

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, California 90713

REGULAR MEETING AGENDA

Regular Meeting
May 14, 2026

8:15 a.m.

ADDENDUM
PAGE NO.

I GENERAL COMMUNICATION FUNCTIONS

Pursuant to Government Code section 54954.3, section (b)(1) and Chaffee vs. San Francisco Public Library Commission (2005) 134 Cal App 4th 109, each speaker will be provided up to three (3) minutes to make their comments on an agenda item. You will be provided a one-minute and thirty second warning before your time to speak is up.

1. Call to order
2. Renewal of Pledge of Allegiance to the Flag of the United States of America
3. Roll
4. **APPROVE** the Minutes of the Regular Meeting of April 30, 2026 1-3
5. **RECEIVE** correspondence and refer it to proper order of Business or to the Executive Officer, Personnel Commission for processing
6. **HEAR** public on items not listed on the agenda
7. **HEAR** report from the Executive Officer

II CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Instructional Aide - Expanded Learning 4
2. **RATIFY** job announcement bulletin for Plant Supervisor - High School 5-6
3. **RATIFY** job announcement bulletin for Plant Supervisor I 7-8
4. **RATIFY** job announcement bulletin for Plant Supervisor II 9-10
5. **RATIFY** job announcement bulletin for Senior Health Assistant 11-12
6. **RATIFY** job announcement bulletin for Sign Language Services Supervisor 13-14
7. **APPROVE** the certification of Carpenter eligibility list 26-0173-0114 established 4/30/2026 15

8. **APPROVE** the certification of Food Production Utility Worker eligibility list 26-0184-0477 established 5/1/2026 15
9. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0210-5319 established 5/12/2026 15
10. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0201-0448 established 4/29/2026 15
11. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0211-0449 established 5/6/2026 15
12. **APPROVE** the certification of Nutrition Services Supervisor I eligibility list 26-0147-5064 established 4/30/2026 15
13. **APPROVE** the certification of Nutrition Services Supervisor II eligibility list 26-0148-5065 established 4/30/2026 15
14. **APPROVE** the certification of Nutrition Services Supervisor III eligibility list 26-0149-5066 established 4/30/2026 16
15. **APPROVE** the certification of Recreation Aide eligibility list 26-0209-5255 established 5/4/2026 16
16. **APPROVE** the certification of Recreation Aide eligibility list 26-0215-5255 established 5/14/2026 16
17. **APPROVE** the certification of School Safety Officer eligibility list 26-0195-5014 established 5/13/2026 16
18. **APPROVE** the certification of Senior Health Assistant eligibility list 26-0192-5174 established 5/6/2026 16
19. **APPROVE** the certification of Senior Payroll Accounting Technician eligibility list 26-0167-0762 established 5/7/2026 16

III OLD BUSINESS

1. None

IV NEW BUSINESS

1. **OPEN** the public hearing on the 2026-2027 proposed Personnel Commission Budget 17-19
2. **CLOSE** the public hearing on the 2026-2027 Personnel Commission Budget
3. **ADOPT** the 2026-2027 Personnel Commission Budget
4. **APPROVE** the Adoption of Resolution regarding Classified School Employee Week 20

V OTHER ITEMS

1. None

VI NEXT REGULAR MEETING

May 28, 2026 at 8:15 a.m. at 4400 Ladoga Ave., Lakewood, CA 90713

VII CLOSED SESSION

Public employee performance evaluation – Executive Officer, Personnel Commission and Classified Employment

VIII ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Executive Officer, Personnel Commission at 562-435-5708 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)).

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

April 30, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Vice-Chairperson, on Thursday, April 30, 2026, at 8:17 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Vice-Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Terence Ulaszewski
Sheryl Bender

Not Present: Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Lynn Alvarez, Senior Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Ashleigh Fernando, Acting Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Judy Alonso, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Monica Gaytan, Human Resources Technician; Warren Hornberger, Human Resources Technician; Silaue Taeleifi, Human Resources Technician; and Keidy Garcia, Human Resources Assistant.

GUESTS PRESENT

Viola Mae Bledsoe, Chief Job Steward, Retired Instructional Aide – Special; and Tai Felder, CSEA Chapter 2 Job Steward.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of April 16, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, Personnel Commission and Classified Employment, acknowledged Maria Lynn Alvarez, Senior Personnel Analyst and Personnel Commission staff for actively participating in multiple job fairs, the most recent being the Long Beach School for Adults Spring Fair. Dr. Lee also mentioned upcoming events at local high schools (Wilson and Millikan) where Personnel Commission will host booths and provide classroom presentations regarding employment opportunities with the Long Beach Unified School District. Dr. Lee shared that the Personnel Commission is partnering with Employee

Relations and CSEA to host application workshops across various sites to assist employees with navigating NEOGov and applications for promotional opportunities.

Dr. Lee thanked Maria Lynn Alvarez, Senior Personnel Analyst, for helping support community outreach efforts, including participation in a transgender job and resource fair with the City of Long Beach. Dr. Lee noted that these efforts reinforce the District's commitment to equity and reducing barriers for marginalized groups.

Dr. Lee informed the Commission that Henry Elementary School grades 3-5 will be temporarily relocated to the Monroe site. Additional details regarding upcoming changes related to campus operations and safety procedures will be shared in the near future.

Finally, Dr. Lee thanked Oralia Leyva, Certification Manager, for her support in managing an urgent legal matter after regular business hours.

Maria Lynn Alvarez, Senior Personnel Analyst, thanked Veronica Bustamente, Human Resources Technician and Gean Asayas, for collaborating with staff to help build early connections with local high schools and strengthen outreach efforts to students and future employees. Ms. Alvarez reported that, with strong support from school counselors and career centers, staff have been presenting in classrooms and participating in tabling events to share employment opportunities within LBUSD. These efforts have helped students better understand the wide range of career paths available, including careers they had not previously considered. She noted that engagement has been high and has contributed to strengthening community outreach.

Oralia Leyva, Certification Manager, reported that summer school lists have been finalized and are being shared with departments and sites for placement. Ms. Leyva thanked Personnel Commission staff for their continued hard work with the increased workload. Ms. Leyva expressed appreciation for the team's strong collaboration and support, which continues to have a positive impact.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Nutrition Services Operations and Training Spec
2. **RATIFY** job announcement bulletin for School Intervention Specialist (Revised Extended)
3. **RATIFY** job announcement bulletin for Senior Program Manager, Building Liaison
4. **APPROVE** the certification of Accounting Technician eligibility list 26-0137-0750 established 4/23/2026
5. **APPROVE** the certification of Expanded Learning Supervisor eligibility list 26-0176-5320 established 4/28/2026
6. **APPROVE** the certification of Groundskeeper eligibility list 26-0183-0172 established 4/23/2026
7. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0205-5319 established 4/28/2026
8. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0189-0448 established 4/21/2026

9. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0191-5068 established 4/28/2026
10. **APPROVE** the certification of Recreation Aide eligibility list 26-0199-5255 established 4/23/2026

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-3 and approve items 4-10.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

OLD BUSINESS

None

NEW BUSINESS

1. **APPROVE** meeting dates for Personnel Commission 2026-2027

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and following discussion, the motion was carried with a unanimous vote of those present to approve New Business Item 1 with amendments to cancel the following meetings: July 9th, Thanksgiving Day and Christmas Eve.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, May 14, 2026, at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:30 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 8:48 a.m. with no reportable actions.

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 8:49 a.m.

LONG BEACH

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INSTRUCTIONAL AIDE – EXPANDED LEARNING

FINAL FILING DATE:

Open until filled

JOB INFORMATION:

Permanent positions are typically 3.8 hours a day / 19 hours per week and 10 months. Current need is for part time and substitute positions. Eligibility list is being created to fill current and future vacancies as they occur.

Additional Work Hours Information:

- This position requires consistent availability, Monday-Friday for a designated AM or PM shift.
- AM shifts are scheduled between 6:30 a.m. – 10:30 a.m.
- PM shifts are scheduled between 2:00 p.m. – 6:30 p.m.
- Substitute employees' days and hours will vary based on program needs.

JOB SUMMARY:

Under general supervision, assist in the planning and implementation of Expanded Learning Opportunities Programs (ELO-P) which meet the needs of individual students; participate in and monitor students in program activities; perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Graduation from high school or equivalent. College-level coursework in early childhood education, social sciences, recreation, child development or a closely related field is desirable.

EXPERIENCE:

Six months of experience working with students in an instructional, extended day care or similar recreation program.

Any other combination of education, training and experience, which demonstrates that the applicant is likely to possess the required skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Incumbents must possess within six months of employment and maintain CPR/First Aid certification throughout employment in this classification. (2) Some positions in this classification may require the use of a personal automobile and possession of a valid California Class C driver's license. (3) May be required to travel from one location to another.

SALARY RANGE HOURLY:

START:	\$20.35
6 MONTHS:	\$21.48
1 ½ YEARS:	\$22.66
2 ½ YEARS:	\$23.89
3 ½ YEARS:	\$25.21



Apply Here

APPLICATION:

All applications must be submitted online via the Personnel Commission website at: lbschools.net/jobs Please complete all application materials including supplemental questions. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of any of the following: supplemental application; written examination(s); qualifications appraisal interview; performance or technical examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations. The eligibility list for this classification will remain in effect for a period of six (6) months.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

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LONG BEACH

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CLASSIFIED PROMOTIONAL OPPORTUNITY

PLANT SUPERVISOR - HIGH SCHOOL

FINAL FILING DATE:

4:30 p.m., Thursday, May 21, 2026

REQUIREMENTS TO APPLY:

Please note: This is an open/promotional recruitment with promotional list taking precedence. There will be an eligible list established consisting of promotional (in-house) candidates, and another separate list consisting of open (outside) candidates. The Rules and Regulations of the Classified Service allows for promotional candidates in the top three ranks to be considered prior to consideration of candidates on the open list, unless the promotional list consists of fewer than three ranks.

JOB INFORMATION:

Permanent 12-month positions. Positions are 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, plan, supervise and participate in custodial, grounds and general maintenance activities at an assigned comprehensive high school site; assure campus buildings and adjacent grounds areas are maintained in a clean, orderly and secure condition; train, schedule and supervise the performance of assigned personnel; perform related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION AND TRAINING:

Graduation from high school.

EXPERIENCE:

Four years of custodial experience including two years of experience in a supervisory capacity or two years of experience as a Plant Supervisor II in the Long Beach Unified School District. Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

WORKING ENVIRONMENT

Indoor and outdoor work environment. Regular exposure to fumes, dust and odors. Exposure to cleaning agents and chemicals. Working on ladders.

SPECIAL REQUIREMENTS:

(1) Valid California Class C driver's license. (2) May be required to travel from one location to another. (3) Applicants for this classification will be required to obtain and submit, at his/her own expense, his/her current motor vehicle driving record at the time of appointment. The record must meet and be maintained at the District's safe driving standard. Failure to meet this requirement will result in the disqualification and/or rejection of the applicant regardless of any other standing.

SALARY RANGE HOURLY:

START: \$ 33.37

6 MONTHS: \$ 35.19

1 ½ YEARS: \$ 37.14

2 ½ YEARS: \$ 39.18



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Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

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MERIT SYSTEM EMPLOYER

Open/Promotional Exam 26-0218-5029 VB

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

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Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013, the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the Lost Time Report, which is a payroll report that can be printed by your site payroll clerk. Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two-year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a case-by-case basis by the administrator of the Personnel Commission.

LONG BEACH

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PLANT SUPERVISOR I

FINAL FILING DATE:

4:30 p.m., Thursday, May 21, 2026

REQUIREMENTS TO APPLY:

Please note: This is an open/promotional recruitment with promotional list taking precedence. There will be an eligible list established consisting of promotional (in-house) candidates, and another separate list consisting of open (outside) candidates. The Rules and Regulations of the Classified Service allows for promotional candidates in the top three ranks to be considered prior to consideration of candidates on the open list, unless the promotional list consists of fewer than three ranks.

JOB INFORMATION:

Permanent 12-month positions. Positions are 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, plan, supervise and participate in custodial activities at an assigned elementary or small middle or K-8 school site; assure campus buildings and adjacent grounds areas are maintained in a clean, orderly and secure condition; train, schedule and supervise the performance of a small custodial crew; perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Graduation from high school.

EXPERIENCE:

Two years of custodial experience or one year of experience as a Lead Custodian in the Long Beach Unified School District. Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

WORKING ENVIRONMENT:

Indoor and outdoor work environment. Regular exposure to fumes, dust and odors. Exposure to cleaning agents and chemicals. Working on ladders.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of custodial equipment. Walking or standing for extended periods of time. Seeing to perform custodial duties. Lifting, carrying, moderately heavy objects (15 to 38 pounds) and pushing and pulling heavy objects (50-100 pounds or more) with the use of dollies or other equipment as assigned by position. Bending at the waist, kneeling or crouching. Reaching overhead, above the shoulders and horizontally. Climbing ladders and working from heights to replace light bulbs.

SALARY RANGE HOURLY:

START: \$ 26.85

6 MONTHS: \$ 28.32

1 ½ YEARS: \$ 29.89

2 ½ YEARS: \$ 31.52



Apply Here

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SELECTION PROCEDURE:

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MERIT SYSTEM EMPLOYER

Open/Promotional Exam 26-0220-5026 VB

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

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LONG BEACH

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PLANT SUPERVISOR II

FINAL FILING DATE:

4:30 p.m., Thursday, May 21, 2026

REQUIREMENTS TO APPLY:

Please note: This is an open/promotional recruitment with promotional list taking precedence. There will be an eligible list established consisting of promotional (in-house) candidates, and another separate list consisting of open (outside) candidates. The Rules and Regulations of the Classified Service allows for promotional candidates in the top three ranks to be considered prior to consideration of candidates on the open list, unless the promotional list consists of fewer than three ranks.

JOB INFORMATION:

Permanent 12-month positions. Positions are 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, plan, supervise and participate in custodial activities at an assigned large middle school, K-8 school, elementary school, or other assigned District site; assure buildings and adjacent grounds areas are maintained in a clean, orderly and secure condition; perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Graduation from high school.

EXPERIENCE:

Three years of custodial experience including one year of experience in a supervisory capacity or one year of experience as a Plant Supervisor I in the Long Beach Unified School District.

Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

WORKING ENVIRONMENT:

Indoor and outdoor work environment. Regular exposure to fumes, dust and odors. Exposure to cleaning agents and chemicals. Working on ladders.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of custodial equipment. Walking or standing for extended periods of time. Seeing to perform custodial duties. Lifting, carrying, moderately heavy objects (15 to 38 pounds) and pushing and pulling heavy objects (50-100 pounds or more) with the use of dollies or other equipment as assigned by position. Bending at the waist, kneeling or crouching. Reaching overhead, above the shoulders and horizontally. Climbing ladders and working from heights to replace light bulbs.

SALARY RANGE HOURLY:

START:	\$ 29.13
6 MONTHS:	\$ 30.74
1 ½ YEARS:	\$ 32.42
2 ½ YEARS:	\$ 34.20



Apply Here

APPLICATION:

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WE ARE AN EQUAL OPPORTUNITY TITLE VII/

MERIT SYSTEM EMPLOYER

Open/Promotional Exam 26-0219-5027 VB

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

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Amy Vando

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013, the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the Lost Time Report, which is a payroll report that can be printed by your site payroll clerk. Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

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LONG BEACH

UNIFIED • SCHOOL • DISTRICT

Excellence and Equity

CLASSIFIED EMPLOYMENT OPPORTUNITY

SENIOR HEALTH ASSISTANT

FINAL FILING DATE:

Open until filled

JOB INFORMATION:

Part-time, 10-month positions. Positions are 47.5% FTE (3.8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general direction, provide a variety of specialized health services to students at assigned school sites; administer first aid and CPR and screen ill or injured students in accordance with State laws and District regulations; prepare and maintain related records, files and reports; perform related duties as required.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Graduation from high school supplemented at a minimum by completion of a Licensed Vocational Nurse program approved by the California Board of Vocational Nursing and Psychiatric Technicians.

EXPERIENCE:

One year of experience working in a health care service environment. Experience working with school-aged children is highly desirable.

Any other combination of training and experience that could likely provide the desired skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Incumbents in this classification at a minimum must possess and maintain licensure to practice in California as a Licensed Vocational Nurse throughout employment in this classification. (2) Incumbents in this classification must possess and maintain a valid CPR Card issued by an authorized agency throughout employment in this classification. (3) Positions in this class require the use of personal automobile and possession of a valid California class C Driver's license. (4) May be required to travel from one location to another.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a computer keyboard and standard health instruments. Hearing and speaking to exchange information in person and on the telephone. Sitting or standing for extended periods of time. Seeing to read a variety of materials and screen health conditions. Bending at the waist, kneeling or crouching to assist students. Lifting and carrying light objects such as medical supplies and health files.

SALARY RANGE HOURLY:

START:	\$29.75
6 MONTHS:	\$31.39
1 ½ YEARS:	\$33.12
2 ½ YEARS:	\$34.93
3 ½ YEARS:	\$36.86



Apply Here

APPLICATION:

All applications must be submitted online via the Personnel Commission website at: lbschools.net/jobs Please complete all application materials including supplemental questions. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of any of the following: supplemental application; written examination(s); qualifications appraisal interview; performance or technical examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

WE ARE AN EQUAL OPPORTUNITY TITLE VII/
MERIT SYSTEM EMPLOYER
Dual Continuous 5174 JA

LBUSD employees, please see reverse for important information.

PERSONNEL COMMISSION

4400 Ladoga Avenue, Lakewood, CA 90713 • (562) 435-5708 • lbschools.net/pc

Amy Kuntz

- ❖ **Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013**
- ❖ **On February 14, 2013, the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.**

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LONG BEACH

UNIFIED • SCHOOL • DISTRICT

Excellence and Equity

CLASSIFIED PROMOTIONAL OPPORTUNITY

SIGN LANGUAGE SERVICES SUPERVISOR

FINAL FILING DATE:

4:30 p.m., Thursday, May 21, 2026.

REQUIREMENTS TO APPLY:

Current LBUSD classified employees who have permanent status, whose most recent overall service rating is "Satisfactory," who meet the education and experience requirements; AND former LBUSD classified employees whose names are on a current reemployment list as a result of layoff or reduction, who meet the education and experience requirements.

JOB INFORMATION:

Permanent 10-month position. Position is 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, oversee and participate in the daily operations and activities of the District's sign language interpreting services to assure smooth and efficient delivery of services to deaf and hard of hearing individuals; train and supervise the performance of assigned staff; independently interpret complex subject matter, educational concepts and special events in a variety of settings; perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Consistent with the No Child Left Behind Act of 2002 and other related legislation, candidates for this classification must meet the following standards:

The equivalent of graduation from high school and one of the following:

1. Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; Or
2. Attainment of an Associate of Arts degree or higher degree; Or
3. Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

Completion of course work in Deaf Studies, Early Child Education or a related field is preferred.

EXPERIENCE:

Valid certification issued by the Registry of Interpreters for the Deaf (RID) or equivalent. The following certifications are recognized by the State with a score of level 4.0 or above:

1. National Association of the Deaf (NAD)
2. American Consortium of Certified Interpreters (ACCI)
3. Educational Interpreters Performance Assessment (EIPA)
4. Educational Sign Skills Evaluation (ESSE)

Experience in a lead or supervisory capacity is preferred.

SPECIAL REQUIREMENTS:

(1) Positions in this classification require the use of a personal automobile and possession of a valid California Class C driver's license. (2) May be required to travel from one location to another.

SALARY RANGE HOURLY:

START:	\$42.58
6 MONTHS:	\$44.94
1 ½ YEARS:	\$47.41
2 ½ YEARS:	\$50.01



Apply Here

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WE ARE AN EQUAL OPPORTUNITY TITLE VII/
MERIT SYSTEM EMPLOYER

Promo Exam 26-0221-5224 MG

LBUSD employees, please see reverse for important

Maria Lynn Alvarez

PERSONNEL COMMISSION

4400 Ladoga Avenue, Lakewood, CA 90713 • (562) 435-5708 • lbschools.net/pjc

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Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Eligibility Lists

PAGE: 15-16

Date: May 14, 2026

Reason for Consideration: Approval

CARPENTER

DUAL

26-0173-0114

List Valid: **4/30/2026-4/30/2027**

Total Applications Received: 32

Passed: 3 Failed: 11

Total Invited to Exam: 18

Withdrew: 4 Screened Out: 14

FOOD PRODUCTION UTILITY WORKER

DUAL

26-0184-0477

List Valid: **5/01/2026-5/01/2027**

Total Applications Received: 52

Passed: 6 Failed: 1

Total Invited to Exam: 12

Withdrew: 5 Screened Out: 40

INSTRUCTIONAL AIDE - EXPANDED LEARNING

OPEN CONTINUOUS

26-0210-5319

List Valid: **5/12/2026-11/12/2027**

Total Applications Received: 39

Passed: 17 Failed: 1

Total Invited to Exam: 22

Withdrew: 4 Screened Out: 17

INSTRUCTIONAL AIDE - SPECIAL

DUAL

26-0201-0448

List Valid: **4/29/2026-4/29/2027**

Total Applications Received: 15

Passed: 8 Failed: 1

Total Invited to Exam: 12

Withdrew: 3 Screened Out: 3

INSTRUCTIONAL AIDE - SPECIAL

DUAL

26-0211-0449

List Valid: **5/6/2026-5/06/2027**

Total Applications Received: 17

Passed: 8 Failed: 1

Total Invited to Exam: 10

Withdrew: 1 Screened Out: 7

NUTRITION SERVICES SUPERVISOR I

DUAL

26-0147-5064

List Valid: **4/30/2026-4/30/2027**

Total Applications Received: 43

Passed: 12 Failed: 5

Total Invited to Exam: 23

Withdrew: 6 Screened Out: 20

NUTRITION SERVICES SUPERVISOR II

DUAL

26-0148-5065

List Valid: **4/30/2026-4/30/2027**

Total Applications Received: 37

Passed: 18 Failed: 9

Total Invited to Exam: 30

Withdrew: 3 Screened Out: 7

NUTRITION SERVICES SUPERVISOR IIIList Valid: **4/30/2026-4/30/2027**

Total Applications Received: 26

Passed: 12 Failed: 6

DUAL**26-0149-5066**

Total Invited to Exam: 20

Withdrew: 2 Screened Out: 6

RECREATION AIDEList Valid: **5/04/2026-11/04/2026**

Total Applications Received: 32

Passed: 23 Failed: 0

OPEN CONTINUOUS**26-0209-5255**

Total Invited to Exam: 23

Withdrew: 0 Screened Out: 9

RECREATION AIDEList Valid: **5/14/2026-11/14/2026**

Total Applications Received: 31

Passed: 21 Failed: 0

OPEN CONTINUOUS**26-0215-5255**

Total Invited to Exam: 21

Withdrew: 0 Screened Out: 10

SCHOOL SAFETY OFFICERList Valid: **5/13/2026-5/13/2027**

Total Applications Received: 15

Passed: 2 Failed: 2

DUAL**26-0195-5014**

Total Invited to Exam: 5

Withdrew: 1 Screened Out: 10

SENIOR HEALTH ASSISTANTList Valid: **5/06/2026-5/06/2027**

Total Applications Received: 5

Passed: 3 Failed: 0

DUAL CONTINUOUS**26-0192-5174**

Total Invited to Exam: 4

Withdrew: 1 Screened Out: 1

SENIOR PAYROLL ACCOUNTING TECHNICIANList Valid: **5/07/2026-5/07/2027**

Total Applications Received: 24

Passed: 9 Failed: 2

DUAL**26-0167-0762**

Total Invited to Exam: 15

Withdrew: 4 Screened Out: 9

CERTIFIED TO BE CORRECT: Rebecca Lee, Ed.D. DATE: May 14, 2026

PERSONNEL COMMISSION

LONG BEACH UNIFIED SCHOOL DISTRICT

May 6, 2026

TO: Personnel Commissioners

FROM: Dr. Rebecca Lee, Executive Officer, Personnel Commission and Classified Employment

SUBJECT: Proposed 2026-2027 Personnel Commission Budget

The proposed 2026-2027 Personnel Commission budget includes increases in operating expenses, contracted services, and staff salaries.

The budgeted amount for salaries and benefits reflects staff step increases, career increments and benefit costs resulting in approximately 2% increase from last fiscal year. While a Cost-of-Living Adjustment (COLA) adjustment is not currently anticipated, the District will increase the Personnel Commission budget to support any future increases in salaries.

There is also an increase in operating expenses and contracted services of approximately 13.5%. The various contracted vendors have notified staff of rate increases for the upcoming fiscal year, and these adjustments have been included in the final budget recommendation.

Staff recommends the Personnel Commission approve the Personnel Commission Annual Budget for fiscal year 2026-2027 in the amount of \$3,420,605.



Los Angeles County
Office of Education

**Business Advisory Services
Annual Budget of Personnel Commission**

Fiscal Year 2026 - 2027

Education Code Section 45253 (K-12 Districts) or 88073 (CC Districts)

LONG BEACH UNIFIED SCHOOL DISTRICT, Los Angeles County, California.
Name of Local Educational Agency (LEA)

Notice of Public Hearing by the Personnel Commission - Completed by LEA Personnel Commission

To: Governing Board and District Administration

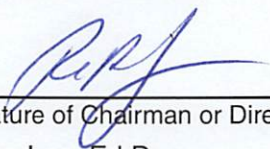
The Public Hearing on this proposed budget will be held at

4400 Ladoga Ave., Lakewood, CA 90713

(Place)

on May 14, 2026 at 8:15 o'clock A M.

You are invited to attend and present your views.



Signature of Chairman or Director of Personnel Commission
Rebecca Lee, Ed.D

Print Name

Executive Officer, Personnel Commission and Classified Employment

Title

Adopted Annual Budget of Personnel Commission - Completed by LEA Personnel Commission

To: Los Angeles County Office of Education

The Annual Budget of Personnel Commission was adopted on:

Date of meeting May 14, 2026

Signature of Chairman or Director of Personnel Commission
Rebecca Lee, Ed.D

Print Name

Executive Officer, Personnel Commission and Classified Employment

Title

Approval of Annual Budget of Personnel Commission - For LACOE Use Only

To: Governing Board and Personnel Commission

This report has been examined and approved by

Date _____

Annual Financial and Budget Report

Fiscal Year 2026 - 2027

Name of Local Educational Agency: LONG BEACH UNIFIED SCHOOL DISTRICT

Expenditure by Object	<u>2024 - 2025</u> Prior Year Actuals*	<u>2025 - 2026</u> Current Year Actual or Estimated*	<u>2026 - 2027</u> Upcoming Year Budget*
2000 Classified Salaries ⁽¹⁾			
Commission Members ⁽²⁾	\$ 3,150.00	\$ 3,200.00	\$ 3,300.00
Director	210,565.00	222,960.00	238,961.00
Secretaries, Clerks	895,761.00	898,379.00	925,305.00
Other	463,982.00	695,981.00	750,111.00
3000 Employee Benefits	1,073,029.00	1,248,752.00	1,331,041.00
Subtotal	2,646,487.00	3,069,272.00	3,248,718.00
4000 Supplies and Equipment Replacement	35,768.00	33,500.00	33,500.00
5000 Operating Expenses	100,972.00	110,893.00	138,387.00
6000 Equipment			
Subtotal	136,740.00	144,393.00	171,887.00
Appropriation for Contingencies ⁽³⁾			
Total Expenditures	\$ 2,783,227.00	\$ 3,213,665.00	\$ 3,420,605.00
Variance from PY (DOLLARS)	\$	\$ 430,438.00	\$ 206,940.00
Variance from PY (%)		15.47%	6.44%

* Round to the nearest dollar.

(1) Include expenditures only directly attributable to the activities of the Commission and their employees.
For example: salaries of administrators having a line responsibility for all district operations **should not** be prorated even though some time may be spent working with the personnel director.

(2) Salaries for Commission members should not be included without prior and specific authorization by the Governing Board. (Education Code Section 45250)

(3) Include in Appropriation for Contingencies only amounts that may seem necessary for unforeseen requirements.

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Adoption of Resolution regarding Classified School
Employee Week

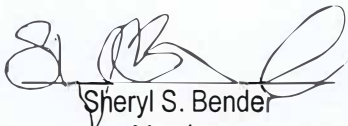
PAGE: 20

Date: May 14, 2026

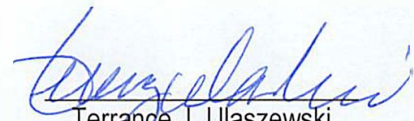
Reason for Consideration: Approval

**RESOLUTION
CLASSIFIED SCHOOL EMPLOYEE WEEK**

- WHEREAS, classified school employees provide valuable services to the schools and students of the merit system districts of California; and
- WHEREAS, classified school employees contribute to and participate in the establishment and promotion of a positive instructional environment; and
- WHEREAS, classified school employees play a vital role in providing for the welfare and safety of all students and employees in the Long Beach Unified School District; and
- WHEREAS, classified school employees employed by our school district strive for excellence in all areas relative to the performance of their responsibilities; and
- WHEREAS, the Chapter 2 of the California School Employees Association and the non-represented supervisory and management classified employees have actively participated in and encouraged the furtherance and improvement of the services rendered by classified employees to the district and students; and
- WHEREAS, the Personnel Commission endorses the criteria for defining an exemplary classified employee as one who supports the educational mission of the School District by contributing to the classroom support and/or business operations of the District, is committed to being a team player and a positive role model for others, and strives for excellence in personal performance; and
- WHEREAS, the Personnel Commission heartily endorses all District activities relative to classified employee recognition; now therefore, be it
- RESOLVED, that this Personnel Commission acknowledges and honors the contribution of the classified school employees and their respective leadership to quality education in the Long Beach Unified School District, and recognizes the week of May 17-23, 2026 as CLASSIFIED SCHOOL EMPLOYEE WEEK.


Sheryl S. Bender
Member


Linda J. Vaughan
Chairperson


Terrance J. Ulaszewski
Vice- Chairperson