

NLAE Board of Directors Meeting

Saturday, May 16, 2026

I. Call to Order - the meeting was called to order at 9:01 AM

II. Roll Call - Director Alphonsa Foward, Mr. Willie Tolbert, Dr. Matisa Wilbon, Ms. Theresa Thomas, Mrs. Christine Chen; Absent: Mr. Carter Wilson

III. Review minutes from the previous meeting on Saturday, April 18, 2026

IV. NLAE Mission and Vision

V. NLAE Updates

- Past Events
 - Teacher & Staff Appreciation Week: May 4-8, 2026
 - Middle School Honor Roll Assembly: May 14, 2026
 - Elementary School Honor Roll Assembly: May 15, 2026
- Upcoming Events
 - Kindergarten Graduation: May 19, 2026 at 8:30am
 - Eighth Grade Graduation: May 19, 2026 at 12:00pm
 - Last Day of School: May 20, 2026
 - Senior and 8th Grade Walk: May 20, 2026
 - Post Planning: May 21-22, 2026

VI. Enrollment

- Current Enrollment for SY 2025-2026 = 597 students
- Projected Enrollment for SY 2026-2027 = 720 students have applied; 654 students have been accepted

VII. Positive Behavioral Interventions and Support (PBIS)

- May CharacterStrong Lesson: Courage
- Close-Out

VIII. School Nutrition Program

- Free and Reduced Lunch (FRL Eligibility Data)
 - 61.1% Total Free/Reduced Lunch
- Average Daily Participation: 40%
- Update on revised Renewal Contract for SY 26-27 with Simply Elegant – there will be a \$0.01 increase per meal, to be absorbed by NLAE; cost to students will remain unchanged.

- A motion was made by Theresa Thomas to accept Simply Elegant as the continued vendor for SY 26-27, and to accept the \$0.01 increase in cost per meal. The motion was seconded by Will Tolbert and passed without opposition.

IX. Assessments

- End of Year District Assessments:
 - 3rd - 8th grade: May 13 & 14, 2026
 - 6th & 7th grade: May 18 & 19, 2026

X. Academic Updates

- Summer School: June 8-26, 2026

XI. Employee Services

- Post-Planning: May 21-22, 2026
- New Teacher Onboarding SY 26-27: July 20-21, 2026
- Pre-Planning SY 26-27: July 27 - 31, 2026
- SY 26-27 Staffing Plan
- Director Foward expressed interest in attending the Innovative School Summit, Model Schools Conference, and National Charter School Conference
 - A motion was made by Willie Tolbert to approve Director Foward's participation in the conference listed above. The motion was seconded by Matisa Wilbon and passed unanimously.

XII. Financial Update

- Financial Report – report was discussed and entered as read
- A motion was made by Theresa Thomas to approve the allowable use of the facilities grant up to \$100,000. The motion was seconded by Matisa Wilbon and passed unanimously.

XIII. Executive Session

- Dir. Foward's Annual Evaluation

XIV. Board Updates

- New Business: 2026-2027 Board Meeting Dates
 - Upcoming Meeting dates: Jul 18, Aug 15, Sep 19, Oct 17, Nov 21, Dec 2 (GSBA training), Dec 19, Feb 20, Mar 20, Apr 17, May 15, June 19

XV. Adjournment – the meeting was adjourned at 9:41 am