

Christine Duncan Heritage Academy
Governing Council Meeting Agenda
 May 19, 2026 at 5:00 p.m.

Click on Link to join Christine Duncan Zoom GC Meeting: [Zoom Link](#)
 Christine Duncan YouTube Link to GC Meeting: [YouTube](#)

Call to Order: Time ____ p.m. /Roll Call: Dr. Barbara M. Medina

Governing Council Members:

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

Quorum: ___ Yes ___ No

Others Present:

Dr. Jesús Moncada, Executive Director; Mr. Casey Benavidez, Principal; Mr. Kyle Hunt, Finance; Mr. Dan Hill, Attorney; Analy Morales, Translator

Approval or Disapproval of Agenda for May 19, 2026 Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

Approval or Disapproval of Meeting Minutes for April 21, 2026 Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		

Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

Public Comments (3 minutes maximum for comment) Dr. Barbara M. Medina
Reports:

President’s Report (3 minutes)	Dr. Barbara M. Medina
Finance Committee Report (3 minutes)	Ms. Silvia Fraire-Niño
Audit Committee Report (3 minutes)	Dr. Barbara M. Medina
Facilities Committee Report (3 minutes)	Mr. Tim Woodard
Student Achievement and Strategic Plan Committee (3 minutes)	Dr. Edward Monaghan
Student Council President’s Report (3 minutes)	Student Council Members
Executive Director/Principal’s Report (10 minutes)	Dr. Jesús Moncada and Mr. Casey Benavidez

Discussion/Action Items:

A. Budget Update, BARS, vouchers, financials, bank reconciliation (Motion, 2nd, Approve, Disapprove)
 -Mr. Kyle Hunt

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Dr. Barbara M. Medina	President		
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Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

I entertain a motion to approve Budget Adjustment Requests (BARS) and the authority for Executive Director and Business Manager to complete final Budget Adjustment Requests for FY26 as needed

 I make a motion to approve BARS# _____
 I second that motion: _____
 Discussion: _____
 Vote: _____
 Approved or not approved?

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

I entertain a motion to approve Vouchers, Financials and Bank Reconciliations _____

I make a motion to approve Vouchers, Financials and Bank Reconciliations

I second that motion: _____

Discussion: _____

Vote:

Approved or not approved?

B. Approval or Disapproval of Revision to Bylaws (Vice Pres. Should move to President – reflected in Bylaws) -Dr. Barbara Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

C. Approval or Disapproval of Open Meetings Act Resolution

-Dr. Barbara Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		

Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

D. Approval or Disapproval of Governing Council Elections

-Dr. Barbara Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

F. Discussion on the Lifelong Learning Goals

-Dr. Barbara Medina

G. Discussion and Update on cost analysis on food service program at CDHA, include student surveys regarding food menus.

--Dr. Jesús Moncada

H. Approval or Disapproval of Changing GC Meeting Date from June 16th to June 9th

-Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

I. Approval or Disapproval of Revision to School Calendars for 2026-2027

-Dr. Barbara Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		

Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

J. Employee Matters - Closed session

EXECUTIVE SESSION (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee; “Pursuant to Section 1-015-1(H) (2) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters related to Executive Director’s Evaluation and Contract.”

-Dr. Barbara Medina

Vote to go into Close Session

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

Vote to return to Open Session

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

K. Approval or Disapproval of Executive Director’s PDP Evaluation

-Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		

Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

L. Approval or Disapproval of Executive Director’s Contract

-Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
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Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

M. Approval or Disapproval of Changing GC Meeting Date from June 16th to June 9th

-Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
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Mrs. Nohemi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		
Ms. Monica Aguilar	Member		

N. Recommendations of Agenda Items for June and questions/concerns/suggestions for Dr. Moncada from Governing Council (Discussion)

-Dr. Barbara M. Medina

Adjournment

-Dr. Barbara M. Medina

Meeting Adjournment: Time ____ p.m.

Next meeting date: June 9, 2026 at 5:00 PM