



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: May 4, 2026

Location: Borland Manor Elementary School

I. Call to Order

The meeting was called to order by Mr. McCullough at 9:05 a.m.

II. Roll Call

Donna Barca	Debbie Grebeck	Tim McCullough	Eric Wedoski, SRO
Austin Butka	Karl Herald	John Pape	
Scott Chambers	Jurdon Maier	Tracy Mirich	

III. Approval of the Minutes from the April 16, 2026 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the April 16, 2026 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve the minutes was made by Mr. Pape and seconded by Ms. Barca. All in favor - 10; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reported that the state has approved the recertification of the Safety Committee which leads to a 5% discount for workers compensation policy renewals beginning July 1st. He noted that Ms. Mansmann is currently in the process of looking at bids from several carriers for the upcoming year.

Mr. McCullough noted that he and Ms. Grebeck met with a new safety and loss consultant from Encova last week. Mr. Adams will be retiring and Mr. Erick Eyth will be replacing him. Mr. Eyth has 23 years of experience in risk safety and will be a good resource for the district. Mr. Eyth was impressed with how the district currently handles the claims process and is looking forward to attending a safety committee meeting in the near future.

Mr. McCullough reviewed that the committee discussed an article on opioid abuse in the schools and workplace last month. He asked the committee for suggestions for topics related to safety for future discussion.

V. Open Issues

Mr. Herald reported that his department has addressed a leak in the storage closet in this building. They are also assessing the projects that need to be addressed during the summer months. They will also be adding cover plates over the mechanisms that open and close the cafeteria doors at NSIS (this was an issue that was discovered during the building walk through in April).

VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough noted no new business.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck reported that there had been three new incidents since the April meeting. The committee discussed each incident as well as follow up care and corrective actions.

IX. Round Table

Borland Manor Elementary School Representatives: Ms. Mirich noted that there was an issue with a piece of playground equipment and asked that the committee review this during the walk through today.

Maintenance: Mr. Butka noted no issues.

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Central Office: Ms. Barca and Mr. Chambers noted no issues.

Transportation: Mr. Pape noted that his department is preparing for the end of the school year and summer bus maintenance.

X. Suggestion Box

Mr. Chambers reported that there was nothing in the suggestion box.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Pape and seconded by Mr. Butka. Mr. McCullough adjourned the meeting at 9:18 a.m. followed by an inspection of the Borland Manor Elementary School building led by Ms. Mirich.