

**SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES**

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Date: March 23, 2026  
Time: 7:00 p.m.  
Location: Cafeteria  
904 Mullica Hill Road  
Harrisonville, NJ 08039

**A. Meeting Called To Order**

Meeting called to order at 7:01 p.m. by Board President, Joan Pino-Talbot.

**B. Flag Salute**

**C. Open Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

**D. Roll Call**

Joan Pino-Talbot, Carrie Selb\*, Toni Buckley, Dana Carfaro, Cheryl Easterling, Jennifer McIlvaine, Joseph Talbot, Mark Welker, Christian Albadine, School Business Administrator/Board Secretary, Elizabeth Winterburn, Chief School Administrator

**Absent**

Howard Mattson

*\*Carrie Selb arrived after roll call.*

**E. Student Recognition**

PreK	Malakai Perry
Kindergarten	Austin Hillenmayer
1st Grade	Zeke Perry
2nd Grade	Elaina Chatten
3rd Grade	Owen O'Leary
4th Grade	Valentina Frias
5th Grade	Pierce Catalano
6th Grade	Athena Greeny
Art	Haris Tsoplakis
Physical Education	Daniel Castellini
World Cultures	Molly Lewis
Music	Jack Kettinger

South Jersey Elementary Honors Choir:  
Violet Morris, Peyton Nixon and Riley Nixon

**F. Presentations & Discussions**

**G. Public Comment**

No public comments were made.

**H. Executive Session**

**I. Approval of Minutes**

Motion by Mrs. McIlvaine, seconded by Mrs. Carfaro  
 All in Favor? Aye  
 Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meeting:

1. Regular Meeting Minutes from March 2, 2026

**J. Correspondence**

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-2 as follows:

Motion to open discussion of agenda items.  
 Motion by Mrs. McIlvaine, seconded by Mrs. Easterling

All in Favor? Aye

**K. Personnel**

**L. General Administration**

1. Enrollment Reports as of February 28, 2026
  - i. Enrollment Report

Grade Level	Current Totals	June 30, 2025
PK	51	59
K	41	32
1	33	41
2	42	49
3	48	37
4	36	46
5	49	35
6	33	51
Resident Students	308	326
Choice Students	25	24
District Total	333	350

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison February 6, 2026	9:32 AM 9:39 AM	Lock Down Drill
South Harrison February 11, 2026	2:05 PM 2:10 PM	Fire Drill

3. Student Discipline, Violence/Vandalism, HIB as of February 28, 2026

Infraction Reports	No. of Incidents this Month	2025-2026 Total-To-Date	2024-2025 Total
Detentions	5	28	89
Suspensions	0	1	4
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	0	1
Harassment/Intimidation/Bullying Affirmed	0	0	3

4. February Regular Board Meeting Change of Date

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education retroactively approve the change of date of the February 2026 Regular Board Meeting from February 23, 2026 to March 2, 2026, due to inclement weather, as recommended by the Superintendent.

5. March Regular Board Meeting Change of Date

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education retroactively approve the change of date of the March 2026 Regular Board Meeting from March 16, 2026 to March 23, 2026, as recommended by the Superintendent.

6. Hiring of Vacant Positions

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education give the Superintendent the authority to hire for any vacant positions before the March 16, 2026 Board meeting, as needed.

**M. Curriculum & Instruction**1. Meeting of the Curriculum & Instruction Committee - The committee did not meet.

*Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.*

**N. Financial**1. Meeting of the Facilities & Finance Committee - The committee did not meet.

*Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.*

2. BE IT RESOLVED to approve the following:
  - i. Approval of Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2026. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of January 2026.
  - ii. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2026. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - iii. January 2026 Line Item Transfers for the 2025-2026 fiscal year as recommended by the Superintendent.
  - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
  - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

3/31/2026	\$491,458.68	March Bills
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4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of January 31, 2026.

5. Kingsway Regional School District Shared Service

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education retroactively approve the contract with Kingsway Regional School District for the 2025/2026 school year for the following services:

Nonpublic Aid-In-Lieu Program	\$25 per student
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6. Preschool Professional Courtesy

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the allowance of full time staff members’ out of district preschool aged children to utilize vacant seats in the preschool program at a rate of 60% of the actual Gloucester County per pupil cost beginning in the 2026/2027 school year.

7. Adoption of the 2026/2027 Tentative Budget

The Superintendent recommends approval to adopt the Tentative Budget for FY 2026/2027:

BE IT RESOLVED that the tentative budget be approved for the 2026/2027 School Year using the 2026/2027 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	TOTAL
2026/2027 Total Expenditures	\$6,020,975	\$1,459,172	\$908,200	\$8,388,347
Less: Anticipated Revenues	\$1,276,869	\$1,459,172	\$174,879	\$2,910,920
Taxes to be Raised	\$4,744,106	\$0.00	\$733,321	\$5,477,427

And to advertise said tentative budget in the Gloucester County Times in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the South Harrison Township Elementary School District Board of Education located at 904 Mullica Hill Road, Harrisonville, NJ 08039 on April 27, 2026 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2026/2027 School Year.

8. Preschool Education Aid Enrollment and Budget Workbook

BE IT RESOLVED the South Harrison Elementary School District Board of Education approve to submit the 2026/2027 Preschool Education Aid Enrollment and Budget Workbook for funding in the amount of \$1,136,240 for a total of 5 preschool classrooms to include up to 70 general education students (ages 3 and 4) and up to 5 special education students (ages 3 and 4).

9. Travel and Related Expense Reimbursements 2026/2027

WHEREAS, the South Harrison Elementary School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the South Harrison Elementary School District Board of Education established \$25,000 as the maximum travel amount for the current school year and has expended \$2,000 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$25,000 for the 2026/2027 school year.

**O. Policy**

- 1. Meeting of the Policy & Communication Committee - The committee did not meet.

*Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.*

- 2. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption:

Policy/Regulation #'s
P 2535

Motion to approve agenda items K-1 through O-2.  
Motion by Mr. Talbot, seconded by Mrs. Selb

ROLL CALL:

Roll Call Vote:

Aye - 8

Nay - 0

Abstained- 1, Dr. Buckley: O-2

**P. Old Business**

- 1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

**Goal 1- Safety**

By January 30,2026, the District will discuss costs and opportunities to improve school safety in an effort to strengthen partnerships with local law enforcement and emergency management officials. Exploration will be focused on improvement to have a School Resource Officer at South Harrison.

**Goal 2- Facilities and Finance**

During the 2025-2026 school year, the District will work to create a comprehensive Maintenance Plan in order to prioritize long-term capital planning for aging infrastructure and sustainability.

**Goal 3- Student Achievement/Instruction**

During the 2025-2026 school year:

Student Achievement

- Students who have achieved **Principal's List** and **Superintendent's List** honors will be formally recognized at Board of Education meetings. A recognition schedule will be developed and shared with the BOE for October 2025-April 2026.

Date & Instructional Progress Sharing

- Student instructional and assessment data will be presented to the BOE three times annually (after fall, winter, and spring benchmarks) to review progress toward district academic goals and guide instructional planning.

**Q. New Business**

**R. Executive Session**

None at this time.

**S. Adjournment**

Motion by Mrs. Carfaro, second by Mr. Welker, that the Board of Education adjourn the meeting at 7:56 PM.

Motion carried unanimously.

Respectfully submitted,

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Christian Albadine  
School Business Administrator