Highline Public Schools Board Action Report

DATE: ~~April 27, 2026~~ Revised May 15, 2026

FROM: Dr. Ivan Duran, Superintendent

LEAD STAFF: Bernard Koontz, Exec Dir of Student Learning

CABINET MEMBER: Dr. Jenniffer Reinig, Dept Superintendent

For Introduction: May 6, 2026 For Action: May 20, 2026

I.TITLE First Amendment to ILA 01-26 - Interlocal Agreement for Partnership and Cooperation between Highline Public Schools and Port of Seattle

Select one: ☒ New Item ☐ Renewed Item ☐ Annual Item ☐ Revised Item

II. WHY BOARD ACTION IS NECESSARY

Board approval is necessary pursuant to Chapter 39.34 RCW

III. BACKGROUND INFORMATION

This amendment extends the existing partnership with the Port of Seattle to support Maritime High School for an additional year. In support of ongoing collaboration and partnership, the Port has identified $100,000 annually in funding in fiscal year 2026, to be provided to the District in accordance with Exhibit A in the attached original agreement as amended in the attached document. Funds will be claimed in December 2026. The funding from the Port will support instructional design, community engagement, partnership development, increase visibility of maritime careers and family and student engagement. The initial annual investment of $250,000 supported the school's inaugural years and costs associated with the establishing the school; the lower amount of $100,000 reflects ongoing support for the school as it enters its 6th year as a more established school.

An editing error was corrected since introduction. On page 4 of the amendment, the language "Section 16 of the AGREEMENT, Period of Performance" has been corrected to " Section 16 of the AGREEMENT, Contract Management." This correction does not substantially change the agreement, and simply corrects an editing error.

IV. RECOMMENDED MOTION

I move that the Highline School Board approve the First Amendment to ILA 01-26 for partnership and cooperation between Highline Public Schools and the Port of Seattle.

V. FISCAL IMPACT/REVENUE SOURCE

This agreement will allow $100,000 to be collected from the Port of Seattle to support Maritime High School in 2026.

VI. APPLICABLE POLICY(S)

This action is in compliance with the following:
6101

VII. ALTERNATIVES

If the funds are not accepted from the Port of Seattle, additional Basic Education funds would be needed to fund project-based learning opportunities with an emphasis on Port-related industries.

VIII. COMMUNITY ENGAGEMENT

Community Engagement Required: ☐ Yes ☒ No

IX. ATTACHMENTS

For Approval - First Amendment to the Interlocal Agreement Regarding Partnership and Cooperation Between Highline Public Schools and the Port of Seattle

For Review - 2024 BAR for the Interlocal Agreement for Partnership and Cooperation between Highline Public Schools and Port of Seattle

FIRST AMENDMENT
TO THE INTERLOCAL AGREEMENT
REGARDING PARTNERSHIP AND COOPERATION BETWEEN
HIGHLINE PUBLIC SCHOOLS AND THE PORT OF SEATTLE

This First Amendment ("First Amendment") to the Interlocal Agreement (the "Agreement") dated June 20, 2024, by and between Highline Public Schools, hereinafter referred to as "the District" and the Port of Seattle, a municipal corporation of the State of Washington hereinafter referred to as "the Port." The District and the Port are also referred to in this AGREEMENT collectively as "the Parties," and individually as a "Party."

WHEREAS, the Port and the District entered into the Agreement regarding a strategic partnership on June 20, 2024;

WHEREAS, the Port Commission included $100,000 in additional funding for the District in the Port's 2026 budget; and

WHEREAS, the Parties desire to amend the Agreement by updating the deliverable and payment schedule as further described below.

NOW, THEREFORE, the Parties agree as follows:

1. Section 1, Statement of Work, is amended to add the following to the "Community Engagement" section:

    - Continue to strengthen recruitment efforts by tabling at community events sponsored by organizations such as the Latino Civic Alliance, hosting monthly prospective family information sessions at the MHS site, and holding an annual, public-facing Maritime Career Expo where industry partners engage directly with students, families, and community members to showcase the breadth of the maritime sector.
    - Develop and implement outreach strategies and cross-sector partnerships that measurably increase student and family awareness of maritime education and careers.
    - Specific and targeted outreach to youth-serving organizations in the Duwamish Valley, in coordination with the Port's Duwamish Valley Community Equity program to inform South Park/Georgetown (Duwamish Valley) youth and families about Maritime High School.
    - In addition, emphasis shall be placed on serving BIPOC youth, multilingual families, low-income communities, and tribal communities, with culturally responsive materials and outreach approaches tailored to each community.

2. Section 1, Statement of Work, is amended to remove the "Increase Visibility of Maritime Careers" section and replace it with the following:

Increase Visibility of Maritime Careers

Develop plans and partnerships that increase student and family awareness of maritime education and careers, with a particular focus on BIPOC youth. Efforts will include the following:

- Implement industry-influenced curriculum related to Vessel Operations and Marine Construction pathways at Maritime High School (MHS), specifically through expanded programming at South Seattle College.
    - On campus, MHS is building out a new Vessel Operations pathway that prepares students for both deck and engine room careers. Investments in fire simulators, vessel simulators, and industry-aligned equipment will transform the classroom space at MHS into an immersive learning environment that mirror real-world maritime operations.
- Offer 9th and 10th-grade students Field Work Experiences (FWEs) at an average of one per week, visiting sites such as NOAA, the Seattle Aquarium, Glosten, and doing restoration projects at sites such as the Duwamish Hill Preserve Park. Through these various experiences, students are exposed to well over 100 distinct maritime careers.
    - This year, MHS expanded FWEs to upper-grade students, with additional site visits including the Environmental Science Center, Des Moines Marina, and the UW Fisheries Lab that serve the purpose of deepening career exploration and strengthening pathways into the maritime workforce.
- Work in partnership with the Port to increase industry participation in the Vessel Operations and Marine Construction programs including mentorships, internships, attending student presentations, offering field work experiences, job shadows and providing informational interviews.
- Continue industry mentorship of 10th grade students with guidance provided on chosen maritime career pathways.
- Include information on broader maritime education opportunities to students, teachers and families.
- Regularly reflect on feedback from students, families and industry partners to evaluate the effectiveness of maritime outreach and pathway programming, with particular attention to barriers and opportunities for underserved communities.

3. Section 3 of the AGREEMENT, Period of Performance, is removed and replaced with the following:

3. PERIOD OF PERFORMANCE

The term of this Agreement shall be three years, commencing on June 20, 2024, and ending on June 19, 2027, unless terminated earlier in accordance with this Agreement.

4. Section 3 of the AGREEMENT, Billing Payment Procedure, is removed and replaced with the following Section 3A:

3A. PAYMENT BILLING PROCEDURE

The District shall submit an annual invoice after completion of the deliverables identified in Exhibit A. Payment for approved and completed work in accordance with Exhibit A will be made by the Port of Seattle within thirty (30) days of receipt of each invoice. The total payment under this AGREEMENT shall not exceed $600,000.

The parties may agree to an updated payment and deliverable schedule by written amendment.

5. Exhibit A of the AGREEMENT is removed and replaced with the following Exhibit A-1:

EXHIBIT A-1

Deliverable	Milestone Payment	Schedule
Annual Reports to include: • Highlights of recruitment efforts with community and student groups that are underrepresented in the maritime industry	$250,000	Dec. 13, 2024
• Demographics of enrolled students including a table of all the enrollment and graduation data for each of the last 5 years to show growth/changes over time (all reports disaggregated by race, gender, ZIP code) • Lessons learned and student testimonials	$250,000	Dec. 15, 2025

• Instructional plans demonstrating evidence of alignment to industry competencies, certifications, and maritime workforce standards • In 2025 and 2026, summary of students' post-secondary plans upon graduation to enter maritime-related jobs and/or ongoing maritime education, including a table outlining career and education placement data broken out by educational paths (4 year and 2 year) and career paths (maritime and non-maritime related) • Vision for their future, challenges and opportunities you see ahead • Summary of all maritime work-based learning experiences offered (e.g., internships, mentorships, fieldwork, job shadows), including number of students served, industry partners engaged, and equity analysis of participation • Any other tangible benefits of the program	$100,000	Dec. 15, 2026
NOT TO EXCEED TOTAL:	**$600,000**	

6. Section 16 of the AGREEMENT, ~~Period of Performance~~ Contract Management, is removed and replaced with the following:

16. CONTRACT MANAGEMENT

Highline Public Schools shall administer the funds under this Agreement. For purposes of notice, the program manager for each of the Parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement. Any notice required or permitted to be given pursuant to this Agreement shall be in writing and sent by U.S. Mail to the following addresses unless otherwise indicated by the Parties to this Agreement:

Highline Public Schools:
All correspondence and notices related to this Agreement shall be delivered or mailed to Bernard Koontz, Highline Public Schools, 15675 Ambaum Blvd SW, Burien, WA 98166.

Port of Seattle:
Communications and billing contact person shall be Anna Pavlik, Director of Workforce Development, Port of Seattle, 2711 Alaskan Way, Seattle, WA 98121

7. Except as expressly modified herein, all other terms of the original AGREEMENT are hereby ratified and shall remain in full force and effect, unaltered by this First Amendment.

WHEREFORE, the parties have executed this First Amendment to the Agreement as of the day and year identified below.

Highline Public Schools	Port of Seattle
Ivan Duran, Superintendent	Stephen P. Metruck, Executive Director
Date _____	Date _____