Inspiring Excellence

LAKE STEVENS
School District

Community Education
Course Proposal and Outline

Today's Date: _____

Proposed Course Title: _____

What is the expected outcome of objective for the student?
(For example, at the end of the course the student will a complete a stained glass project, or be able to knit a scarf.)

_____

_____

_____

Proposed Session: ☐ Fall (Sept.-Dec.) ☐ Winter (Jan.-Mar.) ☐ Spring (Apr.-Jun.) ☐ Summer (Jun.-Aug.)

Who is the target audience for this class? (Adults, teens, seniors, youth, etc.)					
What category does your class fit? (circle all that apply)	**Youth/Teens** Fun/Hobby/Arts & Craft Active Music/Dance Health & Safety Good to Know	**Adult** Arts & Crafts Music Sewing Cooking Dance	**Lifestyle** Home Decorating Organization Garden Travel Health & Beauty	**Business** Real Estate Budget Finance Careers Computers/Technology	
Class Hours: (proposed)	Number of Weeks _____	Hours per Week _____	Meeting Times _____	Day(s) of the Week _____	Total Hours _____
Course Description: This will appear in the Community Ed publication. We do reserve the right to edit descriptions of the purpose of presentation and promoting.					
If your class will last longer that one session, please describe the progression of what will be covered.					
Media Services: (projector, screen, wifi, etc.) We do not provide computers, tablets, etc.					
Room Requirements/Needs:					
Proposed Class Fee:					
Material Fee: Please describe. While being mindful of keeping the fee as low as possible. (payable to the instructor)					

Please return completed proposal to: LSSD Community Ed, 12309 22nd St. NE, Lake Stevens, WA 98258

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Community Education cannot guarantee that they will be able to offer all classes suggested. Thank you for your proposal.