

PLANNED VACATION DAYS CALENDAR

2026-2027

Employee Name:

ID
Last, First

Hire Date:

0.00 Hrs. (0 Days)

Carry Over Vacation From 2025/2026

Subject to information available as of April 1

0.00 Hrs (0 Days)

Vacation Allocation Estimated For
2026/2027 Based On Hire Date
And Contract Information

0.00 Hrs (0 Days)

TOTAL Number Of Vacation Hours
To Be Used By June 30, 2027

This Total Does NOT Include

Floating Holiday or Additional Days of Vacation *

Employee Signature:

Date:

Approved by Supervisor:

Date:

All dates including revisions must be approved
and signed by the employee and supervisor.

 Holiday

 Non Paid/Non Work Day(s) **

 Weekend

 Vacation In Abeyance

 Vacation Not Approved

 Vacation Requested

 Vacation Used

JULY - 2026						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST - 2026						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER - 2026						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER - 2026						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER - 2026						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER - 2026						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JANUARY - 2027						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY - 2027						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH - 2027						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL - 2027						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY - 2027						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE - 2027						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

On or Before May 1st: Employee Will Receive Blank Calendar for Completion
On or Before May 15th: Employee Will Submit Completed Calendar to Supervisor for Approval
On or Before June 1st: Employee Will Receive Copy of Approved Calendar, or a Request for Revision

* Floating Holiday and additional days of vacation (75+/150+ Sick Days; as per Article XXVI) are not included on this calendar.

Submit request for Floating Holiday and/or additional days of vacation in accordance with instructions and requirements
noted on Notice or Request for Classified Leave form.

** Non Paid/Non Work Day(s) as per Article XI

Supervisor - Original

Employee - Copy

Transportation Department Annual Training Date on July 24, 2026