Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	April 21, 2026
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster
Members Present	John Talarico, President Timothy Talbot, Vice President Mike Sage, Trustee David Lyman, Trustee Anita Schiavone, Trustee Melissa Payne Smith, Trustee Jonathan VanNortwick, Trustee
Members Excused	Michaela Innus, Ex- Officio Student Board Member
District Administrators Present	Andrew P. Kufel, Ph.D., Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services Erin Gannon, Director of Special Education Karen Marchioli, Ed.D., Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability Sarah Wittmeyer, Director of Secondary Education
Others Present	District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for Lauren Chapman, a Home Economics teacher from 2002 to 2015, who passed away on April 6, 2026.

4.0 Presentations

5.0 Correspondence

5.1 Email Received

Email from Lindsey & Ryan Goffena received on March 20, 2026

5.2 Email Received

Email from Mohammad Arman from the Muslim Community Center of WNY received on March 30, 2026

5.3 Email Received

Email from Kelly Setter received on March 31, 2026

5.4 Email Received

Email from Dan Young with the Town of Cheektowaga Building & Plumbing Department received on March 31, 2026

6.0 Approval of Minutes

6.1 Regular Session
March 23, 2026

Moved by Van Nortwick seconded by Sage to accept the minutes from the regular session held on March 23, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

6.2 Budget Work Session
April 13, 2026

Moved by VanNortwick seconded by Schiavone to accept the minutes from the budget work session held on April 13, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association

Mr. Heer had no items to report.

Lancaster Central Teachers Association

Mrs. Farrar congratulated Mrs. Henke on her appointment as Principal of Como Park Elementary. She proceeded to highlight recent district successes, including STEAM Night at William Street School and the various Academies and Honor Societies at the High School. Finally, she offered special recognition to Ms. McTigue for receiving the 2026 Western New York Network of English Early Career Award.

Lancaster Association of Service Personnel

No one present to report.

Lancaster Association of Substitute Teachers

No one present to report.

8.0 Board Reports

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Talbot seconded by Sage to approve the personnel changes for the period ending April 21, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talbot seconded by Sage to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Payne Smith seconded by Lyman to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2.2 Appointment of CSE and CPSE Parent Member

Moved by Sage seconded by Talbot to approve the appointment of CSE and CPSE parent member, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Lyman seconded by VanNortwick to approve the financial reports from April 21, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.2 Policy Adoption #1620 Annual Organizational Meeting

Moved by Sage seconded by Payne Smith to adopt Policy #1620 Annual Organizational Meeting for inclusion in the district's policy manual, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.3 Policy Adoption #1640 Absentee, Military, & Early Mail Ballots

Moved by Sage seconded by Payne Smith to adopt Policy #1640 Absentee, Military, & Early Mail Ballots for inclusion in the district's policy manual, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.4 Contract – Amherst Central School District

Moved by VanNortwick seconded by Sage to approve the agreement between the Lancaster Central School District and the Amherst Central School District for health and welfare services provided during the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.5 Contract – Kenmore-Town of Tonawanda Union Free School District

Moved by VanNortwick seconded by Sage to approve the agreement between the Lancaster Central School District and the Kenmore-Town of Tonawanda Union Free School District for health and welfare services provided during the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.6 Contract – Orchard Park Central School District

Moved by VanNortwick seconded by Sage to approve the agreement between the Lancaster Central School District and the Orchard Park Central School District for health and welfare services provided during the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.7 Contract – Management Advisory Group Special Services, Inc.

Moved by VanNortwick seconded by Sage to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc., as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.8 Contract – Visually Impaired Advancement d/b/a VIA

Moved by VanNortwick seconded by Sage to approve the agreement between the Lancaster Central School District and Visually Impaired Advancement d/b/a VIA, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.9 AIA Contract – Young + Wright – Building Condition Survey

Moved by Lyman seconded by Schiavone to accept the proposal and approve the agreement between the Lancaster Central School District and Young + Wright Architectural to prepare the building condition survey, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.10 Erie 1 BOCES Administrative Budget and Board Seats

Moved by VanNortwick seconded by Payne Smith to approve the adoption of the BOCES administrative budget for 2026-2027 and casting its vote for Mr. John Sherman and Mrs. Janet MacGregor Plarr to the Board of Cooperative Educational Services, First Supervisory District, Erie County, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.11 Food Service Department Operating System Reports

Moved by VanNortwick seconded by Schiavone to approve the food service department operating system reports for February 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.12 Declare Equipment Surplus

Moved by Sage seconded by VanNortwick to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.13 Tax Certiorari Settlement

Tax certiorari information was presented to the board for information regarding the following:
2468 Group Inc

12.14 Tax Certiorari Dismissal

Tax certiorari information was presented to the board for information regarding the following:
Stroehmann Bakery

12.15 2026-27 Budget Proposal

Moved by Sage seconded by VanNortwick to adopt the proposed 2026-27 budget, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.16 Property Tax Report Card

Moved by Schiavone seconded by Sage to approve the property tax report card, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.17 Donation Acceptance
Illg Family $500

Moved by Talbot seconded by Schiavone to accept the donation of $500 from the Illg Family, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

At 7:16pm moved by VanNortwick seconded by Sage to move to executive session to discuss the discipline of a student and contract negotiations.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

15.0 Adjournment

At 8:24pm moved by Talbot seconded by Schiavone to reconvene regular session.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

At 8:25pm moved by Talbot and seconded by Lyman to affirm the Superintendent’s Decision of student discipline.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

At 8:27pm moved by Sage seconded by Talbot to adjourn the regular session.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

Susan M. Schlegel, District Clerk