

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF SCHOOL BOARD MEETINGS

Tuesday—May 19, 2026, 6:00 PM

TECHNOLOGY COMMITTEE MEETING.....6:00 PM

SPECIAL MEETING TO VALIDATE ELECTION.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

NEW BUSINESS

05. Action, Validation of Election Ballots

Trustee – Three Year Term:

Chris Petersen	180
Chris Newbill	137
Wendy Becker	113
Erin Rhodes	49
Spoiled Ballots	0

06. Action, Swear in Elected Board Members

07. Action, Reorganization of the School Board

Chair: _____

Vice-Chair: _____

08. Action, Appoint District Clerk

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF TECHNOLOGY COMMITTEE MEETING

Tuesday–May 19, 2026, 6:15 PM
Culbertson School Cafeteria

CALL TO ORDER.....6:15 PM

NEW BUSINESS

01. Discussion, 2026-2027 Technology Budget

PUBLIC COMMENT

- 02.

ADJOURNMENT

03. Time of adjournment: _____

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

2026-2027 Technology Budget

The Culbertson School District will maintain a budget providing a sum of money strictly for technology items and training.

An increase of 3% for inflation will be added to next years budget.

<u>TECHNOLOGY ITEM</u>	<u>QUANTITY</u>	<u>Last Year Cost</u>	<u>COST</u>	<u>TOTAL</u>	<u>Fund</u>
Yearly Renewals					
Renaissance Learning (yearly)	Renew on 6-30-27	160 Users	\$4,137		Federal SRS Grant
Acellus Annual Support (yearly)	Renew on 5-27-27		\$525	\$515	not including student licenses
MAPS Testing	Renew on 4-30-27	180	\$5,535	6.50 per student	Federal SRS Grant
Senso	renew on 6-30-27		\$2,533		\$2,533
Infinite Campus SIS Annual renewal	Renew on 6-1-2027		\$2,997		\$2,955 Federal SRS Grant
Microsoft Office License	Renew on 9-1-26		\$1,334		\$1,487
Sonic Wall (School)	Renew 3-15-26	1 year	\$0		\$1,833 General Fund
Nemont Internet	monthly		\$7,200	\$600 month	\$7,200 General/E-rate
Follette Destiny Software yearly renewal	Library 5-31-27		\$974	\$974	\$974 General Fund
FinalSite Website (yearly/3 yr contract	Renew 6-30-2027		\$3,418.00		\$3,418 Federal SRS Grant/E-rate
Innova Camera System	monthly		lease	monthly	\$1,500.00
Classbank (JH)	renew 08-31-26	75	\$975		\$1,000
SmartBoard Software Licenses	renew 07-30-26	35		2 year	\$1,960
E-Rate (Nicole Jones)				\$1,400	
			\$29,628.20		\$34,219
Maintenance /Supply					
Technology Coordinator			\$5,723		\$5,952 General
SchoolHouseIT end point and 1 per month visit			\$42,000	\$2,700 (erate)	\$32,400
Computer Summer Cleaning		107	2020 @\$20	\$20 each	\$2,140 General
Marco Print Services copiers/printers	monthly		\$35,520	3,221	\$38,662
Incidentals			\$3,000	\$3,000	\$3,000 General Fund/Timber
			\$86,243		\$82,154

2026-2027 Technology Budget

[illegible]

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Past Technology Requests	20,524	8,415	\$ 21,155	\$17,653	20,893
Past Approved Tech Budgets	95,179	87,006	\$ 105,517	\$136,828	136,369

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Tuesday—May 19, 2026, 6:30 PM

PREVIEW BILLS.....6:25 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

- 01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

- 03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

- 05. Action, approve minutes from the following meeting(s)
 - a. April 20, 2026 (Regular Board Meeting)
 - b. April 27, 2026 (Athletic Committee Meeting)

FINANCE REPORT

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

- 07. Information, Student Representative Report—None
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, JH/HS Principal Report
- 12. Information, Elementary Principal Report
- 13. Information, District Clerk Report
- 14. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

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UNFINISHED BUSINESS

15. Action, Approve 2024 Audit

NEW BUSINESS

16. Action, C-C Complex Upgrades
17. Action, 2026-2027 Coaching Recommendations
18. Action, Summer Crew
19. Action, 2026-2027 Technology Budget
20. Action, Resignations
21. Action, Classified Custodial Contract
22. Action, Appoint an Ad Hoc Transportation Committee
23. Action, Summer Computer Cleaning
24. Action, MREA Membership
25. Action, MTSBA Membership
26. Action, MHSA Annual Dues
27. Action, School Board Committee Assignments
28. Action, First Reading Policy
Job Descriptions for Extra-curricular Contracts
Policy 5321-P(3) Sick Leave Bank
29. Action, District Clerk Evaluation – Closed Session
30. Action, District Clerk Contract

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 31.

REPORTS (Continued)

32. Information, Trustees Reports/Requests

DATE/TIME FOR NEXT MEETING

33. Date: Tuesday, June 16, 2026
Time: 6:20 Preview Bills, 6:30 mtg.
Potential Conflicts:
Suggested Changes:

ADJOURNMENT

34. Time of adjournment: _____

Mission

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SCHOOL BOARD MINUTES
REGULAR MEETING
April 20, 2026
Monday – 6:30 p.m.

The Board met in regular session on Monday, April 17, 2026, at 6:30 p.m. Trustees present were: Chair Chris Petersen, Wendy Becker, Amber Fox, Verlin Steppler. Representatives were Nicole Simonsen, Janessa Parenteau, and Lora Finnicum. Visitors were recognized.

Wendy Becker made motion to approve the agenda. Amber Fox seconded motion. Motion carried unanimously. Notice for public comment was given.

Verlin Steppler made motion to approve the minutes of March 17, 2026 (regular board) meeting(s). Amber Fox seconded motion. Motion carried unanimously.

Wendy Becker made motion to pay the April bills, approve investments, note cash and extra-curricular balances. Amber Fox seconded motion. Motion carried unanimously. Payroll warrants #4113 to #4177 and claims warrants #14274 to #14327 were written.

Reports were presented. Two students in FCS were selected by the Montana Chamber of Commerce for pitched business projects. America Explore reported awesome trip through several Eastern states. JH Academic Olympic team received three top 10 finishers and several close. District music festival held, and 31 students qualified for the state music festival in 19 events. Nicole Simonsen corrected the superintendent's report to reflect Academic Olympic team, not golf students.

No audit report for action.

Wendy Becker made motion to hire classified staff Emily Gabriel as Secretary; Andy Ellerkamp as Head Maintenance; Chelsie Flinn (1/2 time), Stefanie Newbill, Brianna Evenson, Terri Sansaver, Jenna Bowker as Paraprofessionals; Alicia Wilbanks as JOM/Home School Coordinator and Title I; Jennifer Struna and Lynda Cosmano as Custodians; Kenneth Harrison as Head Cook, Kenzie Harrison as Kitchen Assistant; Taleasha DePriest as Business Office Aide; Kaylynn Raalum as Assistant Clerk/Activities Secretary/Custodial Supervisor. Verlin seconded motion. For motion: Becker, Steppler, Recuse: Fox. Motion carried.

Verlin Steppler made motion to approve recommended coaches Cassidy Obergfell as Head JH Football, Kevin Becker as Assistant JH Football, and Hugh Donaldson as Assistant JH Football. Amber Fox seconded motion. For motion: Fox, Steppler, Recuse: Becker. Motion carried.

Wendy Becker made motion to approve calendar change of declaring flex day on Tuesday, May 12th for 5-12 District Track, and remain for District Track if event is rescheduled. Amber Fox seconded motion. Motion carried unanimously.

Amber Fox made motion to offer Luanne Waldow K-12 Art Teacher position for 2026-2027. Wendy Becker seconded motion. Motion carried unanimously.

Wendy Becker made motion to approve indemnity bonds to void and/or reissue Claims Warrants #14274 for \$750.00, #14179 for \$96.00, and Payroll Warrant #3533 for \$23.09. Amber Fox seconded motion. Motion carried unanimously.

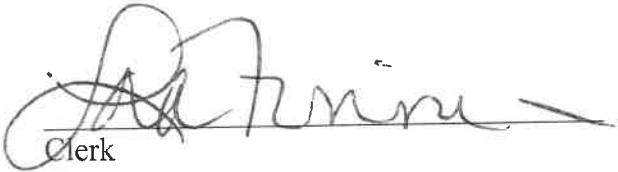
SCHOOL BOARD MINUTES
REGULAR MEETING
April 20, 2026
Monday – 6:30 p.m.

Wendy Becker made motion to approve the 2026-2027 Professional Development Plan as required by Policy 5121. Amber Fox seconded motion. Motion carried unanimously.

Amber Fox made motion to hire Chris Chilson as student summer custodian. Wendy Becker seconded motion. Motion carried unanimously.

Notice for public comment for non-agenda items was given. Next meeting scheduled for Tuesday, May 19, 2026 at 6:30 p.m. Athletic Committee will be scheduled in April. Amber Fox made motion to adjourn. Verlin Steppler seconded motion. Motion carried unanimously. Meeting adjourned at 6:42 p.m.

Board Chair



Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
April 27, 2026
Monday – 4:00 p.m.

The Athletic Committee met on April 27, 2026, at 4:00 p.m. to conduct interviews for Head Boys' Basketball Coach. Committee present were: Amber Fox, Chris Petersen, Verlin Steppler. Representatives were: Nicole Simonsen, Dave Solem, and Lora Finnicum.

Visitors were recognized. Notice for public comment given. Amber Fox made motion to approve the agenda. Verlin Steppler seconded motion. Motion carried unanimously.

Dave Solem asked interview questions with Milt Apple and Cody Steppler. Verlin Steppler stated he would refrain from the process. Both good coaches, but the Athletic Handbook does state preference should be given for certified teacher. Amber Fox made motion to offer recommendation for the Head Boys' Basketball Coach to Milt Apple. Chris Petersen seconded motion. For motion: Fox, Petersen. Recuse: Verlin Steppler. Motion carried.

Amber Fox made motion to adjourn. Verlin Steppler seconded motion. Motion carried unanimously. Meeting adjourned at 4:34 p.m.

Chairman of the Board



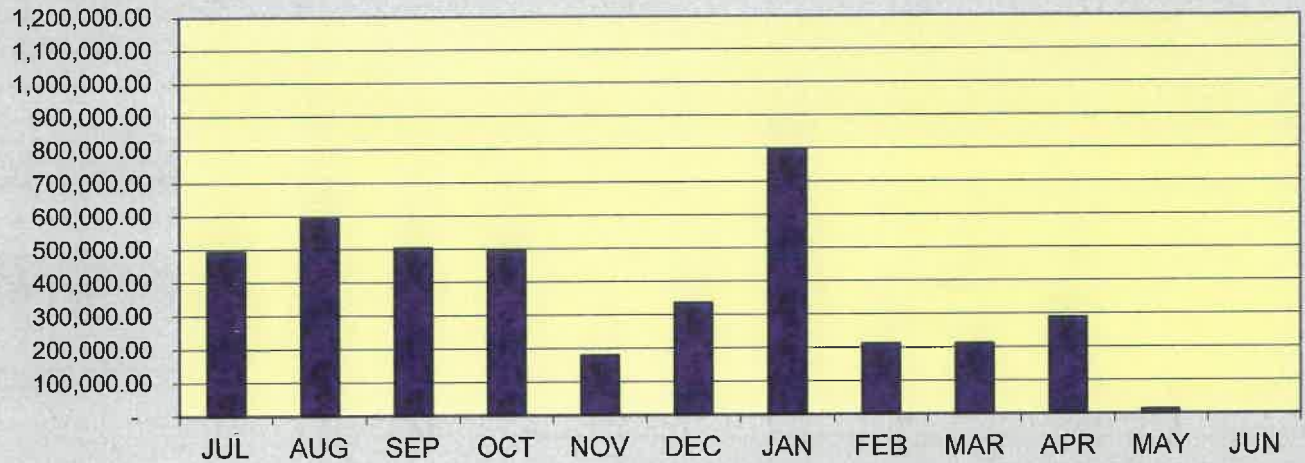
Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of **APRIL 30, 2026**

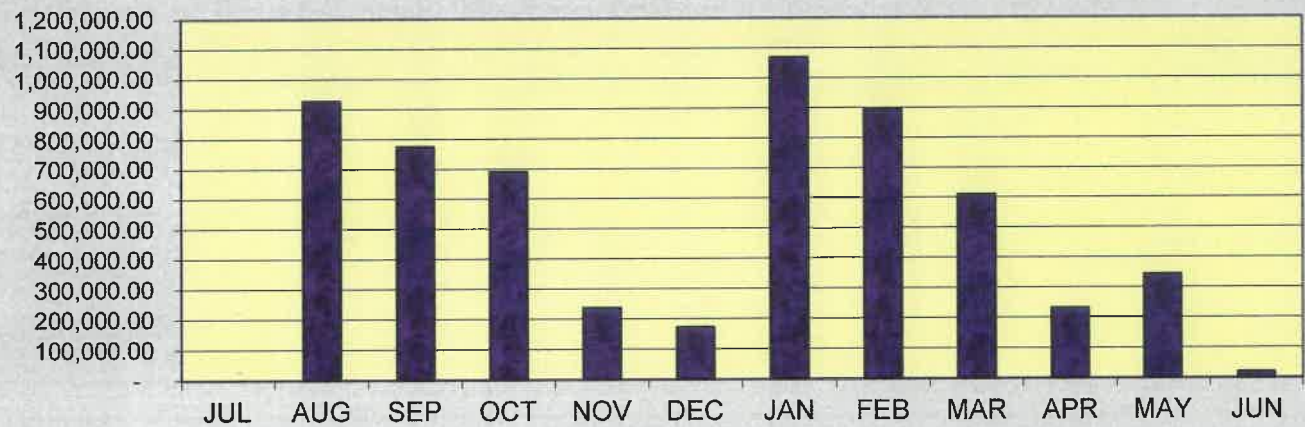
A	B	C	D	E	F	G	H	I
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(216,420.22)	143,210.46	-		218,068.65	(291,278.41)	(291,278.41)	-
TRANSF	8,896.00	397.55	43,489.00		30,420.53	22,362.02	22,362.02	0.00
TUITION	(64.24)	9.65	-			(54.59)	(54.59)	(0.00)
RETIRE	131,824.57	22,509.13	-		33,495.95	120,837.75	120,837.75	-
MISC	2,515.98	15,593.00	-	-	2,089.24	16,019.74	16,019.74	-
Misc	2,741.98	2,000.00			260.93	4,481.05		
Title	(23,510.95)	11,909.00			141.65	(11,743.60)		
Mental H	9,565.29					9,565.29		
Lease	982.76					982.76		
Ind Ed	(6,357.02)	1,684.00			30.99	(4,704.01)		
Tchr Res	8,341.31				1,655.67	6,685.64		
SRS	-					-		
JOM	10,752.61					10,752.61		
AD ED	(601.68)	72.85	3,349.00	2,774.00	373.11	(326.94)	(326.94)	-
COMPA	0.02		-			0.02	0.02	-
IMPACT	45,539.57	105.85	33,100.00	18,017.00	16,956.65	43,771.77	43,771.77	-
TECH	20.17		-	20.00		0.17	0.17	0.00
FLEX	(48,621.20)		-			(48,621.20)	(48,621.20)	-
PR	43,956.01	409,271.98	-		452,422.57	805.42	805.42	0.00
CL	10,513.46	130,169.50	-		126,518.23	14,164.73	14,164.73	0.00
ELEM	(22,441.56)	721,339.97	79,938.00	20,811.00	880,344.93	(122,319.52)	(122,319.52)	0.00
GENERAL	(135,264.48)	101,015.24	-		160,410.55	(194,659.79)	(194,659.79)	-
TRANSF	6,961.00	223.61	17,966.00	8,417.00	19,303.95	(2,570.34)	(2,570.34)	-
LUNCH	8,495.71	16,559.77	-	8,495.00	8,149.11	8,411.37	8,411.37	-
TUITION	255.64	16.45	-			272.09	272.09	-
RETIRE	121,262.43	22,298.58	-		19,269.24	124,291.77	124,291.77	-
MISC	45,421.73	-	-	-	2,212.72	43,209.01	43,209.01	-
Misc	42,463.05				526.82	41,936.23		
AG	3,866.16					3,866.16		
BUS	1,467.00					1,467.00		
FCS	866.00				866.00	-		
Perkins	(3,240.48)				819.90	(4,060.38)		
AD ED	(602.96)	70.20	3,555.00	2,979.00	373.11	(329.87)	(329.87)	0.00
DR ED	(63.93)	7.26	2,270.00	2,198.00	37.38	(22.05)	(22.05)	(0.00)
COMPA	0.01		-			0.01	0.01	-
IMPAC	(24,220.35)		-		(19,627.90)	(4,592.45)	(4,592.45)	-
TECH	9.52		-	9.00		0.52	0.52	(0.00)
FLEX	6,443.72		-	6,406.00	2,595.36	(2,557.64)	(2,557.64)	-
ENDOW	156,304.51	342.55	107,121.00	238,682.00		25,086.06	25,086.06	-
HS	185,002.55	140,533.66	130,912.00	267,186.00	192,723.52	(3,461.31)	(3,461.31)	0.00
TOTAL	162,560.99	861,873.63	210,850.00	287,997.00	1,073,068.45	(125,780.83)	(125,780.83)	0.00

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2010	101 General	4,080.00	47,448.00	-	-	-	-	-	-	-	-	-
	110 Transport	70,379.00	70,379.00	92,157.00	81,358.00	21,242.00	4,901.00	96,186.00	43,489.00	43,489.00	-	-
	113 Tuition	-	-	-	-	-	-	-	-	-	-	-
	114 Retirement	101,666.00	101,666.00	64,490.00	12,116.00	-	-	93,230.00	-	-	-	-
	117 Adult Ed	1,679.00	1,679.00	1,020.00	259.00	-	3,904.00	5,020.00	3,349.00	3,349.00	2,774.00	-
	121 Comp Abs	-	-	-	-	-	-	-	-	-	-	-
	126 Impact Aid	-	1,076.00	1,076.00	-	-	40,429.00	40,128.00	33,100.00	33,100.00	18,017.00	-
	128 Technology	10.00	10.00	1,094.00	869.00	537.00	17.00	20.00	-	-	20.00	-
	129 Flex	-	-	149.00	-	-	-	3,696.00	-	-	-	-
	201 General	-	33,937.00	26,873.00	-	-	-	22,185.00	-	-	-	-
	210 Transport	27,030.00	569.00	10,022.00	30,958.00	-	51,077.00	53,171.00	17,966.00	17,966.00	8,417.00	-
	212 Hot Lunch	9,933.00	1.00	-	-	-	-	-	-	-	8,495.00	-
	213 Tuition	-	-	-	-	-	-	226.00	-	-	-	-
	214 Retirement	81,346.00	80,346.00	75,147.00	95,073.00	78,413.00	-	159,850.00	-	-	-	-
	217 Adult Ed	2,012.00	1,680.00	888.00	464.00	-	5,262.00	5,359.00	3,555.00	3,555.00	2,979.00	-
	218 Drivers Ed	-	-	-	3,419.00	3,419.00	2,693.00	2,659.00	2,270.00	2,270.00	2,198.00	-
	221 Comp Abs	-	-	-	-	-	-	-	-	-	-	-
	226 Impact Aid	-	-	-	-	-	-	-	-	-	-	-
	228 Technology	4.00	-	-	666.00	666.00	6.00	9.00	-	-	9.00	-
	229 Flex	3.00	-	-	-	-	-	14,159.00	-	-	6,406.00	-
	281 Endow	194,143.00	253,498.00	229,805.00	268,354.00	75,000.00	227,027.00	302,353.00	107,121.00	107,121.00	238,682.00	11,763.00
	TOTAL	492,285.00	592,289.00	502,721.00	493,536.00	179,277.00	335,316.00	798,251.00	210,850.00	210,850.00	287,997.00	11,763.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2011	101 General		199,165.00	211,434.00	229,898.00		144,732.00	104,828.00	46,125.00	-	-	
	110 Transport		85,714.00	102,969.00	75,842.00	40,326.00	13,227.00	149,850.00	134,304.00	108,016.00	16,174.00	56,425.00
	114 Retirement		123,934.00	111,475.00	86,292.00	60,820.00	50,709.00	178,132.00	172,017.00	147,940.00	-	99,886.00
	117 Adult Ed		5,453.00	3,932.00	2,653.00	996.00	349.00	6,422.00	5,968.00	5,476.00	-	4,781.00
	121 Comp Abs		3,897.00	3,897.00	3,897.00	3,897.00	3,961.00	3,977.00	3,988.00	-	-	2,156.00
	126 Impact Aid						4,573.00	-	-	-	-	8,223.00
	128 Technology		11.00	1,253.00	1,253.00		10.00	10.00	10.00	-	-	10.00
	129 Flex						-	-	-	-	-	-
	201 General		128,569.00	125,075.00	60,931.00		99,554.00	100,530.00	35,774.00	-	-	-
	210 Transport		38,079.00	47,257.00	29,950.00	9,617.00	-	85,300.00	75,429.00	58,957.00	41,933.00	25,357.00
	212 Hot Lunch		2,602.00				4,023.00	9,152.00	11,204.00	16,351.00	20,129.00	27,744.00
	214 Retirement		95,888.00	90,900.00	77,260.00	70,017.00	54,318.00	131,782.00	127,981.00	105,836.00	90,063.00	78,053.00
	217 Adult Ed		5,509.00	13,801.00	12,518.00	1,034.00	378.00	3,589.00	6,297.00	5,796.00	6,282.00	5,093.00
	218 Drivers Ed		1,475.00	1,475.00	5,300.00	5,300.00	5,300.00	4,719.00	4,060.00	2,953.00	2,623.00	2,528.00
	221 Comp Abs		3,785.00	3,782.00	3,782.00	3,793.00	3,793.00	3,572.00	3,572.00	3,582.00	3,582.00	3,609.00
	226 Impact Aid						-	-	-	-	-	-
	228 Technology		12.00	886.00			4.00	4.00	4.00	4.00	4.00	4.00
	229 Flex		3.00	3.00	3.00	3.00	41,990.00	31,814.00	6,213.00	4,150.00	-	-
	281 Endow		232,905.00	56,528.00	100,304.00	40,358.00	35,358.00	201,839.00	114,425.00	62,526.00	45,957.00	29,354.00
	TOTAL	-	927,001.00	774,667.00	689,883.00	236,161.00	171,355.00	1,069,181.00	896,420.00	609,547.00	230,897.00	343,223.00
		19,306.00										
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2012	101 General	116,622.00	147,007.00	119,072.00	-	-	10,456.00	18,027.00	-	-	4,800.00	122,944.00
	110 Transport	52,089.00	90,486.00	119,075.00	117,350.00	90,669.00	133,725.00	153,959.00	129,045.00	105,732.00	91,862.00	67,297.00
	114 Retirement	-	54,866.00	54,694.00	77,558.00	71,693.00	91,624.00	104,884.00	138,827.00	117,850.00	105,841.00	82,332.00
	117 Adult Ed	13,194.00	11,439.00	11,734.00	10,655.00	10,160.00	10,177.00	10,565.00	9,099.00	9,111.00	8,800.00	8,618.00
	121 Comp Abs	-	4,285.00	4,451.00	4,474.00	4,474.00	4,489.00	4,165.00	4,162.00	4,181.00	4,198.00	4,216.00
	126 Impact Aid	86,264.00	-	15,062.00	11,541.00	65,317.00	64,207.00	61,028.00	57,731.00	12,580.00	9,300.00	75,324.00
	128 Technology	11.00	9.00	807.00	301.00	301.00	304.00	306.00	179.00	12.00	11.00	11.00
	129 Flex	-	-	-	-	-	19,016.00	19,016.00	19,097.00	183.00	106,898.00	106,898.00
	201 General	71,010.00	16,912.00	11,762.00	-	-	45,125.00	94,628.00	86,144.00	31,484.00	-	10,680.00
	210 Transport	18,916.00	22,414.00	41,014.00	39,077.00	19,550.00	74,797.00	67,261.00	65,865.00	48,543.00	38,414.00	20,278.00
	212 Hot Lunch	3,083.00	4,299.00	5,207.00	-	-	180.00	1,538.00	23,536.00	16,871.00	17,233.00	18,264.00
	214 Retirement	39,445.00	84,647.00	84,815.00	115,152.00	-	100,765.00	104,239.00	119,355.00	102,731.00	106,489.00	93,710.00
	217 Adult Ed	13,500.00	11,425.00	11,750.00	10,672.00	9,476.00	10,077.00	9,909.00	8,478.00	7,783.00	7,471.00	7,281.00
	218 Drivers Ed	4,569.00	4,044.00	7,229.00	7,251.00	7,251.00	7,275.00	6,425.00	4,438.00	4,370.00	4,297.00	4,246.00
	221 Comp Abs	153.00	2,537.00	2,586.00	2,600.00	2,600.00	2,609.00	2,268.00	2,256.00	1,565.00	1,574.00	1,571.00
	226 Impact Aid	107,848.00	-	16,895.00	13,511.00	32,727.00	46,995.00	24,605.00	40,591.00	44,940.00	41,361.00	91,332.00
	228 Technology	12.00	10.00	925.00	602.00	510.00	321.00	418.00	179.00	11.00	12.00	12.00
	229 Flex	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
	281 Endow	142,211.00	-	249,360.00	209,517.00	182,289.00	292,067.00	94,123.00	185,716.00	134,842.00	6,302.00	102,121.00
	TOTAL	668,929.00	454,382.00	756,440.00	620,263.00	497,019.00	914,211.00	777,366.00	894,701.00	642,792.00	550,066.00	698,994.00
		380,711.00										

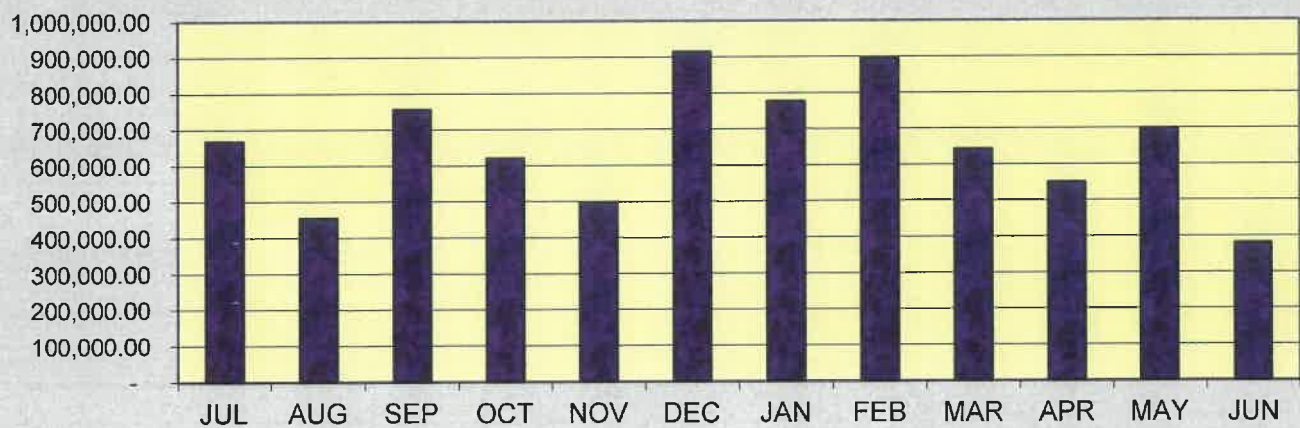
2025-26 INVESTMENTS



2024-25 INVESTMENTS



2023-24 INVESTMENTS



Culbertson Public School

Totals Report for April 2026 through April 2026
2025-2026

05/13/2026
10:48:54 AM

Checking
Savings
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	4,241.53	375.00	0.00	0.00	4,616.53
2 - ATHLETICS	4,015.45	709.04	1,219.43	0.00	3,505.06
3 - FRESHMAN CLASS 2029	7,044.26	0.00	0.00	0.00	7,044.26
4 - 6TH GRADE CLASS 2032	1,770.25	0.00	0.00	0.00	1,770.25
5 - GRADUATED SENIOR CLASS 2025	0.00	0.00	0.00	0.00	0.00
6 - SENIOR CLASS 2026	4,639.23	0.00	0.00	0.00	4,639.23
7 - SOPHOMORE CLASS 2028	3,914.47	0.00	0.00	0.00	3,914.47
8 - CHEERLEADER	1,222.76	0.00	0.00	0.00	1,222.76
9 - FFA	15,303.39	1,848.39	2,020.05	105.00	15,236.73
10 - BAND/CHOIR	5,335.14	0.00	150.00	0.00	5,185.14
11 - STUDENT COUNCIL	5,416.32	99.18	0.00	0.00	5,515.50
12 - SPEECH AND DRAMA	1,313.14	0.00	30.00	0.00	1,283.14
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - JUNIOR CLASS 2027	9,797.02	0.00	1,613.82	0.00	8,183.20
15 - PLAY	2,650.56	0.00	216.63	0.00	2,433.93
16 - Golf	766.61	0.00	278.00	0.00	488.61
17 - BPA	11,014.27	13,537.00	21,725.09	-105.00	2,721.18
18 - EXPLORE AMERICA	30,112.29	1,551.00	682.26	0.00	30,981.03
19 - MUSIC PARENTS	2,680.02	0.00	0.00	0.00	2,680.02
20 - ART	2,933.68	0.00	0.00	0.00	2,933.68
21 - LIBRARY	1,353.36	1,034.37	0.00	0.00	2,387.73
22 - 7TH GRADE CLASS 2031	875.83	0.00	0.00	0.00	875.83
23 - 8TH GRADE CLASS 2030	2,605.75	740.00	0.00	0.00	3,345.75
24 - SCIENCE OLYMPIAD	5,487.56	0.00	0.00	0.00	5,487.56
	126,388.38 +	19,893.98 -	27,935.28 +	0.00 =	118,347.08



May 2026

Culbertson Board of Trustees,

The spring athletic season is coming to a close. Four high school golfers competed at the divisional meet on May 11 in Sidney, 1 member of the team qualified for state in Shelby. Elementary and Junior high track ended their seasons on May 12 at the district meet in Lambert. The high school track team competed at the district meet on May 12 in Lambert, boys team won the district championship, girls team placed second. The divisional track meet was held May 21 in Lambert. State track meet will take place in Laurel on May 29-30. The end of year academic/athletic banquet is set for May 26.

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
May 19, 2026

The school will be moving to a Google SSO and away from our current domain-based logins.
This will continue throughout the year.

Schoolhouse IT will be here May 19 They will assist me with Google SSO, Win 11, and helping
with updating computers

Tech budget will be in the May agenda.

Mr. Olson
 6-12 Principal Report
 School Board Meeting
 May 19, 2026

High school graduation will be held on Saturday May 16 at 2 pm in the High School Gym. I can give updates at the meeting

Academic/Athletic banquet is May 26 at 5pm

JH awards will be held on May 20 in the lunchroom.

Mrs. Forbregd had Juniors complete the ACT and Sophomores completed the PreACT

MAPS testing is just about complete for JH/HS

As of May 14, 2026

	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	17	20	21	19	20	27	26	22	24	25	14	16	27	278
Sept	22	19	20	19	20	26	24	21	23	26	11	16	26	273
Oct	22	19	20	19	20	26	24	21	23	26	11	16	27	274
Nov	24	21	20	21	20	26	24	21	23	26	11	16	27	280
Dec	24	21	20	21	20	26	24	20	23	23	11	16	27	276
Jan	24	21	20	21	20	26	24	19	23	23	11	16	27	275
Feb	24	21	20	21	20	26	23	19	23	23	11	15	27	273
March	24	22	20	21	21	26	23	19	22	23	11	15	27	274
April	24	22	20	21	21	26	23	19	22	23	10	16	27	274
May	24	22	20	21	21	26	23	19	21	23	10	16	17	263

Enrolled	5	5	0	3	2	1	1	0	1	2	1	1	1	23
Transferred	0	0	1	1	1	0	4	4	1	3	6	1	2	24
Total In/Out	5	5	1	4	3	1	5	4	2	5	7	2	3	47

Ended the 2024-2025 year with 271

134 Elem
 63 JH
 76 HS

May Elementary Principal Report

Mason's Chapter out of Sidney awarded four elementary students with kindles for their reading growth over the year. This year's recipients are David Byrd, Melody Harling, Norma Peteren, and Mishone St. Germain.

NWEA-MAPS Testing being completed grades 1-10. We are seeing another round of great growth from our students. Testing in the spring is tough so it is encouraging to see the students still taking pride in their work and showing us all they know.

State Science Testing taking place as well as the last round of MAST Testing.

The Traitors teacher appreciation game was a hit! The celebratory week was loved by all. Thank you to those who helped make our Friday BBQ happen. The food and desserts were delicious! We also had great donations from area businesses to help celebrate the amazing school we have.

Play Day for grades K-4 Monday May 18

Field Trips

Kindergarten Field Trip- Aviation Center in Williston

First Grade- Fairview Bridge and the park

Second Grade- Movie in Sidney

Third Grade- Fire Station in Sidney, Fort Beuford, and The Confluence

Culbertson School Board Meeting

Superintendent's Report

May 19, 2026

Staff shoutouts this month go to the following:

***Mrs. Nielsen**—Shout out to Mrs. Nielsen for being the senior class advisor helping them all get across the finish line!

A. Events that I plan to attend for May & June:

May 1-2	HS State Music Festival @ Billings Skyview
May 6	NEMASS meeting @ Glasgow 10am
May 8	Infinite Campus Meeting via zoom 10:00-11:30am
May 12	5-12 District Track @ Lambert
May 14	Culbertson FFA Banquet
May 15	Infinite Campus Meeting via zoom 10:00-11:30am
May 16	Culbertson School Graduation! 2pm
May 19	May Board Meeting of the Culbertson School Trustees 6:30pm
May 26	CHS Athletic & Academic Banquet
May 29	Last day of school!
June 16	June Board Meeting of the Culbertson School Trustees 6:30pm

B. Other updates and items for your review:

1. Kee Concepts—We had an awesome day with Kee and Stacy being in our school on Wednesday, April 29th! They were able to spend one class period each with grade levels 5-12. They gathered some wonderful feedback from our students and were able to share that with our staff during our PIR time from 1-4 that day. I will be doing some planning over the summer with our ambassador team for continuing the Kee Concepts next year. We are already scheduled to have them back for our opening PIR day on August 17th.
2. Education Apprenticeship—The Montana Department of Labor is about to launch an education apprenticeship program. The Department of Labor has \$4 million for this apprenticeship program to help with the teacher shortage. We just received an update from WGU that they were awarded 1 million from the Department of Labor to enroll the first cohort of apprentices. We would like to enroll 4 paras into the apprenticeship program to grow our own elementary teachers. This will likely be an action item on the June agenda.
3. Birch Bus Route—A call for bids continues to be advertised for the Birch Bus Route. There have not been any bids submitted at this time. Later on the agenda I will request that the board appoints a transportation committee to begin to look at all 6 existing routes and how we might absorb the Birch route if we are not able to find a contractor to pick that route up.
4. Open Positions—Currently we are still on the hunt for 2 certified elementary teachers for next school year. I was hopeful that Mrs. Clausen's resignation would open up some budget

to allow for increasing this number to 3, however, that is not the case at this moment.

5. Evaluation Tool—The CEA is going to review 2 options that we have presented to them for review. If they approve one of the new evaluation tools, we will bring it for board approval in June.
6. Job Descriptions for Extra-Curricular Contracts—I am presenting 2 job descriptions for first reading in this month's agenda: coach and FFA/BPA advisors. If the board wishes to add more job descriptions for other advisor positions, we can do that during this agenda item.
7. Here are a few items that will be part of the next regular Board meeting agenda:
 - 2nd Reading Policy
 - Report from Transportation Committee
 - Spring Coaching Recommendations
 - Teacher Apprenticeship Participation
 - Policy Updates

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5211 (home), 404-774-4088 (cell), or by email at simonsenna@culbertson.k12.mt.us at any time. I believe in an open door, so please feel free to drop in my office anytime to visit.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 15

AGENDA TITLE: 2024 Audit Review/Approval

SUMMARY: We need formal board action to approve the 2024 audit if it is available.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 16

AGENDA TITLE: C-C Complex Upgrades

SUMMARY: Jeff Nickoloff will be in attendance to discuss the updates the baseball board would like to do at the C-C Complex. It involves adding a permanent chain link fence around one of the baseball fields—shown in the attachment, but will be 10 feet shorter (190 feet out rather than as shown at 200 feet). There would also be dirt work done to level out the old ice-skating rink.

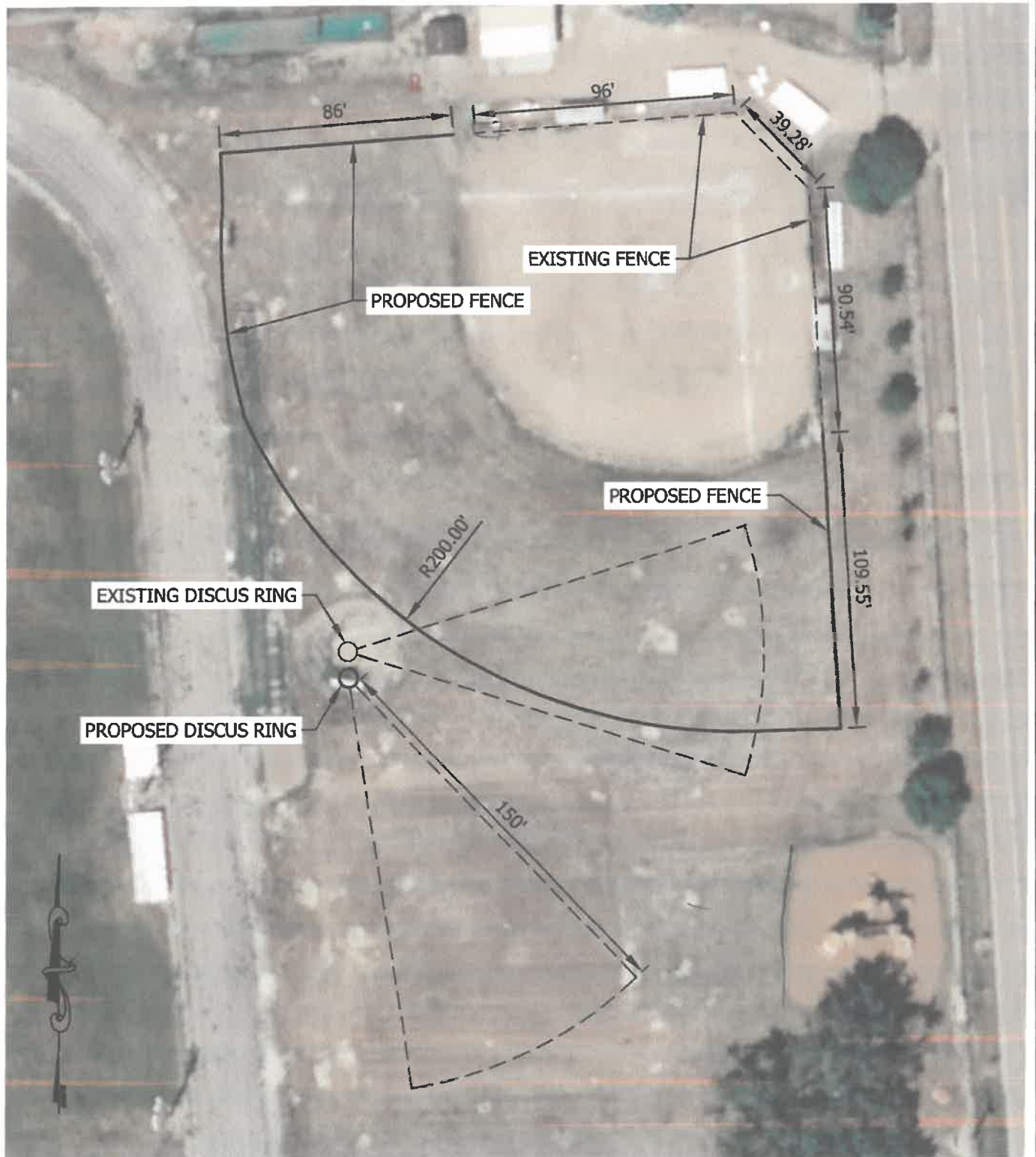
BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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CULBERTSON MINOR'S FIELD
PROPOSED OUTFIELD FENCE & DISCUS LAYOUT
CULBERTSON, MONTANA



**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 17

AGENDA TITLE: 2026-2027 Coaching Recommendations

SUMMARY: The athletic committee met on Monday, April 27, 2026, to interview 2 applicants for the BBB Head Coach. Their recommendation is listed below and is the same as Mr. Solem and I. Mr. Solem and I also recommend the additional following winter coaches for the 2026-2027 school year:

Head HS BBB: Milt Apple
Assistant HS BBB: Brian Manning

Head JH BBB:
Assistant JH BBB:

Head Elementary BBB:
Assistant Elementary BBB:

Head HS GBB: David Anderson
Assistant HS GBB: Jenna Bowker
Head JH GBB: Ronnie Shanks
Assistant JH GBB: Holly Nickoloff
Head Elementary GBB: Holly Nickoloff
Assistant Elementary GBB:

Head Speech and Drama: Jeri Gustafson
Assistant Speech and Drama: Patrick Kjhelsus

Head Cheer: Tiffany Nielsen

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 18

AGENDA TITLE: Summer Crew

SUMMARY: Kaylynn and I recommend Heather Harrison, Russell Pfiefer, Gerald Happ, Jonas York, and Kenneth Harrison for the summer 2026 work crew.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 19

AGENDA TITLE: 2026-2027 Technology Budget

SUMMARY: The Technology Committee met prior to the meeting tonight to review the 2026-2027 Technology Budget. They will make a recommendation during this agenda item.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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2026-2027 Technology Budget

The Culbertson School District will maintain a budget providing a sum of money strictly for technology items and training.
An increase of 3% for inflation will be added to next years budget.

TECHNOLOGY ITEM		QUANTITY	Last Year Cost	COST	TOTAL	Fund
Yearly Renewals						
Renaissance Learning (yearly)	Renew on 6-30-27	160 Users	\$4,137		\$4,289	Federal SRS Grant
Acellus Annual Support (yearly)	Renew on 5-27-27		\$525	\$515	\$525	not including student licenses
MAPS Testing	Renew on 4-30-27	180	\$5,535	6.50 per student	\$4,545	Federal SRS Grant
Senso	renew on 6-30-27		\$2,533		\$2,533	
Infinite Campus SIS Annual renewal	Renew on 6-1-2027		\$2,997		\$2,955	Federal SRS Grant
Microsoft Office License	Renew on 9-1-26		\$1,334		\$1,487	
Sonic Wall (School)	Renew 3-15-26	1 year	\$0		\$1,833	General Fund
Nemont Internet	monthly		\$7,200	\$600 month	\$7,200	General/E-rate
Follette Destiny Software yearly renewal	Library 5-31-27		\$974	\$974	\$974	General Fund
FinalSite Website (yearly/3 yr contract	Renew 6-30-2027		\$3,418.00		\$3,418	Federal SRS Grant/E-rate
Innova Camera System	monthly		lease	monthly	\$1,500.00	
Classbank (JH)	renew 08-31-26	75	\$975		\$1,000	
SmartBoard Software Licenses	renew 07-30-26	35		2 year	\$1,960	
E-Rate (Nicole Jones)				\$1,400		
			\$29,628.20		\$34,219	
Maintenance /Supply						
Technology Coordinator			\$5,723		\$5,952	General
SchoolHouseIT end point and 1 per month visit			\$42,000	\$2,700 (erate)	\$32,400	
Computer Summer Cleaning		107	2020 @\$20	\$20 each	\$2,140	General
Marco Print Services copiers/printers	monthly		\$35,520	3,221	\$38,662	
Incidentals			\$3,000	\$3,000	\$3,000	General Fund/Timber
			\$86,243		\$82,154	

2026-2027 Technology Budget

Mrs. Nickloff		12 mice for chromebooks (\$8.00 each)	\$96.00
Mr. Marchwick		10 chromebooks will use ones from JOM room.	
Mrs. Forebred		Laptop for Vast meetings	\$0
Ms. Moon		Ipad	\$ 450.00
Mrs. Evenson		12 mice for chromebooks	\$700.00
Mr.Nielsens/Mrs. Schmidt		Smartboards	\$96.00
Mrs. Morris		chromebook cart like Mrs. Wills room	\$6,001
Mrs. Taberna, Mrs. Standley		2 laptops to replace old ones.	\$430.00
Mrs. McDonald		12 mice for chromebooks (\$8.00 each)	\$ 900.00
Mrs. Schmidt		12 mice for chromebooks (\$8.00 each)	\$ 96.00
Elem title and JH		3 document cameras \$115 each	\$ 96.00
Mrs Wills, Mr Olson		2 laptops	\$ 345.00
Mrs. Olson		25 mice for chromebooks	\$900.00
refurb desktops			\$200.00
Chromebooks		to start changing out older computers in school 10 @ \$500 each rotation of Chromebooks due to end of updates (31)	\$ 5,000.00
			\$ 11,625.00
		TOTAL Tech Budget	\$ 26,935.00
			\$143,308

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Past Technology Requests	20,524	8,415	\$ 21,155	\$17,653	20,893
Past Approved Tech Budgets	95,179	87,006	\$ 105,517	\$136,828	136,369

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 20

AGENDA TITLE: Resignations

SUMMARY: The board needs to formally accept the resignations of Katie Clausen and Ryan Acson.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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Kaylynn Raaum <raaumk@culbertson.k12.mt.us>

Question

Ryan Acson <ryan.aacson@gmail.com>

Sun, Mar 15, 2026 at 7:22 PM

To: Kaylynn Raaum <raaumk@culbertson.k12.mt.us>

Hi Kaylynn,

Sorry for the late reply. My wife and I have to talk about this. I will be available to work til the 3rd week of June. I would love to work for the next school year but our visas will expire on June 30. We will have to go home to the Philippines for two years and will come back after.

Thank you!

[Quoted text hidden]

[Quoted text hidden]

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Just Law 6/12/26 



Letter of resignation =
message

Katie Clausen <clausenk@culbertson.k12.mt.us>
to: Nicole Simonsen <simonsenn@culbertson.k12.mt.us>

Tue, Apr 28, 2026 at 3:45 PM

Dear Mrs. Simonsen and Members of the Board,

I am writing to inform you that I will be resigning from my teaching position at the end of this school year. My family and I will be moving to western Montana to be closer to family, and I will be stepping back into an administrative role.

I am so grateful for the opportunity to have spent this year with our littlest learners and for the trust the board placed in me to serve in this role. This has been such an enjoyable experience and getting to know the families and communities was truly a joy.

I also want to thank both of you for the incredible support you've provided. Your leadership made this a wonderful place for me to work.

Thank you again for the opportunity and for such a great year.

Sincerely,

Katie Clausen

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 21

AGENDA TITLE: Classified Custodial Contract

SUMMARY: Due to Ryan Acson's resignation effective in mid-June, we need a full-time custodian. Kaylynn and I recommend Maria Wind for a full-time custodian, beginning June 1st, pending a background check.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 22

AGENDA TITLE: Appoint an Ad Hoc Transportation Committee

SUMMARY: Policy 1130 gives the board the ability to appoint an ad hoc committee when needed. I believe appointing the committee to make a plan for route busses next year is the best starting place.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 23

AGENDA TITLE: Summer Computer Cleaning

SUMMARY: Seeking board approval for Wendy and Theresa to clean all of the computers this summer, just as they have in the past.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 24

AGENDA TITLE: MREA Membership

SUMMARY: Montana Rural Education Association provides us with numerous resources and professional development opportunities. This past year MREA employed a superintendent with in depth knowledge on the accreditation process and requirements to help all MREA members. That alone was worth our membership fee along with their other benefits to members. I recommend you renew our membership to MREA.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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April 2025

Greetings from the Montana Rural Education Association and Montana Cooperative Services,

First and foremost, we want to thank you for your current support of MREA and MCS this school year through your membership.

The MREA Board of Directors would like to extend membership options to your school for next year just like this year. Dues are dependent upon enrollment, which was determined by OPI Count in Spring of 2025.

Included with your MREA membership are just a few of the following services:

- Free Montana Cooperative Services membership: Get access to over seventy (70) national vendors with discount pricing for your school. There are also state vendors on our list.
- Free Food Bid membership: Get access to the lowest food costs through our Sysco Food Bid.
- Free Accreditation Assistance: Get access to help with your OPI Accreditation with Nichole Pieper. Nichole will be in her 3rd year as our Accreditation Consultant.
- Free unlimited phone call, email, and text message assistance with all things K-12 education. My 30+ years of administrative experience are at your disposal, any day of the week and any time of the day. My job is to help you and your school district!
- MREA monitors and communicates with the Board of Public Education, the legislative interim committees, OPI, MTSBA, SAM, MQEC, MASBO, and MFPE on all matters of K-12 Public Education.
- MREA contracts with a 12-month professional lobbyist that is constantly taking the political pulse of Montana working the halls during the session and in between sessions.
- MREA has a strong voice on the national stage, as well. MREA is a member of the National Rural Education Association and represents our member schools at the national level.

MREA will continue to offer the Legal Counsel Option for your district at the normal addition fee equal to half the price of your annual MREA dues with a minimum of \$150. This Legal Option provides your district with unlimited phone call and email consultation with the MREA legal counsel, Mr. Rich Batterman. Currently, thirty-seven (37) MREA member schools use this option.

We invite you to renew your MREA membership and take advantage of the additional benefits of MCS membership and food bid. I want to personally thank you for your time and consideration in renewing your MREA membership. Please feel free to contact me at your convenience if you have any questions.

Yours in Education,

A handwritten signature in blue ink that reads 'Larry Crowder'. The signature is written in a cursive, flowing style.

Larry Crowder
MREA Executive Director



**Montana Rural Education Association
Montana Cooperative Services**

Fiscal Year: 2026-2027
Invoice Number: 4122
Phone: 406-478-3330
Email: lcrowder@mreamt.org

Nicole Simonsen or Lora Finnicum
Culbertson Public Schools
Box 459
Culbertson, MT 59218

FY27 MREA/MCS/Food Bid Membership

Please check the option that best fits your district:		
Option #1: ☐	Paid MREA membership Paid Legal Counsel option Free MCS membership Free Sysco Food Bid membership Total	\$ 1,500.00 \$ 750.00 \$ -0- \$ -0- \$ 2,250.00
Option #2: ☒	Paid MREA membership No Legal Counsel option Free MCS membership Free Sysco Food Bid membership Total	\$ 1,500.00 \$ N/A \$ -0- \$ -0- \$ 1,500.00
Option #3: ☐	No MREA membership Paid MCS membership Free Sysco Food Bid membership Total	\$ N/A \$ 271.00 \$ -0- \$ 271.00
Option #4: ☐	No MREA membership No MCS membership Free Sysco Food Bid membership Total	\$ N/A \$ N/A \$ -0- \$ -0-
Food Bid Opt Out: ☐ My District does not wish to participate in the free MCS Food Bid membership with Sysco.		
Authorization: _____ Signature of Authorized Representative _____ Date		
Option #1 or #2, Please make checks payable to: Montana Rural Education Association (or MREA) PO Box 1612 Helena, MT 59624		Option #3, please make checks payable to: Montana Cooperative Services (or MCS) PO Box 1611 Helena, MT 59624

Please Return a Copy of This Document for our records with applicable payment.

Please contact Larry Crowder at 406-478-3330 if you have any questions about this invoice.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 25

AGENDA TITLE: MTSBA Membership

SUMMARY: This is a 2-part membership: Board of Trustees (\$4,965) and Policy Service Membership (\$1,856-last year's cost). I recommend approval of the 2 memberships listed above.

In previous years we have also paid for Indian School Board Caucus (\$2,500) and Strategic Plan Maintenance (\$1,000), but we do not currently have those invoices. When we receive them, I will add them to the June or July agenda.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Stepler					
Fox					
V. Stepler					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

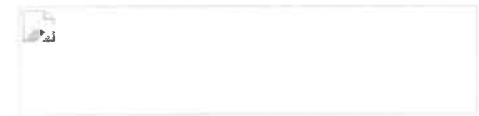


wd: Invoice
message

ora Finnicum <finnicuml@culbertson.k12.mt.us>
o: Nicole Simonsen <simonsenn@culbertson.k12.mt.us>

Fri, May 8, 2026 at 8:17 AM

----- Forwarded message -----
From: **MTSBA** <info@mtsba.org>
Date: Thu, May 7, 2026 at 4:27 PM
Subject: Invoice
To: finnicuml@culbertson.k12.mt.us <finnicuml@culbertson.k12.mt.us>, lcarparelli@mtsba.org <lcarparelli@mtsba.org>



863 Great Northern Blvd Ste 301
Helena, MT 59601 United States
Phone: (406) 442-2180
www.mtsba.org

Culbertson Public Schools
Lora Finnicum
Box 459
Culbertson, MT 59218
United States

INVOICE

Invoice Number	0019680
Invoice Date	6/1/2026
Invoice Term	30
Due Date	7/1/2026

Memberships

Membership Renew for
Membership Type: Public School District Boards of Trustees
Membership Term: 7/1/2026 - 6/30/2027

Item	Quantity	Price	Total
Public School District Board of Trustees	1	\$4,965.00	\$4,965.00

Total:	\$4,965.00
Tax Total:	\$0.00
Shipping Total:	\$0.00
Grand Total:	\$4,965.00
Payment:	\$0.00
Balance:	\$4,965.00

Thank you for your business!

Please detach the portion below and return it with your payment.

REMITTANCE

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 26

AGENDA TITLE: MHSA Annual Dues

SUMMARY: Information on our annual dues from MHSA is attached. Mr. Solem and I recommend approval of the MHSA annual dues.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.



2026-27 MHSA Annual Dues and Insurance

Cancel Back

Welcome	School	School Consent	Payment	Review
	Sports/Activities			

Summary

Cart

Edit

Sports/Activities	Annual Dues	\$3,250.00
Coed Band	Band	\$250.00
Boys Basketball	Basketball	\$250.00
Girls Basketball	Basketball	\$250.00
Coed Choir	Choir	\$250.00
Boys Football	Cross Country	\$250.00
Coed Debate	Cross Country	\$250.00
Boys Cross Country	Debate	\$250.00
Girls Cross Country	Football	\$250.00
Boys Golf	Golf	\$250.00
Girls Golf	Golf	\$250.00
Boys Track & Field - Outdoor	Track & Field - Outdoor	\$250.00
Girls Track & Field - Outdoor	Track & Field - Outdoor	\$250.00
Girls Volleyball	Volleyball	\$250.00

Edit

Personal Info		
Name	David Solem	
Email	solemd@culbertson.k12.mt.us	
Social Security #		
Date of Birth	Invalid Date	
Phone #	0	
Gender		
Address	423 1st Ave W Culbertson, Montana 59218-0459	

Catastrophic Liability Enrollment 41-110	\$302.00
Concussion Insurance Enrollment 41-110	\$66.00

TOTAL	\$3,618.00
-------	------------

Discount Code

Apply



MONTANA HIGH SCHOOL ASSOCIATION

**PROMOTING SUCCESS ON THE COURT, ON THE FIELD, ON STAGE,
AND EVERYWHERE ELSE UNDER THE BIG SKY SINCE 1921**

May 2026

**TO: MHSAA MEMBER SCHOOL CONTACTS
MHSAA SCHOOL ACTIVITIES DIRECTORS & BUSINESS MANAGERS / DISTRICT CLERKS**

FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR

**RE: ANNUAL MEMBERSHIP DUES FOR 2026-27
CATASTROPHIC LIABILITY INSURANCE FOR 2026-27
CONCUSSION INSURANCE FOR 2026-27**

This email contains items which need to be addressed for the 2026-27 school year.

- **Annual Membership Dues** will be selected using the Arbiter platform. This will take place of the paper application used in previous years. School administrators it is important you select **every** sport/activity you plan to offer for the upcoming academic year. The fee per activity/sport remains \$250.00. **This payment is due by July 15, 2026.**
- **Catastrophic Liability Insurance** for 2026-27 is summarized on the following pages. This will also be selected using the Arbiter Platform and will be automatically added for you. Your premium is determined by using your high school's (grades 9-12) **FALL, 2025** enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2025. **This payment is due by July 15, 2026.**
- **Concussion Insurance** for 2026-27 is summarized on the following pages. This will also be selected using the Arbiter Platform and will be automatically added for you. Your premium is determined by using your high school's (grades 9-12) **FALL, 2025** enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2025. **This payment is due by July 15, 2026.**

All rates (MHSAA Dues, Catastrophic Insurance and Concussion Insurance) have not increased this school year.

Schools are required by MHSAA rules to pay catastrophic and concussion insurance premiums. Annual dues and **premiums are payable on or before July 15th** of each year of membership. Any school failing to pay the annual dues and premiums on or before August 1st of each year of membership shall become ineligible from that date until such dues and premiums are paid and shall be required to pay a penalty of \$50.00 (for each) in addition to the regular fees before reinstatement. [Article I, Section (2) of the MHSAA By-Laws; Section 17 of the MHSAA Rules and Regulations]

Again, all the above registrations and payments need to be completed using the Arbiter Platform. Each school can pay using ArbiterPay, credit card or with a traditional check. Instructions for completing the task in Arbiter are found on the last page of this document.

If there are questions on any of the above referenced items, please feel free to contact the MHSAA office.

Attachments



MONTANA HIGH SCHOOL ASSOCIATION

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AND EVERYWHERE ELSE UNDER THE BIG SKY SINCE 1921**

TO: MHSA MEMBER SCHOOL ADMINISTRATORS

FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR

RE: CONCUSSION INSURANCE

The MHSA, through negotiations with our insurance broker, HUB International, can continue offering concussion insurance for all MHSA athletic participants and cheerleaders at only \$1.35 per student. The coverage includes:

- Maximum - \$25,000 per year
- Benefit Period – 1 year
- Deductible - \$0 per claim
- Eligible Person – all athletes participating in MHSA sports (including cheerleading).
- Covered Activities – participating in practice or play of sports sponsored by the MHSA (including cheerleading).
- Definition of Injury: 1) Directly and independently caused by specific accidental contact with another body or object; 2) A source of loss that is sustained while the injured person is covered under the policy and while he or she is taking part in a covered activity; 3) Resulting in a concussion.

The participant's insurance would first be billed and would pay, however there would be no out-of-pocket cost for the participant up to \$25,000 per covered injury. For example, if the participant's insurance had a \$3,000 deductible and none of that deductible was met, this insurance would pay the \$3,000 so there would be no out-of-pocket cost to the family. Also, all co-pays would be covered and if there were tests not covered by the primary insurance this insurance would cover all those costs. The cost per year for schools is as follows:

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41
41-110	\$66
111-200	\$121
201-300	\$141
301-400	\$171
401-800	\$191
801+	\$226

Again, all MHSA athletes and cheerleaders would be covered, there is no deductible, and the maximum coverage per injury per year is \$25,000. This is a very proactive approach to dealing with the issues of concussion that are nationwide including the threats of litigation in every state. It also demonstrates that each school is proactive in the event of litigation.



MONTANA HIGH SCHOOL ASSOCIATION

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TO: MHSA MEMBER SCHOOL ADMINISTRATORS

FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR

RE: CATASTROPHIC LIABILITY INSURANCE

The MHSA, through negotiations with our insurance broker, HUB International, can continue offering catastrophic liability insurance through Mutual of Omaha for all MHSA athletic participants and cheerleaders at only \$6.65 per student. The coverage includes:

Summary of Lifetime Benefits

- **Accident Medical Expense Benefit:** 100% of reasonable, customary, and necessary covered expenses, with an overall lifetime limit of \$1,000,000.
- **Deductible:** \$50,000 per injury.
- **Incurral Period:** Two (2) year incurral period in which to meet the deductible.
- **Extended Care Facility Maximum:** \$365,000 per calendar year.
- **Combined Home Healthcare/Custodial Care Maximum:** \$100,000 per calendar year.
- **Maximum Physical Therapy Benefit:** \$50,000 per calendar year.
- **Accidental Death Benefit:** \$10,000.
- **Cash Benefit:** \$10,000 (for paralysis, including quadriplegia, paraplegia, or hemiplegia).

Expanded Benefits (Total Disability Only):

- **Lifetime Special Expense Benefit:** \$100,000 first decade; \$50,000 each decade thereafter for home remodeling or adaptation and special vehicle purchase or adaptation.
- **Lifetime Adjustment Expense Benefit:** \$50,000 Lifetime for family counseling, training, travel, and loss of earnings of parents.
- **Lifetime Education Expense:** \$50,000 for tuition, room and board and other related expenses.
- **Total Disability Benefit:** A catastrophically injured student who is totally disabled at age 18 may receive \$1,500 per month for remainder of life.
- **Partial Disability Benefit:** A catastrophically injured student who is partially disabled at age 18 may receive \$1,000 per month for remainder of life.

<u>Enrollment</u>	<u>Premium</u>
0-40	\$206.00
41-110	\$302.00
111-200	\$381.00
201-300	\$503.00
301-400	\$625.00
401-800	\$836.00
801+	\$1,339.00



MONTANA HIGH SCHOOL ASSOCIATION

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ANNUAL MEMBERSHIP DUES AND CATASTROPHIC & CONCUSSION INSURANCE REGISTRATION

Membership Dues and Insurance applications will be accessed via Arbiter starting the 2026-27 academic year. This takes the place of paper applications that have, in the past, required a school board chair to sign. You will fill out the sports/activities portion by checking the box of each offered sport/activity just like you did with the paper form. The catastrophic dues and concussion insurance premiums will auto calculate based upon your fall enrollment for the previous year. ***You will have the option to pay using ArbiterPay, credit card or print an invoice and send in a check.*** To access the new registration feature, please follow the steps below:

1. Under the Eligibility Tab, click the School Registration Sub-tab
2. Choose 2026-27 MHSA Annual Dues and Insurance Application
3. Click on Blue Box that says 'Register'
4. Read Welcome, Click 'Next'
5. Choose ***ANY and ALL*** school sports and activities you will be offering to your students in the 2026-27 academic year. If you offer the program, check the box! In the event you do not have participation, you are eligible for a refund if you notify the MHSA prior to the first day of competition.
6. When you have checked all offered programs, click 'Next'
7. Read through the Insurance Information page and check the box titled 'I agree' and Click 'Complete Consent'. You will see the option to print this information at the bottom of the page.
8. Review your fees calculations and choose payment method. You have the option to pay using ArbiterPay, credit card or mail in a check.
9. If you choose:
 1. 'ArbiterPay' it will pull from your school account and be directly deposited into MHSA ArbiterPay account
 2. 'Pay by Check' then please print an invoice and mail a copy along with your check to 631 N. Last Chance Gulch, Helena, MT 59601 – Attn: Jenise Cockhill
 3. 'Pay by Credit Card' it will navigate to a credit card vendor called RapideFund to enter your card information.
10. Click 'Finish'

A confirmation email that you have completed registration will be delivered.

Please contact Jenise Cockhill at jcockhill@mhsa.org or 406-442-6010, option 1 with any questions.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 27

AGENDA TITLE: School Board Committee Assignments

SUMMARY: We need to reorganize our committees. Attached is the list of last year's committee assignments.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

Culbertson School Board Committees 2025-2026

<u>Committee</u>	<u>Members</u>	<u>Chair</u>
Curriculum	Wendy Becker Lisa Steppler Chris Petersen	Wendy Becker
Policy	Verlin Steppler Amber Fox	Verlin Steppler
Facility	Chris Petersen Verlin Steppler	Chris Petersen
Technology	Amber Fox Lisa Steppler	Amber Fox
Vocational	Wendy Becker Lisa Steppler	Lisa Steppler
Athletics	Verlin Steppler Amber Fox Chris Petersen	Verlin Steppler
Negotiations	Chris Petersen Wendy Becker Verlin Steppler	Chris Petersen

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 28

AGENDA TITLE: First Reading of Policy

SUMMARY: The following policy update and new policy are being presented for the first reading approval. Both will require a second reading at the June board meeting, at which time we can make amendments, additions, substitutions etc.

Job Descriptions for Extra-curricular Contracts: I have a sample for the FFA and BPA advisor positions and a sample for coaches as requested earlier this year.

Policy 5321-P(3) Sick Leave Bank: We are simply striking September and changing it to May to reflect action we took last April on policy 5334-P(1). Staff prefer to donate in May if they have unused sick leave.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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BPA and FFA Advisors

REPORTS TO: HS Principal and/or Superintendent

UNIVERSAL OBLIGATIONS/EXPECTATIONS OF EACH STAFF MEMBER

It is the expectation of the District that each staff member will: (1) put the safety, health and well-being of students at the forefront of all actions, job responsibilities and decisions, and (2) undertake all duties in alignment with the District's Strategic Plan.

ESSENTIAL FUNCTIONS:

Plans and attends trips to local, regional, state, and national competitions/conventions.

Integrates employability skills (e.g., communication, teamwork, professionalism, leadership, and digital citizenship) into the workings of FFA and BPA.

Helps student officers schedule, plan, and prepare for FFA or BPA meetings.

Maintains order in the extra-curricular organization and, in conjunction with administrative staff, administers discipline when necessary to achieve proper behavior.

Supports Career and Technical Student Organizations participation and will plan, prepare, and lead participation in FFA or BPA activities/competitions as assigned.

Clearly communicates plans for events, competitions, and travel to involved students (and parents when necessary).

Coordinates or supports work-based learning activities (e.g., job shadows, internships, school-based enterprises) in collaboration with district staff and community/business partners, consistent with district procedures when possible.

Reports cases of suspected child abuse according to state law.

Complies with Board policies, rules, regulations, and directives.

Only minimum duties are listed. Other functions may be required as given or assigned.

DESIRED MINIMUM QUALIFICATIONS:

- For CTE assignments, may include a Montana Career & Technical (Class 4) license with an appropriate endorsement area aligned to the teaching assignment.
- Ability to timely submit and maintain required CTE program documentation (as applicable to the assignment), including participation in audits/reviews and compliance reporting as directed by the District.
- CTE Class 4 licensure:
 - Class 4A: Holds a Montana Class 1 or Class 2 teaching license and submits verification of at least 5,000 hours of related industry work experience/skills in each endorsement area requested.
 - Class 4B: Holds a certificate of completion from an apprenticeship program or an associate's, bachelor's, or master's degree and submits verification of at least 5,000 hours of related industry work experience/skills in each endorsement area requested.
 - Class 4C: Holds a high school diploma or GED (no degree required) AND submits verification of at least 5,000 hours of related industry work experience/skills in each endorsement area requested.

- Demonstrated knowledge of business and/or marketing content, computer applications, and related industry practices relevant to BPA and FFA.
- Ability to write reports and business correspondence.
- Ability to effectively present information and respond to questions from students, parents, staff, and the community.
- Ability to handle stressful situations.
- Ability to maintain confidentiality of employment and student matters.
- Ability to effectively manage time and responsibilities.

For additional CTE program and industry-area resources (including Industrial Trades & Technology), see OPI: <https://opi.mt.gov/Educators/Teaching-Learning/Career-Technical-Education/Industrial-Technology>

EQUIPMENT USED:

A variety of electronic and technology devices, copier, telephone/voice mail, fax.

WORK ENVIRONMENT:

While performing the duties of this job, the employee regularly works inside and outside. The employee must be able to meet deadlines with severe time constraints. The employee frequently will work irregular or extended work hours while performing the duties of this job. The employee is directly responsible for the safety, well-being, and work output of students.

The noise level in the work environment is usually moderate.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit, walk, and stand; twist at neck and waist; kneel. Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus. The employee is required to be able to hear conversations in quiet environments. May be required to lift or move up to 20 pounds.

MENTAL/MOTOR DEMANDS:

While performing the duties of this job, the employee rarely performs routine work. The employee frequently exercises flexibility (ability to shift from one task to another). Guidance and reinforcement are infrequently available. The employee frequently works within time constraints and maintains attentiveness intensity. The employee is frequently involved in social interactions which require oral and written communications.

The physical demands, work-environment characteristics, and mental/motor demands described within this job description are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations shall be made to enable individuals with disabilities to perform the essential functions.

COACH

REPORTS TO: Activities Director and/or HS Principal and Superintendent

UNIVERSAL OBLIGATIONS/EXPECTATIONS OF EACH STAFF MEMBER

It is the expectation of the District that each staff member will: (1) put the safety, health and well-being of students at the forefront of all actions, job responsibilities and decisions, and (2) undertake all duties in alignment with the District's Strategic Plan.

ESSENTIAL FUNCTIONS:

Coaches participants in the skills necessary for the sport/activity assigned.

Must maintain competency in rules, regulations, and coaching techniques for the sport/activity.

Establishes a schedule of practices.

Maintains discipline and sportsmanlike conduct of all participants and enforces the policies of the District uniformly when disciplining participants

Follows the established MHSA rules/regulations, Board policy, and handbook rules for eligibility.

Responsible for the inventory of equipment and supplies.

Responsible for making recommendations to the administration for equipment and supplies needed for the ensuing season.

Works with the activities director in scheduling practices.

In team activities, teaches/coaches the importance of team work.

Supervises participants and assistant coaches.

Only minimum duties are listed. Other functions may be required as given or assigned.

DESIRED MINIMUM QUALIFICATIONS:

- Meets MHSA requirements (if applicable).
- Holds a currently valid American Red Cross First Aid card (for those coaching athletics).
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to effectively communicate, orally and in writing, with students, parents, staff, and the community in general.
- Ability to handle stressful situations.
- Ability to maintain confidentiality of employment and student matters.
- Ability to perform duties with an awareness of all District requirements and Board policies.
- Ability to effectively manage time and responsibilities.

Procedure 5321-P(3): Sick Leave - Sick Leave Bank

Status: ADOPTED

Original Adopted Date: 03/19/2002 | Last Revised Date: 04/15/2025 | Last Reviewed Date: 04/15/2025

Sick Leave Bank

Any Culbertson School District employee may donate sick leave to the bank to be used by any employee in emergency situations. Each employee, upon filing a Contribution of Sick Leave Form and approval from the Culbertson School Board of Trustees, may voluntarily place a maximum of five (5) of their individual emergency/sick days per year into the Culbertson School Employees' Sick Leave Bank. The application for contribution must be submitted for approval at the regular September School Board Meeting each year. Upon approval by the Board, all contributions are irrevocable. May

Conditions and decisions for granting such use are as follows:

1. Any employee of the Culbertson School system may apply to the Culbertson School Board for approval to use sick leave from the Bank by filing a Sick Leave Bank Request Form, if and when, they have exhausted all individual accumulated emergency, sick, personal, comp., and vacation leaves.
2. Once an employee has exhausted all accumulated leave and all granted Bank leave, the salary for that employee shall cease to be paid until such a time as the employee returns to duty.
3. Applications for days from the Bank will be granted for medical emergencies. Maternity leave will not be considered unless the extended absence is for medical complications as a result of birth, or complications with the child's health after birth.
4. The maximum number of days in the Culbertson School Employees' Sick Leave Bank shall not exceed one hundred (100) days.
5. The maximum number of days that may be granted to any employee will be half the number of days available in the Sick Leave Bank at the time of approval by the Board.
6. At the completion of the budget year, June 30th, any unused Bank days shall be carried completion over of the into the new year.

EQUIPMENT USED:

Stopwatch, Score clock, a variety of electronic and technology devices, copy machine, fax machine, telephone/voice mail, score-keeping equipment or other equipment germane to the sport/activity.

WORK ENVIRONMENT:

The employee constantly works around others, works with the public, and works inside and outside. The noise level in the work environment varies, but is frequently loud. The employee must be able to meet deadlines with severe time constraints.

PHYSICAL DEMANDS:

The employee is frequently required to walk and continuously required to stand. The employee will frequently bend or twist at the neck and waist while performing the duties of this position. The employee will occasionally be required to reach with hands and arms and stoop, kneel, crouch, or crawl. The employee continuously uses hand strength to grasp tools. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this position include close vision, depth perception, and peripheral vision.

MENTAL/MOTOR DEMANDS:

While performing the duties of this job, the employee rarely performs routine work. The employee exercises flexibility (ability to shift from one task to another). Guidance and reinforcement are infrequently available. The employee frequently works within time constraints and must maintain attentiveness intensity. The employee is frequently involved in social interactions which require oral and written communication. Reasoning and exercising judgment are used/required on the job.

The physical demands, work-environment characteristics, and mental/motor demands described within this job description are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations shall be made to enable individuals with disabilities to perform the essential functions.

For those classified employees employed under a written contract for a specified term, nothing contained in this job description shall create a property right beyond the specified duration of the employment contract.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 29

AGENDA TITLE: District Clerk Evaluation – Closed Session

SUMMARY: The board of trustees can conduct the district clerk’s evaluation, which Lora has respectfully requested to be in closed session.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 5-19-2026

AGENDA ITEM #: 30

AGENDA TITLE: District Clerk Contract

SUMMARY: Upon returning from the evaluation in closed session, the board can return and discuss/take action on offering the district clerk contract. I fully support and recommend extending the district clerk contract.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.