



ST. IGNATIUS COLLEGE PREPARATORY

Director of Spring Musical (Part Time-Seasonal)

REPORTS TO: Assistant Principal for Student Affairs, Collaborative working relationship (dotted-line) to Chair of Fine Arts

LOCATION: In-person on Campus in San Francisco, CA

STATUS: Part Time, Seasonal; December-April (auditions in December, 4 days/week January-April)

Salary Range: \$10,000 (Stipend)

MISSION STATEMENT:

St. Ignatius College Preparatory is a Catholic, Jesuit school serving the San Francisco Bay Area since 1855. Through a rigorous and integrated program of academic, spiritual, and co-curricular activities, St. Ignatius challenges its students to lead lives of faith, integrity, and compassion. Students are enriched by a diverse and loving Christian community and are called to become life-long learners who develop their individual talents for the greater glory of God. With a commitment to intellectual excellence, leadership, service, and justice, we strive to be men and women for and with others, responding courageously to the opportunities and challenges of our time.

PRIMARY ROLE:

We are seeking to hire a Director of Spring Musical

A SUCCESSFUL CANDIDATE IN THIS POSITION WILL BE ABLE TO DEMONSTRATE:

Responsibilities and Duties:

- Produce and Direct the Spring Musical (show TBD with candidate)
- Work collaboratively with Tech Director, Music Director, Vocal Director, Costumes/Wig Professional, Sound Engineer, Choreographer and Professional Pit Band to produce and direct a high school musical at a high artistic level
- Must design and adhere to a comprehensive rehearsal and production schedule coordinating all aspects of the show, including costumes, costume/wig fittings, props lists, sitzprobe, tech rehearsals etc, communicating early and clearly with the cast and their parents

Qualifications (some combination of):

- Experience producing and directing musicals, preferably in the high school or college setting

- Bachelor of Arts in Theater or Theater Education
- Bachelor of Education with emphasis on Theater Arts
- Master of Arts in Theater or Theater Education
- Master of Education with emphasis on Theater Arts

Desired Attributes:

- Enjoys working with adolescents
- Teaching experience in secondary education is preferred
- Excellent communication and interpersonal skills
- Must have excellent attendance, punctuality and organizational skills
- Possess a commitment to diversity, equity and inclusion
- Commitment to the mission of the school and the formation of the whole student
- A growth mindset and dedication to continuous improvement
- Sound professional judgment and high ethical standards
- Flexibility and creativity in a dynamic environment

HOW TO APPLY:

Interested applicants should submit a resume using this link: [Fine Arts Department Application Form](#)

SI FOSTERS A DIVERSE AND INCLUSIVE COMMUNITY:

St. Ignatius College Preparatory strives to be a just, inclusive, and Catholic, Ignatian community where all students, faculty, staff, parents and alumni feel seen, heard, valued, and loved and experience full acceptance. We are committed to hiring, supporting, and retaining a diverse faculty and staff. We see our determination to offer diversity, equity, inclusion, and belonging not as a destination to be reached, but a continuous, life-long journey together.

Pre-employment background screening is required for all positions. St. Ignatius College Preparatory is required by law to conduct FBI and DOJ background checks, TB clearance, and mandated child abuse prevention training for all employees.

St. Ignatius College Preparatory is an equal employment opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other characteristic protected by law.

Consistent with its obligations under the law, St. Ignatius College Preparatory will provide reasonable accommodation to any employee with a disability who requires accommodation to perform the essential functions of the employee's job.