WATERFORD TOWNSHIP BOARD OF EDUCATION

NOTICE OF MEETING: **REGULAR BOARD MEETING – May 20, 2026**
WATERFORD ELEMENTARY SCHOOL
Regular Meeting – 6:30 p.m.

I. ***MEETING CALLED TO ORDER*** _____

This meeting was advertised in compliance with the Sunshine Law through the notice filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ***ROLL CALL***

B. ***MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY***

C. ***MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED*** **SESSION**

D. ***MOTION TO APPROVE THE RETURN TO OPEN SESSION*** _____ _____ _____

E. ***FLAG SALUTE***

F. ***MISSION STATEMENT-*** *Benjamin De Vuyst*

G. ***STATEMENT TO THE PUBLIC***

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.

THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.

MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG

FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 20, 2026

II. COMMITTEE REPORTS
- **A. EDUCATION**
- **B. PERSONNEL**
- **C. BUSINESS**

III. PRESENTATIONS

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY
- **A.** Motion to open the meeting to the Public
- **B.** Motion to close the meeting to the Public

V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:
- **A.** Board Meeting April 29, 2026
- **B.** Closed Session April 29, 2026

VI. SUPERINTENDENT'S REPORT – *Dr. Michael Nolan*
- **A. Monthly District Reports-**
  1. Monthly Wellness Report
  2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
Atco	4/24/26	3:08 PM	75 Degrees, Sunny	Fire Drill	228	37
Atco	4/20/26	3:05 PM	51 degrees, sunny	Shelter-in-Place	226	40
TR	4/8/26	10:01 AM	38 degrees, sunny	Fire Drill	242	58
TR	4/17/26	10:01 AM	74 degrees, sunny	Non Fire Evacuation	249	56
WES	4/8/26	9:35 AM	38 degrees, sunny	Fire Drill	416	72
WES	4/22/26	2:26 PM	N/A	Active Intruder	430	72

- **B. <u>Enrollment:</u>**

Grade	2025-2026 # of Students	2026-2027 Projected # of Students
PK (3 yr. old)	73	65
PK (4 yr. old)	102	96
PK (5 yr. old)	2	2
Sub Total:	**177**	**163**
K	85	119
1st	120	85
2nd	122	120
3rd	115	122
4th	103	114
5th	112	103
6th	129	112
Sub Total:	**786**	**775**
Total:	**963**	**938**

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	2
Out of School Suspension	0	1.5	5

VII. REORGANIZATION

Upon the recommendation of the Superintendent:

A. Professional Appointments for 2026/2027:

Name	Specialization	Cost	Basis	Attachment
Garrison Architects	Architect	$35 - $150	Hourly	RFP
South Jersey School Doctors LLC	Physician	$10,100	Yearly	RFP
PKF O'Connor Davies	Auditor	$49,300 plus $2,750 for each additional Federal/State major program	Yearly	RFP
Wade, Long, Wood & Long, LLC.	Solicitor	$170	Hourly	RFP
CCESC	General Services Contract	NA	NA	VII-A-1
GCSSSD	General Services Contract	NA	NA	VII-A-2

B. Petty Cash Funds:

Approve the following petty cash funds for the 2026-2027 school year:

Name	Authorized Amount	Maximum Expenditure
Christopher Eberly	$1,500.00	$500.00
Michael A. Nolan (Superintendent)	$1,000.00	500.00
Christine Manna	700.00	450.00
Heather Kondas	500.00	250.00
Patrick Davidson	500.00	250.00
Amanda Magenta	500.00	250.00
Ed Leypoldt	$1,000.00	$500.00

C. Authorized Depositories:

Approve the following as authorized depositories for the 2026-2027 school year:

1. TD Bank
2. NJ Cash Management Fund
3. Other banks as needed for CDs to be given to the highest bidder

D. Bid and Quote Threshold:

Resolve to establish the bid and quote threshold as attached. (VII-D).

E. Authorize the superintendent to approve the payment of the bills between board meetings:

Any bills paid in this manner shall be presented to the board for ratification at its next regular board meeting.

F. Tax Requisition:
Approve the Tax Requisition pursuant to R.S. 54:4-75.

WATERFORD TOWNSHIP SCHOOL DISTRICT
TAX REQUISITION
FOR THE 2026-2027 SCHOOL YEAR

Due Date	General	Debt Service	Total
July 10, 2026	$ 1,359,568.00	$ -	$ 1,359,568.00
August 10, 2026	$ 1,359,568.00	$ -	$ 1,359,568.00
September 10, 2026	$ 1,359,568.00	$ -	$ 1,359,568.00
October 10, 2026	$ 1,359,568.00	$ -	$ 1,359,568.00
November 10, 2026	$ 1,359,568.00	$ -	$ 1,359,568.00
December 10, 2026	$ 1,359,568.00	$ -	$ 1,359,568.00
January 10, 2027	$ 1,359,568.00	$ -	$ 1,359,568.00
February 10, 2027	$ 1,359,568.00	$ -	$ 1,359,568.00
March 10, 2027	$ 1,359,568.00	$ -	$ 1,359,568.00
April 10, 2027	$ 1,359,568.00	$ -	$ 1,359,568.00
May 10, 2027	$ 1,359,568.00	$ -	$ 1,359,568.00
June 10, 2027	$ 1,359,568.00	$ -	$ 1,359,568.00
TOTAL	**$ 16,314,816.00**	**$ -**	**$ 16,314,816.00**

G. Annual Tuition Rates for 2026-2027 School Year:
Approve the annual tuition rates for the 2026-2027 school year as follows:

Preschool	$15,062
Kindergarten	15,062
Grades 1-5	17,352
Grade 6	17,522
LLD	37,855
Emotionally Impaired	27,850
Preschool Disabilities	21,605
Multiple Disabilities	22,675

H. Substitutes Rates for 2026-2027:
Approve the substitute rates for the 2026-2027 school year as listed:

Certified Positions:

Number of Consecutive Days	Substitute Gr. 1-6 County Certification	Substitute Gr. PreK-Kdg County Certification	Substitute Gr. 1-6 CA/CEAS/Standard Certificate	Substitute Gr. PreK-Kdg CA/CEAS/Standard Certificate	Substitute Nurse	Substitute Requiring TOSD Certificate
1-20	$134.06	$147.48	$143.44	$157.79	$303.42	n/a
21-40	143.44	157.79	$159.99	175.99	331.01	$193.09
41-60	n/a	n/a	193.09	212.40	346.47	220.67

Non-certified Positions:

Type	Substitute Gr. 1-6	Substitute Gr. PreK=KDG
Non-Instructional Aides (Cafeteria)	$17.76	$19.12
Instructional Paraprofessionals	18.75	20.63
Mechanics	20.96	20.96
Secretarial	18.75	18.75
Custodians	19.86	19.86

I. Official Newspapers for the Waterford Township School District:
Approve the Courier Post and Hammonton Gazette as the official newspapers for the district.

J. Professional Roles for the 2026-2027 School Year:
Approve professional roles as listed below:

Position	Name
Board Secretary	Christopher Eberly
Investment Officer	Christopher Eberly
Public Agency Compliance Officer	Christopher Eberly
Purchasing Agent	Christopher Eberly
Custodian of Records	Christopher Eberly
Homeless Liaison	Michael A. Nolan
Educational Stability Coordinator	Michael A. Nolan
Integrated Pest Management Coordinator – District	Michael A. Nolan
Integrated Pest Management Coordinator Atco	Heather Kondas
Integrated Pest Management Coordinator TR	Patrick Davidson
Integrated Pest Management Coordinator - WES	Christine Manna
PEOSHA Officer/ Coordinator	Michael A. Nolan
Indoor Air Quality Designee	Michael A. Nolan
Right-to-Know Officer	Michael A. Nolan
Asbestos Designated Person	Michael A. Nolan
Affirmative Action Officer	Christopher Eberly
Americans with Disabilities Act Coordinator	Christopher Eberly
School Safety Specialist	Michael A. Nolan
Anti-Bullying Specialist	Ryan Ciavaglia
Anti-Bullying Coordinator	Heather Kondas
504 Coordinator	Amanda Magenta
District Wellness Sustainability Administrator	Heather Kondas
Chief Privacy Officer	Ed Leypoldt
Southern Coastal Fund Commissioner	Christopher Eberly
Southern Coastal Alternate Commissioner	Nancy Gibbins
Chief Information Security Officer	Ed Leypoldt

K. Authorize private schools for the disabled not to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the N.J. Department of Agriculture's Child Nutrition Program Regulations. This shall be in effect from July 1, 2026 through June 30, 2027.

L. Approve the following Board of Education meeting dates for the 2026-2027 school year:

2026 Meeting Dates	2027 Meeting Dates
July 15, 2026**	January 4, 2027***
August 19, 2026	January 20, 2027
September 16, 2026	February 17, 2027
October 21, 2026	March 17, 2027
November 18, 2026	April 28, 2027*
December 16, 2026	May 19, 2027
	June 23, 2027

(* Public Hearing on Budget)
(** If necessary)
(***Reorganization)

M. Pursuant to PL 2015, Chapter 47, the Waterford Township Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et...seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. (See Attachment VII-M).

N. Approve the charges for the Use of Facilities for the 2026/2027 school year:

Room Type	Rate
Gymnasium - WES	$75 per hour
Cafeteria - WES	$50 per hour
Kitchen	$25.00 per hour
Media Center	$50 per hour
Classroom	$10 per hour
Custodial /Food Service Worker Time	$150 up to 4 hours
Custodial /Food Service Worker Time	$37.50 per hour

O. **Approve the following cooperative purchasing agreements:**

1. Camden County Educational Services Commission
2. Hunterdon County Educational Services Commission
3. Educational Services Commission of NJ
4. Educational Services Commission of Morris County (Educational Data Services)

P. Approve the Organizational Chart for the 2026-2027 School Year. (VII-P).

VIII. SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent:

A. EDUCATION –*Ehren O'Donnell/ Barbara Libak Fanz /Jason Galante*

1. Harassment, Intimidation and Bullying (HIB) Report:
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. **College Clinical Practice I Placement for Fall, 2026 Semester:**
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carolina, Sherrell	Rowan	District	PreK	Oleson	9/1/26-12/9/26	2 days a week / 10 weeks
Nixon, Samantha	Rowan	District	3	Romsteadt	9/1/26-12/9/26	2 days a week / 15 weeks

3. **College Clinical Practice II Placement for Spring, 2027 Semester:**
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carolina, Sherrell	Rowan	District	PreK	Oleson	1/19/27-5/7/27	5 days a week / 16 weeks
Nixon, Samantha	Rowan	District	3	Romsteadt	1/19/27-5/7/27	5 days a week / 16 weeks

4. **Approve the following policy for the first reading:**
n/a
5. **Approve the following policy for the second reading:**
n/a
6. **Acknowledge receipt of the following regulations:**
n/a

B. **PERSONNEL –** ***Michael McClintock/Ben De Vuyst/Roe Hunter***
Upon the recommendation of the Superintendent:

1. **Renewal of Non-Union Affiliated Staff for the 2026-2027 School Year:**
Approve renewal recommendations for the 2026-2027 school year for Non-Affiliated Contracted Staff Members. (See Attachment B-1).

2. **Substitute List 2026-2027:**
Approve the renewal of substitutes for the 2026-2027 school year. (See Attachment B-2).

3. **Revision of Non-Affiliated Staff Compensation Plan:**
Approve the revision of the Non-Affiliated Staff Compensation Plan. (See Attachment B-3).

4. **Retirement of Certified Staff Member**:
Approve the retirement of Carol Young, Elementary Education Teacher, with gratitude and appreciation for her years of service to our district, effective July 1, 2026. (UPC:30-50-G3 / ACG)

5. **Resignation of Staff Members(s) – 2026 Extended School Year (ESY) Program:**
Approve the resignation of the following staff member for the 2025 Extended School Year Program:

Name	Position	Number of Days	Rate / Hour	Hours / Day	Total	Account Number
Komis, Danielle	Teacher	16	$55.00	3.25	$2,860.00	11-422-100-101-01-03-000

6. **Approve the following policy for the first reading:**
   n/a
7. **Approve the following policy for the second reading:**
   n/a
8. **Acknowledge receipt of the following regulations:**
   n/a

C. BUSINESS –*Tom Leach/Jason Galante/Stephen Umosella*
Upon the recommendation of the Superintendent:

1. **Board Secretary's Certifications for the month of March 2026 (See Attachment C-1):**

   In accordance with 18A:17-9 for the month of March 2026, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of March 2026, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. **Board of Education Monthly Financial Certification:**

   Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of March 2026 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **Financial Reports for the month March 2026 (as per attached):**
   a. Investment report.
   b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
   c. Student Activity Fund General Ledger.
   d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
   e. Transfers by transfer number

4. **Approval of Expenditures (as per attached):**
   Approve the payment of bills and claims:

   - Bills List #1- $ 2,578,871.17
   - Bills List #2- $ 723.04
   - Bills List #3- $ 46,450.49
   - Nutri-Serve- $ 42,379.90

5. **Contracts:**

Vendor	Purpose	From	To	Amount	Attachment
Interactive Kids	BCBA	7/1/26	6/30/27	Various	Yes
Camden County Technical Schools	26-27 Tuition & 24-25 Adjustment	9/1/26	6/30/27	$116,946	No
Brookfield Schools	Homebound Instruction	7/1/26	6/30/27	$55 per hour as needed	No

6. Approve the rising healthcare cost resolution. (See Attachment C-6).

7. **Grants:**

Grantor	School	Amount	Staff Member	Purpose	Attachment
Esther Raab Holocaust Museum & Goodwin Education Center	WES	$300	Manna	Holocaust Speaker for Grades 5 & 6	N/A

8. **Business-Related Policies:**
   a. **Approve the following policies for the first reading:**
   n/a
   b. **Approve the following policies for the second reading:**
   n/a
   c. **Acknowledge receipt of the following regulations:**
   n/a

D. BYLAWS–*Barbara Libak Fanz*

1. **Approve the following policy for the first reading :**
   n/a
2. **Approve the following policy for the second reading :**
   n/a
3. **Acknowledge receipt of the following regulations:**
   n/a

VIII. REPORTS

a. **Legislation-** Tom Leach/Roe Hunter
b. **Camden County School Boards Association-** Ehren O'Donnell/ Barbara Libak-Fanz
c. **New Jersey School Boards Association-** Michael McClintock/Stephan Umosella
d. **Camden County Educational Services Commission-** Ben De Vuyst/Jason Galante
e. **Hammonton-**Roe Hunter
f. **Board President's Report-** Matthew DeNafo

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS
B. NEW BUSINESS

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. Motion to open the meeting to the Public
B. Motion to close the meeting to the Public

XI. MEETING ADJOURNMENT _____