



Melissa Bassanelli
Superintendent of Schools

Business Support Services
Purchasing Department

RFP 26-108

**Fire, Life, and Safety Equipment
Testing and Inspections**

**RFPs must be submitted by
June 03, 2026, 3 p.m.**

Submit Responses to

**SAN JUAN UNIFIED SCHOOL DISTRICT
Business Support Services
Attn: Laura Fry, Manager
5133 Engle Road
Carmichael, CA 95608**

Phone: (916) 971-5340

ADDRESS

5133 Engle Road
Carmichael, CA 95608

PHONE

(916) 971-5340

WEBSITE

www.sanjuan.edu

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Notice to Responders

NOTICE IS HEREBY GIVEN that SAN JUAN UNIFIED SCHOOL DISTRICT, acting by and through its Board of Education, hereinafter referred to as the District **will receive up to, but no later than June 03, 2026, 3:00 p.m. sealed RFPs** from qualified Responders for the award of contracts for the following:

RFP 26-108

Fire, Life, and Safety Equipment Testing and Inspections

Questions

All questions regarding this RFP are due on or before, May 29, 2026, at 3:00 p.m. via email to: rfp26-108@sanjuan.edu with the subject line of "RFP 26-108 questions". Only questions submitted through this process will be accepted. All responses to questions regarding this RFP will be posted on our website June 01, 2026, on or before 3:00 p.m. The District may find it necessary to revise the RFP, or to provide clarification or additional information after it is released. Any addenda or responses to questions will be posted on the District website at www.sanjuan.edu/RFPs. It is the responsibility of the prospective Responder to check the website for updates or addenda.

Due Date

RFPs are due at the Business Support Services Department for time and date stamping at or before 3:00 p.m., June 03, 2026. One original proposal, two copies, and one digital copy (PDF format: flash drive preferred) of the RFP must be submitted in a sealed envelope, clearly marked RFP 26-108 Fire, Life, and Safety Equipment Testing and Inspections to San Juan Unified School District, Business Support Services Department, 5133 Engle Road, Carmichael, CA 95608. Please allow at least 2 days for delivery of USPS Priority and Express Mail. All RFPs must be received, time and date stamped in the Business Support Services - Purchasing Office by the above due date and time. Sole responsibility rests with the Responder to see that their RFPs are received on time at the stated location. Any RFPs received after due date and time will be returned unopened to the Responder. No exceptions will be allowed. Faxed or emailed RFPs will not be accepted.

Purpose

The San Juan Unified School District ("District") is seeking Statements of Qualifications with Proposal ("Responses") from interested, independent, established, and experienced Firms ("Firm") to perform Annual Fire, Life, and Safety Testing and Inspections. The district reserves the right to award multiple firms for one or more of the services requested, while also holding the right to award firms with no contract.

Schedule of Events

Advertisement Dates	May 18, 2026, and May 26, 2026
Questions Due	May 29, 2026, 3 p.m.
Responses Due	June 03, 2026
RFP Submittal Due	June 03, 2026, 3 p.m.
Board Date	June 23, 2026
Start Date	July 01, 2026

About the District

San Juan Unified School District is in unincorporated Sacramento County, the City of Citrus Heights, and part of the Cities of Folsom and Sacramento. The district covers 75 square miles and operates 42 elementary schools, 8 middle schools, 9 high schools, 15 alternative schools and 9 other district facilities that house office space, charter schools (dependent and independent), and various other uses. The district serves approximately 40,000 PreK-Adult students. More information about the district and its facilities can be found on the district's website at www.sanjuan.edu.

Background

Per NFPA standards, provide all materials, labor, and equipment to inspect and report all District properties to verify functionality of fire alarm systems and other fire, life, and safety devices and systems, and provide proper documentation to the district designee.

Description of Services

The selected vendor/s will perform and document the testing of fire, life, and safety systems for each site identified in this document (Attachment A). The specific services the District is seeking are as follows:

- a. Annual Fire Alarm Inspection
- b. Annual and 5-year Fire Sprinkler System Inspection
- c. Annual Fire Door and Damper Inspections
- d. Semi-Annual (6-months) Kitchen Suppression Systems
- e. Annual Smoke Hatches Inspections
- f. Annual and 5-Year Fire Hydrant Inspections
- g. Annual Fire Extinguisher Inspections, Extinguisher Recharge, and/or Replacement

Performance

All site testing will be pre-coordinated 10 business days prior to inspection through the district Maintenance and Operations Designee. Site inspections and scope of work are clarified in the document (Attachment B). The time of performance and completion of inspections will be completed no later than May 31 of current fiscal year of the contract.

Test Location

All District sites equipped with fire, life, and safety devices will be subject to testing and inspection of the various systems and equipment. See Attachment A for a list of locations and Attachment B for service requested and scope of work with the necessary requirements.

Communication

Ongoing and regular communication will take place throughout the process between the selected vendor/s and the SJUSD designee to ensure all requirements are met in a timely manner, being completed no later than May 31 of the current fiscal year of the contract.

Responsibility

Upon receiving the contract signature page, the awarded vendor/s will be responsible for establishing a schedule to complete the testing of all sites before May 31st of the current fiscal year. The firm shall also provide the names of inspectors assigned to the schedule.

When entering District facilities, phone calls shall be made upon arrival at a site and when leaving the site. When needed, keys are to be checked out through the Maintenance and Operations Dispatch Center and turned back in at the end of the day/after the inspections.

Minimum Qualifications of Bidders for each service

- a. The firm shall have the proper CSLB license and/or certifications for the work being awarded and performed.
- b. Firms must submit, during RFP, the names and locations (minimum of two) of facilities of similar size, scope, and complexity to which they have performed this work within the past 5-years.
- c. Firms submitting for Annual Fire Alarm Inspection & Testing shall also provide at least one EST factory trained and certified technician at the inspection site to oversee the inspection taking place. The firm shall submit evidence of qualifications to include a list of inspectors and a copy of their EST Certification at time of bid.

Contract Duration

It is the intent of the district to award service contracts beginning with fiscal year 2026/2027, starting July 1, 2026. The original contract may be renewed annually for a total time of contract not to exceed five (5) consecutive fiscal years. Renewal shall be a mutual agreement between the awarded firm and the San Juan Unified School District. However, no renewal contract exists unless and until a purchase order is issued each fiscal year.

Summary of Work

All summary of work is written in Attachment B and must properly align with National Fire Protection Association (NFPA) and meet California Fire Code and regulations for California schools.

Submission Requirements

- 1.1 All materials submitted to the district in response to this RFP shall remain the property of the District.
- 1.2 All responses must be typewritten, concise, straightforward, and must address each requirement and question in the order listed.
- 1.3 Provide three (3) bound originals and (1) electronic copy in PDF format.
- 1.4 Responses must be in 8 1/2" x 11" format with a minimum font size of 11 point.
- 1.5 Responses are limited to no more than twenty-five (25) pages, excluding cover letters and resumes.
- 1.6 Response is to include the following (Note that if any information is lacking from each of the required items, the district will deem the Firm to be non-responsive):

A. Cover Letter:

- (a) Include in the cover letter a brief statement of Firm's experience, its goals, and what will make the Firm uniquely qualified to provide the services that you are submitting for.
- (b) The cover letter shall indicate that the individual who signed is authorized to bind the respondent to all statements and representations made therein and to represent the authenticity of the information presented.

B. Firm Information:

- (a) Firm's legal form of entity (sole proprietorship, partnership, corporation, joint venture, etc.) and state of incorporation or other organization. If Firm is a joint venture or partnership, identify all members of the joint venture or partnership and provide all information required pursuant to this paragraph for each member.
- (b) If company is a subsidiary or affiliate of another company or companies, identify such other company or companies.
- (c) List of all proper CSLB licenses and/or necessary certifications the Firm holds to perform the work.
- (d) If Firm is submitting for Fire Alarm Testing and Inspection, list of inspectors and a copy of their EST Certifications (EST 3 and EST 4) and evidence of qualifications

C. Proposed Team:

- (a) Define the role of each key personnel and outline his or her individual responsibilities as they apply to the services your firm will provide for SJUSD. This includes, but is not limited to clerical staff, support staff, management, and technicians.
- (b) Indicate personnel who will serve as primary contact(s) for the District.

D. Statement of Services and Method of Work to meet District Expectations and Deadlines

- (a) Years of experience working with schools that are comparable in scope and complexity to those described in this RFP. Firms must submit the names and locations (minimum of two) of facilities of similar size, scope, and complexity to which they have performed this work within the past 5-years.
- (b) How will you communicate with our district Designee to ensure effective communication and timeliness
- (c) Explain how you will perform and serve SJUSD to ensure our district meets all inspection deadlines and is following state, local, and CA Fire Code
- (d) Explain how you differentiate yourself from others
- (e) At least 2 references per service you are submitting proposals for in this RFP.

E. Pricing Sheet (Attachment C)

Evaluation Criteria

The San Juan Unified School District reserves the right to select the firm that best meets the needs of the District, based on the criteria set forth herein and the decision will not be based only on lowest price. The District reserves the right to waive minor irregularities in the RFP and in the proposals submitted in response to the RFP. The District may or may not conduct interviews as part of the selection process. If interviews are held, the chairperson shall notify representatives of selected firms as to date, time and location. The District reserves the right to reject any and all proposals. After rejecting the proposals, the District reserves that right to negotiate the terms and conditions of the contract for the procurement of said services. The selection process for the Responder(s) will include the following evaluation:

Ability to meet the qualifications – Certificates, licensing, structure of team and services	30%
Completeness and quality of Response – What separates you from others and did all requirements get submitted	20%
Technical expertise/competence – Experience, quality of references, and team	35%
Pricing	15%
TOTAL POINTS	100

Award

It is the intent of the District to award multiple contracts as the result of this RFP, after creating a short list of Responders to provide services. The District reserves the right to apportion the requirements of this RFP among multiple Responders if this is determined to be in the District's best interests. Depending on the dollar amount of the award(s), the contract(s) resulting from this RFP may be required to be approved by the District's Governing Board. No minimum amount of work is guaranteed.

Terms and Conditions

Compliance with Laws

This contract shall be in accordance with the laws in the State of California. All RFPs and proposals shall comply with the current federal, state, local and other laws relative thereto.

San Juan Unified School District reserve the right to reject any and all RFPs, to waive any informalities or irregularities therein, and to accept the proposal in whole, or portions of the proposal that, in the opinion of the district, is in the best interest of the San Juan Unified School District.

Board of Trustees Approval

Award is subject to the acceptance by the San Juan Unified School District Board of Education.

Governing Law venue

In the event of litigation, the RFP and proposal documents and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court

located in Sacramento County.

Attorney Fees

In the event a suit or action is instituted in connection with any controversy arising out of this contract, the prevailing party shall be entitled to receive, in addition to its costs, such sum as the court may adjudge reasonable as to attorney's fees and costs.

RFP Acceptance or Rejection

This RFP does not commit the San Juan Unified School District to award a contract, to pay any cost incurred in the preparation of this RFP or to procure contract for services or supplies. The District reserves the right to accept or reject any or all proposals received in response to this request, to negotiate terms that will be in the best interest of the District, or cancel in whole or in part this RFP. All submitted proposals and information included therein shall become public records upon delivery to the San Juan Unified School District.

RFP Protest

A Responder may file a protest against the award of the Contract to any other Responder by following the District bid protest procedures. The protest must be in writing, filed within three (3) business days after RFP award notification, and must set forth all grounds for the protest. These requirements are to be strictly construed. Untimely protests and/or grounds not set forth in the protest will not be considered. Further, the failure to comply with these protest requirements will constitute a waiver of the right to challenge and forever bar the Responder from challenging, whether before the District or any administrative or judicial tribunal, any particular RFP(s), the RFP process or any ground not set forth in the protest. The District will provide a written response within 30 working days to any timely RFP protest.

Multiple Proposals

No person, firm, or corporation shall be allowed to make, or file, or be interested in more than one proposal for the same work unless special conditions indicate otherwise.

Insurance Requirements

Firms are to provide a letter from their insurance company indicating their ability to provide insurance. Insurance requirements include the following:

Commercial General Liability, with Products and Completed Operations Coverage	\$2,000,000 per occurrence; \$4,000,000 aggregate
Automobile Liability, Any Auto, Combined Single Limit	\$2,000,000 per occurrence; \$2,000,000 aggregate
Workers Compensation	Statutory limits pursuant to State law
Employers' Liability	\$1,000,000

All insurance policies shall provide that the insurance coverage shall not be canceled or reduced by the insurance carrier without ten (10) days prior written notice to the District. Consultant agrees that it will not cancel or reduce said insurance coverage. Consultant agrees that if it does not keep the aforesaid insurance in full force and effect,

District may either immediately terminate this agreement or, if insurance is available at a reasonable cost, District may take out necessary insurance and pay, at Institutions' expense, the premium thereon.

At all times during the term of this Agreement, Institution shall maintain on file with the District a certificate of insurance, showing that the aforesaid policies are in effect in the required amounts. The policies shall contain an endorsement naming the District as an additional insured (except for the Workers' Compensation and professional liability policies), providing that the policies cannot be canceled or reduced, except on ten (10) days written notice to the District, and specifically stating that the coverage contained in the policies affords insurance pursuant to the terms and conditions set forth in this Agreement. Consultant shall promptly file with the District such certificate or certificates.

The insurance provided by Institution shall be primary to any coverage available to District. The insurance policies (other than Workers' Compensation) shall include provisions for waiver of subrogation.

Indemnification

Institution shall indemnify, pay for the defense of, and hold harmless District and its officers and employees of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of Institutions' negligence, recklessness, or willful acts and/or omission in rendering any services hereunder. Institution shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, Workers' Compensation or income tax law, or any disability or unemployment law, or retirement contribution of any sort whatever, concerning Institution or any employee and shall further indemnify, pay for the defense of, and hold harmless District of and from any such payment or liability arising out of or in any manner connected with Institution's performance under this Agreement.

Term/Extension

Pursuant to Education Code, Sections 17596 and 81644, it is the intent of the District to award a single term contract for the specified services. If this is a multi-term contract and assuming funds are appropriated to support continuation of services for succeeding fiscal periods, the original contract may be renewed annually for a total time of contact not to exceed five (5) consecutive fiscal years.

Board Contact

No business entity, including any agent of such entity, shall directly or indirectly contact any Board member immediately before or during the RFP process of any project on which the business entity intends to or has submitted a proposal. Any Responder violating this policy shall be deemed disqualified from the RFP process. Should such contact come to light after the RFP is awarded and the entity was deemed the successful Responder, the Board reserves the right to cancel any contract awarded, in which case, the Responder shall be liable for any damage incurred by the District. The Board shall exercise its best judgment for the benefit of the District in deciding whether to proceed or not, depending on all of the facts and circumstances.

Amendments

The terms and conditions contained in the Request for Proposals and Contract herein may be amended or modified only with the prior written approval of the District.

Termination of Contracts/Purchase Orders

The San Juan Unified School District reserves the right to terminate all purchase orders or contracts with due cause by giving a ten (10) calendar day written notice or may terminate without cause by giving a thirty (30) calendar day written notice. Due cause for termination of contract shall include, but not be limited to, failure to provide services required within a reasonable time period, and/or for reasons of unsatisfactory service. Purchase orders or contracts which extend into a subsequent fiscal year will automatically terminate if the San Juan Unified School District does not appropriate funds for the goods and/or services under the purchase order or contract.

Failure to Fulfill Contract

When any Responder shall fail to deliver any article or service or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said Responder, either in whole or in part, and make and enter into a new contract for the same items in such manner as seems to the Board of Education to be to the best advantage of the San Juan Unified School District. Any failure for furnishing such articles or services by reason of the failure of the Responder, as above stated, shall be a liability against such Responder and his sureties. The Board of Education reserves the right to cancel any articles or services which the successful Responder may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the Responder provided satisfactory proof is furnished to the Board or Education, if requested.

Right to Acquire Services

The provisions of the contract shall in no way prohibit the District from making purchases from another supplier for the same services as herein listed.

Proprietary Information

Once awarded all proposal responses may be considered a public record and will be disclosed with a public records act request; only financial documents included to demonstrate the firm's fiscal stability will be protected from such a request.

Conflict of Interest

The successful Responder shall affirm that, to the best of its knowledge, there exists no actual or potential conflict between family, business, or financial interest of the Responder and services under this Agreement. The successful Responder agrees to advise the Owner of any actual or potential conflicts of interest that may develop subsequent to the date of execution of this Agreement.

Contract

It is mutually agreed by and between District and Responder that the District's acceptance of Responder's proposal, and upon approval by the Governing Board, shall create a contract between the parties thereto. District and Responder with whom District chooses to contract, if any, shall execute a Contract Signature Page based on this RFP and the response. The Contract will, by default, incorporate all requirements, terms and conditions contained in this RFP. In the event of any conflict between this RFP and the Contract Signature Page, the terms of this RFP will take precedence, unless otherwise specifically stated in a written amendment. District will not enter into any separate Contract or Agreement with Responder except as specifically stated herein.

Proposal Negotiations

A submittal containing terms such as “negotiable”, “will negotiate”, or similar, will be considered non-responsive. However, the District reserves the right to negotiate terms of the agreement with the selected Consultant.

Taxes

For the purposes of this RFP, any applicable taxes, fees or government surcharges shall be itemized separately in your fee sections. Federal excise taxes are not applicable to school districts.

Invoicing

Institution(s) shall issue invoices for services provided. For the District’s portion of the billable amount, invoices shall be submitted to:

San Juan Unified School District
Attention: Maintenance and Operations
6135 Sutter Avenue
Carmichael, CA 95608
(email: MandO@sanjuan.edu)

Disputed Charges/Billing

In the event that the District reasonably determines that there is a material discrepancy between the proposer’s invoiced charges and the District’s calculation of charges owed, the District shall be permitted to withhold the disputed amount; provided, however, that the District agrees to provide notice to the Institution, with supporting documentation illustrating the basis for bona fide dispute within their payment terms. If such billing disputes remain unresolved within sixty (60) days of submission to the Institution, both parties agree to arbitration by an impartial third party.

Anti-Discrimination

It is the policy of the District that, in connection with all the work performed, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, sexual orientation, or marital status. The Institution agrees to comply with applicable federal and California laws, including, but not limited to, California Fair Employment Practice Act, beginning with Labor Code Section 1410, and Labor Code Section 1735. In addition, the Proposer agrees to require like compliance by any subcontractors employed on the work.

Assignment

The Institution shall not assign, convey, or transfer any rights, obligations, or interests hereunder without the prior written consent of the District.

Debarment, Suspension, and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part, 85, Sections 85, 105 and 85.110—

The applicant certifies that it and its principles:

Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of

embezzlement, theft, forgery bribery, falsification or destruction of records, making false statements or receiving stolen property; Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of the certification; and have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this.



RFP Form

RFP 26-108 Fire, Life, and Safety Testing and Inspections

San Juan Unified School District
5133 Engle Road
Carmichael, California 95608

To: Superintendent and Members of the Board of Education

The undersigned, doing business under the full and complete legal Responder name as set forth below, having examined the Notice to Responders, RFP Instructions, Scope of Work & Requirements, General Conditions, Agreement and all other documents forming a part of the RFP package for the above-referenced RFP, hereby proposes to perform the Agreement, including all of its component parts, and to furnish all materials called by them for the entire order for the prices set forth in the documents contained in said RFP package. The entire RFP Package is submitted, together with this RFP Form.

Name of Company: _____

Legal Status (i.e., sole proprietorship, partnership, corporation): _____

Tax I.D. Number (Sole Proprietorship Only): _____

Address: _____

Authorized Representative: _____

Name (Print or Type)

Signature

Title

Date

(_____) _____

Phone

E-mail address _____

Fingerprint Certification

RFP 26-108

Responder Certification

I, _____, am an authorized representative of/doing business as (Name of contractor/consultant) _____, and hereby certify that, pursuant to Education Code Section 45125.1, this business entity has conducted the required criminal background checks(s) of all persons who will be providing services to the **San Juan Unified School District** on behalf of this business entity, and that none of those persons have been reported by the Department of Justice as having been convicted of a serious or violent felony as specified in Penal Code Sections 667.51 and/or 1192.71.

As further required by Education Code Section 45125.1, attached hereto and incorporated herein is a list of the names of the employees of the undersigned who will be providing services to San Juan Unified School District and who may come in contact with pupils. I agree to keep this list current and to notify the San Juan Unified School District of any additions/deletions as they occur.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this _____ day of _____, 20____, in _____ County, California.

Name of Contractor/Consultant (please print)

Name/Title of Authorized Representative (printed)

(Signature)

Statement of Non-Conflict of Interest

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The Responder hereby warrants that he or she has no business or financial interests that are in conflict with his or her obligations to the District and further agrees to disclose any such interest which may be acquired during the life of an agreement with the District. The Responder also certifies that it and its members are not, officers, agents, or employees of the District, nor have they been since January 1, 2001.

Signature

Printed Name

Title

Responder

Date

Responder's Certification Regarding Drug-Free Workplace

RFP 26-108

This Drug-Free Workplace Certification form is required from all successful Proposers pursuant to the requirements mandated by Government Code sections 8350 et. seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or service from any State agency must certify that it will provide a drug-free workplace by performing certain specified acts. In addition, the Act provides that each contract or grant awarded by a State agency may be subject to suspension of payments or termination of the contract or grant, and the responder or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

Pursuant to Government Code section 8355, every person or organization awarded a contract or grant from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

- 1) Publishing a statement, notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person's or organization's workplace, and specifying actions which will be taken against employees for violations of the prohibition;
- 2) Establishing a drug-free awareness program to inform employees about all of the following:
 - a) The dangers of drug abuse in the workplace;
 - b) The person's or organization's policy of maintaining a drug-free workplace;
 - c) The availability of drug counseling, rehabilitation and employee-assistance programs; and
 - d) The penalties that may be imposed upon employees for drug abuse violations;
- 3) Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract or grant, the employee agrees to aRFPe by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will (a) publish a statement notifying employees concerning the prohibition of controlled substance at the workplace, (b) establish a drug-free awareness program, and (c) require each employee engaged in the performance of the contract be given a copy of the statement required by section 8355(a) and require such employee agree to abide by the terms of that statement.

I also understand that if the DISTRICT determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of section 8355, that the contract awarded herein is subject to termination, suspension of payments, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of sections 8350 et. seq.

I acknowledge that I am aware of the provisions of Government Code sections 8350 et. seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

DATE: _____ FIRM: _____

BY: _____

Signature: _____

Contractor's Certificate Regarding Alcoholic Beverages and Tobacco-Free Campus Policy

RFP 26-108

The CONTRACTOR agrees that it will abide by and implement the DISTRICT's

Alcoholic Beverage and Tobacco-Free Campus Policy, which prohibits the use of alcoholic beverages and tobacco products, at any times, on DISTRICT-owned or leased buildings, on DISTRICT property and in DISTRICT vehicles. The CONTRACTOR shall procure signs stating "ALCOHOLIC BEVERAGE AND TOBACCO USE IS PROHIBITED" and shall ensure that these signs are prominently displayed in all entrances to school property at all time

DATE: _____ FIRM: _____

BY: _____

Signature: _____

Responder's Certificate Regarding Workers Compensation

RFP 26-108

(To be executed by responder and Submitted with Proposal)

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or More or the following ways:

(a) By being insured against liability to pay compensation in one or more insurers

Duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations a certificate of consent to

Self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of work of this contract.

Signature of Authorized Representative

Type Name of Above

Title of Authorized Representative

Responder Name

(In accordance with article 5 (commencing at section 1860), chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

Insurance Acknowledgement

RFP 26-108

Notice to Bidders regarding Indemnity and Insurance Requirements

SUMMARY OF INDEMNITY AND INSURANCE REQUIREMENTS

1. These are the Indemnity and Insurance Requirements for Contractors providing services or supplies to San Juan Unified School District (Buyer). By agreeing to perform the work or submitting a proposal, you verify that you comply with and agree to be bound by these requirements. If any additional Contract documents are executed, the actual Indemnity language and Insurance Requirements may include additional provisions as deemed appropriate by Buyer.
2. You should check with your Insurance advisors to verify compliance and determine if additional coverage or limits may be needed to adequately insure your obligations under this agreement. These are the minimum required and do not in any way represent or imply that such coverage is sufficient to adequately cover the Contractor's liability under this agreement. The full coverage and limits afforded under Contractor's policies of Insurance shall be available to Buyer and these Insurance Requirements shall not in any way act to reduce coverage that is broader or includes higher limits than those required. The Insurance obligations under this agreement shall be: 1—all the Insurance coverage and limits carried by or available to the Contractor; or 2—the minimum Insurance requirements shown in this agreement, whichever is greater. Any insurance proceeds in excess of the specified minimum limits and coverage required, which are applicable to a given loss, shall be available to Buyer.
3. Contractor shall provide Buyer with Certificates of Insurance including all required endorsements and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Buyer before work begins. Buyer reserves the right to require full-certified copies of all Insurance coverage and endorsements.

I. INDEMNIFICATION:

Consultant shall indemnify, pay for the defense of, and hold harmless District and its officers and employees of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of Consultant's negligence, recklessness, or willful acts and/or omission in rendering any services hereunder. Consultant shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, Workers' Compensation or income tax law, or any disability or unemployment law, or retirement contribution of any sort whatever, concerning Consultant or any employee and shall further indemnify, pay for the defense of, and hold harmless District of and from any such payment or liability arising out of or in any manner connected with Consultant's performance under this Agreement.

II. INSURANCE

Firms are to provide a letter from their insurance company indicating ability to provide insurance. Insurance requirements include the following: Consultant shall, at all times during the term of this Agreement, carry, maintain and keep in full force and effect, a policy or policies of Professional and Comprehensive General Liability Insurance, with minimum limits of \$2,000,000 each occurrence and \$4,000,000 aggregate, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by the Consultant. Said policy or policies shall be issued by an insurer rated in A. M. Best's Insurance Guide with a rating of at least A+. Consultant shall also provide comprehensive auto liability insurance covering personal injury and property damage in the amount of a combined single limit of \$2,000,000 covering "Any Auto" utilized by Consultant in performing its services hereunder.

Consultant agrees to maintain in force, at all times, during the performance of work under this Agreement, Workers' Compensation Insurance as required by law of the State of California.

All insurance policies shall provide that the insurance coverage shall not be canceled or reduced by the insurance carrier without ten (10) days prior written notice to the District. Consultant agrees that it will not cancel or reduce said insurance coverage.

Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, District may either immediately terminate this agreement or, if insurance is available at a reasonable cost, District may take out necessary insurance and pay, at consultant's expense, the premium thereon.

At all times during the term of this Agreement, Consultant shall maintain on file with the District a certificate of insurance, showing that the aforesaid policies are in effect in the required amounts. The policies shall contain an endorsement naming the District as an additional insured (except for the Workers' Compensation and professional liability policies), providing that the policies cannot be canceled or reduced, except on ten (10) days written notice to the District, and specifically stating that the coverage contained in the policies affords insurance pursuant to the terms and conditions set forth in this Agreement. Consultant shall promptly file with the District such certificate or certificates.

The insurance provided by Consultant shall be primary to any coverage available to District. The insurance policies (other than Workers' Compensation) shall include provisions for waiver of subrogation.

I have read and understand the above indemnification and insurance requirements and agree to be bound by them for any work performed for the Buyer.

Signature

Printed Name

Title

Responder

Date



Bidder Contact Information

RFP 26-108

Responder Company Name: _____

Responder Name: _____

Responder Title: _____

Responder SPIN: _____

Responder Phone: _____

Responder Email: _____

Responder Address: _____

Non-Collusion Declaration

RFP 26-108

STATE OF _____)

) ss.

County of _____)

I, _____, declare that I am _____ of _____ the party making the foregoing bid, that the bid is not made in the interest of , or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid or to refrain from bidding; that the Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other Bidder. All statements contained in the bid are true. The Bidder has not, directly or indirectly, submitted its bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ (date) at _____ (city), California.

Signature of Bidder

Date

Print Name

Certification Regarding Russian Sanctions

RFP 26-108

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" hereunder refers to sanctions imposed by the United States government in response to Russia's actions in Ukraine, as those sanctions may be updated from time to time, as well as any sanctions imposed under state law. By its signature below, the contractor represents that it is not a target of Economic Sanctions.

Should the District determine that the Bidder is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the Contractor's bid/proposal for lack of responsibility any time prior to contract execution, or, if determined after contract execution, shall be grounds for termination for default by the District. Should the District determine that any of the Bidder's subcontractors listed in accordance with Public Contract Code section 4104 is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, then, at the District's discretion, that shall be grounds for rejection of the Contractor's bid/proposal (if prior to award) or for required substitution of the sanctioned subcontractor, subject to the requirements of Public Contract Code section 4107, with the Contractor to bear all costs of replacing the non-responsible subcontractor.

I, the official named below, declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this certification is executed on Date_____ at
City_____, California.

Signature of Bidder

Print Name

Attachment A

SITE NAME	SQUARE FOOTAGE	ADDRESS
ARCADE Middle School	55,970	3500 Edison Ave – Sacto - 95821
ARDEN Middle School	102,081	1640 Watt Ave – Sacto - 95864
ARLINGTON HEIGHTS Elementary School	31,032	6401 Trenton Way – Citrus Heights - 95821
BARRETT Middle School	67,809	4243 Barrett Rd – Carmichael - 95608
BELLA VISTA High School	162,852	8301 Madison Ave – Fair Oaks - 95628
CAMBRIDGE HEIGHTS Elementary School	35,129	5555 Fleetwood Dr – Citrus Heights 95621
CAMERON RANCH Elementary School	35,853	4333 Hackberry Lane – Carmichael – 95608
CARMICHAEL Elementary School	40,595	6141 Sutter Ave – Carmichael – 95608
CARNEGIE Middle School	70,346	5820 Illinois Ave – Orangevale – 95662
CARRIAGE Elementary School	40,039	7519 Carriage Drive – Citrus Heights – 95621
CASA ROBLE High School	164,950	9151 Oak Ave – Orangevale – 95662
CENTRAL ENROLLMENT @ GARFIELD	26,818	3700 Garfield Ave – Carmichael – 95608
CHARLES PECK Elementary School	40,439	6230 Rutland Dr – Carmichael – 95608
CHOICES @ BILLY MITCHELL	34,452	4425 Laurelwood Way – Sacramento – 95864
CHURCHILL Middle School	75,285	4900 Whitney Ave – Carmichael – 95608
COLEMAN-MONTESSORI	26,878	6545 Beech Ave – Orangevale – 95662
COTTAGE Elementary School	28,665	2221 Morse Ave – Sacramento – 95825
COWAN Elementary School	29,178	3350 Becerra Way – Sacramento – 95821
COYLE Elementary School	35,479	6330 Coyle Ave – Carmichael – 95608
DEL CAMPO High School	175,856	4925 Dewey Drive – Fair Oaks – 95628
DEL DAYO Elementary School	40,411	1301 McClaren Dr – Carmichael – 95608
DEL PASO MANOR Elementary School	52,385	2700 Maryal Drive – Sacramento – 95821
DETERDING Elementary School	36,884	6000 Stanley Ave – Carmichael – 95608
DEWEY Elementary School	62,619	7025 Falcon Road – Fair Oaks – 95628
DISTRICT OFFICE	39,704	3738 Walnut Ave – Carmichael – 95608
DYER KELLY Elementary School	82,510	3101 Bell Street – Sacramento – 95821
GENERAL DAVIE PRIMARY	29,717	1500 Dom Way – Sacramento – 95864
THOMAS EDISON LANGUAGE INSTITUTE K-8	61,469	2950 Hurley Way – Sacramento – 95864
EL CAMINO High School	166,288	4300 EL Camino Ave – Sacramento – 95821
ENCINA High School	153,015	1400 Bell Street – Sacramento – 95821
FAIR OAKS Annex	26,293	10700 Fair Oaks Blvd – Fair Oaks – 95628
GOLD RIVER K-8	52,889	2200 Roaring Camp Dr – Gold River – 95670
GRAND OAKS Elementary School	33,409	7901 Rosswood Drive – Orangevale – 95662
GREEN OAKS Elementary School	29,185	7145 Filbert Ave – Orangevale – 95662
GREER Elementary School	59,988	2301 Hurley Way – Sacramento – 95825
GUNN ROAD	1,390	2815 Gunn Road – Carmichael – 95608
HOLST/LA VISTA	29,481	4501 Bannister Rd – Fair Oaks – 95628
HOWE Elementary School	56,839	2404 Howe Ave- Sacramento – 95825
KATHERINE JOHNSON Middle School	55,051	2641 Kent Drive – Sacramento – 95821

KENNETH Special Education Offices	21,172	4825 Kenneth Ave – Carmichael – 95608
KINGSWOOD K-8	39,904	5700 Primrose Dr – Citrus Heights – 95628
LA ENTRADA Special Education Program	21,613	5320 Hemlock St – Sacramento – 95841
LAUREL RUFF Special Education Program	27,792	5325 Garfield Ave – Sacramento – 95841
LEGETTE Elementary School	45,099	4623 Kenneth Ave – Fair Oaks – 95628
LICHEN K-8	41,084	8319 Lichen Dr – Citrus Heights – 95621
LITTLEJOHN (CA MONTESSORI)	31,771	6838 Kermit Lane – Fair Oaks – 95628
M&O	52,994	6135 Sutter Ave – Carmichael – 95608
MARIEMONT Elementary School	37,816	1401 Corta Way – Sacramento – 95864
MARIPOSA Elementary School	37,847	7940 Mariposa Ave – Citrus Heights – 95610
MARVIN MARSHALL Pre-School	28,993	5309 Kenneth Ave – Carmichael – 95608
MESA VERDE High School	143,074	7501 Carriage Dr – Citrus Heights – 95621
MIRA LOMA High School	184,671	4000 Edison Ave – Sacramento – 95821
MISSION Elementary School	27,597	2925 Mission Ave – Carmichael – 95608
NORTHRIDGE Elementary School	36,359	5150 Cocoa Palm Way – Fair Oaks – 95628
OAKVIEW Elementary School	36,513	7229 Beech Ave – Orangevale – 95662
ORANGE GROVE	24,387	4640 Orange Grove – Sacramento – 95841
ORANGEVALE OPEN K-8	32,468	5630 Illinois Ave – Fair Oaks – 95628
OTTOMON Elementary School	31,302	9460 Ottomon Way – Orangevale – 95662
FILBERT – GOLDEN VALLEY CHARTER	27,141	6550 Filbert Ave – Orangevale – 95662
PALISADES – GOLDEN VALLEY CHARTER	24,999	9601 Lake Natoma Drive – Orangevale 95662
PASADENA Elementary School	29,008	4330 Pasadena Ave – Sacramento 95821
PASTEUR Middle School	68,915	8935 Elm Ave – Orangevale – 95662
PERSHING Elementary School	38,796	9010 Pershing Ave – Orangevale – 95662
RALPH RICHARDSON Special Education Program	39,905	4848 Cottage Way – Carmichael – 95608
RIO AMERICANO High School	171,817	4540 American River Dr – Sacramento – 95864
SAN JUAN High School	183,240	7551 Greenback Lane – Citrus Heights – 95610
SCHWEITZER Elementary School	33,165	4350 Glenridge Dr – Carmichael – 95608
SIERRA OAKS K-8	39,832	171 Mills Road – Sacramento – 95864
SKYCREST Elementary School	41,284	5641 Mariposa Ave – Citrus Heights – 95610
STARR KING K-8	62,247	4848 Cottage Way – Carmichael – 95608
SUNRISE	32,393	7322 Sunrise Blvd – Citrus Heights – 95610
SYLVAN Middle School	50,928	7137 Auburn Blvd – Citrus Heights – 95610
TECHNOLOGYSERVICES/BSS	55,908	5133 Engle Rd. – Carmichael – 95608
THOMAS KELLY Elementary School	38,476	6301 Moraga Dr – Carmichael – 95608
TRAJAN Elementary School	36,564	6601 Trajan Dr – Orangevale – 95662
TRANSPORTATION	31,408	3050 Orange Grove – Sacramento – 95821
TWIN LAKES Elementary School	44,566	5515 Main Ave – Orangevale – 95662
WHITNEY Elementary School	30,840	4248 Whitney Ave – Sacramento – 95821
WILL ROGERS Middle School	78,644	4924 Dewey Dr – Fair Oaks – 95628
WINTERSTEIN (Charter)	32,985	900 Morse Ave – Sacramento – 95864
WOODSIDE K-8	37,831	8248 Villa Oak Dr – Citrus Heights – 95610

Attachment B

Annual Testing/Inspection of Alarm Systems: 100% testing and inspection of the EST3 fire alarm system and its components. San Juan Unified began upgrading systems to EST 4 starting the Summer of 2025. Three sites during the Summer of 2025, with approximately 12 sites being upgraded each summer thereafter. As a result, the awarded vendor will also need to test and inspect both EST4 fire alarm systems moving forward, starting the 2026/2027 fiscal year. All inspections and testing shall be performed as described in the most current edition of the NFPA 72 and shall govern the operation, testing and maintenance of all existing fire protection systems and devices.

The Fire Alarm Systems include but are not limited to smoke detectors, duct detectors, beam detectors, heat detectors, pull stations, water flow & tamper switches, all notification devices, power supplies/ booster panels, batteries, and any other fire life safety related devices or systems. Testing and inspection shall consist of operational testing, visual inspections, and location verification of each initiation device and any additional panels or power supplies connected to the main panel.

Requirements:

- All work will be performed outside of the school day, starting at approximately 3:30 p.m. except for when school is not in session, to which work can be performed during normal business hours.
- Firm must utilize MobileEyes system to submit documentation for the local fire department.
- Firm must provide a copy of each site inspection to the district designee.

Annual and 5-year Fire Sprinkler System Inspections: The annual fire sprinkler system inspection shall consist of a comprehensive inspection, testing, and documentation of all water-based fire protection system components. Work includes verifying system condition and operation of sprinkler heads, control valves, supervisory and waterflow devices, fire department connections, gauges, hangers, and alarm interfaces; confirming valves are in the normal position and properly secured; conducting required functional tests; identifying impairments or deficiencies; and providing detailed written reports and certifications.

Requirements:

- All work will be performed outside of the school day, starting at approximately 3:30 p.m. except for when school is not in session, to which work can be performed during normal business hours.
- Firm must utilize MobileEyes system to submit documentation for the local fire department.
- Firm must provide a copy of each site inspection to the district Designee.

Annual Fire Door: Identify and inventory fire-rated doors and inspecting each door assembly, including the door, frame, hardware, and glazing as directed by the school district. Inspections verify proper labeling and rating, the condition and integrity of the door and frame, and the correct operation of self-closing and self-latching devices. Clearances at the top, bottom, and sides are checked for compliance, and all hardware—such as hinges, locks, closers, coordinators, and panic devices—is inspected for proper operation and condition. Glazing and vision panels are examined for damage, and doors are verified to be free of field modifications that could compromise the fire rating. Each door is operationally tested, deficiencies are documented, and a written inspection report is provided. Inspection labels or tags are applied as required, and corrective actions or repair recommendations are identified.

Requirements:

- All work will be performed during normal business hours given proper fingerprinting documentation or work will be performed while being escorted by district staff.
- If work can't be performed during normal business hours because it will be disruptive to the learning environment, it will be performed after school, starting approximately at 3:30 p.m.

- Firm must utilize MobileEyes system to submit documentation for the local fire department
- Firm must provide a detailed copy of each site inspection to the district designee.

Damper Inspections: Identifying and inventory fire dampers, smoke dampers, and combination fire/smoke dampers, as well as accessing each damper through existing ceiling, wall, or access panels as directed by the school district. Each damper is inspected for proper labeling, fire rating, physical condition, corrosion, obstructions, and the integrity of blades, frames, linkages, fusible links, or actuators. Operational testing is conducted by manually or electronically cycling the dampers to verify full closure and proper reopening without binding. Dampers and components are cleaned as necessary to allow proper operation, and access panels are verified to be code compliant and unobstructed. All inspection and testing results are documented, deficiencies are noted, and compliant tagging or labeling is applied. A detailed inspection report is provided, identifying any dampers requiring repair or replacement. Inspection frequencies typically occur every four years, with six-year intervals commonly applied in healthcare settings, unless otherwise required by code or the Authority Having Jurisdiction.

Requirements:

- Dampers must have an annual one-year after installation and every 4-years thereafter.
- All work will be performed during normal business hours given proper fingerprinting documentation or work will be performed while being escorted by district staff.
- If work can't be performed during normal business hours because it will be disruptive to the learning environment, it will be performed after school, starting approximately at 3:30 p.m.
- Firm must utilize MobileEyes system to submit documentation for the local fire department
- Firm must provide a detailed copy of each site inspection to the district designee.

Semi-Annual (every 6-months) Kitchen Suppression Systems: Inspection and testing of the complete commercial kitchen fire suppression system serving the hood and duct assembly. This includes verification of system certification, inspection of the agent storage cylinder for proper charge, pressure, and condition, and confirmation that the system has not been compromised, altered, or discharged. All detection devices, including fusible links or heat detectors, are inspected for proper placement, condition, and clearance from grease buildup. Actuation mechanisms, cable systems, and manual pull stations are checked to ensure proper operation and accessibility. Discharge nozzles are inspected to confirm correct type, location, orientation, and that they are free from obstructions. System interfaces are tested to verify proper shutoff of fuel and electrical power to cooking appliances and activation of exhaust and makeup air systems as required. The system is either electronically tested or mechanically tested in accordance with manufacturer and code requirements without discharging the agent. All findings are documented in a written inspection report, deficiencies are identified, inspection tags or certificates are updated, and recommendations for repairs or corrective actions are provided to maintain compliance with the Authority Having Jurisdiction.

Requirements:

- All work will be performed during normal business hours given proper fingerprinting documentation or work will be performed while being escorted by district staff.
- If work can't be performed during normal business hours because it will be disruptive to the learning/working environment, it will be performed after school, starting approximately at 3:30 p.m.
- Firm must utilize MobileEyes system to submit documentation for the local fire department
- Firm must provide a detailed copy of each site inspection to the district designee.

Annual Smoke Hatch Inspections: Inspect smoke hatches, skylights, and roof-mounted smoke and heat vents provided for emergency smoke relief as directed by the school district. Each hatch is inspected for proper labeling,

physical condition, weather integrity, and unobstructed operation. The inspection verifies that hinges, latches, springs, and fusible links or release mechanisms are intact and free of corrosion, damage, or unauthorized modifications. Operational testing is performed to confirm that smoke hatches open fully and smoothly, either through manual release, automatic activation, or mechanical testing as permitted by code and manufacturer requirements. Electrical or pneumatic components, if present, are inspected for proper condition and function. Roof access, clearances, and surrounding conditions are verified to ensure hatches are not blocked or impaired. All findings are documented in a written inspection report, deficiencies are identified, and recommendations for repairs or corrective actions are provided. Inspection tags or documentation are updated as required to support compliance with the Authority Having Jurisdiction.

Requirements:

- All work will be performed during normal business hours given proper fingerprinting documentation or work will be performed while being escorted by district staff.
- If work can't be performed during normal business hours because it will be disruptive to the learning environment, it will be performed after school, starting approximately at 3:30 p.m.
- Firm must utilize MobileEyes system to submit documentation for the local fire department
- Firm must provide a detailed copy of each site inspection to the district designee.

Annual Fire Hydrant Inspections: physical inspection of each hydrant to verify proper location identification, visibility, and clearance from obstructions. Hydrants are inspected for signs of damage, corrosion, leaks, or unauthorized modifications, and valve caps are checked to ensure they can be removed easily. Operational testing is performed by opening and closing the hydrant to verify proper valve operation, flow, and drainage, ensuring the barrel drains correctly after use to prevent freezing or internal damage. Gaskets, seals, and threads are inspected for condition, and lubrication is applied as needed. Hydrant paint and color coding are reviewed for visibility and compliance, where applicable. Any deficiencies, leaks, or operational issues are documented in a written inspection report, along with corrective action recommendations. Inspection records are maintained to support compliance with the Authority Having Jurisdiction and local fire department requirements.

Requirements:

- All work will be performed during normal business hours given proper fingerprinting documentation or work will be performed while being escorted by district staff.
- Firm must utilize MobileEyes system to submit documentation for the local fire department
- Firm must provide a detailed copy of each site inspection to the district designee.

5-year Fire Hydrant Inspections: Comprehensive inspection and full operational test of each hydrant. This includes removing all caps and visually inspecting the barrel, stem, outlet threads, gaskets, seals, and operating nut for wear, corrosion, damage, or obstructions. The hydrant is fully opened to confirm proper valve operation, and a flow test is conducted to verify adequate water flow and pressure. The hydrant is then fully closed and observed to confirm proper drainage of the barrel within the required time to prevent freezing or internal deterioration. Internal components are lubricated as necessary, bolt tightness is checked, and any leaks at the bonnet, nozzles, or ground line are documented. Hydrant orientation, accessibility, and clearance are verified, and paint condition and color coding are reviewed where required. All findings, flow results, and deficiencies are documented in a detailed written report, including identification of hydrants requiring repair, rebuilding, or replacement. Inspection records are updated and maintained to support compliance with the Authority Having Jurisdiction and local fire department requirements.

Requirements:

- All work will be performed during normal business hours given proper fingerprinting documentation or work will be performed while being escorted by district staff.
- Firm must utilize MobileEyes system to submit documentation for the local fire department
- Firm must provide a detailed copy of each site inspection to the district designee.

Annual Fire Extinguisher Inspections, Fire Extinguisher Recharge and/or Replacement: Each unit is examined for proper pressure, intact tamper seal and pull pin, legible operating instructions, and the absence of physical damage, corrosion, leakage, or obstructed discharge nozzles. Mechanical components, hoses, and handles are inspected for integrity and proper condition. Annual maintenance is performed in accordance with applicable standards, including weighing extinguishers where required and verifying agent levels and expelling pressure. Inspection tags or labels are updated to reflect the service date and technician certification, and noncompliant or failed units are clearly identified. A written inspection report is provided documenting extinguisher locations, condition, and any deficiencies noted, along with recommendations for recharging, repair, or replacement to maintain compliance.

All fire extinguishers will be in the school site's multi-purpose room the day prior to service. When firm arrives on the site, they will check in with the site custodial staff, enter the MP room, and inspect all units. Upon completion of inspections, SJUSD staff will be responsible for placing them back into spaces.

For school sites, half of the sites will be inspected during the SJUSD February break (1-week) and the other half of the sites will be inspected during the SJUSD Spring Break (1-week). For the Maintenance and Operations yard and fleet, SJUSD designates an inspection completion date no later than November 30 of the contracted fiscal year.

Requirements:

- Firm will schedule all work with SJUSD designee prior to entering a site
- All work for school sites will be performed during a designated SJUSD February break and the SJUSD Spring break during normal business hours.
- All inspections for Maintenance and Operations yard and fleet vehicle fire extinguishers will be scheduled with the SJUSD designee and will take place at the Maintenance and Operations yard with a completion date no later than November 30 of the contracted fiscal year.
- Firm must provide a detailed copy of each site inspection to the district designee.

AWARDED VENDORS WILL PROVIDE MAN LIFTS AND LADDERS AS REQUIRED TO REACH DEVICES

Attachment C

Pricing Sheet

Include the pricing for all areas that you are interested in performing for SJUSD

SERVICE	PRICING
Annual Testing/Inspection of Alarm System <i>- Testing and inspection information for San Juan Facilities are listed on Attachment A and site maps.</i>	Not submitting for this item (please check box) ☐ Or Total Annual Price for all sites:
Annual and 5-Year Fire Sprinkler System Inspections <i>- Testing and inspection information for all San Juan Facilities listed on Attachment D</i>	Not submitting for this item (please check box) ☐ Or Total Price for all sites Annual: Total Price for all sites 5-Year:
Annual Fire Door Inspections <i>District will provide a number of doors with locations to the awarded firm. For purposes of this RFP firms can assume with have over 500 fire rated doors throughout the district.</i>	Not submitting for this item (please check box) ☐ Or Price Per Door:
Damper Inspections <i>District will provide a yearly list of sites that will be inspected. For this RFP, you can assume that 50 dampers will be inspected in a 1-year period.</i>	Not submitting for this item (please check box) ☐ Or Price Per Damper Annual:
Semi-Annual (6-months) Kitchen Suppression System <i>District has approximately 25 kitchen suppression systems districtwide.</i>	Not submitting for this item (please check box) ☐ Or Price Per Suppression System:

Annual Smoke Hatch Inspection <i>District has approximately 45 smoke hatches districtwide.</i>	Not submitting for this item (please check box) ☐ Or Price Per Smoke Hatch:
Annual and 5-year Fire Hydrant Inspection <i>District will provide a yearly list of sites that will be inspected. For this RFP, you can assume that 50 fire hydrants will be inspected in a 1-year period for the annual inspection and 20 fire hydrants will be inspected in a 1-year period for the 5-year inspections.</i>	Not submitting for this item (please check box) ☐ Or Price Per Annual Fire Hydrant: Price Per 5-Year Fire Hydrant:
Annual Fire Extinguisher Inspections, Fire Extinguisher Recharge and/or Replacement <i>During the 2025-2026 fiscal year, San Juan Unified School District inspected the following quantities.</i> - K-Class Qty = 39 - 2.5 lbs. Qty = 160 - 5 lbs. Qty = 2106 - 10 lbs. Qty = 625	Not submitting for this item (please check box) ☐ Or <u>K-Class</u> Price Per Extinguisher Inspection: Price Per Recharge: Price Per Replacement: <u>2.5 lbs.</u> Price Per Extinguisher Inspection: Price Per Recharge: Price Per Replacement: <u>5 lbs.</u> Price Per Extinguisher Inspection: Price Per Recharge: Price Per Replacement: <u>10 lbs.</u> Price Per Extinguisher Inspection: Price Per Recharge:

	Price Per Replacement:
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Attachment D

Sites with Sprinkler System

Site	
1. Arcade	32. San Juan
2. Arden	33. Sylvan
3. Bella Vista	34. Trajan
4. Cambridge Heights	35. Twin Lakes
5. Cameron Ranch	36. Whitney
6. Carnegie	37. Will Rodgers
7. Carriage	38. Woodside
8. Casa Robles	
9. Charles Peck	
10. Churchill	
11. Coyle	
12. Del Campo	
13. Del Dayo	
14. Dewey	
15. Del Paso Manor	
16. District Warehouse	
17. Dyer Kelly	
18. El Camino	
19. Encina	
20. Gold River	
21. Green Oaks	
22. Greer	
23. John Holst	
24. Mesa Verde	
25. Mira Loma	
26. Northridge	
27. Oakview	
28. Ottoman	
29. Palisades	
30. Pasteur	
31. Rio Americano	