

Responsible Office: Office of the Board of Trustees

GOVERNANCE POLICY GP-7

BOARD OF TRUSTEES' COMPENSATION AND EXPENSES

PURPOSE

In order to provide effective leadership to the Clark County School District (District), the Board of Trustees (Board) must take an active role in the community and seek professional development to achieve its goals and objectives.

DEFINITIONS

1. "Official school business" includes the following:
 - a. Official school events and activities;
 - b. Constituent meetings;
 - c. Board Committee and Subcommittee meetings;
 - d. Events sponsored by an entity in which the Board/District holds membership;
 - e. Events by local 501(c)(3) non-profits that serve Clark County; and/or
 - f. Official legislative and/or lobbying activity as directed by the Board President.

POLICY

1. Compensation. Trustees must receive compensation and/or choose to donate all or a part of the monthly salary in alignment with Nevada state law.
2. Budget Accounts:
 - a. The Board understands and recognizes the fiduciary duty owed to the public to use public funds in a responsible manner for the transaction of official school business.
 - b. Trustees shall have individual budget accounts (e.g., mileage, travel, and discretionary fund) that allow for the reimbursement of travel and other expenses incurred in the performance of the duties.
 - i. Individual accounts may be shared with another member by requesting a transfer for another Trustee and having the transfer noted as an information item on a future

meeting agenda;

- ii. The budget account shall be allotted to the Board of Trustees at the time of the District's annual budget approval; and
 - iii. Remaining balances shall not roll to the next fiscal year.
- c. Trustees are authorized to receive advance travel and per diem funds for official school business. Trustees will receive an annual travel budget of \$6,000 per year. Trustees may use no more than \$1,500 of their individual budget accounts for attending local 501 (c)(3) non-profit events, with the following conditions:
- i. The local 501 (c)(3) non-profit must serve Clark County;
 - ii. The event must be in Clark County or within a neighboring county;
 - iii. Funds may only be used to purchase tickets to and/or food at the event;
 - 1. If alcohol is included in the ticket price, the Trustee may use the funds to purchase the ticket.
 - 2. Funds may not be used to purchase alcohol above and beyond the ticket price.
 - iv. Funds may only be used for the benefit of the Trustee and no one else, including District employees or other Trustees;
 - v. Funds may not be used to promote the political campaign of any Trustee;
 - 1. A Trustee may not promote his/her campaign at the event;
 - 2. A Trustee may not promote the fact that he/she attended the event, including the use of photos and other materials from the event, for campaign purposes on social media, campaign websites, advertisements, or any other source of promotion for the campaign; and
 - 3. A Trustee is prohibited from using funds to attend such an event within 90 days of election day if

they are on the ballot for that election.

- vi. The non-profit must not be directly opposed to the District, inconsistent with the District's strategic plan, or the District's climate and culture by promoting violence, hate speech, profanity, or illicit activities, or be of a political nature.
- d. When the term of a Trustee will conclude in December, and the Trustee is either not seeking re-election or has reached the term limit, it is expected that the Trustee shall not expend more than 33% of the allocated budget amount to ensure sufficient funds remain for the incoming Trustee.
- e. When a Trustee is seeking re-election in the general election occurring in November, it is expected that the Trustee shall not expend more than 33% of the allocated budget amount prior to the election to ensure sufficient funds remain for the second half of the fiscal year for either that Trustee or the newly elected Trustee.

3. Mileage Reimbursement:

- a. Mileage reimbursement shall be paid at the rate established by applicable law.
- b. A Trustee shall be allowed mileage reimbursement for traveling to and from the place where board meetings are held, at a maximum amount of \$350.00 per month.
 - i. No claim for mileage shall be allowed or paid to a Trustee traveling less than 5 miles to or from the place where a board meeting is held.

4. Travel and Per Diem Expenses:

- a. Travel and per diem expenses required for the transaction of "official school business," including living expenses incurred while in actual attendance at Board meetings, shall be paid to Trustees according to travel and per diem allowances authorized by law for state officers and consistent with District travel procedures. Trustees are authorized to receive advance travel and per diem funds for official school business. Trustees will receive an annual travel budget of \$6,000 per year.
 - i. Official meetings with constituents, public officials, etc., may include meals and be reimbursed as above. Such

reimbursement shall not include the purchase of alcohol.

- ii. No living expense shall be allowed or paid to a Trustee traveling less than 5 miles to or from the place where a Board meeting is held.

5. Materials provided to support the Trustees:

- a. Technology Equipment. Technology equipment may be provided to each Trustee, as needed, during the time the Trustee remains in office. Such technology must be purchased and maintained by the District. Technology equipment includes, but is not limited to: laptop computer, desktop computer, mobile (tablet) computer, monitor, multi-function printer, and smartphone.
- b. Technology Services. The Board Office will pay for technology services costs necessary to perform Trustees duties effectively and efficiently. The Board of Trustees shall consider and approve a monthly allowance during the annual budget review and approval process. Technology Services are: cellular service and data plans associated with the use of cellular/smart phones, computers, or tablets or wireless/internet access and similar such services.
- c. At the conclusion of a Trustee's term in office, any technology, equipment, or supplies/materials of value which were purchased by the District for use in the performance of duties shall be returned to the District or the Trustee may retain the item by reimbursing the District the original purchase price of the item.

6. Other Expenses (Discretionary Fund - \$750 per year):

- a. In an effort to assist the Board with their duties as members of the Board of Trustees and to ensure each Trustee has equal access to Board funds, each Trustee will be allocated \$750.00, to be used solely in conducting official Board business. The Director, Office of the Board of Trustees, will provide each Trustee with a current statement noting their expenses and the available balance of the annual allocation. Purchases may include but are not limited to:
 - i. General office supplies such as paper, ink cartridges, toner, folders, binders, etc.
 - ii. Books/periodicals (educational related material)
 - iii. Printing from the District Graphics Department including

business cards, note cards, brochures, flyers, and pamphlets. Any brochure or pamphlet must include the district logo, group photo of the Board, and names of all Trustees with the district they represent on the document.

- iv. Funds cannot be used for social events, consultants, additional travel, salary, or mileage. Also, per District policy and regulations, monies cannot be used for meals.
7. Trustee expense and mileage reimbursement requests will go through a review process by the Director, Office of the Board of School Trustees. The Director, Office of the Board of School Trustees shall bring any concern to the Board President for review and resolution.

REVISION HISTORY

Date	Revision	Modification
05.07.26	1.0	Adopted