action
ITEM TITLE: Approval of Donations to Cabrillo Unified School District

BACKGROUND INFORMATION

Pursuant to Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

The Governing Board routinely reviews the monthly donation reports.

REPORT/PROPOSAL

Summary Site Donations 5.14.2026.

FISCAL ANALYSIS

There is no financial impact on the General Fund.

RECOMMENDATION

Approve as submitted.

Prepared by: *Holly Lynne*

May 14, 2026 Board Meeting
Summary Site Donations

Site	Items	Donor	Amount	Site Total Donations
HMBHS	Money for the FFA General	I.D.E.S. Society of Half Moon Bay General Fund	$3,000	
HMBHS	Money for the HMB Brewery Company Scholarship	The Brewery in Half Moon Bay	$10,000	
				$13,000

CABRILLO UNIFIED SCHOOL DISTRICT

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MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Consent/Information
ITEM TITLE: Information on Warrant Register Processed

BACKGROUND INFORMATION

In alignment with Education Code 52631, Cabrillo Unified School District (CUSD) presents all payments from the CUSD funds on forms prescribed by the San Mateo County Superintendent of Schools (ERP).

REPORT/PROPOSAL

Staff hereby presents to the CUSD Board the warrants processed from April 1, 2026, to April 30, 2026. Certain names have been redacted from this document to protect privacy and maintain confidentiality.

FISCAL ANALYSIS

The register of warrants processed by CUSD indicates all CUSD financial activity. The total warrant/ETF amount for the month of April 2026 is $3,358,783.70.

RECOMMENDATION

Receive the warrant register processed for the April 2026 period.

Prepared by: *Holly Lynne*

Checks Dated 04/01/2026 through 04/30/2026 **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
761812	04/02/2026	Achievekids	01-6500-5100	Open PO for [redacted] to attend AchiveKids	15,419.10	
			01-6500-5864	Open PO for [redacted] to attend AchiveKids	1,100.00	
			01-6500-5867	Open PO for [redacted] to attend AchiveKids	1,100.00	17,619.10
761813	04/02/2026	CRISP IMAGING	40-9012-5800	Document Scanning Implementation & Services		67,804.00
761814	04/02/2026	Fastrak Invoice Processing Dep	01-9723-4300	Fastrak toll invoice		8.50
761815	04/02/2026	TERRAVERDE ENERGY LLC	01-8150-5603	Solar Panel Maintenance & Repairs for School Sites		28,000.00
761816	04/02/2026	Carroll Engineering Inc.	21-9721-6140	Farallone View Playground Project Survey		6,500.00
761817	04/02/2026	David's Bagels	13-5310-4712	Bagels for HS		57.50
761818	04/02/2026	Gold Star Foods Inc.	13-5310-4710	Misc Food for all sites	1,414.90	
			13-5310-4712	Misc Food for all sites	389.31	
			13-5310-4790	Misc Food for all sites	70.00	1,874.21
761819	04/02/2026	Orange County DOE//CTE Program - Attn: Julie Gundling	01-0000-5200	CTE Credential Class Fee for R. Segura		1,000.00
761820	04/02/2026	VANIR CONSTRUCTION MANAGEMENT	21-9711-5800	Bond Project Management Services		126,903.00
761821	04/02/2026	Achievekids	01-6500-5100	[redacted]	9,215.20	
			01-6500-5863	[redacted]	2,679.00	
			01-6500-5864	[redacted]	550.00	
			01-6500-5867	[redacted]	550.00	12,994.20
761822	04/02/2026	California Dept Of Education Accounting Office	01-7034-8520	commercial dishwasher		8,245.91
761823	04/02/2026	Kathryn Strauss	01-0000-5800	march		4,900.00
761824	04/02/2026	MODENA, SHANE T	01-8150-4300	Reimburse Shane Modena: safeway 03/26/2026		6.30
761825	04/02/2026	MODENA, STEPHANIE C	13-5310-4300	Reimburse Stephanie Modena		25.13
761826	04/02/2026	Powerschool Group Llc	01-0000-5800	PowerSchool 1 year Subscription March 2026-2027	11,958.15	
				PowerSchool 6 month subscription messenger	4,026.58	15,984.73
761827	04/02/2026	Republic Services #925	01-0000-5504	Waste Disposal, All Sites 25-26		3,552.87
761828	04/02/2026	Resource Solutions Of Sf Group	01-8150-4300	Custodial Supplies for All School Sites		2,411.58
761829	04/02/2026	SHRED WORKS INC.	01-0000-5800	Shredding Service		47.00
761830	04/02/2026	Southern Counties Lubricants, LLC	01-9723-4300	Fuel and diesel supply for District transportation		2,723.24
761831	04/02/2026	TAFT, ERINN E	01-6500-5200	march		128.33
761832	04/02/2026	U.s Bancorp Service Center	01-8150-4300	J and B tool	112.93	
				store.VDiagtool	123.30	236.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2026 through 04/30/2026 — **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
761833	04/02/2026	Ups	01-0000-5903	Open PO for UPS 25-26		25.00
762169	04/06/2026	RIORDAN, SEAN P	01-6387-4300	Reimb. CTEIG Welding Supplies		1,055.30
762170	04/06/2026	AMERICAN FIDELITY ADMINISTRATIVE SERVICES LLC	01-0000-5800	December 2025	501.00	
				January 2026	501.00	1,002.00
762171	04/06/2026	ARCADIO'S PRODUCE INC.	13-5310-4710	Milk & Produce for HS	159.60	
			13-5310-4712	Milk & Produce for HS	141.60	301.20
762172	04/06/2026	Big Creek Lumber	01-6387-4300	Opne PO for Big Creek HMB High School SY 25-26		64.05
762173	04/06/2026	Cabe Cal Assn For Bilingual Educati	01-0111-5800	Natalie Longree Guevara presented		3,750.00
762174	04/06/2026	CARRILLO, MAGDAELENA	11-6391-5200	November 2025 and March 2026		51.13
762175	04/06/2026	CLARK PEST CONTROL	01-8150-5800	farallone view		115.00
762176	04/06/2026	DOIDGE, CAROLINE E	01-6500-5200	March 2026		89.47
762177	04/06/2026	EWELL EDUCATIONAL SERVICES INC	01-7010-4300	FFA - AGI Grant		408.00
762178	04/06/2026	First Student Inc	01-9541-5210	Bus for [redacted]		1,023.87
762179	04/06/2026	Gold Star Foods Inc.	01-2600-4300	ELOP Snacks	914.94	
			13-5310-4710	Misc Food for all sites	855.72	
			13-5310-4712	Misc Food for all sites	470.65	2,241.31
762180	04/06/2026	Hill's Pool Service Inc.	01-8150-5800	Maintenance High School Pool		479.50
762181	04/06/2026	KIMBALL MIDWEST	01-8150-4300	Maintenance Tools and Equipment		2,968.16
762182	04/06/2026	MYERS, SONIA	01-7370-4300	Flowers - SSP Floral Grant		586.00
762183	04/06/2026	Paul H. Brookes Publishing Co.	12-6105-4300	ASQ Renewal		149.95
762184	04/06/2026	RELIAS LLC	11-3926-4300	Instructional support		126.84
762185	04/06/2026	Sound And Signal	01-8150-5603	Alarm Repairs and Services		1,825.05
762186	04/06/2026	Sysco - San Francisco	01-2600-4300	Sysco - ELOP snacks	624.44	
			13-5310-4300	Ala Carte Market Foods & Supplies	74.73	
			13-5310-4710	Ala Carte Market Foods & Supplies	263.46	
			13-5310-4712	Ala Carte Market Foods & Supplies	1,095.15	2,057.78
762187	04/06/2026	Tk Elevator Corporation	01-8150-5603	Elevator Maintenance and Repair Services: cunha	1,348.32	
				Elevator Maintenance and Repair Services: highschool	1,822.56	3,170.88
762188	04/06/2026	Todos Juntos EC Svcs, Inc.	12-6105-5800	January and February 2026	2,250.00	
				March 2026	450.00	2,700.00
762189	04/06/2026	Trade Credit Services Hassett Hardware	01-0000-4300	Building Supplies for MOT Dept.	390.21	
			01-8150-4300	Building Supplies for MOT Dept.	2,444.44	2,834.65
762190	04/06/2026	U.s Bancorp Service Center	01-6387-4300	ARCO 02.27.2026	92.66	
				ARCO 03.11.2026	109.24	
				Chevron 03.08.2026	146.85	

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Checks Dated 04/01/2026 through 04/30/2026 **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
762190	04/06/2026	U.s Bancorp Service Center	01-6387-4300	Claremont automotive	2,030.74	
				SP TILAPIA depot 03.06.2026	214.49	
			01-9547-4300	Daddario and co.	61.52	2,655.50
762191	04/06/2026	VILLALOBOS RICO, JAIME	01-8150-4300	Reimburse Jaime Rico-harbor freight 3.30.2026		323.61
762192	04/06/2026	ACSA	01-0000-5300	Boysen		140.88
762193	04/06/2026	California Water Service	01-0000-5503	march 2026		550.25
762194	04/06/2026	Coastside County Water Distric	01-0000-5503	Coastside County Water		9,187.72
762195	04/06/2026	E-rate Online Llc	01-0000-5800	Reimbursement for 2024 funding Year E-Rate		1,181.96
762196	04/06/2026	HANSON, HANA LANI J	01-0331-4300	Reimbursement - AG Bio		107.57
762197	04/06/2026	LYNNE, HOLLY L	01-0000-5200	Food for CASBO Conference		130.52
762198	04/06/2026	MIRAMONTES, RAMON	01-0000-5200	Mileage Reimbursement for Dr. Ramon Miramontes		693.10
762199	04/06/2026	Nob Hill Catering	13-5310-4710	Lunch:Hatch,ElGranad,Farallone.KMtn & Cunha		16,783.17
762200	04/06/2026	Powerschool Group Llc	01-0111-5800	quote # Q-238143		3,600.00
762201	04/06/2026	Recology Of The Coast	01-0000-5504	Open PO for Recology of the Coast 25-26		906.87
762202	04/06/2026	Show Smart	01-6387-4300	Certification Exam		480.00
762203	04/06/2026	YEAKLEY, CHRISTINA L	01-0331-4300	PE Supplies - Reimbursement		895.30
762204	04/06/2026	Young Audiences Of Northern Ca	01-6770-5800	kings mountain - Lesli Schmutz		3,333.00
762501	04/07/2026	ATTN: Youth Cinema Project	01-6770-5800	Youth Cinema Project After School Enrichment		7,618.68
762502	04/07/2026	COUNTY SCHOOL SERVICE FUND	01-0000-5200	james barnes registration fee		50.00
762503	04/07/2026	EWELL EDUCATIONAL SERVICES INC	01-7010-4300	FFA - AGI Grant		20.00
762504	04/07/2026	Ricoh Usa Inc	01-0000-5601	Open PO for Ricoh Overage Charges 25-26		17,360.96
762505	04/07/2026	CIS INC	21-9711-6140	El Granada Phase II Temporary Housing	10,950.00	
			21-9711-6290	FV Inspection Services	2,400.00	13,350.00
762506	04/07/2026	RODAN BUILDERS INC	21-9701-6200	El Granada Phase II		1,849,085.96
762507	04/07/2026	MCVICKER, AMY C	01-0111-4300	Family Engagement Night Purchases		64.37
762508	04/07/2026	Nob Hill Catering	13-5310-4710	Lunch:Hatch,ElGranad,Farallone.KMtn & Cunha		46,978.26
762509	04/07/2026	U.s Bancorp Service Center	01-7010-5200	Hana Lani Hanson - DO Credit Credit Card Usage	2,518.45	
			01-9400-5200	Hana Lani Hanson - DO Credit Credit Card Usage	5,062.52	7,580.97
763019	04/09/2026	U.s Bancorp Service Center	01-9400-5200	Hana Lani Hanson - DO Credit Credit Card Usage		45.34
763020	04/09/2026	Eichler Associates, Inc.	21-9711-5800	EG PH1 Commissioning Services	1,035.00	

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Checks Dated 04/01/2026 through 04/30/2026 — **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
763020	04/09/2026	Eichler Associates, Inc.	21-9711-5800	EG PH2 Commissioning Services	2,467.50	
				FV Commissioning Services	7,785.00	11,287.50
763021	04/09/2026	American Portables	01-8150-4300	Open PO for FYE 2025-2026		264.94
763022	04/09/2026	Christina Frediani	01-9538-5800	MARCH		3,500.00
763023	04/09/2026	CICCARELLI VANA, SUSAN L	01-0700-5200	Jan,Feb,March 2026 reimbursement		162.76
763024	04/09/2026	Cintas	01-8150-5603	Uniform Cleaning Services and rental.		271.36
763025	04/09/2026	CRISP IMAGING	40-9012-5800	Document Scanning Implementation & Services		59,840.93
763026	04/09/2026	Custom Ink	01-6010-4300	Dolphin Club : Leslye		1,441.61
763027	04/09/2026	DISNEY DESTINATIONS, LLC	01-0111-5200	Hotel Reservation for PSU for Cunha Counselor		1,399.32
763028	04/09/2026	ITMC	01-0000-5901	One-time Set-up Fee and Subscrip101Voice Phones		24,688.92
763029	04/09/2026	Kathy Carlson Consulting	01-0000-5800	Consulting for HR and Business		1,000.00
763030	04/09/2026	KIMBALL MIDWEST	01-8150-4300	Maintenance Tools and Equipment		481.03
763031	04/09/2026	KRABBENSCHMIDT, GRACIELA	01-6010-4300	Dolphin club January 2026 reimbursement	53.72	
			12-6105-5200	trainings - autism and family needs	65.25	118.97
763032	04/09/2026	Pacifica Community Television	01-0000-5800	Board Meetings Broadcasting/Recording - OPEN		400.00
763033	04/09/2026	Primo Brands BlueTriton Brands, Inc.	11-6391-4300	repaying invoice # 46C0034251553 in full		283.21
763034	04/09/2026	Recology Of The Coast	01-0000-5504	Open PO for Recology of the Coast 25-26		1,348.64
763035	04/09/2026	Republic Services #925	01-0000-5504	Waste Disposal, All Sites 25-26		3,106.31
763036	04/09/2026	Spork Food Hub - Fiery Ginger	01-7810-4300	Produce for Grant		1,571.70
763037	04/09/2026	State of CA Employment Development Dept	01-0000-9565	employer account 94246055		3,881.42
763038	04/09/2026	Straw Hat Pizza	13-5310-4710	highschool	543.66	
				pilarcitos	47.97	591.63
763039	04/09/2026	U.s Bancorp Service Center	01-3550-4300	order#1355472 : (Clay) Hana Hanson CC		639.90
763040	04/09/2026	Wilson Language Training	01-0101-4300	Leslye Sarabia		95.50
763041	04/09/2026	YOUNGS AUTO PARTS	01-8150-4300	Maintenance Supplies		353.49
763042	04/09/2026	CIS INC	21-9711-6140	El Granada Phase II Temporary Housing	11,250.00	
			21-9711-6290	FV Inspection Services	1,650.00	12,900.00
763043	04/09/2026	Eichler Associates, Inc.	01-9663-5800	CONSULTING MARCH 2026		2,612.50
763044	04/09/2026	U.s Bancorp Service Center	01-7010-5200	FFA State Conference Expense	6,216.52	
			01-9400-5200	FFA State Conference Expense	1,101.81	7,318.33
763045	04/09/2026	U.S. Behavioral Health Plan of CA	01-0000-9564	April 2025 credit	39.14-	
				Aug 2025	373.89	
				Dec 2025	406.56	
				Feb 2025 credit	43.16-	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2026 through 04/30/2026 **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
763045	04/09/2026	U.S. Behavioral Health Plan of CA	01-0000-9564	Jan 2025 credit	43.55-	
				June 2025 credit	41.95-	
				March 2025 credit	46.79-	
				May 2025 credit	43.16-	
				Nov 2025	407.77	
				Oct 2025	404.14	
				Sept 2025	398.09	1,732.70
763046	04/09/2026	Albertsons | Safeway	01-0000-4300	Budget Advisory Committee	38.16	
				HR - Materials	100.13	
			01-0111-4300	Para's super friday	29.69	
			01-2600-4300	ELOP	406.75	
			01-3060-4300	MEP	233.50	
			01-6010-4300	dolphin club	317.05	
			01-8150-4300	MOT	25.43	
			13-5310-4710	Food Service - H.S.	55.70	1,206.41
763047	04/09/2026	Christine Borba-Furtado	01-6500-5200	MARCH		551.00
763048	04/09/2026	CORTES, MARIA EUGENIA Y	01-0700-5200	MARCH		373.23
763049	04/09/2026	Jostens	01-0331-4300	diplomas		19.94
763050	04/09/2026	KRABBENSCHMIDT, GRACIELA	12-6105-4300	REIMBURSE Graciela Krabbenschmidt		163.44
763051	04/09/2026	Odp Business Solutions	01-0101-4300	Leslye	54.90	
			01-4127-4300	Josefina	189.23	
			11-6391-4300	magdalena	117.64	
				magdalena returned file cabinet	117.64-	244.13
763052	04/09/2026	Pacific Gas And Electric	01-0000-5502	Open PO for District PG&E		3,216.59
763490	04/13/2026	David's Bagels	13-5310-4712	Bagels for HS		57.50
763491	04/13/2026	U.s Bancorp Service Center	01-9400-5200	FFA State Conference Expense		23.87
763492	04/13/2026	VANIR CONSTRUCTION MANAGEMENT	21-9711-5800	Bond Project Management Services		64,295.00
763493	04/13/2026	VERDE DESIGN	01-9631-6240	Turf Replacement at Cunha & HMBHS	8,925.49	
			21-9721-6290	Turf Replacement at Cunha & HMBHS	8,925.49	17,850.98
763494	04/13/2026	Albertsons | Safeway	13-5310-4710	Food Service - H.S.		4.99
763495	04/13/2026	County of San Mateo Office of the County Counsel	01-0000-5810	legal services & special education services		40,075.50
763496	04/13/2026	Odp Business Solutions	01-0101-4300	Leslye		4.15
763497	04/13/2026	Wilson Language Training	01-9354-5800	training day 4.7.2026		8,000.00
763498	04/13/2026	Albertsons | Safeway	01-6010-4300	Dolphin Club		94.43
763499	04/13/2026	American Portables	01-8150-4300	Open PO for FYE 2025-2026		132.47
763500	04/13/2026	CICCARELLI VANA, SUSAN L	01-0000-4300	Reimburse Susan Vana: collapsible wagon	65.79	
			01-0111-5200	Reimburse Susan Vana: food and car rental	461.50	527.29

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ESCAPE ONLINE

Checks Dated 04/01/2026 through 04/30/2026 **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
763501	04/13/2026	First Student Inc	01-9445-5210	4th grade bus (Ogarrio & Fernandez)		854.33
763502	04/13/2026	Montara Water And Sanitary District	01-0000-5503	Bi-Monthly Water Bill-FV		820.98
763503	04/13/2026	Moss Beach Chevron	01-8150-4300	Propane for forklift		110.55
763504	04/13/2026	Resource Solutions Of Sf Group	01-8150-4300	Custodial Supplies for All School Sites		592.16
763505	04/13/2026	Ricoh Usa Inc	01-0105-4300	Natali Carrillo		82.00
763506	04/13/2026	SEGURA, ROSALVA	01-3060-4300	PAC Meeting Snacks		51.98
763507	04/13/2026	Trade Credit Services Hassett Hardware	01-8150-4300	Building Supplies for MOT Dept.		26.30
763508	04/13/2026	Amazon Capital Services	01-0000-4300	25-26 Supply Purchases for IT	1,078.91	
				Amazon open PO for HR	88.97	
				Office Supplies for Business Department	661.08	
			01-0101-4300	Blue Team/ Health Supplies	194.49	
				Mid-Year supply replenishment	452.21	
				Office Supplies	443.46	
			01-0103-4300	Desk for Health Office	87.49	
				Ink Needed for Office Printer	187.02	
			01-0105-4300	PBIS and Health Office	205.41	
			01-0107-4300	school supplies	43.12	
			01-0111-4200	Books for Library	343.22	
			01-0111-4300	Computer Screen for Ed Services Coordinator	324.55	
				PBIS and Health Office	448.37	
			01-0211-4300	Supplies for Health Aide / Office	128.74	
			01-0331-4300	Personalized Pencils, Dry Erase Marker Erasers	211.47	
				Supplies for Office	520.48	
				Supplies for Psych	16.47	
				Supplies for World Language Dept	46.63	
			01-2600-4300	ELOP Materials	910.86	
			01-3060-4300	MEP Preschool Readiness Workshop Materials	661.24	
				MEP Materials	79.98	
			01-6010-4300	AMAZON SUPPLIES FOR DC	1,354.94	
			01-6770-4300	VAPA Supplies	262.38	
			01-7370-4300	Open PO - SSP Grant	414.83	
			01-8150-4300	Office Supplies for transportation	1,059.27	
			01-9450-4200	Books for Library	108.23	
			01-9538-4300	CEF Grant Distribution - Mailie Springer	547.25	
			01-9542-4300	Gloves for Health Office	42.16	

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Checks Dated 04/01/2026 through 04/30/2026 — **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
763508	04/13/2026	Amazon Capital Services	11-6391-4300	Instructional Supplies	431.66	
			13-5310-4300	Amazon open PO for Food Service (Supplies)	336.64	
			13-7028-4300	Amazon open PO for Food Service (Kit Funds)	383.62	12,075.15
763509	04/13/2026	Calpers	01-0000-5800	SSA 218 - annual fee for DO		600.00
763510	04/13/2026	Orange County DOE//CTE Program - Attn: Julie Gundling	01-3010-5200	Elizabeth Murillo-Conference: interpreter		650.00
763511	04/13/2026	Peninsula Truck Repair Inc	01-9723-5603	Bus services and repairs-lic-1011516	388.46	
				Bus services and repairs-lic-1011517	388.46	
				Bus services and repairs-lic-1263315	388.46	
				Bus services and repairs-lic-EJ13E84	388.46	
				Bus services and repairs-lic-EJ13E93	388.46	
				Bus services and repairs-lic.1230451	388.46	2,330.76
763512	04/13/2026	Quadient	01-0000-5903	Quadient Postage and Supplies		862.00
763513	04/13/2026	SEGURA, ROSALVA	01-2600-4300	Reimburse Rosalva Segura-parent workshop snacks		207.81
763514	04/13/2026	Trade Credit Services Hassett Hardware	01-3550-4300	AG		58.41
763852	04/14/2026	Eichler Associates, Inc.	21-9711-5800	EG PH1 Commissioning Services	6,670.00	
				FV Commissioning Services	12,300.00	18,970.00
763853	04/14/2026	Albertsons | Safeway	01-6010-4300	Dolphin Club		11.98
763854	04/14/2026	Comcast	01-0000-5902	Open PO for Comcast		17,514.31
763855	04/14/2026	Amazon Capital Services	01-0331-4300	Supplies for World Language Dept - Baker		31.03
763856	04/14/2026	ARCADIO'S PRODUCE INC.	13-5310-4710	Milk & Produce for HS	91.20	
			13-5310-4712	Milk & Produce for HS	35.40	126.60
763857	04/14/2026	At&t Mobility	01-0000-5901	Open PO for AT&T Mobility		251.75
763858	04/14/2026	Caroline Morton	01-6500-5800	3.19.2026 to 4.10.2026		4,500.00
763859	04/14/2026	David's Bagels	13-5310-4712	Bagels for HS		69.00
763860	04/14/2026	fastrak	01-9723-4300	LIC # 1740027 (BUS 50)-violation		8.50
763861	04/14/2026	FERNANDEZ GONZALEZ, ESTEFANIA	01-0000-5300	Reimbursement for Estefania Fernandez-Gonzalez		99.00
763862	04/14/2026	Gold Star Foods Inc.	01-2600-4300	ELOP	122.76	
			13-5310-4710	Misc Food for all sites	445.98	
			13-5310-4711	Misc Food for all sites	45.22	
			13-5310-4712	Misc Food for all sites	20.78-	593.18
763863	04/14/2026	KRABBENSCHMIDT, GRACIELA	01-6010-4300	dolphin club february 2026		42.41
763864	04/14/2026	O'BRIEN, BROOKE D	01-0000-5300	Reimbursement for Brook O'Brien		3,896.40
763865	04/14/2026	Orkin	13-5310-5800	Pest Control		192.12

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Checks Dated 04/01/2026 through 04/30/2026 **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
763866	04/14/2026	Southern Counties Lubricants, LLC	01-9723-4300	Fuel and diesel supply for District transportation		1,776.97
763867	04/14/2026	WALKER, CHRISTINE A	01-0111-4200	Reimburse Cristy Walker for Book Purchases	71.70	
			01-9450-4300	Reimburse Cristy Walker for Book Purchases	10.00	81.70
763868	04/14/2026	CUSD Revolving Cash	01-0000-5603	IT van work repairs		350.63
763869	04/14/2026	Derivi Castellanos Architects/ /Attn: Tina Barber, Acct Mngr	21-9721-6210	Architect Fees for HMBHS Measure K Projects		550.00
764594	04/16/2026	Amazon Capital Services	01-0000-4300	Amazon order for Susan Ciccarelli Vana	6.58	
			01-0103-4300	File Folders needed	15.74	
			01-0331-4300	Supplies for World Language Dept	16.46	38.78
764595	04/16/2026	Calsa	01-4203-5200	CALSA Summer Institute Registration for 6 Admin		6,250.00
764596	04/16/2026	Gaylord Pacific Resort & Conve ntion Center	01-4203-5200	Hotel Reservation for CALSA Summer Institute:7 attendees		10,114.85
764597	04/16/2026	fastrak	01-9723-4300	LIC # 1740027 (BUS 50)		8.50
764598	04/16/2026	CALPERS	01-0000-5800	Retired annuitant late fees		200.00
764599	04/16/2026	Studio W Architects	21-9711-6210	FV Modernization Ph I & Phase II		253,195.20
764600	04/16/2026	ANDERSEN, NINA B	01-0331-4300	Supplies for Art		226.41
764601	04/16/2026	California Association of Scho ol Business Officials (CASBO)	01-0000-5200	101 micro certificate june 9th - July 14		495.00
764602	04/16/2026	Enrollment Projection Con.	01-0000-5800	Proposal for enrollment forecast update		4,330.00
764603	04/16/2026	NORTH COAST BACKFLOW LLC	01-8150-5800	Backflow testing for all sites		500.00
764604	04/16/2026	Total School Solutions	01-0000-5800	TSS Consultants in March 2026	1,306.25	
			21-9721-5800	TSS Consultants in March 2026	687.50	1,993.75
765300	04/20/2026	Hmb Smog	01-9723-5603	Transportation Smog Check & Repair Services		124.44
766414	04/23/2026	Valencia's Painting	21-9721-6200	Painting Cunha School Building A		58,400.00
766415	04/23/2026	Amazon Capital Services	01-0331-4300	Supplies for Office		28.79
766416	04/23/2026	At&t	01-0000-4300	Back Up Internet @ Cunha		1,400.30
766417	04/23/2026	Fastrak Invoice Processing Dep	01-9723-4300	license plate # 1142509		8.50
766418	04/23/2026	Industrial Minerals Company	01-0331-4300	for CLAY (materials)		1,507.21
766419	04/23/2026	INSTITUTE FOR MULTI-SENSORY ED	01-0101-4300	Leslye		960.19
766420	04/23/2026	Mobile Modular Mgmt Corp	25-9010-5600	Open PO Lease for Spec needs portable at HS		1,139.05
766421	04/23/2026	Toni Thompson	01-6500-5200	march		395.85
766422	04/23/2026	A+ Livescan Services	01-0000-5800	custodian of records	114.00	
				volunteer (12) employee(2)	430.00	544.00

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Checks Dated 04/01/2026 through 04/30/2026 — **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
766423	04/23/2026	AMERICAN FIDELITY ADMINISTRATIVE SERVICES LLC	01-0000-5800	April 2026		501.00
766424	04/23/2026	Big Creek Lumber	01-6387-4300	frank vella		1,960.85
766425	04/23/2026	Brian Waves Educational Psych	01-6500-5800	[redacted]		6,500.00
766426	04/23/2026	Briggs Ot Peter Briggs	01-6500-5864	[redacted]		2,400.00
766427	04/23/2026	Care Youth Corporation	01-6500-5100	Lava Heights-Olivia Allender		17,355.00
766428	04/23/2026	Cdw Education	01-0000-4300	Avast Virus Protection for two years		6,338.80
766429	04/23/2026	Department Of Justice Accounting Office	01-0000-5800	Open PO for Dept Of Justice 25-26		733.00
766430	04/23/2026	Docusign Inc.	01-0000-5800	e signature business		3,312.00
766431	04/23/2026	Half Moon Bay Glass	01-8150-5603	Window Glass Repairs and Services		476.91
766432	04/23/2026	Hofmann & Leavy, Inc.	01-6388-4300	Longaker		5,819.00
766433	04/23/2026	Mizkan America Inc	01-0000-4300	Vinegar for Grounds		423.92
766434	04/23/2026	Odp Business Solutions	01-0000-4300	black toner		108.98
766435	04/23/2026	Quick Light Recycling Llc	01-8150-4300	once a year		1,704.05
766436	04/23/2026	Ricoh Usa Inc	01-0000-5903	Quadient Lease for Mail Machine & Folding Machine		1,136.41
766437	04/23/2026	SCHOOL FACILITY CONSULTANTS	21-9711-5800	Open Purchase Order for School Facility Cons.		4,392.50
766438	04/23/2026	SEGURA, ROSALVA	01-6010-4300	Costco dolphin club		117.93
766439	04/23/2026	Smcsig	01-0000-5810	[redacted] wrongful termination		1,500.00
766440	04/23/2026	Sound And Signal	01-8150-5603	Alarm Repairs and Services		438.22
766441	04/23/2026	TAFT, ERINN E	01-6500-4300	PO to reimburse Erinn Taft for purchases of protoc		402.00
766442	04/23/2026	TTF HOLDINGS LOCKBOX	01-6500-5867	Open Po for Speech Services from ProCare Therapy		12,365.03
766443	04/23/2026	U.s Bancorp Service Center	01-0000-4300	intuit - quicbooks	75.00	
				intuit - quickbooks	75.00	
				intuit QB	275.00	
			01-0000-5200	Alaska - Estefania	15.00	
				alaska air - Estefania	59.20	
				Alaska air - Holly	59.20	
				Alaska Air - Jennifer	59.20	
				united - Estefania	253.41	
				united - Holly	253.41	
				united - Jennifer	253.41	
				united change - Estefania	37.61	
				united change - Holly	32.24	
				united change - Jennifer	37.61	
			01-2600-4300	ELOP - Round Table	329.86	

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Checks Dated 04/01/2026 through 04/30/2026 — **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
766443	04/23/2026	U.s Bancorp Service Center	01-3010-5200	Alaska Air - Murrillo	405.80	
				Murillo - Alaska Air	24.00	
				Murrillo hotel	2,051.95	
			01-6010-4300	Costco - Dolphin Club	228.85	
			01-6388-5200	CA Academy of sciences (8th grade)	3,349.50	
			01-8150-4300	exit signs	450.47	
				Rossi Windows	2,163.81	
				The Fire Alarms Supplies	483.15	
				webstaurant store	380.43	
				Zoro tools	372.44	
			11-6391-4300	Open PO for PRIMO Water Services	48.00-	11,677.55
766444	04/23/2026	[redacted]	01-6500-5200	PO to reimburse [redacted] for NASP Feb.2026		1,832.69
766445	04/23/2026	American Portables	21-9721-4300	FV Fencing Rental + Sandbags - 4/13/26		584.85
766446	04/23/2026	Colbi Technologies	21-9721-5800	Vendor List Prequel Tool		3,450.00
766447	04/23/2026	Miracle Play Systems	21-9711-4400	El Granada PreK Playground Equipment		48,455.20
766448	04/23/2026	Quattrocchi Kwok Architects	21-9711-6210	Architect Fees for EG ES Swing Space Portable		196.75
766449	04/23/2026	Feldman Services	11-6391-5800	CPR certification course		1,109.70
766450	04/23/2026	VIRGEN RUIZ, NANCY	01-0700-5200	march 2026		222.21
767785	04/28/2026	Care Youth Corporation	01-6500-5100	Lava Heights- [redacted]		17,355.00
767786	04/28/2026	Dannis Woliver Kelley Accounts Receivable	01-0000-5810	March 2026	2,143.60	
			21-9721-5810	March 2026	2,949.50	5,093.10
767787	04/28/2026	Half Moon Bay Speech Inc	01-6500-5867	[redacted]		17,160.00
767788	04/28/2026	TTF HOLDINGS LOCKBOX	01-6500-5867	Open Po for Speech Services from ProCare Therapy		2,532.21
767789	04/28/2026	U.s Bancorp Service Center	01-0000-5200	Alaska - Holly	15.00	
				Alaska - Jennifer	15.00	
				fairfield Inn Cal Expo- Drew	1.81	31.81
767790	04/28/2026	DBA Collaborative Ed Advisors	01-6388-5800	CUSD K12SWP R7 2024-27 MOU board approve 8-21-25		30,000.00
767791	04/28/2026	Kis	21-9721-6400	El Granada Verkada Phase II		8,965.00
767792	04/28/2026	Peartree+Belli Architects	21-9721-4300	Architect Fees at Playground Replacement at FV ES	145.42	
			21-9721-6210	Architect Fees at Playground Replacement at FV ES	30,000.00	30,145.42
767793	04/28/2026	Quattrocchi Kwok Architects	21-9711-6210	Architect Fees for EG Modernization Phase II		24,529.61

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Checks Dated 04/01/2026 through 04/30/2026 — **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
767794	04/28/2026	Primo Brands BlueTriton Brands, Inc.	01-2600-4300	Water Delivery		20.00
767795	04/28/2026	ANDERSON, WALTER D	01-9547-4300	WAnderson - Bronstein Music/Reeds		99.17
767796	04/28/2026	ARCADIO'S PRODUCE INC.	13-5466-4710	Milk & Produce for HS	273.60	
			13-5466-4712	Milk & Produce for HS	177.00	450.60
767797	04/28/2026	AYA HEALTHCARE INC	01-3315-5800	Open PO to contract with AYA for PreK SDC teacher		15,015.00
767798	04/28/2026	Calsa	01-4203-5200	summer institute reg. fee		1,075.00
767799	04/28/2026	Catholic Charities Of The Archidiocese Of Sf	01-9547-5210	Catholic Charities Bus Transportation - Julie Ron	226.00	
			01-9567-5210	Catholic Charities Bus Transportation - Julie Ron	2,000.00	2,226.00
767800	04/28/2026	David's Bagels	13-5466-4712	Bagels for HS		57.50
767801	04/28/2026	Ellen Silva Creative Services	01-6770-4300	Open PO for Ellen Silva, Creative Services		400.00
767802	04/28/2026	FLORES-CARRASCO, NORA L	12-6105-4300	Reimburse Nora Flores		67.51
767803	04/28/2026	Fox Security & Communications	01-8150-5800	Security Alarm Monitoring		405.00
767804	04/28/2026	FRANCISCO RICO	01-9578-5800	ELOP annual parent engagement event		5,200.00
767805	04/28/2026	GUZMAN CONTRERAS, VICTOR M	01-0211-4300	Pizza/Drinks for Super Friday 1-29-26 - VGuzman		74.22
767806	04/28/2026	Hmb Smog	01-9723-5603	Transportation Smog Check & Repair Services		246.42
767807	04/28/2026	Loews Hollywood Hotel	01-6770-5200	Hotel Reservation for LALIFF for Cunha & HMBHS YCP		2,128.72
767808	04/28/2026	[redacted]	01-6500-5100	final payment to close contract		17,750.00
767809	04/28/2026	Opening Technologies	01-8150-4300	Supplies, Locks, Doors and Repairs		33.65
767810	04/28/2026	REISS, MARTINA M	01-6500-5200	2.4.26 to 4.22.26		165.88
767811	04/28/2026	Resource Solutions Of Sf Group	01-8150-4300	Custodial Supplies for All School Sites		5,778.19
767812	04/28/2026	Soliant	01-6500-5867	3.16.26 to 3.20.26	5,000.00	
				3.23.26 to 3.27.26	4,625.00	
				3.30.26 to 4.3.26	5,000.00	
				4.6.26 to 4.10.26	5,000.00	19,625.00
767813	04/28/2026	Spork Food Hub - Fiery Ginger	01-7810-4300	Produce for Grant- Dist. date : 2.9.2026	1,430.40	
				Produce for Grant: Dist. date 2.2.2026	949.75	2,380.15
767814	04/28/2026	Straw Hat Pizza	13-5310-4710	Pizza	47.97	
				School Lunches	543.66	591.63
767815	04/28/2026	Sysco - San Francisco	01-2600-4300	Sysco - ELOP snacks	1,270.30	
			13-5310-4300	Ala Carte Market Foods & Supplies	116.88	
			13-5310-4710	Ala Carte Market Foods & Supplies	543.46	
			13-5310-4712	Ala Carte Market Foods & Supplies	1,480.20	

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Checks Dated 04/01/2026 through 04/30/2026 — **Board Meeting Date May 14, 2026**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
767815	04/28/2026	Sysco - San Francisco	13-5466-4710	Ala Carte Market Foods & Supplies	443.09	
			13-5466-4712	Ala Carte Market Foods & Supplies	341.00	4,194.93
767816	04/28/2026	Trade Credit Services Hassett Hardware	01-3550-4300	frank vella		1,004.50
767817	04/28/2026	U.s Bancorp Service Center	01-2600-4300	ELOP Snacks		167.59
767818	04/28/2026	San Mateo Daily Journal	21-9721-4300	F.V. Playground Ad		1,728.00
768223	04/29/2026	Ca Dept Of Tax & Fee Administr	01-9723-4300	Q3 Fuel Tax Payment		16.00
768224	04/29/2026	Kis	21-9721-6400	El Granada Verkada Phase II		6,749.17
DDP-00000007	04/09/2026	ALVAREZ, ESTEFANIA	01-0000-5200	Reimburse Estefania Alvarez		253.79
				Total Number of Checks	**230**	**3,358,783.70**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	183	592,611.62
11	Adult Education Fund	7	1,954.54
12	Child Development Fund	5	3,146.15
13	Cafeteria Fund	21	75,091.76
21	Building Fund	24	2,557,195.65
25	Capital Facilities Fund	1	1,139.05
40	Special Reserve Fund Cap	2	127,644.93
	Total Number of Checks	**230**	3,358,783.70
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**3,358,783.70**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Dr. Ramon Miramontes

GOVERNING BOARD
Mary Beth Alexander
Peter Cerneka
Lizet Cortes
Carmen Daniel
Breanna Lafontaine

MEMORANDUM

MEETING DATE: May 14, 2026
TO: Members of the Governing Board
FROM: Dr. Ramon Miramontes, Superintendent
CATEGORY: Consent/Action
ITEM TITLE: Approval of Governing Board Meeting Minutes

BACKGROUND INFORMATION

The Governing Board routinely reviews and approves minutes from all Regular and Special meetings to ensure accurate record-keeping.

REPORT/PROPOSAL

Included in this board packet are the unadopted minutes for the Governing Board's consideration:

Regular Board Meeting – March 12, 2026
Special Board Meeting – March 28, 2026

FISCAL ANALYSIS

There is no impact to the General Fund with the approval of the meeting minutes.

RECOMMENDATION

Staff recommends the approval of the Governing Board meeting minutes as submitted.

Prepared by: *Rosibel Acosta, Executive Assistant to the Superintendent*

Regular Governing Board Meeting

Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Date and Time

Thursday, March 12, 2026, at 6:00 PM

Location

Cunha Intermediate School Library Room, 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel

https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING ITEMS

a. Call Public Session to Order

President Cortes called the meeting to order at 6:00 p.m.

b. Roll Call / Quorum

A quorum of the Board was present.

Board Members Present:

- Lizet Cortes, President
- Peter Cerneka, Vice President
- Breanna Lafontaine, Clerk
- Mary Beth Alexander, Member
- Carmen Daniel, Member
- Maverick Johnson, Student Board Member, Half Moon Bay High School
- Martin Juarez, Student Board Member, Pilarcitos High School

Administrators Present:

- Dr. Ramon Miramontes, Superintendent
- Jennifer Marsh, Chief Business Officer
- Israel Castillo, Chief Academic Officer

c. Pledge of Allegiance

Half Moon Bay High School Student Board Member Maverick Johnson led the Pledge of

Draft

Allegiance

d. Approval of the Agenda

President Cortes requested an amendment to the agenda to move Item 5a, Approval of Half Moon Bay High School Future Farmers of America Field Trip to the California FFA State Conference at Toyota Arena & Ontario Convention Center, March 20–25, 2026, from the Consent Agenda to the General Business section for individual consideration and amendment.
Moved by: Mary Beth Alexander; seconded by: Breanna Lafontaine

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:

Maverick Johnson, Student Board Member, Half Moon Bay High School
Martin Juarez, Student Board Member, Pilarcitos High School

2. SPOTLIGHT THE COASTSIDE WAY!

a. Celebrating Our Success

1. **Community Engagement**
    a. Recognition of **Martin Juarez** for Two Years of Service as Pilarcitos High School Student Board Member and Presentation of Scholarship Award by CFW Foundation

Martin Juarez was recognized for his service as Student Board Member, highlighting his leadership and advocacy. Rosa Perez, CWF representative, presented him with a $2,000 scholarship in recognition of his contributions, achievements, and commitment to his educational goals.

    b. Recognition of PTO President **Kelly Northness,** SIPA Presidents **Catrine Brown**, and Opera Coordinator **Chelsea Mickelsen**, for Their Leadership, Dedication, and Continued Support of our Students and School Community

Kelly Northness, Catrine Brown, and Chelsea Mickelsen were recognized for their leadership, dedication, and continued support of the Hatch community. Their contributions to students, staff, and school programs were acknowledged and appreciated by the Governing Board.

2. **Hatch Elementary School**
    a. Recognition of LEAD AI Program Students **Eric Jones**, **Ricardo Padilla**, **Maya Rave**, **Jude Hilson**, **Dino Lovelace**, and **Emanuel Arriaga Contreras** for Their Participation, Innovation, and Accomplishments in the Program

Students *Eric Jones, Ricardo Padilla, Maya Rave, Jude Hilson, Dino Lovelace, and Emanuel Arriaga Contreras* were recognized for participation and accomplishments in the LEAD AI program, including innovation, collaboration, and peer support, as identified by their teachers.

b. Hatch Elementary Board Presentation 2026 (Presentation)

Supporting Documents/Attachments:

1. Hatch Elementary Board Presentation 260312.pdf

Draft

Principal Jeffery Clinton presented an overview of Hatch Elementary, including student demographics, academic performance data, literacy progress, and instructional supports. Updates on assessment results, teacher development, and enrichment programs were provided, along with strategies to support student achievement.

c. Student Board Members Report

1. Half Moon Bay High School Student Board Member
   Student Board Member Maverick Johnson reported on upcoming student activities, including a basketball tournament, blood drive, and prom. He provided updates on testing, athletics, and campus events, and acknowledged custodial staff for maintaining school facilities.
2. Pilarcitos High School Student Board Member
   Student Board Member Martin Juarez reported on a successful WASC visit, highlighting school community and student-led discussions. He noted ongoing efforts to improve data collection, student-built woodworking projects that support programs, and a music class collaboration that promotes pedestrian safety awareness.

3. GENERAL BUSINESS

a. Debt Management Strategy Presentation by Dale Scott and Company
(Presentation)

Supporting Documents/Attachments:

1. Debt Management Strategy Presentation
   Dale Scott of DS&C presented the District's debt management strategy, including parcel tax considerations, bond issuance planning, and refinancing opportunities. Discussion included voter survey approaches, tax impacts, and projected savings from refinancing bonds to reduce taxpayer costs.

b. Adoption of Resolution 02-2026 Authorizing Issuance of Tax and Revenue Anticipation Notes (TRAN) and Establishing Maximum Borrowing Amount
(Action)

Supporting Documents/Attachments:

1. Resolution 02-2026 Authorizing Issuance of Tax and Revenue Anticipation Notes (TRAN) and Establishing Maximum Borrowing Amount.pdf
2. TRAN Resolution Signature Pages - Revised.pdf

A motion was made to approve Item 3b, Resolution 02-2026, as presented.
Moved by: Peter Cerneka; seconded by: Carmen Daniel

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

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c. Adoption of Resolution 03-2026 Authorizing the Issuance and Sale of Not to Exceed $45,000,000 Aggregate Principal Amount of General Obligation Bonds (Action)

Supporting Documents/Attachments:

1. Resolution 03-2026 Authorizing Issuance and Sale of Not to Exceed $45,000,000 Aggregate Principal Amount of General Obligation Bonds.pdf
2. Bond Purchase Agreement
3. Preliminary Official Statement

A motion was made to approve Item 3c, Resolution 03-2026, as presented.
Moved by: Peter Cerneka; seconded by: Breanna Lafontaine

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

d. Adoption of Resolution 04-2026 Authorizing the Issuance and Sale of One or More Series of Its 2026 General Obligation Refunding Bonds in the Aggregate Principal Amount of Not to Exceed $31,000,000 (Action)

Supporting Documents/Attachments:

1. Resolution 04-2026 Authorizing Issuance and Sale of One or More Series of Its 2026 General Obligation Refunding Bonds.pdf
2. Bond Purchase Agreement - 2026 GORBs(4546305.2).pdf
3. Escrow and Deposit Agreement - 2026 Refunding Bonds(4545623.2).pdf
4. Preliminary Official Statement (POS) - GO Bonds 2024 Election, 2026 Series B _ Refunding(4539928.2).pdf

A motion was made to approve Item 3d, Resolution 04-2026, as presented.
Moved by: Breanna Lafontaine; seconded by: Peter Cerneka

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

e. Certification and Approval of CUSD Second Interim Financial Report: Fiscal Year 2025-26 (Presentation/Action)

Supporting DocumentsAttachments:

Draft

1. Certification and Approval of CUSD Second Interim Financial Report: Fiscal Year 2025-26 Presentation
2. Second Interim Report: Fiscal year 2025-26

A motion was made to approve Item 3e as presented.
Moved by: Peter Cerneka; seconded by: Carmen Daniel
Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

f. Adoption of Resolution 05-2026 Classified Employee Reduction in Force (Action)

Supporting Documents/Attachments:

1. Resolution 05-2026 Classified Layoff 2026.pdf

A motion was made to approve Item 3f, Resolution 05-2026, as presented.
Moved by: Lizet Cortes; seconded by: Mary Beth Alexander
Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

g. Approval of Tentative Agreement between Cabrillo Unified School District and Cabrillo Unified Teachers Association for a Successor Collective Bargaining Agreement 2025-26 to 2027-28 (Action)

Supporting Documents/Attachments:

1. Tentative Agreement w CUTA 02.05.26 Redacted.pdf
2. 2025-26 Certificated Salary Schedule with 2.5% & Stipend Increase.pdf
3. 2025-26 Cocurricular Salary Schedule w increase.pdf

A motion was made to approve Item 3g as presented.
Moved by: Breanna Lafontaine; seconded by: Peter Cerneka
Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

h. Approval of Tentative Agreement between Cabrillo Unified School District and

Draft

California School Employees Association, Chapter #485 for a Successor Collective Bargaining Agreement 2025-26 to 2027-28 (Action) - Revised

Supporting Documents/Attachments:

1. Tentative Agreements with CSEA.pdf
2. 2025-26 CSEA Salary Schedules - 2025-26 Jul 2.5%.pdf
3. 2025-26 CSEA Salary Schedules - 2026-27 Jul 3%.pdf
4. 2025-26 CSEA Salary Schedules - 2027-28 Jul 4%.pdf
5. 2025-26 CSEA Salary Schedules - 2027-28 Jan 1%.pdf

A motion was made to approve Item 3h as presented.
Moved by: Carmen Daniel; seconded by: Peter Cerneka

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

i. Approval of Updated Management/Unrepresented Employee Salary Schedules (Action)

Supporting Documents/Attachments:

1. 2025-26 Management_Unrepresented Salary Schedule(s) 2.5%, 3%, 4%, 1%.pdf

A motion was made to approve Item 3i as presented.
Moved by: Carmen Daniel; seconded by: Lizet Cortes

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

j. AB 1200 Public Disclosure Regarding Salary and Benefits Adjustments to CUTA and CSEA Unit Members, as well as Management/Unrepresented (Action)

Supporting Documents/Attachments:

1. CUTA AB 1200 Public Disclosure
2. CSEA AB 1200 Public Disclosure
3. Management/Unrepresented AB 1200 Public Disclosure

Draft

A motion was made to approve Item 3j as presented.
Moved by: Peter Cerneka; seconded by: Breanna Lafontaine

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

k. Approval of Half Moon Bay High School Future Farmers of America Field Trip to the California FFA State Conference at Toyota Arena & Ontario Convention Center, March 20-25, 2026 (Action)

Note: Item 3k (originally 5a) was moved from the Consent Agenda for separate discussion and amendment. Staff presented revised travel dates of March 19–24, 2026.

A motion was made to approve Item 3k (originally 5a) as amended.
Moved by: Peter Cerneka; seconded by: Mary Beth Alexander

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Preferential Vote:
Maverick Johnson, Student Board Member, Half Moon Bay High School

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.

4. COMMUNICATIONS

a. Public Comments on Nonagenda or Consent Items

The Board received four (4) requests for comments on non-agenda topics or Consent Items during the in-person public comment session:

Marissa Sutro requested consideration of a digital citizenship curriculum, including instruction in digital literacy, evaluation of online information, and understanding of data and media use, beginning in early grades.

Rachel Martin addressed student technology use, including Chromebook access, screen time, and device use outside the classroom. She referenced communication with school administration and requested clarification regarding expectations for technology use.

Josie Nevitt addressed classroom technology use, including tablet use and screen time for younger students. She referenced information regarding instructional practices and requested evaluation of technology use within the District.

Melissa Luces submitted a request to address the Board, but was not present at the time her name was called.

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives

Draft

CUTA President John Carey reported on ratification of a tentative agreement, including a multi-year contract. He referenced anticipated impacts on staffing stability and acknowledged Board action related to the FFA student field trip.

2. California School Employee Association (CSEA) Representatives
CSEA Vice President Paul Harrison reported on ratification of a multi-year agreement, member voting participation, and collaboration with bargaining partners. He referenced increased engagement and acknowledged the District's role in the negotiation process.

5. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

A motion was made to approve the Consent Agenda as amended.
Moved by: Peter Cerneka; seconded by: Breanna Lafontaine

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.
Maverick Johnson, Student Board Member, Half Moon Bay High School - left the meeting at 8:03 p.m.

a. Approval of Half Moon Bay High School Future Farmers of America Field Trip to the California FFA State Conference at Toyota Arena & Ontario Convention Center, March 20-25, 2026 (Consent/Action) - REMOVED FROM CONSENT

Note: Consent Agenda Item 5a was removed from the Consent Agenda and considered under General Business for separate discussion and amendment.

b. Approval of Science Department Field Trip to Participate in the Forestry Challenge Championships in Pinecrest, California, April 22-24, 2026
(Consent/Action)

c. Approval of Three-Year Agreement with Department of Rehabilitation and Authorization to Sign said Agreement and Associated Documents
(Consent/Action)
Supporting Documents/Attachments:

1. Department of Rehabilitation 3 Year Agreement 2026-2029.pdf

d. Ratification of Agreement for Community School Services for 2025-26
(Consent/Action)
Supporting Documents/Attachments:

1. Gateway Community School Agreement 2025-26.pdf

e. Approval of Certificated Personnel Report (Consent/Action) - Revised

Draft

f. Approval of Classified Personnel Report (Consent/Action)

g. CUSD Enrollment Report (Consent/Action)

Supporting Documents/Attachments:

1. CUSD Enrollment Report 2025-26 Period 6

h. Approval of Donations to Cabrillo Unified School District (Consent/Action)

Supporting Documents/Attachments:

1. Summary Site Donations 3.12.2026

i. Information on Warrant Register Report Processed (Consent/Information)

Supporting Documents/Attachments:

1. February 2026 Warrant Register Redacted

j. Annual Approval of CUSD's Transportation Services Plan (Consent/Action)

Supporting Documents/Attachments:

1. CUSD Transportation Services Plan

k. Approval of Governing Board Meeting Minutes (Consent/Action)

Supporting Documents/Attachments:

- Regular Meeting - Jan 22 2026 - Minutes - Html
- Board Retreat - Jan 24 2026 - Minutes - Html

6. GOVERNANCE MATTERS AND REPORTS

a. Establishment of a Board Member Compensation Structure Pursuant to Assembly Bill 1390 (Action)

A motion was made to approve Item 6a as presented.
Moved by: Carmen Daniel; seconded by: Peter Cerneka

Aye: Mary Beth Alexander, Lizet Cortes, and Carmen Daniel

Nay: Peter Cerneka and Breanna Lafontaine

Passed 3-2

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.
Maverick Johnson, Student Board Member, Half Moon Bay High School - left the meeting at 8:03 p.m.

b. Board Members

Board Clerk Breanna Lafontaine reported on legislative advocacy efforts, including participation in a county committee and updates on proposed legislation. She shared information on community events, school activities, and fundraising efforts, and provided updates related to board scheduling and governance processes.

Member Mary Beth Alexander reported on community events, including a school music performance and robotics competition. She referenced information included in bond materials and provided clarification on the role of Board members, including policy

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responsibilities and governance structure.

Vice President Peter Cerneka acknowledged staff efforts, reported on student activities including athletics and robotics, and referenced ongoing discussions regarding district finances and tax considerations. He also noted community perspectives on public education and expressed interest in continued review of digital citizenship and student technology use.

Member Carmen Daniel shared updates related to student activities and school experiences, including participation in athletics and a parent-teacher conference. She acknowledged staff support and noted positive student engagement at both elementary and high school levels.

President Lizet Cortes *r*eported on participation in governance training and budget-related meetings. She referenced increased understanding of district operations, acknowledged staff and community contributions, and noted agreement with employee groups, recognizing the roles of certificated and classified staff in supporting student learning.

c. Superintendent Report

Superintendent Dr. Ramon Miramontes reported on winter athletics, student activities, and community events. He provided updates on financial processes, including bond rating discussions, and highlighted outreach efforts to families regarding graduation requirements and student support.

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

President Cortes identified the topics listed in the Closed Session agenda.

b. Public Comments on Closed Session Items

None.

c. Adjourn to Closed Session

The Board adjourned to Closed Session at 8:50 p.m.

d. CONFIDENTIAL STUDENT MATTERS

Action Under Consideration: Approval of Master Contracts with Non-Public Schools and Individual Service Agreements for

1. **Case Number:** 031226 (internal identification number for record-keeping purposes)

This item includes confidential attachments, provided exclusively to Board members for Closed Session review.

e. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Government Code §54956.9(d)(1))

Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations

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f. CONFERENCE WITH LABOR NEGOTIATORS (Government Code §54957.6)
District-Designated Representative: Dr. Ramon Miramontes, Superintendent

1. **Unrepresented Employee:** Chief Academic Officer
2. **Unrepresented Employee:** Chief Business Officer
3. **Unrepresented Employee:** Superintendent

g. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957)
Title: Superintendent

h. Adjournment of Closed Session
The Board adjourned Closed Session and reconvened to Open Session at 9:35 p.m.

8. RECONVENING OF OPEN SESSION

a. Report Action Taken in Closed Session
President Cortes Cortes reported the following action in Closed Session:

1. Under Confidential Student Matters, the Board voted 5-0 to approve the Individual Services Agreement, Case Number: 031226 (internal identification number for record-keeping purposes)

b. Approval of Amendment to Chief Academic Officer Agreement (Action)

Supporting Documents/ Attachments:

1. Employment Agreement Amendment CAO Castillo 260312.pdf

A motion was made to approve Item 8a as presented.
Moved by: Peter Cerneka
Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.
Maverick Johnson, Student Board Member, Half Moon Bay High School - left the meeting at 8:03 p.m.

c. Approval of Amendment to Chief Business Officer Employment Agreement (Action)

Supporting Documents/Attachments:

1. Employment Agreement Amendment CBO Marsh 260312.pdf

A motion was made to approve Item 8b as presented.
Moved by: Breanna Lafontaine; seconded by: Peter Cerneka
Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.
Maverick Johnson, Student Board Member, Half Moon Bay High School - left the meeting at 8:03 p.m.

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9. CLOSING ITEMS

a. Adjournment of the Meeting

A motion was made to adjourn the March 12, 2026, Regular Board Meeting at 9:43 p.m.
Moved by: Breanna Lafontaine; seconded by: Lizet Cortes

Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, Carmen Daniel, and Breanna Lafontaine

Passed 5-0

Early Departure:
Martin Juarez, Student Board Member, Pilarcitos High School - left the meeting at 7:13 p.m.
Maverick Johnson, Student Board Member, Half Moon Bay High School - left the meeting at 8:03 p.m.

Minutes prepared by Rosibel Acosta, Executive Assistant to the Superintendent.

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Breanna Lafontaine, Clerk

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Special Governing Board Meeting
Meeting Minutes
CABRILLO UNIFIED SCHOOL DISTRICT

Date and Time
Saturday, March 28, 2026, at 9:00 AM

Location
Cabrillo Unified School District Boardroom, 498 Kelly Avenue, Half Moon Bay, California 94019

1. OPENING ITEMS

a. Call Public Session to Order
President Lizet Cortes called the meeting to order at 9:21 a.m.

b. Roll Call / Quorum
Board Members Present:

- Lizet Cortes, President
- Peter Cerneka, Vice President
- Mary Beth Alexander, Member
- Carmen Daniel, Member

Board Members Absent:

- Breanna Lafontaine, Clerk

Administrators Present:

- Dr. Ramon Miramontes, Superintendent

c. Pledge of Allegiance
President Cortes led the Pledge of Allegiance

d. Approval of the Agenda

A motion was made to approve the Agenda as presented.
Moved by: Mary Beth Alexander; seconded by: Lizet Cortes
Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Carmen Daniel

Passed 4-0

Board Members Absent:

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Breanna Lafontaine, Clerk

2. WORKSHOP SESSION

a. Review of the Governance Handbook
The Board received the current Governance Handbook, previously approved in November, for review. Board Members were asked to review the document and provide suggestions for consideration at a future meeting.

3. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion
President Cortes identified the topics listed in the Closed Session agenda.

b. Public Comments on Closed Session Items
None.

c. Adjournment to Closed Session
The Board adjourned to Closed Session at 10:03 a.m.

d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957)
Title: Superintendent

e. Adjournment of Closed Session and Reconvening of Open Session
The Board adjourned Closed Session and reconvened to Open Session at 9:35 p.m.

f. Report of Action Taken in Closed Session
President Cortes reported no action taken in Closed Session.

4. WORKSHOP SESSION

a. Discussion of Superintendent and Board Goals
The Board engaged in discussion regarding Superintendent and Board goals, including evaluation timelines and planning considerations.

5. CLOSING ITEMS

A motion was made to adjourn the March 28, 2026, Special Board Meeting at 2:56 p.m.
Moved by: Lizet Cortes; seconded by: Carmen Daniel
Aye: Mary Beth Alexander, Peter Cerneka, Lizet Cortes, and Carmen Daniel

Passed 4-0

Board Members Absent:
Breanna Lafontaine, Clerk

Minutes prepared by Rosibel Acosta, Executive Assistant to the Superintendent.

Peter Cerneka, Clerk