

OPT-OUT OF RELEASE OF STUDENT PUBLICITY/INFORMATION

All parents/guardians should complete this Form 4011-1. If no restriction is desired, please leave all boxes unchecked and sign the form at the bottom. If parents/guardians do not want photos or information shared about their child per policy and procedure 4011/P, check the box next to each restricted item and sign. Please submit this form electronically, or a hard copy to your school or District Office, 1985 Barkley Blvd., Bellingham WA 98226. **This form must be submitted annually to keep the restriction active.**

STUDENT PUBLICITY/INFORMATION OPT-OUT

☐ Please do not publicly recognize my child for awards or release their name, photo or other student information.

Checking this box restricts your child's name, photo and directory information from being published in staff-produced district and school newsletters and publications (including events, activities and athletic programs); recognition; public displays of student work with names, photos and/or videos, including digital tools like Seesaw; (this does not restrict a teacher from sending information, photos or videos related to a student to the parent or guardian only); honor roll and graduation lists; district/school websites and social media; district/school photos and video; classroom video recording by higher education/practicum students, etc. Parents/guardians may not authorize certain parts of school-related publicity and not others while having an active 4011F-1 on file. Customized parent permission forms are not to be used for this purpose.

If no documentation is on file, it will be assumed that permission for release of directory information has been granted.

Please be aware that ensuring **student privacy is not possible at school or district-related public performances or athletic/activities events where cameras are permitted.** Other students, parents, community members and news media may record/photograph/film at events and publicly share this information. By choosing to have their children participate in such activities and programs, parents/guardians are agreeing to this condition. Also, student-produced news is not legally considered student directory information. Parents/guardians who do not want their children included in student-produced news should not have their children pose for these photos or participate in student media. In addition, the district does not have control of outside news media/ publications. Access by news media, individuals, organizations, or television/film production companies to non-public locations and events, such as inside a classroom, will be conditioned upon agreement to honor parent/guardian preferences.

YEARBOOK AND CLASS PHOTO OPT-OUT

☐ Please do not include my child (name, phone, etc.) in the elementary, middle or high school yearbook/annual or class photo. By checking this box, your child will not be listed in the yearbook/annual or photographed for a class photo.

PTA DIRECTORY INFORMATION OPT-OUT

☐ Please do not release student and family directory information (name, phone, address, etc.) to parent organizations (PTA, PTO, PTSA and other similar parent/school organization) for school directories. By checking this box, your family will not be listed in the school directory.

BELLINGHAM PUBLIC LIBRARY CONNECTED

☐ Please do not allow my student access to the ConnectED program with the Bellingham Public Library.

Bellingham Public Library partners with the Bellingham Public Schools in a program known as ConnectED, which gives students access to great educational resources and learning materials in our libraries and on the internet. Through the partnership, student ID numbers are used as Bellingham Public Library accounts, allowing students to borrow materials from and access resources through any Public Library location. This is in addition to, and separate from, a standard library card and account that a student may already have. No overdue files are generated for materials borrowed through this program.

HIGH SCHOOL ONLY: HIGH SCHOOL STUDENT DIRECTORY DATA SHARING

☐ Please do not share my students information with OSPI for the purpose of sharing with the Washington Student Achievement Council and higher education institutions, including colleges and universities.

The Washington Office of Superintendent of Public Instruction ([OSPI](#)) is asking all school districts in our state to send high school student directory information in compliance with a [new state law](#). For this purpose, directory information means the names, addresses, email addresses and telephone numbers of students and their parents/ legal guardians. The new law requires OSPI to share this student data with the **Washington Student Achievement Council** and higher education institutions, including colleges and universities.

HIGH SCHOOL ONLY: MILITARY RECRUITMENT OPT-OUT

☐ Please do not release student directory information (name, phone, address, etc.) to military recruiters as required by law.

SIGN AND RETURN:

STUDENT NAME: _____ SCHOOL: _____ GRADE: _____
DATE: _____

SIGNATURE OF PARENT/GUARDIAN OR SIGNATURE OF STUDENT IF 18 YEARS OF AGE OR OLDER

(File in student's cumulative folder.)