

CS Advisory Board | Minutes

Thursday, March 12th, 2026 - 6:30-8:00 PM @ Hub

Zoom Link: [CS Advisory Board Meeting 3/12/26](#)

Item 1 | Call to Order: 6:30pm

Item 2 | Attendance

Committee Members Present: Dennis Meehan, Emily Loder, Trish Brigham, Karolina Sands, Darryl Wright, Brittaney Jackson, Mike Slavin, Amanda Doherty

Committee Members Absent: Ellen Coughlin-Quinn, Karolina Sands

Liaisons Present: Nick Cliche, Larry Cain

Liaisons Absent: Nicole Hall

Guests Present: None

Item 3 | Approve minutes from 11/13/25 meeting (January Meeting Canceled) Darryl motion, Brittaney second - passed 4-0.

Item 4 | Citizen comment (limited to agenda only items) - None at this time

Item 5 | Introduction of new members - Dennis Meehan, Karoline Sands, Mike Slavin

Item 6 | Election of Officers (Chair, Vice Chair, Recording Secretary) - Nomination for Amanda as Vice-Chair, Emily motion, Trish second. Brittaney nominated for Recording Secretary, Trish motion, Darryl second. Trish nominated for Chair, motion by Darryl, Mike second. All pass 8-0
2026 Officer Slate

Trish Brigham - Chair (accepted under the pretense that it would be her last year as chair)

Amanda Doherty - Vice Chair

Brittaney Jackson - Recording Secretary

Item 7 | Community Services Director update - Nick

- Currently in the early part of budget season with initial submissions, will have a more firm report for the May meeting with where things stand. No new position requests from CS.
- Submitted a Proposal for Automated Parking to be considered for Beach Season 2027. That will be vetted over the next few months to determine if it's an investment and process the Town wants to undertake.
- CIP updates over the next five years include a phased approach to replace current playgrounds with updated equipment and the request for a stand alone playground not attached to a school.
- April 30th, beach pass sales begin - CSAB offering beach sales every Friday with the closing of the town hall on Fridays. Additionally, a one day Saturday Beach pass sale to be offered at the HUB on Saturday May 2nd 8-2pm.
- No beach pass or parking increases for 2026
- Vacancy in parks team, hoping to fill in mid April
- Seasonal opportunities available in beaches, park rangers, and summer camp. Need to replace all three Park Rangers this year.
- Spring brochure is live, summer brochure is in progress and will open for registration April 6.

- We recently finished a basketball league that had 350 participants and last weekend we started a 260 kid indoor soccer league. Numbers continue to increase compared to last year in many of our league based programs.
- Filled summer camp in 1 minute. 350 kids enrolled, 20 kids on the waitlist
- The Pre-K Plover program for Fall of this year was opened and we have filled 14/15 spots
- Registration for next school year's Before & After Care program opens April 7 and we expect that to fill within minutes. (230 is the capacity)
- Operated 2 ice rinks for the season (the best season in a while) as well grooming snowshoe/Cross Country Ski trails at numerous park locations for the first time ever as the Town invested in a new snow groomer that made this possible.
- Park Hop Egg hunt happening in March, Bunny breakfast in April, Mental health awareness for May, Family Formal Dance May 2nd, save the date for Summerfest Aug 21st
- Report on Land Acquisition Fund and CSAB working together with PCLB to create an evaluation tool that will help score and assist in utilizing funding from the fund for potential land for recreational uses.

Item 8 | CSAB Council Liaison Updates- Larry Cain

- Elected June 2025, new liaison with CSAB
- Interested in Scarborough land and CSAB connections in conjunction with the school
- Animal control ordinance is back on the town council for review - community members submitted data to the state on dog interactions with birds on the beach

Item 9 | Review of community program feedback

- We gathered feedback from the community last year (summerfest, voting day etc.)
- Primary responses: non-sporting programs, enrichment based programs
- Secondary responses: sports that are not currently offered; golf, swim etc.
- New programs will be offered this summer
- Will continue to utilize community feedback for incorporation of new programs into SCS offerings and desire for new facilities that are needed.

Item 10 | Volunteer recruitment - Continued Discussion: Inventory of Needs, Collaborative Opportunities with other groups, etc.

Continuing the process with helping SCS develop a volunteer program

- Recruitment strategies - **Dennis**, Trish, Recruitment
 - Roles, descriptions, framework, benefits - Emily, Brittaney, Trish, **Amanda**
 - Onboarding, management, application, policies process - Karoline, **Darryl**, Mike
- Nick will assign SCS staff as liaisons to create bullet points role descriptions, CSAB members will develop and format them into formal descriptions

Item 11 | Confirm 2026 meetings/set agenda for next meeting

- Review homework from committee members for volunteer process
 - Collateral created from each committee regarding their volunteer tasks
 - Land conservation update
 - Budget update

2026 Meetings, tentatively scheduled 2nd Thursday of the month, every other month, 6:30-7:30pm.

May 14 - Trish (absent)

July 23 - Brittaney and Emily (absent)
Sept. 10
Nov 12

Item 12 | Adjournment 7:57pm