

**LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION**
Facilities Committee Meeting AGENDA
Tuesday, May 19, 2026 at **6:00 PM**

BOARD OF EDUCATION
Peter D. Theodore, *President*
Myra A. Foutris, *Vice President*
John P. Vranas, *Secretary*
Ted Kwon
Jay Oleniczak
Elissa B. Rosenberg
Mihra Seta

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum & Instruction*
Courtney L. Whited, *Business Manager/CSBO*

***Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, May 19, 2026.***

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL
FACILITIES COMMITTEE MEMBERS
John P. Vranas (BOE), Chair
Myra A. Foutris, Co-Chair (BOE)
Elissa B. Rosenberg (BOE)
Emily McCall, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum & Instruction
Courtney L. Whited, Business Manager/CSBO
James Caldwell, Sr., Director of Buildings & Grounds

2. AUDIENCE TO VISITORS
3. APPROVAL OF MINUTES
 - a. Facilities Committee Meeting Minutes - **APRIL 21, 2026** 3

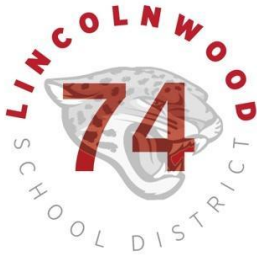
Motion by member: _____ Seconded by: _____
4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors
 - a. INFORMATION/DISCUSSION/ACTION: Lincoln Hall Floor Repairs 6
 - b. INFORMATION/DISCUSSION/ACTION: Rutledge Hall Staff Lounge Divide 13
5. OLD BUSINESS
 - a. INFORMATION/DISCUSSION/ACTION: REVISED Proposed Mural Artwork in the Door 7 Stairwell at Rutledge Hall
 - b. INFORMATION/DISCUSSION/ACTION: Installation Labor for Rutledge Hall Chiller Pumps #5 and #6
 - c. INFORMATION/DISCUSSION/ACTION: Installation Labor for Lincoln Hall Chiller Pumps #5 and #6

6. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



**LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION**
Facilities Committee Meeting Minutes
Tuesday, April 21, 2026 at 6:00 PM

BOARD OF EDUCATION
Peter D. Theodore, President
Myra A. Foutris, Vice President
John P. Vranas, Secretary
Ted Kwon
Jay Oleniczak
Elissa B. Rosenberg
Mihra Seta

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum & Instruction
Courtney L. Whited, Business Manager/CSBO

***Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, was held in the Marvin Garlich Administration Building
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, April 21, 2026.***

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:03 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Myra A. Foutris, Co-Chair (BOE)
Elissa B. Rosenberg (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Emily McCall, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum & Instruction
Courtney L. Whited, Business Manager/CSBO
James Caldwell, Sr., Director of Buildings & Grounds
Jordan Stephen, Director of Technology

OTHERS PRESENT

Athi Toufexis, StudioGC (via zoom)

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **OCTOBER 21, 2025**

A motion was made, seconded and passed to approve the October 21, 2025 Facilities Committee meeting minutes.

4. OLD BUSINESS

a. Proposed Mural Artwork in the Door 7 Stairwell at Rutledge Hall

Dr. David Russo, Superintendent of Schools, discussed the Proposed Mural Artwork in the Door 7 Stairwell at Rutledge Hall. Dr. Russo explained that the Rutledge Hall Art Club is taking on the project of creating a mural of Ann Rutledge. There are no known pictures of Ann Rutledge, so the students created a mural of a woman who is historically representative of Rutledge's era. The Committee suggested incorporating something in the mural to relate either to President Lincoln or the capital of Springfield.

5. NEW BUSINESS

a. Proposed Replacement of the 'Anything is Possible' Sign

Dr. David Russo proposed replacement of the 'Anything is Possible' Sign, to 'One Campus, One Community', and

discussed the pricing. The Committee recommended that the students have input with the language and/or having a part in the painting of the signage. The Committee would like to see a sign comparable to the “We Are One” t-shirts as part of a larger student art project.

- b. Winters 2026-27 & 2027-28 Snow Removal Services from Contour Landscaping Inc.
Courtney L. Whited, Business Manager/CSBO, shared the 2-year quote for the snow removal services. The Committee recommended a 3-year quote to extend through Winter 2028-29.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration’s recommendation to the Board of Education to approve this Contract from Contour Landscaping, Inc. for snow removal services in the base amount of \$9,958 per winter season from November 1, 2026 through March 31, 2029.

- c. Rutledge Hall Kitchen Renovation
Courtney Whited discussed the Rutledge Hall Kitchen Renovation and explained that there will also be some additional trades necessary to complete installation of the new freezer/cooler that are being finalized.

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration’s recommendation to the Board of Education to approve the Agreements from Tri-Mark for Rutledge Hall Kitchen renovations not to exceed \$80,000 to be completed during Summer 2026.

- d. Renaissance Communication System Installation of Todd Hall AirPhone System
Jordan Stephen, Director of Technology, provided background, recommended solutions, and system features. The Committee recommended combining this Agenda item with Agenda items E and F.

- e. Renaissance Communication System Installation of Rutledge Hall AirPhone System
The Committee recommended combining this Agenda item with Agenda items D and F.

- f. Renaissance Communication System Upgrade of Lincoln Hall AirPhone System

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration’s recommendation to the Board of Education to approve the quotes from Renaissance Communication Systems for the installation of a Door Intercom/Video Surveillance system for Todd Hall, Rutledge Hall, and Lincoln Hall in the amount of \$31,750.

- g. Renaissance Communication System Installation of District Updated Panic Alarm System

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration’s recommendation to the Board of Education to approve the quote from Renaissance Communication Systems for the installation of an updated Bosch Panic and Alarm System in all buildings on Lincolnwood School District 74’s campus in the amount of \$18,570.

6. District Facilities Update

- a. District Traffic Patterns

The Committee discussed cars entering East Prairie Road northbound from Pratt Avenue, parking on the east side of East Prairie Road letting their students cross mid-block to the school. Dr. Russo will inquire about having flashing lights on Crawford Avenue and Pratt Avenue financed through a traffic grant the District applied for through the Village of Lincolnwood.

- b. On April 23, 2026, the Finance Committee will be discussing a possible \$6.0 million general obligation working cash bond. Tammie Beckwith Schallmo from PMA will be guiding the discussion. This presentation is located in the April 23, 2026 Finance Committee packet.

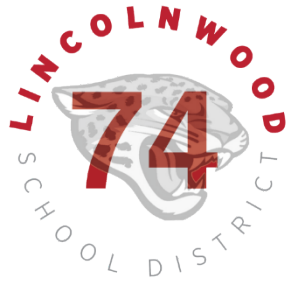
1. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:46 p.m.

The next Facilities Committee meeting will be held Tuesday, May 19, 2026 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Myra A. Foutris, Co-chair



Executive Summary Facilities Committee Meeting

DATE: May 19, 2026

TOPIC: Lincoln Hall Floor Repairs

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

After the Administration received a report of uneven flooring in a Lincoln Hall classroom, Studio GC was directed to perform a walk-through to investigate the underlying cause and the possible existence of the same issue in other rooms throughout the school.

The attached report indicates the discovery of some “soft spots” and small holes in certain areas of the gypsum floor base beneath carpeting.

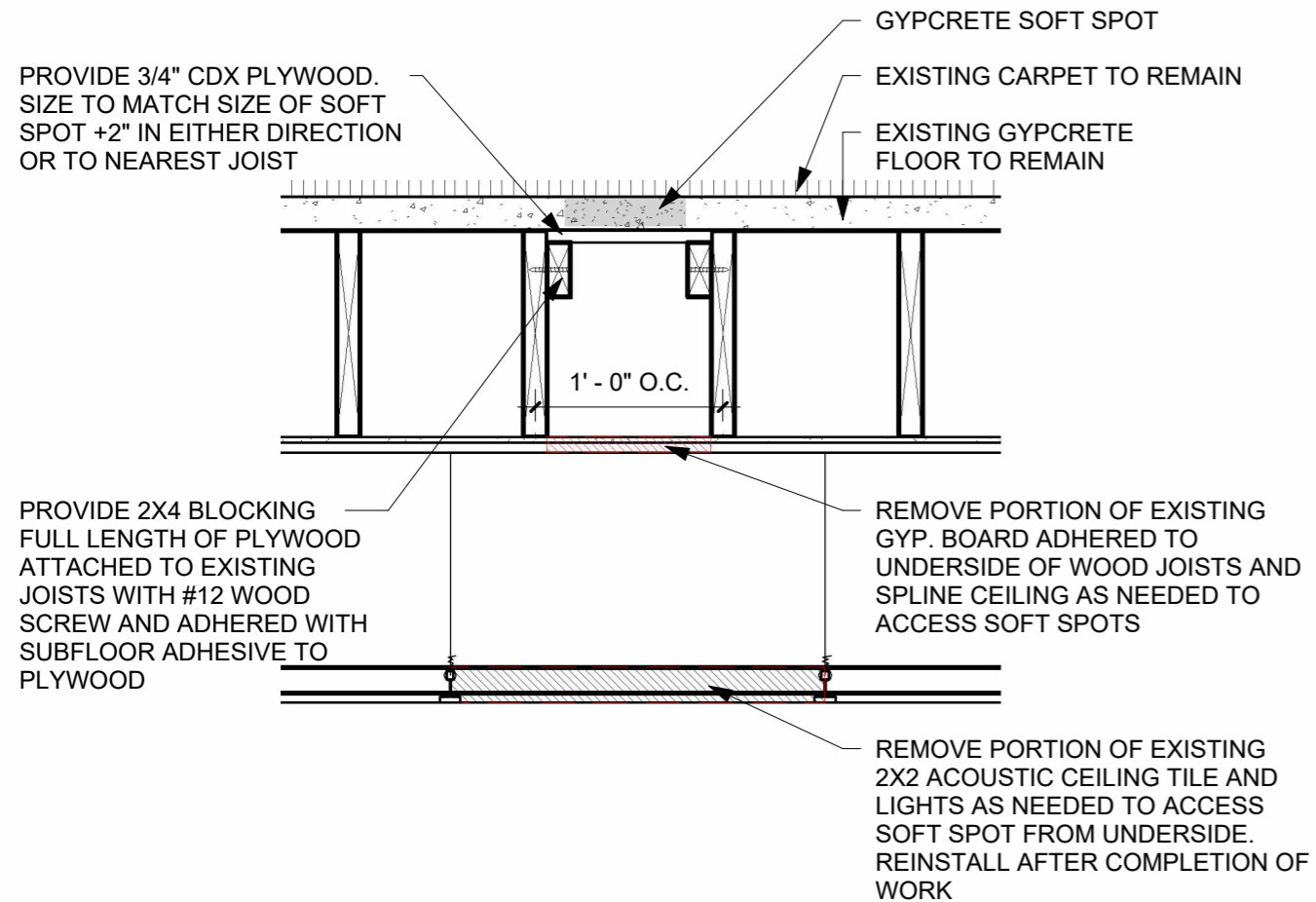
Stuckey Construction, Inc. submitted a proposal to restore the integrity to these compromised patches isolated to the second and third floors of Lincoln Hall.

Fiscal Impact:

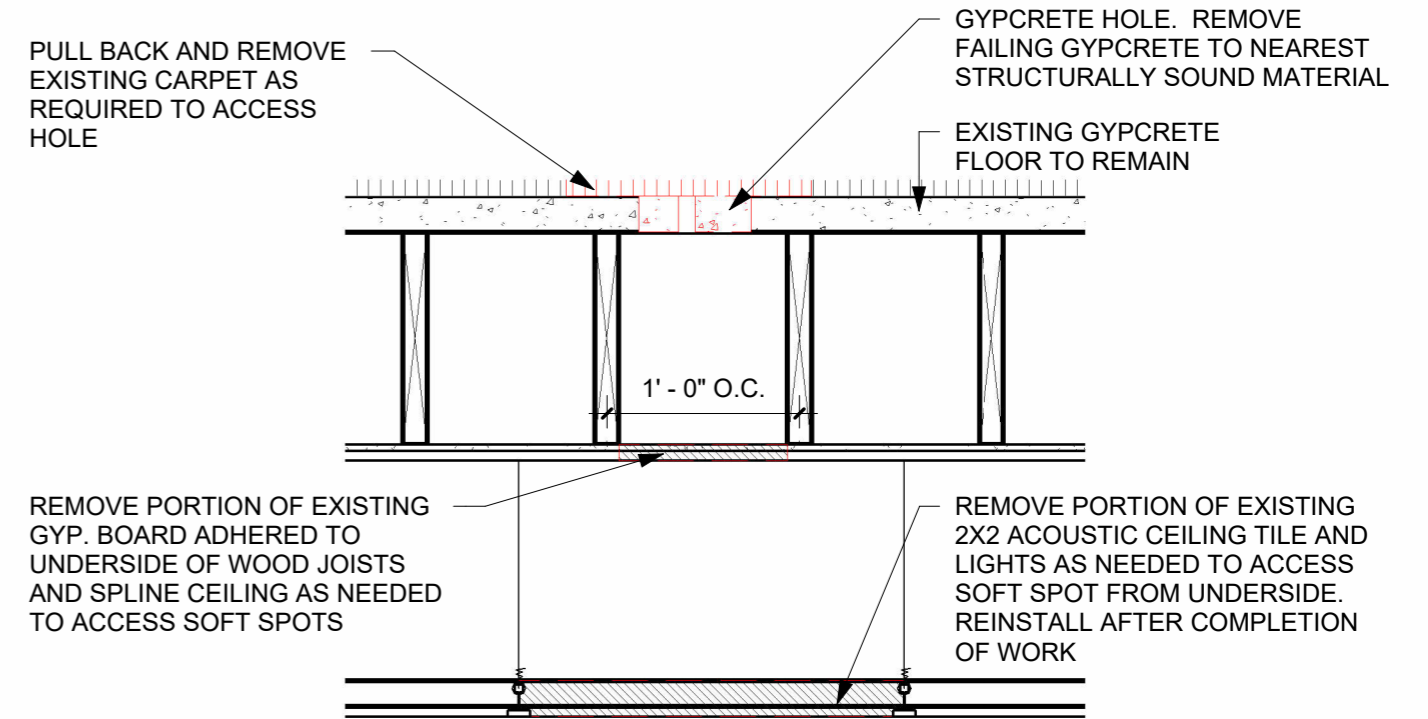
\$20,304

Recommendation:

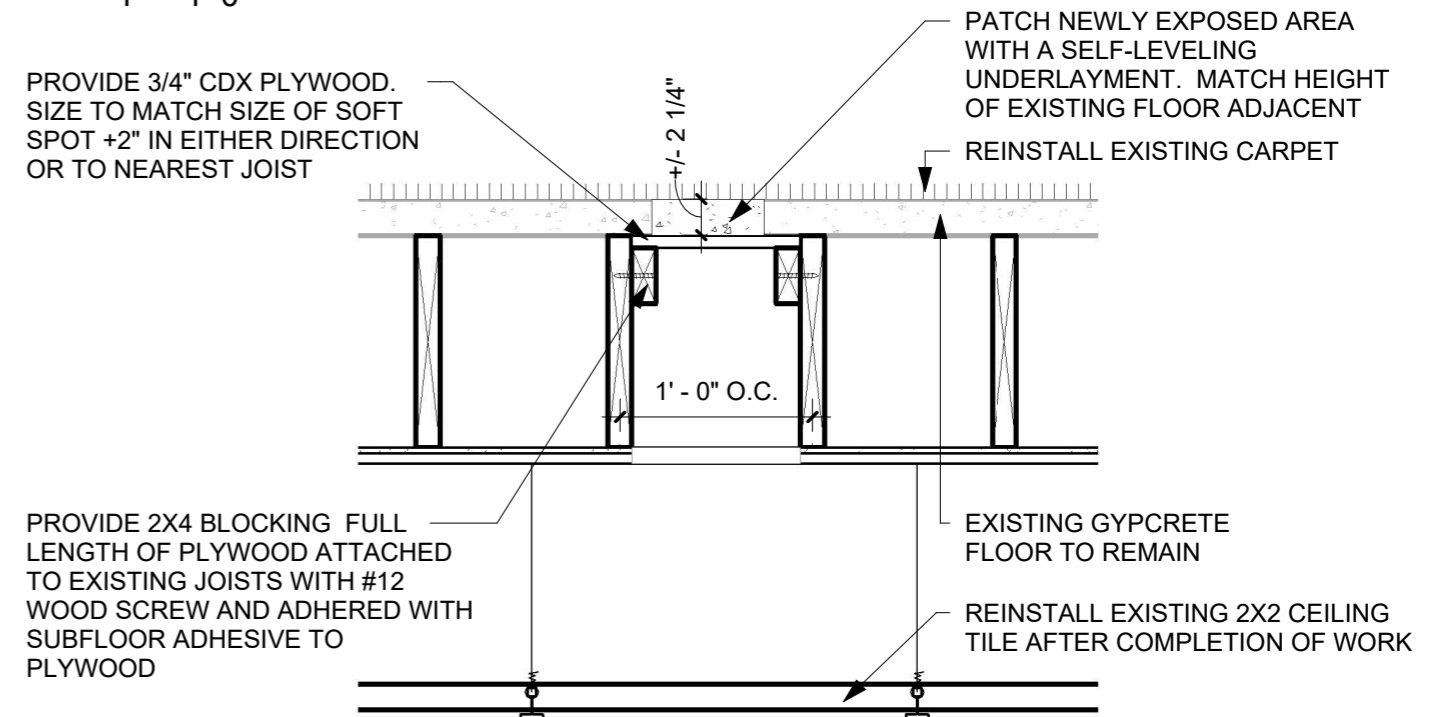
The Facilities Committee concurs with the Administration’s recommendation to the Board of Education to approve this proposal from Stuckey Construction, Inc. for Lincoln Hall floor and corresponding ceiling repairs in the amount of \$20,304 to be performed during Summer 2026.



① Recommended Floor Repair - Soft Spots
1" = 1'-0"



② Extensive Floor Demo - Room 201
1" = 1'-0"



③ Extensive Floor Repair - Room 201
1" = 1'-0"

Memorandum

Date: December 8, 2025

To: David Russo, Superintendent
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds
Lincolnwood School District 74

CC: Athi Toufexis, Studio GC

From: Amy Thonn

Re: Lincoln Hall: Floor site walk

On October 22, 2025, members from Studio GC and Lincolnwood School District 74 conducted a walkthrough at Lincoln Hall School to review the soft floor spots observed by District personnel in various classrooms. Below is a summary of our observations.

The existing drawings from the 1940 building indicate a gypsum concrete over wood joists floor construction. While no structural concerns are evident, over time with the bending and shifting of the floor under load, the gypsum concrete is susceptible to cracking due to its inelasticity. The soft spots observed during our walkthrough were on the 2nd and 3rd floors. No spots were observed on the 1st floor.

Locations of these instances with notes are below:

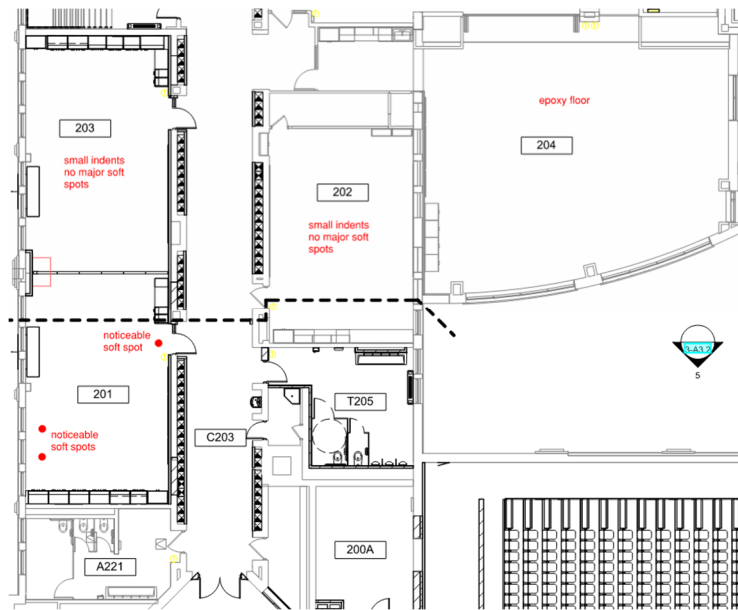


Image 1 - 2nd floor Lincoln Hall

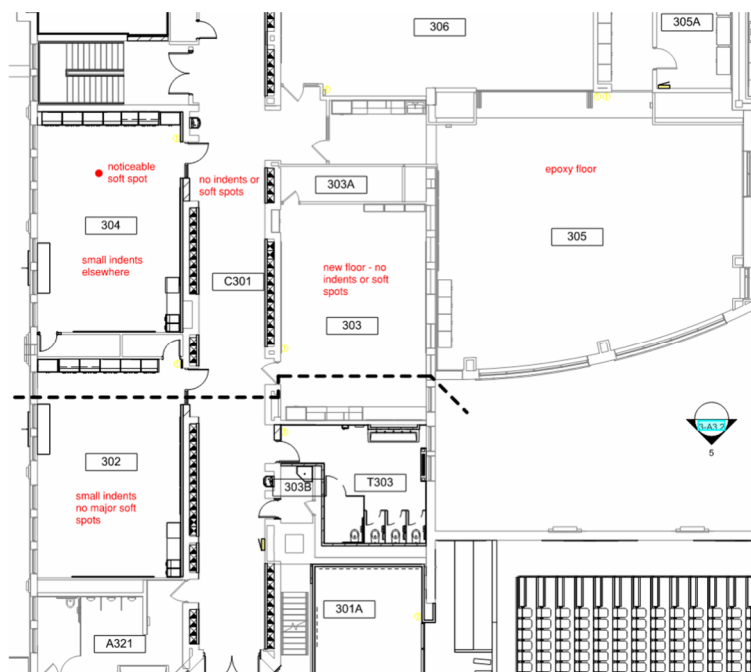


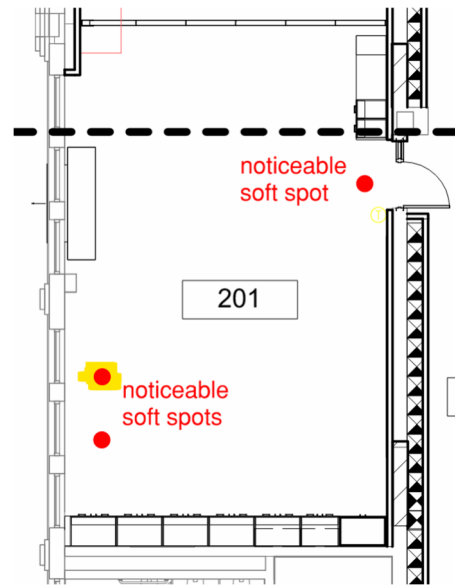
Image 2 - 3rd floor Lincoln Hall

When the carpet tile floor finish was pulled back on one of the spots on the 2nd floor, in Image 3 below, this spot was noted to have telegraphed through the full depth of the floor. It is recommended to repair and improve this floor slab condition by cutting back and removing the gypsum concrete floor slab between the wood joists and as wide as the nearest non-

flaking/cracking gypsum and infilling the removed area with additional wood framing supports below, plywood and a leveler to meet the elevation of the existing floor finish.



Image 3



Location of Image 3



Image 4 - Image 3 from below

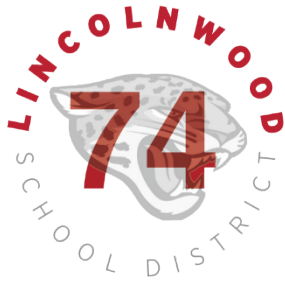


Image 5

When observing these spots from below, Images 4 and 5, the wood joists appear to be in good condition and show no signs of cracking themselves or any moisture issues. It is recommended that below all the soft spots, additional wood framing supports be attached to the existing wood joists for additional reinforcement. This will assist with the sagging of the

gypsum concrete deck material. Alternatively, a more invasive solution would be a full-depth floor tear out and replacement with a plywood subfloor and leveler in the classrooms with any soft spots. It is recommended that this repair (either approach) be completed over a summer break in order to allow for adequate time and access.

Please do not hesitate to reach out with any questions.



Executive Summary Facilities Committee Meeting

DATE: May 19, 2026

TOPIC: Rutledge Hall Staff Lounge Divide

PREPARED BY: Courtney Whited

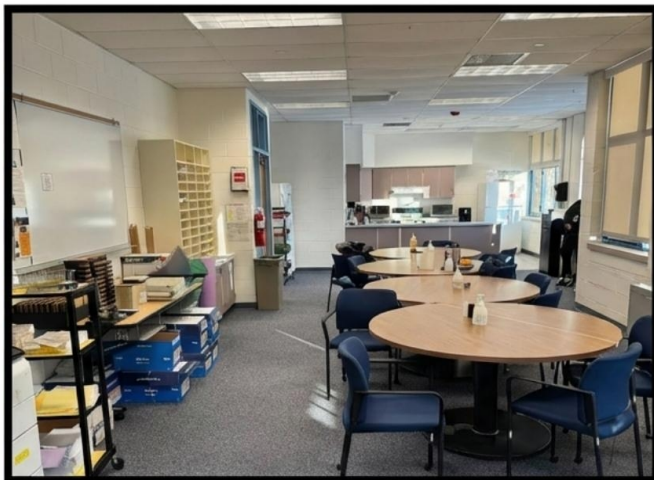
Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

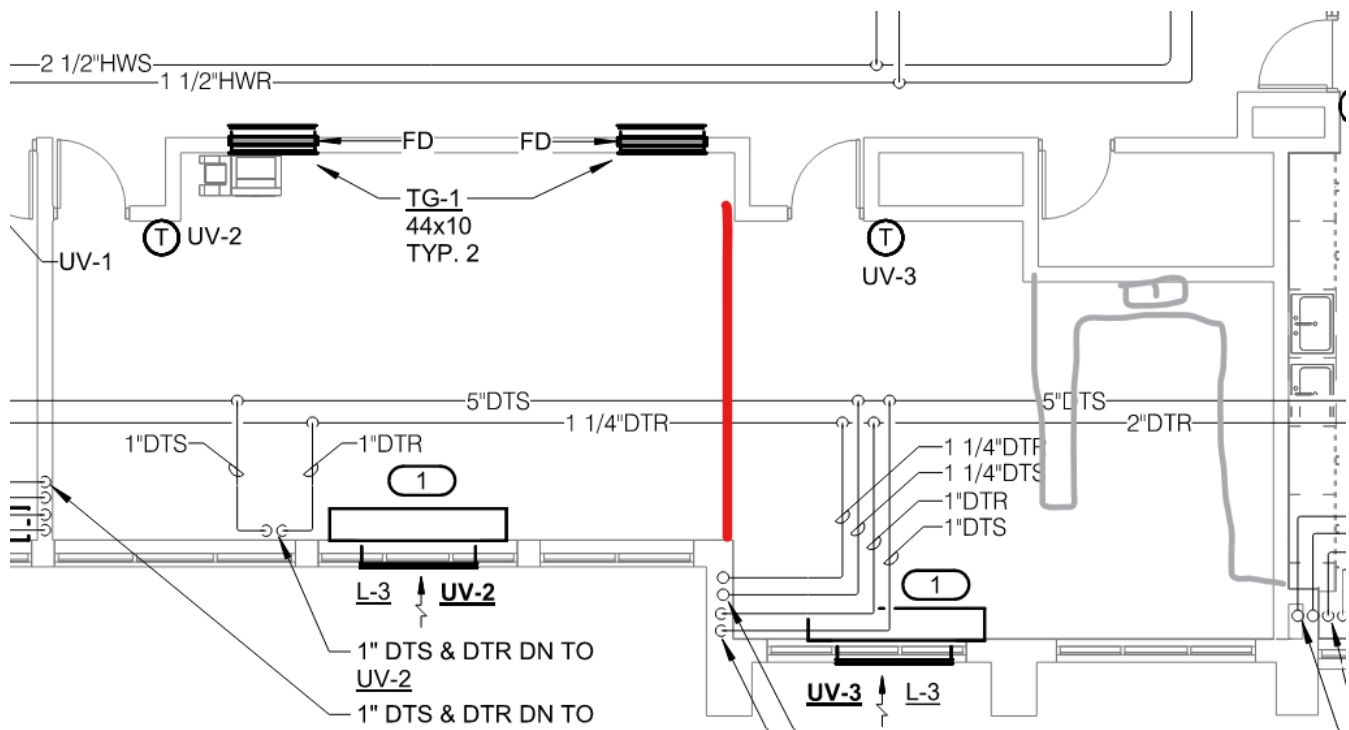
Rutledge Hall Principal, Dr. Aliaa Ibrahim, proposed a division of the staff lounge so that the meal and break area becomes separated from the work area. Currently the kitchen, tables and lounge seating elements are intermingled with the mailboxes, paper station and copier machine as shown.

STAFF LOUNGE: ZONING & WORKFLOW



Studio GC drafted the following plan designed to divide the room and ensure proper HVAC and airflow requirements are maintained with the addition of a new fire damper above the ceiling on the east half of the room, once the room is split. The two existing unit ventilators were reviewed and no modifications are necessary to the ventilators in order to divide the room.

Stuckey Construction, the company that completed 2024 Rutledge Hall renovations, submitted the attached proposal to complete the project during the upcoming summer break.



Fiscal Impact:

\$29,005

Recommendation:

The Facilities Committee concurs with the Administration’s recommendation to the Board of Education to approve this proposal from Stuckey Construction, Inc. for the Rutledge Hall Staff Lounge division in the amount of \$29,005 to be performed Summer 2026.

