

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Regular Meeting
Board Minutes
April 14, 2026 – 6:30 p.m.

CALL TO ORDER – President Eberhart called the meeting to order at 6:35 p.m.

OPENING PROCEDURES – President Eberhart called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Tim Scholl
	Tom Eberhart	Tyler Snook
	Carl Emery	Brandon Straub
	Brandon Hommel	Melissa Wagner
		Troy Zimmerman

<u>Administration:</u>	Kenneth Dady, Superintendent
	Renee Jilinski, Business Administrator
	Peter Geipel, IT Director
	Jeremiah Allen, High School Principal
	School Police Officers - 1

<u>Others:</u>	Tammy L. Boop, Board Secretary
	Austin White, Solicitor
	Justin Strawser, The Daily Item
	Vincent DeFonzo, The Standard-Journal
	Others: 2

EXECUTIVE SESSIONS

An Executive Session for personnel and legal matters was held after the Work Session on April 9, 2026.

An Executive Session was held prior to the start of the April 14, 2026, regular meeting for personnel matters and at the end of the regular meeting for personnel matters.

APPROVAL OF MINUTES – The minutes of March 10, 2026 are presented for approval.

Motion by Tom Eberhart and seconded by Mindy Benfer to approve the minutes March 10, 2026, as presented. Motion #1 carried.

ITEMS TO BE ADDED TO THE AGENDA

PUBLIC PARTICIPATION – None

SUPERINTENDENT'S REPORT – Dr. Dady

Use of Facilities – Dance Workshop

Motion by Carl Emery and seconded by Brandon Straub to add the following agenda item to the agenda. Motion #2 carried.

Agenda Item - #10.6 – Recategorize Enterline Dance Studio-Use of Facilities

The Board recommends approving Enterline Dance Studio as a Category B organization in the section of the use of facilities fees structure with the intent to revise the definition of Category B in Policy 707-Use of Facilities.

There was no public participation regarding this agenda item.

EDUCATION COMMITTEE REPORT – Mr. Zimmerman

1. Policies – First Reading – Attachments 7.1

The administration recommends approving a first reading of the following policies:

- 113-Special Education
- 113.1-Discipline of Students with Disabilities
- 113.2-Behavior Support
- 113.3-Screenings & Evaluations for Students with Disabilities
- 113.4-Confidentiality of Special Education Student Information
- 114-Gifted Education
- 815.1-Use of Generative Artificial Intelligence in Education

Motion by Troy Zimmerman and seconded by Melissa Wagner to approve the first reading of the recommended policies as presented. Motion #3 carried.

2. Policies – Final Reading – Attachments 7.2

The administration recommends approving the final reading of the following policies:

- 109 - Library Materials
- 111 - Lesson Plans
- 112 - Guidance Program

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the final reading of the recommended policies as presented. Motion #4 carried.

EDUCATION COMMITTEE REPORT – Mr. Snook

3. Travel Club Trip

The administration recommends approving a trip to Rowanda during the Summer of 2027 for the members of the Travel Club. All costs will be covered by the participants.

Motion by Tyler Snook and seconded by Mindy Benfer to approve a trip to Rowanda as presented. Motion #5 carried.

4. FFA Summer Trips

The administration recommends approving the following summer trips for the FFA Members. All costs will be covered by the FFA or participants. District transportation will be used.

June 2026

- State FFA Convention: June 9-11, 2026 - Penn State University State College PA
 - Students will compete in ag related competitions against other FFA chapters from across the state.
- Summer Tour: June 22-24, 2026- Lancaster, Philadelphia, and New Jersey (Cape May)
 - This trip allows students to explore agriculture outside of Mifflinburg with a mix of recreational activities.

July 2026

- FFA Officer Retreat: July 20-21, 2026 - Location TBD in PA (potentially Raystown Lake Area)
 - Designed to foster leadership/team building skills.

Motion by Tyler Snook and seconded by Mindy Benfer to approve the recommended summer trips for the FFA as presented. Motion #6 carried.

5. Holocaust Museum Trip

The administration recommends approving a trip to the United States Holocaust Memorial Museum and other educational sites on the National Mall on Monday, May 18, 2026, for the students in the Holocaust and Genocide Studies and AP European History Classes.

Motion by Tyler Snook and seconded by Mindy Benfer to approve a trip to the United States Holocaust Museum as presented. Motion #7 carried.

6. High School Course Change

The administration recommends combining the **Career Communications & Research Writing and Public Speaking** Courses and making it a one-credit course.

Motion by Tyler Snook and seconded by Mindy Benfer to approve combining the **Career Communications & Research Writing and Public Speaking** courses as presented. Motion #8 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

7. Builders Risk Insurance

The administration recommends authorizing the Business Administrator to seek and purchase Builders Risk insurance for the new stadium entry, bleachers, turf and lighting.

Motion by Brandon Straub and seconded by Melissa Wagner to authorize the Business Administrator to seek and purchase builders risk insurance as presented for the stadium project. Motion #9 carried.

FINANCE COMMITTEE REPORT – Mrs. Benfer

8. Financial Reports/Ratification of Expenditures – Attachment 10.1

The administration recommends approval of all financial reports as presented, subject to audit, and ratification of the expenses for the month of March 2026.

Motion by Mindy Benfer and seconded by Tyler Snook to approve the financial reports for the month of March 2026 as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #10 carried.

9. Act 93 Agreement – Attachment 10.2

The administration recommends approving the Act 93 Agreement as presented. This agreement will be in effect from July 1, 2026 through June 30, 2030.

Motion by Mindy Benfer and seconded by Tyler Snook to approve the Act 93 Agreement as presented. Vote by roll call was: Yes – Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #11 carried.

10. 2026-2027 Preliminary Budget – Attachment 10.3

The administration recommends approving the 2026-2027 preliminary budget.

Motion by Mindy Benfer and seconded by Tyler Snook to approve the 2026-2027 preliminary budget as presented. Vote by roll call was: Yes – Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #12 carried.

11. Monetary Donation – Attachment 10.4

The administration recommends accepting an anonymous monetary donation in the amount of \$6,332.79 for transportation to the Flight 93 Memorial for Mrs. Reitenbach's students.

Motion by Mindy Benfer and seconded by Melissa Wagner to accept a monetary donation in the amount of \$6,332.79 for the cost of transportation to the Flight 93 Memorial as presented. Vote by roll call was: Yes – Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Results: Unanimous. Motion #13 carried.

12. Agreements – Attachments 10.5

The administration recommends approving the following agreements:

Total Grant Solutions for district grant writing

RENEWAL - Next Century - Outdoor Education for the 2026-2027 school year

RENEWAL - Indiana University of PA for Student Teacher Placements

RENEWAL - ACCESS Agreement for the 2026-2027 school year

RENEWAL - Commonwealth University for Student Teacher Placements

NEW - Apple Leasing Agreement, pending legal review, for Ipads

Motion by Mindy Benfer and seconded by Melissa Wagner to approve the recommended agreements as presented. Vote by roll call was: Yes – Scholl, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel. Results: Unanimous. Motion #14 carried.

13. Recategorize Enterline Dance Studio-Use of Facilities

The Board recommends approving Enterline Dance Studio as a Category B organization in the section of the use of facilities fees structure with the intent to revise the definition of Category B in Policy 707-Use of Facilities.

Motion by Mindy Benfer and seconded by Brandon Straub to approve the recategorization of Enterline Dance Studio to a Category B organization in the use of facilities fee structure with the intent to revise the definition of Category B in Policy 707-Use of Facilities. Vote by roll call was – Yes – Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl. Results: Unanimous. Motion #15 carried.

PERSONNEL COMMITTEE REPORT – Mr. Scholl

14. Resignation

The administration recommends accepting the following resignations:

Ruth Richards as a Category 1 Aide at the intermediate school effective March 16, 2026.

Kelly Griffith as the Varsity Boys' Basketball Head Coach effective immediately

Motion by Tim Scholl and seconded by Mindy Benfer to accept the recommended resignations. Motion #16 carried.

15. Substitutes

The administration recommends approving the following substitutes for the remainder of the school year:

Mikayla Long, Lewisburg - Guest Teacher
Waina Ali, Lewisburg - Guest Teacher
Lindsay Spurrier, Mifflinburg-Teacher
Ty Stroup, Mifflinburg - Guest Teacher

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended substitutes for the remainder of the school year as presented. Motion #17 carried.

16. FMLA Leave

The administration recommends approving FMLA leave for the following staff:

#26-024 - beginning on or around June 24, 2026
#26-025 - Intermittent beginning April 2026
#26-026 - beginning on or around May 24, 2026

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended FMLA leaves. Motion #18 carried.

17. Deduct Days

The administration recommends approving deduct days for the following staff:

#26-027 - 4 days - April 14-17, 2026
#26-028 - 6 days - June 15-23, 2026
#26-029 - 2 days - April 8-9, 2026

Motion by Tim Scholl and seconded by Mindy Benfer to approve deduct days for the recommended staff as presented. Motion #19 carried.

18. Short-Term Substitute

The administration recommends approving Erin Paternostro as a short-term substitute teacher at the intermediate school beginning April 20, 2026, and continuing until the end of the school year.

Motion by Tim Scholl and seconded by Melissa Wagner to approve Erin Paternostro as a short-term substitute as recommended. Vote by roll call was: Yes – Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl, Snook. Results: Unanimous. Motion #20 carried.

19. Assistant Head Cook

The administration recommends approving Tunesha Straub as the assistant head cook at the elementary school. The stipend for this position is set at \$.90 per hour. Her salary will remain at Level 2 of the Food Service Salary Scale.

Motion by Tim Scholl and seconded by Mindy Benfer to approve Tunesha Straub as the assistant head cook at the elementary school as presented. Vote by roll call was: Yes - Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Straub. Results: Unanimous. Motion #21 carried.

20. Job Description-Assistant Business Administrator – Attachment 11.7

The administration recommends approving a job description for Assistant Business Administrator as presented.

Motion by Tim Scholl and seconded by Mindy Benfer to approve a job description for Assistant Business Administrator as presented. Motion #22 carried.

21. Bus Driver-Remove from List

The administration recommends removing Christy Hipple from the approved bus drivers' list.

Motion by Tim Scholl and seconded by Tyler Snook to remove Christy Hipple from the approved bus drivers' list. Motion #23 carried.

22. Adjust Musical Stipend

The administration recommends adjusting the stipend for the pit musicians for the Spring Musical from \$500 to \$470 per musician.

Motion by Tim Scholl and seconded by Mindy Benfer to adjust the stipend for the pit musicians for the Spring Musical as recommended. Vote by roll call was: Yes – Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner. Results: Unanimous. Motion #24 carried.

23. Interim Head Coach

The administration recommends approving Tyler Maneval as interim head boys' track coach for approximately 2 weeks at the end of April and beginning of May. Mr. Maneval will receive a pro-rated portion of the head coach's salary for this position.

Motion by Tim Scholl and seconded by Tyler Snook to approve Tyler Maneval as an interim head coach for boys' track as recommended. Motion #25 carried.

24. Coaches

The administration recommends approving the following head coaches for the 2026 Fall sports season.

Football – Cody Botts - \$6090.00
Girls Soccer – Paige Dando - \$4921.00
Field Hockey – Emily Stauffer - \$4921.00
Cross Country – Jeff Kiss - \$4514.00
Girls Tennis – Maram Elmanzlawi - \$3193.00
Golf – Ben Dietrich - \$3193.00
Fall Cheer – Kala Pennycoff - \$1973.00
Junior High Softball – Albert Fluman - \$2575.00
Junior High Football – Aaron Boop - \$2500.00
Junior High Girls Basketball – Cowell Gemberling - \$2482.00

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended head coaches for the 2026 Fall sports season. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #26 carried.

25. ESY Staff

The administration recommends approving the following staff for the Summer ESY Program. The program will run from July 6-23, 2026.

Professional Staff

Victoria Balliet
Rachel Dagle
Jessica Engleman
Kami Bickel
Dana Wirnsberger
Mackenzie Willsea
Katelynn Walls
Lauren Woollam
Suzy DiPasquale (as a substitute ESY teacher)
Kim Bridge- LPN

Support Staff

Brittany Delsite
Lindsey Benfer
Natalie Quesenberry
Linda Williamson
Stephanie Oberdorf
Anne Heimbach
Melissa McCahan

Domonique Raup
Laurie Snook-Troester

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended staff for ESY as presented. Motion #27 carried.

26. To Be Hired

The administration recommends approving the following staff:

Victoria Balliet, Princeton, NJ as Speech and Language Pathologist for the 2026-2027 school year - Step 3 - Masters' Degree - \$62,350

Casey Peck, Millmont, as a Guidance Counselor at the middle school beginning mid-May 2026 - Step 3 of the Masters' Degree - \$62,350, pro-rated for the remainder of the 2025-2026 school year and will remain at Step 3 of the Masters' Degree pay scale for the 2026-2027 school year.

Spencer Watts, Thompsonstown, as a vocal music teacher at the middle school for the 2026-2027 school year. Step 1 - Bachelors' Degree - \$57,200

Traci Kline, Mifflinburg, as a full-time, Certified Occupational Therapy Assistant for the district beginning July 1, 2026. Step 11 - LPN/Aide pay scale - \$25.47/per hour

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended staff as presented. Vote by roll call was: Yes – Eberhart, Emery, Hommel, Scholl, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #28 carried.

27. Stipend Positions

The administration recommends approving stipends for the following positions at the high school:

Class Advisor – Sophomore Class of 2028

Dana Wirnsberger- \$700

Margaret Neary- \$700

Class Advisor – Junior Class of 2027

Mallery Raup – \$1,500

Sarah Hawksworth - \$1,500

Class Advisor – Senior Class of 2026

Laura Zimmerman- \$2,000

Joshua Hetrick - \$2,000

Yearbook Advisor – David Sunderland - \$4,017

Student Government Advisor - Theresa Kirchner-Koch - \$1,000

Weight Room – Joshua Hetrick - \$1,500

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended stipends as presented. Vote by roll call was: Yes – Emery, Hommel, Scholl, Straub, Snook, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #29 carried.

28. Staff Transfer – Information Item Only

Kim Bridge will transfer from a Special Education Classroom LPN at the middle school to a Special Education Classroom LPN at the high school for the 2026-2027 school year.

COMMUNICATIONS AND ANNOUNCEMENTS

Dr. Dady announced that the district received a \$50,000 monetary donation for the ag facility renovation project from an anonymous donor.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

OLD BUSINESS

Dr Dady asked the Board to consider accepting an \$800,000 donation from a family, to be announced at a later date, for the naming rights of the new School of Agriculture.

“The Mifflinburg School of Agriculture Sponsored by the _____ Family”

NEW BUSINESS

ADJOURNMENT – With there being no further business to come before the Board, on a motion by Brandon Straub and seconded by Carl Emery the regular meeting was adjourned at 7:15 p.m. and the Board entered into Executive Session for personnel matters. Motion #30 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.