

San Mateo County Office of Education

District Business Services

FY26-27 MONTHLY CUT-OFF DATES

Payroll, Deposits, Interfund Transfers, Check Cancellations & Accounts Payable

	PAYROLL		DEPOSITS, INTERFUND TRANSFERS, CHECK CANCELLATIONS & HOLIDAYS	ACCOUNTS PAYABLE
MONTH	CUT-OFF DATES/TIME	CHECK DATE	MONTH-END CUT-OFF at 5 P.M.	MONTH-END CUT-OFF at 5 P.M.
JULY Semi A Main /Semi B	CUT-OFF at 10 A.M. 07/09/26 07/23/26	07/15/26 07/31/26	07/29/26 SMCOE, Treasurer's & Controller's Office Closed JUL 3	Cut Off: 07/28/26 at 5 p.m. AP Run: Jul 02 Jul 06, 07 and 09 Jul 13, 14 and 16 Jul 20, 21 and 23 Jul 27, 29 and 30
AUGUST 10th Supplemental Semi A Main /Semi B	CUT-OFF at 10 A.M. 08/04/26 08/10/26 08/21/26	08/10/26 08/14/26 08/31/26	08/27/26 SMCOE - Day of Discovery Closed to Public - AUG 10	Cut Off: 08/27/26 at 5 p.m. AP Run: Aug 03, 04 and 06 Aug 11, 12 and 13 Aug 17, 18 and 20 Aug 24, 25, 27 and 31
SEPTEMBER 10th Supplemental Semi A Main /Semi B	CUT-OFF at 10 A.M. 09/04/26 09/09/26 09/22/26	09/10/26 09/15/26 09/30/26	09/28/26 SMCOE, Treasurer's & Controller's Office Closed SEP 07	Cut Off: 09/25/26 at 5 p.m. AP Run: Sep 01 and 03 Sep 08 and 10 Sep 14, 15 and 17 Sep 21, 22, and 24 Sep 28 and 29
OCTOBER 10th Supplemental Semi A Main /Semi B	CUT-OFF at 10 A.M. 10/05/26 10/09/26 10/22/26	10/09/26 10/15/26 10/30/26	10/28/26 Treasurer's & Controller's Office Closed OCT 12	Cut Off: 10/27/26 at 5 p.m. AP Run: Oct 01 Oct 05, 06 and 08 Oct 12, 13 and 15 Oct 19, 20 and 22 Oct 26, 28 and 29

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MONTH	CUT-OFF DATES/TIME	CHECK DATE	MONTH-END CUT-OFF at 5 P.M.	MONTH-END CUT-OFF at 5 P.M.
NOVEMBER	CUT-OFF at 10 A.M.		11/24/26	Cut Off: 11/24/26 at 5 p.m.
10th Supplemental	11/04/26	11/10/26	SMCOE, Treasurer's & Controller's Office	AP Run: Nov 02, 03 and 05
Semi A	11/06/26	11/13/26	Closed NOV 11	Nov 09, 10 and 12
Main /Semi B	11/18/26	11/30/26	SMCOE, Treasurer's & Controller's Office	Nov 16, 17 and 19
			Closed NOV 26 and 27	Nov 24 and 25
				Nov 30
DECEMBER	CUT-OFF at 10 A.M.		12/16/26	Cut Off: 12/15/26 at 5 p.m.
10th Supplemental	12/03/26	12/10/26	SMCOE Closed DEC 24, 25, and 31	AP Run: Dec 01 and 03
Semi A	12/09/26	12/15/26	Treasurer's Office Closed DEC 24 and 25	Dec 07, 08 and 10
Main /Semi B	12/10/26	12/18/26	Controller's Office Closed DEC 25	Dec 14, 16 and 17
***** (San Mateo County Office of Education Closed to the Public from 12/21/26 to 01/01/27) *****				
JANUARY	CUT-OFF at 10 A.M.		01/27/27	Cut Off: 01/26/27 at 5 p.m.
10th Supplemental	01/04/27	01/08/27	SMCOE, Treasurer's & Controller's Office	AP Run: Jan 04, 05 and 07
Semi A	01/11/27	01/15/27	Closed JAN 01 & 18	Jan 11, 12 and 14
Main /Semi B	01/21/27	01/29/27		Jan 19 and 21
				Jan 25, 27 and 28
FEBRUARY	CUT-OFF at 10 A.M.		02/24/27	Cut Off: 02/23/27 at 5 p.m.
10th Supplemental	02/04/27	02/10/27	SMCOE Closed FEB 12 & 15	AP Run: Feb 01, 02 and 04
Semi A	02/05/27	02/11/27	Treasurer's & Controller's Office	Feb 08, 09 and 11
Main /Semi B	02/18/27	02/26/27	Closed FEB 15	Feb 16 and 18
				Feb 22, 24 and 25

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	PAYROLL		DEPOSITS, INTERFUND TRANSFERS, CHECK CANCELLATIONS & HOLIDAYS	ACCOUNTS PAYABLE
MONTH	CUT-OFF DATES/TIME	CHECK DATE	MONTH-END CUT-OFF at 5 P.M.	MONTH-END CUT-OFF at 5 P.M.
MARCH 10th Supplemental Semi A Main /Semi B	CUT-OFF at 10 A.M. 03/04/27 03/09/27 03/22/27	03/10/27 03/15/27 03/31/27	03/29/27 SMCOE Closed MAR 26 Treasurer's & Controller's Office Closed MAR 31	Cut Off: 03/25/27 at 5 p.m. AP Run: Mar 01,02 and 04 Mar 08, 09 and 11 Mar 15, 16 and 18 Mar 22, 23 and 24 Mar 29 and 30
APRIL 10th Supplemental Semi A Main /Semi B	CUT-OFF at 10 A.M. 04/05/27 04/09/27 04/22/27	04/09/27 04/15/27 04/30/27	04/28/27	Cut Off: 04/27/27 at 5 p.m. AP Run: Apr 01, 05, 06 and 08 Apr 12, 13, and 15 Apr 19, 20 and 22 Apr 26, 28, and 29
MAY 10th Supplemental Semi A Main /Semi B	CUT-OFF at 10 A.M. 05/04/27 05/10/27 05/20/27	05/10/27 05/14/27 05/28/27	05/26/27 SMCOE, Treasurer's & Controller's Office Closed MAY 31	Cut Off: 05/25/27 at 5 p.m. AP Run: May 03, 04 and 06 May 10, 11 and 13 May 17, 18 and 20 May 24, 26 and 27
JUNE 10th Supplemental Semi A Early Release Early Rel Suppl Main /Semi B 06/30 Liab S1L 06/30 Liab S2L 06/30 Liab S3L	CUT-OFF at 10 A.M. 06/04/27 06/09/27 06/09/27 06/22/27 06/22/27 07/02/27 07/12/27 07/19/27	06/10/27 06/15/27 06/16/27 06/30/27 06/30/27 07/09/27 07/16/27 07/23/27	06/28/27 SMCOE Closed JUN 18 SMCOE, Treasurer's & Controller's Office Closed JUL 05	Cut Off: 06/24/27 at 5 p.m. AP Run: Jun 01 and 03 Jun 07, 08 and 10 Jun 14, 15 and 17 Jun 21, 22 and 24 Jun 28 and 29