



Dear Parent or Guardian,

On behalf of Linsly Health Services, welcome to the Linsly family! Health Services utilizes a healthcare management system called Magnus Health SMR (Student Medical Record) to collect and maintain all student based health information such as physical exams, medication administration forms and emergency contacts. As this is a web-based system, you will have continuous access to your child's health record as well as the ability to make updates when needed. Parents/guardians of officially enrolled students can access Magnus Health directly from your Veracross parent portal. Once you are logged in to the portal, you simply click the orange Magnus Health button on the right side of the screen.

You will be granted access to Magnus Health **in early July** as long as we have received and processed your enrollment deposit and have received your Veracross login information. You can access your Magnus Health SMR account through [The Linsly School website](#). Once on the Linsly homepage, select the "*Student Life*" tab on the top of the page. On the dropdown menu, you will select "*Health Services*." On the Health Services page you will discover our hours of operation, contact information as well as the documents required **prior** to admission. If your child will be playing fall athletics, it is **mandatory** to have your Magnus account completed *prior to the beginning of practices*. If your child's Magnus account is not complete and we do not have a current (less than 1 year) physical exam on file, with *both* parent and physician signatures, your child will not be allowed to practice. It is expected that ALL students' Magnus profile is 100% complete upon the beginning of school. Failure to comply may result in suspension of your child's contract until their Magnus profile is complete as stated in the contract. To log on to your Magnus account, you will scroll to "*Annual Requirements*" and click on the bold type hyperlink "**Magnus Health HMR**". Your Magnus username and password will be the same as your Veracross account username and login. The first time you log in, you will be prompted to watch an introductory video that shows you how to use the system.

With Magnus Health, you should not turn in or have any paper health forms faxed to the school. All forms that require a physician signature can be printed from your Magnus Student Health Tracker. Completed forms should be scanned and uploaded to Magnus Health. You are responsible for entering your child's information and unloading your child's required forms. Do not have them faxed to the school. Another convenient option is the **Magnus Mobile** app which allows users to complete all requirements, including uploading photos of forms from a "smart device" such as a tablet or phone. More information regarding the mobile app can be found on the following link:

<https://community.magnushealth.com/s/article/New-Magnus-Health-Mobile-App-Quick-Start-Guide>

For your information and preparation, below is a list of items that may be on your Magnus Student Tracker:

- **Vital Health Record** - (health history, emergency contacts, health insurance information)
- **Physical Examination Form** - (*Note: Exams over 1 year old will not satisfy this requirement.*)
*An athletic physical (form included; requires BOTH parent **and** MD,DO,PA or NP signature). If your child is not playing a sport a copy of their annual physical may be uploaded.*
- **Immunization Form** - complete childhood record required. Please note that additional immunizations are required prior to 7th grade and 12th grade



- **Medical Authorization and Consent to Treat Form**
- **Over-the-counter Medication Form**
- **Prescription Medication Form** if applicable. Printable and requires MD, DO, PA, or NP signature
- **Asthma Action Plan** if applicable. Printable and requires MD, DO, PA, or NP signature
- **Allergy Action Plan** if applicable. Printable and requires MD, DO, PA, or NP signature
- **School Diabetes Plan** if applicable. Printable and requires MD, DO, PA, or NP signature
- **Seizure Action Plan** if applicable. Printable and requires MD, DO, PA, or NP signature
- **Boarding student health insurance forms** if applicable. Printable and requires MD, DO, PA, or NP signature
- **Other school documents including technical use agreements or boarding specific forms.**

****Please ensure that all documents, including immunizations, are translated to English.****

You will find a copy of our Allergy Action Plan and Asthma Action Plan (if applicable) in your packet. Please email the office at healthservices@linsly.org to request additional applicable plans from the list above, if needed. The same plans will be available for you to print once you log into your Magnus account in July. Please reserve at least 20 minutes per child to complete your requirements. During the summer months, you will receive weekly email reminders if there are outstanding items in your account. So that we can be fully prepared for the start of school, please complete all of the requirements in your student's Magnus Health account and upload all documents by **July 24, 2026**.

Students who participate in pre-season sports **must** be up to date on their immunizations, boarding students must have proof of insurance documented, a current physical examination (less than 1 year) and current prescription (less than one year) for eyeglasses and/or contacts and a signed Medical Authorization and Consent to Treat form in Magnus Health in order to attend practice, compete in scrimmages or games.

Your student will not participate in practices, scrimmages or competition without a completed Magnus account, including a current physical examination (less than 1 year) and a signed Medical Authorization and Consent.

Wishing you a safe, healthy and enjoyable summer. If you have student specific questions or concerns, please contact us at healthservices@linsly.org. We will check our email weekly after June 14, 2025.

Magnus Health Questions or Problems?

If you are having difficulty navigating the Magnus system, entering data online, or downloading the hardcopy cover sheets and forms, or if you have any other questions, please contact customer support at Magnus Health SMR by phone at **877.461.6831** or by email at service@magnushealthportal.com.

Also, please feel free to consult the Magnus Health Privacy and Security page at www.magnushealth.com/privacy-and-security/

Enclosure: *WVSSAC Physical Examination Form, **Immunization Form, **Medication Order Form, **Allergy Action Plan and **Asthma Action Plan.

* Completed by a physician and parent ** Completed by a physician only

