

Rio Americano High School
GRADUATION CHECKOUT FORM—2026
Print Clearly

NAME: _____ **ID#** _____

Last Name *First Name*

ADDRESS: _____

Street Address *City* *State* *Zip*

Personal email address: _____ **Cell Phone:** (____) ____ - _____

- **Did you complete your Senior Survey in Naviance?** YES _____ NO _____
- **Did you create your account and request your transcript in Parchment?** YES _____ NO _____
- **Did you empty your locker and remove your lock?** YES _____ NO _____

1. Write your Post Graduation Plans (College name and major, Vocational Program, Military), on the line below
2. Fill in your present schedule (students with less than six scheduled periods must have the unassigned periods cleared by their counselor)
3. Present this form to **each of your teachers** for signature. **Teachers: circle Pass or Fail**
4. Return your books to the **library and textbook room** and present this form for signatures. *All library/textbook responsibilities must be cleared BEFORE checkout*
5. Present this form at the **Financial Office** for signatures
6. **Present this form to the counselor at SENIOR CHECKOUT after it has been completed and signed by all other signatures.**
7. Present this form to the Vice Principal for the last signature—the form will be collected by the VP so you can get your tickets
8. **Graduation Tickets-** *picked up from Mr. Kelly after you complete and turn in checkout form!*

Checkout is Wednesday June 3rd: A-E (8:30-9:30 am), F-J (9:30-10:30), K-O (10:30-11:30), P-Z (11:30-12:30)

Period	Subject	Books Returned		Teacher Signature		Pass or Fail
0		yes	no			Pass/Fail
1		yes	no			Pass/Fail
2		yes	no			Pass/Fail
3		yes	no			Pass/Fail
4		yes	no			Pass/Fail
5		yes	no			Pass/Fail
6		yes	no			Pass/Fail

1. Post Grad Plans including College name and major, Vocational Program, or Military: _____
2. Textbooks: _____
3. Librarian: _____
4. Financial Office: _____
5. Counselor: _____
6. Vice Principal: _____

GET TICKETS FROM MR. KELLY AFTER YOU PICK UP CAP & GOWN IN THE PAC!

Sign Name: _____ Date: _____