

BOYERTOWN AREA SCHOOL DISTRICT

Multiple Occupancy Affidavit Renewal

When enrolling children in the Boyertown Area School District, it is necessary to establish residency. The Multiple Occupancy Affidavits are required when parents and children reside with someone who owns or rents property within the boundaries of the Boyertown Area School District.

Families with students attending school under Multiple Occupancy status are required to update their Application of Multiple Occupancy annually.

To meet this requirement, the Boyertown Area School District requests that both you and the property owner or lessee complete the renewal affidavits and return the forms to the office of your child's school. You do not need to provide additional Proofs of Residency; only the notarized affidavits are required.

Multiple Occupancy Affidavit Renewal forms must be submitted prior to the first day of school for the student(s) to be eligible for continued enrollment.

Attached are the Multiple Occupancy Renewal Affidavits, which will be used to establish your residency in the district.

Please complete the following steps:

1. Complete "Certification of Multiple Occupancy by Owner/Renter."
This form is to be completed by owner/lessee).
2. Complete "Affidavit of Residence." This form is to be completed by the Parent/Guardian of the student(s).
3. **All forms must be notarized.**
4. Return forms to the student's current school.

If you have any questions regarding the procedure outlined above, please contact the main office of your child's school.

BOYERTOWN AREA SCHOOL DISTRICT
CERTIFICATION OF MULTIPLE OCCUPANCY
(Note: Must be completed by legal owner/lessee and notarized)

Print All Information

I, _____ can certify that I am the legal owner/lessee of the property at

(Street address/apartment number/zip/Township/Borough)

I further affirm that the following individual(s) is/are living on a continuous permanent basis at the above address with the following child(ren). Permanent living includes changes in driver's license, voter registration, and other personal documentation to represent the new address.

Adult _____

Adult _____

Child _____

Child _____

Child _____

Child _____

Child _____

Child _____

I verify that this address is located within the boundaries of the Boyertown Area School District.

I assume responsibility for notifying the building principal(s) of the school(s) the above student(s) attend(s) should the circumstances change. Failure to inform the Boyertown Area School District could result in tuition and legal costs.

As with all students who are attending Boyertown Area School District on the strength of an affidavit, the district may conduct school neighborhood observations on a random basis throughout the year to verify compliance with the conditions of the affidavit. Should it be determined that all conditions of the affidavit are not met, I shall then be liable to reimburse the Boyertown Area School District at the current tuition rate for those days of improper attendance in the Boyertown Area School District, in addition to legal fees, court and administrative costs.

The information provided is true and correct to the best of my knowledge. I hereby give Boyertown Area School District authorization to verify information provided.

Signature of Property Owner/Lessee

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF _____

Type/Print Name of Owner/Lessee

Sworn to and Subscribed before me
this _____ day of _____, 20____

Relationship to the Parent/Guardian

Notary Public

Owner/Lessee Phone Number

NOTE: This affidavit shall become invalid at the close of the current school year. A new affidavit will need to be instituted before admission to a Boyertown Area School District school for the following school year.

BOYERTOWN AREA SCHOOL DISTRICT
AFFIDAVIT- APPLICATION OF MULTIPLE OCCUPANCY REGISTRATION
(Note: Must be completed by Parent/Guardian and notarized)

Print all Information

Name of Child (ren) _____

I/We am/are the parent or legal guardian of the above-named child (ren), who resides at

Street Apt. # PO Box Town PA Zip Code Municipal

This property is owned or leased by a Boyertown Area School District resident with whom I/We live. A certification of multiple occupancy by owner/lessee is attached.

I/We assume responsibility for notifying the building principal(s) of the school(s) that my/our child(ren) attend(s) should the circumstances change. Failure to inform the Boyertown Area School District could result in, but not limited to, tuition costs, legal costs, court and administrative costs.

In signing this affidavit, I/We am/are attesting to the fact that I/We am/are living with _____ on a continuous permanent basis as a multiple occupant and hereby resident(s) of the Boyertown Area School District.

All motor vehicle registrations, driver's license, voter registration and all such documentation will be changed to reflect my/our Boyertown Area School District residency at the above address. Within 10 school days of the date of this form, I/We will mail photocopies of all applicable documents to Boyertown Area School District c/o Student Registration Office, 911 Montgomery Avenue, Boyertown, PA 19512. If the documentation is not received within 10 school days of the date of this form, my/our child(ren) attending the Boyertown Area School District may be removed from school attendance and I/We will pay the tuition due and owing. If you have any questions, please contact the Student Registration Office at (610) 367-6031 opt 7, between the hours of 7:30 a.m. and 4:00 p.m.

Should it be determined that all conditions of the affidavit are not met, I/We shall then be liable to reimburse the Boyertown Area School District, but not limited to appropriate tuition costs, legal fees, court and administrative costs.

The information provided is true and correct to the best of my knowledge. I/We hereby give Boyertown Area School District authorization to verify information provided.

Signature of Parent/Guardian

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF _____

Type/Print Name of Parent/Guardian

Sworn to and Subscribed before me
this _____ day of _____, 20_____

Relationship to Child(ren)

Notary Public

NOTE: This affidavit shall become invalid at the close of the current school year. A new affidavit will need to be instituted before admission to a Boyertown Area School District school for the following school year.