

**EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Regular Board of Education Voting Meeting**

**District Board Room  
Hybrid (In-person and via Zoom)**

**May 18, 2026**

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6:00 p.m. Regular Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications
  - Appointment of representative/s (up to two individuals) to the PSBA Delegate Assembly to be held Saturday, November 7, 2026 at Cumberland Valley School District.
- VI. Student Council Report – Cadynce Thornton, President
- VII. Student Recognition
  - 2<sup>nd</sup> Grader Influential Figure Projects – Mrs. Jodi Houck - Principal, Fort Zeller Elementary
  - 2<sup>nd</sup> Grade Student Ambassadors - Mrs. Megan Ressler - Principal, Jackson Elementary
- VIII. Public Comments – Items On the Agenda
  - A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.  
**NOTE:** Personnel matters are never discussed at public meetings.
  - B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.
- IX. Election of Treasurer (one-year term, July 1, 2026 – June 30, 2027)
- X. Presentation
  - 2026-2027 Proposed Final Budget – Mrs. Elaine Mathias, Business Manager

XI. Board Committee and Rep Reports

- Policy Committee
- Curriculum Committee
- Personnel Committee
- General Services Committee
- Finance Committee
- IU13 Rep Report
- PSBA Report
- CTC Report
- Lebanon County Tax Collection Rep Report
- ELCO Education Foundation

XII. Approval of Minutes from April 20, 2026

XIII. Approval of Treasurer’s Report from April 30, 2026

**ACTION ITEMS FOR APPROVAL**

XIV. Personnel Committee – Mr. Jack Kahl, Chairperson

- A. Move to accept the “Letter of Resignation” from Vicki Eckel, Specialized Paraprofessional, effective and retroactive to April 23, 2026.
- B. Move to approve the employment of Rebecca Clements, Administrative Assistant to the Principal at Fort Zeller Elementary, at a rate of \$21.19/hour, 8.0 hours/day, effective start date June 22, 2026, pending receipt of all documentation, clearances, and disclosures.  
*Background: This position is being filled due to a retirement.*
- C. Move to approve Sara Faust as Bookmobile Coordinator, effective the 2026-2027 school year.  
*Background: The Bookmobile Coordinator provides oversight for the Bookmobile schedule, securing bookmobile staff to assist with book selection/checkout, and overall maintenance of books available to students.*
- D. Move to approve the following individuals as Book Mobile staff at a rate of \$50.00 per event, effective June 6, 2026 through August 20, 2026, as listed (noting all required documentation, clearances, and disclosures are on file):

Kristi Hummer	Amy Zelinske	Abigail Snee	Katie Jackson
Kristin Hartman	Alyse Wallace	Kaitlyn Strayer	Ashley Hawbaker
Jamie Yocum	Sarah Stuart	Michelle Zurick	Lindsey Jaeger
Erin Marquette	Meghan Gantz	Carrie Fitzkee	Laura Leonard
Anissa Hoopes	Sue Gingrich	Jennifer Axarlis	Haley Thunberg
Melody Makosch			

- E. Move to approve the following staff members to assist the Technology Department this summer, beginning July 1, 2026, through August 6, 2026, for approximately 3.5 hours/day at their current hourly rate.  
*Background: Job responsibilities will include updating, backing up, and preparing student iPads along with other equipment upgrades for the beginning of the 2026-2027 school year. This staffing request has been budgeted.*

Kelly Blakeslee	Leann Clark
Erica Fisher	Melanie Kauffman

- F. Move to approve the following 2026 SPA teacher at a rate of \$165/day, as listed:

Kendra Heck – Substitute

- G. Move to approve Shanon Martin as the 2026 Extended School Year (ESY) Program Coordinator at a stipend of \$4,500.00.

*Background: The ESY Coordinator will oversee the students, teachers, and paraprofessionals in the ESY program. Session dates are June 22, 2026 through July 23, 2026.*

- H. Move to approve the following ELCO teachers to provide Extended School Year (ESY) services to students at their individual per diem hourly rate, during the period of June 22, 2026, through July 23, 2026, as listed:

*Background: The district will be providing ESY services to students attending district-operated special education programming during Summer 2026.*

Morgan Chapman	Kristi Gettle	Tara Clauss
Madison Breiner	Robyn Wentzel	Amanda Van Overbeke
Melanie Haas	Ann Rebuck	Kelsey Thorley
Diane Bidelspach	Michele Angstadt	Laurabeth Kapp
Jennifer Greene	Megan Fitzpatrick	Toni Mehaffey
Sara Faust	Suzanne Lucky	Laura Leonard
Haley Thunberg – substitute	Christina Ulrey -substitute	

- I. Move to approve the following teachers to provide Extended School Year (ESY) services to students at their individual per diem hourly rate, during the period of June 22, 2026 through July 23, 2026, as listed:

Amora Cook – substitute  
Kendra Heck - substitute

- J. Move to approve the following Specialized Paraprofessionals to support Extended School Year (ESY) services at their individual hourly rate for the period of June 22, 2026 through July 23, 2026, as listed:

*Background: Paraprofessional staff are needed to support district-operated based ESY programs during summer 2026.*

Melissa Krioneris	Rebecca Arnold	Tami Bennethum
Justine Bewley	Wendy Lorah	Debra Blouch
Sherry Brown	Alexis Burkholder	Katherine Lane
Leann Clark	Melanie Kauffman	Emma Strickler
Janelle Kramer	Victoria Oswald	Kelly Stephenson
Kylie Weidman	Allyson Woodward	Maria Borroto – substitute
Maria Reed – substitute		

- K. Move to approve the following Paraprofessionals to serve as Specialized Paraprofessionals with a temporary \$2.00/hour rate increase to support Extended School Year (ESY) services, during the period of June 22, 2026 through July 23, 2026, as listed:

*Background: The increase in compensation reflects a temporary hourly rate adjustment because of additional responsibilities while serving as a Specialized Paraprofessional.*

Angela Arnt  
Kiri Arndt – substitute  
Kelly Blakeslee – substitute

- L. Move to approve a non-precedent setting stipend for Julia Vicente, Superintendent, in the amount of \$10,000.00 for additional duties performed on human resources tasks.  
*Background: This stipend is provided as part of the human resources transition plan presented in November 2025. Costs have been budgeted.*
- M. Move to approve a non-precedent setting stipend for Dr. Barbara Davis, Assistant Superintendent, in the amount of \$10,000.00 for additional duties performed on human resource tasks.  
*Background: This stipend is provided as part of the human resources transition plan presented in November 2025. Costs have been budgeted.*
- N. Move to approve a non-precedent setting stipend for Cynthia Sholly, Human Resources Generalist, in the amount of \$7,500.00 for additional duties performed for training and transition of human resources and payroll.  
*Background: This stipend is provided as part of the human resources transition plan presented in November 2025. Costs have been budgeted.*
- O. Move to approve a non-precedent setting stipend for Tina Kunder, Administrative Assistant to the Assistant Superintendent, in the amount of \$5,000.00 for additional duties performed during the setup of Frontline software.  
*Background: This stipend is provided as part of the human resources transition plan presented in November 2025. Costs have been budgeted.*
- P. Move to approve a non-precedent setting stipend for Lori Mosser, Administrative Assistant to the Superintendent, in the amount of \$3,000.00 for additional duties performed during the transition of human resources.  
*Background: This stipend is provided as part of the human resources transition plan that was presented in November 2025. Costs have been budgeted.*
- Q. Move to approve the revision to the following job description, as listed: (Board Attachment)

Human Resource Generalist

- R. Move to approve adding the following individuals the ELCO volunteer listing for the 2025-2026 school year, as listed: (noting all required documentation, clearances, and trainings are on file)

Jonathan Bord	Brittany Fischer	Samantha Fisher
David Garrett	Mary Ann Guele	Mary Halye
Leah Harpel	Matthew Hoerner	Cali Honsberger
David Houtz	Lucas Kibby	Heather Martin
Bryce Miller	Liana Raihl	Destinie Temple
Madeline Winters	Shane Pacine	Joshua Finkey
Jessica Fulk	Francis Purdy	Roman Lehman
Amanda Houtz	Mark DeChristopher	Lillie Mohn

XV. Curriculum Committee – Mrs. Bonnie Kantner, Chairperson

- A. Move to approve a trip and travel request from Liana Raihl, Varsity Head Cheerleading Coach, chaperones, and approximately 32 students to travel and participate in Summer Cheerleading Camp, to be held June 12-15, 2026 at Trails End Camp, Beach Lake, PA.  
*Background: The costs of this trip will be funded by the Cheerleading Booster Club.*

- B. Move to approve a trip and travel request from Matt Fittery, Varsity Head Wrestling Coach, chaperones, and approximately 15 students, to travel and participate in the Lycoming College Wrestling Team Camp, to be held June 20-23, 2026, at Lycoming College, Williamsport, PA.  
*Background: The costs of this trip will be shared by both students/parents and the Booster Club.*
- C. Move to approve the renewal of Vector Solutions during the period of July 1, 2026, through June 30, 2027, at a cost of \$3,554.08. (Board Attachment)  
*Background: This is an annual subscription for the online training platform used for mandatory trainings, including mandated reporter, suicide prevention, and EpiPen. This is a budgeted expense.*
- D. Move to approve LinkIt! During the period of July 1, 2026, through June 30, 2027, at a cost of \$43,986.82. (Board Attachment)  
*Background: This is an annual subscription for the data analytics platform, benchmark assessments, and Navigator reports. This is a budgeted expense.*
- E. Move to approve the renewal of Spring Math during the period of July 1, 2026, through June 30, 2027, at a cost of \$9,197.50. (Board Attachment)  
*Background: This is an annual subscription for the Grades K-2 math intervention. This is a budgeted expense.*
- F. Move to approve the renewal of MClass Intervention during the period of July 1, 2026, through June 30, 2027, at a cost of \$3,850.00. (Board Attachment)  
*Background: This is an annual subscription for the online reading intervention program for Grades 3-5. This is a budgeted expense.*
- G. Move to approve the renewal of Mystery Science during the period of July 1, 2026, through June 30, 2027, at a cost of \$5,697.00. (Board Attachment)  
*Background: This is an annual subscription for the online science resource used in Grades K-5. This is a budgeted expense.*
- H. Move to approve a renewal with Phoenix Learning Solutions for \$1,095.00 for PS Vault Online Document Server. (Board Attachment)  
*Background: This is an annual contract that includes licensing for a document server license within PowerSchool in order to post online report cards to parents, IEPs for teachers, and other student documentation. This is a budgeted expense.*
- I. Move to approve the renewal of ClassLink through ClassLink, Inc., in the amount of \$11,020.60. (Board Attachment)  
*Background: This is an annual subscription providing single sign-on and rostering services for online resources such as digital textbooks and LLIU13 IMS digital services. This is a budgeted expense.*
- J. Move to approve the new textbook resource for purchase in the 2026-2027 school year as listed:  
*Background: The textbook was selected by the Mathematics Department and is recommended for Board consideration by the Curriculum Committee.*

Title: Precalculus: Graphical, Numerical, Algebraic, 11<sup>th</sup> edition, AP edition  
 Course: AP Pre-Calculus  
 Publisher: Pearson  
 Authors: Demana, Waits, Foley, Kennedy, Gorsuch, Phelps  
 Copyright: 2024

- K. Move to approve the listing of the 2026 graduating seniors, pending successful completion of all requirements. (Board Attachment)

XVI. Policy Committee – Mrs. Rachel Moyer, Chairperson

- A. Move to approve Policy 236.1 – Threat Assessment for first reading. (Board Attachment)  
*Background: This policy was reviewed by committee. The policy was updated after new requirements were added to the PA School Code regarding the established procedures for threat assessment teams.*
- B. Move to approve Policy 626 – Federal Fiscal Compliance for first reading. (Board Attachment)  
*Background: This policy was reviewed by committee. Policy updates were made to the Uniform Administrative Requirements that directly impact how school districts manage federal funds.*
- C. Move to approve Policy 830.1 – Data Governance – Storage/Security for first reading. (Board Attachment)  
*Background: This policy was reviewed by committee as part of the annual review recommended by PSBA. No changes to the policy were made.*
- D. Move to approve Policy 918 – Title I Parent and Family Engagement for first reading. (Board Attachment)  
*Background: This policy was reviewed by committee as part of the annual review recommended by PSBA. No changes to the policy were made.*
- E. Move to approve the following policies (revised/reviewed/and/or new) for a second reading as listed: (Board Attachment)
  - 1. Policy 005 – Organization
  - 2. Policy 140 – Charter Schools
  - 3. Policy 810 – Transportation
  - 4. Policy 221 – Dress and Grooming (Pupils)
  - 5. Policy 325 – Dress and Grooming (Employees)
  - 6. Policy 332 – Working Periods
  - 7. Policy 619 – District Audit

XVII. General Services Committee – Mr. JP Santos, Chairperson

- A. Move to approve a 3-year agreement for the period of July 1, 2026 through June 30, 2029, with the Lancaster-Lebanon IU13 for SentinelOne Licensing at a cost of \$16,260.00 per year. (Board Attachment)  
*Background: SentinelOne is End Point Detection and Response Software that provides end user security protection against malware that includes 24/7 monitoring by SentinelOne. Pricing is a state-wide consortium price in conjunction with Lancaster-Lebanon IU and Capital Area IU at an approximate 67% discount from retail cost. This expense has been budgeted.*
- B. Move to approve the January 28, 2026, March 12, 2026, and the May 14, 2026 meeting minutes for the ELCO Agricultural Occupational Advisory Committee (OAC). (Board Attachment)

XVIII. Finance Committee – Mr. Ray Ondrusek, Chairperson

- A. Move to approve payment of bills as found listed and attached to the May 18, 2026, Board Agenda for payments made April 2026, in the amounts indicated: (Board Attachments)

General Fund payments in the amount of	\$3,157,485.91
Cafeteria Fund payments in the amount of	\$172,703.58
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$0.00
Flex Spending Payments in the amount of	\$1,361.61
Student Activity payments in the amount of	\$23,782.13

- B. Move to approve the renewal of the “Wellspan Sports Medicine and Physician Services Agreement” with Wellspan Medical Group, for sports medicine and physician services for the period July 1, 2026 through June 30, 2027, with no changes to rates or services. (Board Attachment)  
*Background: This is an annual approval for services which have been budgeted for the 2026-2027 school year.*
- C. Move to approve the purchase of licenses for the online career planning and portfolio platform SmartFutures for students in grades three (3) through eight (8) at a cost of \$4,000.00 for the 2026-2027 school year.  
*Background: The platform is used to facilitate career exploration activities utilizing the PA Academic Standards for Career Education and Work. The costs have been budgeted.*
- D. Move to approve the renewal of Naviance software from PowerSchool Group LLC for the 2026-2027 school year in the amount of \$7,739.16. (Board Attachments)  
*Background: Naviance software is used by High School students to develop career and postsecondary plans aligned with Chapter 339 and graduation requirements. The costs have been budgeted.*
- E. Move to approve a Special Education Contracting Agreement with Yellow Breeches Education Center for the 2026-2027 school year. (Board Attachment)  
*Background: This is an approval for contracted services for the 2026-2027 school year for three (3) secondary placements. The costs have been budgeted.*
- F. Move to approve a service agreement with John Paul II Learning Center for the 2026-2027 school year. (Board Attachment)  
*Background: This is an approval for contracted services for the 2026-2027 school year for one (1) student. The costs have been budgeted.*
- G. Move to approve a subscription renewal with Leader Services for IEP Writer for the 2026-2027 school year at a cost of \$13,099.00.  
*Background: IEP Writer is the online special education data management platform used for all special education, gifted, and 504 plan documents and reporting. The costs have been budgeted.*
- H. Move to approve Special Education and AEDY contracting agreements with River Rock Academy for the 2026-2027 school year. (Board Attachment)  
*Background: This is an approval for contracted services for the 2026-2027 school year for four (4) placements. The costs have been budgeted.*
- I. Move to approve an Educational Services Agreement with New Story Schools (Mountville Campus) for the 2026-2027 school year. (Board Attachment)  
*Background: This is an approval for contracted services for the 2026-2027 school year for two (2) placements. The costs have been budgeted.*
- J. Move to approve an Educational Services Agreement with New Story Schools (Wyomissing Campus) for the 2026-2027 school year. (Board Attachment)  
*Background: This is an approval for contracted services for the 2026-2027 school year for one (1) placement. The costs have been budgeted.*

- K. Move to approve a one-year contract with Navigate360 for Behavioral Threat and Suicide Case Management platform. The costs for the 2026-2027 school year are \$5,222.80. (Board Attachment)  
*Background: The District has been successfully utilizing this platform for the past three years through a grant with the Center for Safe Schools. The costs for this contract will be fully covered by the PA Commission on Crime and Delinquency grant #47878.*
- L. Move to approve lunch prices for the 2026-2027 school year, as listed:  
*Background: Student breakfast will continue to be free for the 2026-2027 school year. Student lunch prices were increased by \$.15 and adult prices will remain the same.*
- |                  |  |
|------------------|--|
| Elementary (K-5) | \$3.30 for lunch                       |
| Secondary (6-12) | \$3.50 for lunch                       |
| Adult            | \$3.00 for breakfast, \$5.50 for lunch |
- M. Move to approve the membership renewal with PSBA for the 2026-2027 school year in the amount of \$18,668.82. (Board Attachment)  
*Background: This is an annual renewal. The costs have been budgeted.*
- N. Move to approve a three-year agreement with Barksdale School Portraits to provide student photography services to the ELCO School District for students in Kindergarten through Grade 8. (Board Attachment)  
*Background: The agreement includes a 20% commission to the District on all underclassmen pre-order packages. The term of the contract 2026-27, 2027-28, 2028-29 school years.*
- O. Move to approve Budget Transfers for the 2025-2026 fiscal year. (Board Attachment)
- P. Move to approve the Proposed Final 2026-2027 ELCO School District General Fund Budget. (Board Attachment) (Roll Call Vote)

XIX. Superintendent's Report

- Principal's Report
- Director's Report

Upcoming Dates/Announcements:

May 19, 2026 – 6:00 p.m. – High School Awards Program  
 May 21, 2026 – 6:30 p.m. – Lebanon CTC Awards Program, Lebanon Expo Center  
 May 22, 2026 – Teacher In-Service Exchange Day – NO SCHOOL for students K-12  
 May 25, 2026 – SCHOOL CLOSED in observance of Memorial Day  
 May 27, 2026 – 6:00 p.m. - Baccalaureate at Zion United Methodist Church, Myerstown  
 May 28, 2026 – 6:30 p.m. – Commencement at ELCO High School Stadium  
 June 4, 2026 - Last Day for Students (Early Dismissal)  
 June 5, 2026 – Records and Reports Day for teachers  
 June 8, 2026 – 5:00 p.m. – Policy/Curriculum/Personnel Committee Meetings  
 June 9, 2026 – 5:00 p.m. - General Services/Finance Committee Meetings  
 June 22, 2026 – 6:00 p.m. – Regular Board of Education Voting Meeting

XX. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.

**NOTE:** Personnel matters are never discussed at public meetings.

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XXI. Board Announcements/Comments

XXII. Old Business

XXIII. New Business

XXIV. Adjournment