SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, May 21, 2026

Baden High School – Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/about-us/board-of-trustees/board-meetings
(The link will be active shortly before 7:00 p.m.)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION — 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:30 p.m.

1. Public Employee Discipline/Dismissal/Release (Government Code § 54957)

2. Superintendent evaluation.

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Gianna Lechado, 12th grade student at Baden High School.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. Golden Apple/Retirees Ceremony

b. End of Year/ Promotions & Graduations

c. Counseling & Induction Highlights

d. Kent Awards

e. Introduction of Toby Lee, Director of Facilities & Safety

f. End of Year SSFUSD Staff & Community Survey

L. PUBLIC COMMENTS

The Board welcomes public comment and values the input of our community. Members of the public may attend in person to address the Board during this meeting, which is recorded and streamed live.

Process for Speaking:

To comment during the Public Comments portion of the meeting, please complete a name/address card located in the back of the room and give it to the secretary. The Board President will call upon individuals in random order. Each person may speak only once and must address the Board from the podium.

Speaking time is limited to a maximum of three minutes per individual (per Board Bylaw 9323). However, if more than ten speakers are anticipated, the Board President may, at their discretion, limit individual speaking time to one or two minutes to accommodate everyone.

Comments on Non-Agenda Items:

Members of the public may address the Board on matters that are not listed on tonight's agenda. This portion of public comment is limited to a total of 30 minutes.

Please note: In accordance with the Brown Act, the Board cannot discuss or take action on items that are not on the agenda. However, the Board may request staff to respond to your comments orally at the meeting or in writing at a future time.

Comments on Agenda Items:

Members of the public may also address the Board on specific items listed on tonight's agenda. Speakers may be heard during public comment or can be heard at the time the specific agenda item is called for discussion.

M. INFORMATION ONLY PRESENTATIONS

(Individual presentations are limited to a maximum of 10 minutes.)

1. TEACHING & LEARNING

a. Alternative Education (Baden High School & SSF Adult Education)

Principal Seemaa Prasad will present educational priorities and programs in the District's Alternative Education, including Baden HS and Adult Education

b. Performance Management – Special Education and Pupil Personnel

Director Sabrina Yacoub will provide an overview of the services and support offered to Special Education students, with a focus on utilizing Performance Management as a tool for performance analysis and continuous improvement.

N. PRESENTATION WITH POTENTIAL ACTION – None

P. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION

a. Minutes of the April 23 Regular Board meeting. 1 – 39

b. Minutes of the May 2, 2026 Special Meeting/Board Workshop. 40 – 41

2. TEACHING & LEARNING

a. ECHS Track & Field team to participate in the CIF State Championships in Clovis, CA, May 29 – 30, 2026. 42

b. PHMS staff member to attend the National Mariachi Education Workshop in Las Vegas, NV on June 22 – 26, 2026. 43

c. SSFHS staff and students to attend the Performing Arts Tour in Southern California on January 15 – 18, 2027. 44 – 45

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d. MOU with San Joaquin County Office of Education (CODESTACK) for the 2026-2029 school years.	46 – 55
3. HUMAN RESOURCES	
a. Certificated Personnel Assignment Order.	56 – 57
b. Classified Personnel Assignment Order.	58 – 59
c. MOU with SSFCTA – Career Technical Work Experience Education (CTWEE) for the 2026-27 school year.	60 – 63
d. MOU with SSFCTA – College and Career Access Pathways (CCAP) Partnership Program (Evaluation) for the 2026-27 school year.	64 – 67
e. MOU with SSFCTA – College and Career Access Pathways (CCAP) Partnership Program (No Evaluation) for the 2026-27 school year.	68 – 71
f. MOU with SSFCTA – Specialized Secondary Programs (SSP) Emergency Response Pathway for the 2026-27 school year.	72 – 75
4. BUSINESS SERVICES	
a. Purchase Order Listing April 2026.	76 – 89
b. Declaration of Surplus Items.	90 – 92
c. Warrant Register, April 2026.	93 – 119
d. Cash Receipts, April 2026.	120 – 131
e. Gifts to the District.	132 – 133
f. Fundraising Events.	134 – 135
g. Professional services agreements under $25,000.	136 – 137

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. May Revision of the Governor's Budget

Assistant Superintendent Ted O will share information on the May revision of Governor Newsom's 2026-27 budget.

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ACTION

1. ADMINISTRATION

a. Adoption of Policies for the November 3, 2026 Governing Board Election and Resolution No. 26-53 Calling for an Election of Three (3) Governing Board Members 138 – 143

Staff recommends the Board review and adopt the required election policies and approve Resolution #26-53 calling for the November 3, 2026 Governing Board election for Trustee Areas C, D, and E.

b. Resolution No. 26-54 for Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Pride Month 144

Staff recommends the adoption of Resolution #26-54: in support of 2026 LGBTQ+ Pride Month

c. Approval of District's New and Updated Board Bylaws and Policies 145 – 181

Staff recommends the approval of the following new and updated District's Board Bylaw and Policies and waive a second reading.

1. BP 4000 - Concepts and Roles
2. BP 5000 - Concepts and Roles
3. BP 5020 – Parent Rights and Responsibilities
4. BB 5117 - Interdistrict Attendance
5. BP 5138 - Conflict Resolution/Peer Mediation
6. BP 4119.21 - Professional Standards
7. BP 4119.24 - Maintaining Appropriate Adult Student Interactions
8. BP 4156.3 - Employee Property Reimbursement
9. BP 4219.21- Professional Standards

10. BP 4219.24 - Maintaining Appropriate Adult Student Interactions
11. BP 4256.3 - Employee Property Reimbursement
12. BP 4319.21 - Professional Standards
13. BP 4319.24 - Maintaining Appropriate Adult Student Interactions
14. BP 4356.3 - Employee Property Reimbursement

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2. TEACHING & LEARNING

a. Approval of CTE Course Revisions 182 – 186

Staff recommends approval of the revised Career Technical Education (CTE) courses for pilot implementation during the 2026–2027 school year, with full implementation beginning in the 2027–2028 school year.

b. Approval of New Course – Baden HS 187 – 188

Staff recommends approval of E9W, an integrated English and career-exploration course at Baden High School for implementation beginning in Summer 2026.

c. Approval of New Courses – Adult Transition Program 189 – 230

Staff recommends approval of Vocational & Life Skills (Life Skills: Work, Community, and Safety), Community Based Instruction & Work-Based Learning (Employment Skills & Training), Functional Literacy & Communication, and Functional Mathematics for Independent Living.

d. Approval of Agreement with Parmer Mandelbaum Law 231 – 240

Staff recommends approval of the agreement with Parmer Mandelbaum Law for independent investigation services related to the complaint regarding the District's ethnic studies curriculum in an amount not to exceed $30,000.

e. Approval of a 2-Year Renewal Agreement with DocuSign 241 – 246

Staff recommends approval of the renewal agreement with DocuSign for 2026-2028 in the amount of $117,207.84.

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3. STUDENT & FAMILY SERVICES

a. Disposal of Obsolete Instructional Materials 247 – 248

Staff recommends approval of the destruction of Class 3 disposable student records dated prior to the 2021–2022 school year, in accordance with state guidelines and the District's records retention policy.

b. Approval of the MOU with Daybreak Health 249 – 260

Staff recommends approval of the MOU with Daybreak Health to support South San Francisco Unified School District students for the 2026–2027 school year in the amount of $138,300.

c. Approval of the Contract with Crystal Communications 261 – 272

Staff recommends approval of the one-time purchase of emergency radio equipment from Crystal Communications for the 2026–27 school year in the amount of $107,564.77, and an anticipated ongoing annual cost of $13,239.60 for maintenance and licensing services in subsequent school years.

d. Approval of the Contract with Critical Response Group 273 – 289

Staff recommends approval of the one-time purchase of a GIS-based Collaborative Response Graphics digital layered mapping solution from Critical Response Group in the amount of $99,888.75.

e. Approval of the Contract with CENTEGIX 290 – 316

Staff recommends approval of the contract with CENTEGIX for the purchase of the CENTEGIX Safety Platform, including CrisisAlert, Safety Blueprint, and Visitor Management, for a five (5)-year term in the amount of $890,360.

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4. BUSINESS SERVICES

a. Approval of Agreement ProTech Consulting and Engineering, Inc. 317 – 352

Staff recommends approval of the agreement with ProTech Consulting Engineering, Inc. to provide Hazardous Materials Consulting Services for the Spruce Elementary School Modernization Project in the amount of $52,620.

b. Approval of Amendment #1 with Pinelli Construction Inspection, Inc. 353 – 358

Staff recommends approval of Amendment #1 to the agreement with Pinelli Construction Inspection, Inc. for additional inspector of record services for the Westborough Middle School Field and Pavement Improvements project in the amount of $4,680.

c. Approval of Agreement with Kier+Wright Civil Engineers and Surveyors, Inc. 359 – 393

Staff recommends approval of the agreement with Kier+Wright Civil Engineers and Surveyors, Inc. for expanded topographic survey and boundary locating services for the South San Francisco High School Modernization Project in the amount of $48,250.

d. Approval of Agreement with All City Management Services 394 – 396

Staff recommends approval of the agreement with All City Management Services for crossing guard services for the 2026–27 school year at Monte Verde Elementary School, Los Cerritos Elementary School, Ponderosa Elementary School, Spruce Elementary School, Sunshine Gardens Elementary School, and Junipero Serra Elementary School in the amount of $162,518.40.

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e. Approval of Proposal with Cumming Group 397 – 404

Staff recommends approval of the proposal for Project/Construction Management Services to Cumming Group to support the Special Education Classrooms Alteration Project at South San Francisco High School and the HVAC Replacement Project at Skyline Elementary School in the amount of $192,602.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

June 11, 2026

- Presentation on 2026-27 Preliminary Budget
- Public Hearing 2026-27 Preliminary Budget
- Adoption of 2026-27 LCAP
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2026-27
- Approval of updated Board Governance Handbook
- Approval of Board of Trustees Compensation increase for 2026-27
- Approval of supplementary instructional materials
- Approval of the agreement with Newsela for the 2026-27 school year
- Approval of Scoot Education MOU
- Resolution on Budgetary increases and year end transfers

June 25, 2026

- Presentation on Counseling and Safe School Advocates Services and approval for 2026-27
- Presentation on SLO MOU with student data
- Adoption of 2026-27 Preliminary Budget
- Information on Daybreak Mental Health and approval of MOU
- Approval of SMCOE Outdoor Education dates for 2026-27
- Approval of Paper Education Company agreement for 2026-27
- Approval to increase facility use fees for 2026-27
- Approval to increase District rental/leasing rates for 2026-27
- Approval to continue NPS contracts for 2026-27
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Joanna Marcelino, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).
A recording is made of the Open Session of each meeting and can be found via YouTube at: https://www.youtube.com/@ssfusdmeetings

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of April 23, 2026

Baden High School – Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION — 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:30 p.m.

1. Public Employee Discipline/Dismissal/Release (Government Code § 54957)

2. Superintendent evaluation

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent, Student & Family Services – Excused
Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business Services – Excused

C. PLEDGE OF ALLEGIANCE was led by Monte Verde Elementary School 5th grade student Rebecca Sanchez. Principal Mirt highlighted her as a hardworking fifth-grade student with a range of interests including ballet, dancing, music, K-pop, and performing in school talent shows.

She shared that Rebecca recently achieved a significant milestone by becoming a

"word millionaire" through the school's Accelerated Reader program, which tracks students' cumulative reading word counts. She explained that students' progress is celebrated annually, with higher milestones such as four million words recognized with reading trophies at the end of the year.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION – None

F. REVIEW OF AGENDA – Mr. Hannon noted a correction to Consent Agenda Item 3B regarding classified personnel assignments. He clarified that the retirement date for Stella Marcic should be listed as June 29, 2026.

G. PTA COUNCIL REMARKS – Mr. Rigo Campbell, PTA president, introduced himself as a six-year PTA volunteer and first-year president, with children in third and fifth grade. He shared upcoming PTA events across the district, including movie nights at Spruce and Ponderosa Elementary Schools and restaurant nights at Buri Buri Elementary at Nations.

He then highlighted Monte Verde PTA activities, recognizing volunteers and describing community events such as the fall carnival, welcome back event, Founders Day, and movie nights. He emphasized that these events are supported through the efforts of staff, PTA leadership, members, and parent volunteers.

Mr. Campbell also noted PTA-funded programs that enrich student learning, including assemblies, field trips, math and science nights, and the yearbook. He connected these efforts to the district's Portrait of a Graduate goals and gave examples such as book donations supporting literacy, the holiday gift shop teaching budgeting skills, and Founders Day celebrating cultural belonging.

He concluded by emphasizing the PTA's commitment to supporting student growth, confidence, and community, and thanked the board for the opportunity to share.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – Shari Giusti, President of SSFCTA, began by emphasizing collaboration between educators, the district, and the community to support student success and strengthen school culture.

She focused her remarks on three main areas. First, she addressed inclusion and special education, affirming support for least restrictive environment (LRE) practices while stressing the need for consistent implementation of contractual protections. She cited contract provisions related to required training, supports for inclusion classrooms, and class composition limits, and requested site-by-site review to ensure appropriate staffing and supports, particularly as program structures change.

Second, she discussed investment in new educators, specifically highlighting district partnerships with residency programs such as Alder. While expressing support for the program, she noted that only a small portion of residents in the current cohort had been hired and urged the district to prioritize retaining and hiring these trained candidates.

Third, she raised concerns about teacher retention and transfers, encouraging the use of voluntary transfer requests as a proactive tool to support staff well-being and retention. She emphasized that moving experienced teachers to more suitable sites could help prevent attrition from the district and better support both educators and students.

She concluded by inviting continued collaboration and thanking the board for their time and consideration.

California School Employees Association Chapter 197 – None

I. PERSONNEL COMMISSION

Mr. Hannon announced that there will be a Special meeting on Tuesday, April 28, 2026, at 5:00 p.m. in the District Office boardroom.

J. ITEMS FROM THE BOARD

Trustee Hsieh provided an update from the Facilities Subcommittee meeting held on April 16, with participation from trustees, district leadership, and staff.

She reported that several major capital projects are advancing in the design phase, including Sunshine Gardens, Los Cerritos, Monte Verde, Spruce, and both high schools, with construction anticipated to begin as early as summer 2027. She also noted ongoing construction progress at El Camino High School

and the central kitchen, along with the Westborough Middle School field project, all expected to be completed by summer 2026.

She added that the district continues work on legacy Division of the State Architect certification projects and will be bringing related contracts and service agreements forward for board approval. Overall, she reported steady progress and expressed appreciation for the ongoing work of district teams.

Trustee Richardson reported that the Facilities Subcommittee received updates on legacy projects carried over from the previous bond program that were not completed.

She noted that out of 23 legacy projects, nine remain to be finished, and that the district is continuing to move forward with their completion as part of ongoing modernization efforts. She concluded by expressing optimism that these efforts will result in improved and updated school facilities in the near future.

Trustee Anthony announced that a Board Bylaws Committee meeting is scheduled for the following day at 3 p.m. in the district boardroom.

Trustee Lam reported attending the 2026 Progress Seminar and expressed appreciation for the opportunity to participate. The seminar included sessions on artificial intelligence, housing, biotech, and transportation, as well as networking with San Mateo County leaders. Key takeaways included the importance of strengthening AI literacy and promoting responsible, human-centered use of AI in education, and the need for collective regional leadership to support economic growth and ensure residents can prosper. She also highlighted workforce development challenges, including aligning job skills with industry needs and expanding access to childcare and affordable housing. Trustee Lam noted that the district's CTE programs, adult education, and science and biotech curriculum position it as part of the solution to these regional challenges, and she acknowledged recognition of South San Francisco as a model for childcare programs while emphasizing that continued work is needed.

President Murray congratulated Trustee Lam on being nominated for Area Three representative for the San Mateo County School Board Association.

President Murray also shared updates from her Coast2Coast Washington DC federal advocacy trip, which was described as very successful. During the trip, they spoke with many legislators including Kevin Mullen, Nancy Pelosi, Sam Liccardo, Adam Schiff, Alex Padilla, and others.

Three main priorities were advocated for during the trip. The first was full funding of IDEA, highlighting a significant gap between the promised 40% and the actual funding of 12 to 13 percent, with a request for 16 billion dollars. The second was

responsible AI in education, calling for a consistent national policy framework with funding and resources. The third was career technical education funding, pushing to increase and stabilize federal support under Perkins V to at least 2 billion dollars.

K. SUPERINTENDENT'S REPORT

a. El Camino High School Senior Passion Project – Dr. Moore shared highlights from El Camino High School's Senior Passion Project, where students spend the school year exploring a topic they genuinely care about. Students conduct research, select a mentor, complete interviews, and engage in volunteer hours connected to their projects, with support from senior English teachers Breanna Baze, Chris Pine, Cindy Tam, and Parker Huang, who provide guidance and resources throughout the process. She noted that this experience helps students build skills in project management, professional communication, research and analysis, and community impact, preparing them for college and future careers.

She continued by describing the Passion Project Exposition held on April 10, where families, staff, and community members gathered to see seniors present their work. The wide range of topics reflected the curiosity and creativity of the Class of 2026, including barbershops, fashion, housing prices in the Bay Area, the dropout rate in flight school, social media's impact on mental health, food and culinary arts, oral health, stroke awareness, and more. The event featured trifold displays, artwork, and interactive elements such as a basketball hoop, with each project highlighting the individuality of the students. Dr. Moore shared that observing and engaging with students demonstrated how they exemplify all four Portrait of a Graduate aims.

b. Community Learning Exchange – Dr. Moore also highlighted a successful Community Learning Exchange held the previous Wednesday, with 119 family members, nine staff members, and 17 community partners in attendance. She noted that hearing from a parent, educator, and students reinforced the district's focus on belonging and the importance of ensuring students feel seen, heard, and cared for at school. She expressed appreciation for the efforts of Dr. Garcia, community liaisons, SFS teams, and especially Ms. Rebeca Carillo and Ms. Juanita Flores for their coordination, communication, and collaboration across educational partnerships.

c. Learning Walk Insights – Dr. Moore emphasized progress across the district in strengthening instructional leadership and building greater coherence. She explained that this spring marked a deliberate shift from focusing on what has been implemented, such as curriculum, professional learning, and data systems, to how leadership is enacted. This includes

ensuring leaders are consistently present in classrooms, using evidence to guide decisions, and coaching teachers to improve student outcomes. The work is grounded in clarity, capacity, and conviction, ensuring teachers understand strong instruction, leaders are equipped to support it, and the work remains a daily priority.

She reported that Academic Discourse Learning Walks show most schools improved from Cycle 1 to Cycle 2, with Alta Loma, Buri Buri, and Ponderosa recognized for significant gains in student engagement and classroom discourse. Additional details will be shared at the May 7 meeting to further recognize the efforts of school leaders, staff, and students. Dr. Moore noted that aligning leadership, instructional practices, and supports is contributing to more consistent and meaningful learning experiences for students and strengthening overall system coherence.

She connected this work to district priorities, including belonging, academic discourse, and strong math instruction through implementation of the new curriculum with integrity and purpose. Dr. Moore concluded by sharing that when these elements come together, classrooms become environments where students are not just compliant, but actively engaged, challenged, and thriving, and while there is still work ahead, there is clear progress and a strong commitment from leaders and educators to continuous improvement in service of students.

d. SSFUSD & SSFCTA Executive Team Quarterly Stepback – Dr. Moore concluded her report by sharing an update on the South San Francisco Unified School District and SSFCTA executive team quarterly stepbacks. She explained that the district has continued to strengthen its partnership with the South San Francisco Classroom Teachers Association through intentional structures, consistent communication, and a shared commitment to improving outcomes for students.

She highlighted the establishment of quarterly stepbacks as a key practice, bringing cabinet and CTA leadership together in a collaborative space to celebrate progress, surface challenges, and work through them collectively. Dr. Moore noted that conversations this year have focused on strengthening systems and clarity of expectations, including PLCs, annual planning processes, professional learning calendars, and the use of collaboration time, as well as co-designing meaningful professional learning that honors teacher voice and improving communication, responsiveness, educational equity, and belonging.

Dr. Moore emphasized that this work is grounded in a shared belief that strong labor-management relationships are essential to strong

school systems. She noted that these sessions reflect a commitment to authentic partnership and have helped ensure alignment between district and union leadership.

She added that through stepbacks, ongoing labor-management meetings, and increased site-level engagement, the district will continue to build a culture grounded in trust, transparency, and shared responsibility. Dr. Moore concluded by expressing that the district looks forward to continuing this practice next year and building on the strong foundation that has been established.

L. STUDENT TRUSTEE REPORTS

1. Isabelle “Izzy” Ruiz, Spring Student Trustee and ASB President of ECHS began with appreciation for the day’s weather following recent April showers. She reflected on April 10 as a particularly busy and exciting day for the school, which included eighth grade family night, APD auditions, and the senior Passion Project Expo, noting how meaningful it was to see the community come out in support of seniors. She also thanked Trustee Anthony for attending her presentation and shared that the APD cast list for the 2026–2027 school year has been released, congratulating all selected dancers.

She continued by highlighting prom, which took place on April 11 at San Francisco City Hall. Despite the rain, students enjoyed a memorable evening filled with dancing, food, games, and photo opportunities, including a 360 platform. She also extended well wishes to South City students for their recent prom experience.

Izzy shared that on April 17, the school held its annual ICC Food Court during lunch, providing clubs an opportunity to fundraise while offering themed food options inspired by movies. Examples included ravioli bites representing Ratatouille, ice cream sundaes for Home Alone, and Kalúa pork sandwiches for Moana. Although she was unable to attend due to illness, she noted that the event was well received.

She then recognized Assistant Principals Week, expressing appreciation for the work of assistant principals across the district, and noted that student leadership and the Awareness Commission have been organizing ways to celebrate them. She also announced an upcoming “Spring into Summer” event hosted by the college and career technician, offering students opportunities to connect with resources, explore pathways, and participate in raffles.

Izzy highlighted that the school’s dance show is underway, with multiple performances scheduled, encouraging attendance to support the dancers led by Ms. Stevenson. Looking ahead, she outlined upcoming end-of-year

activities, including recognition week, a farewell rally, and the Spring on the Green night market. Spirit Week will accompany recognition week, with themed days and campus decorations honoring various student groups, such as Jersey Day recognizing student athletes.

She shared that May 1 will be a significant day for seniors, marking Decision Day and their final rally, along with the Spring on the Green event, which this year will include the broader community with games, music, food trucks, and local vendors. Tickets and vendor opportunities were noted, with an open invitation for attendance.

Additional upcoming events include Senior Awards Night on May 5, celebrating the achievements of the graduating class. She concluded by noting that the spring sports season is coming to a close, with recent and upcoming senior nights for track, swim, and badminton, encouraging the community to attend and support student athletes before the season ends.

2. Jaimelyn Ochoa, Fall Student Trustee and ASB President of SSFHS began by reflecting that the end of the school year is approaching quickly, but noted that South City still has several events remaining.

She began by highlighting that on April 15, the drama department hosted a spring carnival featuring local vendors, face painting, games, fortune telling, and other activities. She then shared that on April 18, South City held its prom at San Francisco's Great American Music Hall from 6:30 p.m. to 10:00 p.m. Guests enjoyed a variety of food options including finger foods, a build-your-own entrée station with barbecue pulled pork or honey soy chicken, and desserts such as chocolate-covered strawberries and cookies, along with mocktails including Shirley Temples. Students also participated in casino tables, a photo booth with both physical and digital copies, and had professional photography throughout the evening, with many reporting it was a memorable experience.

She continued by noting that the school was celebrating Earth Week, with the Earth Club organizing a series of activities. On Tuesday, students participated in a flower fest in which they planted flowers in the outdoor learning space. On Wednesday, students held a protest and marched during lunch to advocate for environmental change. On Thursday, students participated in an "earth tank" activity, sharing ideas for improving the outdoor learning space, with the winning idea to be implemented. A weed-picking competition was planned for Friday, with the winning group receiving a catered lunch of their choice.

Jaimelyn also shared that the spring musical, Ride the Cyclone, would open on Friday, April 24, with additional performances on April 25, noting ticket prices and encouraging the community to attend and support the drama

department. She announced that AVID would be hosting its semiannual taco feed on April 24 in the cafeteria, offering all-you-can-eat tacos to support the program.

She went on to highlight upcoming music department performances, including a two-day spring concert series featuring mariachi, choir, modern band, jazz, concert band, solo and chamber performances, indoor percussion, and winter guard, with shows scheduled for April 29 and May 1. She encouraged attendance to support students' year-long work. She also noted the Ballet Folklórico's 31st annual spring concert scheduled for May 8 and May 10.

Additionally, she shared that South City's National History Day qualifiers would compete at the state level in Sacramento on May 2 and wished them luck.

Looking ahead, she announced that the school would observe senior week from April 27 through May 1, featuring themed spirit days including pajama day, study buddies, school spirit day, career day, and college spirit day for decision day. She also acknowledged staff members for organizing lunchtime activities such as a scavenger hunt, poster signing, and photo booth.

She concluded by recognizing that AP exams are approaching and wished students success in their studies. She ended her report by emphasizing that seniors were present to advocate for student perspectives and encouraged the board to listen carefully and value student voices, noting the importance of ensuring students feel heard, seen, and valued.

Student Trustee Ruiz left the meeting at 7:44 p.m.

M. PUBLIC COMMENTS

1. Kimberly Quintana introduced herself as the senior social chair at South San Francisco High School and thanked the board, cabinet, and committee members for the opportunity to speak. She shared that this was her second time addressing the board to advocate for the return of grad night, noting that it is her responsibility to plan the event and represent the voices of the senior class.

   She emphasized that after six years without a grad night, it is time for a change that reflects the dedication and spirit of the graduating class. She expressed that seniors have worked hard to reach this milestone and deserve a meaningful and memorable way to celebrate the end of their high school journey.

   Kimberly also shared that in her role as senior social chair, she made a commitment to advocate for student ideas and help bring them to life. She

noted that without the ability to follow through on those commitments, it becomes difficult to fully carry out the purpose of her role, and reiterated her advocacy for reinstating grad night.

2. Lauren Aguilar shared that she was present to advocate for Coach Temo Cervantes and the South San Francisco wrestling team. Although she did not wrestle at South San Francisco High School, she explained that Coach Temo Cervantes had a significant impact on her personal growth and development as a young adult.

She shared that she wrestled at Burlingame High School, where she was recognized by the San Mateo High School Board for her citizenship and achievements, and credited Coach Temo Cervantes for helping her reach those accomplishments. She emphasized that he motivated her not only as an athlete, but also as a female athlete, encouraging her to advocate for herself and push beyond her limits to achieve her goals.

Lauren expressed that Coach Temo Cervantes deserves to be heard and stated her belief that he has been wrongfully accused. She urged that he be given the opportunity to be listened to, noting that he has come forward multiple times without being heard or receiving a response.

3. Jeremy Ng introduced himself as a wrestler from South San Francisco High School and shared that he was present to support Coach Temo Cervantes. He expressed that Coach Temo Cervantes has had a significant impact on his life, providing him with direction and helping shape his goals.

He noted that through wrestling, he has built meaningful connections and friendships that he would not have otherwise had, and credited both the sport and his coach for those experiences. Jeremy concluded by expressing hope that Coach Temo Cervantes would be given the opportunity to be heard and allowed to return to coaching, and thanked the board.

4. Marco Ramirez introduced himself as a longtime South San Francisco community member and shared that he has operated a photo booth business for 11 years. He noted that he has had the opportunity to provide services for events at schools such as Alta Loma and South San Francisco High School, as well as recent events like the Wonderland prom.

He expressed his interest in continuing to support the community, sharing that he has lived in South San Francisco his entire life and plans to remain there. He described the services he offers, including a photo booth, an overhead 360 setup that allows for more participants and added safety compared to platform versions, and printed edible cookies as samples of his work.

5. Ben Schliewe shared that he was speaking on behalf of Coach Temo Cervantes, noting that he has known him for approximately five and a half years and that Coach Temo Cervantes has coached his son, along with many of the students present in support.

   He requested that the board strongly consider reinstating Coach Temo Cervantes to his coaching position at South San Francisco High School. He emphasized that beyond coaching student athletes, Coach Temo Cervantes has made significant contributions to the community by voluntarily taking students to wrestling tournaments across California on his own time, providing opportunities that many students would not otherwise have.

   Ben Schliewe expressed concern that without his reinstatement, students would miss out on valuable opportunities in wrestling, which he described as one of the fastest growing sports in the United States and in the Bay Area, attributing part of that growth locally to Coach Temo Cervantes.

6. Isaac Stamper introduced himself as a senior at South San Francisco High School and thanked the board for the opportunity to speak. He reflected on his four years in high school, sharing that he has built strong connections with his classmates and has witnessed them grow into young adults.

   He shared that when the ASB president presented the idea of grad night to his class, he was excited at the opportunity to celebrate the culmination of their high school experience. However, he stated that he was disappointed when he learned it was canceled due to funding.

   Isaac concluded by expressing hope that the board would support the return of grad night and help make seniors' celebratory experience a reality.

7. Mackenzie Vogan addressed the board and community, introducing herself and sharing that she was raised to fight for what she believes in regardless of the cost. She stated her support for Coach Temo Cervantes, describing him as the best coach she has had, noting her long history in sports since the age of five.

   She shared that Coach Temo Cervantes was the first person to welcome her at wrestling practice and support her development, helping her reach a point where she was able to compete in her first tournament. She described him as both kind and humorous, while also being someone who pushes students to reach their full potential.

   Mackenzie expressed that when Coach Temo Cervantes was not present, she felt something was missing both on and off the mat, and shared that she

even struggled with motivation and considered quitting wrestling. She explained that she came forward to speak because she knows Coach Temo Cervantes has always believed in her, and she wanted to show her belief in him in return. She concluded by reaffirming her commitment to advocating for what she believes in.

8. Gavin Duenas introduced himself as a senior at South San Francisco High School. He shared that students had learned there were funds available for grad night or a senior trip and that the class had raised thousands of dollars through fundraising efforts.

He expressed concern that being told they could not use these funds felt unfair, emphasizing that students were not opposed to the activity itself but were seeking the opportunity to utilize the funds they had worked to raise. He also shared that the experience represents an important sense of belonging for the Class of 2026 in their final moments together.

9. Daniel Fruchter introduced himself and shared that his son is the youngest wrestler involved and has also trained in private MMA gyms, including Outlaw Jiu-Jitsu and Dragon House. He stated that Coach Temo Cervantes has been the best coach his son has ever had.

He described an experience in which Coach Temo Cervantes taught his son a single-leg takedown and did not allow him to give up until he had fully learned and perfected the technique, emphasizing what he described as the coach’s persistence and dedication. He shared that he was present during this moment and has not seen that level of devotion from other coaches across various programs.

Daniel Fruchter expressed that Coach Temo Cervantes is a “gem” of a human being and a phenomenal coach, and stated that the best path forward would be to bring him back to coaching. He concluded by emphasizing that everyone deserves to be treated fairly and calling for Coach Temo’s reinstatement.

10. Danielle Vogan shared that both of her daughters have been part of the wrestling program and spoke in support of Coach Temo Cervantes. She described him as a definition of dedication, noting his commitment to long practice hours while continuing to invest time in student athletes.

She shared that he is an inspiring coach who focuses on growth and supports athletes even after difficult losses, emphasizing learning through hard work and resilience. She stated that he creates a positive environment for students.

She also noted that since his departure, she has observed a noticeable change in her children, and expressed concern that losing a coach like him is a loss for the team.

11. Sonia Chavez introduced herself as a parent volunteer in the wrestling program and shared that her daughter Luciana is a sophomore at South San Francisco High School. She explained that her daughter became more confident, strong physically and mentally, and motivated through her experience on the wrestling team under Coach Temo Cervantes' guidance.

She noted that she has volunteered alongside Coach Temo Cervantes for the past two years and observed him build a culture of discipline, structure, and trust, providing students with stability and a strong sense of community. She stated that his abrupt removal and termination has caused significant harm.

Sonia Chavez shared that after months of rumors and investigation, many students expected his return but are now instead experiencing the loss of a coach, mentor, and structure they depended on. She expressed concern about limited communication throughout the process, stating that families were left without answers, half the season and tournaments were forfeited, and students were left without guidance or support.

She further stated that the team missed half its season, some students left the program, and what had been a strong and stable environment has been disrupted. She concluded by urging the district to take responsibility and reinstate Coach Temo Cervantes.

12. Luciana Chavez Cordell introduced herself as a wrestler on the South San Francisco High School wrestling team and spoke in support of Coach Temo Cervantes. She shared that he was very accepting and motivating, encouraging anyone to join the team and consistently fostering an inclusive environment.

She stated that Coach Temo Cervantes has been a life-changing coach for her, noting that he cares deeply about his teammates and puts in strong effort for the program. She explained that his influence has helped her become a better person and motivated her to do more, adding that she would not be the person she is today without him.

Luciana also shared that he has consistently worked to include everyone and encouraged recruitment for the wrestling team. She described his commitment through additional practice opportunities, including morning and late-night practices, and noted his ongoing presence and dedication, including coaching beyond school settings.

13. Kaley Vogan introduced herself as a 12-year-old wrestler with the SSF Gators and shared that she has been wrestling for about eight months. She explained that although she has been in the sport for a short time, Coach Temo Cervantes has had a significant impact on her life.

She shared that he has helped create many positive memories, which she described as one of the biggest highlights of her wrestling experience, and noted that he was the first wrestling coach she met and learned from. She recalled her first match, sharing that she was very nervous, but Coach Temo Cervantes comforted her, talked her through the experience, and encouraged her by telling her she would do great, which she said continues to help her wrestling journey.

Kaley also shared a memory from the state girls wrestling tournament, where she again felt nervous but said Coach Temo Cervantes supported her with a speech and guidance that helped her through the experience.

14. Michael Schliewe introduced himself as a former alumni wrestler at El Camino and current wrestler at Skyline College. He shared that Coach Temo Cervantes “personally saved my life,” explaining that he had struggled getting into trouble as a freshman until Coach Temo Cervantes pulled him aside, spoke with him, and believed in him when others did not.

He reflected on early morning and nightly practices, describing a strong commitment to improving through wrestling. Michael stated that he has never seen Coach Temo Cervantes treat anyone poorly, and described him as someone who does not discriminate and gives everyone 110 percent.

He expressed a desire for the situation to be re-evaluated, stating that he believes Coach Temo Cervantes was cleared of wrongdoing. He also questioned why others involved in the allegations were not being held accountable, describing the situation as confusing to him. He concluded by emphasizing that Coach Temo Cervantes has consistently been present and supportive “from the start to the end.”

15. Tona Chan Ng introduced herself as Jeremy’s mother and shared that she has done volunteer work with the wrestling team. She stated that she came forward to support Coach Temo Cervantes, noting that she observed positive changes in her son Jeremy as well as other wrestlers under his guidance.

She described Coach Temo Cervantes as highly passionate about the sport and emphasized that he consistently showed up on his own time without additional support. She acknowledged the supporters present and stated that they were there in support of Coach Temo Cervantes.

Tona Chan Ng expressed that she believes he should be given a fair chance to return to South San Francisco High School, emphasizing the impact she believes he has had on students. She stated that she does not believe someone she considers innocent should be treated unfairly and concluded by expressing support for his reinstatement.

16. Michael Jue introduced himself as the parent of a daughter and son who have developed a strong interest in wrestling. He stated that he was present to support Coach Temo Cervantes and the South City wrestling program, noting the positive impact the program has had on his family.

He described Coach Temo Cervantes as someone who consistently shows up for athletes at home and away meets across California. He shared that when Coach Temo Cervantes arrives, he not only coaches his own athletes but also supports other students who may not have a coach or who appear nervous, standing in their corner whether they win or lose.

Michael Jue explained that Coach Temo Cervantes helps students reflect on their performance by identifying what went well, what can be improved, and how to move forward, emphasizing both celebration of progress and learning from setbacks.

He also shared that Coach Temo Cervantes has helped bring together the wrestling community in the Bay Area, working to connect coaches and athletes to strengthen and uplift the sport. He noted that this was evident at recent state meets, which saw increased participation from both coaches and athletes in the region.

17. Henry Hamilton recognized Coach Temo Cervantes as an inspirational coach and shared that his guidance during Henry’s time at South San Francisco High School, although short, has been very impactful.

He further stated that he considers Coach Temo Cervantes one of the greatest coaches he has had and emphasized that his dedication has influenced him to do well academically, including in his grades, as well as in activities outside of school.

18. Toni Allen introduced herself as a South San Francisco resident and community member, sharing that her children previously attended school in the district and that she has attended board meetings in the past.

She spoke about May Day and referenced “Mayday Strong,” noting her experience participating alongside high school students during a walkout. She observed that South San Francisco students are willing to speak up for

themselves, which she described as commendable.

Toni Allen encouraged the board, potentially in collaboration with PTA and CTA, to consider planning for May Day, noting uncertainty around whether school would be in session on that day.

19. Briana Rogers introduced herself as South City's senior class president and addressed the board regarding grad night. She explained that the Class of 2026 has worked throughout all four years to raise approximately $13,000 through fundraisers including homecoming sales, prom sales, and Splash a Senior, based on the understanding that these funds could be used for grad night.

She shared that one of the senior class goals this year was to be the first class in six years to hold a grad night. She explained that planning began in November and that the senior class communicated their interest with PTSA. She stated that the proposal was initially not approved and that the class was asked to demonstrate proof of senior engagement and interest.

Briana Rogers described efforts made by the senior commission to survey students, including outreach to all seniors. She reported that out of 230 seniors, 120 responded affirming interest in attending grad night. She shared that these results were communicated to Principal Balisi and the school accountant.

She concluded by expressing concern that the class was told they could not access the $13,000 raised through their efforts, emphasizing that the funds represented significant student time, dedication, and work, and noting that the money could help reduce the cost of grad night for seniors.

20. Fernando, a 9-year-old student, introduced himself and shared that his uncle is the wrestling coach he was speaking about. He explained that he has been involved in wrestling since he was very young, beginning around age five, and has participated since kindergarten.

He shared that Coach Temo Cervantes taught him how to talk to people, how to stand up for himself, and helped him make friends, including high school students. He described Coach Temo Cervantes as a very nice person who taught him how to wrestle and made him feel excited and motivated to attend practice after school.

Fernando also shared that he sometimes attended additional high school practices and that wrestling was the first sport he had ever participated in. He concluded by saying that Coach Temo Cervantes helped him build confidence, make friends, and learn to stand up for himself.

21. Jennifer Rogers introduced herself as a parent of Briana Rogers, the South San Francisco High School senior class president. She shared that she was speaking not only as a parent, but as someone who has observed her child and her daughter's entire class working hard to make senior grad night possible.

She described senior grad night as more than a celebration, explaining that it serves as a safe, structured, and meaningful way for students to mark the end of their high school experience. She noted that it provides a positive environment where seniors can come together one last time to celebrate their accomplishments and create lasting memories.

From a parent's perspective, she emphasized that grad night also represents a supervised and safe space for students to celebrate an important milestone, which brings comfort and peace of mind to families.

She further highlighted the significant effort students have put into the event, including months of planning, fundraising, organizing, and collaboration to bring grad night to life.

22. Violet Cervantes introduced herself and shared that she was present to support her uncle, Coach Temo Cervantes. She stated that he helped her with wrestling and described him as a good coach.

Temo Cervantes' brother-in-law also spoke in support, describing Coach Temo Cervantes as one of a kind who consistently goes above and beyond for students. He stated that Coach Temo Cervantes finds ways to support students regardless of funding and makes plans to ensure things get done. He concluded by calling for Coach Temo Cervantes to be brought back.

23. Temo Cervantes Sr. shared that he was speaking on behalf of his son, Cuauhtemoc Cervantes, whom he described as a very good wrestling coach. He stated that he has attended many of his son's tournaments and has observed him coaching students.

He shared that his son has even "coached him along with a bunch of his students," and expressed that hearing about the situation has been very difficult for him. He stated that his son has been depressed and that it has been painful not speaking with him in recent months. He also shared his belief that his son has been mistreated and wrongly accused of something he could not have done.

Temo Cervantes Sr. described his son as a good person and an excellent coach who gets along well with students, is well-liked, and is funny. He

concluded by asking the board to bring his son back, stating that he deserves a chance to speak for himself and emphasizing his support for reinstatement.

24. Marely Vargas Leon introduced herself as a member of the South City wrestling team and shared that last season was her first season with Coach Temo Cervantes. She stated that he consistently supported her through difficult matches, especially mental challenges, and was always in her corner, providing confidence and reassurance not only to her but also to her teammates.

She expressed concern that the team had been unable to finish the season with their coach and stated her belief that the situation was based on information she described as not true. She shared that Coach Temo Cervantes was always available for anyone interested in wrestling and described him as a vital part of both the South City wrestling team and the broader Bay Area wrestling community.

Marely Vargas Leon concluded by stating that he deserves to be heard and given a second chance, emphasizing her belief that he has done nothing wrong and closing with a request to bring back Coach Temo Cervantes.

25. Amir Batshon introduced himself as a senior at South San Francisco High School and shared that he and his friends were excited upon hearing about grad night, viewing it as an opportunity to spend time together one last time before going their separate ways.

He stated that students felt disappointed when they learned grad night had been canceled and expressed that it felt like a betrayal after the school had initially built anticipation for the event. He noted that ASB worked hard throughout the year on fundraising to support trips like this.

He also shared that grad night was an experience he hoped to look back on and share with future generations, but expressed concern that it may no longer happen. He concluded by quoting his father, stating that while money comes and goes, experiences last a lifetime.

26. Joselyn Barrera introduced herself as a senior at South City High School and shared that the senior class has worked hard to ensure that every event has been successful in preparation for grad night. She explained that students have been preparing with dedication and plan to bring the same level of commitment to this final event.

She emphasized that grad night represents a final opportunity for the class to come together, describing it as more than a classmates' event and instead a

family experience. She stated that students are not asking for additional funding, but rather for support in being allowed to use the funds they have already raised to make grad night meaningful.

Joselyn Barrera concluded by asking the board to consider making a change that would allow future senior classes to share in the experience they are working to bring back.

President Murray thanked all speakers for coming before the board and expressing their perspectives. She stated that the topic related to Coach Temo Cervantes and the wrestling program could not be discussed at that time, explaining that it is a personnel issue. Regarding grad night, she asked Dr. Moore to look into the matter. Dr. Moore responded that she would follow up with the principal of the school.

N. INFORMATION ONLY PRESENTATIONS

1. TEACHING & LEARNING

a. Monte Verde Elementary School

Principal Deborah Mirt presented the educational priorities and programs at Monte Verde Elementary School.

Trustee Richardson praised Principal Mirt and the Monte Verde school community, expressing appreciation for the strong support shown by teachers, volunteers, and staff. She specifically recognized Shari Giusti and thanked everyone involved for their dedication to supporting students and the district.

Trustee Anthony thanked Principal Mirt and commended the strong community and high standards of excellence at Monte Verde. She acknowledged the hard work required to maintain the school's strong academic performance and expressed appreciation for the presentation.

Trustee Lam shared appreciation for being part of the Monte Verde community for many years and thanked the school for being a home for her children. She highlighted the school's continued standard of excellence, particularly noting the strong recovery and growth in math achievement following COVID-related learning challenges. She asked how the school managed curriculum changes and ongoing academic success, with Principal Mirt crediting the collaboration among

staff and grade-level teams. Trustee Lam also thanked staff for taking on additional crosswalk duty responsibilities and acknowledged the challenges around traffic safety.

Trustee Hsieh commended Monte Verde's consistently high attendance rates, reductions in chronic absenteeism, and strong ELA and math achievement results. She credited the school's success to solid instruction and thanked teachers, staff, and families for creating a positive and supportive learning environment under Principal Mirt's leadership.

President Murray reflected on her personal connection to Monte Verde, sharing that all of her children attended the school and that she served as a PTA parent there for many years. She described Monte Verde as a "magical place" because of its strong staff, dedicated parent volunteers, and collaborative school community, praising the consistency of family involvement and support over the years.

The Board recessed at 8:28 p.m. and reconvened at 8:38 p.m.

O. PRESENTATION WITH POTENTIAL ACTION – None

P. CONSENT AGENDA

Trustee Richardson referenced the March 26 regular meeting minutes and stated her understanding that she was not present for both items and had abstained on both votes, noting that she had received a request for clarification.

President Murray clarified that Trustee Richardson was not present for the first item when it was voted on and therefore was marked absent for that vote. She further stated that Trustee Richardson was present for the second item and abstained from that vote, confirming that the minutes reflected this accurately.

Trustee Richardson responded that she believed she had voted twice and was not aware there were two separate items. Dr. Moore clarified that the board had already taken a vote on the first item prior to her arrival and that the second item was the one she was present for and abstained on.

Trustee Richardson acknowledged the clarification and stated that she would accept the record as presented and withdrew her consideration.

Trustee Lam stated that she would like to either discuss or pull aside agenda item 3G, the Educator on Special Assignment job description. She noted that the board had received feedback from a staff member regarding the item and referenced concerns related to the scope of the position.

MOTION #233 (Anthony/Hsieh) to approve 1a. Minutes of the March 26, 2026 Regular Meeting;1b. Minutes of the April 3, 2026 Special Board Bylaw Meeting; 1c. Minutes of the April 9, 2026 Regular Meeting; 2a. Designated representatives to CIF (California Interscholastic Federation) for 2026-27; 2b. SSFHS staff and students to attend the National History Day in Sacramento, CA, May 2 – 3, 2026; 2c. District staff to attend the NCSM Conference in Denver, CO October 26 – 28, 2026; 2d. Approval of the Leader Services Agreement for 2026-27; 2e. Approval of the California School Nurses Organization High Road Training Program MOU; 2f. SSFHS staff and students to travel to Japan, Summer 2027: June 15 – 30, 2027 (tentative dates); 3a. Certificated Personnel Assignment Order; 3b. Classified Personnel Assignment Order *with a correction to Stella Marcic's retirement date to June 29, 2026*; 3c. School Counselor revised job description; 3d. School Social Worker revised job description; 3e. School Social Worker on Special Assignment revised job description; 3f. Speech Language Pathologist revised job description; 3h. Transitional Kindergarten (TK) Aide new job description; 4a. Amendment to the contract with WestEd; 5a. Purchase Order Listing, March 2026; 5b. Warrant Register, March 2026; 5c. Cash Receipts, March 2026; 5d. Gifts to the District; 5e. Fundraising events for the 2025-26 school year; 5f. Professional services agreements under $25,000. Motion Carried. (Unanimous)

Trustee Lam noted that the board had received feedback from a staff member regarding the scope of the role and confirmed that job descriptions are typically reviewed by the unions. She also asked whether individuals in the positions are consulted during the development process. Mr. Hannon responded affirmatively, stating that the process is thorough.

Trustee Lam then raised concerns related to specific bullet points in the job description, including responsibilities around identifying funding opportunities, grant writing, and progress monitoring and reporting for grants. She noted that there were concerns that these responsibilities might represent an expansion of the traditional scope of a Teacher on Special Assignment or Educator on Special Assignment role, and asked whether this represented a new area of responsibility.

Mr. Hannon clarified that, based on discussions with CTA over several months, Teachers on Special Assignment may be invited to support aspects of grant-related work when relevant to their expertise or ongoing work streams, such as supporting reporting on state or federal grants. He emphasized that there is no expectation that educators in these roles would take on administrative responsibilities or serve as grant writers, stating this unequivocally for the record.

Trustee Lam thanked him and noted additional concerns raised by a community member regarding partnerships and collaboration language in the job description. She stated that she believed these elements were already included but wanted clarification.

She also raised a question about references to budget planning and coordination within the job description, asking whether this implied budget monitoring responsibility or simply the ability to understand and coordinate within established budgets. Dr. Campbell responded that these responsibilities fall within the normal scope of the role, explaining that staff may need to understand allocations tied to programs and initiatives, such as LCAP priorities, to ensure spending remains within approved limits. He clarified that this reflects explicit expectations rather than new responsibilities.

Trustee Lam thanked staff for the clarification.

Trustee Anthony then asked whether the district has a dedicated grant writer or whether grant-related work is distributed among staff. She shared an example from her own professional experience where staff may receive grant opportunities and forward them to appropriate personnel. She clarified her understanding that the role is not intended to function as a part-time grant writer, but rather to engage with instructional work while being able to share relevant grant opportunities. Staff confirmed this understanding.

MOTION #234 (Anthony/Hsieh) to approve 3g. Educator on Special Assignment (ESA): Curriculum and Instruction Specialist revised job description. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. Williams Uniform Complaints for 3rd Quarter Ending 03/31/26

Dr. Moore reported that for the Williams Uniform Complaint quarterly report ending March 31, 2026, one complaint was filed and subsequently resolved.

ACTION

1. ADMINISTRATION

a. Resolution No. 26-47 Asian American, Native Hawaiian, & Pacific Islander (AANHPI) Month (May)

The resolution was read by Trustee Lam.

MOTION #235 (Lam/Richardson) to adopt Resolution #26-47: Honoring Asian American, Native Hawaiian, & Pacific

Islander Month. (AYES: Lam, Murray, Anthony, Richardson, Hsieh; NOES: None). Motion Carried. (Unanimous)

b. Approval of Board of Trustees Compensation

Trustee Anthony expressed discomfort with discussing and voting on board compensation increases, noting that it is her least favorite topic each year. She stated that she does not feel comfortable approving a raise for herself or other board members.

She shared her belief that board compensation should not be increased to the maximum and instead should align with standard raises provided to certificated and classified staff. She emphasized that while board members do important work, any increase in compensation represents funds that could otherwise go toward students.

Trustee Anthony provided an estimate, noting that increasing compensation to $1,200 per month would result in a significant annual cost, approximately $43,000, which she compared to the cost of a paraprofessional position. She expressed that this level of increase would not be appropriate.

She concluded by proposing either no increase or a 3% increase, stating that while costs have risen, she would support a modest 3% adjustment.

Trustee Lam shared that she did not yet have a set position on board compensation and wanted to offer some initial thoughts. She acknowledged feeling uncomfortable discussing a raise for herself and noted that she voted no the previous year because she was not sure the percentage increase at that time was appropriate.

She referenced the intent of AB 1390, explaining that it was designed to provide the option to raise stipends, noting that from an external perspective, board stipends may appear relatively low and have remained at that level for a long time. She also provided a comparison, stating that the South San Francisco City Council currently provides themselves $1,200 per month, not to suggest the board should match that amount, but to offer context for comparability.

Trustee Lam indicated interest in hearing how other board members were feeling and mentioned considering potential options, including raising the stipend to a midpoint such as $600 per month or possibly higher, given the flexibility allowed under AB 1390. She reiterated that these were preliminary thoughts rather than a firm position.

Trustee Hsieh shared that she would like to offer her thoughts and stated that she agrees with Trustee Anthony, expressing that any increase should align with what is provided to staff and teachers. She emphasized that she believes the board should follow the same standard, and concluded that this is her position.

Trustee Richardson shared that she was looking toward the future and the need to attract candidates for upcoming board seats. She expressed concern that the current stipend may not be sufficient to encourage community members to run for office, stating that when people see the current compensation level, it may discourage participation.

She stated that she would support going to the maximum allowable stipend, emphasizing that a higher amount would serve as an incentive for people to serve on the board. She noted that the current stipend equates to approximately $10,000 to $12,000 per year and described it as modest given the responsibilities involved.

Trustee Richardson also referenced inflation and additional costs such as mileage reimbursement, and expressed frustration that percentage increases applied to a small base amount result in minimal dollar increases. She reiterated that the compensation does not reflect the level of time commitment required.

She described the role as involving significant additional responsibilities beyond the two monthly meetings, including agenda review, school visits, community engagement, and responding to concerns outside of regular hours. She emphasized that the role requires attentiveness and ongoing service to the community.

Trustee Richardson concluded by stating her position in favor of the maximum stipend, explaining that her intent is to

attract individuals willing to invest the time and effort required to serve effectively on the board.

President Murray shared that she views the board role as a volunteer position rather than a job. She stated that when the board considers compensation adjustments, she believes increases should be aligned with what is provided to staff.

She explained that in her view, leadership should model consistency by matching board compensation increases to those offered to staff. Based on this principle, she stated that she is in favor of providing the same percentage increase to board members as is given to staff.

MOTION #236 (Anthony/Hsieh) to approve a 3% compensation increase in the amount of $502.48 and the continuation of a $100 monthly mileage stipend, for a total compensation adjustment of $602.48 for the 2026–27 school year. (AYES: Hsieh, Lam, Murray, Anthony; NOES: Richardson). Motion Carried 4-1.

c. Approval of District's Updated Board Bylaw 9250 – Remuneration, Reimbursement, and other Benefits

Trustee Richardson moved to pull the item until after the May 2nd meeting with the state representative to help inform the public and board on all provisions of the bylaw. She expressed concern that the board needed additional clarification and understanding of the bylaw's details and nuances.

Trustee Anthony asked for clarification on what part of the bylaw was believed to be out of alignment with state law.

Trustee Richardson responded that she was specifically referring to the travel stipend or benefit provision, explaining her understanding that it allows board members to collect reimbursement for educational training based on receipts. She stated her concern that the way the policy is written does not reflect equity and inclusion and may exclude certain board members.

She also referenced a prior issue related to professional development and stated that she believed it should be

clarified with input from a state representative.

Trustee Anthony responded that the issue being raised does not relate to state law.

Trustee Lam stated her understanding of the updated bylaw as it relates to professional learning allocations, noting that board members are being provided increased individual allowances for professional development opportunities each school year. She emphasized the importance of the board modeling fiscal responsibility and staying within budgetary limits.

She explained that, in her view, the proposed amount (referenced as $2,500) would not cover every possible opportunity, but would require board members to prioritize which professional learning experiences to pursue each year. She clarified that this is separate from shared conferences such as the CSBA annual conference that all board members attend.

Trustee Lam added that she views the increase as a reasonable adjustment in response to rising costs, while still maintaining limits on overall spending. She also noted that board members could choose how to allocate their individual professional development funds and, if desired, support one another through shared resources within allowable guidelines. She concluded that the structure provides flexibility while ensuring reasonable fiscal boundaries.

Trustee Richardson responded that she disagreed, stating that board members are often called upon by parent organizations and should have the flexibility and courtesy as elected officials to attend required or recommended professional development opportunities. She stated that she does not believe board members should be required to pay out of pocket for professional development.

She also stated that professional development is an expectation and investment, and referenced staff professional development costs, expressing concern that requiring board members to pay would be unfair and inconsistent with district practices. She suggested that similar policies in neighboring districts should be reviewed

for comparison.

Trustee Richardson reiterated that she believes the district has historically approved significant amounts for professional development and that these funds are intended as an investment in governance capacity. She stated her view that a cap should be discussed further and emphasized the need for additional perspective from the state representative, stating that she believes key context is missing from the discussion.

President Murray shared her perspective based on her experience with CSBA and discussions with other districts. She noted that practices vary widely, with some districts sending only one trustee per year or requiring board approval for attendance rather than automatic participation.

She explained that the proposed policy structure provides board members with a set amount for professional development and allows them to determine how to use it within established parameters, as long as it is aligned with district benefit and policy guidelines.

President Murray also noted that the district regularly attends a multi-day conference that offers extensive professional development sessions for board members, which she described as a significant shared learning opportunity. Based on these factors, she stated that she believes the proposed $2,500 allocation is reasonable and consistent with good governance practices.

Trustee Richardson asked whether President Murray had personally funded any portion of her Coast2Coast trip.

President Murray responded that she had.

Trustee Richardson then asked whether it would be appropriate for the superintendent to also pay out of pocket for similar expenses.

President Murray responded that the question was not relevant to the item being discussed, emphasizing that the board was currently considering a policy matter and that there was already a motion on the floor.

Trustee Richardson concluded by reiterating that she believes the matter should be discussed further with input from state representatives.

MOTION #237 (Anthony/Hsieh) to approve the revised Board Bylaw 9250 as reviewed by the Board Policies and Bylaws Committee, and to incorporate the Board-determined monthly compensation amount established with a waive of the second reading. (AYES: Hsieh, Lam, Murray, Anthony; NOES: Richardson). Motion Carried 4-1.

d. Approval of District's New and Updated Board Bylaws and Policies

Trustee Anthony requested a minor correction to the student board member policy, noting that the current language indicates that student board members from different high schools rotate every other year. She proposed revising this to reflect the district's practice of rotating student board members every other semester instead.

Trustee Lam agreed, noting that while the bylaw references two student board member positions, the district's customary practice is semester-based rotation, and suggested aligning the language with that practice.

President Murray asked whether the item should be pulled and brought back at a later meeting or amended at that time.

Trustee Anthony stated that the item did not need to be pulled and could be amended directly.

Trustee Hsieh then amended the motion to incorporate the proposed revision.

MOTION #238 (Hsieh/Anthony) to approve the following updated/new District's Board Bylaw and Policies and waive a second reading. (AYES: Hsieh, Lam, Murray, Anthony; NOES: Richardson). Motion Carried 4-1

Recommended for adoption:

1. BB 5131 – Conduct
2. BP 5131.6 – Alcohol and Other Drugs
3. BP 5131.8 – Mobile Communication Devices
4. BB 9150 – Student Board Members

5. BP 3515.4 - Recovery for Property Loss or Damage
6. BP 5113 – Absences and Excuses
7. BP 5113.12 - District School Attendance Review Board
8. BP 5113.2 – Work Permits
9. BP 5141 – Health Care and Emergencies
10. BP 5141.4 – Child Abuse Prevention and Reporting
11. BP 5142 – Safety

2. TEACHING & LEARNING

a. Approval of CTE Courses

Trustee Anthony expressed enthusiasm for the addition of entrepreneurship courses, stating that she was “ridiculously excited” about the expansion and describing the courses as very in-depth. She noted her strong support for the program.

Trustee Lam followed with a question regarding the structure of the entrepreneurship courses, observing that while the program includes a range of projects, there appeared to be a consistent emphasis or throughline involving yearbook-related work. She asked whether the program could be considered a way of professionalizing yearbook development.

She invited Dr. Campbell and Dr. Moore to provide clarification or insight, though no additional response was provided at that time. Trustee Lam concluded by noting that there was a significant focus on yearbook within the materials and found it to be “kind of cool”.

MOTION #239 (Hsieh/Anthony) to approve the new CTE courses: Entrepreneurship I, Entrepreneurship II, and Emergency Response II, for implementation beginning in the 2026–2027 school year. Motion Carried. (Unanimous)

b. Approval of Special Education Courses

Trustee Anthony shared she was notably excited about the new courses being added, specifically highlighting Foundations of Health as a strong addition. She thanked staff for expanding the course offerings.

MOTION #240 (Lam/Hsieh) to approve the Special Education courses: College and Career Exploration and

Preparation and Foundations of Health to ensure alignment with AB 181. Motion Carried. (Unanimous)

c. Approval of a 1-Year Agreement with Edgenuity

MOTION #241 (Lam/Hsieh) to approve a one-year extension agreement with Edgenuity for the 2026–27 school year in the amount of $86,000. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval the Revised 2026-27 Instructional Calendar

MOTION #242 (Hsieh/Anthony) to adopt the revised SSFUSD Instructional Calendar for the 2026–2027 school year. Motion Carried. (Unanimous)

4. STUDENT & FAMILY SERVICES

a. Approval the Contract with Youth Services Bureau (YSB) of the YMCA

Trustee Lam referenced prior discussions in the district's strategic action plan presentation regarding the gradual phasing down of contracts with the Youth Services Bureau (YSB). She noted that it appeared the district was not yet at the point of fully transitioning away from that partnership and asked what the plan would be moving forward.

Mr. Hannon responded on behalf of Dr. Garcia, who was not present, explaining that the continuation of YSB services for one additional year is part of a planned transition. He noted that the board had also approved new job descriptions for district clinicians, including school social workers and school social workers on special assignment.

He explained that this work is part of a broader shift to build internal district capacity to hire and staff for these needs, and that the transition is expected to take approximately one additional school year to fully implement.

MOTION #243 (Richardson/Hsieh) to approve the contract with YSB of the YMCA to continue providing additional counseling support for the 2026–27 school year in the amount of $488,373.49. Motion Carried. (Unanimous)

b. Change Order to the Agreement with DEDAP

Trustee Anthony expressed confusion about the timing of the item, noting that an additional classroom had been added as early as September, and asking why the adjustment was only being addressed now. She asked whether the delay was due to reserve usage or whether the position had simply not been filled, and clarified that she had not raised the question earlier but was seeking understanding.

Dr. Moore responded that, to her knowledge, the position had not been filled earlier. She explained that additional students had since applied and enrolled, which created the need to return to address the resulting difference.

Trustee Anthony acknowledged the explanation and expressed appreciation that there is increased enrollment and utilization. She added that she hopes classrooms will be filled from the beginning of the next school year. Dr. Moore indicated she would follow up with her team to confirm the details.

MOTION #244 (Anthony/Hsieh) to approve the change order to the agreement with DEDAP for the 2025–26 school year in the amount of $38,485.00. Motion Carried. (Unanimous)

c. Approval of the MOU with Fresh Lifelines for Youth (FLY), Inc.

Trustee Anthony asked whether the FLY program represented a new initiative and requested clarification on how it differed from prior efforts.

Dr. Moore explained that FLY previously partnered with both El Camino High School and South San Francisco High School prior to COVID, primarily serving a smaller group of students focused on diversion from the juvenile justice system. She noted that the district later reconnected with FLY in collaboration with the police department to explore a more integrated partnership model, including diversion supports, alternatives to suspension, and alternatives to expulsion. However, that earlier MOU of understanding was

paused when the police department did not move forward at the time, during a period of broader community challenges.

Dr. Moore further explained that FLY has since expanded and evolved its services. The organization now supports students through alternative to suspension programming and services for students at risk of future system involvement, not only those with prior contact. She described the new “Peer Point” program outlined in the MOU as a structured, multi-month intervention with weekly engagement, consistent support, and accountability, serving as an alternative to suspension or expulsion for students with higher levels of need. She emphasized that this model differs from how the partnership was used in the past.

Trustee Anthony responded positively, stating it was good to see the development. She referenced prior feedback from school safety officers who had expressed concern that the district’s previous alternative to suspension programming was not sufficiently effective, and noted that this updated model appears to provide stronger support for students.

MOTION #245 (Hsieh/Anthony) to approve the MOU with FLY to provide additional Tier 1–Tier 3 supports for the remainder of the 2025–26 school year and continuing through the 2026–27 school year. Motion Carried. (Unanimous)

5. BUSINESS SERVICES

a. Approval of Agreement with ENGEO, Inc. for the Spruce Elementary Modernization Project

MOTION #246 (Hsieh/Richardson) to approve the agreement with ENGEO, Inc. for geotechnical engineering services and geologic hazard review in the amount of $67,150.00. Motion Carried. (Unanimous)

b. Approval of Agreement with Murgreen Environmental Company for the El Camino High School Modernization Project

MOTION #247 (Richardson/Hsieh) to approve the agreement with Murgreen Environmental Company for CCTV pipeline inspection, survey, and hydro flushing

services in the amount of $44,000.00. Motion Carried. (Unanimous)

c. Approval of Agreement with Leland Saylor & Associates, Inc. for the El Camino High School Modernization Project

MOTION #248 (Richardson/Hsieh) to approve the agreement with Leland Saylor & Associates, Inc. for cost estimating services in the amount of $35,000.00. Motion Carried. (Unanimous)

d. Approval of Agreement with HL Construction Management, Inc. for the Monte Verde Modernization Project

MOTION #249 (Richardson/Lam) to approve the agreement with HL Construction Management, Inc. for schematic design cost estimating services in the amount of $28,700.00. Motion Carried. (Unanimous)

e. Approval of Agreement with Bartos Architecture

MOTION #250 (Richardson/Hsieh) to approve the agreement with Bartos Architecture for DSA legacy project closeout and certification services at Monte Verde Elementary School, South San Francisco High School, Baden Continuation, and Ponderosa Elementary in the amount of $92,000.00. Motion Carried. (Unanimous)

f. Approval of Award of Contract to SF Roofing Services for Parkway Heights Middle School

Trustee Lam raised a question regarding the $2.7 million roof replacement project at Parkway Heights Middle School, noting initial concern about the cost given what appears to be significant deferred maintenance and a large campus footprint. She asked for clarification on how the roofing issues developed over time, particularly in relation to water intrusion and deterioration.

Dr. Moore responded that the roof is showing severe deterioration and is in urgent need of replacement. Since facilities staff were not available to provide further detail during the meeting, she indicated that the facilities team will

follow up with additional information regarding the underlying causes and history of the roof condition.

MOTION #251 (Richardson/Anthony) to award a contract for roof replacements to the lowest responsive, responsible bidder, SF Roofing Services, in the amount of $2,757,000.00. Motion Carried. (Unanimous)

g. Approval of Agreement with Gelfand Partners for Ponderosa Elementary School

Trustee Lam asked whether any electrical upgrades would be required to support the AV upgrades at both Ponderosa and Parkway schools. Administration responded that no major electrical work is anticipated for either site.

Trustee Anthony noted that unforeseen issues can sometimes arise once work begins, and Trustee Lam responded lightheartedly in agreement.

Dr. Moore also followed up on the earlier roofing question, explaining that the roofs at the sites are at or beyond their expected service life, approximately 25 to 26 years old, and that the multi-use room roof is past its useful lifespan. This deferred replacement is the primary reason for the current need to proceed with the roof project.

MOTION #252 (Hsieh/Richardson) to approve the agreement with Gelfand Partners Architects for design and construction observation services for the TK Classroom Renovation project in the amount of $148,195.00. Motion Carried. (Unanimous)

h. Approval of Proposal with Signal Solutions Corporation for Ponderosa Elementary School

MOTION #253 (Richardson/Anthony) to approve the proposal with Signal Solutions Corporation for audio-video system upgrades in the amount of $99,243.32. Motion Carried. (Unanimous)

i. Approval of Proposal with PCD, Inc. for Parkway Heights Middle School

MOTION #254 (Hsieh/Richardson) to approve the proposal with PCD, Inc. for audio-video system upgrades in the amount of $83,888.39. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS

Trustee Richardson requested an update regarding the district's electric vehicle charging stations, noting that the stations currently appear blocked off with yellow caution tape despite having been installed through a grant several years ago. She expressed concern that the stations have remained largely unused and asked for clarification regarding their operational status and any issues affecting their use.

President Murray asked whether Dr. Moore could provide an update through the weekly Board update. Dr. Moore responded that she did not have the information available at the meeting but would coordinate with Mr. O to provide a future update.

May 2, 2026 – Special Meeting/Board Workshop (*District Office*)

- Board Workshop

May 7, 2026

- Recognition for outgoing Student Trustee Ruiz
- Resolution calling for November Election
- Presentation Teaching and Learning – El Camino HS
- Presentation on Induction
- Presentation on Counseling
- Approval for 5th graders to attend SMCOE Outdoor Education
- Approval of Graduates and Certificates of Completion - Baden HS, ECHS, SSFHS, and Adult Education
- Resolution for Fund 11 and Fund 14 account balances
- Resolution – Reappointment of CBOC members
- Approval of All City agreement for crossing guards for 2026-27
- Approval of MOU with Legarza Sports for 2026-27

May 21, 2026

- Presentation Teaching and Learning – Baden HS/ Adult Education
- Presentation Teaching and Learning – Special Education
- Presentation on 2026-27 LCAP draft plan
- Public Hearing 2026-27 LCAP draft plan
- Approval of the Children's Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Approval of updated Board Governance Handbook
- Approval of the agreement with SMCOE for Center for Learning Data Sharing

- Information on May revision of the Governor's 2026-27 budget
- Approval of Bill Saving Facilities Consulting agreement for 2026-27
- Resolution in support of LGBTQ+ Pride Month (June)

June 11, 2026

- Presentation on 2026-27 Preliminary Budget
- Public Hearing 2026-27 Preliminary Budget
- Adoption of 2026-27 LCAP
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2026-27
- Approval of updated Board Governance Handbook
- Approval of Board of Trustees Compensation increase for 2026-27
- Approval of supplementary instructional materials
- Approval of the agreement with Newsela for the 2026-27 school year
- Approval of Scoot Education MOU
- Resolution on Budgetary increases and year end transfers

June 25, 2026

- Presentation on Counseling and Safe School Advocates Services
- Presentation on SLO MOU with student data
- MOU with SSFPD for 2026-27
- Adoption of 2026-27 Preliminary Budget
- Information on Daybreak Mental Health and approval of MOU
- Approval of SMCOE Outdoor Education dates for 2026-27
- Approval of Paper Education Company agreement for 2026-27
- Approval to increase facility use fees for 2026-27
- Approval to increase District rental/leasing rates for 2026-27
- Approval to continue NPS contracts for 2026-27
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Richardson shared highlights from several recent student-centered events and educational presentations she attended throughout the district and county.

She attended El Camino High School's Passion Project event, which took place despite rainy weather, and praised the creativity and enthusiasm of the students. She highlighted a student advocating for the adoption of feral kittens after caring for a stray cat, as well as another student who showcased his passion for bodybuilding and weightlifting.

Trustee Richardson also attended a presentation at the San Mateo County Office of Education led by Julie Hilborn, Director of Environmental Literacy and Sustainability, regarding the “Seeds to Solutions” curriculum. She explained that the curriculum, developed through the San Mateo County Office of Education in coordination with the California Department of Education, is available free of charge to districts and is designed to engage students in environmental literacy, California-specific environmental challenges, and solution-oriented learning aligned to state standards.

Additionally, Trustee Richardson visited Mr. Alima’s freshman bioscience class, where students presented cancer research projects exploring cancer development, prevention, treatment, and the spread of various cancer types. She commended the students for demonstrating strong depth of knowledge, engagement, and alignment with the district’s Portrait of a Graduate goals, noting she was highly impressed by the quality of the presentations and the students’ passion for learning.

Trustee Anthony shared she attended the El Camino High School Passion Projects event and highlighted several memorable student presentations, including Izzy’s project focused on creating caring connections. She also recognized a student-led musical performance of Weezer’s “Undone (The Sweater Song)” and praised the overall creativity and engagement demonstrated by students throughout the event.

Trustee Anthony described conversations she had with students about basketball, mental health classes, and career pathways in the skilled trades. She specifically encouraged greater awareness of the district’s Trades Introduction Program for students interested in career technical education (CTE). She also noted that the quarterly CTE meeting at the San Mateo County Office of Education would be taking place the following week and encouraged community participation from those interested in expanding CTE pathways.

Additionally, Trustee Anthony attended the Community Learning Exchange and highlighted the ongoing contributions of retired community liaison Maria Barcelata Long, who continues to teach courses at the Community Learning Center. These include workshops in English and Spanish focused on navigating the South San Francisco Unified School District, preschool and TK enrollment, application support, citizenship preparation, digital literacy, and food handler certification. Trustee Anthony expressed appreciation for Maria and other retired staff members, Rosie and Teresa, who continue supporting the district and broader community through educational outreach and community programming.

Trustee Lam shared highlights from several recent district and community events. She referenced the April 10 deliberative discussions held at Junipero Serra Elementary School, which President Murray also attended. Trustee Lam

thanked Principal Sampayan and Ms. Wan for the invitation to observe the event, which was conducted in partnership with the Stanford Deliberative Democracy Lab.

During the event, Stanford students facilitated discussions with third-grade students regarding the possibility of implementing free dress days at the school, which currently maintains a school uniform policy. Trustee Lam noted the thoughtful engagement of students in the deliberative process.

Trustee Lam also attended the Community Learning Exchange on April 15 alongside Trustee Anthony and acknowledged the participation of district leadership, students, parents, educators, and community partners. She expressed appreciation for the district's continued efforts to foster conversations centered on strengthening belonging and community connection within schools.

She concluded by acknowledging the upcoming board workshop and the approaching graduation season, wishing students, staff, and families well as the school year comes to a close.

President Murray shared reflections on the recent deliberative democracy program at Junipero Serra Elementary School. She described it as a meaningful experience in which younger students, fourth graders, were engaged in structured discussions about topics where they may have differing opinions.

She emphasized that the program helps students learn how to listen to one another, work through disagreements respectfully, and accept outcomes even when they do not personally agree, while still finding common ground. President Murray expressed strong support for the program and noted that it promotes important skills in collaboration, respect, and civic dialogue, suggesting it is something that could benefit broader participation across schools and communities.

She also shared a separate highlight from Skyline Elementary School, where students raised funds to dedicate a bench in memory of a recently deceased teacher, Ms. Christopherson. The family attended the dedication ceremony and was deeply moved by the community's support. The bench will be placed in the garden as a space for reflection and remembrance, honoring Ms. Christopherson's legacy.

Dr. Moore provided additional updates in response to prior board questions.

Regarding the Parkway Heights roofing project, she shared that the contract includes rigid insulation to improve thermal performance and increase energy efficiency for the building.

On the AV upgrade items, she clarified that the audio systems do not have significant power demands and can operate using existing electrical outlets, meaning no major electrical upgrades are required.

Finally, Dr. Moore followed up on the earlier question about electric vehicle charging stations, noting that a new vendor has recently reached out with a proposal. She stated that she will provide a more detailed update to the board once additional information is available.

ADJOURNMENT – 9:43 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Special Meeting of May 2, 2026

OPEN SESSION – 8:35 a.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources – Excused
Dr. Marcos Garcia, Assistant Superintendent, Student & Family Services – Excused
Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Excused
Mr. Ted O, Assistant Superintendent, Business Services – Excused

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. PUBLIC COMMENTS – None

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. Board Self-Assessment Workshop

The Board participated in a self-evaluation workshop facilitated by California School Boards Association Consultant Luan Burman Rivera.

The session covered board/superintendent roles and responsibilities, governance practices, including norms and protocols, and the self-evaluation process.

The Board took a short break at 11:15 a.m. and resumed at 11:30 a.m.

ADJOURNMENT – 2:38 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
James Briano, Principal – El Camino High School

DATE: May 21, 2026

RE: Approval for El Camino High School Athletes to Attend the CIF Track & Field State Championship in Clovis, CA, May 29 – 30, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐**Goal 1:** Exceptional Instruction
☐**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☐**Goal 4:** Empowered Educators
☐**Goal 5:** Equity-Centered Systems
☒**N/A:** Not Applicable

BACKGROUND:

The purpose of this trip is for two students to attend the CIF State Track & Field Championships at Veterans Memorial Stadium in Clovis, CA on May 29, 2026. The two students will be chaperoned by Coach Hafter and the student's guardians. The group will be traveling by district van, departing May 29 and returning May 30. Lodging will be at the University Inn in Fresno, CA.

FISCAL IMPLICATIONS:

All fees will be covered by school site funds.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the El Camino High Scholl student athletes to attend the CIF Track & Field State Championship in Clovis, CA, May 29 – 30, 2026.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Kathy Nguyen, Principal, Parkway Heights Middle School

DATE: May 21, 2026

RE: Permission for one Parkway Heights staff member to attend the National Mariachi Education Workshop in Las Vegas, NV on June 22 – 26, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Parkway Heights is requesting for one staff member, Mr. Alberto Lopez-Rivas to attend the National Mariachi Education Workshop in Las Vegas, NV on June 22 - 26, 2026. The National Mariachi Education Consultant is a consortium of music education professionals that work with a variety of educational organizations, arts associations and school districts to foster the growth and breadth of articulated music education. The workshops include beginning, intermediate and advanced Mariachi Pedagogy; held at the Orleans Hotel & Casino, 4500 W. Tropicana Avenue, Las Vegas, NV 89103.

FISCAL IMPLICATIONS:

Estimated costs for one staff member to attend the National Mariachi Education Workshop in Las Vegas, NV:

- **Registration:** $750.00 per person = $750.00
- **Lodging:** 5 nights which includes a discount for 1 person = $650.00
- **Meals:** $275.00 (lunch will be provided by the conference)
- **Airfare r/t:** $400.00

Total Estimated Costs: $2,075.00

Site Title 1 funds (MGMT: 301) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve one Parkway Heights staff member to attend the National Mariachi Education Workshop on June 22 – 26, 2026 in Las Vegas, NV.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sharimar Balisi Manalang, Principal – SSFHS
Ayden Bradley, Teacher/Director of Bands, Performance Arts Department

DATE: May 21, 2026

RE: SSFHS Performing Arts Disney Tour January 15 – 18, 2027

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The Performing Arts Department, consisting of the music and drama sub-departments, is committed to providing students with meaningful, real-world artistic experiences that extend beyond the classroom. Our program offers courses in theater, music, and dance that emphasize creativity, collaboration, and performance. While students regularly participate in on-campus productions, opportunities to engage with professional-level performances and institutions have been limited due to funding and access constraints.

To address this, we are proposing a multi-day educational tour and showcase experience, taking place January 15 – 18, 2027. This opportunity will allow students to visit established performing arts programs and venues, including California State University, Long Beach and Disneyland, attend live performances, and participate in workshops led by industry professionals affiliated with these institutions. Students may also have the opportunity to perform or present their work and learn in a new setting, further enhancing their artistic growth and confidence.

This experience will benefit students by:

- Expanding their understanding of educational and career pathways in the arts
- Providing exposure to diverse performance styles expressions
- Strengthening technical and performance skills through workshops
- Building confidence, collaboration, and a sense of belonging within the arts community

The Performing Arts program serves a diverse student population, including many first-generation college-bound students and those with limited access to arts enrichment outside of school. Experiences like this are critical in helping students see themselves as artists, performers, and contributors to the broader creative community.

Research and district goals emphasize that students who feel engaged and connected to their learning are more likely to succeed academically and socially. Participation in the arts has been shown to improve attendance, increase motivation, and foster essential skills such as discipline, teamwork, and communication.

This tour will also strengthen partnerships between our schools and arts organizations, creating pathways for future collaboration and enrichment opportunities. Students will gain exposure to resources such as college arts programs, community arts organizations, and professional networks.

For many students, this may be their first opportunity to attend a live professional performance or participate in an intensive arts workshop. These experiences can be transformative, helping students envision future goals in both higher education and creative careers.

FISCAL IMPLICATIONS:

We are requesting district support to cover the cost of one Phoenix Transportation coach to make this trip more accessible for our students. The estimated cost per coach is $9,400. Day passes, hotel accommodations, and any additional transportation costs will be covered by department fundraising, Prop 28 grant funds, and student contributions. If district funding is not approved, we request permission to proceed with the tour using these alternate funding sources.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the SSFHS Performing Arts Disney Tour January 15 – 18, 2027.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sabrina Yacoub, Director of Special Education & Pupil Personnel

DATE: May 21, 2026

RE: Approval to renew an agreement with CODESTACK, a department of San Joaquin County Office of Education for the 2026-27, 2027-28, & 2028-29 school years

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District currently utilizes the Special Education Information System (SEIS) as its special education student information system. SEIS is managed and maintained by CODESTACK, a department of the San Joaquin County Office of Education.

This three-year agreement for the 2026-2027, 2027-2028, and 2028-2029 school years will allow the District to continue utilizing the bidirectional integration between SEIS and the District's Student Information System (SIS). The integration supports accurate student data management, operational efficiency, and compliance with state and federal special education reporting requirements.

Under this agreement, SJCOE/CODESTACK will continue providing programming, maintenance, and technical support services necessary to facilitate secure nightly data transfers between SEIS and the District's SIS. Services include integration setup and

maintenance, secure transmission of student demographic data, exception reporting, troubleshooting, ongoing system maintenance, and periodic revisions to support interoperability and data integrity between systems.

Continuation of this agreement will help ensure accurate synchronization of student demographic and special education information across systems, support compliance with state and federal reporting requirements, and reduce manual data entry and reconciliation processes for staff.

FISCAL IMPLICATIONS:

- The agreement establishes an annual maintenance fee of $2.00 per eligible and pending special education student reflected in SEIS.
- Based on current and projected special education enrollment of approximately 1,450-1,500 students annually, the estimated annual cost is approximately $2,900-$3,000 per year.
- The projected total cost over the three-year agreement term is approximately $8,700-$9,000.

Funding for this agreement is included within the Special Education operational budget.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement between the South San Francisco Unified School District and the San Joaquin County Office of Education/CODESTACK for continued programming, maintenance, and support of SEIS/SIS integration services for the 2026-2027 through 2028-2029 school years.

SAN JOAQUIN COUNTY OFFICE OF EDUCATION
CODESTACK
MEMORANDUM OF CONTRACT

July 1, 2026 - June 30, 2029

PROGRAMMING AND MAINTENANCE OF SEIS/SIS INTEGRATION COMPONENTS AND SERVICES

This memorandum of contract constitutes an understanding between the San Joaquin County Office of Education (CODESTACK), a county office of education of the state of California, (SJCOE/ CODESTACK) and the South San Francisco USD - Int., (Client), a California school district, concerning design, programming and maintenance of integration components between Special Education Information System (SEIS) and the Client's Student Information System (SIS). Note that any deletions, additions or modifications to this memorandum of contract must be in writing signed by both parties.

1.0 OVERVIEW OF THE PROJECT

1.1 The Client has requested the setup/configuration and support of integration components and services to allow bidirectional data transfer between SEIS and the Client's SIS. SJCOE/ CODESTACK will set up and provide integration services developed using ASP.Net 4.0 to integrate SEIS with Client's SIS. Custom procedures, server jobs, and custom reports will be developed in both systems to facilitate full interoperability and data integrity.

2.0 PROJECT DELIVERABLES

2.1. Programming

SJCOE/ CODESTACK will work closely with the Client in the development stages to set, ascertain and meet milestones as the project is completed. SJCOE/ CODESTACK will program the front-end of the system using Microsoft's Windows Communication Foundation, ASP.Net, and .Net Framework 4.0 to develop the services. For the back-end database SJCOE/ CODESTACK will create SQL Server stored procedures, tables, and SQL Server Integrated Services (SSIS) packages to work with the data merge and updates. The front-end and back-end will be constructed to provide data integrity, efficiency, and scalability.

2.2. Sending Data to SEIS

The SJCOE/ CODESTACK will provide any needed SQL Server scripts or installation packages required to send data prepared by the Client, to SEIS (data must be provided in the structure defined by SJCOE/ CODESTACK). The service will need to be installed on a Windows Server at the Client's location. The service will encrypt and send SEIS the demographic data specified by SJCOE/ CODESTACK. The service will be configured to run on a nightly basis.

As the data is sent via the service, SEIS will update student records based on matching birth date and District ID. All transactions will be logged and to streamline errors all records not added will appear in an exception report with a description of error (i.e. not matching District ID, more than one matching District ID, etc.) Client agrees to send only special education students from SIS to SEIS.

The exception report will be available for district level users on their SEIS home page. Student records on the exception report will have links to quickly search, add, transfer, or delete the student record.

2.3. SEIS Sending Data to SIS

The SJCOE/CODESTACK will provide a nightly extract to the Client to facilitate updating data in the Client SIS. The Client will be responsible to process these updates in the SIS once this file is received.

2.4. Security

Data will be transmitted via REST API be encrypted via TLS if using the client integration application or protected by a client-hosted SFTP server.

2.5. User Acceptance Period

A "User Acceptance Period" will be established for two months following production implementation for the purposes of refinements and additions to the Web Services based on production feedback. Within these two months, feedback will be provided to CODESTACKs by the client and responded to by CODESTACKs within the User Acceptance Period.

3.0 SYSTEM MAINTENANCE

The SEIS data, integrated services, and recurring jobs will be served and hosted on SJCOE/ CODESTACK's secure web and database servers. Maintenance tasks to be undertaken by SJCOE/ CODESTACK during the three-year contract period will include, but not be limited to, the following:

- upgrade and redesign of additions and refinements to the Web Services during the User Acceptance Period as described in section 2.5;
- periodic revisions and additions during the course of the contract period months; and
- on-going debugging and maintenance of the Web Services and interface screens.

4.0 CLIENT RESPONSIBILITIES

Should the Client's SIS reside "On-Premise" or has control over SIS server(s)/database(s) and is not hosted by a 3rd party vendor, the Client will be responsible for:

- Developing required the stored procedure(s)/queries, jobs/processes, and/or SIS packages needed in the SIS database or application for pulling proper data fields and data types required by the integrated service and any jobs related therein.
- Developing the inserts/updates, jobs/processes, SSIS packages, and/or exception rules for handling the data sent from SEIS (Only applicable if the Client is pulling data from SEIS).
- Uptime and maintenance of the Client's Windows Server and hosting any applications/service used in the integrated services.

If the Client's SIS is hosted and maintain by a 3rd party vendor, then it is the Clients responsibility to ensure the 3rd party vendor provides all test files, data, and transfer/authentication credentials.

In either scenario it is always the Client's responsibility to validate the data and ensure the minimal hardware and software requirements are met.

Minimum Hardware Requirements: Xeon 1.4Ghz, 8GB RAM and 18 GB Hard Drive Space.

Minimum Software Requirements: Windows 2016, and .Net Framework 4.7. Or compatible client-hosted SFTP server

5.0 TERMS OF THE CONTRACT

The Client agrees to pay the SJCOE/ CODESTACK annual maintenance fees of $2.00 (two dollars), per student based on the Eligible and Pending Student Count in SEIS. The Client's first annual maintenance fee will be $3,022.00 (three thousand and twenty-two dollars) based on the count of 1511. SJCOE/ CODESTACK will invoice the district for this first annual maintenance fee upon completion of the User Acceptance Period defined in section 2.5.

Note: Subsequent annual fees will be assessed and billed to the district every 12 months during the Term of this contract following the System Launch Date calculated using the most recent Census Day Student Count.

Note: Anything above the standard Integration Services will have a minimum fee of $1,000 (one thousand dollars).

6.0 TERM AND TERMINATION

This Contract shall be in effect between the SJCOE/ CODESTACK and the Client beginning with the Effective Date and terminating 36 months from the implementation of production ready software (System Launch Date).

Assuming timely provision of required information and required reviews and approvals as deliverables are developed, all work required to provide tested, production ready software shall be completed no later than 60 days after the signing of this Contract. The User Acceptance Period will begin upon delivery and implementation of production ready software.

Either SJCOE/ CODESTACK or Customer may terminate this Contract upon at least thirty (30) days prior written notice to the other party, with such termination to be effective at the end of the current period for which Customer has paid annual fees when the notice of termination is provided. Within thirty (30) days of the effective date of termination of this Contract, SJCOE/ CODESTACK shall return Customer Data to Customer in an ASCII delimited file format or such other mutually agreeable format.

The provisions under which this Contract may be terminated shall be in addition to any and all other legal remedies which either party may have for the enforcement of any and all terms hereof, and do not in any way limit any other legal remedy such party may have.

7.0 PROTECTION OF PRIVATE CUSTOMER DATA

7.1 Customer and Provider recognize that some Customer Data in the SELPA and are confidential pursuant to relevant federal and state law, including but not limited to 20 USC section 1232(g) and Education Code sections 49060, et seq. Both Customer and Provider certify they will each abide by all applicable state and federal laws concerning Pupil Records.

7.2 Customer shall inform each Authorized User of the need to protect Customer Data containing Pupil Records. Customer agrees not to disclose or make available to any unauthorized third party any Pupil Records to which Customer's Authorized Users are granted access pursuant to this Agreement.

7.3 To further protect Customer Data, Customer agrees to restrict access to SEIS to Customer's Authorized Users. In addition, Customer agrees to advise each Authorized User before he or she receives access to SEIS Integration, of the obligations of Customer under this Agreement, and will require each Authorized User to maintain those obligations as set forth below:

- Customer's Authorized Users are prohibited from accessing or using SEIS for any purpose other than to serve the SELPA in connection with this Agreement. If an Authorized User uses SEIS for any unauthorized purpose, the use shall be deemed a breach of this Agreement.
- SEIS and all supporting documentation shall remain the property of the Provider, excluding Customer Data, which includes Pupil Records, provided by Customer.

7.4 Any failure by an Authorized User to protect Pupil Records shall be deemed a breach of this Agreement.

7.5 All Customer Data, including Pupil Records, shall remain the property of Customer.

7.6 Security and Confidentiality of Pupil Records. Provider will do the following to ensure the security and confidentiality of Pupil Records:

a) Designate an employee responsible for the training and compliance of all Provider employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement.
b) Provider will protect the confidentiality of Pupil Records and take all reasonably necessary measures consistent with industry standards to protect Customer Data from any and all unauthorized access and disclosures.
c) Provider has designated an individual responsible for training Provider employees, agents and assigns on reasonable protection measures and the confidentiality of Pupil Records consistent with state and federal law.
d) Provider shall not disclose Pupil Records, except as specified under the terms of this Agreement or as required by law.
e) Provider shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, accessed or used Pupil Records received from or on behalf of Customer and/or Pupils.
f) Provider warrants that all confidentiality and security measures identified in this Agreement will be extended by contract to any and all subcontractors used by Provider, if any, to execute the terms of this Agreement.
g) Provider warrants that all Pupil Records will be encrypted in transmission and storage.
h) Provider will use appropriate and reliable storage media, which shall include weekly backup of all input provided by Customer and offsite storage of backup material for a 30-day period.

7.7 Unauthorized Disclosure Notifications. In the event of an unauthorized disclosure of Pupil Records, the following process will be followed:

a) Immediately upon becoming aware of a compromise of Pupil Records, or of circumstances that could have resulted in an unauthorized access to or disclosure of Pupil Records, Customer and Provider agree to notify the other Party, fully investigate the incident and fully cooperate with the other Party's investigation of the incident, implement remedial measures and respond in a timely manner.
    a. Parent or Adult Pupil will be immediately notified of:
        i. The nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.);
        ii. The specific Pupil Records that were used or disclosed without authorization;
        iii. What Provider and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and
        iv. What corrective action Provider and Customer have taken or will take to prevent future occurrences.

b) Except as otherwise required by law, Provider will not provide notice of the incident directly to the Parent or Adult Pupil whose Pupil Records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

7.8 Compliance with Applicable Laws. Customer Data, includes Pupil Records subject to the Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g). Provider recognizes that as a county office of education and public entity, Provider is considered a "School Official" (as the term is used in FERPA and its implementing regulations) for any and all software, hosting and services provided to Customer through this Agreement. The Parties agree that the services provided to Customer through this Agreement serve a "legitimate educational interest," as defined and used in FERPA and its implementing regulations. The Parties agree to jointly ensure compliance with FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law, including but not limited to Education Code section 49060 et. seq. The Parties shall comply with the following process for compliance with FERPA and California law:

a) Provider and Customer warrant that they are familiar with the confidentiality, security and disclosure requirements of FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law, including but not limited to Education Code section 49060 et. seq. and have designated an individual responsible for ensuring compliance therewith.
b) Provider and Customer shall abide by the disclosure, security, breach notification, retention/destruction and use provisions contained in this Agreement and as required by law.
c) By the signature of its authorized representative or agent below, Provider hereby acknowledges that Customer has provided notice under Education Code section 49075(a) and 34 C.F.R. section 99.33(d) that Provider is strictly prohibited from disclosing Pupil Records from Customer to any third party without the prior written consent and direction to authorize -disclosure by Customer.

7.9 Within thirty (30) days of the Effective Date of termination of this Agreement, or within thirty (30) days from completion of this Agreement, Provider warrants that it will securely transmit all Customer Data, including Pupil Records, to Customer in ASCII delimited file format or other mutually agreed format, without retaining any copies of Customer Data. In the alternative, and subject to a written request from Customer, Provider will securely destroy all Customer Data, including Pupil Records, upon termination of this Agreement. Provider will then provide verification to Customer that the Customer Data not otherwise returned to Customer was destroyed subject to Customer's written request, the date of destruction and the method of destruction.

8.0 WARRANTY DISCLAIMER

SJCOE/CODESTACK MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND WITH RESPECT TO SERVICES OR DATA MADE AVAILABLE BY PROVIDER, INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY. SJCOE/CODESTACK ASSUMES

NO RESPONSIBILITY IN CONNECTION WITH THE USE OF ANY OF THE SERVICES OR DATA MADE AVAILABLE BY SJCOE/CODESTACK. CLIENT AGREES THAT SJCOE/CODESTACK SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, PUNITIVE, OR CONSEQUENTIAL DAMAGES OR FOR THE LOSS OF PROFIT, REVENUE OR DATA ARISING OUT OF THE SUBJECT MATTER OF THIS CONTRACT, EVEN IF CLIENT HAS BEEN ADVISED OF THE POSSIBILITY OF POTENTIAL LOSS OR DAMAGE.

9.0 APPLICABLE LAWS

This Contract is subject to all applicable laws of the State of California, rules and regulations of the State Board of Education, and all applicable federal laws, all of which are made part of this Contract and incorporated herein as if fully set forth. It is also subject to any amendments in such laws during the term of this Contract. Should it be determined by a Court of competent jurisdiction that this contract of any portion of it is illegal or invalid, the contract shall be deemed terminated and both parties relieved of their obligations hereunder except the obligation of Client to pay for work already completed.

10.0 INDEPENDENT CONTRACTOR STATUS

This Contract is between two independent contracts and is not intended to and shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture or association.

11.0 INDEMNIFICATION

SJCOE/ CODESTACK agrees to indemnify, defend and hold harmless the Client for and against any and all actions, claims, complaints, formal or informal, caused or the result of negligence of SJCOE/ CODESTACK.

The Client agrees to indemnify, defend and hold harmless SJCOE/ CODESTACK for and against any and all actions, claims, complaints, formal or informal, caused or the result of negligence or the Client.

CONTRACTOR/CONSULTANT to Provide Insurance

CONTRACTOR/CONSULTANT shall not commence any work before obtaining and shall maintain in force at all times during the term and performance of this Agreement, to the extent required by law, the policies of insurance specified below.

1. I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of the contract.

2. Comprehensive General Liability Insurance in the amount of $

3. Cyber Liability Insurance.

4. CONTRACTOR/CONSULTANT must provide a certificate of insurance prior to beginning any work under this Agreement ☐ Yes ☐ N/A

5. If student contact shall occur, the Certificate of Insurance must show liability coverage in the amount of $ N/A for Child Abuse, Child Molestation and or Sexual Abuse. No coverage will be accepted without these declarations.

6. By signing this Agreement CONTRACTOR/CONSULTANT confirms that all requirements of the section have been met.

7. The insurance shall name the South San Francisco USD - Int as the additional named insured in the policy.

SJCOE Project Manager Fingerprinting Certification:

By signing this agreement, the SJCOE project manager hereby certifies that the **CONTRACTOR/CONSULTANT** for this project will have contact with students as indicated below:

X CONTRACTOR/CONSULTANT will have NO contact with students.

☐ CONTRACTOR/CONSULTANT will have contact with students only in the immediate presence of an SJCOE staff member.

☐ CONTRACTOR/CONSULTANT will have unsupervised contact with students. Please complete the Contractor Certification information.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Agreement as of the date first set forth above.

_____ _____

Johnny Arguelles, Division Director Date
CodeStack
San Joaquin County Office of Education

_____ _____

Authorized Signer Date
South San Francisco USD - Int

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: May 21, 2026

RE: Certificated Assignment Order

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

In accordance with Education Code section 35035, the Superintendent is seeking the Board's approval of the certificated assignment order as detailed on the attached report.

FISCAL IMPLICATIONS:

Approval of the certificated assignment order list reflects routine staffing actions, including new hires, reassignments, temporary contracts, retirements, and resignations. Any associated costs or savings are included within the District's existing budget and do not result in additional fiscal impact.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the certificated assignment order as submitted.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

Resignation:
Huft, David- Teacher at Parkway Heights Middle School Effective 6/1/2026
Norton, Jake-Teacher at Spruce Elementary School Effective 6/1/2026
Dearborn, Laurel -Teacher at South San Francisco High School Effective 6/1/2026
Lee, Angelina -Speech & Language Pathologist in the Special Education Department Effective 6/1/2026
Jordan, Bianca -School Psychologist at District Office Effective 6/1/2026
Golias, Vanessa -Speech Language Pathologist at District Office Effective 6/1/2026
Cameron, Amber - Program Specialist at District Office Effective 6/12/2026
Andrews, Stephanie –Assistant Principal at South San Francisco High School Effective: 6/30/2026

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources

DATE: May 21, 2026

RE: Classified Assignment Order

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

In accordance with Education Code section 35035, the Superintendent is seeking the Board's approval of the classified assignment order as detailed on the attached report.

FISCAL IMPLICATIONS:

Approval of the classified assignment order list reflects routine staffing actions, including new hires, reassignments, temporary contracts, retirements, and resignations. Any associated costs or savings are included within the District's existing budget and do not result in additional fiscal impact.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the classified assignment order as submitted.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

Retirement:

Carbo, Martha –Paraprofessional I - Special Education, Alta Loma Middle School, 6 hours per day | Range 26A, Step 5 | Effective: May 29, 2026
Aguirre, Irene –Office Assistant, Los Cerritos Elementary School, 7 hours per day | Range 30B, Step 5 | Effective: May 29, 2026

Resignation:

Deville, Marissa – Paraprofessional I, Buri Buri Elementary School, 6 hours per day| Range 25B, Step 5 | Effective: May 29, 2026
Dimayuga, Janet – Paraprofessional II – Special Education, Ponderosa Elementary School, 6 hours per day | Range 29, Step 5 | Effective: May 29, 2026

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent Human Resources

DATE: May 21, 2026

RE: Memorandum of Understanding with South San Francisco Classroom Teachers Association for CTWEE (2026-2027)

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") Work Experience Education ("CTWEE").

FISCAL IMPLICATIONS:

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to three thousand five hundred dollars ($3,500) of additional duties performed. Specialized Secondary Programs (SSP) Grant Fund (Account Code: 01-7370-0-3800-1000-1135-090-368) will be utilized to cover the cost.

STAFF RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the Memorandum of Understanding with the South San Francisco Classroom Teachers Association for the Specialized Secondary Program (SSP) Emergency Response Pathway for the 2026-2027 school year.

Docusign Envelope ID: 5B881FFF-3145-8B54-83FB-93D8745992B8

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
398 B Street | South San Francisco, CA 94080
Phone: (650) 877-8700 | Fax: (650) 583-4717
www.ssfusd.org
Dr. Shawnterra Moore, Superintendent

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
CAREER TECHNICAL WORK EXPERIENCE EDUCATION

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") Work Experience Education ("CTWEE"). The District and the Association agree that eligible participating employees shall be defined as CTE classroom teachers of record who possess valid CTE credential(s) authorized and issued by the California Commission on Teacher Credentialing, and whose work assignment and location is to provide direct services to meet the educationally-related needs of the District's high school students enrolled in the CTE program.

In alignment with the District's Local Control and Accountability Plan ("LCAP") Goal 1.7 (College and Career Indicator) and State Priority 7 (Course Access), the District and the Association agree that the eligible participating employee shall perform the following additional duties:

- Attend and actively participate in all district-required CTWEE meetings, advisory committee sessions, and professional development training hosted or arranged by the District, County, or grantor. (10 hours)
- Engage in training related to WEE legal compliance, employer supervision, documentation requirements, and updates to state or federal labor regulations (5 hours)
- Monitor student performance, verify hours, and provide ongoing support and guidance to students and employers. (5 hours)
- Maintain all required documentation, including: training agreements, worksite evaluations, timecards and attendance logs and student learning plans and progress reports (10 hours)

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- Prepare and submit all required district, state, and audit-related documentation, including worksite visit logs, employer evaluations, and end-of-term reporting. (5 hours)
- Coordinate chapter meetings, student leadership development, competitive event preparation, and community engagement activities aligned to CTE pathway standards. (10 hours)

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to two thousand seven hundred dollars ($2,700) distributed over two installments of one thousand three hundred fifty dollars ($1,350) per one semester of additional duties performed:

- Each payment installment shall be distributed to each eligible participating employee in their December 2026 and May 2027 paychecks.
- If the eligible participating employee does not perform all of the additional duties described herein, then the employee shall receive a prorated stipend amount based on the total number of hours commensurate with the additional duties performed.
- If the eligible participating employee performs all of the additional duties described herein, and the additional duties exceed the forty-five (45) hours of work agreed upon in this MOU, then the District shall ensure eligible participating employees complete and submit pre-approved timecards for all hours worked in excess at the certificated unit member hourly rate of sixty dollars ($60) per one hour of excess work performed, in accordance with the Article 7 - Compensation and Benefits, of the collective bargaining agreement in force between the District and the Association.
- Eligible participating CTE certificated employees shall be paid from the CTEIG grant account code: 01-6387-0-3800-1000-1135-090-394.

The District and the Association agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

DocuSigned by:
Shari Giusti
A05BC7E1AEEA47F...

5/7/2026

Shari Giusti — Date
President, South San Francisco Classroom Teachers Association

DocuSigned by:
J. Marwan Hannon
9BE9E0D45FBA4EA...

5/7/2026

J. Marwan Hannon — Date
Assistant Superintendent, Human Resources

Docusign Envelope ID: 5B881FFF-3145-8B54-83FB-93D8745992B8

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
CAREER TECHNICAL WORK EXPERIENCE EDUCATION

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") Work Experience Education ("CTWEE").

I do hereby agree to the terms and conditions of the enclosed MOU between the District and the Association regarding the CTWEE for the 2026-2027 school year.

_____

Print Employee Name

_____ _____

Employee Signature Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent Human Resources

DATE: May 21, 2026

RE: Memorandum of Understanding with South San Francisco Classroom Teachers Association for College and Career Access Pathway (CCAP) Partnership Program (Evaluation) (2026-2027)

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") College and Career Access Pathway ("CCAP") partnership program.

FISCAL IMPLICATIONS:

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to two thousand six hundred dollars ($2,600) of additional duties performed. College and Career Access Pathway (CCAP) Grant Fund (Account Code: 01-7339-0-3800-1000-1135-090-332) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the Memorandum of Understanding with the South San Francisco Classroom Teachers Association for the College and Career Access Pathway (CCAP) Partnership Program (Evaluation) for the 2026-2027 school year.

Docusign Envelope ID: C90C1D8B-4632-8214-80B9-6F28DE31D660

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
398 B Street | South San Francisco, CA 94080
Phone: (650) 877-8700 | Fax: (650) 583-4717
www.ssfusd.org
Dr. Shawnterra Moore, Superintendent

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP PROGRAM

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") College and Career Access Pathway ("CCAP") partnership program.

The District and the Association agree that eligible participating employees shall be defined as CTE classroom teachers of record who possess valid CTE credential(s) authorized and issued by the California Commission on Teacher Credentialing, and whose work assignment and location is to provide direct services to meet the educationally-related needs of the District's high school students dually enrolled in the CCAP.

In alignment with the District's Local Control and Accountability Plan ("LCAP") Goal 1.7 (College/Career Indicator) and State Priority 7 (Course Access), and consistent with the provisions of Assembly Bill 288 as codified in Section 76004 of the California Education Code, the District and the Association agree that the eligible participating employees shall perform the following additional duties:

- Attend and participate in all required Skyline College CCAP partnership program collaboration meetings to engage with community college faculty and staff about dual enrollment course design and curriculum. (10 hours)
- Complete and submit all dually-enrolled students' grade and attendance records on the Skyline College WebSMART Portal within established deadlines. (6 hours)
- Attend and participate in all required dual enrollment workshops and conferences offered by SMCCD and/or other dual enrollment agencies. (up to 15 hours)

Docusign Envelope ID: C90C1D8B-4632-8214-80B9-6F28DE31D660

- Complete and submit all dual enrollment evaluation components, including pre-conference, portfolio, and post-conference. (12 hours)

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to two thousand six hundred dollars ($2,600) distributed over two installments of one thousand three hundred dollars ($1,300) per one semester of additional duties performed:

- Each payment installment shall be distributed to each eligible participating employee in their December 2026 and May 2027 paychecks.
- If the eligible participating employee does not perform all of the additional duties described herein, then the employee shall receive a prorated stipend amount based on the total number of hours commensurate with the additional duties performed.
- If the eligible participating employee performs all of the additional duties described herein, and the additional duties exceed the forty-three (43) hours of work agreed upon in this MOU, then the District shall ensure eligible participating employees complete and submit pre-approved timecards for all hours worked in excess at the certificated unit member hourly rate of sixty dollars ($60) per one hour of excess work performed, in accordance with the Article 7 - Compensation and Benefits, Section A - Salary, of the collective bargaining agreement in force between the District and the Association.
- Eligible participating CTE certificated employees shall be paid from the CCAP grant account code: 01-7339-0-3800-1000-1135-090-332.

The District and the Association agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

DocuSigned by:
Shari Giusti
A05BC7E1AEEA47F...

5/7/2026

Shari Giusti — Date
President, South San Francisco Classroom Teachers Association

DocuSigned by:
J. Marwan Hannon
9BE9E0D45FBA4EA...

5/7/2026

J. Marwan Hannon — Date
Assistant Superintendent, Human Resources

Docusign Envelope ID: C90C1D8B-4632-8214-80B9-6F28DE31D660

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP PROGRAM

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") College and Career Access Pathway ("CCAP") partnership program.

I do hereby agree to the terms and conditions of the enclosed MOU between the District and the Association regarding the CCAP partnership program for the 2026-2027 school year.

_____

Print Employee Name

_____ _____

Employee Signature Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent Human Resources

DATE: May 21, 2026

RE: Memorandum of Understanding with South San Francisco Classroom Teachers Association for College and Career Access Pathway (CCAP) Partnership Program (No Evaluation) (2026-2027)

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") College and Career Access Pathway ("CCAP") partnership program.

FISCAL IMPLICATIONS:

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to two thousand dollars ($2,000) of additional duties performed. College and Career Access Pathway (CCAP) Grant Fund (Account Code: 01-7339-0-3800-1000-1135-090-332) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the Memorandum of Understanding with the South San Francisco Classroom Teachers Association for the College and Career Access Pathway (CCAP) Partnership Program (No Evaluation) for the 2026-2027 school year.

Docusign Envelope ID: FAC8076A-7AFA-8369-83B8-C9DC616645AF

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
398 B Street | South San Francisco, CA 94080
Phone: (650) 877-8700 | Fax: (650) 583-4717
www.ssfusd.org
Dr. Shawnterra Moore, Superintendent

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP PROGRAM

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") College and Career Access Pathway ("CCAP") partnership program.

The District and the Association agree that eligible participating employees shall be defined as CTE classroom teachers of record who possess valid CTE credential(s) authorized and issued by the California Commission on Teacher Credentialing, and whose work assignment and location is to provide direct services to meet the educationally-related needs of the District's high school students dually enrolled in the CCAP.

In alignment with the District's Local Control and Accountability Plan ("LCAP") Goal 1.7 (College/Career Indicator) and State Priority 7 (Course Access), and consistent with the provisions of Assembly Bill 288 as codified in Section 76004 of the California Education Code, the District and the Association agree that the eligible participating employees shall perform the following additional duties:

- Attend and participate in all required Skyline College CCAP partnership program collaboration meetings to engage with community college faculty and staff about dual enrollment course design and curriculum. (10 hours)
- Complete and submit all dually-enrolled students' grade and attendance records on the Skyline College WebSMART Portal within established deadlines. (6 hours)
- Attend and participate in all required dual enrollment workshops and conferences offered by SMCCD and/or other dual enrollment agencies. (up to 15 hours)

Docusign Envelope ID: FAC8076A-7AFA-8369-83B8-C9DC616645AF

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to two thousand dollars ($2,000) distributed over two installments of one thousand dollars ($1,000) per one semester of additional duties performed:

- Each payment installment shall be distributed to each eligible participating employee in their December 2026 and May 2027 paychecks.
- If the eligible participating employee does not perform all of the additional duties described herein, then the employee shall receive a prorated stipend amount based on the total number of hours commensurate with the additional duties performed.
- If the eligible participating employee performs all of the additional duties described herein, and the additional duties exceed the thirty-one (31) hours of work agreed upon in this MOU, then the District shall ensure eligible participating employees complete and submit pre-approved timecards for all hours worked in excess at the certificated unit member hourly rate of sixty dollars ($60) per one hour of excess work performed, in accordance with the Article 7 - Compensation and Benefits, Section A - Salary, of the collective bargaining agreement in force between the District and the Association.
- Eligible participating CTE certificated employees shall be paid from the CCAP grant account code: 01-7339-0-3800-1000-1135-090-332.

The District and the Association agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

DocuSigned by:
Shari Giusti
A05BC7E1AEEA47F...

5/7/2026

Shari Giusti — Date
President, South San Francisco Classroom Teachers Association

DocuSigned by:
J. Marwan Hannon
9BE9E0D45FBA4EA...

5/7/2026

J. Marwan Hannon — Date
Assistant Superintendent, Human Resources

Docusign Envelope ID: FAC8076A-7AFA-8369-83B8-C9DC616645AF

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP PROGRAM

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") College and Career Access Pathway ("CCAP") partnership program.

I do hereby agree to the terms and conditions of the enclosed MOU between the District and the Association regarding the CCAP partnership program for the 2026-2027 school year.

_____

Print Employee Name

_____ _____

Employee Signature Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent Human Resources

DATE: May 21, 2026

RE: Memorandum of Understanding with South San Francisco Classroom Teachers Association for Specialized Secondary Program (SSP) Emergency Response Pathway (2025-2026)

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") Specialized Secondary Programs Emergency Response Pathway ("SSP Emergency Response Pathway").

FISCAL IMPLICATIONS:

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to three thousand five hundred dollars ($3,500) of additional duties performed. Specialized Secondary Programs (SSP) Grant Fund (Account Code: 01-7370-0-3800-1000-1135-090-368) will be utilized to cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the Memorandum of Understanding with the South San Francisco Classroom Teachers Association for the Specialized Secondary Program (SSP) Emergency Response Pathway for the 2026-2027 school year.

Docusign Envelope ID: E23A5D72-CEE9-81D9-8173-51EDA2D3B915

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
398 B Street | South San Francisco, CA 94080
Phone: (650) 877-8700 | Fax: (650) 583-4717
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Dr. Shawnterra Moore, Superintendent

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
SPECIALIZED SECONDARY PROGRAMS EMERGENCY RESPONSE PATHWAY

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") Specialized Secondary Programs Emergency Response Pathway ("SSP Emergency Response Pathway").

The District and the Association agree that eligible participating employees shall be defined as CTE classroom teachers of record who possess valid CTE credential(s) authorized and issued by the California Commission on Teacher Credentialing, and whose work assignment and location is to provide direct services to meet the educationally-related needs of the District's high school students enrolled in the CTE program.

In alignment with the District's Local Control and Accountability Plan ("LCAP") Goal 1.6 UC/CSU Requirements Met (Graduation Rate) and State Priority 7 (Course Access), the District and the Association agree that the eligible participating employees shall perform the following additional duties:

- Create a proposal for the CTE SSP Emergency Response Pathway. (15 hours)
- Create a standards-based course design and curriculum for the CTE SSP Emergency Response Pathway. (15 hours)
- Attend and participate in all required CTE SSP pathway program collaboration meetings and professional development trainings hosted by grantor. (15 hours)
- Order all required course instructional materials, equipment and supplies, and texts, and lead student recruitment efforts. (5 hours)

Docusign Envelope ID: E23A5D72-CEE9-81D9-8173-51EDA2D3B915

The District and the Association agree that the eligible participating employees shall receive additional compensation in the form of a one-time, off salary schedule payment ("stipend") equal to three thousand five hundred dollars ($3,500) distributed over two installments of one thousand seven hundred fifty dollars ($1,750) per one semester of additional duties performed:

- Each payment installment shall be distributed to each eligible participating employee in their December 2026 and May 2027 paychecks.
- If the eligible participating employee does not perform all of the additional duties described herein, then the employee shall receive a prorated stipend amount based on the total number of hours commensurate with the additional duties performed.
- If the eligible participating employee performs all of the additional duties described herein, and the additional duties exceed the fifty (50) hours of work agreed upon in this MOU, then the District shall ensure eligible participating employees complete and submit pre-approved timecards for all hours worked in excess at the certificated unit member hourly rate of sixty dollars ($60) per one hour of excess work performed, in accordance with the Article 7 - Compensation and Benefits, Section A - Salary, of the collective bargaining agreement in force between the District and the Association.
- Eligible participating CTE certificated employees shall be paid from the SSP grant account code: 01-7370-0-3800-1000-1135-090-368.

The District and the Association agree that this MOU shall not constitute a binding precedent or establish any past practice for any purpose whatsoever and shall not be cited by any party in any future proceeding, except as it relates to enforcing this specific MOU.

DocuSigned by:
Shari Giusti
A05BC7E1AEEA47F...

5/7/2026

Shari Giusti — Date
President, South San Francisco Classroom Teachers Association

DocuSigned by:
J. Marwan Hannon
9BE9E0D45FBA4EA...

5/7/2026

J. Marwan Hannon — Date
Assistant Superintendent, Human Resources

Docusign Envelope ID: E23A5D72-CEE9-81D9-8173-51EDA2D3B915

MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND
SOUTH SAN FRANCISCO CLASSROOM TEACHERS ASSOCIATION
IN RE
SPECIALIZED SECONDARY PROGRAMS EMERGENCY RESPONSE PATHWAY

The South San Francisco Unified School District ("District") and the South San Francisco Classroom Teachers Association ("Association") hereby agree to this Memorandum of Understanding ("MOU"), effective August 10, 2026 and expiring May 28, 2027, for the purpose of authorizing additional duties and compensation to eligible participating employees in the District's Career and Technical Education ("CTE") Specialized Secondary Programs Emergency Response Pathway ("SSP Emergency Response Pathway").

I do hereby agree to the terms and conditions of the enclosed MOU between the District and the Association regarding the SSP Emergency Response Pathway for the 2026-2027 school year.

_____

Print Employee Name

_____ _____

Employee Signature Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: May 21, 2026

RE: Purchase Order Listing April 1, 2026 to April 30, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed April 1, 2026 to April 30, 2026 for the 2025/2026 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - April 1, 2026 to April 30, 2026

P.O.	Vendor	Description	Account	Amount
PO26-02331	11261917 Inc. TC Span America	Custodial Jackets	01-9206-0-1110-1000-5810-032-356	344.64
PO26-02469	4imprint Inc.	Sweaters for Staff	01-0000-0-3200-1000-5810-031-070	556.92
PO26-02469	4imprint Inc.	Sweaters for Staff	01-9020-0-3200-1000-5810-031-356	744.11
BPO26-00013	All City Management Svcs Inc.	Crossing Guards Services	01-0000-0-0000-7300-5899-090-717	101,296.15
BPO26-00013	All City Management Svcs Inc.	Crossing Guards Services	01-0000-0-0000-8300-5899-006-115	10,031.17
BPO26-00013	All City Management Svcs Inc.	Crossing Guards Services	01-0000-0-0000-8300-5899-009-115	10,031.17
BPO26-00013	All City Management Svcs Inc.	Crossing Guards Services	01-0000-0-0000-8300-5899-010-115	10,031.17
BPO26-00013	All City Management Svcs Inc.	Crossing Guards Services	01-0000-0-0000-8300-5899-013-115	10,031.17
BPO26-00013	All City Management Svcs Inc.	Crossing Guards Services	01-0000-0-0000-8300-5899-014-115	10,031.17
PO26-02527	All Volleyball Inc	Volleyball Uniforms	01-9011-0-1202-1000-5810-032-322	3,223.30
VFS26-00025	Amazon Capital Services	Warehouse Restock - Flags & Baby Wipes	01-0000-0-0000-0000-9320-000-	919.74
PO26-02481	Amazon Capital Services	Office Supplies	01-0000-0-0000-2100-4320-090-762	99.49
PO26-02405	Amazon Capital Services	T & L Supplies	01-0000-0-0000-2100-4320-090-762	260.40
PO26-02532	Amazon Capital Services	Office Supplies	01-0000-0-0000-2424-4320-090-735	83.58
PO26-02391	Amazon Capital Services	UPS Replacement Battery	01-0000-0-0000-2424-4320-090-735	395.54
PO26-02392	Amazon Capital Services	Data Center Hard Drives	01-0000-0-0000-2424-4320-090-735	395.55
PO26-02404	Amazon Capital Services	UPS Backup Batteries	01-0000-0-0000-2424-4320-090-735	6,949.32
PO26-02535	Amazon Capital Services	ATS Supplies	01-0000-0-0000-3900-4200-090-501	97.89
PO26-02535	Amazon Capital Services	ATS Supplies	01-0000-0-0000-3900-4320-090-501	42.50
PO26-02533	Amazon Capital Services	Department Supplies	01-0000-0-0000-3900-4320-090-501	611.70
PO26-02376	Amazon Capital Services	Department Supplies	01-0000-0-0000-3900-4320-090-501	2,751.40
PO26-02534	Amazon Capital Services	Snacks for Meetings	01-0000-0-0000-3900-4322-090-501	317.00
PO26-02387	Amazon Capital Services	Golden Apple Supplies	01-0000-0-0000-7110-4320-090-713	103.29
PO26-02478	Amazon Capital Services	Supplies for HR	01-0000-0-0000-7490-4320-090-715	39.53
PO26-02399	Amazon Capital Services	HR Supplies for Recruitment	01-0000-0-0000-7490-4320-090-715	71.79
PO26-02334	Amazon Capital Services	HR Supplies / Ergo Items	01-0000-0-0000-7490-4320-090-715	224.48
PO26-02489	Amazon Capital Services	Sanitary Napkins - Diff Flow	01-0000-0-0000-8200-4320-025-759	348.44
PO26-02406	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-006-070	556.08
PO26-02317	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-006-070	603.03
PO26-02517	Amazon Capital Services	Office Supplies	01-0000-0-1110-1000-4320-006-070	613.75
PO26-02380	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-006-070	628.74
PO26-02407	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-006-070	726.66
PO26-02320	Amazon Capital Services	Office Supplies	01-0000-0-1110-1000-4320-006-070	837.88
PO26-02379	Amazon Capital Services	Bookcase for Library	01-0000-0-1110-1000-4320-007-070	217.50
PO26-02484	Amazon Capital Services	Staff Appreciation	01-0000-0-1110-1000-4320-008-070	213.48
PO26-02401	Amazon Capital Services	Safety & Tix Day	01-0000-0-1110-1000-4320-012-070	599.49
PO26-02416	Amazon Capital Services	Classroom Supplies	01-0000-0-1110-1000-4320-013-070	72.95
PO26-02403	Amazon Capital Services	Teacher Appreciation	01-0000-0-1110-1000-4320-014-070	95.65
PO26-02504	Amazon Capital Services	Teacher Appreciation	01-0000-0-1110-1000-4320-014-070	124.49
PO26-02491	Amazon Capital Services	Office/Site Supplies	01-0000-0-1110-1000-4320-022-070	663.07
PO26-02323	Amazon Capital Services	Chairs for Schoolwide/Community Events	01-0000-0-1110-1000-4320-022-070	4,430.04
PO26-02321	Amazon Capital Services	Phone Lockers for Classroom	01-0000-0-1110-1000-4320-032-070	525.78
PO26-02318	Amazon Capital Services	Math Supplies	01-0000-0-1110-1000-4320-032-070	1,519.27
PO26-02377	Amazon Capital Services	PE Supplies	01-0000-0-1110-1000-4320-033-070	59.33
PO26-02400	Amazon Capital Services	Contraception	01-0000-0-1110-1000-4320-033-070	117.15

PURCHASE ORDER LISTING - April 1, 2026 to April 30, 2026

P.O.	Vendor	Description	Account	Amount
PO26-02480	Amazon Capital Services	Staff & Parent Appreciation	01-0000-0-1110-1000-5810-008-070	191.43
PO26-02402	Amazon Capital Services	Library Books	01-0000-0-1110-2421-4200-006-451	37.56
PO26-02516	Amazon Capital Services	Library Books	01-0000-0-1110-2421-4200-006-451	212.26
PO26-02651	Amazon Capital Services	Library Books 04-2026	01-0000-0-1110-2421-4200-025-451	733.67
PO26-02322	Amazon Capital Services	Counseling Supplies	01-0000-0-1231-1000-4320-032-070	105.76
PO26-02595	Amazon Capital Services	Books	01-0805-0-1110-1000-4200-006-180	932.97
PO26-02655	Amazon Capital Services	UDL Now & Grading Smarter Books	01-0805-0-1110-1000-4200-025-180	116.82
PO26-02594	Amazon Capital Services	Classroom Supplies	01-0805-0-1110-1000-4320-006-180	669.84
PO26-02437	Amazon Capital Services	PBIS Supplies	01-0805-0-1110-1000-4320-013-180	895.03
PO26-02488	Amazon Capital Services	Folders & Pins	01-0805-0-1110-1000-4320-025-180	104.38
PO26-02654	Amazon Capital Services	Student Chair	01-0805-0-1110-1000-4320-032-180	135.68
PO26-02490	Amazon Capital Services	EL Support Materials	01-0805-0-4760-1000-4200-012-123	498.24
PO26-02479	Amazon Capital Services	El Supplies	01-0805-0-4760-1000-4320-021-123	1,234.74
PO26-02487	Amazon Capital Services	El Supplies	01-0805-0-4760-1000-4320-021-123	1,768.83
PO26-02486	Amazon Capital Services	EL Supplies	01-0805-0-4760-1000-4320-021-123	2,381.58
PO26-02367	Amazon Capital Services	ELD Supplies	01-0805-0-4760-1000-4320-032-123	645.53
PO26-02413	Amazon Capital Services	SEL Library Books for Title 1 Schools	01-3010-0-1110-1000-4200-090-301	810.04
PO26-02410	Amazon Capital Services	Support Supplies for Reading Groups	01-3010-0-1110-1000-4320-007-301	471.95
PO26-02483	Amazon Capital Services	Recess Equipment	01-3010-0-1110-1000-4320-008-301	41.07
PO26-02482	Amazon Capital Services	Cheer Club & Student Supplies	01-3010-0-1110-1000-4320-008-301	162.25
PO26-02485	Amazon Capital Services	Student Supplies	01-3010-0-1110-1000-4320-008-301	4,479.70
PO26-02416	Amazon Capital Services	Classroom Supplies	01-3010-0-1110-1000-4320-013-301	437.33
PO26-02429	Amazon Capital Services	Career Day Suppl	01-3010-0-1110-1000-4320-014-301	24.70
PO26-02373	Amazon Capital Services	Band/Music Supplies	01-3010-0-1110-1000-4320-022-301	482.30
PO26-02357	Amazon Capital Services	Science Labs (8th Grade)	01-3010-0-1110-1000-4320-022-301	1,173.20
PO26-02372	Amazon Capital Services	Counseling,Wellness,PBIS ,Student Award Supplies	01-3010-0-1110-1000-4320-022-301	1,798.37
PO26-02360	Amazon Capital Services	CTE Incentive Supplies	01-6387-0-3800-1000-4200-032-394	76.70
PO26-02336	Amazon Capital Services	CTE-Performing Arts Supplies	01-6387-0-3800-1000-4320-033-394	1,390.74
PO26-02419	Amazon Capital Services	ESY Supplies - ALMS SE Teacher	01-6500-0-5760-1190-4320-090-204	161.22
PO26-02420	Amazon Capital Services	ESY Supplies - ECHS SE Teacher	01-6500-0-5760-1190-4320-090-204	161.22
PO26-02421	Amazon Capital Services	ESY Supplies - ALMS TX TEACHER	01-6500-0-5760-1190-4320-090-204	161.22
PO26-02422	Amazon Capital Services	ESY Supplies - BADEN TX TEACHER	01-6500-0-5760-1190-4320-090-204	161.22
PO26-02423	Amazon Capital Services	ESY Supplies - BADEN ESN TEACHER #3	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02424	Amazon Capital Services	ESY Supplies - BADEN ESN Teacher #2	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02425	Amazon Capital Services	ESY Supplies - BADEN ESN Teacher #1	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02426	Amazon Capital Services	ESY Supplies - ECHS ESN Teacher #4	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02427	Amazon Capital Services	ESY Supplies - ECHS ESN Teacher #3	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02428	Amazon Capital Services	ESY Supplies - ECHS ESN Teacher #2	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02430	Amazon Capital Services	ESY Supplies - ECHS ESN Teacher #1	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02433	Amazon Capital Services	ESY Supplies - ALMS ESN Teacher #3	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02434	Amazon Capital Services	ESY Supplies - ALMS ESN Teacher #2	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02435	Amazon Capital Services	ESY Supplies - ALMS ESN Teacher #1	01-6500-0-5760-1190-4320-090-204	190.87
PO26-02608	Amazon Capital Services	ESY Supplies	01-6500-0-5760-1190-4320-090-204	508.90
PO26-02436	Amazon Capital Services	ESY Supplies	01-6500-0-5760-1190-4320-090-204	748.13
PO26-02607	Amazon Capital Services	ESY Supplies	01-6500-0-5760-1190-4320-090-204	908.95

PURCHASE ORDER LISTING - April 1, 2026 to April 30, 2026

P.O.	Vendor	Description	Account	Amount
PO26-02605	Amazon Capital Services	ESY Supplies	01-6500-0-5760-1190-4320-090-204	1,161.15
PO26-02443	Amazon Capital Services	Belt for support with walking	01-6500-0-5760-1190-4320-090-215	19.71
PO26-02442	Amazon Capital Services	Supplies	01-6500-0-5760-1190-4320-090-245	314.20
PO26-02602	Amazon Capital Services	BLIS Rising 1st Grade	01-6762-0-1110-1000-4320-007-600	172.58
PO26-02603	Amazon Capital Services	BLIS Rising K	01-6762-0-1110-1000-4320-007-600	178.38
PO26-02601	Amazon Capital Services	BLIS Rising 2nd Grade	01-6762-0-1110-1000-4320-007-600	277.22
PO26-02417	Amazon Capital Services	BLIS Rising 1st Grade	01-6762-0-1110-1000-4320-008-600	169.83
PO26-02418	Amazon Capital Services	BLIS Rising K	01-6762-0-1110-1000-4320-008-600	175.64
PO26-02567	Amazon Capital Services	BLIS Rising 2nd Grade	01-6762-0-1110-1000-4320-008-600	220.46
PO26-02656	Amazon Capital Services	BLIS Rising 3	01-6762-0-1110-1000-4320-008-600	662.88
PO26-02411	Amazon Capital Services	BLIS Rising 3	01-6762-0-1110-1000-4320-008-600	688.22
PO26-02597	Amazon Capital Services	STEAM Summer School Supplies 3	01-6762-0-1110-1000-4320-021-600	2,205.87
PO26-02599	Amazon Capital Services	STEAM Summer School Supplies 1	01-6762-0-1110-1000-4320-021-600	2,663.58
PO26-02598	Amazon Capital Services	STEAM Summer School Supplies 2	01-6762-0-1110-1000-4320-021-600	3,541.68
PO26-02609	Amazon Capital Services	Credit Recovery Supplies	01-6762-0-1110-1000-4320-032-600	2,095.31
PO26-02337	Amazon Capital Services	VAPA Supplies	01-6770-0-1110-1000-4320-033-186	73.53
PO26-02600	Amazon Capital Services	Art Class Supplies (Prop 28)	01-6770-0-1201-1000-4320-007-186	1,477.24
PO26-02606	Amazon Capital Services	Art Supplies (Prop 28) for Art Classes	01-6770-0-1201-1000-4320-007-186	2,441.52
PO26-02361	Amazon Capital Services	Art Craft Club Materials	01-6770-0-1201-1000-4320-008-186	429.25
PO26-02363	Amazon Capital Services	Art Materials - Craft Club, Media Club	01-6770-0-1201-1000-4320-008-186	1,021.22
PO26-02506	Amazon Capital Services	Prop 28 - Arts & Craft Supplies	01-6770-0-1201-1000-4320-010-186	861.31
PO26-02503	Amazon Capital Services	Prop 28 - Art Supplies	01-6770-0-1201-1000-4320-010-186	4,364.41
PO26-02604	Amazon Capital Services	Art Grant - Art Supplies	01-6770-0-1201-1000-4320-012-186	2,093.58
PO26-02596	Amazon Capital Services	Art Grant - Amazon5 - Art Supplies	01-6770-0-1201-1000-4320-012-186	2,168.08
PO26-02571	Amazon Capital Services	Art Grant - Art Supplies	01-6770-0-1201-1000-4320-012-186	2,710.04
PO26-02348	Amazon Capital Services	Materials for Sound Mixing Club & Art Supplies	01-6770-0-1201-1000-4320-031-186	335.78
PO26-02366	Amazon Capital Services	Drama Play Supplies	01-6770-0-1215-1000-4200-032-186	6.30
PO26-02364	Amazon Capital Services	Drama Club Materials	01-6770-0-1215-1000-4320-008-186	664.97
PO26-02366	Amazon Capital Services	Drama Play Supplies	01-6770-0-1215-1000-4320-032-186	262.93
PO26-02593	Amazon Capital Services	Music Supplies	01-6770-0-1227-1000-4320-006-186	764.57
PO26-02348	Amazon Capital Services	Materials for Sound Mixing Club & Art Supplies	01-6770-0-1227-1000-4320-031-186	1,324.97
PO26-02396	Amazon Capital Services	EMS Orders	01-7370-0-3800-1000-4320-033-368	274.98
PO26-02397	Amazon Capital Services	EMS Orders	01-7370-0-3800-1000-4320-033-368	865.30
PO26-02505	Amazon Capital Services	Support Supplies - Folding Chairs Replacement	01-9010-0-1110-1000-4320-007-356	867.98
PO26-02416	Amazon Capital Services	Classroom Supplies	01-9010-0-1110-1000-4320-013-356	317.53
PO26-02412	Amazon Capital Services	Awards Night 2026 Certificates	01-9012-0-1110-1000-4320-025-356	20.87
PO26-02438	Amazon Capital Services	Graduation Cords	01-9215-0-1110-1000-4320-032-356	768.74
PO26-02319	Amazon Capital Services	SPED Supplies	01-9219-0-1237-1000-4320-032-356	84.87
PO26-02441	Amazon Capital Services	AVID Supplies	01-9219-0-1253-1000-4320-032-356	40.17
PO26-02415	Amazon Capital Services	MA Wellness Center Order	01-9305-0-1110-1000-4200-090-391	22.38
PO26-02414	Amazon Capital Services	Wellness Center Order for SSG #2	01-9305-0-1110-1000-4200-090-391	152.18
PO26-02432	Amazon Capital Services	Wellness Center 04/2026	01-9305-0-1110-1000-4320-025-391	1,109.08
PO26-02610	Amazon Capital Services	Wellness Center 04-2026 - B	01-9305-0-1110-1000-4320-025-391	1,346.18
PO26-02439	Amazon Capital Services	Supplies for Wellness Center	01-9305-0-1110-1000-4320-031-391	3,022.31
PO26-02390	Amazon Capital Services	Material for Wellness Garden	01-9305-0-1110-1000-4320-031-391	7,338.02

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P.O.	Vendor	Description	Account	Amount
PO26-02415	Amazon Capital Services	MA Wellness Center Order	01-9305-0-1110-1000-4320-090-391	188.96
PO26-02414	Amazon Capital Services	Wellness Center Order for SSG #2	01-9305-0-1110-1000-4320-090-391	359.39
PO26-02492	Amazon.com	Health Sciences EC	01-6383-0-3800-1000-4320-032-312	355.23
PO26-02431	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	197.88
PO26-02345	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	214.77
PO26-02531	Amazon.com	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	613.40
PO26-02374	Amazon.com	Award Frame	01-9010-0-1110-1000-4320-090-057	14.27
PO26-02568	Amazon.com	Math Supplies Secondary	01-9010-0-1110-1000-4320-090-316	2,713.43
PO26-02569	Amazon.com	HS Science Supplies	01-9044-0-1110-1000-4320-090-064	1,329.47
PO26-02324	American Floor Sanding	SSFHS Auditorium Stage Floor Sanding	01-8150-0-0000-8110-5899-033-741	7,000.00
PO26-02673	American Heart Association Inc	Health Sciences EC	01-6383-0-3800-1000-4320-032-312	2,452.52
PO26-02477	American Red Cross Natl Hdqtrs	EMT Supplies for First Aid/CPR/AED	01-6387-0-3800-1000-4320-033-394	2,864.53
PO26-02663	Amoura Inc School House Grocer	SSF ED Foundation Field Trip Food	01-9025-0-1110-1000-5815-033-356	832.20
PO26-02649	Apple Inc	iPad Cases-Student/Teacher Distribution	01-0000-0-0000-2424-4320-090-735	1,382.78
PO26-02555	Apple Inc	iPads & Pencils	01-0000-0-1110-1000-4320-012-070	4,033.67
PO26-02643	Apple Inc	24" iMac	01-0000-0-1110-1000-4420-033-070	1,811.68
PO26-02667	Apple Inc	Technology for Art - Prop 28	01-6770-0-1201-1000-4320-021-186	3,781.95
PO26-02451	Arbortech Tree Care Inc	JS Tree Removal	01-8150-0-0000-8110-5899-006-741	43,810.00
PO26-02447	Arbortech Tree Care Inc	Tree Pruning	01-8150-0-0000-8110-5899-010-741	7,600.00
PO26-02449	Arbortech Tree Care Inc	Pruning Behind Softball Field	01-8150-0-0000-8110-5899-032-741	6,850.00
PO26-02448	Arbortech Tree Care Inc	Tree Pruning SSFHS	01-8150-0-0000-8110-5899-033-741	5,820.00
PO26-02632	Art In Action	Art in Action Supplies	01-6770-0-1201-1000-4320-006-186	3,099.08
PO26-02632	Art In Action	Art in Action Supplies	01-6770-0-1201-1000-5813-006-186	2,448.00
PO26-02370	ASI ASSOCIATES INC DBA ARBOR S	AP Physics Equipment	01-0805-0-1110-1000-4320-032-180	735.10
PO26-02620	Awards And Gifts R Us Inc.	Awards Night 2026 Supplies	01-0805-0-1110-1000-5810-025-180	740.56
PO26-02619	Baudville Inc	Seals - Promotion & Awards Night	01-0805-0-1110-1000-5810-025-180	335.79
PO26-02619	Baudville Inc	Seals - Promotion & Awards Night	01-9012-0-1110-1000-5810-025-356	335.79
PO26-02500	Bellevue School District #405	Workshop for English (Online)	01-0805-0-1214-1000-5802-032-180	825.00
PO26-02640	BENCHMARK EDUCATION COMPANY	Big Lift - UFLI Decodable Reader Pkg (Grd K, 1, 2)	01-9302-0-1110-1000-4320-090-828	42,640.29
PO26-02586	Bioscience Core Skills Skills	Student Microcredentials	01-6387-0-3800-1000-5899-090-394	5,000.00
PO26-02329	Blick Art Materials	Art Supplies	01-9219-0-1201-1000-4320-032-356	423.35
BPO26-00318	C & L Sporting Goods Attn: Acc	Supplies for Sports	01-0805-0-1110-1000-4320-032-180	700.00
PO26-02536	California School Nurses Org C	Health Office Supplies - First Aid Chart	01-0000-0-1110-1000-4320-032-070	36.96
PO26-02629	California School Nurses Org C	First Aid Chart	01-0805-0-1110-1000-4320-012-180	98.89
PO26-02616	California School Nurses Org C	2026 First Aid Flip Chart	01-9305-0-1110-1000-4320-025-391	174.81
PO26-02501	California Sport Design	PE Locks	01-3010-0-1110-1000-4320-033-301	3,021.24
PO26-02544	Carolina Biological Supply Co	HS Science Supplies ECHS Refill 2026-2027	01-0000-0- - -9330- -	4,626.62
PO26-02543	Carolina Biological Supply Co	HS Science Supplies SSFHS Refill 2026-2027	01-0000-0- - -9330- -	6,479.99
PO26-02581	Carolina Biological Supply Co	OpenSciEd Kits SSFHS	01-6300-0-1110-1000-4100-090-307	7,957.71
PO26-02463	Carolina Biological Supply Co	HS OpenSciEd Kit - Baden	01-6300-0-1110-1000-4320-090-307	851.96
PO26-02580	Carolina Biological Supply Co	HS Science Supplies	01-6300-0-1110-1000-4320-090-307	3,210.71
PO26-02579	Carolina Biological Supply Co	HS Science Supplies	01-6300-0-1110-1000-4320-090-307	5,173.55
PO26-02582	Carolina Biological Supply Co	OpenSciEd Kits ECHS	01-6300-0-1110-1000-4320-090-307	7,282.21
PO26-02476	Carolina Biological Supply Co	EMS Orders	01-6387-0-3800-1000-4320-033-394	3,968.52
PO26-02332	CATHOLIC CHARITIES - CYO TRAN	Buses for Outdoor Ed. 25-26	01-0000-0-1110-1000-5821-090-764	4,238.97

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P.O.	Vendor	Description	Account	Amount
PO26-02553	CDW Government Inc	Replace Broken TV - L.C. #4	01-0000-0-0000-2424-4320-090-735	1,087.50
PO26-02635	CDW Government Inc	TVs for Meeting Spaces	01-0000-0-0000-3900-4320-090-501	1,831.44
PO26-02452	CDW Government Inc	Monitor	01-0000-0-0000-7350-4320-090-717	203.82
PO26-02668	CDW Government Inc	Printer for OFC	01-3010-0-1110-1000-4320-014-301	345.24
PO26-02666	CDW Government Inc	Drama Supplies - Projector	01-6770-0-1215-1000-4420-021-186	1,700.71
PO26-02665	CDW Government Inc	TV	01-9305-0-1110-1000-4320-033-391	1,256.08
PO26-02514	CHARGELAB USA INC.	ChargeLab Pro Plan Renewal	01-0000-0-0000-2424-5899-090-735	2,304.00
PO26-02356	Charter Up LLC	8th Grade EOY Field Trip	01-3010-0-1110-1000-5821-022-301	4,440.45
PO26-02641	Cherry Creek High School	AP Summer Institute - AP Econ (Online)	01-0805-0-1110-1000-5802-032-180	650.00
PO26-02558	City of Foster City	Job Postings Technology Manager	01-0000-0-0000-7300-5899-090-717	582.00
PO26-02344	City of Foster City	Job Postings (Warehouse Worker & Bond Manager)	01-0000-0-0000-7300-5899-090-717	1,164.00
PO26-02515	Clearlite Trophies Borba Recog	Service Awards	01-0000-0-0000-7400-5810-090-715	4,496.19
PO26-02548	Clearlite Trophies Borba Recog	Awards Night Supplies	01-0000-0-1110-1000-5810-021-070	1,243.24
PO26-02627	Coach Cliff's Gaga Ball Pits L	PE Supplies	01-0000-0-1110-1000-4320-012-070	1,001.19
PO26-02627	Coach Cliff's Gaga Ball Pits L	PE Supplies	01-0805-0-1110-1000-4320-012-180	3,200.00
PO26-02556	Consolidated Plastics Co Inc	Floor Mats	01-0000-0-0000-8200-4320-009-759	558.17
PO26-00341	Crown Castle Fiber LLC	Point to Point Circuits-3yr Term, Yr2 of 3	01-0000-0-0000-2424-5899-090-735	147,680.00
PO26-02669	Crystal Communications	Staff Radios	01-3010-0-1110-1000-4320-014-301	9,404.84
PO26-02650	Dan's Drilling & Fencing Inc.	Install Swing Gate	01-8150-0-0000-8110-5899-090-741	735.00
PO26-02461	Decker Equipment dba School fi	Replacement Chairs	01-0000-0-0000-8200-4320-021-759	6,193.70
PO26-02546	Decker Equipment dba School fi	Desk Replacements	01-0000-0-1110-1000-4320-021-070	9,331.43
PO26-02551	Dell Marketing LP C/ODell USA	Replacement Computers	01-0000-0-1110-1000-4320-022-070	4,431.20
PO26-02631	Dell Marketing LP C/ODell USA	Computer Replacement	01-8150-0-0000-8110-4320-090-741	1,313.37
PO26-02349	Dell Marketing LP C/ODell USA	Wellness Room Tech	01-9305-0-1110-1000-4320-021-391	1,498.85
PO26-02539	Demco Inc.	Library Supplies	01-0000-0-1110-2421-4320-032-451	96.59
PO26-02637	Demco Inc.	Library Supplies	01-9010-0-1110-1000-4320-010-356	409.28
PO26-02670	Dionne Aminata MathTrust LLC	MathTrust Coaching	01-9010-0-1110-1000-5802-090-316	10,450.00
PO26-02398	Document Tracking Services Aar	Document Tracking Svc 2yr MOU 2026-2028	01-0000-0-0000-3900-5813-090-305	21,384.00
PO26-02325	Document Tracking Services Aar	DTS SARC Translation	01-0000-0-0000-3900-5899-090-305	2,035.00
PO26-02638	Eai Education, Eric Armin Inc	Whiteboards & Wipes	01-0805-0-1110-1000-4320-009-180	509.66
PO26-02335	El Metate Taqueria	RFEP Ceremony Catering	01-9010-0-1110-1000-5822-090-174	6,500.00
PO26-02664	Embi Tec.	Summer School Credit Recovery Supplies	01-6762-0-1110-1000-4320-032-600	224.47
PO26-02468	Environmental Traveling Compan	2 Field Trips - Sea Kayak/Sausalito DayTrip 5/2026	01-0805-0-1110-1000-5815-025-180	1,000.00
PO26-02642	Fagen Friedman & Fulfrost LLP	F3 Law Spring Special Ed Symposium	01-6500-0-5760-1190-5802-090-245	3,335.00
PO26-02584	Flinn Scientific Inc.	HS Bio - EC	01-9010-0-1110-1000-4320-090-360	451.93
PO26-02584	Flinn Scientific Inc.	HS Bio - EC	01-9044-0-1110-1000-4320-090-064	162.11
PO26-02545	FOLLETT SOFTWARE LLC	Destiny Library/Textbook Hosted Service 2026-2027	01-0000-0- - -9330- -	21,350.76
PO26-02652	GHA Technologies Inc	Meraki Security Cameras/Licenses	01-0000-0-0000-2424-4420-090-735	17,569.29
PO26-02626	Glowforge Inc.	Art Grant Supplies	01-6770-0-1201-1000-4320-012-186	1,422.88
PO26-02626	Glowforge Inc.	Art Grant Supplies	01-6770-0-1201-1000-6410-012-186	8,788.90
PO26-02658	Glscapes Inc.	Netting for Football Field	01-8150-0-0000-8110-6410-033-741	8,200.00
PO26-02564	Gopher Sport NW5634	Weight Lifting Bench for PE	01-0000-0-3200-1000-4420-031-070	2,678.71
PO26-02470	Gopher Sport NW5634	PE Supplies	01-0805-0-1110-1000-4320-031-180	1,701.34
PO26-02636	Gopher Sport NW5634	PE Supplies	01-3010-0-1110-1000-4320-022-301	2,200.58
PO26-02628	Gopher Sport NW5634	Prop 28 - Music Supplies	01-6770-0-1227-1000-4320-012-186	1,139.41

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P.O.	Vendor	Description	Account	Amount
PO26-02552	GRAPHICSLAND INC MAKESTICKERS.	Infographic Stickers for Student Chromebooks	01-0000-0-0000-2424-5810-090-735	240.63
BPO26-00313	HERFF JONES LLC	Open PO for Caps, Gowns, & Diplomas	01-0000-0-1110-1000-4320-031-070	4,500.00
VFS26-00028	Hillyard Inc	Warehouse Restock - #MD00073	01-0000-0-0000-0000-9320-000-	419.36
VFS26-00023	Hillyard Inc	Warehouse Restock - Medical Gloves	01-0000-0-0000-0000-9320-000-	2,627.85
PO26-02386	Home Depot Credit Services	School Appliance	01-9010-0-1110-1000-4320-002-356	1,208.61
PO26-02646	IMAGINE LEARNING LLC	Edgenuity 1 Year 2026-2027	01-0000-0- - -9330- -	86,000.00
PO26-02333	J. Snell & Co. Inc	Automatic Tabletop Paper Cutter	01-0000-0-0000-7550-4320-090-718	1,188.97
PO26-02333	J. Snell & Co. Inc	Automatic Tabletop Paper Cutter	01-0000-0-0000-7550-5600-090-718	675.00
PO26-02333	J. Snell & Co. Inc	Automatic Tabletop Paper Cutter	01-0000-0-0000-7550-6410-090-718	5,880.67
PO26-02562	Jones School Supply Co	Medals and Pins	01-0000-0-1110-1000-4320-012-070	372.50
PO26-02525	Jones School Supply Co	Awards Night 2026 Certificates	01-9012-0-1110-1000-4320-025-356	57.25
PO26-02466	KARLA IVONNE FLORES OROZCO	CTE-Performing Arts Supplies	01-6387-0-3800-1000-4320-033-394	1,913.10
PO26-02462	Kelly Spicers Facilities Solut	Copy Paper	01-0000-0-1110-1000-4320-014-070	1,079.52
PO26-02549	Kelly Spicers Stores	Copy Paper	01-9010-0-1110-1000-4320-002-356	1,722.29
PO26-02530	Kelly Spicers Stores	Copy Paper Replenishment	01-9010-0-1110-1000-4320-007-356	971.22
PO26-02529	La Tapatia LLC	Food for End of the Year Activities	01-9206-0-1110-1000-5822-032-356	1,720.00
PO26-02529	La Tapatia LLC	Food for End of the Year Activities	01-9219-0-1253-1000-4320-032-356	1,280.00
PO26-02457	Lakeshore Learning Materials,	Big Lift - Alphabet Sounds Teaching Tubs	01-9302-0-1110-1000-4320-090-828	2,390.33
PO26-02327	Los Gatos Saratoga Union High	Track Tournament	01-9244-0-1202-1000-5899-032-322	100.00
PO26-02459	Medify Air Llc	Medify Air Filters	01-0000-0-0000-8200-4320-009-759	2,563.99
PO26-02647	Minga Solutions Inc	Minga Subscription - Attendance Tracker 2026-2027	01-0000-0- - -9330- -	9,750.00
PO26-02382	Miracle Playsystems Inc.	Buri Buri ES PIP	01-8150-0-0000-8110-5899-002-741	2,145.00
PO26-02383	Miracle Playsystems Inc.	Los Cerritos ES PIP Repairs	01-8150-0-0000-8110-5899-007-741	8,122.50
PO26-02384	Miracle Playsystems Inc.	Martin ES PIP Repairs	01-8150-0-0000-8110-5899-008-741	11,782.50
PO26-02388	Miracle Playsystems Inc.	Monte Verde ES PIP Repair	01-8150-0-0000-8110-5899-009-741	18,067.50
PO26-02385	Miracle Playsystems Inc.	Skyline ES PIP Repairs	01-8150-0-0000-8110-5899-012-741	24,900.00
PO26-02389	Miracle Playsystems Inc.	Sunshine Gardens ES PIP Repairs	01-8150-0-0000-8110-5899-014-741	28,567.50
PO26-02523	Miracle Playsystems Inc.	Temporary Fencing & Portable Toilet	01-8150-0-0000-8110-5899-090-741	10,074.00
PO26-02343	Mister Softee NorCal	End of the Year Activity - for Staff	01-9206-0-1110-1000-4322-032-356	500.00
PO26-02537	MLS Sound Services LLC	Sound Equipment for Graduation	01-9206-0-1110-1000-5600-032-356	3,500.00
PO26-02565	Moreno, Irene	Food for Community Mural Showcase	01-0000-0-3200-1000-4322-031-070	1,800.00
PO26-02328	Mountain View High School	Track Tournament	01-9244-0-1202-1000-5899-032-322	195.00
PO26-02351	Music & Arts CA Dept 5295	Band Instruments	01-6770-0-1227-1000-4320-032-186	1,472.42
PO26-02355	Music & Arts CA Dept 5295	Band Instruments & Supplies	01-6770-0-1227-1000-4320-032-186	2,036.42
PO26-02352	Music & Arts CA Dept 5295	Band Instrument	01-6770-0-1227-1000-4420-032-186	1,725.03
PO26-02672	Nancy Haddox Rainbow Images	Art Grant Supplies	01-6770-0-1201-1000-4320-012-186	791.10
PO26-02592	Nasco Ed. LLC School Specialty	Art Grant - Art Supplies	01-6770-0-1201-1000-4320-012-186	11,266.30
PO26-02592	Nasco Ed. LLC School Specialty	Art Grant - Art Supplies	01-6770-0-1201-1000-4420-012-186	2,481.42
PO26-02617	NEFF COMPANY	Music Cardigans	01-6770-0-1227-1000-4320-025-186	10,180.14
PO26-02563	New Management Inc.	School Supplies - Lock Blok	01-0000-0-1110-1000-4320-013-070	223.26
PO26-02362	Oakland Zoo	Admission for Field Trip	01-3010-0-1110-1000-5815-007-301	796.00
BPO26-00317	ODP Business Solutions LLC	Open PO - Office Supplies	01-0000-0-0000-3130-4320-090-503	500.00
PO26-02541	ODP Business Solutions LLC	Business Office Depot	01-0000-0-0000-3900-4320-090-501	236.59
BPO26-00317	ODP Business Solutions LLC	Open PO - Office Supplies	01-0000-0-0000-3900-4320-090-501	1,500.00
PO26-02381	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7150-4320-090-714	125.41

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P.O.	Vendor	Description	Account	Amount
PO26-02473	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7300-4320-090-717	167.14
PO26-02473	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7340-4320-090-717	458.15
PO26-02473	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	272.40
PO26-02520	ODP Business Solutions LLC	HR Supplies for Recruitment	01-0000-0-0000-7400-4320-090-715	710.85
PO26-02473	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-7550-4320-090-718	112.45
PO26-02519	ODP Business Solutions LLC	Batteries AA & AAA	01-0000-0-0000-8200-4320-025-759	130.53
PO26-02408	ODP Business Solutions LLC	Facial Tissue 04-2026	01-0000-0-0000-8200-4320-025-759	855.42
PO26-02542	ODP Business Solutions LLC	Office Supplies	01-0000-0-0000-8200-4320-090-760	560.37
PO26-02521	ODP Business Solutions LLC	Headphones & Mice for Testing	01-0000-0-1110-1000-4320-009-070	1,784.03
PO26-02510	ODP Business Solutions LLC	School Supplies	01-0000-0-1110-1000-4320-014-070	196.97
PO26-02346	ODP Business Solutions LLC	Supplies for the Library and the General Office	01-0000-0-1110-1000-4320-032-070	10.96
PO26-02346	ODP Business Solutions LLC	Supplies for the Library and the General Office	01-0000-0-1110-1000-4320-032-451	49.11
PO26-02511	ODP Business Solutions LLC	Library Supplies - Toner	01-0000-0-1110-2421-4320-014-451	286.50
PO26-02495	ODP Business Solutions LLC	Supplies	01-0805-0-1110-1000-4320-009-180	2,014.39
PO26-02494	ODP Business Solutions LLC	Envelopes - White & Coin	01-0805-0-1110-1000-4320-025-180	106.74
PO26-02493	ODP Business Solutions LLC	Supplies 04-2026 - Batch B	01-0805-0-1110-1000-4320-025-180	467.46
PO26-02496	ODP Business Solutions LLC	Supplies 04-2026	01-0805-0-1110-1000-4320-025-180	738.39
PO26-02444	ODP Business Solutions LLC	School Supplies	01-3010-0-1110-1000-4320-013-301	1,344.67
PO26-02509	ODP Business Solutions LLC	School Supplies	01-3010-0-1110-1000-4320-014-301	1,176.94
PO26-02368	ODP Business Solutions LLC	Classroom Supplies	01-3010-0-1110-1000-4320-022-301	2,261.10
PO26-02614	ODP Business Solutions LLC	Art Class Supplies (Prop 28)	01-6770-0-1201-1000-4320-007-186	3,530.34
PO26-02613	ODP Business Solutions LLC	Prop 28 - Art Supplies	01-6770-0-1201-1000-4320-010-186	1,052.39
PO26-02577	ODP Business Solutions LLC	Prop 28 - Art Supplies	01-6770-0-1201-1000-4320-010-186	5,680.79
PO26-02615	ODP Business Solutions LLC	Art Grant - OD 2 - Art Supplies	01-6770-0-1201-1000-4320-012-186	4,471.12
PO26-02522	ODP Business Solutions LLC	Office Supplies	01-9010-0-1110-1000-4320-002-356	570.97
PO26-02585	Pearson Education Inc	Certiport - Student Testing & Certifications	01-6387-0-1110-1000-5899-090-394	2,000.00
BPO26-00310	Phoenix Holiday Dba Phoenix Tr	CTE Field Trip Transportation	01-6388-0-3800-1000-5821-090-318	16,000.00
PO26-02330	Phoenix Transportation	Field Trip Transportation	01-0000-0-1110-1000-5821-021-070	1,319.49
BPO26-00312	Phoenix Transportation	CTE Charter Bus	01-6387-0-3800-1000-5821-033-394	4,000.00
BPO26-00312	Phoenix Transportation	CTE Charter Bus	01-6388-0-3800-1000-5821-033-318	2,000.00
BPO26-00312	Phoenix Transportation	CTE Charter Bus	01-7339-0-3800-1000-5821-033-332	3,500.00
PO26-02554	Phoenix Transportation	Transportation for EL Field Trip	01-9025-0-1110-1000-5821-033-356	2,940.00
BPO26-00311	Project Lead The Way Inc.	PLTW Certificate	01-6387-0-3800-3900-5802-090-394	6,000.00
PO26-02538	Promote Marketing Concepts	Distinguished School Lapel Pins	01-9206-0-1110-1000-4320-032-356	338.42
PO26-02618	Raymond Geddes & Co. Inc	PBIS Items / Wellness 03-2026	01-9305-0-1110-1000-4320-025-391	338.59
VFS26-00027	Resource Solutions of SF Group	Warehouse Restock - #008779 Vacuum	01-0000-0-0000-0000-9320-000-	3,743.22
VFS26-00024	Resource Solutions of SF Group	Warehouse Restock	01-0000-0-0000-0000-9320-000-	5,263.36
VFS26-00026	Resource Solutions of SF Group	Warehouse Restock	01-0000-0-0000-0000-9320-000-	6,697.45
PO26-02550	Resource Solutions of SF Group	Custodial Supplies	01-0000-0-0000-8200-4320-006-759	483.23
PO26-02524	Resource Solutions of SF Group	Custodial Supplies	01-0000-0-0000-8200-4320-006-759	1,454.57
PO26-02409	Resource Solutions of SF Group	Custodial Supplies	01-0000-0-0000-8200-4320-032-759	196.68
PO26-02524	Resource Solutions of SF Group	Custodial Supplies	01-0000-0-0000-8200-4420-006-759	3,060.27
BPO26-00314	RJMS Corporation Total Industr	Open P.O. - Supplies, Repairs for Electric Vehicle	01-8150-0-0000-8110-4320-090-741	2,500.00
BPO26-00314	RJMS Corporation Total Industr	Open P.O. - Supplies, Repairs for Electric Vehicle	01-8150-0-0000-8110-5600-090-741	1,500.00
PO26-02371	Rochester 100 Inc.	Folders	01-0805-0-1110-1000-4320-009-180	1,183.78

PURCHASE ORDER LISTING - April 1, 2026 to April 30, 2026

P.O.	Vendor	Description	Account	Amount
PO26-02498	Rollins Inc Orkin LLC	Heat Treatment to Eradicate Termites	01-8150-0-0000-8110-5899-013-741	7,200.00
PO26-02653	ROSE BRAND WIPERS INC	Performing Arts Materials	01-6770-0-1215-1000-5899-006-186	400.00
PO26-02648	Sacramento State Adv Placement	World Language Seminar	01-0000-0- - -9330- -	850.00
PO26-02465	Safety Training Seminars Inc	CPR Training	01-7311-0-0000-7410-5899-090-354	2,570.00
PO26-02502	San Francisco State University	CTE EXPO Room Use	01-6388-0-3800-3900-5899-090-318	6,010.74
PO26-02359	San Francisco Zoological Socie	English Field Trip	01-0805-0-1110-1000-5815-032-123	435.00
PO26-02634	San Mateo Union High School Di	Buses for Field Trips	01-3010-0-1110-1000-5821-007-301	3,881.50
PO26-02621	San Mateo Union High School Di	Field Trip Buses	01-3010-0-1110-1000-5821-013-301	4,000.00
PO26-02326	San Mateo Union High School Di	Track Tournament	01-9244-0-1202-1000-5899-032-322	150.00
PO26-02350	Sarah Schuessler	Costume Designer	01-6770-0-1215-1000-5899-032-186	765.00
PO26-02639	School Datebooks	Planners for Students	01-0805-0-1110-1000-4320-009-180	941.01
PO26-02623	School Outfitters	Gym - Stage Equipment	01-0805-0-1110-1000-4320-013-180	3,301.90
PO26-02630	School Outfitters	Art Grant - Craft Cabinet	01-6770-0-1201-1000-4420-012-186	3,424.99
PO26-02612	School Specialty LLC	School Supplies	01-3010-0-1110-1000-4320-013-301	446.89
PO26-02573	School Specialty LLC	BLIS RISING 1ST GRADE	01-6762-0-1110-1000-4320-007-600	1,934.68
PO26-02575	School Specialty LLC	BLIS R2	01-6762-0-1110-1000-4320-007-600	2,330.54
PO26-02576	School Specialty LLC	BLIS Rising 3	01-6762-0-1110-1000-4320-007-600	3,089.97
PO26-02574	School Specialty LLC	BLIS RISING KINDER	01-6762-0-1110-1000-4320-007-600	3,824.64
PO26-02662	School Specialty LLC	BLIS RISING 1ST GRADE	01-6762-0-1110-1000-4320-008-600	2,914.38
PO26-02660	School Specialty LLC	BLIS Rising 3	01-6762-0-1110-1000-4320-008-600	3,030.64
PO26-02661	School Specialty LLC	BLIS R2	01-6762-0-1110-1000-4320-008-600	3,480.97
PO26-02572	School Specialty LLC	BLIS RISING KINDER	01-6762-0-1110-1000-4320-008-600	3,846.68
PO26-02590	School Specialty LLC	Art Supplies for Prop 28	01-6770-0-1201-1000-4320-010-186	939.28
PO26-02589	School Specialty LLC	Prop 28 - Art Supplies	01-6770-0-1201-1000-4320-010-186	26,615.38
PO26-02591	School Specialty LLC	Art Grant - Art Supplies	01-6770-0-1201-1000-4320-012-186	840.94
PO26-02611	School Specialty LLC	Art Grant - Art Supplies	01-6770-0-1201-1000-4320-012-186	3,844.38
PO26-02378	SCN WORLDWIDE LLC SCANTRON	Testing Scantrons	01-0000-0-1110-1000-4320-033-070	2,407.94
PO26-02471	Scs Sign Company	EOY Awards Medals	01-0000-0-1110-1000-5810-022-070	521.27
PO26-02472	Service Press Inc.	Business Services Envelopes	01-0000-0-0000-7350-5810-090-717	445.81
PO26-02557	Shi International Corp	Principal's Computer Replc.	01-0000-0-0000-2424-4420-090-735	3,097.24
PO26-02512	SMCOE	SMCOE Conference	01-0000-0-0000-3900-5210-090-501	200.00
PO26-02513	SMCOE	25-26 SSFHS Mock Trial	01-0000-0-1110-1000-5899-090-762	1,300.00
PO26-02375	SPECIALTY'S CAFE & BAKERY	Open PO Food for Event-Learning Walks	01-9010-0-1110-1000-4322-090-057	2,000.00
PO26-02475	Staples Advantage	Super-Tuff Expanding Folders	01-0000-0-0000-7300-4320-090-717	58.65
PO26-02622	Staples Advantage	School Supplies	01-0000-0-1110-1000-4320-013-070	175.71
PO26-02622	Staples Advantage	School Supplies	01-3010-0-1110-1000-4320-013-301	1,086.97
PO26-02467	STARLA'S CREATIVE TEACHING TIP	EMS Orders	01-7370-0-3800-1000-4320-033-368	1,841.94
PO26-02540	Touchline Software Inc.	Quick Permit Software Renewal 2026-2027	01-0000-0- - -9330- -	510.00
PO26-02365	Tuff Shed	Athletics Shed	01-9011-0-1202-1000-4420-032-322	2,901.80
PO26-02633	U.S. Translation Company	Translation Equipment	01-9010-0-1110-1000-4320-090-174	6,388.13
PO26-02671	Uc Regents Ucbhssp	CRLP's 2026 Summer ELD Institute	01-6266-0-1110-1000-5210-090-341	6,300.00
PO26-02460	Uline	Custodial Supplies	01-0000-0-0000-8200-4320-021-759	623.31
PO26-02624	Uline	Stem Lab Divider and Safety Cones	01-0000-0-1110-1000-4320-013-070	236.82
PO26-02342	Uline	Library/STEAM Lab	01-0000-0-1110-2421-4320-022-451	565.10
PO26-02624	Uline	Stem Lab Divider and Safety Cones	01-0805-0-1110-1000-4420-013-180	1,929.75

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P.O.	Vendor	Description	Account	Amount
PO26-02560	United Coach Tours	Outdoor Education Bus Transportation	01-0000-0-1110-1000-5821-090-764	1,960.00
PO26-02528	United Rentals (north America)	On-Site Training	01-8150-0-0000-8110-5802-090-741	8,203.20
PO26-02588	Vex Robotics Inc.	CTE Computer Science Supplies and Equipment	01-6387-0-3800-1000-4320-032-394	1,582.40
BPO26-00315	Vex Robotics Inc.	Computer Science Supplies & Software	01-6387-0-3800-1000-4320-032-394	2,000.00
PO26-02587	Vex Robotics Inc.	CTE Computer Science Supplies	01-6387-0-3800-1000-4320-033-394	1,415.71
BPO26-00316	Vex Robotics Inc.	Computer Science Supplies	01-6387-0-3800-1000-4320-033-394	6,000.00
PO26-02588	Vex Robotics Inc.	CTE Computer Science Supplies and Equipment	01-6387-0-3800-1000-4420-032-394	2,746.86
PO26-02587	Vex Robotics Inc.	CTE Computer Science Supplies	01-6387-0-3800-1000-4420-033-394	2,746.86
BPO26-00315	Vex Robotics Inc.	Computer Science Supplies & Software	01-6387-0-3800-1000-5813-032-394	2,000.00
PO26-02526	Vincent M. Garcia The Trophy G	Awards Night Plaques	01-9012-0-1110-1000-5810-025-356	1,517.37
PO26-02347	VRS Catering Connection	Senior Brunch	01-0000-0-3200-1000-4320-031-070	875.25
PO26-02583	VWR International	HS Bio - EC 25-26	01-9010-0-1110-1000-4320-090-360	4,662.68
PO26-02625	W.V.C.ED C/o TruColor	DELD - Reading Materials	01-3010-0-1110-1000-4320-013-301	138.44
PO26-02358	Wayfair LLC	Wellness Center Supplies & Furniture	01-9305-0-1110-3900-4320-032-391	1,160.24
PO26-02353	Wayfair LLC	Wellness Center Supplies & Furniture	01-9305-0-1110-3900-4320-032-391	1,974.62
PO26-02499	Wipebook Corp.	WipeChart	01-0805-0-1110-1000-4320-012-180	3,500.63
PO26-02354	Worthington Direct Holdings LL	Wellness Center Furniture	01-9305-0-1110-3900-4420-032-391	9,306.41
PO26-02547	Your Party Rental Company	Graduation Chairs Rentals	01-0000-0-1110-1000-5600-021-070	3,038.04
PO26-02559	Your Party Rental Company	CLE Purposeful Partnerships 0415 Rentals	01-9010-0-1110-1000-5899-090-174	2,370.00
	TOTAL FUND 01			**1,322,077.02**
PO26-02508	Amazon Capital Services	Site Supplies	12-6105-0-8510-1000-4320-045-830	68.93
PO26-02507	Amazon Capital Services	Parent Advisory Meetings	12-6105-0-8535-1000-4320-045-835	59.69
PO26-02508	Amazon Capital Services	Site Supplies	12-6105-0-8535-1000-4320-045-835	68.92
PO26-02440	Amazon Capital Services	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	40.64
PO26-02507	Amazon Capital Services	Parent Advisory Meetings	12-9010-0-8533-1000-4320-045-833	59.68
PO26-02508	Amazon Capital Services	Site Supplies	12-9010-0-8533-1000-4320-045-833	68.92
PO26-02458	Lakeshore Learning Materials,	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	201.69
PO26-02566	LOWES BUSINESS ACCT/SYNCB	CCS1 Classroom - Microwave	12-6105-0-8510-1000-4320-045-830	146.90
PO26-02518	ODP Business Solutions LLC	Parent Activities Posters	12-6105-0-8535-1000-4320-045-835	41.74
PO26-02518	ODP Business Solutions LLC	Parent Activities Posters	12-9010-0-8533-1000-4320-045-833	41.74
PO26-02445	ODP Business Solutions LLC	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	63.05
PO26-02446	ODP Business Solutions LLC	Office Supplies	12-9010-0-8533-1000-4320-045-833	443.47
PO26-02561	School Specialty LLC	Swing Seat	12-9010-0-8533-1000-4320-045-833	85.94
PO26-02464	School Specialty LLC	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	233.07
	TOTAL FUND 12			**1,624.38**
PO26-02456	ALBERT USTER IMPORTS INC.	Golden Apple - Food	13-5310-0-0000-3700-4322-090-820	1,207.91
	TOTAL FUND 13			**1,207.91**
PO26-02395	J&C Safety 1st Fire Protection	Fire Hydrant Flow Test	21-9010-0-0000-8500-5530-032-743	2,500.00
PO26-02645	Rodan Builders Inc.	Construction Services for ECHS	21-9010-0-0000-8500-6270-032-743	61,000.00
PO26-00089	The Bank Of New York Mellon Tr	General Obligation Bond Measure J & T	21-0000-0-0000-8200-5899-098-902	1,250.00
PO26-00089	The Bank Of New York Mellon Tr	General Obligation Bond Measure J & T	21-9010-0-0000-8500-6260-098-902	1,250.00
PO26-02394	Vanir Construction Management	Construction Management Services for SGES	21-9010-0-0000-8500-6272-014-743	1,397,900.00
	TOTAL FUND 21			**1,463,900.00**
PO26-02340	Advanced Inspections Inc.	DSA Inspection Services	25-0000-0-0000-8500-6285-006-921	17,000.00
PO26-02340	Advanced Inspections Inc.	DSA Inspection Services	25-0000-0-0000-8500-6285-009-921	17,000.00

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P.O.	Vendor	Description	Account	Amount
PO26-02644	Cumming Management Group, Inc.	Supplemental Const Management Assistance JS/MV	25-0000-0-0000-8500-6272-006-921	11,744.00
PO26-02644	Cumming Management Group, Inc.	Supplemental Const Management Assistance JS/MV	25-0000-0-0000-8500-6272-009-921	11,744.00
PO26-02454	Miracle Playsystems Inc.	Design, Procurement & Installation of Playground	25-0000-0-0000-8500-6270-006-921	246,579.96
PO26-02453	Miracle Playsystems Inc.	Design, Procurement and Installation of Playground	25-0000-0-0000-8500-6270-009-921	132,242.17
PO26-02341	Ninyo & Moore Geotechnical and	Geotechnical and Inspection Services	25-0000-0-0000-8500-6285-006-921	21,735.00
PO26-02341	Ninyo & Moore Geotechnical and	Geotechnical and Inspection Services	25-0000-0-0000-8500-6285-009-921	21,735.00
	TOTAL FUND 25			**479,780.13**
PO26-02339	Advanced Inspections Inc.	DSA Inspection Services	40-9010-0-0000-8500-6285-090-972	10,000.00
PO26-02659	BETTER BUILDING CONSTRUCTION I	SSFHS Alterations to Elevator, Restroom, Classroom	40-9010-0-0000-8500-6270-033-946	798,000.00
PO26-02338	BETTER BUILDING CONSTRUCTION I	Installation of New D.O. Relocatable Modular Bldg	40-9010-0-0000-8500-6270-090-972	466,000.00
PO26-02578	CUMMING MANAGEMENT GROUP INC	Project & Construction Management Services	40-9010-0-0000-8200-5899-090-902	25,000.00
PO26-02657	OPTERRA ENERGY SERVICES	Energy Conservation Lighting Modernization Project	40-9010-0-0000-8500-6270-033-967	726,026.00
PO26-02393	PQBids Inc	District's Prequalification Process	40-9010-0-0000-8110-5899-090-741	20,700.00
	TOTAL FUND 40			**2,045,726.00**
	TOTAL # OF PURCHASE ORDERS:	**370**	**TOTAL P.O. AMOUNT**	**5,314,315.44**
PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	$ 1,322,077.02		
11	ADULT EDUCATION FUND			
12	CHILD DEVELOPMENT FUND	$ 1,624.38		
13	FOOD SERVICE	$ 1,207.91		
14	DEFERRED MAINTENANCE			
21	BOND	$ 1,463,900.00		
25	CAPITAL FACILITIES	$ 479,780.13		
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 2,045,726.00		
73	FOUNDATION TRUST FUND			
	TOTAL PUCHASE ORDERS	**$ 5,314,315.44**		
CHANGE ORDERS:				
PO26-01902	A BLACK TIE AFFAIR INC.	CTE Open PO - Food for Meetings	01-6387-0-3800-1000-4322-090-394	0.00
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5820-090-230	(20,000.00)
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5870-090-230	(70,415.00)
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5880-090-230	(77,415.00)
PO26-00654	Achieve Kids	NPS - Achieve Kids	01-6500-0-5760-1180-5899-090-230	(7,000.00)
PO26-00660	Adroit Advanced Technologies Inc.	NPA - Adroit	01-0000-0-5760-3600-5820-090-781	(350,000.00)
PO26-01246	Adroit Advanced Technologies Inc.	Transportation - Homeless & Foster Youth	01-0805-0-1110-3600-5820-090-122	(20,000.00)
BPO26-00099	Airgas-NCN	Open P.O. - Oxygen, Acetylene	01-8150-0-0000-8110-4320-090-741	(2,000.00)
PO26-02262	Amazon Capital Services	Student iPad Chargers & CTI Supply	01-0000-0-1110-1000-4320-008-070	(30.50)
PO26-00883	Amergis Healthcare Staffing Inc.	NPA - Amergis Healthcare: Paraeducators	01-3310-0-5760-1110-5899-090-201	800,000.00
PO26-01363	Amergis Healthcare Staffing Inc.	NPA - Amergis: Special Education Teacher	01-6500-0-5760-1110-5899-090-201	50,000.00
PO26-01047	Amergis Healthcare Staffing Inc.	NPA - Amergis: BCBAs & Psychologists	01-6500-0-5760-3120-5899-090-245	60,000.00
PO26-00782	American Logistics	NPA - Everdriven	01-0000-0-5760-3600-5820-090-781	(150,000.00)
BPO26-00098	American Time & Signal Company	Open P.O. - Misc. Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(5,000.00)
BPO26-00160	Arco's Auto Body	Open P.O. for Vehicle Repairs	01-8150-0-0000-8110-5600-090-741	(5,000.00)
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5820-090-230	(14,670.00)
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5870-090-230	(34,081.00)

PURCHASE ORDER LISTING - April 1, 2026 to April 30, 2026

P.O.	Vendor	Description	Account	Amount
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5880-090-230	(78,200.00)
PO26-00653	Arise Institute/research	NPS - Arise	01-6500-0-5760-1180-5899-090-230	(4,910.00)
BPO26-00127	Arkalumen Inc	Open P.O. for Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(1,500.00)
PO26-00337	AVID TRANSLATION LLC	Interpretation, ASL, Translation Services	01-6500-0-5760-1190-5899-090-245	(50,000.00)
BPO26-00186	Backflow Apparatus & Valve Co Inc	Open P.O. - Plumbing Services	01-8150-0-0000-8110-4320-090-741	(1,000.00)
PO26-01054	Beacon School	NPA - Beacon	01-6500-0-5760-3120-5870-090-245	200,000.00
BPO26-00012	BLICK ART MATERIALS LLC	Supplies for Art	01-0000-0-1201-1000-4320-032-070	600.00
BPO26-00096	Burlingame Heating & Ventilation Inc.	Open P.O. - HVAC & Plumbing Supplies	01-8150-0-0000-8110-4320-090-741	(7,500.00)
BPO26-00142	C.H. Bull Company	Open P.O. for Misc Tools	01-8150-0-0000-8110-4320-090-741	(500.00)
BPO26-00159	California Quality Plastics Inc	Open P.O. for Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(1,000.00)
PO26-01052	Certified Languages International Llc	NPA - Certified Languages	01-6500-0-5760-1190-5899-090-206	(40,000.00)
PO26-00779	Children's Health Council Esther B. Clark School At Chc	NPS - EBC	01-6500-0-5760-1180-5820-090-230	(19,665.00)
PO26-00779	Children's Health Council Esther B. Clark School At Chc	NPS - EBC	01-6500-0-5760-1180-5870-090-230	(23,000.00)
PO26-00779	Children's Health Council Esther B. Clark School At Chc	NPS - EBC	01-6500-0-5760-1180-5880-090-230	(45,000.00)
PO26-00779	Children's Health Council Esther B. Clark School At Chc	NPS - EBC	01-6500-0-5760-1180-5899-090-230	(2,335.00)
PO26-01466	Clifford Ray Lentz Silverspot Graphics	Jerseys	01-0000-0-1110-1000-5810-032-070	2,591.29
BPO26-00162	Contractors Electrical Distributors	Open P.O. for Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(1,100.00)
PO26-00340	County Counsel County Of San Mateo	Legal Services	01-0000-0-0000-2700-5889-090-762	(250.00)
PO26-00340	County Counsel County Of San Mateo	Legal Services	01-0000-0-0000-3130-5889-090-503	1,965.25
PO26-00340	County Counsel County Of San Mateo	Legal Services	01-0000-0-0000-7110-5889-090-713	(8,000.00)
PO26-00340	County Counsel County Of San Mateo	Legal Services	01-0000-0-0000-7150-5889-090-714	9,202.60
PO26-00340	County Counsel County Of San Mateo	Legal Services	01-0000-0-0000-7300-5889-090-717	(2,000.00)
PO26-00340	County Counsel County Of San Mateo	Legal Services	01-0000-0-0000-7400-5889-090-715	(7,500.00)
PO26-00340	County Counsel County Of San Mateo	Legal Services	01-6500-0-5760-1190-5889-090-245	(4,750.00)
BPO26-00308	CS Demand LLC FASTSIGNS Redwood City	Open P.O. for Signage	01-8150-0-0000-8110-4320-090-741	(3,800.00)
BPO26-00128	Custom Tops Inc. DBA Custom Truck	Open P.O. for Truck Accessories	01-8150-0-0000-8110-4320-090-741	(1,000.00)
BPO26-00141	DOUGLAS INDUSTRIES DBA NATIONAL SPORTS PRODUCTS	Open P.O. for Sports Equipment	01-8150-0-0000-8110-4320-090-741	(2,500.00)
BPO26-00173	Dunn-Edwards Corporation	Open P.O. - Paint Supplies	01-8150-0-0000-8110-4320-090-741	(3,000.00)
PO26-01051	EFFECTIFF LLC	NPA - Effectiff	01-6500-0-5760-1190-5899-090-206	(20,000.00)
BPO26-00100	Ewing Irrigation Products Inc	Open P.O. - Irrigation Supplies	01-8150-0-0000-8110-4320-090-741	2,348.11
BPO26-00150	Ferrogroup Inc. DBA Bayshore Metals	Open P.O. for Maintenance Metal Supplies	01-8150-0-0000-8110-4320-090-741	(1,500.00)
PO26-00781	FIRST STUDENT INC	NPA - First Student	01-0000-0-5760-3600-5820-090-781	(20,000.00)
BPO26-00140	FLUOROLITE PLASTICS LLC	Open P.O. for Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(1,000.00)
BPO26-00107	Fred E. Turner Company	Open P.O. for Painting Supplies	01-8150-0-0000-8110-4320-090-741	(3,000.00)
BPO26-00119	Geary Pacific Supply	Open P.O. - Electric Fan Timers, Portables	01-8150-0-0000-8110-4320-090-741	(1,500.00)
BPO26-00070	Grainger (Branch 729)	Open P.O. - Industrial Supplies	01-8150-0-0000-8110-4320-090-741	5,000.00
PO26-00780	Green Cab Peninsula	NPA - Green Cab	01-0000-0-5760-3600-5820-090-781	60,000.00
BPO26-00137	GREENHECK FAN CORPORATION	Open P.O. HVAC Supplies	01-8150-0-0000-8110-4320-090-741	(500.00)
PO26-01050	Hanna Interpreting Services LLC	NPA - Hanna Interpreting	01-6500-0-5760-1190-5899-090-206	60,000.00
BPO26-00250	Hillyard	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-002-759	3,000.00
BPO26-00233	Hillyard	Open PO - Custodial	01-0000-0-0000-8200-4320-009-759	2,000.00
BPO26-00253	Hillyard	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-025-759	328.32
BPO26-00101	Hillyard Inc	Open P.O. - Custodial Supplies	01-8150-0-0000-8110-4320-090-741	4,000.00
PO26-01247	HOPSKIPDRIVE INC	Transportation - Homeless & Foster Youth	01-0805-0-1110-3600-5820-090-122	(20,000.00)
PO26-02177	Ideal Restoration Inc	Portable 49 Baden - Small Mold Issue & Cleanup	01-8150-0-0000-8110-5899-031-741	16,333.80

PURCHASE ORDER LISTING - April 1, 2026 to April 30, 2026

P.O.	Vendor	Description	Account	Amount
BPO26-00117	Interlight Lighting Corp	Open P.O. - Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(500.00)
BPO26-00005	J.w. Pepper & Son Inc	Music Supplies & Instruments	01-0000-0-1110-1000-4320-032-070	1,593.93
BPO26-00169	Johnstone Supply	Open P.O. - Plumbing/HVAC Supplies	01-8150-0-0000-8110-4320-090-741	(2,000.00)
BPO26-00189	Keller Supply Company	Open P.O. - Plumbing Supplies	01-8150-0-0000-8110-4320-090-741	(4,000.00)
BPO26-00111	Kimball Midwest	Open P.O. for Facilities Supplies	01-8150-0-0000-8110-4320-090-741	(650.00)
BPO26-00175	Lawson Products Inc	Open P.O. - Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(6,500.00)
BPO26-00093	LOWES BUSINESS ACCT/SYNCB	Open P.O. for Misc Supplies for Facilities	01-0000-0-0000-8200-4320-090-760	200.00
BPO26-00156	Lutron Services Co. Inc.	Open P.O. for Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(2,500.00)
BPO26-00180	Maintex Inc.	Open P.O. - Custodial Supplies	01-8150-0-0000-8110-4320-090-741	15,000.00
BPO26-00116	Maxx Metals	Open PO - for Metal Products	01-8150-0-0000-8110-4320-090-741	(6,000.00)
BPO26-00272	McMaster-Carr Supply Company	Open P.O. - Facilities Supplies	01-8150-0-0000-8110-4320-090-741	(1,300.00)
PO26-00885	Melaragno MD., Albert J.	NPI Authorization	01-6500-0-5760-1190-5899-090-245	(5,000.00)
BPO26-00212	New A&A Top and Trim	Open P.O. for Vehicle Upholstery Repair	01-8150-0-0000-8110-5600-090-741	(1,000.00)
BPO26-00296	NEW SPECIALTY'S HOLDINGS INC. DBA NEW SPECIALTY'S LLC	Open PO - Food for Meetings	01-0000-0-1110-1000-4322-090-762	5,000.00
BPO26-00182	Outdoor Supply Hardware	Open P.O. - Misc. Supplies	01-8150-0-0000-8110-4320-090-741	2,000.00
BPO26-00139	P & F Distributors	Open P.O. for Mechanical Supplies	01-8150-0-0000-8110-4320-090-741	(931.95)
BPO26-00138	PARTS TOWN LLC	Open P.O. for Facilities Supplies	01-8150-0-0000-8110-4320-090-741	(1,200.00)
BPO26-00190	Patterson Lift Trucks Inc.	Open P.O. - Forklift Parts	01-8150-0-0000-8110-4320-090-741	(5,000.00)
BPO26-00043	Phoenix Holiday Dba Phoenix Transportation	Athletic Transportation	01-0000-0-1202-3900-5821-033-322	5,000.00
PO26-02021	Phoenix Transportation	Philippine Consulate/Sentro/Cal Acad Transport	01-0000-0-1110-1000-5821-033-070	188.25
PO26-00515	QBS LLC	Safety Care Training	01-6500-0-5760-1190-5899-090-245	(5,000.00)
BPO26-00073	R & H Wholesale Supply Inc	Open P.O. - Locksmith Supplies	01-8150-0-0000-8110-4320-090-741	(10,000.00)
PO26-02311	Resource Solutions Of Sf Group	Custodial Supplies	01-0000-0-0000-8200-4320-022-759	767.20
BPO26-00187	Resource Solutions Of Sf Group	Open P.O. - Custodial Supplies	01-8150-0-0000-8110-4320-090-741	(5,000.00)
BPO26-00002	Riddell All American Sports	Reconditioning of Athletic Equipment	01-0000-0-1110-1000-5600-032-070	1,323.97
PO26-02046	RJP Enterprises	Kiln Repair in Ceramics Class	01-0000-0-1207-1000-5600-032-070	354.26
PO26-01049	Ro Health	NPA - Ro Health	01-6500-0-5760-3140-5899-090-245	(30,000.00)
BPO26-00221	Rozzi's Reproduction & Supply	Open P.O. - Printing Services	01-0000-0-0000-8200-5810-090-760	2,000.00
BPO26-00077	Safety-Kleen Corp	Open P.O. - Solvent Tank Service & Maintenance	01-0000-0-0000-8200-5860-090-760	500.00
BPO26-00112	San Francisco Window & Door Co	Open P.O. - Doors and Supplies	01-8150-0-0000-8110-4320-090-741	2,000.00
BPO26-00219	San Mateo County Environmental	Open P.O. - Environmental Health	01-0000-0-0000-8200-5899-090-760	2,000.00
BPO26-00177	San Mateo Lawn Mower Shop	Open P.O. - Grounds Supplies for Lawn Mowers	01-8150-0-0000-8110-4320-090-741	5,200.00
BPO26-00295	Security Contractor Services Inc.	Open PO - Fencing Supplies	01-8150-0-0000-8110-4320-090-741	(3,000.00)
BPO26-00120	Shiffler Equipment Sales Inc	Open P.O. - Furniture, Equipment & Parts	01-8150-0-0000-8110-4320-090-741	(600.00)
BPO26-00176	Sierra Pacific Turf Supply Inc	Open P.O. - Grounds Supplies	01-8150-0-0000-8110-4320-090-741	(6,000.00)
BPO26-00171	Sigillo Supply	Open P.O. - Plumbing Supplies	01-8150-0-0000-8110-4320-090-741	(700.00)
BPO26-00031	Silicon Valley Sports Officials Association	Officials' Fees	01-9010-0-1202-1000-5899-032-322	1,218.00
BPO26-00168	Slakey Brothers	Open P.O. - HVAC Supplies	01-8150-0-0000-8110-4320-090-741	(1,400.00)
PO26-01076	Spectrum Center Inc.	NPS - Spectrum	01-6500-0-5760-1180-5820-090-230	(10,000.00)
PO26-01076	Spectrum Center Inc.	NPS - Spectrum	01-6500-0-5760-1180-5870-090-230	(5,000.00)
PO26-01076	Spectrum Center Inc.	NPS - Spectrum	01-6500-0-5760-1180-5880-090-230	(5,000.00)
PO26-01076	Spectrum Center Inc.	NPS - Spectrum	01-6500-0-5760-1180-5899-090-230	(5,000.00)
PO26-01736	SPEECH PATHOLOGY GROUP INC,	Independent Education Evaluation IEE	01-6500-0-5760-1190-5899-090-245	(2,000.00)
PO26-00882	STEPPING STONES GROUP LLC, THE	NPA - Stepping Stones	01-3310-0-5760-1110-5899-090-201	(200,000.00)
PO26-01046	STEPPING STONES GROUP LLC, THE	NPA - Stepping Stones	01-6500-0-5760-3120-5899-090-245	23,000.00

PURCHASE ORDER LISTING - April 1, 2026 to April 30, 2026

P.O.	Vendor	Description	Account	Amount
BPO26-00152	TAP Plastics Inc	Open P.O. for Facilities Supplies	01-8150-0-0000-8110-4320-090-741	(500.00)
PO26-00778	The Avalon Academy	NPS - Avalon Academy	01-6500-0-5760-1180-5870-090-230	(46,675.00)
PO26-00778	The Avalon Academy	NPS - Avalon Academy	01-6500-0-5760-1180-5880-090-230	(28,325.00)
BPO26-00022	TOURNAMENT PLAYERS CLUB OF CALIFORNIA LLC	Golf Supplies & Fees	01-0000-0-1202-1000-4320-032-322	(206.00)
BPO26-00022	TOURNAMENT PLAYERS CLUB OF CALIFORNIA LLC	Golf Supplies & Fees	01-9010-0-1202-1000-5899-032-322	977.00
BPO26-00115	Toyota Material Handling of Northern CA	Open P.O. - Supplies, Repairs for ECHS Elec Vehicl	01-8150-0-0000-8110-4320-090-741	2,780.99
BPO26-00145	U.s. Air Conditioning Dist	Open P.O. for Electrical Supplies	01-8150-0-0000-8110-4320-090-741	(500.00)
BPO26-00103	Uline	Open P.O. - Facilities Supplies	01-8150-0-0000-8110-4320-090-741	(6,000.00)
PO26-02047	United Coach Tours	Transportation for College & Career	01-0802-0-1110-1000-5821-032-197	1,365.00
BPO26-00027	United Coach Tours	Transportation	01-0805-0-1110-1000-5821-032-180	12,560.00
BPO26-00090	United Coach Tours	Transportation	01-6383-0-3800-1000-5821-032-312	2,574.00
BPO26-00094	UNITED REFRIGERATION INC	Open P.O. for Facilities HVAC Supplies	01-8150-0-0000-8110-4320-090-741	(500.00)
PO26-01055	United Sound Inc.	Virtual Music Classes	01-6500-0-5760-1190-5899-090-245	(7,100.00)
PO26-00775	Weingarten Children's Center	NPS - Weingarten	01-6500-0-5760-1180-5870-090-230	(32,500.00)
PO26-00775	Weingarten Children's Center	NPS - Weingarten	01-6500-0-5760-1180-5880-090-230	(35,500.00)
PO26-00887	Welldom Inc	NPA - Welldom	01-3310-0-5760-1110-5899-090-201	(20,000.00)
PO26-00887	Welldom Inc	NPA - Welldom	01-6500-0-5760-1110-5899-090-201	(150,000.00)
PO26-00887	Welldom Inc	NPA - Welldom	01-6500-0-5760-1190-5899-090-245	(50,000.00)
BPO26-00114	Westco Parking Technologies	Open P.O. - Parking Supplies	01-8150-0-0000-8110-4320-090-741	(1,000.00)
PO26-00776	Wings Learning Center	NPS - Wings	01-6500-0-5760-1180-5870-090-230	(4,862.00)
PO26-00776	Wings Learning Center	NPS - Wings	01-6500-0-5760-1180-5880-090-230	(5,000.00)
PO26-00776	Wings Learning Center	NPS - Wings	01-6500-0-5760-1180-5899-090-230	(138.00)
PO26-00228	Xerox Financial Services	Xerox Copier Lease - C405 / C60	01-0000-0-0000-7550-5600-090-718	765.00
BPO26-00034	Daylight Foods Inc	Food Products	13-5310-0-0000-3700-4700-090-820	74,561.00
BPO26-00038	Imperial Bag & Paper Co LLC	Open PO - Supplies	13-5310-0-0000-3700-4340-090-820	9,000.00
BPO26-00036	Individual FoodService	Open PO - Supplies	13-5310-0-0000-3700-4340-090-820	8,211.32
BPO26-00121	San Mateo County Environmental	Annual Health Permits for 2025-2025	13-5310-0-0000-3700-5899-090-820	744.00
BPO26-00063	Sysco Food Services of SF	Food Purchases	13-5310-0-0000-3700-4700-090-820	8,966.93
PO26-01305	Silver Creek Modular LLC	Relocatable Modular Classroom for Junipero Serra	25-0000-0-0000-8500-6270-006-921	62,992.63
PO26-01306	Silver Creek Modular LLC	Relocatable Modular Classroom for Monte Verde	25-0000-0-0000-8500-6270-009-921	38,898.33
	TOTAL CHANGE ORDERS			**(276,598.27)**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: May 21, 2026

RE: Declaration of Surplus Items

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnership
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report is a list of items throughout the District that is unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The forty-seven (47) items are detailed on the attached list and the total net book value for all the items is zero dollars ($0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal (sale, recycle, etc.) will be deposited into Fund 01. Upon Board approval, the District will dispose of the items.

RECOMMENDATION:

Staff recommends that the Board of Trustees declare forty-seven (47) items unusable and obsolete as surplus items with a net book value of zero dollars ($0). It is further recommended that the District be authorized to dispose of these items.

Declaration of Surplus Items					
Fixed Asset Tag #	Date in Service	Qty	Description	Serial Number	Location
36790	7/26/2015	1	DELL LAPTOP	85YLV32	BURI BURI E.S.
37090	5/1/2019	1	AVER DOC CAM	5306674800044	BURI BURI E.S.
BUR-TCH-F113-IL	5/1/2019	1	DELL LAPTOP	H8CJV32	BURI BURI E.S.
33435	4/17/2014	1	DELL COMPUTER	G986X91	BURI BURI E.S.
27738	5/1/2019	1	DELL COMPUTER	HVJDGH1	BURI BURI E.S.
BUR-STU-CT01-CB11	5/1/2019	1	ACER CHROME BOOK	NXG55AA0107231E79B7600	BURI BURI E.S.
N16849	5/1/2019	1	XEROX DOCUMATE 152i	O5CU7CO353	D.O. / TECHNOLOGY
52623	5/1/2019	1	BROTHER HL-L3230 CDW	U65175F2N792281	D.O. / TECHNOLOGY
N14249	5/1/2019	1	DELL CHROMEBOOK 3100	8PD0Z33	D.O. / TECHNOLOGY
N18726	5/1/2019	1	APPLE IPAD (7TH GEN)	DMPDC68CMF3Q	D.O. / TECHNOLOGY
N18861	5/1/2019	1	APPLE IPAD (7TH GEN)	DMQD9B8BMF3Q	D.O. / TECHNOLOGY
N19229	5/1/2019	1	APPLE IPAD (7TH GEN)	DMQDC1EZMF3Q	D.O. / TECHNOLOGY
N16468	5/1/2019	1	DELL CHROMEBOOK 3100	6O46RF3	D.O. / TECHNOLOGY
45034	5/1/2019	1	ACER CHROMEBOOK R11 CB5-132T	NXG55AA01072027A67600	D.O. / TECHNOLOGY
N13265	5/1/2019	1	DELL CHROMEBOOK 3100	4D54B43	D.O. / TECHNOLOGY
N15026	5/1/2019	1	DELL CHROMEBOOK 3100	6AV3B43	D.O. / TECHNOLOGY
N11766	5/1/2019	1	DELL CBK 3100	F89JY33	D.O. / TECHNOLOGY
N12343	5/1/2019	1	DELL CBK 3100	HCK11343	D.O. / TECHNOLOGY
47941	5/1/2019	1	DELL CBK 3100	7M68C33	D.O. / TECHNOLOGY
N10568	5/1/2019	1	DELL CBK 3100	6VCCM33	D.O. / TECHNOLOGY
N11251	5/1/2019	1	DELL CBK 3100	6J52B43	D.O. / TECHNOLOGY
N20750	5/1/2019	1	DELL CBK 3100	6CXQK73	D.O. / TECHNOLOGY
N17346	5/1/2019	1	DELL CBK 3100	5K3TK73	D.O. / TECHNOLOGY
N17155	5/1/2019	1	DELL CBK 3100	I99TK73	D.O. / TECHNOLOGY
N21051	5/1/2019	1	DELL CBK 3100	H5K4L73	D.O. / TECHNOLOGY
N10222	5/1/2019	1	DELL CBK 3100	H4SPM33	D.O. / TECHNOLOGY
42912	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0117072879E7600	D.O. / TECHNOLOGY
43174	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0117080BCDF7600	D.O. / TECHNOLOGY
43084	5/1/2019	1	ACER R11 CB5-132T	NXG55AA011707287D97600	D.O. / TECHNOLOGY
43138	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0117080BCF77600	D.O. / TECHNOLOGY
38037	5/1/2019	1	DELL LATITUDE E6440	2RVC062	D.O. / TECHNOLOGY
45034	5/1/2019	1	ACER R11 C738T	NXG55AA010720271A67600	D.O. / TECHNOLOGY
41933	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0117080BBEC7600	D.O. / TECHNOLOGY

Declaration of Surplus Items					
Fixed Asset Tag #	Date in Service	Qty	Description	Serial Number	Location
40964	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0056470F1F67600	D.O. / TECHNOLOGY
40976	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0056470F06F7600	D.O. / TECHNOLOGY
40979	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0056470F1E27600	D.O. / TECHNOLOGY
40970	5/1/2019	1	AVER R11 C738T	NXG55AA0056470F1A67600	D.O. / TECHNOLOGY
40959	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0056470F1907600	D.O. / TECHNOLOGY
40968	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0056470F2017600	D.O. / TECHNOLOGY
40973	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0056470F1D37600	D.O. / TECHNOLOGY
40977	5/1/2019	1	ACER R11 CB5-132T	NXG55AA0056470F1F47600	D.O. / TECHNOLOGY
37153	8/14/2015	1	DELL E6440	DS18762	D.O. / TECHNOLOGY
32195	12/9/2012	1	DELL E6530	D9GZ8W1	D.O. / TECHNOLOGY
27725	8/23/2011	1	DELL E6520	J9G14R1	D.O. / TECHNOLOGY
N16501	5/1/2019	1	DELL 5300	27HHZ22	D.O. / TECHNOLOGY
N12496	5/1/2019	1	CHROMEBOOK 3100	HPSFY33	D.O. / TECHNOLOGY
36697	5/1/2019	1	HP COMPAQ 8000	N/A	LOS CERRITOS E.S.
	Total Items:	**47**			

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: May 21, 2026

RE: Warrant Register – April 1 to April 30, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report lists all the Warrants issued by the District from April 1 to April 30, 2026. For the period listed above, the Warrants total $7,954,866.10 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of April 1 to April 30, 2026. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Warrant Listing.

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
4imprint Inc.	04/06/2026	762125	01-0000-0-0000-7400-5810-090-715	Recruitment Swag 25-26	482.77
4imprint Inc. Total					482.77
A BLACK TIE AFFAIR INC.	04/16/2026	764526	01-0000-0-0000-2110-5822-090-762	Open PO - Black Tie Affair	444.76
A BLACK TIE AFFAIR INC. Total					444.76
A.s.f. Electric Inc.	04/06/2026	762155	01-8150-0-0000-8110-5600-032-741	Football Stadium Lights Service	425.00
A.s.f. Electric Inc. Total					425.00
AAA Fire Protection Services	04/20/2026	765278	01-0000-0-0000-8200-5899-090-760	Open P.O. - Fire Sprinkler Inspections	12,888.73
AAA Fire Protection Services Total					12,888.73
Academic Therapy Publications	04/14/2026	763841	01-0805-0-1110-1000-4320-002-180	Phonic Books	904.49
Academic Therapy Publications Total					904.49
AdaptEd 4 Special Ed	04/06/2026	762126	01-6500-0-5760-1190-4200-090-245	Books	558.18
AdaptEd 4 Special Ed Total					558.18
ADROIT ADVANCED TECHNOLOGIES INC	04/16/2026	764527	01-0805-0-1110-3600-5820-090-122	Transportation - Homeless & Foster Youth	6,938.00
ADROIT ADVANCED TECHNOLOGIES INC Total					6,938.00
Advanced Integrated Pest Mgmt	04/14/2026	763842	01-0000-0-0000-8200-5807-090-760	Open P.O. for Pest Control Service	2,502.00
Advanced Integrated Pest Mgmt Total					2,502.00
AG Parts Worldwide Inc	04/06/2026	762156	01-0000-0-0000-2424-4320-090-735	Student Chromebook Repair Parts	1,037.77
AG Parts Worldwide Inc Total					1,037.77
AGUAYO, FRANCISCO J	04/13/2026	763479	01-8150-0-0000-8110-4320-090-741	FOOTWEAR	199.78
AGUAYO, FRANCISCO J Total					199.78
Airgas USA LLC	04/14/2026	763843	01-8150-0-0000-8110-4320-090-741	Open P.O. - Oxygen, Acetylene	115.02
Airgas USA LLC Total					115.02
Akshaya Inc	04/07/2026	762473	01-0000-0-0000-2424-5899-090-735		14,962.50
Akshaya Inc Total					14,962.50
All City Management Services Inc	04/14/2026	763844	01-0000-0-0000-8300-5899-006-115	Crossing Guards Services	3,310.91
All City Management Services Inc	04/14/2026	763844	01-0000-0-0000-8300-5899-009-115	Crossing Guards Services	3,281.46
All City Management Services Inc	04/14/2026	763844	01-0000-0-0000-8300-5899-010-115	Crossing Guards Services	3,365.60
All City Management Services Inc	04/14/2026	763844	01-0000-0-0000-8300-5899-013-115	Crossing Guards Services	3,365.60
All City Management Services Inc	04/14/2026	763844	01-0000-0-0000-8300-5899-014-115	Crossing Guards Services	3,365.60
All City Management Services Inc	04/29/2026	768190	01-0000-0-0000-8300-5899-006-115		841.40
All City Management Services Inc	04/29/2026	768190	01-0000-0-0000-8300-5899-009-115		841.40
All City Management Services Inc	04/29/2026	768190	01-0000-0-0000-8300-5899-010-115		841.40
All City Management Services Inc	04/29/2026	768190	01-0000-0-0000-8300-5899-013-115		841.40
All City Management Services Inc	04/29/2026	768190	01-0000-0-0000-8300-5899-014-115		841.40
All City Management Services Inc Total					20,896.17
All Volleyball Inc	04/28/2026	767762	01-9011-0-1202-1000-5810-032-322	Volleyball Uniforms	1,611.65
All Volleyball Inc	04/29/2026	768191	01-9011-0-1202-1000-5810-032-322	Volleyball Uniforms	1,611.65
All Volleyball Inc Total					3,223.30
Alpha Enterprise Corp.	04/29/2026	768203	01-8150-0-0000-8110-5600-090-741	Open P.O. - Custodial Machine Repairs	2,639.22
Alpha Enterprise Corp. Total					2,639.22
ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDING INC	04/20/2026	765259	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	28,220.00
ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDING INC	04/21/2026	765518	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	27,599.50
ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDING INC	04/29/2026	768192	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	28,181.50
ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDING INC	04/30/2026	768501	01-0000-0-5760-3600-5820-090-781	NPA - Everdriven	69,322.50
ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDING INC Total					153,323.50
Amazon Capital Services	04/02/2026	761793	01-0805-0-1110-1000-4320-033-180	Biology Supplies	8.68
Amazon Capital Services	04/02/2026	761794	01-0805-0-1110-1000-4320-033-180	Social Studies Dept Supplies	15.65
Amazon Capital Services	04/02/2026	761795	01-0000-0-1230-1000-4320-033-070	PE Supplies - Scrimmage Training Vest	40.59
Amazon Capital Services	04/02/2026	761796	01-0000-0-0000-2424-4320-090-735	Tech Supplies - Dongles, Gloves, etc.	452.40
Amazon Capital Services	04/02/2026	761796	01-0000-0-0000-7490-4320-090-715	HR Supplies for Recruitment	40.46
Amazon Capital Services	04/02/2026	761796	01-0000-0-0000-8200-4320-032-759	Custodial Supplies	782.70
Amazon Capital Services	04/02/2026	761796	01-0000-0-1110-1000-4320-033-070	Bookroom Supplies	37.43
Amazon Capital Services	04/02/2026	761796	01-0000-0-1110-1000-4320-033-070	Career Center Supplies	42.99
Amazon Capital Services	04/02/2026	761796	01-0000-0-1110-1000-4320-033-070	Toner	118.35
Amazon Capital Services	04/02/2026	761796	01-0000-0-1110-1000-4320-033-070	Toner/Sharpies	421.92
Amazon Capital Services	04/02/2026	761796	01-3010-0-1110-1000-4320-007-301	Classroom Support Materials	412.23
Amazon Capital Services	04/02/2026	761796	01-3182-0-1110-1000-4200-031-387	Books Rm. 6	31.65
Amazon Capital Services	04/02/2026	761796	01-6500-0-5760-1190-4200-090-245	Books	229.44
Amazon Capital Services	04/02/2026	761796	01-6500-0-5760-1190-4320-090-245		205.20

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	04/02/2026	761796	01-6500-0-5760-1190-4322-090-245	Supplies for Meetings	221.38
Amazon Capital Services	04/02/2026	761796	01-9010-0-1110-1000-4200-002-356		134.75
Amazon Capital Services	04/02/2026	761796	01-9010-0-1110-1000-4320-002-356		9.95
Amazon Capital Services	04/02/2026	761797	01-9010-0-1110-1000-4320-002-356	4th Grade Materials/Mag	10.50
Amazon Capital Services	04/02/2026	761798	01-0000-0-1110-1000-4320-032-070	Custodial Supplies & Office Supplies	15.88
Amazon Capital Services	04/07/2026	762465	01-3010-0-1110-1000-4320-007-301	Classroom Support Materials	12.62
Amazon Capital Services	04/13/2026	763472	01-0000-0-1110-1000-4320-008-070	Classroom & Office Supplies	23.72
Amazon Capital Services	04/13/2026	763472	01-0000-0-1110-1000-4320-008-070	Classroom Supplies & Recess Equipment	160.82
Amazon Capital Services	04/13/2026	763472	01-0000-0-1110-1000-4320-008-070	Office Supplies	60.48
Amazon Capital Services	04/13/2026	763472	01-0000-0-1110-1000-4320-033-070	Art Class Supplies	3,706.19
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4200-008-301	Math Books	15.36
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4320-008-301	100 Bk Challenge & UFLI Storage	168.73
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4320-008-301	Classroom & Office Supplies	368.18
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4320-008-301	Classroom Supplies & Recess Equipment	181.22
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4320-008-301	Kinder & 1st Grade Parent Workshops Supplies	115.94
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4320-008-301	STEM Lab Camera	87.89
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4320-008-301	Student Rug for Classroom	395.66
Amazon Capital Services	04/13/2026	763472	01-3010-0-1110-1000-4320-008-301	UFLI Reader Library Bins	230.65
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	iPad Stands for Parent & Visitor Sign In/Out	104.36
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Keyboard for Office Computer	40.61
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Office Furnishings	296.63
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Office Supplies	157.09
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Security Radio Chargers	59.17
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Security Radios for Staff	523.27
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Student/Staff Protection - Dismissal & Arrival	202.40
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Tissue	102.72
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	TV Wall Mount	51.98
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-008-070	Voice Amplifiers for Classroom Instruction	182.29
Amazon Capital Services	04/13/2026	763473	01-0000-0-1110-1000-4320-033-070	Office Furniture/Equipment	663.63
Amazon Capital Services	04/13/2026	763473	01-0000-0-1202-1000-4320-033-322	Tennis Scorekeeper	653.66
Amazon Capital Services	04/13/2026	763473	01-0805-0-1110-1000-4320-025-180	Buckets, Masks, Vests, Underwear	508.25
Amazon Capital Services	04/13/2026	763473	01-3010-0-1110-1000-4200-008-301	Student Books	138.24
Amazon Capital Services	04/13/2026	763473	01-3010-0-1110-1000-4320-008-301	Lunch Protocol Student Incentives	114.24
Amazon Capital Services	04/13/2026	763473	01-3010-0-1110-1000-4320-008-301	Student Enrichment Program	210.84
Amazon Capital Services	04/13/2026	763473	01-9010-0-5760-1190-4320-090-350	Supplies	154.61
Amazon Capital Services	04/13/2026	763474	01-0000-0-0000-7300-4320-090-717	Career Day	56.76
Amazon Capital Services	04/13/2026	763474	01-0000-0-0000-8200-4320-025-759	Restroom Stall Gap Privacy Covers	374.23
Amazon Capital Services	04/13/2026	763474	01-0000-0-1110-1000-4200-025-070	Grading Smarter - Qty 2	13.68
Amazon Capital Services	04/13/2026	763474	01-0000-0-1110-1000-4320-025-070	Garden/Seed to Solution Supplies	906.85
Amazon Capital Services	04/13/2026	763474	01-0000-0-1110-2421-4200-025-451	Library Books 01-2026	42.93
Amazon Capital Services	04/13/2026	763474	01-0000-0-1231-1000-4320-032-070	Supplies - Counseling Office	11.64
Amazon Capital Services	04/13/2026	763474	01-0805-0-1110-1000-4320-025-180	Mini Course Day 2026 - Supplies	385.22
Amazon Capital Services	04/13/2026	763474	01-0805-0-1110-1000-4320-025-180	PE Equipment - Golf	126.35
Amazon Capital Services	04/13/2026	763474	01-3182-0-1110-1000-4200-031-387	Books for Room 2	41.19
Amazon Capital Services	04/13/2026	763474	01-6770-0-1110-1000-4320-025-186	Art - Drawing Pad, Wheel, Trace Projector	2,799.00
Amazon Capital Services	04/13/2026	763474	01-9010-0-1110-1000-4200-002-356		60.41
Amazon Capital Services	04/13/2026	763474	01-9305-0-1110-1000-4320-025-391	Wellness Center 02/2026	2,483.62
Amazon Capital Services	04/13/2026	763475	01-0000-0-0000-8200-4320-025-759	Rubber Entry Mat & Tents	352.38
Amazon Capital Services	04/13/2026	763475	01-0000-0-0000-8200-4320-032-759	Custodial Supplies	342.56
Amazon Capital Services	04/13/2026	763475	01-0000-0-0000-8200-4320-032-759	Custodial Supplies & Office Supplies	92.21
Amazon Capital Services	04/13/2026	763475	01-0000-0-1110-1000-4200-033-070	Special Education Supplies	126.83
Amazon Capital Services	04/13/2026	763475	01-0000-0-1110-1000-4320-008-070	SpEd and Office Supplies	84.57
Amazon Capital Services	04/13/2026	763475	01-0000-0-1110-1000-4320-033-070	Mathematics Supplies	31.46
Amazon Capital Services	04/13/2026	763475	01-0000-0-1110-1000-4320-033-070	Special Education Supplies	1,338.21
Amazon Capital Services	04/13/2026	763475	01-0000-0-1110-1000-4320-090-762	T&L Office Supplies	550.89
Amazon Capital Services	04/13/2026	763475	01-0000-0-1110-2421-4200-013-451	Books & Supplies	213.01
Amazon Capital Services	04/13/2026	763475	01-0000-0-1110-2421-4320-013-451	Books & Supplies	57.12
Amazon Capital Services	04/13/2026	763475	01-0000-0-1236-1000-4320-032-070	Social Science Supplies	49.58
Amazon Capital Services	04/13/2026	763475	01-0805-0-1110-1000-4320-013-180	Books & Supplies	296.79

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	04/13/2026	763475	01-0805-0-1110-1000-4320-025-180	Certificate Folios - Promotion	159.44
Amazon Capital Services	04/13/2026	763475	01-0805-0-4760-1000-4200-033-123	MLL Books	269.67
Amazon Capital Services	04/13/2026	763475	01-3010-0-1110-1000-4320-008-301	SpEd and Office Supplies	35.11
Amazon Capital Services	04/13/2026	763475	01-3010-0-1110-1000-4320-022-301	Classroom Supplies/PBIS Supplies	66.17
Amazon Capital Services	04/13/2026	763475	01-6387-0-3800-1000-5810-090-394	CTE Expo Supplies	1,206.40
Amazon Capital Services	04/13/2026	763475	01-9010-0-1110-1000-4320-090-053	Supplies	70.52
Amazon Capital Services	04/13/2026	763475	01-9010-0-1110-1000-4320-090-055	Helix Cup Challenge #0 - #3	1,105.55
Amazon Capital Services	04/13/2026	763475	01-9010-0-1110-1000-4320-090-057	Supplies	4.64-
Amazon Capital Services	04/13/2026	763475	01-9305-0-1110-1000-4320-025-391	Wellness Center 02/2026	27.46
Amazon Capital Services	04/16/2026	764510	01-3010-0-1110-1000-4200-008-301	Math Books	9.69
Amazon Capital Services	04/16/2026	764511	01-0000-0-1110-1000-4200-025-070	Grading Smarter - Qty 2	8.56
Amazon Capital Services	04/16/2026	764511	01-0805-0-1110-1000-4320-025-180	Mini Course Day 2026 - Supplies	3.23
Amazon Capital Services	04/16/2026	764511	01-9305-0-1110-1000-4320-025-391	Wellness Center 02/2026	9.88
Amazon Capital Services	04/16/2026	764543	01-0000-0-0000-8200-4320-032-759	Folding Chair Rack	187.88
Amazon Capital Services	04/16/2026	764543	01-0000-0-1110-1000-4320-008-070	Classroom & Student Supplies	6.38
Amazon Capital Services	04/16/2026	764543	01-0000-0-1110-1000-4320-021-070	Math Supplies	24.00
Amazon Capital Services	04/16/2026	764543	01-0000-0-1110-1000-4320-033-070	PE Supplies	34.53
Amazon Capital Services	04/16/2026	764543	01-3010-0-1110-1000-4320-008-301	Classroom & Student Supplies	4.60
Amazon Capital Services	04/16/2026	764543	01-6383-0-3800-1000-4320-032-312	CTE Health Science Supplies	235.77-
Amazon Capital Services	04/16/2026	764543	01-6388-0-3800-1000-4320-032-318	Supplies for CTE Expo	76.90
Amazon Capital Services	04/16/2026	764543	01-6770-0-1110-1000-4320-021-186	Art Supplies - Jewelry Making	98.82
Amazon Capital Services	04/16/2026	764543	01-8150-0-0000-8110-4320-090-741	Facilities Supplies	1,928.85
Amazon Capital Services	04/16/2026	764543	01-9010-0-1110-1000-4200-002-356	Books	13.17
Amazon Capital Services	04/16/2026	764543	01-9010-0-1110-1000-4320-002-356	School Materials	96.31
Amazon Capital Services	04/16/2026	764543	01-9010-0-1110-1000-4320-002-356	TK Supplies	17.16
Amazon Capital Services	04/16/2026	764543	01-9010-0-1110-1000-4320-022-430	Career Day Supplies	27.32
Amazon Capital Services	04/16/2026	764559	01-0000-0-0000-2424-4320-090-735	Cases for MacBook Distribution	1,812.25
Amazon Capital Services	04/16/2026	764559	01-0000-0-0000-2424-4320-090-735	Hard Drives	507.63
Amazon Capital Services	04/16/2026	764559	01-0000-0-0000-8200-4320-021-759	Custodial Supplies	1,065.73
Amazon Capital Services	04/16/2026	764559	01-0000-0-1110-1000-4320-006-070	Classroom Supplies	327.16
Amazon Capital Services	04/16/2026	764559	01-0000-0-1110-1000-4320-006-070	Office Supplies	143.71
Amazon Capital Services	04/16/2026	764559	01-0000-0-1110-1000-4320-032-070	Phone Lockers for Classroom	525.78
Amazon Capital Services	04/16/2026	764559	01-0000-0-1110-2421-4200-033-451	Library Books	46.88
Amazon Capital Services	04/16/2026	764559	01-0000-0-1214-1000-4320-032-070	English Supplies	485.25
Amazon Capital Services	04/16/2026	764559	01-0000-0-1231-1000-4320-032-070	Counseling Supplies	105.76
Amazon Capital Services	04/16/2026	764559	01-0805-0-1110-1000-4320-021-180	Science Dept Supplies	1,522.59
Amazon Capital Services	04/16/2026	764559	01-6383-0-3800-1000-4320-032-313	CTE Video Arts Supply	2,506.70
Amazon Capital Services	04/16/2026	764559	01-6387-0-3800-1000-4320-032-394	CTE Culinary Supplies	874.93
Amazon Capital Services	04/16/2026	764559	01-8150-0-0000-8110-4320-090-741	Facilities Supplies	136.68
Amazon Capital Services	04/16/2026	764559	01-9010-0-1110-1000-4320-002-356	Classroom Materials	560.33
Amazon Capital Services	04/16/2026	764559	01-9010-0-1110-1000-4320-010-356	School Supplies/Jog-a-Thon Labels	123.83
Amazon Capital Services	04/16/2026	764559	01-9219-0-1237-1000-4320-032-356	SPED Supplies	84.87
Amazon Capital Services	04/16/2026	764559	01-9305-0-1110-1000-4320-021-391	Wellness Center 4A	1,159.36
Amazon Capital Services	04/16/2026	764559	01-9305-0-1110-1000-4320-021-391	Wellness Center 4B	2,884.56
Amazon Capital Services	04/16/2026	764559	01-9305-0-1110-1000-4320-021-391	Wellness Center 4C	1,480.71
Amazon Capital Services	04/21/2026	765534	01-0000-0-0000-7110-4320-090-713	Golden Apple Supplies	103.29
Amazon Capital Services	04/21/2026	765534	01-0000-0-0000-7300-4320-090-717		225.61
Amazon Capital Services	04/21/2026	765534	01-0000-0-0000-7300-5810-090-717		10.43
Amazon Capital Services	04/21/2026	765534	01-0000-0-0000-7490-4320-090-715		224.48
Amazon Capital Services	04/21/2026	765534	01-0000-0-1110-1000-4320-006-070	Classroom Supplies	69.36
Amazon Capital Services	04/21/2026	765534	01-0000-0-1110-1000-4320-008-070	Student iPad Chargers & CTI Supply	29.64
Amazon Capital Services	04/21/2026	765534	01-0000-0-1110-1000-4320-022-070	Chairs for Schoolwide/Community Events	4,430.04
Amazon Capital Services	04/21/2026	765534	01-0805-0-4760-1000-4320-032-123	ELD Supplies	493.55
Amazon Capital Services	04/21/2026	765534	01-3010-0-1110-1000-4320-007-301	Classroom Support Materials & Supplies	664.80
Amazon Capital Services	04/21/2026	765534	01-3010-0-1110-1000-4320-008-301	Student iPad Chargers & CTI Supply	190.32
Amazon Capital Services	04/21/2026	765534	01-3010-0-1110-1000-4320-022-301	Science Labs (8th Grade)	372.71
Amazon Capital Services	04/21/2026	765534	01-6383-0-3800-1000-4320-032-313	CTE Video Arts Supply	164.04
Amazon Capital Services	04/21/2026	765534	01-6387-0-3800-1000-4200-032-394	CTE Incentive Supplies	76.70
Amazon Capital Services	04/21/2026	765534	01-7399-0-1110-1000-4320-031-311	Supplies for Afterschool Clubs	133.75

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Amazon Capital Services	04/21/2026	765551	01-0000-0-1110-1000-4200-033-070	AVID Supplies	71.19
Amazon Capital Services	04/21/2026	765551	01-0000-0-1110-1000-4320-033-070	AVID Supplies	130.84
Amazon Capital Services	04/21/2026	765551	01-0000-0-1110-1000-4320-033-070	Supplies/Toner	55.02
Amazon Capital Services	04/21/2026	765551	01-0805-0-1110-1000-4200-033-180		1,306.90
Amazon Capital Services	04/21/2026	765551	01-0805-0-1110-1000-4200-033-180	English Dept Books	950.60
Amazon Capital Services	04/21/2026	765551	01-0805-0-1110-1000-4320-033-180		4,193.92
Amazon Capital Services	04/21/2026	765551	01-3010-0-1110-1000-4320-022-301	Classroom Supplies/PBIS Supplies	242.31
Amazon Capital Services	04/21/2026	765551	01-3010-0-1110-2495-4320-007-301	PBIS & Support Materials for Classroom	193.32
Amazon Capital Services	04/21/2026	765551	01-6383-0-3800-1000-4320-032-313	Video Arts Supplies	362.74
Amazon Capital Services	04/21/2026	765551	01-6383-0-3800-1000-4320-033-336		4,354.16
Amazon Capital Services	04/21/2026	765551	01-7399-0-1110-1000-4320-031-311	Resources for After School Clubs 6.2D	108.20
Amazon Capital Services	04/21/2026	765551	01-8150-0-0000-8110-4320-090-741	Facilities Supplies	1,321.04
Amazon Capital Services	04/23/2026	766343	01-0000-0-0000-7300-4320-090-717		17.28
Amazon Capital Services	04/23/2026	766350	01-3182-0-1110-1000-4200-031-387	Books Rm. 6	12.03
Amazon Capital Services Total					65,871.26
Amergis Healthcare Staffing Inc.	04/02/2026	761783	01-0000-0-4760-1000-5894-033-124	Bilingual Para Agency Subs	1,455.75
Amergis Healthcare Staffing Inc.	04/06/2026	762127	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	1,747.20
Amergis Healthcare Staffing Inc.	04/09/2026	762999	01-0000-0-4760-1000-5894-021-124	Bilingual Para Agency Subs	1,844.55
Amergis Healthcare Staffing Inc.	04/09/2026	762999	01-0000-0-4760-1000-5894-025-124	Bilingual Para Agency Subs	1,350.00
Amergis Healthcare Staffing Inc.	04/09/2026	762999	01-0000-0-4760-1000-5894-033-124	Bilingual Para Agency Subs	5,709.15
Amergis Healthcare Staffing Inc.	04/14/2026	763840	01-0000-0-4760-1000-5894-014-124	Bilingual Para Agency Subs	1,211.85
Amergis Healthcare Staffing Inc.	04/14/2026	763840	01-0000-0-4760-1000-5894-021-124		1,313.10
Amergis Healthcare Staffing Inc.	04/14/2026	763840	01-0000-0-4760-1000-5894-022-124	Bilingual Para Agency Subs	1,304.55
Amergis Healthcare Staffing Inc.	04/14/2026	763840	01-0000-0-4760-1000-5894-033-124		1,433.25
Amergis Healthcare Staffing Inc.	04/14/2026	763840	01-0000-0-4760-1000-5894-033-124	Bilingual Para Agency Subs	1,423.80
Amergis Healthcare Staffing Inc.	04/16/2026	764528	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	90,040.63
Amergis Healthcare Staffing Inc.	04/16/2026	764533	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	43,301.25
Amergis Healthcare Staffing Inc.	04/16/2026	764534	01-0000-0-4760-1000-5894-025-124		1,068.75
Amergis Healthcare Staffing Inc.	04/20/2026	765260	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	7,927.00
Amergis Healthcare Staffing Inc.	04/20/2026	765260	01-6500-0-5760-1110-5899-090-201	NPA - Amergis: Special Education Teacher	30,817.50
Amergis Healthcare Staffing Inc.	04/20/2026	765260	01-6500-0-5760-1180-5899-090-245		9,750.00
Amergis Healthcare Staffing Inc.	04/20/2026	765260	01-6500-0-5760-3120-5899-090-245		30,450.00
Amergis Healthcare Staffing Inc.	04/20/2026	765260	01-6500-0-5760-3140-5899-090-245		8,033.99
Amergis Healthcare Staffing Inc.	04/21/2026	765519	01-0000-0-4760-1000-5894-025-124		1,068.75
Amergis Healthcare Staffing Inc.	04/21/2026	765519	01-6500-0-5760-3120-5899-090-245		10,500.00
Amergis Healthcare Staffing Inc.	04/21/2026	765519	01-6500-0-5760-3140-5899-090-245		5,465.53
Amergis Healthcare Staffing Inc.	04/21/2026	765531	01-0000-0-4760-1000-5894-021-124	Bilingual Para Agency Subs	1,315.35
Amergis Healthcare Staffing Inc.	04/21/2026	765531	01-0000-0-4760-1000-5894-025-124	Bilingual Para Agency Subs	1,068.75
Amergis Healthcare Staffing Inc.	04/21/2026	765531	01-0000-0-4760-1000-5894-033-124	Bilingual Para Agency Subs	2,884.50
Amergis Healthcare Staffing Inc.	04/21/2026	765531	01-3310-0-5760-1110-5899-090-201	NPA - Amergis Healthcare: Paraeducators	41,827.50
Amergis Healthcare Staffing Inc. Total					304,312.70
American Fidelity Administrative Services LLC	04/28/2026	767777	01-0000-0-0000-7350-5899-090-717	Time & Eligibility Monthly Fees	2,057.30
American Fidelity Administrative Services LLC Total					2,057.30
ANDERSON-ROSSE, JENNIFER L	04/23/2026	766342	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	23.54
ANDERSON-ROSSE, JENNIFER L	04/28/2026	767746	01-9044-0-1110-1000-5210-090-062	CREATIVE WORSHOPPING	43.54
ANDERSON-ROSSE, JENNIFER L Total					67.08
Apple Inc	04/06/2026	762157	01-6383-0-3800-1000-4320-032-313	CTE Video Arts Supply - USB-C Mouse	219.20
Apple Inc	04/20/2026	765265	01-6770-0-1215-1000-4320-032-186	Computer for Drama Class	627.28
Apple Inc Total					846.48
AQUINO, JAPHETH O	04/23/2026	766401	01-9247-0-1202-1000-5899-032-322	WRESTLING STATE CHAMPIONSHIP	3,144.80
AQUINO, JAPHETH O Total					3,144.80
Aragon High School Track & Field	04/09/2026	763001	01-9244-0-1202-1000-5899-032-322	For: Aragon Track Club	150.00
Aragon High School Track & Field Total					150.00
Arbortech Tree Care Inc	04/20/2026	765279	01-8150-0-0000-8110-5899-006-741	JS Tree Removal	43,810.00
Arbortech Tree Care Inc Total					43,810.00
Armour Petroleum Service & Equipment Corporation	04/20/2026	765280	01-8150-0-0000-8110-5899-090-741	Open P.O. - Monitoring Fuel Tank	5,045.00
Armour Petroleum Service & Equipment Corporation Total					5,045.00
Astound	04/16/2026	764546	01-0000-0-0000-2424-5850-090-735	District Wide Internet Service '25-'26 YR	4,500.00
Astound Total					4,500.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
AT&T	04/16/2026	764547	01-0000-0-0000-7200-5910-090-760		23,706.37
AT&T	04/16/2026	764547	01-6500-0-5760-2700-5910-090-245		206.16
AT&T	04/29/2026	768193	01-0000-0-0000-7200-5910-090-760	231 371-2596 271 5	293.05
AT&T	04/29/2026	768193	01-0000-0-0000-7200-5910-090-760	234 341-0882 686 2	296.43
AT&T	04/29/2026	768193	01-0000-0-0000-7200-5910-090-760	234 343-0139 137 5	293.05
AT&T	04/29/2026	768193	01-0000-0-0000-7200-5910-090-760	650 877-5285 411 6	1.75-
AT&T	04/30/2026	768502	01-0000-0-0000-7200-5910-090-760	231 371-0063 609 4	55.93
AT&T Total					24,849.24
AVI-SPL LLC	04/06/2026	762158	01-0000-0-0000-2424-5899-090-735		310.00
AVI-SPL LLC Total					310.00
B & H Photo-Video Inc Remittance Processing Ctr.	04/06/2026	762128	01-6387-0-3800-1000-4320-033-394	CTE Photo Supplies	268.10
B & H Photo-Video Inc Remittance Processing Ctr.	04/20/2026	765266	01-6387-0-3800-1000-4320-033-394	CTE Photo Supplies	522.12
B & H Photo-Video Inc Remittance Processing Ctr. Total					790.22
BACIGALUPI, JOHN P	04/14/2026	763826	01-8150-0-0000-8110-4320-090-741	WORK BOOTS	178.00
BACIGALUPI, JOHN P Total					178.00
Battery Systems Inc	04/06/2026	762148	01-8150-0-0000-8110-4320-090-741	Open P.O. - Battery Supplies	530.79
Battery Systems Inc	04/14/2026	763845	01-8150-0-0000-8110-4320-090-741	Open P.O. - Battery Supplies	356.74
Battery Systems Inc	04/29/2026	768204	01-8150-0-0000-8110-4320-090-741	Open P.O. - Battery Supplies	317.71
Battery Systems Inc Total					1,205.24
Bay Rag Company	04/28/2026	767763	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	353.49
Bay Rag Company Total					353.49
BEANS, ELIZABETH J	04/02/2026	761800	01-9044-0-1110-1000-4322-090-064	LUNCH TEACHER COLLABORATION DAY	86.63
BEANS, ELIZABETH J Total					86.63
Bearing Agencies Inc	04/06/2026	762114	01-8150-0-0000-8110-4320-090-741	Open P.O. for Mechanical Supplies	257.66
Bearing Agencies Inc Total					257.66
Belkorp Ag LLC	04/29/2026	768205	01-8150-0-0000-8110-4320-090-741	Open P.O. for Lawn Mower Equipment & Supplies	2,231.98
Belkorp Ag LLC Total					2,231.98
Bellevue School District #405	04/23/2026	766361	01-0805-0-1214-1000-5802-032-180	Workshop for English (Online)	825.00
Bellevue School District #405 Total					825.00
BESS TESTLABS INC	04/06/2026	762159	01-8150-0-0000-8110-5899-033-741	Utility Location at SSFHS	2,040.00
BESS TESTLABS INC	04/16/2026	764535	01-8150-0-0000-8110-5899-021-741	Alta Loma Storm Water & Sewer Line Investigations	6,962.00
BESS TESTLABS INC Total					9,002.00
Blick Art Materials	04/16/2026	764569	01-9219-0-1201-1000-4320-032-356	Art Supplies	412.35
Blick Art Materials	04/29/2026	768214	01-0000-0-1201-1000-4320-032-070	Supplies for Art	423.35
Blick Art Materials Total					835.70
Blue Line Transfer	04/21/2026	765527	01-0000-0-0000-8200-5540-090-760	Open P.O. - Dump Fees	6,556.32
Blue Line Transfer Total					6,556.32
BMI Imaging Systems	04/06/2026	762129	01-0000-0-0000-3900-5813-090-305	BMI Imaging	2,400.00
BMI Imaging Systems Total					2,400.00
Boudin Bakery/ Accounting/AR	04/29/2026	768194	01-0000-0-0000-7400-5822-090-715	Food for Meetings	170.51
Boudin Bakery/ Accounting/AR Total					170.51
BOYD, AARON	04/13/2026	763480	01-0000-0-1202-1000-5899-033-070	SSFHS BOYS TEAM MATCH & EQUIP	241.17
BOYD, AARON	04/23/2026	766402	01-0000-0-1202-1000-5899-033-070	MATCH/PRACTICE/EQUIP	472.36
BOYD, AARON Total					713.53
Boys & Girls Clubs Of The Peninsula	04/28/2026	767764	01-2600-0-0000-8200-5899-090-358	ELOP	129,614.70
Boys & Girls Clubs Of The Peninsula Total					129,614.70
Broadmoor Landscape Supply	04/20/2026	765281	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	453.24
Broadmoor Landscape Supply	04/29/2026	768206	01-8150-0-0000-8110-4320-090-741	Open P.O. - Lumber and Supplies	1,865.90
Broadmoor Landscape Supply Total					2,319.14
BROCKMEYER, JASON W	04/02/2026	761801	01-9010-0-1110-1000-4320-090-057	MICROPHTRIPOD LUNCH	157.10
BROCKMEYER, JASON W	04/02/2026	761801	01-9010-0-1110-1000-4322-090-057	MICROPHTRIPOD LUNCH	495.24
BROCKMEYER, JASON W	04/23/2026	766391	01-9026-0-1110-1000-5210-090-430	STANDARDS INSTITUTE, GEORGIA	1,411.47
BROCKMEYER, JASON W Total					2,063.81
Bronstein Music	04/14/2026	763846	01-0805-0-1110-1000-4320-022-180		1,216.38
Bronstein Music	04/16/2026	764536	01-0805-0-1110-1000-4320-022-180		21.98
Bronstein Music	04/20/2026	765267	01-0000-0-1227-1000-4320-033-070		317.26
Bronstein Music	04/20/2026	765267	01-0000-0-1227-1000-5600-033-070		190.00
Bronstein Music Total					1,745.62
BUTCHART, ELIZABETH M	04/16/2026	764581	01-9010-0-1110-1000-5210-090-056	SVMI SUMMIT & WORKSHOP	24.51

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
BUTCHART, ELIZABETH M Total					24.51
California Association For Bilingual Education	04/20/2026	765268	01-0805-0-4760-1000-5210-022-123	CABE Conference	3,600.00
California Association For Bilingual Education Total					3,600.00
California Department Of Tax And Fee Administration	04/29/2026	768221	01-0000-0- - -9580- -	Use Tax 01/01 to 03/31/26	1,958.76
California Department Of Tax And Fee Administration Total					1,958.76
California Newspaper Partnership	04/20/2026	765282	01-0000-0-0000-8200-5811-090-760	Open P.O. - Advertising	2,680.90
California Newspaper Partnership Total					2,680.90
California School Nurses Org CSNO	04/29/2026	768188	01-0000-0-1110-1000-4320-032-070	Health Office Supplies - First Aid Chart	36.96
California School Nurses Org CSNO Total					36.96
California Water Service	04/07/2026	762477	01-0000-0-0000-8200-5530-090-760	Open P.O. - Water & Sewer	25,000.77
California Water Service Total					25,000.77
CalPERS	04/20/2026	765227	01-0000-0-0000-7340-5899-090-717	SSA 218 Fee CalPERS ID 1354490268 Bus Ptr ID 6192571507	1,000.00
CalPERS Total					1,000.00
Calpers Fiscal Services Division	04/20/2026	765228	01-0000-0-0000-0000-9564-000-	May 2026 Premiums	1,179,408.95
Calpers Fiscal Services Division	04/20/2026	765228	01-0000-0-0000-7340-5899-090-717	May 2026 Premiums	943.53
Calpers Fiscal Services Division	04/20/2026	765228	01-0000-0-0000-7600-3701-090-810	May 2026 Premiums	26,082.00
Calpers Fiscal Services Division	04/20/2026	765228	01-0000-0-0000-7600-3702-090-810	May 2026 Premiums	36,806.83
Calpers Fiscal Services Division	04/20/2026	765228	01-0000-0-0000-7600-5899-090-810	May 2026 Premiums	166.27
Calpers Fiscal Services Division Total					1,243,407.58
Cam Educational Services LLC	04/28/2026	767765	01-2600-0-0000-8200-5899-090-358	ELOP	58,581.82
Cam Educational Services LLC Total					58,581.82
CAMERON, AMBER L	04/23/2026	766370	01-9026-0-1110-1000-5210-090-430	STANDARDS INSTITUTE, GEORGIA	949.16
CAMERON, AMBER L Total					949.16
CAMOZZI, NINA M	04/20/2026	765250	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	80.00
CAMOZZI, NINA M Total					80.00
CAPRIO, LAURA V	04/29/2026	768198	01-9026-0-1110-1000-5210-090-430	STANDARDS INSTITUTE GEROGIA	1,521.56
CAPRIO, LAURA V Total					1,521.56
CARLSON, LAURIE	04/20/2026	765240	01-9026-0-1110-1000-5210-090-430	UNBOUNDED STANDARDS INSTITUTE, DECATUR, GA	1,036.91
CARLSON, LAURIE Total					1,036.91
Carolina Biological Supply Co	04/14/2026	763847	01-3010-0-1110-1000-4320-033-301	Science Supplies	96.67
Carolina Biological Supply Co	04/16/2026	764570	01-6300-0-1110-1000-4100-090-307	HS Bio/Chem/Physics	36,870.50
Carolina Biological Supply Co Total					36,967.17
CATHOLIC CHARITIES - CYO TRANSPORTATION	04/06/2026	762130	01-3010-0-1110-1000-5821-008-301	Field Trip	1,055.00
CATHOLIC CHARITIES - CYO TRANSPORTATION Total					1,055.00
CBF Inc.	04/20/2026	765269	01-0000-0-0000-2424-5600-090-735	Data/Electrical Cabling Installs & Repairs, '25-26	2,396.00
CBF Inc. Total					2,396.00
CDW Government Inc	04/06/2026	762131	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	319.03
CDW Government Inc	04/06/2026	762131	01-0000-0-0000-2424-4320-090-735	Replacement TV - Martin ES Rm #22	1,256.08
CDW Government Inc	04/14/2026	763848	01-0000-0-0000-2424-4320-090-735	Open PO - Misc. Tech Supplies	728.94
CDW Government Inc	04/20/2026	765270	01-3010-0-1110-1000-4320-022-301	TVs	2,175.00
CDW Government Inc Total					4,479.05
Certified Languages International LLC	04/06/2026	762132	01-6500-0-5760-3140-5899-090-245	Interpretations/Translations	689.85
Certified Languages International LLC Total					689.85
CHAN, GENEVIEVE A	04/16/2026	764582	01-0000-0-1110-1000-5210-090-762	COMMON SENSE SUMMIT FOR CHILDREN & FAMILIES	112.04
CHAN, GENEVIEVE A	04/21/2026	765535	01-0000-0-0000-2424-5210-090-305	SPRING CUE PALM SPRINGS	836.16
CHAN, GENEVIEVE A Total					948.20
CHAN, VICTOR CHONG HO	04/14/2026	763827	01-8150-0-0000-8110-5899-090-741	LIVERMORE POOL CERTIFI CATION CLASS	17.00
CHAN, VICTOR CHONG HO Total					17.00
CHANDLER, VINCENT	04/23/2026	766392	01-2600-0-1110-2100-5220-090-358	BOYS&GIRLS CLUB, REVOLUTION FD	103.10
CHANDLER, VINCENT	04/23/2026	766392	01-2600-0-1110-2100-5220-090-358	ELOP MEETING	78.01
CHANDLER, VINCENT Total					181.11
CHARGELAB USA INC.	04/28/2026	767766	01-0000-0-0000-2424-5899-090-735	ChargeLab Pro Plan Renewal	2,304.00
CHARGELAB USA INC. Total					2,304.00
Chavez Group	04/06/2026	762161	01-0000-0-0000-7110-5899-090-713	Open PO for Closed Captioning	783.75
Chavez Group Total					783.75
Cherry Creek High School	04/29/2026	768195	01-0805-0-1110-1000-5802-032-180	AP Summer Institute - AP Econ (Online)	650.00
Cherry Creek High School Total					650.00
CHOW, ALLISON	04/23/2026	766393	01-0000-0-0000-7400-4322-090-715	INSTRUCTIONAL COACH INTERVIEW PANEL	38.90
CHOW, ALLISON Total					38.90

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
CHRISTIAN, TARA A	04/23/2026	766371	01-9044-0-1110-1000-5210-090-062	SCIENCE COHORT EXPLORATORIUM	35.00
CHRISTIAN, TARA A Total					35.00
Christine Katzin	04/02/2026	761802	01-6500-0-5760-2490-5820-090-230	AVALON CAMDEN FEB26 MILEAGE	369.36
Christine Katzin Total					369.36
CHUPO, ARIEL J	04/28/2026	767747	01-0000-0-0000-7350-5220-090-717	MARCH MILEAGE	29.14
CHUPO, ARIEL J Total					29.14
City Auto Supply	04/06/2026	762115	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	508.40
City Auto Supply	04/16/2026	764529	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	294.77
City Auto Supply	04/20/2026	765283	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	456.22
City Auto Supply	04/21/2026	765528	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Vehicle Supplies	109.83
City Auto Supply Total					1,369.22
City of Foster City	04/20/2026	765271	01-0000-0-0000-7300-5899-090-717	Job Postings (Warehouse Worker & Bond Manager)	1,164.00
City of Foster City Total					1,164.00
City Of San Bruno Utility Billing	04/06/2026	762149	01-0000-0-0000-8200-5530-090-760	Open P.O. - Water & Sewer Monte Verde	694.33
City Of San Bruno Utility Billing	04/20/2026	765284	01-0000-0-0000-8200-5530-090-760	Open P.O. - Water & Sewer Monte Verde	203.00
City Of San Bruno Utility Billing Total					897.33
City Of South San Francisco	04/06/2026	762162	01-9011-0-1202-1000-5899-032-322	Police Services	408.00
City Of South San Francisco Total					408.00
City Of South San Francisco Attn: Kimberly Morrison	04/30/2026	768503	01-2600-0-0000-8200-5899-090-358	City of SSF - ELOP	77,628.60
City Of South San Francisco Attn: Kimberly Morrison Total					77,628.60
Clay Planet	04/06/2026	762116	01-0805-0-1110-1000-4320-033-180	Ceramic Supplies	1,515.67
Clay Planet	04/29/2026	768215	01-0805-0-1110-1000-4320-033-180	Ceramic Supplies	97.24
Clay Planet Total					1,612.91
Collaborative Education Advisors Fregosa Ventures	04/16/2026	764571	01-6387-0-3800-1000-5801-090-394	3 SSFUSD 25-26 TeachSupp 2	2,500.00
Collaborative Education Advisors Fregosa Ventures Total					2,500.00
Computype	04/06/2026	762163	01-9044-0-1110-1000-4320-090-450	Library Barcodes K-12	939.32
Computype Total					939.32
CONNERY, MEGAN A	04/16/2026	764583	01-9010-0-1110-1000-5210-090-056	SVMI SUMMIT & WORKSHOP	42.76
CONNERY, MEGAN A Total					42.76
Contractors Electrical Distributors	04/06/2026	762117	01-8150-0-0000-8110-4320-090-741		186.79
Contractors Electrical Distributors Total					186.79
CORE SKILLS INSTITUTE	04/29/2026	768197	01-6387-0-3800-1000-5899-090-394	Student Microcredentials	1,320.00
CORE SKILLS INSTITUTE Total					1,320.00
Corodata Shredding Inc.	04/20/2026	765272	01-0000-0-0000-8200-5899-090-760	Shredding Services - District-Wide	842.73
Corodata Shredding Inc. Total					842.73
COVACHA, JONATHAN E	04/23/2026	766394	01-0000-0-1110-1000-4322-008-070	AMENITIES FOR STAFF MEETINGS	195.45
COVACHA, JONATHAN E Total					195.45
Crown Castle Fiber LLC	04/13/2026	763476	01-0000-0-0000-2424-5899-090-735	Point to Point Circuits-3yr Term, Yr2 of 3	29,265.70
Crown Castle Fiber LLC	04/16/2026	764512	01-0000-0-0000-2424-5899-090-735	Point to Point Circuits-3yr Term, Yr2 of 3	10,092.66
Crown Castle Fiber LLC Total					39,358.36
CRUZ, STEPHANIE P	04/23/2026	766395	01-9010-0-1110-1000-4322-013-430	COFFEE PODS STAFF LOUNGE	85.98
CRUZ, STEPHANIE P Total					85.98
CS Demand LLC FASTSIGNS Redwood City	04/06/2026	762118	01-8150-0-0000-8110-4320-090-741	Open P.O. for Signage	99.44
CS Demand LLC FASTSIGNS Redwood City	04/14/2026	763849	01-8150-0-0000-8110-4320-090-741	Open P.O. for Signage	49.45
CS Demand LLC FASTSIGNS Redwood City Total					148.89
Custom Ink Attn: Accts Receivable	04/14/2026	763850	01-9044-0-1110-1000-4320-090-064	HS Science NSTA	267.22
Custom Ink Attn: Accts Receivable Total					267.22
Danielle Krol	04/28/2026	767748	01-6500-0-5760-2490-5820-090-230	FEBRUARY MILEAGE	198.00
Danielle Krol Total					198.00
Dannis Woliver Kelley	04/09/2026	763004	01-8150-0-0000-8110-5889-090-741	Legal Services	2,054.00
Dannis Woliver Kelley Total					2,054.00
Dan's Drilling & Fencing Inc.	04/29/2026	768207	01-8150-0-0000-8110-5899-032-741	Baseball Field Netting Repair	735.00
Dan's Drilling & Fencing Inc. Total					735.00
Decker Equipment dba School fix	04/06/2026	762133	01-0805-0-1110-1000-4320-031-180	Scrape Mats	2,455.93
Decker Equipment dba School fix Total					2,455.93
DEL BIANCO, JACQUELINE N	04/21/2026	765536	01-6770-0-1110-1000-5210-014-186	SCHOOL GARDENS SUMMIT ARIZONA	1,020.61
DEL BIANCO, JACQUELINE N Total					1,020.61
DEL CAMPO, DERICK T	04/23/2026	766403	01-9206-0-1110-1000-4320-032-356	PRACTICE TEST -FOOD	135.67
DEL CAMPO, DERICK T Total					135.67

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
DEL ROSARIO, CHRISTELLE J	04/16/2026	764584	01-3010-0-1110-1000-5210-090-301	2026 CA ALL TITLE CONFERENCE	594.97
DEL ROSARIO, CHRISTELLE J Total					594.97
Dell Marketing LP C/ODell USA LP	04/06/2026	762164	01-0000-0-0000-2424-4320-090-735	Dell - Spare Parts for '25-'26 Year	313.46
Dell Marketing LP C/ODell USA LP	04/14/2026	763851	01-0000-0-1110-1000-4420-090-762	Dell Pro Slim Plus	1,998.90
Dell Marketing LP C/ODell USA LP	04/30/2026	768508	01-0000-0-0000-2424-4320-090-735	Dell - Spare Parts for '25-'26 Year	63.93
Dell Marketing LP C/ODell USA LP Total					2,376.29
DEVIL MOUNTAIN WHOLE SALE NURS ERY	04/06/2026	762119	01-8150-0-0000-8110-4320-090-741	Open P.O. for Grounds Supplies	315.89
DEVIL MOUNTAIN WHOLE SALE NURS ERY Total					315.89
DEVIL MOUNTAIN WHOLESALE NURSERY LLC	04/29/2026	768208	01-8150-0-0000-8110-4320-090-741	Open P.O. for Grounds Supplies	103.28
DEVIL MOUNTAIN WHOLESALE NURSERY LLC Total					103.28
DIAZ, MICHAEL ANTHONY P	04/14/2026	763828	01-9010-0-1110-1000-4320-090-360	SPRING PROJECTS	224.78
DIAZ, MICHAEL ANTHONY P	04/23/2026	766396	01-6387-0-3800-1000-5815-090-394	UC DAVIS FIELD TRIP	218.64
DIAZ, MICHAEL ANTHONY P	04/28/2026	767738	01-6387-0-3800-1000-5815-090-394	UC DAVIS LUNCH -ROCKETT	28.69
DIAZ, MICHAEL ANTHONY P Total					472.11
DIEP, JENNIFER H	04/20/2026	765251	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	100.48
DIEP, JENNIFER H Total					100.48
District 1 San Francisco Soccer Referee Association	04/20/2026	765273	01-9010-0-1110-1000-5899-032-322		3,556.00
District 1 San Francisco Soccer Referee Association Total					3,556.00
Diwata Aleonar	04/14/2026	763829	01-6500-0-5760-2490-5820-090-245	FEB26 MILEAGE WAKEFIELD SKYLINE	13.14
Diwata Aleonar Total					13.14
Document Tracking Services Aaron Tarazon, Director	04/07/2026	762488	01-0000-0-0000-3900-5813-090-503	Document Tracking Services -SARCS SPSA Translation	60.90
Document Tracking Services Aaron Tarazon, Director	04/16/2026	764530	01-0000-0-0000-3900-5899-090-305	DTS SARC Translation	2,035.00
Document Tracking Services Aaron Tarazon, Director Total					2,095.90
DUNCAN, KELLY A	04/23/2026	766372	01-9026-0-1110-1000-5210-090-430	STANDARDS INSTITUTE, GEORGIA	838.03
DUNCAN, KELLY A Total					838.03
Dunn-Edwards Corporation	04/06/2026	762120	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	774.91
Dunn-Edwards Corporation	04/06/2026	762150	01-8150-0-0000-8110-4320-090-741		601.04
Dunn-Edwards Corporation	04/16/2026	764548	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	295.63
Dunn-Edwards Corporation	04/20/2026	765285	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	1,007.11
Dunn-Edwards Corporation	04/29/2026	768209	01-8150-0-0000-8110-4320-090-741	Open P.O. - Paint Supplies	163.16
Dunn-Edwards Corporation Total					2,841.85
E.L. ACHIEVE INC. E.L. ACHIEVE, BUSINESS OFFICE	04/16/2026	764549	01-9010-0-1110-1000-4320-090-057	Math Supplimental - Secondary	350.50
E.L. ACHIEVE INC. E.L. ACHIEVE, BUSINESS OFFICE Total					350.50
Effective School Solutions LLC	04/07/2026	762489	01-9305-0-1110-3900-5899-090-503	Effective School Solutions SY25-26	19,500.00
Effective School Solutions LLC Total					19,500.00
El Camino High School ASB	04/14/2026	763830	01-0805-0-1110-1000-4320-090-122	JULIANA SEDENO	180.00
El Camino High School ASB	04/14/2026	763830	01-0805-0-1110-1000-4320-090-122	OSIRIS BARQUERO	140.00
El Camino High School ASB Total					320.00
El Metate Taqueria	04/09/2026	762993	01-9010-0-1110-1000-5822-090-174	RFEP Ceremony Catering	6,500.00
El Metate Taqueria Total					6,500.00
Employment Development Dept State Of Calif/school Employee	04/20/2026	765235	01-0000-0- - -9565- -	Q1 -2026 SUI	13,757.10
Employment Development Dept State Of Calif/school Employee Total					13,757.10
ENGELBART, HALEY D	04/23/2026	766373	01-0000-0-0000-2424-5210-090-305	CUE CONFERENCE PALM SPRINGS	26.00
ENGELBART, HALEY D Total					26.00
Environmental Traveling Companions	04/20/2026	765277	01-0805-0-1110-1000-5815-025-180	2 Field Trips - Sea Kayak/Sausalito DayTrip 5/2026	500.00
Environmental Traveling Companions	04/21/2026	765526	01-0805-0-1110-1000-5815-025-180	2 Field Trips - Sea Kayak/Sausalito DayTrip 5/2026	500.00
Environmental Traveling Companions Total					1,000.00
Everway LLC	04/20/2026	765244	01-6500-0-5760-1190-5802-090-245	Webinar	399.00
Everway LLC	04/21/2026	765532	01-6500-0-5760-1190-5813-090-245	Online Curriculum	26,653.46
Everway LLC Total					27,052.46
Fagen Friedman & Fulfrost LLP	04/06/2026	762165	01-0000-0-0000-7120-5889-090-715		672.00
Fagen Friedman & Fulfrost LLP	04/06/2026	762165	01-6500-0-5760-1190-5889-090-245		1,343.00
Fagen Friedman & Fulfrost LLP Total					2,015.00
FasTrak Invoice Processing Department	04/14/2026	763818	01-9219-0-1202-1000-5899-032-356	Lic Plate CA 1548469	16.00
FasTrak Invoice Processing Department	04/16/2026	764544	01-9219-0-1202-1000-5899-032-356	CA LICENSE PLATE 1495219	8.50
FasTrak Invoice Processing Department	04/16/2026	764544	01-9219-0-1202-1000-5899-032-356	CA LICENSE PLATE 1548468	8.50
FasTrak Invoice Processing Department Total					33.00
FasTrak Violation Processing Dept.	04/09/2026	763005	01-0000-0-1202-1000-5899-033-004	LIC PLATE CA 1548469	26.50
FasTrak Violation Processing Dept.	04/09/2026	763005	01-9219-0-1202-1000-5899-032-356	LIC PLATE CA 1548469	26.50

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
FasTrak Violation Processing Dept.	04/16/2026	764545	01-0000-0-1202-1000-5899-033-004	CA LICENSE PLATE 1548468	26.00
FasTrak Violation Processing Dept.	04/16/2026	764545	01-9219-0-1202-1000-5899-032-356	CA LICENSE PLATE 1548468	40.00
FasTrak Violation Processing Dept. Total					119.00
FAUSTO, JEWEL G	04/16/2026	764519	01-0000-0-0000-7350-5220-090-717	AIRPORT DROPOFF CASBO	7.26
FAUSTO, JEWEL G Total					7.26
Ferguson Enterprise, LLC #686	04/06/2026	762121	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	155.61
Ferguson Enterprise, LLC #686	04/07/2026	762474	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	15.80
Ferguson Enterprise, LLC #686	04/16/2026	764550	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	743.42
Ferguson Enterprise, LLC #686 Total					914.83
First Alarm	04/20/2026	765286	01-8150-0-0000-8300-5806-090-741	Open P.O. for Monthly Security Monitoring	1,603.18
First Alarm Total					1,603.18
Flyers Energy LLC	04/21/2026	765529	01-0000-0-0000-8200-4320-090-760	Open P.O. for Fuel & Lubricant Supplies	10,156.25
Flyers Energy LLC Total					10,156.25
Follett Content Solutions	04/06/2026	762134	01-0000-0-1110-2421-4200-008-451	Library Books	266.89
Follett Content Solutions	04/16/2026	764551	01-0805-0-1110-1000-4200-021-180	Books	455.68
Follett Content Solutions	04/16/2026	764551	01-0805-0-4760-1000-4200-021-123	EL Books	732.29
Follett Content Solutions	04/20/2026	765274	01-0000-0-1110-2421-4200-006-451	Library Books	254.77
Follett Content Solutions	04/20/2026	765274	01-0000-0-1110-2421-4200-032-451	Library Books	775.48
Follett Content Solutions	04/20/2026	765287	01-8150-0-0000-8400-4320-090-741	Replacing Books for ELA	156.26
Follett Content Solutions	04/21/2026	765523	01-0000-0-1110-2421-4200-032-451	Library Books	40.58
Follett Content Solutions	04/29/2026	768216	01-0805-0-4760-1000-4200-021-123	EL Books	308.58
Follett Content Solutions Total					2,990.53
GALELA, RAYMOND N	04/13/2026	763481	01-6770-0-1227-1000-4320-032-186	FENDER DELUXE GUITAR AMPLIFIER	1,655.32
GALELA, RAYMOND N Total					1,655.32
GARCIA, TERESA J	04/20/2026	765230	01-0000-0-0000-7600-3702-090-810	Classified Retiree Contribution	144.00
GARCIA, TERESA J Total					144.00
GARDUNO FLETES, ANGELICA	04/02/2026	761803	01-9010-0-1110-1000-4322-013-430	DINNER FOR STAFF HAWI HAWAIIAN BBQ	468.06
GARDUNO FLETES, ANGELICA Total					468.06
Generation Genius Inc	04/16/2026	764572	01-9010-0-1110-1000-5813-002-356	School Online Subscription	465.00
Generation Genius Inc Total					465.00
Gnxcor USA Inc.	04/06/2026	762151	01-0000-0-0000-8200-5899-090-760	Open P.O. for Work Order Program	380.00
Gnxcor USA Inc. Total					380.00
GONZALES, CHARLOTTE C	04/20/2026	765252	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	49.49
GONZALES, CHARLOTTE C Total					49.49
Gopher Sport NW5634	04/16/2026	764552	01-0805-0-1110-1000-4320-021-180	PE Supplies	152.73
Gopher Sport NW5634 Total					152.73
Gow Supply Company	04/20/2026	765288	01-8150-0-0000-8110-4320-090-741	Open P.O. - Sheet Metal Supplies	203.36
Gow Supply Company Total					203.36
Grace Huntley	04/29/2026	768222	01-6500-0-5760-2490-5820-090-230	JAN 26 MILEAGE	142.20
Grace Huntley	04/30/2026	768512	01-6500-0-5760-2490-5820-090-230	JULY 25 MILEAGE	137.20
Grace Huntley Total					279.40
Grainger	04/06/2026	762122	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	79.09
Grainger	04/06/2026	762152	01-8150-0-0000-8110-4320-090-741		491.43
Grainger	04/06/2026	762153	01-8150-0-0000-8110-4320-090-741		108.69
Grainger	04/06/2026	762154	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	1,182.72
Grainger	04/07/2026	762487	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	11.17
Grainger	04/20/2026	765289	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	470.30
Grainger	04/21/2026	765530	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	55.42
Grainger	04/29/2026	768210	01-8150-0-0000-8110-4320-090-741	Open P.O. - Industrial Supplies	584.81
Grainger Total					2,983.63
GRIFFIN, GERALD F	04/02/2026	761799	01-0000-0-0000-8200-4320-090-760	DURASHOCKS SHOES	173.05
GRIFFIN, GERALD F Total					173.05
GUGLIELMONI, GINA M	04/20/2026	765241	01-7370-0-3800-1000-5210-090-368	EDCATING FOR CAREERS CONFERENCE	287.69
GUGLIELMONI, GINA M Total					287.69
HAFTER, JOSHUA	04/13/2026	763482	01-9244-0-1202-1000-5899-032-322	PACIFIC GROVE ROTARY INVITATIONAL	230.00
HAFTER, JOSHUA Total					230.00
HANSEN, TYLER	04/21/2026	765537	01-0000-0-0000-2424-5210-090-305	SPRING CUE PALM SPRINGS	722.34
HANSEN, TYLER Total					722.34
HEFNER, HEATHER M	04/20/2026	765253	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	88.62

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
HEFNER, HEATHER M Total					88.62
HERFF JONES LLC	04/16/2026	764553	01-0000-0-1110-1000-4320-033-070	Graduation Supplies	1,099.20
HERFF JONES LLC Total					1,099.20
Hillyard Inc	04/06/2026	762135	01-8150-0-0000-8110-4320-090-741		3,266.72
Hillyard Inc	04/06/2026	762166	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	2,994.49
Hillyard Inc	04/16/2026	764554	01-0000-0-0000-8200-4320-022-759	Open PO - Custodial Supplies	1,727.62
Hillyard Inc	04/16/2026	764554	01-0000-0-0000-8200-4320-031-759		92.69
Hillyard Inc	04/16/2026	764554	01-0000-0-0000-8200-4320-032-759	Custodial Supplies	2,734.49
Hillyard Inc	04/16/2026	764554	01-0000-0-0000-8200-4320-033-759	Custodial Supplies	2,989.53
Hillyard Inc	04/16/2026	764554	01-2600-0-0000-8200-4320-022-328	Open PO - Custodial Supplies	640.89
Hillyard Inc	04/20/2026	765275	01-0000-0-0000-0000-9320-000-	Warehouse Restock - Medical Gloves	1,501.63
Hillyard Inc	04/29/2026	768217	01-0000-0-0000-0000-9320-000-	Warehouse Restock - Medical Gloves	1,126.22
Hillyard Inc	04/29/2026	768217	01-0000-0-0000-8200-4320-009-759	Open PO - Custodial	2,312.96
Hillyard Inc	04/29/2026	768217	01-0000-0-0000-8200-4320-025-759	Open PO - Custodial Supplies	1,922.61
Hillyard Inc	04/29/2026	768217	01-0000-0-0000-8200-4320-032-759	Custodial Supplies	2,292.98
Hillyard Inc Total					23,602.83
HO, JANICE E	04/20/2026	765254	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	57.26
HO, JANICE E Total					57.26
Home Depot Credit Services	04/07/2026	762475	01-0000-0-0000-8200-4320-090-760	Open P.O. for Misc Supplies and Tools	343.73
Home Depot Credit Services	04/07/2026	762475	01-8150-0-0000-8110-4320-090-741	Open P.O. for Misc Supplies and Tools	6,265.93
Home Depot Credit Services	04/30/2026	768509	01-0000-0-0000-8200-4320-090-760	Open P.O. for Misc Supplies and Tools	515.31
Home Depot Credit Services	04/30/2026	768509	01-8150-0-0000-8110-4320-090-741	Open P.O. for Misc Supplies and Tools	9,393.74
Home Depot Credit Services Total					16,518.71
HopSkipDrive Inc	04/06/2026	762167	01-0805-0-1110-3600-5820-090-122		3,475.56
HopSkipDrive Inc Total					3,475.56
HopSkipDrive, Inc.	04/16/2026	764531	01-0805-0-1110-3600-5820-090-122	Transportation - Homeless & Foster Youth	4,118.01
HopSkipDrive, Inc. Total					4,118.01
IMAGINE LEARNING LLC	04/06/2026	762168	01-9010-0-1110-1000-4320-090-316		1,809.38
Imagine Learning llc	04/16/2026	764555	01-9010-0-1110-1000-4100-090-316	K-2 Mathematics Teacher Materials	34,633.40
IMAGINE LEARNING LLC Total					36,442.78
Industrial Plumbing Supply LLC	04/20/2026	765290	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	1,276.93
Industrial Plumbing Supply LLC Total					1,276.93
Interactive Digital Solutions	04/29/2026	768218	01-0000-0-0000-2424-5899-090-735	Maintenance Services for Board Rm A/V Equipment	3,505.92
Interactive Digital Solutions Total					3,505.92
Interstate Traffic Control Products Inc.	04/06/2026	762123	01-8150-0-0000-8110-4320-090-741	Open P.O. - Safety Signs & Products	1,810.16
Interstate Traffic Control Products Inc.	04/20/2026	765291	01-8150-0-0000-8110-4320-090-741	Open P.O. - Safety Signs & Products	270.16
Interstate Traffic Control Products Inc. Total					2,080.32
ISLA, NATHAN C	04/23/2026	766404	01-0000-0-0000-2700-5220-090-714	MILEAGE PICK DROP CLEAN UP	45.44
ISLA, NATHAN C Total					45.44
ISOBE, MEGUMI	04/06/2026	762136	01-9010-0-0000-3900-5899-090-174	Event Photographer	300.00
ISOBE, MEGUMI Total					300.00
J.w. Pepper & Son Inc	04/29/2026	768202	01-0000-0-1227-1000-4320-033-070		541.19
J.w. Pepper & Son Inc	04/29/2026	768202	01-0000-0-1227-1000-5813-033-070		675.35
J.w. Pepper & Son Inc	04/29/2026	768202	01-0000-0-1227-1000-5813-033-070	0	68.99
J.w. Pepper & Son Inc	04/29/2026	768213	01-0000-0-0000-8200-4420-032-759	Portable Risers for Custodial Use	1,107.36
J.w. Pepper & Son Inc	04/29/2026	768213	01-0000-0-1110-1000-4320-032-070		777.55
J.w. Pepper & Son Inc	04/29/2026	768213	01-0000-0-1215-1000-5600-032-322		28.46
J.w. Pepper & Son Inc	04/29/2026	768213	01-0000-0-1215-1000-5813-032-322		772.04
J.w. Pepper & Son Inc	04/29/2026	768219	01-0000-0-1110-1000-4320-025-322	Open PO - Music Supplies	757.58
J.w. Pepper & Son Inc	04/30/2026	768507	01-0000-0-1227-1000-4320-033-070		9.34
J.w. Pepper & Son Inc	04/30/2026	768510	01-0000-0-0000-8200-4420-032-759	Portable Risers for Custodial Use	9,444.86
J.w. Pepper & Son Inc	04/30/2026	768510	01-0000-0-1110-1000-4320-032-070		15.88
J.w. Pepper & Son Inc	04/30/2026	768511	01-0000-0-1110-1000-4320-025-322	Open PO - Music Supplies	25.27
J.w. Pepper & Son Inc Total					14,223.87
Johnstone Supply	04/07/2026	762491	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing/HVAC Supplies	275.32
Johnstone Supply Total					275.32
Judy Ann Pardini A+ Live Scan Services	04/20/2026	765276	01-0000-0-0000-7400-5840-090-715		192.00
Judy Ann Pardini A+ Live Scan Services	04/21/2026	765524	01-0000-0-0000-7400-5840-090-715		35.00
Judy Ann Pardini A+ Live Scan Services Total					227.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
JUST RIGHT READER INC	04/21/2026	765525	01-3010-0-1110-1000-4200-007-301	Literacy Program Book Library	6,091.47
JUST RIGHT READER INC Total					6,091.47
KARLA IVONNE FLORES OROZCO	04/23/2026	766362	01-6387-0-3800-1000-4320-033-394	CTE-Performing Arts Supplies	1,937.10
KARLA IVONNE FLORES OROZCO Total					1,937.10
KBA Document Solutions LLC	04/16/2026	764556	01-0000-0-1110-1000-5600-090-722	B/W Overage & Color Copies / Maintenance	258.21
KBA Document Solutions LLC	04/16/2026	764573	01-0000-0-1110-1000-5600-090-722	B/W Overage & Color Copies / Maintenance	8,976.47
KBA Document Solutions LLC Total					9,234.68
Keller Supply Company	04/20/2026	765292	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing Supplies	232.87
Keller Supply Company Total					232.87
KELLEY, BRENDAN P	04/13/2026	763483	01-8150-0-0000-8110-4320-090-741	PROTECTIVE FOOTWEAR	164.18
KELLEY, BRENDAN P Total					164.18
Kelly Spicers Facilities Solut ion	04/29/2026	768211	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	117.94
Kelly Spicers Facilities Solut ion Total					117.94
Kelly Spicers Stores	04/16/2026	764557	01-0000-0-1110-1000-4320-025-070	Open PO - Paper	865.27
Kelly Spicers Stores	04/16/2026	764574	01-0000-0-1110-1000-4320-009-070	Paper	1,722.29
Kelly Spicers Stores	04/16/2026	764574	01-0000-0-1110-1000-4320-032-070	Paper Supplies	413.13
Kelly Spicers Stores	04/16/2026	764574	01-0805-0-1110-1000-4320-009-180	Paper	356.44
Kelly Spicers Stores	04/29/2026	768220	01-0000-0-1110-1000-4320-014-070	Copy Paper	1,079.52
Kelly Spicers Stores	04/29/2026	768220	01-9010-0-1110-1000-4320-002-356	Copy Paper	1,722.29
Kelly Spicers Stores	04/29/2026	768220	01-9010-0-1110-1000-4320-007-356	Copy Paper Replenishment	971.22
Kelly Spicers Stores Total					7,130.16
KREISMAN, DEBORAH A	04/20/2026	765255	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	52.18
KREISMAN, DEBORAH A Total					52.18
KRUG, FRANCES S	04/20/2026	765231	01-0000-0-0000-7600-3701-090-810	Certificated Retiree Contribution	1,695.00
KRUG, FRANCES S Total					1,695.00
KUWADA, LOLETA	04/13/2026	763484	01-0000-0-1110-1000-4200-090-340	5 BKS INDUCTION NEW TEACHER PROGRAM	134.19
KUWADA, LOLETA	04/30/2026	768504	01-6053-0-1110-1000-4200-090-841	TK RESOURCE BOOKS	21.54
KUWADA, LOLETA Total					155.73
La Tapatia LLC	04/23/2026	766408	01-9219-0-1253-1000-4320-032-356	Food for End of the Year Activities	1,280.32
La Tapatia LLC Total					1,280.32
LAGOMARSINO, MATHEW W	04/23/2026	766397	01-8150-0-0000-8110-4320-090-741	PROTECTIVE FOOTWEAR REIMB	200.00
LAGOMARSINO, MATHEW W Total					200.00
Lakeshore Learning Materials, Llc	04/23/2026	766363	01-6770-0-1201-1000-4320-008-186	Art Materials SPED	386.10
Lakeshore Learning Materials, Llc Total					386.10
Lawson Products Inc	04/21/2026	765539	01-8150-0-0000-8110-4320-090-741	Open P.O. - Electrical Supplies	126.65
Lawson Products Inc	04/23/2026	766345	01-8150-0-0000-8110-4320-090-741	Open P.O. - Electrical Supplies	13.17
Lawson Products Inc	04/23/2026	766377	01-8150-0-0000-8110-4320-090-741	Open P.O. - Electrical Supplies	520.13
Lawson Products Inc	04/28/2026	767731	01-8150-0-0000-8110-4320-090-741	Open P.O. - Electrical Supplies	13.17
Lawson Products Inc Total					673.12
Leader Services Attn: Accounting Department	04/21/2026	765545	01-9010-0-5001-3900-5899-090-705	Medical	2,224.87
Leader Services Attn: Accounting Department	04/23/2026	766347	01-9010-0-5001-3900-5899-090-705	Medical	8,540.03
Leader Services Attn: Accounting Department Total					10,764.90
Lincoln Aquatics	04/06/2026	762103	01-8150-0-0000-8110-4320-090-741	Open P.O. - Pool Supplies	1,167.20
Lincoln Aquatics	04/07/2026	762496	01-8150-0-0000-8110-4320-090-741	Open P.O. - Pool Supplies	1,788.22
Lincoln Aquatics	04/16/2026	764537	01-8150-0-0000-8110-4320-090-741	Open P.O. - Pool Supplies	4,244.39
Lincoln Aquatics Total					7,199.81
Los Gatos Saratoga Union High School District	04/16/2026	764516	01-9244-0-1202-1000-5899-032-322	Track Tournament	100.00
Los Gatos Saratoga Union High School District Total					100.00
LOWES BUSINESS ACCT/SYNCB	04/06/2026	762104	01-0000-0-0000-8200-4320-090-760	Open P.O. for Misc Supplies for Facilities	18.05
LOWES BUSINESS ACCT/SYNCB	04/06/2026	762104	01-8150-0-0000-8110-4320-090-741	Open P.O. for Misc Supplies for Facilities	3,375.94
LOWES BUSINESS ACCT/SYNCB Total					3,393.99
LYNCH, MICHELE A	04/20/2026	765256	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	67.76
LYNCH, MICHELE A Total					67.76
MACS BY ICKY	04/06/2026	762109	01-0000-0-1110-1000-4322-033-070	Faculty Meeting Cookies	387.63
MACS BY ICKY Total					387.63
Maintex Inc.	04/06/2026	762124	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	4,461.27
Maintex Inc.	04/06/2026	762138	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	8,736.66
Maintex Inc. Total					13,197.93
MARTINEZ, LEILAHNIE C	04/14/2026	763831	01-0000-0-0000-2700-5220-032-070	BANK, UPS, STAPLES LUCKY DRAMA PLAY	27.55

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
MARTINEZ, LEILAHNIE C Total					27.55
MASTRANGELO, JAMIE J	04/20/2026	765257	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	33.94
MASTRANGELO, JAMIE J Total					33.94
MATEO, ALLISON	04/09/2026	762989	01-0805-0-1110-1000-5802-022-180	REGISTRATION AWARENESS - STANFORD REACH LAB	125.00
MATEO, ALLISON Total					125.00
Maxx Metals	04/28/2026	767757	01-8150-0-0000-8110-4320-090-741	Open PO - for Metal Products	1,750.46
Maxx Metals Total					1,750.46
McGraw Hill LLC	04/16/2026	764509	01-0000-0- - -9330- -	ELA 6-8 1 year 2026-2027	69,278.40
McGraw Hill LLC	04/16/2026	764509	01-0000-0- - -9330- -	ELA 9-12 1 year 2026-2027	96,206.85
McGraw Hill LLC	04/28/2026	767758	01-0000-0- - -9330- -	ELA K-5 2026-2027	196,348.85
McGraw Hill LLC Total					361,834.10
Medify Air Llc	04/28/2026	767772	01-0000-0-0000-8200-4320-009-759	Medify Air Filters	2,563.15
Medify Air Llc Total					2,563.15
Melanie Huntley	04/02/2026	761804	01-6500-0-5760-2490-5820-090-230	COTTONWOOD SAN MATEO FEB MILEAGE 26	62.35
Melanie Huntley Total					62.35
MetLife Small Market	04/20/2026	765229	01-0000-0- - -9573- -	April 2026 basic Life Premium	9,962.02
MetLife Small Market	04/20/2026	765229	01-0000-0-0000-7600-3701-090-810	April 2026 basic Life Premium	13.79
MetLife Small Market Total					9,975.81
Miracle Playsystems Inc.	04/13/2026	763477	01-8150-0-0000-8110-5899-002-741	Buri Buri ES PIP	536.25
Miracle Playsystems Inc.	04/13/2026	763477	01-8150-0-0000-8110-5899-007-741	Los Cerritos ES PIP Repairs	2,030.63
Miracle Playsystems Inc.	04/13/2026	763477	01-8150-0-0000-8110-5899-008-741	Martin ES PIP Repairs	2,945.63
Miracle Playsystems Inc.	04/13/2026	763477	01-8150-0-0000-8110-5899-009-741	Monte Verde ES PIP Repair	4,516.88
Miracle Playsystems Inc.	04/13/2026	763477	01-8150-0-0000-8110-5899-014-741	Sunshine Gardens ES PIP Repairs	7,141.88
Miracle Playsystems Inc.	04/16/2026	764513	01-8150-0-0000-8110-5899-012-741	Skyline ES PIP Repairs	6,225.00
Miracle Playsystems Inc.	04/23/2026	766409	01-8150-0-0000-8110-5899-090-741	Temporary Fencing & Portable Toilet	2,518.50
Miracle Playsystems Inc. Total					25,914.77
MOSS, KIMBERLY A	04/21/2026	765538	01-9026-0-1110-1000-5210-090-430	STANDARD CONFERENCE,, GEORGIA	1,225.74
MOSS, KIMBERLY A Total					1,225.74
Mountain View High School	04/14/2026	763822	01-9244-0-1202-1000-5899-032-322	Track Tournament	100.00
Mountain View High School	04/23/2026	766353	01-9244-0-1202-1000-5899-032-322	Track Tournament	95.00
Mountain View High School Total					195.00
MULLASSERY, KARIE L	04/20/2026	765242	01-9026-0-1110-1000-5210-090-430	UNBOUNDED STANDARDS INSTITUTE, DECATUR, GA	1,322.89
MULLASSERY, KARIE L	04/23/2026	766405	01-9010-0-1110-1000-4322-090-057	SPED & MATH TEAM LUNCH MEET	84.50
MULLASSERY, KARIE L Total					1,407.39
Music & Arts CA Dept 5295	04/06/2026	762147	01-6770-0-1110-1000-4320-025-186	Saxophone, Flute & Music Supplies	4,542.34
Music & Arts CA Dept 5295	04/07/2026	762486	01-6770-0-1110-1000-4320-025-186	Saxophone, Flute & Music Supplies	27.47
Music & Arts CA Dept 5295	04/13/2026	763466	01-0000-0-1215-1000-4320-032-322	Supplies	72.74
Music & Arts CA Dept 5295	04/13/2026	763466	01-0805-0-1110-1000-4320-021-180	Music Supplies	286.25
Music & Arts CA Dept 5295	04/20/2026	765293	01-0805-0-1227-1000-4320-021-180	Music Supplies	228.11
Music & Arts CA Dept 5295	04/28/2026	767741	01-6770-0-1227-1000-4320-032-186	Band Instruments	187.88
Music & Arts CA Dept 5295	04/28/2026	767741	01-6770-0-1227-1000-4320-032-186	Band Instruments & Supplies	1,886.43
Music & Arts CA Dept 5295	04/28/2026	767741	01-6770-0-1227-1000-4420-032-186	Band Instrument	1,648.93
Music & Arts CA Dept 5295 Total					8,880.15
Napa Valley Ed Foundation	04/16/2026	764576	01-7399-0-1110-1000-5210-031-311	Wellness Conference 2026	1,250.00
Napa Valley Ed Foundation Total					1,250.00
Nasco Ed. LLC School Specialty LLC	04/20/2026	765294	01-0000-0-1110-1000-4320-033-070	Open PO - Art Supplies	189.25
Nasco Ed. LLC School Specialty LLC Total					189.25
NG, TIFFANY R	04/23/2026	766398	01-0000-0-1110-1000-4322-033-070	4-7-26 ILT MEETING MEALSNACKS	287.68
NG, TIFFANY R Total					287.68
NGUYEN, KATHIE N	04/13/2026	763485	01-0000-0-1110-1000-5813-022-070	GENERATION GENIUS - SCIENCE DEPT	225.00
NGUYEN, KATHIE N	04/13/2026	763485	01-3010-0-1110-1000-5815-022-301	8TH GRADE HONOR ROLL FIELD TRIP	325.00
NGUYEN, KATHIE N	04/23/2026	766399	01-0000-0-1110-1000-4320-022-070	SNACKS FOR HONOR & MERIT RILLS ASSEMBLIES	152.92
NGUYEN, KATHIE N Total					702.92
Nicola Martin NVM Consulting LLC	04/02/2026	761787	01-0000-0-0000-2424-5801-090-762	Strategic Advising for T&L	24,500.00
Nicola Martin NVM Consulting LLC Total					24,500.00
O, TED	04/28/2026	767749	01-0000-0-0000-7300-5210-090-717	ANNUAL CONFERENCE SAN DIEGO	92.02
O, TED Total					92.02
Oakland Zoo	04/14/2026	763834	01-3010-0-1110-1000-5815-007-301	Admission for Field Trip	796.00
Oakland Zoo Total					796.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
OBINA, CLARA	04/28/2026	767736	01-0804-0-4760-1000-5220-090-338	LAISON, RFEP,PROMISE CHAMPION MEETINGS	21.97
OBINA, CLARA Total					21.97
ODENCRANS, ERICA T	04/23/2026	766344	01-0000-0-1110-1000-5210-021-070	CAHPERD, OAKLAND	273.94
ODENCRANS, ERICA T Total					273.94
ODP Business Solutions LLC	04/06/2026	762102	01-0000-0-0000-7150-4320-090-714	Office Supples	19.47
ODP Business Solutions LLC	04/13/2026	763478	01-0000-0-1110-1000-4320-012-070	Office / Class Supplies	378.58
ODP Business Solutions LLC	04/13/2026	763478	01-6770-0-1201-1000-4320-012-186	Art Grant Supplies	1,485.31
ODP Business Solutions LLC	04/13/2026	763478	01-6770-0-1201-1000-4420-012-186	Art Grant Supplies	934.04
ODP Business Solutions LLC	04/14/2026	763821	01-3010-0-1110-1000-4320-007-301	Supplemental Instructional Materials	86.57
ODP Business Solutions LLC	04/14/2026	763821	01-6520-0-5001-3900-4320-090-352	Office Supplies	6.16-
ODP Business Solutions LLC	04/14/2026	763821	01-9010-0-1110-1000-4320-010-356	School Supplies	3,288.22
ODP Business Solutions LLC	04/14/2026	763833	01-0000-0-0000-2424-4320-090-735	Open PO - Office Supplies	31.03
ODP Business Solutions LLC	04/14/2026	763833	01-0000-0-0000-7340-4320-090-717	Office Supplies for Payroll	213.56
ODP Business Solutions LLC	04/14/2026	763833	01-0000-0-0000-7400-4320-090-715	HR Supplies	287.60
ODP Business Solutions LLC	04/16/2026	764514	01-0000-0-1110-1000-4320-012-070	Office / Class Supplies	10.08
ODP Business Solutions LLC	04/16/2026	764522	01-0000-0-0000-7340-4320-090-717	Office Supplies for Payroll	20.34
ODP Business Solutions LLC	04/16/2026	764577	01-0000-0-0000-7340-4320-090-717	Office Supplies for Payroll	44.05
ODP Business Solutions LLC Total					6,792.69
OLDS, BARBARA F	04/20/2026	765232	01-0000-0-0000-7600-3701-090-810	Certificated Retiree Contribution	1,691.31
OLDS, BARBARA F Total					1,691.31
Orange County Department of Education	04/23/2026	766354	01-6266-0-1110-1000-5210-090-341	MTSS Conference Jul25	1,198.00
Orange County Department of Education Total					1,198.00
Orkin	04/23/2026	766364	01-8150-0-0000-8110-5899-013-741	Heat Treatment to Eradicate Termites	7,200.00
Orkin Total					7,200.00
Otis Elevator Company	04/13/2026	763458	01-0000-0-0000-8200-5600-090-760	Open P.O. - Monitoring of Elevators	1,000.97
Otis Elevator Company	04/23/2026	766378	01-0000-0-0000-8200-5600-090-760	Open P.O. - Monitoring of Elevators	2,002.40
Otis Elevator Company Total					3,003.37
Outdoor Supply Hardware	04/07/2026	762497	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Supplies	563.67
Outdoor Supply Hardware Total					563.67
Ozark Rivor Holdings LLC	04/07/2026	762498	01-6383-0-3800-1000-4420-032-312	CTE Health Class Sink	1,995.81
Ozark Rivor Holdings LLC Total					1,995.81
P G & E	04/07/2026	762478	01-0000-0-0000-8200-5510-090-760	Gas & Electric Services	177,779.72
P G & E Total					177,779.72
PARTS TOWN LLC	04/23/2026	766379	01-8150-0-0000-8110-4320-090-741	Open P.O. for Facilities Supplies	390.43
PARTS TOWN LLC Total					390.43
PBUA	04/28/2026	767759	01-0000-0-1202-1000-5899-032-322	Officials Fee	3,022.00
PBUA Total					3,022.00
PENA, ROGER	04/28/2026	767750	01-6500-0-5760-2490-5820-090-230	FEBRUARY MILEAGE	40.60
PENA, ROGER Total					40.60
Phoenix Transportation	04/14/2026	763835	01-6388-0-3800-1000-5821-090-318	CTE Field Trip Transportation	2,881.46
Phoenix Transportation	04/16/2026	764523	01-6388-0-3800-1000-5821-090-318	CTE Field Trip Transportation	12,509.44
Phoenix Transportation	04/20/2026	765295	01-0000-0-1227-3900-5821-033-322	Band Transportation	1,637.78
Phoenix Transportation	04/23/2026	766365	01-6387-0-3800-1000-5821-033-394	CTE Charter Bus	1,182.84
Phoenix Transportation	04/23/2026	766365	01-6388-0-3800-1000-5821-033-318	CTE Charter Bus	1,458.94
Phoenix Transportation	04/23/2026	766365	01-7339-0-3800-1000-5821-033-332	CTE Charter Bus	1,527.11
Phoenix Transportation	04/23/2026	766384	01-0000-0-1110-1000-5821-033-070	Phillipine Consulate/Sentro/Cal Acad Transport	1,506.00
Phoenix Transportation	04/28/2026	767778	01-0000-0-1202-1000-5821-033-070	Athletic Transportation	5,889.66
Phoenix Transportation Total					28,593.23
Plushy Feely Corp Kimochis	04/16/2026	764578	01-0000-0-0000-2100-4320-090-762	Kimochis Tool Kits	4,338.82
Plushy Feely Corp Kimochis Total					4,338.82
Positive Promotions	04/16/2026	764538	01-0000-0-1110-1000-4320-008-070	Recognition Awards	1,013.87
Positive Promotions Total					1,013.87
PRECIADO RODRIGUEZ, ROSA M	04/16/2026	764585	01-9010-0-5760-1190-5210-090-350	CONVERGENCE 2026	145.64
PRECIADO RODRIGUEZ, ROSA M Total					145.64
Precita Eyes Muralists Association Inc	04/28/2026	767739	01-7399-0-1110-1000-5899-031-311	Mural for Baden	10,000.00
Precita Eyes Muralists Association Inc Total					10,000.00
PRIMO BRANDS BLUE TRITON BRANDS, INC	04/13/2026	763467	01-0000-0-1110-1000-4322-032-070	Drinking Water Supply	454.84
PRIMO BRANDS BLUE TRITON BRANDS, INC	04/13/2026	763467	01-9107-0-1110-1000-4322-033-356	Water Delivery Service	112.93
PRIMO BRANDS BLUE TRITON BRANDS, INC Total					567.77

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Procare Therapy	04/06/2026	762110	01-0000-0-0000-7400-5899-090-715	ProCare Servcie Agreement	21,288.75
Procare Therapy	04/09/2026	763009	01-0000-0-0000-7400-5899-090-715	ProCare Servcie Agreement	3,990.00
Procare Therapy	04/21/2026	765546	01-0000-0-0000-7400-5899-090-715	ProCare Servcie Agreement	3,980.55
Procare Therapy	04/28/2026	767773	01-0000-0-0000-7400-5899-090-715	ProCare Servcie Agreement	11,112.15
Procare Therapy Total					40,371.45
Progress Glass Company Inc	04/28/2026	767779	01-8150-0-0000-8110-5899-007-741	Glass Replacement - Los Cerritos Room 2	240.00
Progress Glass Company Inc Total					240.00
Project Lead The Way Inc.	04/23/2026	766355	01-6387-0-3800-3900-5802-090-394	PLTW Certificate	2,400.00
Project Lead The Way Inc. Total					2,400.00
QBS LLC	04/07/2026	762476	01-6500-0-5760-1190-5899-090-245	Safety Care Training	42.00
QBS LLC Total					42.00
R & H Wholesale Supply Inc	04/06/2026	762105	01-8150-0-0000-8110-4320-090-741	Open P.O. - Locksmith Supplies	2,585.71
R & H Wholesale Supply Inc	04/06/2026	762111	01-8150-0-0000-8110-4320-090-741	Open P.O. - Locksmith Supplies	726.52
R & H Wholesale Supply Inc	04/23/2026	766410	01-8150-0-0000-8110-4320-090-741	Open P.O. - Locksmith Supplies	758.76
R & H Wholesale Supply Inc	04/28/2026	767740	01-8150-0-0000-8110-4320-090-741	Open P.O. - Locksmith Supplies	32.60
R & H Wholesale Supply Inc Total					4,103.59
Raposo Engineering Inc	04/16/2026	764539	01-8150-0-0000-8110-5899-009-741	Asphalt Repair at Monte Verde	7,450.00
Raposo Engineering Inc Total					7,450.00
REFIOGLU, ALEXANDRIA M	04/16/2026	764586	01-9010-0-5760-1190-5210-090-350	CONVERGENCE 2026	147.32
REFIOGLU, ALEXANDRIA M Total					147.32
Refrigeration Supplies Distributor	04/06/2026	762106	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing/HVAC Supplies	527.90
Refrigeration Supplies Distributor	04/21/2026	765540	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumbing/HVAC Supplies	100.61
Refrigeration Supplies Distributor Total					628.51
RESIDEO LLC, DBA ADI	04/07/2026	762471	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	9.84
RESIDEO LLC, DBA ADI	04/16/2026	764532	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	166.93
RESIDEO LLC, DBA ADI	04/16/2026	764540	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	231.07
RESIDEO LLC, DBA ADI	04/21/2026	765541	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	23.04
RESIDEO LLC, DBA ADI	04/28/2026	767780	01-8150-0-0000-8110-4320-090-741	Open P.O. - Misc. Electrical Supplies	74.83
RESIDEO LLC, DBA ADI Total					505.71
Resource Solutions of SF Group	04/06/2026	762107	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	937.62
Resource Solutions of SF Group	04/06/2026	762139	01-0000-0-0000-0000-9320-000-	Warehouse Restock - Gloves	3,472.05
Resource Solutions of SF Group	04/06/2026	762139	01-0000-0-0000-8200-4420-032-759	Custodial Equipment	4,367.62
Resource Solutions of SF Group	04/21/2026	765547	01-0000-0-0000-0000-9320-000-	Warehouse Restock - Liners #008529	2,283.64
Resource Solutions of SF Group	04/23/2026	766366	01-0000-0-0000-8200-4320-032-759	Custodial Supplies	196.68
Resource Solutions of SF Group	04/23/2026	766380	01-8150-0-0000-8110-4320-090-741	Open P.O. - Custodial Supplies	1,431.57
Resource Solutions of SF Group	04/23/2026	766385	01-0000-0-0000-8200-4320-006-759	Custodial Supplies	1,454.57
Resource Solutions of SF Group	04/23/2026	766385	01-0000-0-0000-8200-4420-006-759	Custodial Supplies	3,060.27
Resource Solutions of SF Group	04/28/2026	767781	01-0000-0-0000-0000-9320-000-	Warehouse Restock - #008779 Vacuum	3,743.22
Resource Solutions of SF Group	04/29/2026	768186	01-0000-0-0000-8200-4320-006-759	Custodial Supplies	483.23
Resource Solutions of SF Group Total					21,430.47
Riddell All American Sports	04/29/2026	768187	01-0000-0-1110-1000-5600-032-070	Reconditioning of Athletic Equipment	2,632.27
Riddell All American Sports	04/29/2026	768187	01-0000-0-1202-1000-5600-032-322	Reconditioning of Athletic Equipment	6,194.82
Riddell All American Sports Total					8,827.09
RIGG, RICHARD J	04/20/2026	765233	01-0000-0-0000-7600-3701-090-810	Certificated Retiree Contribution	584.49
RIGG, RICHARD J Total					584.49
Right at School LLC	04/23/2026	766356	01-2600-0-0000-8200-5899-090-358	ELOP	67,272.72
Right at School LLC Total					67,272.72
RINGSEIS, MARLIS C	04/23/2026	766406	01-0000-0-1219-1000-4320-032-070	CULINARY ARTS INGREDIENTS	44.15
RINGSEIS, MARLIS C Total					44.15
RJP Enterprises	04/13/2026	763452	01-0000-0-1207-1000-4320-032-070	Kiln Repair in Ceramics Class	214.26
RJP Enterprises	04/13/2026	763452	01-0000-0-1207-1000-5600-032-070	Kiln Repair in Ceramics Class	335.00
RJP Enterprises Total					549.26
Ro Health	04/20/2026	765245	01-6500-0-5760-3140-5899-090-245	NPA - Ro Health	12,421.32
Ro Health Total					12,421.32
ROBBINS, BREEANA N	04/28/2026	767751	01-6387-0-3800-1000-5210-032-394	EDUCATING FOR CAREERS NAPA OFFICE OF EDUC	206.74
ROBBINS, BREEANA N Total					206.74
Robert Half	04/07/2026	762495	01-0000-0-0000-3900-5899-090-503	Student & Family Services - Temp Staff	6,516.57
Robert Half	04/07/2026	762495	01-0000-0-0000-7400-5899-090-715	HR Temporary Staffing	3,781.13
Robert Half	04/09/2026	762998	01-0000-0-0000-3900-5899-090-503	Student & Family Services - Temp Staff	885.66

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Robert Half	04/16/2026	764579	01-0000-0-0000-7400-5899-090-715	HR Temporary Staffing	1,009.13
Robert Half	04/16/2026	764579	01-0000-0-0000-7400-5899-090-715	HR Temporary Staffing-Jamie	3,778.65
Robert Half	04/16/2026	764579	01-0000-0-0000-7400-5899-090-715	HR Temporary Staffing-Suzette	4,978.36
Robert Half	04/28/2026	767760	01-0000-0-0000-3900-5899-090-503	Student & Family Services - Temp Staff	3,142.10
Robert Half Total					24,091.60
Rochester 100 Inc.	04/28/2026	767742	01-0805-0-1110-1000-4320-009-180	Folders	1,183.78
Rochester 100 Inc. Total					1,183.78
Rocket Alumni Solutions	04/13/2026	763459	01-3010-0-1110-1000-5813-033-301	Wall of Fame Subscription	4,849.05
Rocket Alumni Solutions	04/14/2026	763820	01-3010-0-1110-1000-5813-033-301	Wall of Fame Subscription	5,713.34
Rocket Alumni Solutions Total					10,562.39
ROCKETT, JENNIFER D	04/13/2026	763486	01-6388-0-3800-1000-5815-090-318	ADD'L -10 ATTENDEES AT KEY TO CTE EXPO	115.48
ROCKETT, JENNIFER D Total					115.48
Royal Pin Donuts Inc Royal Donuts	04/02/2026	761788	01-0000-0-1110-1000-4322-090-762	Open PO - T&L Food	51.75
Royal Pin Donuts Inc Royal Donuts	04/13/2026	763453	01-0000-0-0000-3110-4322-090-503	Open PO - Food for Meetings	51.75
Royal Pin Donuts Inc Royal Donuts	04/23/2026	766357	01-6387-0-3800-1000-4320-090-394	Open PO - T&L Food	156.00
Royal Pin Donuts Inc Royal Donuts	04/23/2026	766411	01-0000-0-1110-1000-4322-090-762	Open PO - T&L Food	33.45
Royal Pin Donuts Inc Royal Donuts Total					292.95
Rozzi's Reproduction & Supply	04/13/2026	763460	01-0000-0-0000-8200-5810-090-760	Open P.O. - Printing Services	1,042.44
Rozzi's Reproduction & Supply	04/28/2026	767743	01-0000-0-0000-8200-5810-090-760	Open P.O. - Printing Services	2,093.23
Rozzi's Reproduction & Supply Total					3,135.67
S&R Sport	04/16/2026	764580	01-9242-0-1202-1000-4320-032-322	Swim Wear	1,472.99
S&R Sport Total					1,472.99
Safety Training Seminars Inc	04/28/2026	767774	01-7311-0-0000-7410-5899-090-354	CPR Training	2,570.00
Safety Training Seminars Inc Total					2,570.00
Samanta Beltran	04/02/2026	761789	01-0000-0-0000-2424-5803-090-735	Website Consultant	5,400.00
Samanta Beltran Total					5,400.00
San Francisco State University Bursar's Office Adm 155	04/23/2026	766358	01-6388-0-3800-3900-5899-090-318	CTE EXPO Room Use	6,010.74
San Francisco State University Bursar's Office Adm 155 Total					6,010.74
San Francisco Window & Door Co	04/07/2026	762499	01-8150-0-0000-8110-4320-090-741	Open P.O. - Doors and Supplies	170.41
San Francisco Window & Door Co	04/14/2026	763836	01-8150-0-0000-8110-4320-090-741	Open P.O. - Doors and Supplies	2,167.83
San Francisco Window & Door Co Total					2,338.24
San Mateo County Environmental	04/06/2026	762140	01-0000-0-0000-8200-5899-090-760	Open P.O. - Environmental Health	6,332.00
San Mateo County Environmental	04/13/2026	763461	01-0000-0-0000-8200-5899-090-760	Open P.O. - Environmental Health	2,912.00
San Mateo County Environmental	04/23/2026	766386	01-0000-0-0000-8200-5899-090-760	Open P.O. - Environmental Health	472.00
San Mateo County Environmental	04/28/2026	767732	01-0000-0-0000-8200-5899-090-760	Open P.O. - Environmental Health	472.00
San Mateo County Environmental Total					10,188.00
San Mateo Lawn Mower Shop	04/13/2026	763454	01-8150-0-0000-8110-4320-090-741	Open P.O. - Grounds Supplies for Lawn Mowers	2,655.73
San Mateo Lawn Mower Shop Total					2,655.73
San Mateo Union High School District	04/07/2026	762472	01-0000-0-1110-1000-5821-013-070	Field Trip/Outdoor Ed. Buses	2,714.80
San Mateo Union High School District	04/07/2026	762472	01-0000-0-1110-1000-5821-090-764	Field Trip/Outdoor Ed. Buses	3,000.00
San Mateo Union High School District Total					5,714.80
Sarah Schuessler	04/21/2026	765548	01-6770-0-1215-1000-5899-032-186	Costume Designer	765.00
Sarah Schuessler Total					765.00
Sartor - Quality Saw Works	04/07/2026	762479	01-8150-0-0000-8110-4320-090-741	Open P.O. for Tool Sharpening	432.80
Sartor - Quality Saw Works	04/23/2026	766381	01-8150-0-0000-8110-4320-090-741	Open P.O. for Tool Sharpening	92.87
Sartor - Quality Saw Works Total					525.67
Scholastic Inc	04/20/2026	765296	01-0000-0- - -9330- -	Classroom Reference Supplies - Magazines	530.75
Scholastic Inc	04/21/2026	765533	01-0000-0- - -9330- -	Classroom Reference Supplies - Magazines	121.70
Scholastic Inc Total					652.45
School Nurse Supply Inc	04/13/2026	763455	01-0000-0-0000-3140-4330-090-507	SpEd Supplies - Disposable Underpads	131.85
School Nurse Supply Inc Total					131.85
School Safety Solutions LLC Ronald Dean Mansfield	04/21/2026	765542	01-0000-0-0000-8200-5899-090-760	Open P.O. - Hazardous Waste Safety Program	1,500.00
School Safety Solutions LLC Ronald Dean Mansfield Total					1,500.00
School Specialty LLC	04/23/2026	766367	01-6770-0-1201-1000-4320-008-186	Art Materials	1,035.20
School Specialty LLC Total					1,035.20
Scoot Education Inc.	04/06/2026	762143	01-0000-0-0000-7400-5899-090-720	Temp Svc - MV ES	2,744.80
Scoot Education Inc.	04/06/2026	762143	01-0000-0-0000-7400-5899-090-720	Temp Svc - SKYLINE ES	1,184.33
Scoot Education Inc.	04/06/2026	762144	01-0000-0-0000-7400-5899-090-720	Temp Svc - ALMS	11,901.76
Scoot Education Inc.	04/06/2026	762144	01-0000-0-0000-7400-5899-090-720	Temp Svc - POND ES	7,508.08

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Scoot Education Inc.	04/06/2026	762144	01-0000-0-0000-7400-5899-090-720	Temp Svc - PRWY MS	13,664.80
Scoot Education Inc.	04/06/2026	762144	01-0000-0-0000-7400-5899-090-720	Temp Svc - SPRUCE ES	9,721.79
Scoot Education Inc.	04/06/2026	762144	01-0000-0-0000-7400-5899-090-720	Temp Svc - WBMS	6,835.52
Scoot Education Inc.	04/06/2026	762145	01-0000-0-0000-7400-5899-090-720	Temp Svc - AD ED	7,392.94
Scoot Education Inc.	04/06/2026	762145	01-0000-0-0000-7400-5899-090-720	Temp Svc - BURI BURI ES	7,023.76
Scoot Education Inc.	04/06/2026	762145	01-0000-0-0000-7400-5899-090-720	Temp Svc - JS ES	12,152.21
Scoot Education Inc.	04/06/2026	762145	01-0000-0-0000-7400-5899-090-720	Temp Svc - LC ES	8,608.60
Scoot Education Inc.	04/06/2026	762145	01-0000-0-0000-7400-5899-090-720	Temp Svc - POND ES	5,348.80
Scoot Education Inc.	04/06/2026	762145	01-0000-0-0000-7400-5899-090-720	Temp Svc - SKYLINE ES	2,361.80
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - AD ED	762.00
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - ALMS	3,861.50
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - BADEN HS	1,969.04
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - BURI BURI ES	5,247.96
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - ECHS	6,904.58
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - MV ES	1,591.04
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - SKYLINE ES	331.00
Scoot Education Inc.	04/06/2026	762146	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSFHS	2,309.00
Scoot Education Inc.	04/07/2026	762482	01-0000-0-0000-7400-5899-090-720	Temp Svc - AD ED	1,140.00
Scoot Education Inc.	04/07/2026	762483	01-0000-0-0000-7400-5899-090-720	Temp Svc - ECHS	17,267.76
Scoot Education Inc.	04/07/2026	762483	01-0000-0-0000-7400-5899-090-720	Temp Svc - MARTIN ES	6,127.04
Scoot Education Inc.	04/07/2026	762483	01-0000-0-0000-7400-5899-090-720	Temp Svc - SPRUCE ES	10,793.35
Scoot Education Inc.	04/07/2026	762483	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSFHS	20,185.80
Scoot Education Inc.	04/07/2026	762483	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSG ES	4,566.80
Scoot Education Inc.	04/07/2026	762484	01-0000-0-0000-7400-5899-090-720	Temp Svc - LC ES	13,810.04
Scoot Education Inc.	04/07/2026	762484	01-0000-0-0000-7400-5899-090-720	Temp Svc - PRKWY MS	5,092.68
Scoot Education Inc.	04/07/2026	762484	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSG ES	1,844.36
Scoot Education Inc.	04/07/2026	762485	01-0000-0-0000-7400-5899-090-720	Temp Svc - MARTIN ES	318.50
Scoot Education Inc.	04/07/2026	762485	01-0000-0-0000-7400-5899-090-720	Temp Svc - WBMS	5,123.93
Scoot Education Inc.	04/20/2026	765261	01-0000-0-0000-7400-5899-090-720	Temp Svc - JS ES	1,949.28
Scoot Education Inc.	04/20/2026	765261	01-0000-0-0000-7400-5899-090-720	Temp Svc - MV ES	2,223.04
Scoot Education Inc.	04/20/2026	765261	01-0000-0-0000-7400-5899-090-720	Temp Svc -BADEN HS	1,571.28
Scoot Education Inc.	04/20/2026	765261	01-0000-0-0000-7400-5899-090-720	Temp Svc -MARTIN ES	3,103.04
Scoot Education Inc.	04/20/2026	765261	01-0000-0-0000-7400-5899-090-720	Temp Svc -SKYLINE ES	1,948.28
Scoot Education Inc.	04/20/2026	765261	01-0000-0-0000-7400-5899-090-720	Temp Svc -SSG ES	1,350.50
Scoot Education Inc.	04/20/2026	765262	01-0000-0-0000-7400-5899-090-720	Temp Svc AD ED	4,924.99
Scoot Education Inc.	04/20/2026	765262	01-0000-0-0000-7400-5899-090-720	Temp Svc BURI BURI ES	7,500.86
Scoot Education Inc.	04/20/2026	765262	01-0000-0-0000-7400-5899-090-720	Temp Svc ECHS	9,044.10
Scoot Education Inc.	04/20/2026	765262	01-0000-0-0000-7400-5899-090-720	Temp Svc JS ES	3,930.29
Scoot Education Inc.	04/20/2026	765262	01-0000-0-0000-7400-5899-090-720	Temp Svc MARTIN ES	1,506.38
Scoot Education Inc.	04/20/2026	765262	01-0000-0-0000-7400-5899-090-720	Temp Svc WBMS	4,831.40
Scoot Education Inc.	04/20/2026	765263	01-0000-0-0000-7400-5899-090-720	Temp Svc - ECHS	9,774.04
Scoot Education Inc.	04/20/2026	765263	01-0000-0-0000-7400-5899-090-720	Temp Svc - LC ES	20,509.72
Scoot Education Inc.	04/20/2026	765263	01-0000-0-0000-7400-5899-090-720	Temp Svc - SPRUCE ES	24,534.57
Scoot Education Inc.	04/20/2026	765263	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSG ES	5,625.04
Scoot Education Inc.	04/20/2026	765263	01-0000-0-0000-7400-5899-090-720	Temp Svc - WBMS	7,526.80
Scoot Education Inc.	04/21/2026	765520	01-0000-0-0000-7400-5899-090-720	Temp Svc - ALMS	5,147.20
Scoot Education Inc.	04/21/2026	765520	01-0000-0-0000-7400-5899-090-720	Temp Svc - SKYLINE ES	780.08
Scoot Education Inc.	04/21/2026	765521	01-0000-0-0000-7400-5899-090-720	Temp Svc BADEN HS	493.00
Scoot Education Inc.	04/21/2026	765521	01-0000-0-0000-7400-5899-090-720	Temp Svc SSFHS	22,899.18
Scoot Education Inc.	04/21/2026	765522	01-0000-0-0000-7400-5899-090-720	Temp Svc - POND ES	9,697.63
Scoot Education Inc.	04/21/2026	765522	01-0000-0-0000-7400-5899-090-720	Temp Svc - PRKWY MS	10,356.04
Scoot Education Inc.	04/23/2026	766388	01-0000-0-0000-7400-5899-090-720	Temp Svc - AD ED	5,088.22
Scoot Education Inc.	04/23/2026	766388	01-0000-0-0000-7400-5899-090-720	Temp Svc - ALMS	9,513.04
Scoot Education Inc.	04/23/2026	766388	01-0000-0-0000-7400-5899-090-720	Temp Svc - ECHS	6,701.66
Scoot Education Inc.	04/23/2026	766388	01-0000-0-0000-7400-5899-090-720	Temp Svc - JS ES	4,170.94
Scoot Education Inc.	04/23/2026	766388	01-0000-0-0000-7400-5899-090-720	Temp Svc - POND ES	9,309.20
Scoot Education Inc.	04/23/2026	766388	01-0000-0-0000-7400-5899-090-720	Temp Svc - SPRUCE ES	14,024.59
Scoot Education Inc.	04/23/2026	766388	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSFHS	4,608.75
Scoot Education Inc.	04/23/2026	766389	01-0000-0-0000-7400-5899-090-720	Temp Svc - LC ES	9,378.60

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Scoot Education Inc.	04/23/2026	766389	01-0000-0-0000-7400-5899-090-720	Temp Svc - MARTIN ES	4,039.52
Scoot Education Inc.	04/23/2026	766389	01-0000-0-0000-7400-5899-090-720	Temp Svc - PRKWY MS	8,600.80
Scoot Education Inc.	04/23/2026	766389	01-0000-0-0000-7400-5899-090-720	Temp Svc - SPRUCE ES	12,927.84
Scoot Education Inc.	04/23/2026	766389	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSG ES	5,012.80
Scoot Education Inc.	04/23/2026	766389	01-0000-0-0000-7400-5899-090-720	Temp Svc - WBMS	5,004.80
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - ALMS	4,766.72
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - BADEN HS	2,744.80
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - JS ES	1,591.04
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - MARTIN ES	2,340.30
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - MV ES	1,969.04
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - POND ES	2,608.82
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - PRWY MS	4,758.44
Scoot Education Inc.	04/23/2026	766390	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSG ES	2,174.62
Scoot Education Inc.	04/28/2026	767733	01-0000-0-0000-7400-5899-090-720	Temp Svc - LC ES	11,630.80
Scoot Education Inc.	04/28/2026	767733	01-0000-0-0000-7400-5899-090-720	Temp Svc - WBMS	5,037.20
Scoot Education Inc.	04/28/2026	767734	01-0000-0-0000-7400-5899-090-720	Temp Svc - BURI BURI ES	5,004.80
Scoot Education Inc.	04/28/2026	767734	01-0000-0-0000-7400-5899-090-720	Temp Svc - ECHS	12,167.04
Scoot Education Inc.	04/28/2026	767734	01-0000-0-0000-7400-5899-090-720	Temp Svc - SKYLINE ES	3,500.80
Scoot Education Inc.	04/28/2026	767734	01-0000-0-0000-7400-5899-090-720	Temp Svc - SSFHS	18,461.04
Scoot Education Inc.	04/28/2026	767735	01-0000-0-0000-7400-5899-090-720	Temp Svc - SKYLINE ES	551.25
Scoot Education Inc.	04/28/2026	767756	01-0000-0-0000-7400-5899-090-720	Temp Svc - BURI BURI ES	4,608.75
Scoot Education Inc. Total					549,218.53
SEVERI, SCOTT M	04/23/2026	766400	01-8150-0-0000-8110-4320-090-741	PROTECTIVE FOOTWEAR REIMB	169.25
SEVERI, SCOTT M Total					169.25
Shiffler Equipment Sales Inc	04/23/2026	766382	01-8150-0-0000-8110-4320-090-741	Open P.O. - Furniture, Equipment & Parts	754.45
Shiffler Equipment Sales Inc Total					754.45
SHIHADEH, SAHAR R	04/20/2026	765234	01-0000-0-0000-7600-3702-090-810	Classified Retiree Contribution	96.00
SHIHADEH, SAHAR R Total					96.00
Silicon Valley Ed Foundation	04/09/2026	763010	01-6762-0-1110-1000-5899-002-600	SVEF Elevate Math Summer Program	155,600.00
Silicon Valley Ed Foundation Total					155,600.00
Silicon Valley Mathematics Initiative	04/07/2026	762480	01-9010-0-1110-1000-5899-090-316	SVMI Professional Learning	9,180.00
Silicon Valley Mathematics Initiative	04/09/2026	763011	01-3182-0-1110-1000-5899-031-387	Instructional Coaching Services	7,140.00
Silicon Valley Mathematics Initiative Total					16,320.00
Silicon Valley Sports Officials Association	04/20/2026	765297	01-0000-0-1202-1000-5899-032-322	Officials' Fees	1,212.00
Silicon Valley Sports Officials Association	04/23/2026	766412	01-9010-0-1202-1000-5899-032-322	Officials' Fees	1,218.00
Silicon Valley Sports Officials Association Total					2,430.00
Silverspot Graphics	04/28/2026	767775	01-0000-0-1110-1000-5810-032-070	Jerseys	2,591.29
Silverspot Graphics Total					2,591.29
Slakey Brothers	04/16/2026	764541	01-8150-0-0000-8110-4320-090-741	Open P.O. - HVAC Supplies	64.07
Slakey Brothers Total					64.07
SMCOE County School Service Fund	04/23/2026	766359	01-0000-0-0000-3900-5210-090-501	SMCOE Conference	200.00
SMCOE County School Service Fund Total					200.00
Sonitrol/pacific West Security	04/23/2026	766346	01-8150-0-0000-8300-5806-090-129	Open P.O. for Alarm System Monitoring	10,693.00
Sonitrol/pacific West Security Total					10,693.00
Soul Shoppe	04/13/2026	763456	01-9010-0-1110-1000-5899-002-356	Social Enrichment Program	8,900.00
Soul Shoppe Total					8,900.00
South City Lumber & Supply	04/09/2026	763018	01-6383-0-3800-1000-4320-033-314	CTE Construction Supplies	101.06
South City Lumber & Supply	04/09/2026	763018	01-6383-0-3800-1000-4320-033-314	Open PO - Construction Supplies	1,028.60
South City Lumber & Supply	04/09/2026	763018	01-8150-0-0000-8110-4320-090-741	Open P.O. for Misc Maintenance Supplies	1,065.76
South City Lumber & Supply Total					2,195.42
South San Francisco Scavenger	04/13/2026	763462	01-0000-0-0000-8200-5540-090-760	Open P.O. - Garbage Pick Up	10,509.60
South San Francisco Scavenger Total					10,509.60
South San Francisco Tire Service Inc.	04/28/2026	767782	01-8150-0-0000-8110-4320-090-741	Open P.O. for Vehicle Maintenance Parts	100.00
South San Francisco Tire Service Inc. Total					100.00
Southwood Plumbing And Heating	04/16/2026	764575	01-8150-0-0000-8110-5899-090-741	Open P.O. - Plumbing Services, Backflow Testing	5,164.50
Southwood Plumbing And Heating Total					5,164.50
SPECIALTY'S CAFE & BAKERY	04/06/2026	762112	01-0000-0-0000-7400-4322-090-715	Open PO - Food for Meetings	91.44
SPECIALTY'S CAFE & BAKERY	04/14/2026	763823	01-0000-0-1110-1000-5822-090-762	Open PO - Food for Meetings	1,538.24
SPECIALTY'S CAFE & BAKERY	04/14/2026	763832	01-9010-0-1110-1000-5822-090-057	Open PO Food for Event-Learning Walks	1,489.64

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
SPECIALTY'S CAFE & BAKERY	04/16/2026	764521	01-9010-0-1110-1000-5822-090-057	Open PO Food for Event-Learning Walks	31.38
SPECIALTY'S CAFE & BAKERY	04/20/2026	765298	01-0000-0-0000-7400-5822-090-715	Open PO - Food for Meetings	110.90
SPECIALTY'S CAFE & BAKERY Total					3,261.60
Spindle	04/09/2026	763012	01-0000-0-0000-7400-5899-090-715	Substitute Staffing	1,950.00
Spindle Total					1,950.00
SSFUSD - DEDAP	04/02/2026	761790	01-2600-0-0000-8200-5899-090-358	ELOP	19,242.50
SSFUSD - DEDAP Total					19,242.50
Standard Plumbing Supply Co.	04/02/2026	761792	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumber, HVAC & Maintenance Supplies	16.50
Standard Plumbing Supply Co.	04/06/2026	762108	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumber, HVAC & Maintenance Supplies	547.46
Standard Plumbing Supply Co.	04/07/2026	762470	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumber, HVAC & Maintenance Supplies	24.77
Standard Plumbing Supply Co.	04/07/2026	762500	01-8150-0-0000-8110-4320-090-741	Open P.O. - Plumber, HVAC & Maintenance Supplies	473.85
Standard Plumbing Supply Co. Total					1,062.58
State Of Ca Dept Of Justice Acctg Office, Cashiering Unit	04/28/2026	767776	01-0000-0-0000-7400-5840-090-715	fingerprinting	650.00
State Of Ca Dept Of Justice Acctg Office, Cashiering Unit	04/28/2026	767776	01-0000-0-0000-7400-5841-090-715	fingerprinting	1,651.00
State Of Ca Dept Of Justice Acctg Office, Cashiering Unit Total					2,301.00
Stewart Chevrlet	04/06/2026	762113	01-8150-0-0000-8110-4320-090-741	Open P.O. - Vehicle Maintenance & Supplies	103.39
Stewart Chevrlet	04/28/2026	767783	01-8150-0-0000-8110-4320-090-741	Open P.O. - Vehicle Maintenance & Supplies	327.65
Stewart Chevrlet Total					431.04
STONE, CHRISTINE R	04/20/2026	765258	01-9044-0-1110-1000-5210-090-062	EXPLORATORIUM INQUIRY INSTITUTE	44.33
STONE, CHRISTINE R Total					44.33
SULLIVAN, TIMOTHY	04/02/2026	761805	01-6770-0-1215-1000-4320-032-186	STAGECRAFT CLASS	2,806.95
SULLIVAN, TIMOTHY Total					2,806.95
Sunbelt Staffing	04/09/2026	763013	01-0000-0-0000-7400-5899-090-715	Substitute Staffing	2,925.00
Sunbelt Staffing	04/21/2026	765550	01-0000-0-0000-7400-5899-090-715	Substitute Staffing	2,925.00
Sunbelt Staffing Total					5,850.00
SUNDARAM, RANGANATHAN M	04/23/2026	766407	01-0000-0-0000-2424-4320-090-735	UBLUKER HDMI	242.34
SUNDARAM, RANGANATHAN M Total					242.34
Super Duper Publications	04/23/2026	766360	01-9010-0-5760-1190-4320-090-350	Student Supplies	307.33
Super Duper Publications Total					307.33
Suping Yang	04/28/2026	767752	01-6500-0-5760-2490-5820-090-245	FEBRUARY MILEAGE	93.96
Suping Yang	04/28/2026	767752	01-6500-0-5760-2490-5820-090-245	JANUARY MILEAGE	88.74
Suping Yang Total					182.70
Sylvia Katherine Eldredge 3 KINGS SERVICES	04/29/2026	768212	01-0000-0-0000-2110-5899-090-762	3 King Svcs for T & L Newsletter	2,750.00
Sylvia Katherine Eldredge 3 KINGS SERVICES Total					2,750.00
The Great Books Foundation	04/16/2026	764558	01-0805-0-1110-1000-4200-013-180	Classroom Material - JGB Inspire Series 4	230.77
The Great Books Foundation Total					230.77
The Library Store Inc	04/14/2026	763819	01-6770-0-1201-1000-4320-033-186	Art Tables/Chairs for Visual Arts	10,395.75
The Library Store Inc Total					10,395.75
The Stepping Stones Group	04/16/2026	764525	01-3310-0-5760-1110-5899-090-201	NPA - Stepping Stones	27,600.81
The Stepping Stones Group	04/20/2026	765246	01-6500-0-5760-3120-5899-090-245	NPA - Stepping Stones	18,487.00
The Stepping Stones Group Total					46,087.81
Theatrical Rights Worldwide	04/06/2026	762141	01-6770-0-1215-1000-5899-032-186	Performance Materials - License	2,735.00
Theatrical Rights Worldwide Total					2,735.00
T-mobile	04/13/2026	763468	01-0000-0-0000-2700-5910-033-480	T-Mobile Phone Services	61.67
T-mobile	04/13/2026	763468	01-0000-0-0000-2700-5910-090-735	T-Mobile Phone Services	2,206.17
T-mobile	04/13/2026	763468	01-0000-0-0000-2700-5910-090-762	T-Mobile Phone Services	96.13
T-mobile	04/13/2026	763468	01-0000-0-0000-3130-5910-090-503	T-Mobile Phone Services	61.67
T-mobile	04/13/2026	763468	01-0000-0-0000-7200-5910-090-714	T-Mobile Phone Services	35.89
T-mobile	04/13/2026	763468	01-0000-0-0000-7200-5910-090-715	T-Mobile Phone Services	56.62
T-mobile	04/13/2026	763468	01-0000-0-0000-7200-5910-090-760	T-Mobile Phone Services	210.29
T-mobile	04/13/2026	763468	01-6500-0-5760-2700-5910-090-245	T-Mobile Phone Services	35.89
T-mobile Total					2,764.33
TNTP Inc	04/09/2026	763002	01-0000-0-1110-1000-5899-090-762	Coaching Support - ALMS	12,011.50
TNTP Inc Total					12,011.50
TOLENTINO, MARILOU C	04/20/2026	765243	01-0000-0-0000-7300-5210-090-717	CASBO SAN DIEGO	100.27
TOLENTINO, MARILOU C Total					100.27
Total Industries	04/14/2026	763837	01-8150-0-0000-8110-4320-090-741	Open P.O. - Supplies, Repairs for ECHS Elec Vehicl	3,719.01
Total Industries Total					3,719.01
TOURNAMENT PLAYERS CLUB OF CALIFORNIA LLC	04/14/2026	763838	01-9010-0-1202-1000-5899-032-322	Golf Supplies & Fees	566.00

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TOURNAMENT PLAYERS CLUB OF CALIFORNIA LLC	04/28/2026	767744	01-9010-0-1202-1000-5899-032-322	Golf Supplies & Fees	977.00
TOURNAMENT PLAYERS CLUB OF CALIFORNIA LLC Total					1,543.00
Tpx Communications Co.	04/23/2026	766368	01-0000-0-0000-2424-5899-090-735	Voice Conversion Upgrade for '25-'26 YR.	5,372.17
Tpx Communications Co. Total					5,372.17
U.s Postal Service -poc	04/16/2026	764517	01-0000-0-0000-7550-5920-090-718	U.S. Mail Postage	12,500.00
U.s Postal Service -poc Total					12,500.00
Uline	04/13/2026	763463	01-8150-0-0000-8110-4320-090-741	Open P.O. - Facilities Supplies	165.00
Uline	04/23/2026	766383	01-8150-0-0000-8110-4320-090-741	Open P.O. - Facilities Supplies	2,345.59
Uline	04/23/2026	766413	01-0000-0-1110-2421-4320-022-451	Library/STEAM Lab	565.10
Uline	04/28/2026	767745	01-8150-0-0000-8110-4320-090-741	Open P.O. - Facilities Supplies	93.59
Uline Total					3,169.28
UNGOS, REINA MARI B	04/23/2026	766374	01-0000-0-0000-2424-5210-090-305	CUE CONFERENCE PALM SPRINGS	920.68
UNGOS, REINA MARI B Total					920.68
United Coach Tours	04/06/2026	762142	01-7339-0-3800-1000-5821-032-332	Transportation	1,250.00
United Coach Tours	04/09/2026	763014	01-7399-0-1110-1000-5821-031-311	Buses for Field Trips	1,105.00
United Coach Tours	04/14/2026	763839	01-7399-0-1110-1000-5821-031-311	Buses for Field Trips	982.00
United Coach Tours	04/20/2026	765299	01-7339-0-3800-1000-5821-032-332	Transportation	2,590.00
United Coach Tours	04/23/2026	766387	01-7399-0-1110-1000-5821-031-311	Buses for Field Trips	885.00
United Coach Tours	04/28/2026	767761	01-0000-0-1110-1000-5821-090-764	Outdoor Education Bus Transportation	1,960.00
United Coach Tours Total					8,772.00
United Rentals (north America) Inc	04/21/2026	765543	01-8150-0-0000-8110-5600-090-741	Open P.O. for Equipment Rentals	1,807.26
United Rentals (north America) Inc Total					1,807.26
United Site Services	04/13/2026	763464	01-0000-0-0000-8200-5600-090-760	Open P.O. - Rental of Portable Toilets	1,289.49
United Site Services	04/16/2026	764542	01-0000-0-0000-8200-5600-090-760	Open P.O. - Rental of Portable Toilets	105.15
United Site Services	04/21/2026	765544	01-0000-0-0000-8200-5600-090-760	Open P.O. - Rental of Portable Toilets	1,615.44
United Site Services Total					3,010.08
University of California, Berkeley	04/23/2026	766348	01-3182-0-1110-1000-5802-031-387	Bay Area Writing Project PD	49,770.00
University of California, Berkeley Total					49,770.00
VEGA, ANDREYA C	04/13/2026	763487	01-6500-0-5760-1190-4320-090-245	MUFFINS, CINNAMON, COOKIES	29.94
VEGA, ANDREYA C Total					29.94
VWR International	04/13/2026	763457	01-9044-0-1110-1000-4320-090-064	Biotech Supplies HS	392.91
VWR International	04/23/2026	766349	01-9044-0-1110-1000-4320-090-064	Biotech Supplies HS	65.49
VWR International Total					458.40
Vyjayanthi Malladi Art by YJ	04/06/2026	762137	01-6770-0-1110-1000-5899-025-186		1,703.07
Vyjayanthi Malladi Art by YJ Total					1,703.07
Welldom Inc	04/02/2026	761786	01-3310-0-5760-1110-5899-090-201	NPA - Welldom	6,435.00
Welldom Inc	04/02/2026	761786	01-6500-0-5760-1110-5899-090-201	NPA - Welldom	11,505.00
Welldom Inc	04/02/2026	761786	01-6500-0-5760-1190-5899-090-245	NPA - Welldom	52,860.00
Welldom Inc	04/07/2026	762492	01-6500-0-5760-1110-5899-090-201	NPA - Welldom	17,136.00
Welldom Inc	04/09/2026	762994	01-3310-0-5760-1110-5899-090-201	NPA - Welldom	7,722.00
Welldom Inc	04/09/2026	762994	01-6500-0-5760-1110-5899-090-201	NPA - Welldom	13,806.00
Welldom Inc	04/09/2026	762994	01-6500-0-5760-1190-5899-090-245	NPA - Welldom	36,180.00
Welldom Inc Total					145,644.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-4320-090-735	Camera -Survelliance Video	367.53
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-4320-090-735	Dell Hot-Plug Hard Drive	313.15
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-4320-090-735	Dell parts	65.87
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-4320-090-735	Dome Camera	457.40
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-4320-090-735	Student Chromebook Instruction Labels	173.60
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-5210-090-305	Spring CUE Conf Mar2	8,199.59
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-5210-090-305	Spring CUE Conf Mar26	1,242.22
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-5813-090-735	Recurring mo. for IT-AWS	275.73
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-2424-5899-090-735	6 annual subscriptions	864.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7110-4320-090-713	Board Meeting supplies	39.56
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7110-4322-090-713	Board Meeting	300.06
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7110-5210-090-713	Skyline Presidents Breakfast	300.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7150-4320-090-714	Student Roundtable	219.71
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7150-4320-090-714	Student Roundtable Supplies	25.09
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7150-5210-090-714	Skyline Presidents Breakfast	100.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7150-5802-090-714	Ethics Training	125.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7150-5822-090-714	Principal Ops Meeting	590.84
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7150-5822-090-714	Quarterly Stepback Meeting	759.77
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7300-5210-090-717	CASBO Conf Mar26	154.42
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7300-5210-090-717	Certificate Self-Paced Training	495.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7300-5813-090-717	Recurring mo. for Bus Svc	20.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7400-5822-090-715	Caterer for Group interviews	444.84
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7490-5210-090-716	Certificate Self-Paced Training	495.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-0000-7490-5210-090-716	CSPCA 54th Conf. Mar26	97.92
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-1110-1000-5210-090-762	Standards Institute Conf Mar26	2,389.21
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-1219-1000-4320-032-070	ECHS Culinary	1,661.60
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0000-0-1219-1000-4320-033-070	SSFHS Culinary	256.71
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0801-0-1110-1000-5815-032-180	Tickets for ECHS field trip	154.10
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0802-0-1110-1000-5815-032-197	AVID Field Trip Giants Tickets	800.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0805-0-1110-1000-5210-032-180	Cada Conf. Mar26	956.46
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0805-0-1110-1000-5210-032-180	Refund - Cada Conf. Mar26	36.61-
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-0805-0-1110-1000-5815-032-180	Math Fieldtrip Tickets	320.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6387-0-3800-1000-4320-032-394	Whirlpool Washer & Dryer	2,403.78
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6387-0-3800-1000-4320-033-394	Machete & Storage shelves	1,153.78
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6387-0-3800-1000-4322-090-394	Snacks supplies for CTE Expo Mar26	412.86
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6387-0-3800-1000-5210-032-394	Ed. of Careers Conf Mar26	5,831.24
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6387-0-3800-1000-5815-090-394	sandwich trays CTE field trip	3,760.89
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6388-0-3800-1000-4320-032-318	Hand Sanitizer Gel Bottles 1oz	269.19
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6388-0-3800-1000-4320-033-318	Hand Sanitizer Gel Bottles 1oz	269.20
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-6388-0-3800-1000-4320-033-318	Polaroid back/Film for Cte expo	425.27
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	batteries	298.93
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Electrical Panel Hasp	95.66
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	led flood lights	256.92
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Lighting Latch	42.98
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Littelfuse	46.61
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Replacement lens	71.70
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Secura Key Long Range Reader	390.99
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Siemens NIC-C	54.88
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Siemens NIC-C Interface card	199.91
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Slipit Mechanics sliding compound	31.30
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Switch Push	56.93
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-4320-090-741	Wall Sensor	474.45
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-8150-0-0000-8110-5210-090-741	School Construction Conf. Mar26	285.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	01-9245-0-1202-1000-4320-032-322	Team Jersey F5Pro	1,594.60
Wells Fargo Elite Card Payment Center	04/20/2026	765226	01-0000-0-0000-2424-5813-090-735	Recurring mo. for IT	20.00
Wells Fargo Elite Card Payment Center	04/20/2026	765226	01-0000-0-1110-1000-5210-090-762	Standards Institute Conf Mar26	49.94
Wells Fargo Elite Card Payment Center	04/20/2026	765226	01-9026-0-1110-1000-5210-090-430	Standard Inst. Conf Mar26	10,830.80
Wells Fargo Elite Card Payment Center	04/20/2026	765226	01-9044-0-1110-1000-5210-090-064	NSTA National Conference Apr26	19,382.22
Wells Fargo Elite Card Payment Center Total					71,337.80
Wells Fargo Vendor Fin Serv	04/13/2026	763469	01-0000-0-1110-1000-5600-090-722	Copiers Lease - District-Wide	2,084.93
Wells Fargo Vendor Fin Serv Total					2,084.93
WILEY, ODESSA J	04/23/2026	766375	01-0000-0-0000-2424-5210-090-305	CUE CONFERENCE PALM SPRINGS	680.71
WILEY, ODESSA J Total					680.71
Wings Learning Center	04/20/2026	765247	01-6500-0-5760-1180-5870-090-230	NPS - Wings	7,123.61
Wings Learning Center	04/20/2026	765247	01-6500-0-5760-1180-5880-090-230	NPS - Wings	6,897.00
Wings Learning Center	04/20/2026	765247	01-6500-0-5760-1180-5899-090-230	NPS - Wings	205.00
Wings Learning Center Total					14,225.61
WONG, RICK T	04/13/2026	763488	01-3010-0-1110-1000-4320-022-301	FAMILY NIGHT MATER	68.70
WONG, RICK T Total					68.70
Xerox Business Solutions	04/23/2026	766369	01-0000-0-0000-7350-5600-090-717	Color/B&W Copy Charges	377.62
Xerox Business Solutions	04/23/2026	766369	01-0000-0-0000-7550-5600-090-718	Color/B&W Copy Charges	3.39
Xerox Business Solutions Total					381.01
YACOUB, SABRINA	04/16/2026	764587	01-9010-0-5760-1190-5210-090-350	CONVERGENCE 2026	85.84
YACOUB, SABRINA Total					85.84
Young Audiences Of Northern California	04/02/2026	761791	01-6762-0-1110-1000-5899-021-600	Young Audiences Summer Programs	115,000.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Young Audiences Of Northern California Total					115,000.00
ZAWAIDEH, ZENA N	04/23/2026	766376	01-0000-0-0000-2424-5210-090-305	CUE CONFERENCE PALM SPRINGS	715.13
ZAWAIDEH, ZENA N Total					715.13
ZERMENO, ALEX	04/13/2026	763489	01-8150-0-0000-8110-4320-090-741	WORK BOOTS	192.27
ZERMENO, ALEX Total					192.27
			Fund 01	**Subtotal**	**$ 4,904,859.87**
AT&T	04/16/2026	764547	11-0000-0-4110-2700-5910-041-480		62.26
AT&T Total					62.26
California Water Service	04/07/2026	762477	11-0000-0-0000-8200-5530-041-760	Open P.O. - Water & Sewer	1,657.91
California Water Service Total					1,657.91
Comprehensive Adult Student Assessment Systems	04/29/2026	768196	11-6391-0-4110-2490-5210-041-481	CASAS Conference Registration	875.00
Comprehensive Adult Student Assessment Systems	04/29/2026	768196	11-6391-0-4110-2700-5210-041-481	CASAS Conference Registration	2,625.00
Comprehensive Adult Student Assessment Systems Total					3,500.00
PSI Services LLC - ETS Digital	04/16/2026	764524	11-6391-0-4151-1000-5817-041-151	HiSET Test Scoring	494.00
PSI Services LLC - ETS Digital Total					494.00
South San Francisco Chamber Of Commerce	04/21/2026	765549	11-6391-0-4110-2490-5300-041-481	Membership Dues	300.00
South San Francisco Chamber Of Commerce Total					300.00
			Fund 11	**Subtotal**	**$ 6,014.17**
Amazon Capital Services	04/07/2026	762465	12-6105-0-8535-1000-4320-045-835	Parent Advisory Committee Meetings	14.83
Amazon Capital Services	04/07/2026	762465	12-9010-0-8533-1000-4320-045-833	Parent Advisory Committee Meetings	14.83
Amazon Capital Services	04/13/2026	763475	12-6105-0-8535-1000-4320-045-835	Classroom/Site Supplies	353.19
Amazon Capital Services	04/13/2026	763475	12-9010-0-8533-1000-4320-045-833	Classroom/Site Supplies	353.17
Amazon Capital Services	04/13/2026	763475	12-9010-0-8533-1000-4320-045-833	Folding Chairs	641.64
Amazon Capital Services	04/21/2026	765551	12-6105-0-8535-1000-4320-045-835	Office Supplies	45.44
Amazon Capital Services	04/21/2026	765551	12-9010-0-8533-1000-4320-045-833	Classroom/Office Supplies	172.03
Amazon Capital Services	04/21/2026	765551	12-9010-0-8533-1000-4320-045-833	Office Supplies	45.44
Amazon Capital Services Total					1,640.57
AT&T	04/16/2026	764547	12-6105-0-8510-2700-5910-045-830		62.31
AT&T Total					62.31
California Department Of Tax And Fee Administration	04/29/2026	768221	12-0000-0- - -9580- -	Use Tax 01/01 to 03/31/26	1.54
California Department Of Tax And Fee Administration Total					1.54
California Water Service	04/07/2026	762477	12-6105-0-8510-8200-5530-045-830	Open P.O. - Water & Sewer	71.36
California Water Service	04/07/2026	762477	12-6105-0-8535-8200-5530-045-835	Open P.O. - Water & Sewer	98.16
California Water Service	04/07/2026	762477	12-9010-0-8533-8200-5530-045-833	Open P.O. - Water & Sewer	98.16
California Water Service Total					267.68
Charter Up LLC	04/06/2026	762160	12-6105-0-8535-1000-5821-045-835	Preschool Field Trip Transportation	1,488.16
Charter Up LLC	04/06/2026	762160	12-9010-0-8533-1000-5821-045-833	Preschool Field Trip Transportation	1,488.16
Charter Up LLC Total					2,976.32
Childcare Careers	04/07/2026	762493	12-6105-0-8535-1000-5899-045-835	Children's Center	1,527.75
Childcare Careers	04/07/2026	762493	12-9010-0-8533-1000-5899-045-861	Children's Center	1,527.75
Childcare Careers	04/07/2026	762493	12-9010-0-8533-1000-5899-045-861	Hillside Child Dev't Ctr.	1,886.50
Childcare Careers	04/09/2026	762995	12-9010-0-8533-1000-5899-045-861	Hillside Child Dev't Ctr.	253.50
Childcare Careers	04/14/2026	763824	12-6105-0-8535-1000-5899-045-835	Children's Center	871.18
Childcare Careers	04/14/2026	763824	12-9010-0-8533-1000-5899-045-861	Children's Center	871.17
Childcare Careers	04/14/2026	763824	12-9010-0-8533-1000-5899-045-861	Hillside Child Dev't Ctr.	1,680.00
Childcare Careers	04/16/2026	764518	12-6105-0-8535-1000-5899-045-835	Children's Center	460.00
Childcare Careers	04/16/2026	764518	12-9010-0-8533-1000-5899-045-861	Children's Center	460.00
Childcare Careers	04/21/2026	765552	12-6105-0-8535-1000-5899-045-835	Children's Center	1,322.50
Childcare Careers	04/21/2026	765552	12-9010-0-8533-1000-5899-045-861	Children's Center	1,322.50
Childcare Careers	04/21/2026	765552	12-9010-0-8533-1000-5899-045-861	Hillside Child Dev't Ctr.	2,352.00
Childcare Careers	04/23/2026	766351	12-6105-0-8535-1000-5899-045-835	Children's Center	3,409.88
Childcare Careers	04/23/2026	766351	12-9010-0-8533-1000-5899-045-861	Children's Center	3,409.87
Childcare Careers	04/28/2026	767770	12-6105-0-8535-1000-5899-045-835	Children's Center	1,415.38
Childcare Careers	04/28/2026	767770	12-9010-0-8533-1000-5899-045-861	Children's Center	1,415.37
Childcare Careers	04/28/2026	767770	12-9010-0-8533-1000-5899-045-861	Hillside Child Dev't Ctr.	2,289.00
Childcare Careers Total					26,474.35
Hillyard Inc	04/16/2026	764554	12-6105-0-8510-8200-4320-045-830	Children's Center Custodial Supplies	13.34
Hillyard Inc	04/16/2026	764554	12-6105-0-8535-8200-4320-045-835	Children's Center Custodial Supplies	13.33
Hillyard Inc	04/16/2026	764554	12-9010-0-8533-8200-4320-045-833	Children's Center Custodial Supplies	13.33

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Hillyard Inc Total					40.00
Maria E. Verdin	04/13/2026	763465	12-6105-0-8535-1000-5801-045-835	Early Childhood Mental Health Consultant (ECMHC)	3,500.00
Maria E. Verdin	04/13/2026	763465	12-9010-0-8533-1000-5801-045-833	Early Childhood Mental Health Consultant (ECMHC)	3,500.00
Maria E. Verdin Total					7,000.00
ODP Business Solutions LLC	04/14/2026	763821	12-9010-0-8533-1000-4320-045-861	Classroom Supplies	1,341.71
ODP Business Solutions LLC	04/14/2026	763833	12-6105-0-8510-1000-4320-045-830	Site Supplies	22.03
ODP Business Solutions LLC	04/14/2026	763833	12-6105-0-8535-1000-4320-045-835	Site Supplies	22.02
ODP Business Solutions LLC	04/14/2026	763833	12-9010-0-8533-1000-4320-045-833	Site Supplies	22.01
ODP Business Solutions LLC	04/16/2026	764515	12-9010-0-8533-1000-4320-045-861	Classroom Supplies	10.87
ODP Business Solutions LLC Total					1,418.64
P G & E	04/07/2026	762478	12-6105-0-8510-8200-5510-045-830	Gas & Electric Services	675.49
P G & E	04/07/2026	762478	12-6105-0-8535-8200-5510-045-835	Gas & Electric Services	1,376.73
P G & E	04/07/2026	762478	12-9010-0-8533-8200-5510-045-833	Gas & Electric Services	1,376.73
P G & E Total					3,428.95
The Education Team	04/14/2026	763825	12-6105-0-8510-1000-5899-045-830	Buri Buri Child Dev't Ctr	1,206.66
The Education Team	04/14/2026	763825	12-9010-0-8530-1000-5899-045-832	Buri Buri Child Dev't Ctr	3,619.99
The Education Team	04/23/2026	766352	12-6105-0-8510-1000-5899-045-830	Buri Buri Child Dev't Ctr	260.00
The Education Team	04/23/2026	766352	12-9010-0-8530-1000-5899-045-832	Buri Buri Child Dev't Ctr	780.00
The Education Team	04/28/2026	767771	12-6105-0-8510-1000-5899-045-830	Buri Buri Child Dev't Ctr	877.91
The Education Team	04/28/2026	767771	12-6105-0-8510-1000-5899-045-830	Skyline ES	46.00
The Education Team	04/28/2026	767771	12-9010-0-8530-1000-5899-045-832	Buri Buri Child Dev't Ctr	2,633.74
The Education Team	04/28/2026	767771	12-9010-0-8530-1000-5899-045-832	Skyline ES	138.00
The Education Team Total					9,562.30
			Fund 12	**Subtotal**	**$ 52,872.66**
Advanced Integrated Pest Mgmt	04/09/2026	763006	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	83.00
Advanced Integrated Pest Mgmt	04/16/2026	764588	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	83.00
Advanced Integrated Pest Mgmt	04/30/2026	768505	13-5310-0-0000-3700-5807-090-820	Pest Control & Related Services 2025/2026	83.00
Advanced Integrated Pest Mgmt Total					249.00
ALBERT USTER IMPORTS INC.	04/29/2026	768199	13-5310-0-0000-3700-4322-090-820	Golden Apple - Food	1,099.35
ALBERT USTER IMPORTS INC. Total					1,099.35
AT&T	04/16/2026	764547	13-5310-0-0000-3700-5910-090-820		51.59
AT&T Total					51.59
California Department Of Tax And Fee Administration	04/29/2026	768221	13-0000-0- - -9580- -	Use Tax 01/01 to 03/31/26	83.70
California Department Of Tax And Fee Administration Total					83.70
California Dept. Of Tax And Fee Administration	04/29/2026	768182	13-5310-0-0000-0000-8638-090-820	Use Tax 020-602564 01/01/26 - 03/31/26	36.00
California Dept. Of Tax And Fee Administration Total					36.00
Daylight Foods Inc	04/02/2026	761806	13-5310-0-0000-3700-4700-090-820	Food Products	6,826.89
Daylight Foods Inc	04/09/2026	763007	13-5310-0-0000-3700-4700-090-820	Food Products	3,836.71
Daylight Foods Inc	04/16/2026	764589	13-5310-0-0000-3700-4700-090-820	Food Products	10,233.11
Daylight Foods Inc	04/28/2026	767767	13-5310-0-0000-3700-4700-090-820	Food Products	6,612.57
Daylight Foods Inc	04/29/2026	768200	13-5310-0-0000-3700-4700-090-820	Food Products	10,033.15
Daylight Foods Inc Total					37,542.43
Gold Star Foods	04/02/2026	761807	13-5310-0-0000-3700-4700-090-820	Food Products	11,048.65
Gold Star Foods	04/09/2026	763008	13-5310-0-0000-3700-4700-090-820	Food Products	19,740.55
Gold Star Foods	04/16/2026	764590	13-5310-0-0000-3700-4700-090-820	Food Products	9,328.66
Gold Star Foods	04/28/2026	767768	13-5310-0-0000-3700-4700-090-820	Food Products	11,819.51
Gold Star Foods	04/29/2026	768201	13-5310-0-0000-3700-4700-090-820	Food Products	4,979.93
Gold Star Foods	04/30/2026	768506	13-5310-0-0000-3700-4700-090-820	Food Products	13,736.33
Gold Star Foods Total					70,653.63
Imperial Dade	04/02/2026	761808	13-5310-0-0000-3700-4340-090-820	Open PO - Supplies	1,215.71
Imperial Dade Total					1,215.71
Individual FoodService	04/02/2026	761809	13-5310-0-0000-3700-4340-090-820	Open PO - Supplies	2,750.38
Individual FoodService	04/28/2026	767769	13-5310-0-0000-3700-4340-090-820	Open PO - Supplies	788.68
Individual FoodService Total					3,539.06
MOONCHEF LLC	04/09/2026	763015	13-5310-0-0000-3700-5801-090-820	Vended Meals during Kitchen Renovation '25-'26	226,127.30
MOONCHEF LLC Total					226,127.30
ODP Business Solutions LLC	04/20/2026	765236	13-5310-0-0000-3700-4320-090-820	Office Supplies for Food Services in 2025-2026	56.89
ODP Business Solutions LLC Total					56.89
Producers Dairy Foods Inc.	04/02/2026	761810	13-5310-0-0000-3700-4700-090-820	Milk & Dairy Purchases	4,833.26

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Producers Dairy Foods Inc.	04/09/2026	763016	13-5310-0-0000-3700-4700-090-820	Milk & Dairy Purchases	2,265.82
Producers Dairy Foods Inc.	04/16/2026	764592	13-5310-0-0000-3700-4700-090-820	Milk & Dairy Purchases	5,226.19
Producers Dairy Foods Inc.	04/28/2026	767753	13-5310-0-0000-3700-4700-090-820	Milk & Dairy Purchases	7,408.10
Producers Dairy Foods Inc. Total					19,733.37
San Mateo County Environmental	04/09/2026	763017	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for ECHS	984.00
San Mateo County Environmental	04/09/2026	763017	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for JSES	984.00
San Mateo County Environmental	04/09/2026	763017	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for Martin	984.00
San Mateo County Environmental	04/09/2026	763017	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for MVES	984.00
San Mateo County Environmental	04/09/2026	763017	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for Skyline	984.00
San Mateo County Environmental	04/09/2026	763017	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for Warehouse	984.00
San Mateo County Environmental	04/13/2026	763451	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for 2025-2025	984.00
San Mateo County Environmental	04/20/2026	765237	13-5310-0-0000-3700-5899-090-820	Annual Health Permits for 2025-2025	7,872.00
San Mateo County Environmental Total					14,760.00
Sysco Food Services of SF	04/02/2026	761811	13-5310-0-0000-3700-4700-090-820	Food Purchases	1,143.38
Sysco Food Services of SF	04/16/2026	764593	13-5310-0-0000-3700-4700-090-820	Food Purchases	2,005.64
Sysco Food Services of SF	04/29/2026	768181	13-5310-0-0000-3700-4700-090-820	Food Purchases	838.47
Sysco Food Services of SF Total					3,987.49
T-mobile	04/13/2026	763468	13-5310-0-0000-3700-5910-090-820	T-Mobile Phone Services	50.15
T-mobile Total					50.15
			Fund 13	**Subtotal**	**$ 379,185.67**
ALLIED STORAGE CONTAINERS INC	04/16/2026	764560	21-9010-0-0000-8500-5600-032-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	43.06
ALLIED STORAGE CONTAINERS INC	04/16/2026	764560	21-9010-0-0000-8500-5600-098-926	Container Rentals - ECHS Cntrl. Kitch. & Cafeteria	107.65
ALLIED STORAGE CONTAINERS INC Total					150.71
ALTEN CONSTRUCTION LLC	04/07/2026	762466	21-9010-0-0000-8500-6270-032-926	Lease Lease- Back ECHS Central Kitchen & Cafeteria	226,309.84
ALTEN CONSTRUCTION LLC	04/07/2026	762466	21-9010-0-0000-8500-6270-098-926	Lease Lease- Back ECHS Central Kitchen & Cafeteria	335,048.14
ALTEN CONSTRUCTION LLC	04/07/2026	762467	21-9010-0-0000-8500-6270-032-926	Escrow Account for El Camino HS CKC	11,911.04
ALTEN CONSTRUCTION LLC	04/07/2026	762467	21-9010-0-0000-8500-6270-098-926	Escrow Account for El Camino HS CKC	17,634.12
ALTEN CONSTRUCTION LLC	04/16/2026	764561	21-9010-0-0000-8500-6270-032-926	Lease Lease- Back ECHS Central Kitchen & Cafeteria	24,889.03
ALTEN CONSTRUCTION LLC	04/16/2026	764561	21-9010-0-0000-8500-6270-098-926	Lease Lease- Back ECHS Central Kitchen & Cafeteria	234,190.59
ALTEN CONSTRUCTION LLC	04/16/2026	764562	21-9010-0-0000-8500-6270-032-926	Escrow Account for El Camino HS CKC	1,309.95
ALTEN CONSTRUCTION LLC	04/16/2026	764562	21-9010-0-0000-8500-6270-098-926	Escrow Account for El Camino HS CKC	12,325.82
ALTEN CONSTRUCTION LLC Total					863,618.53
Anchor Relocation Services Inc	04/16/2026	764563	21-9010-0-0000-8500-5809-032-926	Moving Services for ECHS Kitchen & Cafe	2,045.86
Anchor Relocation Services Inc	04/28/2026	767737	21-9010-0-0000-8500-5809-032-926	Moving Services for ECHS Kitchen & Cafe	1,658.05
Anchor Relocation Services Inc Total					3,703.91
Atlas Technical Consultants LLC	04/20/2026	765248	21-9010-0-0000-8500-6255-025-960	Geotechnical Services at Westborough MS	4,484.82
Atlas Technical Consultants LLC Total					4,484.82
CA Financial Investments Inc. DBA Key Analytics	04/16/2026	764564	21-9010-0-0000-8500-5813-090-902	Measure T Cost Accounting & Tracking Program Svcs.	10,875.00
CA Financial Investments Inc. DBA Key Analytics Total					10,875.00
CALIFORNIA GEOLOGICAL SURVEY	04/09/2026	763000	21-9010-0-0000-8500-6255-014-743	Geological Assessment Fee for SGES V#002065	4,800.00
CALIFORNIA GEOLOGICAL SURVEY Total					4,800.00
CAW Architects Inc	04/09/2026	762990	21-9010-0-0000-8500-6210-033-743	Assessment Svs for SSFHS Modernization Project	20,955.55
CAW Architects Inc Total					20,955.55
CORNERSTONE EARTH GROUP INC	04/07/2026	762468	21-9010-0-0000-8500-6255-032-743	Geological Hazard Evaluation Services for ECHS	7,589.00
CORNERSTONE EARTH GROUP INC	04/13/2026	763470	21-9010-0-0000-8500-6255-009-743	Geotechnical Services for MVES	6,555.00
CORNERSTONE EARTH GROUP INC Total					14,144.00
DODGE CONSTRUCTION NETWORK LLC Dodge Data & Analytics	04/09/2026	762991	21-9010-0-0000-8500-5811-090-902	Open PO - Advertising	300.00
DODGE CONSTRUCTION NETWORK LLC Dodge Data & Analytics Total					300.00
DSK LLP DBA DSK Architects	04/28/2026	767754	21-9010-0-0000-8500-6210-013-743	Assessment Services for Spruce ES	124,047.96
DSK LLP DBA DSK Architects Total					124,047.96
EICHLER ASSOCIATES INC.	04/09/2026	763003	21-9010-0-0000-8500-6290-032-926	Commissioning Services-ECHS Central Kitchen & Cafe	655.00
EICHLER ASSOCIATES INC.	04/09/2026	763003	21-9010-0-0000-8500-6290-098-926	Commissioning Services-ECHS Central Kitchen & Cafe	735.00
EICHLER ASSOCIATES INC. Total					1,390.00
FIVE STAR BANK	04/16/2026	764565	21-9010-0-0000-8500-6270-025-960	Escrow ACCT for McGuire and Hester	17,478.89
FIVE STAR BANK Total					17,478.89
Hamilton & Aitken Architects	04/28/2026	767755	21-9010-0-0000-8500-6210-098-926	Architect for the ECHS Central Kitchen - Phase 3	11,531.52
Hamilton & Aitken Architects Total					11,531.52
Hohbach-lewin Inc	04/29/2026	768184	21-9010-0-0000-8500-6140-032-743	Topographic Services for ECHS	6,200.00
Hohbach-lewin Inc Total					6,200.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
ISI Inspection Services Inc.	04/16/2026	764566	21-9010-0-0000-8500-6273-025-960	Inspection Svcs for the ECHS Central & WMS Field	8,066.96
ISI Inspection Services Inc.	04/16/2026	764566	21-9010-0-0000-8500-6273-098-926	Inspection Svcs for the ECHS Central & WMS Field	4,277.24
ISI Inspection Services Inc. Total					12,344.20
J&C Safety 1st Fire Protection Inc.	04/16/2026	764567	21-9010-0-0000-8500-5530-032-743	Fire Hydrant Flow Test	2,500.00
J&C Safety 1st Fire Protection Inc. Total					2,500.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	04/29/2026	768185	21-9010-0-0000-8500-6205-098-900	Kitchell-CEM Inc. - Project Management Agreement	162,074.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	04/29/2026	768185	21-9010-0-0000-8500-6272-025-960	Kitchell-CEM Inc. - Project Management Agreement	30,010.50
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	04/29/2026	768185	21-9010-0-0000-8500-6272-032-926	Kitchell-CEM Inc. - Project Management Agreement	29,747.50
KITCHELL CORPORATION DBA Kitchell/CEM Inc.	04/29/2026	768185	21-9010-0-0000-8500-6272-098-926	Kitchell-CEM Inc. - Project Management Agreement	30,106.00
KITCHELL CORPORATION DBA Kitchell/CEM Inc. Total					251,938.00
MCGUIRE AND HESTER	04/16/2026	764568	21-9010-0-0000-8500-6270-025-960	Field & Pavement Improvements Project at WMS	332,098.76
MCGUIRE AND HESTER Total					332,098.76
MECA Consulting Inc Millennium Consulting	04/13/2026	763471	21-9010-0-0000-8500-6273-014-743	Hazardous Material Consulting at SGES	3,070.00
MECA Consulting Inc Millennium Consulting Total					3,070.00
ODP Business Solutions LLC	04/20/2026	765249	21-9010-0-0000-8500-4320-098-902	Open PO - Bond Office Supplies	68.25
ODP Business Solutions LLC Total					68.25
PINELLI CONSTRUCTION INSPECTION INC.	04/07/2026	762490	21-9010-0-0000-8500-6290-025-960	Inspector Record Services	2,340.00
PINELLI CONSTRUCTION INSPECTION INC.	04/09/2026	762992	21-9010-0-0000-8500-6290-098-926	Inspector Record Services	7,280.00
PINELLI CONSTRUCTION INSPECTION INC. Total					9,620.00
The Bank Of New York Mellon	04/20/2026	765225	21-0000-0-0000-8200-5899-098-902	General Obligation Bond Measure J & T	750.00
The Bank Of New York Mellon Total					750.00
T-mobile	04/13/2026	763468	21-9010-0-0000-8200-5910-090-902	T-Mobile Phone Services	51.56
T-mobile Total					51.56
Verde Design Inc.	04/14/2026	763817	21-9010-0-0000-8500-6210-025-960	Landscape Services at Westborough MS	1,200.00
Verde Design Inc. Total					1,200.00
			Fund 21	**Subtotal**	**$ 1,697,321.66**
ALL AMERICAN INSPECTION INC	04/07/2026	762494	25-0000-0-0000-8500-6285-006-921	In-Plant Inspection Relocatable Building	1,680.00
ALL AMERICAN INSPECTION INC	04/07/2026	762494	25-0000-0-0000-8500-6285-009-921	In-Plant Inspection Relocatable Building	1,680.00
ALL AMERICAN INSPECTION INC Total					3,360.00
CORNERSTONE EARTH GROUP INC	04/20/2026	765239	25-0000-0-0000-8500-6285-006-921	Geotechnical Services	30,650.00
CORNERSTONE EARTH GROUP INC Total					30,650.00
Gelfand Partners Architects	04/07/2026	762481	25-0000-0-0000-8500-6210-006-921	PROJECT NO: 2516.00	91,787.48
Gelfand Partners Architects Total					91,787.48
Miracle Playsystems Inc.	04/20/2026	765264	25-0000-0-0000-8500-6270-006-921	Design, Procurement & Installation of Playground	84,015.62
Miracle Playsystems Inc.	04/20/2026	765264	25-0000-0-0000-8500-6270-009-921	Design, Procurement and Installation of Playground	44,976.41
Miracle Playsystems Inc. Total					128,992.03
RMA Group Certerra RMA Group	04/28/2026	767784	25-0000-0-0000-8500-6285-009-921	DSA Special Inspection and Testing Services	6,522.50
RMA Group Certerra RMA Group	04/29/2026	768189	25-0000-0-0000-8500-6285-006-921	Construction Inspection and Testing Services	5,182.50
RMA Group Certerra RMA Group Total					11,705.00
Silver Creek Modular LLC	04/28/2026	767730	25-0000-0-0000-8500-6270-006-921	Relocatable Modular Classroom for Junipero Serra	228,087.21
Silver Creek Modular LLC	04/28/2026	767730	25-0000-0-0000-8500-6270-009-921	Relocatable Modular Classroom for Monte Verde	310,435.30
Silver Creek Modular LLC Total					538,522.51
SIM ARCHITECTS INC	04/16/2026	764520	25-0000-0-0000-8500-6210-009-921	Architectural & Engineering Services - MV TK	4,950.00
SIM ARCHITECTS INC Total					4,950.00
			Fund 25	**Subtotal**	**$ 809,967.02**
19six Architects	04/09/2026	762997	40-9010-0-0000-8500-6210-033-946	Project NO:5424	4,250.00
19six Architects Total					4,250.00
ALL AMERICAN INSPECTION INC	04/09/2026	762996	40-9010-0-0000-8500-6285-090-972	DSA Inspection Services	1,225.00
ALL AMERICAN INSPECTION INC Total					1,225.00
BKF Engineers	04/20/2026	765238	40-9010-0-0000-8500-6140-033-960	SSFHS Land Surveying Services	7,696.00
BKF Engineers Total					7,696.00
Casey Construction Inc.	04/28/2026	767729	40-9010-0-0000-8500-6270-021-931	Catch Basin	13,500.00
Casey Construction Inc. Total					13,500.00
CORNERSTONE EARTH GROUP INC	04/02/2026	761784	40-9010-0-0000-8500-6285-032-922	Geotechnical Services	26,150.00
CORNERSTONE EARTH GROUP INC Total					26,150.00
PCD	04/07/2026	762469	40-9010-0-0000-8500-6410-090-919	D.O. Board Room Audio/Video System	31,061.85
PCD Total					31,061.85
Project Support Services Inc.	04/29/2026	768183	40-9010-0-0000-8110-5899-090-902	DSA Close-Out Services	975.00
Project Support Services Inc. Total					975.00

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
Siemens Industry Inc.	04/02/2026	761785	40-9010-0-0000-8500-6270-009-939	Fire Alarm Control Panel Repair/Replacement	16,515.22
Siemens Industry Inc. Total					16,515.22
Wells Fargo Elite Card Payment Center	04/16/2026	764591	40-9010-0-0000-8110-5899-090-902	DSA Filing Fee App#01-120675	500.00
Wells Fargo Elite Card Payment Center	04/16/2026	764591	40-9010-0-0000-8110-5899-090-902	DSG Conveinence fee App#01-120675	80.04
Wells Fargo Elite Card Payment Center	04/16/2026	764591	40-9010-0-0000-8110-5899-090-902	DSG fee app#01-120675	2,676.99
Wells Fargo Elite Card Payment Center	04/20/2026	765226	40-9010-0-0000-8110-5899-090-902	DSA Convenience Fee App#01-120675	14.95
Wells Fargo Elite Card Payment Center Total					3,271.98
			Fund 40	**Subtotal**	**$ 104,645.05**
Grand Total					**$ 7,954,866.10**

Description/ Vendor Name	Effective Date	Warrant/ EFT #	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Invoice Comment	Amount
		WARRANTS BY FUND SUMMARY			
		01	GENERAL FUND		4,904,859.87
		11	ADULT EDUCATION FUND		6,014.17
		12	CHILD DEVELOPMENT FUND		52,872.66
		13	NUTRITION SERVICES FUND		379,185.67
		14	DEFERRED MAINTENANCE		-
		21	BUILIDING FUND (BOND)		1,697,321.66
		25	CAPITAL FACILITES FUND		809,967.02
		40	SPECIAL RESERVE FUND		104,645.05
		73	FOUNDATION TRUST FUND		-
		TOTAL WARRANT REGISTER			**$ 7,954,866.10**
		SCHOOLS BY SITE CODE			
		000	UNDEFINED		
		002	BURI-BURI		
		004	COMMUNITY DAY SCHOOL		
		005	HILLSIDE		
		006	JUNIPERO SERRA		
		007	LOS CERRITOS		
		008	MARTIN		
		009	MONTE VERDE		
		010	PONDEROSA		
		011	SERRA VISTA		
		012	SKYLINE		
		013	SPRUCE		
		014	SUNSHINE GARDENS		
		016	ALL SOULS		
		018	ST. VERONICA		
		021	ALTA LOMA		
		022	PARKWAY HEIGHTS		
		025	WESTBOROUGH		
		031	BADEN		
		032	EL CAMINO		
		033	SOUTH SAN FRANCISCO		
		041	ADULT SCHOOL		
		045	CHILDREN'S CENTER		
		047	FOXRIDGE		
		090	DISTRICT OFFICE		
		098	DISTRICT WIDE		

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: May 21, 2026

RE: Cash Receipts Summary – April 1 to April 30, 2026

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered System
☒ **N/A:** Not Applicable

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of April 1 to April 30, 2026. The report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of April 1 to April 30, 2026.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 01 GENERAL FUND					
Revenue					
8011	REV LIMIT ST AID CURR YR	3,356,626.00	2,752,433.00	604,193.00	0.2
8012	EPA ENTITLEMENT	1,487,350.00	1,115,377.00	371,973.00	0.3
8019	REV LIMIT ST AID PRI YRS	-	-	-	1.0
8021	HOMEOWNERS' EXEMPTION	367,579.00	184,811.26	182,767.74	0.5
8029	OTHR SUBVENT/IN-LIEU TAX	5,594.00	-	5,594.00	1.0
8041	SECURED ROLLS TAX	103,117,904.00	67,073,763.27	36,044,140.73	0.3
8042	UNSECURED ROLL TAXES	6,086,971.00	6,030,018.55	56,952.45	0.0
8043	PRIOR YEARS' TAXES	149,107.24	(99,651.85)	248,759.09	1.7
8047	COMM REDEVLPMNT FUNDS	43,207,730.56	24,154,039.46	19,053,691.10	0.4
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	(2,342,944.00)	1.0
8096	TRSF-CHARTER SCH/LIEU-PROP TAX	(132,782.00)	(79,348.00)	(53,434.00)	0.4
8097	PROPERTY TAXES TRANSFERS	6,652,331.30	6,529,634.74	122,696.56	0.0
8181	SP ED ENTITL PER UDC	1,818,979.56	-	1,818,979.56	1.0
8182	SP ED DISCRETNARY GRANTS	159,990.08	-	159,990.08	1.0
8285	INTAGENCY CONTR BETW LEAS	12,462.00	9,785.03	2,676.97	0.2
8290	ALL OTHER FEDERAL REVENUE	2,941,076.55	1,079,377.56	1,861,698.99	0.6
8319	OTHER ST APPORTNMNT-PR YR	197,134.90	197,134.90	-	-
8550	MANDATED COST REIMBURSE	369,206.46	369,206.00	0.46	0.0
8560	STATE LOTTERY REVENUE	2,068,113.00	1,205,419.40	862,693.60	0.4
8590	ALL OTHER STATE REVENUES	16,365,134.00	9,222,762.86	7,142,371.14	0.4
8625	COM REDEVEL FUND NOT SUBJ	5,229,725.72	2,393,648.72	2,836,077.00	0.5
8631	SALE OF EQUIP & SUPPLIES	11,600.00	35,926.00	(24,326.00)	-
8650	LEASES AND RENTALS	831,989.70	745,901.68	86,088.02	0.1
8660	INTEREST INCOME	2,148,543.60	2,055,399.97	93,143.63	0.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	2,024,936.73	1,774,551.38	250,385.35	0.1
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	13,301.00	1.0
8974	PROCEEDS FRM SBITAS	-	207,201.55	(207,201.55)	1.0
8980	CONTRIB FROM UNRESTR REV	-	-	-	1.0
Total Revenue		196,147,660.40	126,957,392.48	69,190,267.92	
Total Fund 01 GENERAL FUND		196,147,660.40	126,957,392.48	69,190,267.92	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 11 ADULT EDUCATION FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	161,989.00	55,521.00	106,468.00	0.7
8590	ALL OTHER STATE REVENUES	1,388,948.00	1,041,710.00	347,238.00	0.3
8631	SALE OF EQUIP & SUPPLIES	300.00	-	300.00	1.0
8660	INTEREST INCOME	58,889.25	54,685.08	4,204.17	0.1
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8671	ADULT EDUCATION FEES	2,940.00	-	2,940.00	1.0
8699	ALL OTHER LOCAL REVENUE	25,800.00	-	25,800.00	1.0
Total Revenue		1,638,866.25	1,151,916.08	486,950.17	
Total Fund 11 ADULT EDUCATION FUND		1,638,866.25	1,151,916.08	486,950.17	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 12 CHILD DEVELOPMENT FUND					
Revenue					
8290	ALL OTHER FEDERAL REVENUE	287,865.32	192,304.74	95,560.58	0.3
8590	ALL OTHER STATE REVENUES	2,755,772.00	2,077,926.85	677,845.15	0.2
8660	INTEREST INCOME	64,450.00	67,263.61	(2,813.61)	-
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8673	CHILDREN'S CENTERS FEES	1,086.26	2,159.25	(1,072.99)	-
8689	ALL OTHR FEES & CONTRACTS	400,715.00	256,531.80	144,183.20	0.4
8699	ALL OTHER LOCAL REVENUE	1,501,277.52	752,512.28	748,765.24	0.5
8911	FROM GENERAL TO CHILD DEV	112,296.29	-	112,296.29	1.0
8990	CONTRIB FROM RESTR REV	-	-	-	1.0
Total Revenue		5,123,462.39	3,348,698.53	1,774,763.86	
Total Fund 12 CHILD DEVELOPMENT FUND		5,123,462.39	3,348,698.53	1,774,763.86	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 13 CAFETERIA FUND					
Revenue					
8222	CHILD NUTRITION-FEDERAL REIMB	1,733,880.96	829,410.35	904,470.61	0.5
8227	FED.REIMB.-CHILD CARE	85,448.80	48,331.97	37,116.83	0.4
8522	CHILD NUTRITION-STATE REIMB	2,958,256.00	1,438,751.11	1,519,504.89	0.5
8523	STATE REIMB.-CHILD CARE	14,000.00	1,432.26	12,567.74	0.9
8634	CHILD NUTRITION-DAILY SALES	81,667.00	17,070.86	64,596.14	0.8
8637	CHILD NUTRITION-STDNT CATERING	160,000.00	21,418.14	138,581.86	0.9
8638	CHILD NUTRITION-ADULT CATERING	297.00	44.71	252.29	0.8
8660	INTEREST INCOME	52,000.00	29,840.07	22,159.93	0.4
8916	FR GENERAL TO CAFETERIA	500,000.00	-	500,000.00	1.0
Total Revenue		5,585,549.76	2,386,299.47	3,199,250.29	
Total Fund 13 CAFETERIA FUND		5,585,549.76	2,386,299.47	3,199,250.29	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND					
Revenue					
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	2,342,944.00	1.0
8660	INTEREST INCOME	524,000.00	412,596.70	111,403.30	0.2
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2,866,944.00	412,596.70	2,454,347.30	
Total Fund 14 DEFERRED MAINTENANCE FUND		2,866,944.00	412,596.70	2,454,347.30	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)					
Revenue					
8660	INTEREST INCOME	670,000.00	528,446.77	141,553.23	0.2
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		670,000.00	528,446.77	141,553.23	
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		670,000.00	528,446.77	141,553.23	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 21 BUILDING FUND					
Revenue					
8660	INTEREST INCOME	4,350,000.00	4,566,695.18	(216,695.18)	-
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8951	PROCEEDS FRM SALE OF BOND	-	-	-	1.0
Total Revenue		4,350,000.00	4,566,695.18	(216,695.18)	
Total Fund 21 BUILDING FUND		4,350,000.00	4,566,695.18	(216,695.18)	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 25 CAPITAL FACILITIES FUND					
Revenue					
8660	INTEREST INCOME	350,000.00	338,664.40	11,335.60	0.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8681	MITIGATION/DEVELOPER FEES	550,000.00	160,073.02	389,926.98	0.7
Total Revenue		900,000.00	498,737.42	401,262.58	
Total Fund 25 CAPITAL FACILITIES FUND		900,000.00	498,737.42	401,262.58	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND					
Revenue					
8660	INTEREST INCOME	2.00	1.03	0.97	0.5
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
Total Revenue		2.00	1.03	0.97	
Total Fund 35 CO SCHOOL FACILITIES FUND		2.00	1.03	0.97	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP					
Revenue					
8660	INTEREST INCOME	140,000.00	122,233.77	17,766.23	0.1
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8912	BTW GENERAL & SP RESERVE	5,229,725.72	-	5,229,725.72	1.0
Total Revenue		5,369,725.72	122,233.77	5,247,491.95	
Total Fund 40 SPECIAL RESERVE FUND CAP		5,369,725.72	122,233.77	5,247,491.95	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 04/01/2026 To: 04/30/2026)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Account Balance	% Remaining
Fund 73 FOUNDATION TRUST FUND					
Revenue					
8660	INTEREST INCOME	14,000.00	19,040.66	(5,040.66)	-
8662	GAINS/LOSSES ON INVSTMNTS	-	-	-	1.0
8699	ALL OTHER LOCAL REVENUE	150.00	-	150.00	1.0
Total Revenue		14,150.00	19,040.66	(4,890.66)	
Total Fund 73 FOUNDATION TRUST FUND		14,150.00	19,040.66	(4,890.66)	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 21, 2026

RE: Acceptance of Gifts

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of May 2026.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that have been requested by the donors.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR MAY 2026.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$3,000 from Ponderosa PTA to Ponderosa Elementary School in support of student and school needs.

$240 from American Online Giving Foundation to Alta Loma Middle School in support of academic excellence.

$2,000 – Non-monetary donation of 3 3D printers valued at roughly $2,000 from Mr. Steve Schumacher to South San Francisco Unified School District in support of student and teacher needs.

$4,000 from the SSF Education Foundation to Baden High School in support of school materials and field trips.

$210 from Ho-Yin Ko, Ken Shimosaka, Lonnie Wong, Melissa Jong-Yip, and Nancy McBride to El Camino High School in support of the ECHS Track and Field team.

$1,000 from Mary Bishop to El Camino High School in support of the Joan Bissen Memorial Scholarship.

$70,160.36 from 99 Pledges, LLC to Buri Buri Elementary School in support of academic and enrichment growth for the BBES students.

$3,600 from Junipero Serra PTA to Junipero Serra Elementary School in support of after-school enrichment clubs.

$1,794 from American Online Giving Foundation to South San Francisco Unified School District in support of staff and student needs.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 21, 2026

RE: Acceptance of 2025-26 Fundraisers

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District.

The following fundraisers are being submitted for approval:

Alta Loma Middle School

7th Grade	Cup-of-Noodle Sale – Selling noodle soup during the Day-on-the-Green event. Commencing May 8, 2026.
OshiKatsu Club	Popcorn Sale – Selling popcorn during the Day-on-the-Green event. Commencing May 8, 2026.
Service Club	Drama Performance Fundraiser – Selling concessions during the Drama Performance event. Commencing April 30, 2026 through May 2, 2026.

Westborough Middle School

Class of 2027	King Sun Buffet Restaurant Night – The Class of 2027 is hosting a restaurant fundraiser in which 20% of eligible sales

will be donated back to support class activities and events. Commencing April 15, 2026 from 10:30AM to 9:00PM.

FISCAL IMPLICATIONS:

All funds from approved fundraisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 21, 2026

RE: Professional Services Agreements Under $25,000

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

$2,750 Sandis – To provide hydrant flow testing and related engineering services at South San Francisco High School in support of the proposed water system analysis and DSA documentation requirements. The proposed services include hydrant flow testing, preparation of technical reporting data, and submission of a certified report suitable for inclusion in the DSA Form 810 package. Commencing May 2026.

District Office - Teaching & Learning

$8,500 Educational Epiphany - To provide professional development services focused on instructional practices, academic language development, and literacy integration to support student achievement across multiple grade levels and content areas. The proposed services will provide staff with research-based instructional strategies and tools designed to strengthen classroom instruction and improve student

learning outcomes. Commencing June 1, 2026 through June 30, 2027.

District Office – Student & Family Services

Not to Exceed $12,950 — Sterling Volunteers - To provide volunteer background screening and verification services for District volunteers and programs. Services include criminal history reviews, registry checks, address verification, and monitoring tools intended to support student safety and streamline the District's volunteer clearance process. Commencing throughout the 2026-27 school year.

$10,250 — CivicBell, LLC - To provide residency verification and enrollment support services for the District. Services include address verification tools, public-facing school locator mapping, investigation logs, and integration support intended to assist with student enrollment and attendance boundary verification processes. Commencing throughout the 2026-27 school year.

South San Francisco High School

$3,950 — Sweet, Ronald – To provide services for operation of the shot clock and scoreboard during the SSFHS basketball games. These services supported the successful operation and management of athletic events during the basketball season. Commencing throughout the 2025-26 school year.

FISCAL IMPLICATIONS:

Listed above

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: May 21, 2026

RE: Approval of the November 3, 2026 General Election Candidate Policies and Adoption of Resolution #26-53 Calling for an Election for Three (3) Board Member Seats

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The candidate filing period for Governing Board elections to be held on November 3, 2026, will open on July 13 and close on August 7, 2026. In preparation, the San Mateo County Elections Division requires the District to submit a completed Candidate Policy Form, an Administrative Contact and Incumbent List Form, and a resolution requesting that the County Superintendent of Schools and the County Elections Official call for an election of Governing Board members.

To complete the Candidate Policy Form, the Board must adopt policies regarding:

- The maximum number of words permitted in a candidate's statement
- Whether the District or the candidate will bear the cost of the candidate's statement distributed to voters
- The method for resolving a tie vote

For the November 2016, 2018, 2020, and 2022 elections, the Board adopted the following policies:

- A 200-word limit for candidate statements
- Candidates were responsible for the cost of their statements
- Tie votes were resolved by lot

Board Bylaw 9220 states, “Before each election, the Board shall establish whether a potential tie is to be resolved by lot or by a runoff election.” The bylaw further provides that if a runoff election is selected, it must be scheduled in accordance with law.

Education Code section 5016 similarly requires that, in the event of a tie vote, the candidates involved shall appear before the governing board, either personally or through a representative, at a designated time and place to draw lots. If a runoff election is chosen, it must be held on the sixth Tuesday following the election at which the tie occurred.

At this meeting, the Board will determine:

- The word limit for candidate statements (200 or 400 words)
- Whether the District or the candidate will pay for candidate statements
- The method for resolving a tie vote (runoff election or by lot)

State law requires each school district to submit a resolution, known as the “Specifications of the Election Order,” to both the County Superintendent of Schools and the County Chief Elections Officer no later than July 3, 2026 (123 days prior to the election, pursuant to Education Code section 5322). This resolution must include the date, purpose, and authority for ordering the election.

Resolution No. 26-53 will call for an election for three (3) Governing Board seats to be held on November 3, 2026.

Each candidate is required to file a Form 700 (Statement of Economic Interests) with the San Mateo County Elections Division no later than the deadline for filing the Declaration of Candidacy.

FISCAL IMPLICATIONS:

TBD based on charges in the service agreement which will be shared at a future Board meeting.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt the necessary policies to complete and submit the Candidate Policy Form, Administrative Contact and Incumbent List Form, and adopt Resolution #26-53 calling for the election of Governing Board members.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

RESOLUTION #26-53

A RESOLUTION OF THE South San Francisco Unified School District CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 3, 2026 FOR THE ELECTION OF THREE (3) MEMBERS OF THE GOVERNING BOARD REPRESENTING TRUSTEE AREAS C, D, AND E

The Governing Board of the South San Francisco Unified School District hereby resolves as follows:

WHEREAS, an election has been ordered to be held on November 3, 2026, in and for the South San Francisco Unified School District ("District") for the purpose of electing members of the District's Governing Board ("Board") (the "Election"); and

WHEREAS, pursuant to Section 1001 of the Elections Code of the State of California, there is an established General Statewide election to be held on the same date as the Election; and

WHEREAS, pursuant to Part 3, Consolidation of Elections, commencing with Section 10400 of the Elections Code of the State of California, an election for members of the Governing Board may be either completely or partially consolidated with another election held on the same day if in the same territory, or in territory that is part of the same territory; and

WHEREAS, pursuant to Section 5322 of the Education Code, not less than 123 days prior to the date of the Election (July 3, 2026), the Governing Board of the District must deliver to the County Superintendent of Schools and the Chief Elections Officer a resolution, known as the "specifications of the election order," setting forth the authority for ordering the election, the authority for the specification of the election order, and the signature of the officer or clerk of the Board authorized by law to make the designations contained therein; and

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Election is hereby called to be held in and for the District on November 3, 2026, to elect three (3) members of the Governing Board representing Trustee Areas C, D, and E, each for a full term of four (4) years.

Section 2. Pursuant to Section 10002 of the Elections Code, the Governing Board hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor–County Clerk–Recorder ("Chief Elections Officer") as the County Elections Official for the purpose of rendering services in the conduct of the Election.

Section 3. The Election shall be conducted by trustee area. Each Governing Board member shall reside in the trustee area which he or she seeks to represent and shall be elected by the registered voters of that trustee area.

Section 4. Pursuant to Section 5325(b) of the Education Code, not less than 120 days prior to the date of the Election (July 6, 2026), the District shall cause the County Superintendent of Schools to deliver a copy of the formal notice of election of Governing Board members to the Chief Elections Officer.

Section 5. The Superintendent, or designee, is hereby authorized and directed to enter into an Elections Service Agreement with the Chief Elections Officer regarding the Election to outline the detailed services to be provided by both the District and the Chief Elections Officer.

Section 6. The Chief Elections Officer shall send an itemized invoice to the District for all services provided pursuant to the Elections Service Agreement after the Election is conducted and all related costs are determined, and the Superintendent, or designee, is hereby authorized and directed to submit payment in full to the County of San Mateo within forty-five (45) days of the invoice date.

Section 7. Pursuant to Section 13307 of the Elections Code, each candidate for the Governing Board to be voted on in the Election may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words, and the prorated costs of printing, mailing, and translating the statements shall be paid by the candidate.

Section 8. Pursuant to Sections 5304 and 5016 of the Education Code, in the event of a tie vote at the Election, as certified by the Chief Elections Officer, any tie vote shall be resolved by lot.

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the South San Francisco Unified School District at a regular meeting thereof held on this 21st day of May, 2026, by the following votes:

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

OFFICE OF
ASSESSOR-COUNTY CLERK-RECORDER & ELECTIONS
COUNTY OF SAN MATEO

MARK CHURCH
CHIEF ELECTIONS OFFICER &
ASSESSOR-COUNTY CLERK-RECORDER

Candidate Policy Form for School Districts
November 3, 2026
Statewide General Election

Please complete and return this form by July 3, 2026 (ED §5322)

	Our Governing Board adopts the following policies effective for the November 3, 2026 Statewide General Election:			
1	The *number of members* to be elected to the Governing Board for a **4-year term:** __Three (3)__			
	Names of incumbents currently holding these seats (Indicate Trustee Area if election is by district)			
	Name Chialin Hsieh	Trustee Area C	Name Mina Richardson	Trustee Area E
	Name Amanda Anthony	Trustee Area D	Name	Trustee Area
2	The *number of members* to be elected to the Governing Board for a **2-year term** (if applicable to fill balance of an unexpired term): ___N/A___			
	Name(s) of incumbent(s) currently holding or who previously held and has vacated this seat(s)			
	Name	Trustee Area	Name	Trustee Area
	Name	Trustee Area	Name	Trustee Area
3	Election type			
	☐ **At-large:** Each governing board member shall reside in the school district and shall be elected by the registered voters of the entire school district			
	☒ **By district:** Each governing board member shall reside in the trustee area where she or he seeks to represent and shall be elected (choose one): ☒ By the registered voters of that particular trustee area ☐ By the registered voters of the entire school district			
4	The word limit for a candidate statement will be (EC §13307)			
	☒ 200-word statement ☐ 400-word statement			
5	The cost of the candidate's statement sent to each voter will be paid by (EC §13307)			
	☐ District (Jurisdiction) ☒ Candidate			
6	In the event of a tie vote, the candidate will be selected by (ED §5016)			
	☐ Runoff election ☒ By lot			

(District Seal)

Signature of the Superintendent and Date

Shawnterra Moore, Superintendent
Print Name and Title

South San Francisco Unified School District
Official District Name (***to be used as ballot heading***)

40 Tower Road, San Mateo, CA 94402
P (650) 312-5222 **F** (650) 312-5348 **email** registrar@smcacre.gov **web** www.smcacre.gov

OFFICE OF
ASSESSOR-COUNTY CLERK-RECORDER & ELECTIONS
REGISTRATION & ELECTIONS DIVISION
COUNTY OF SAN MATEO

Administrative Contact & Incumbent List Form
November 3, 2026
Statewide General Election

Official District (Jurisdiction) Name: South San Francisco Unified School District

Primary Administrative Contact	
Name Shawnterra Moore	Phone (650) 877-8705
E-mail smoore@ssfusd.org	Fax n/a
Secondary Administrative Contact	
Name Joanna Marcelino	Phone (650) 877-8705
E-mail jmarcelino@ssfusd.org	Fax n/a

Complete List of Incumbent Board Members – Also Name Incumbent's Trustee Area/Subdistrict Area if Elected by District – Circle Appointed or Elected		
Name Patricia Murray	Trustee Area/Subdistrict Area A	Most Recent Date (Appointed / Elected) November 5, 2024
Name Amy Lam	Trustee Area/ Subdistrict Area B	Most Recent Date (Appointed / Elected) November 5, 2024
Name Chialin Hsieh	Trustee Area/ Subdistrict Area C	Most Recent Date (Appointed / Elected) November 8, 2022
Name Amanda Anthony	Trustee Area/ Subdistrict Area D	Most Recent Date (Appointed / Elected) November 8, 2022
Name Mina Richardson	Trustee Area/ Subdistrict Area E	Most Recent Date (Appointed / Elected) November 8, 2022
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)
Name	Trustee Area/ Subdistrict Area	Most Recent Date (Appointed / Elected)

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #26-54

RECOGNITION OF LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER (LGBTQ+) PRIDE MONTH
JUNE 1 – JUNE 30, 2026

WHEREAS, "Gay and Lesbian Pride Month" was first recognized in June 1999 through a Presidential Proclamation issued by President Bill Clinton, and has since evolved into what is now nationally recognized as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Pride Month; and

WHEREAS, the month of June commemorates the anniversary of the Stonewall Uprising, a pivotal event in the LGBTQ+ rights movement that began following a police raid at the Stonewall Inn in June 1969 and brought national attention to the fight for LGBTQ+ equality; and

WHEREAS, LGBTQ+ Pride Month is a time to affirm the dignity, visibility, and contributions of LGBTQ+ individuals, promote inclusiveness, raise awareness of ongoing challenges, stand against discrimination and violence, and celebrate the diversity of the community through advocacy and peaceful expression; and

WHEREAS, LGBTQ+ youth continue to help build supportive and safe school environments by engaging in leadership opportunities, including participation in Gender and Sexuality Alliance (GSA) clubs, and by speaking out against bullying and harassment; and

WHEREAS, California Education Code Section 51204.5 calls for the inclusion of the roles and contributions of lesbian, gay, bisexual, and transgender Americans in social science instruction, recognizing their influence on the economic, political, and social development of California and the United States;

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees formally recognizes June 2026 as LGBTQ+ Pride Month and honors the history, contributions, and continued efforts of LGBTQ+ individuals in advancing equity, inclusion, and belonging.

REGULARLY PASSED AND ADOPTED this 21st day of May, 2026.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: May 21, 2026

RE: New and Updated Board Policies - 1ST Reading/Approval

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The following Board Policies have been reviewed by the Board Policies and Board Bylaws Committee and are being added/deleted or updated to keep the District in compliance with Education Code and State laws.

Recommended for adoption:

1. BP 4000 – Concepts and Roles
2. BP 5000 – Concepts and Roles
3. BP 5020 – Parent Rights and Responsibilities
4. BB 5117 – Interdistrict Attendance
5. BP 5138 – Conflict Resolution/Peer Mediation
6. BP 4119.21 – Professional Standards
7. BP 4119.24 – Maintaining Appropriate Adult Student Interactions
8. BP 4156.3 – Employee Property Reimbursement
9. BP 4219.21– Professional Standards
10. BP 4219.24 – Maintaining Appropriate Adult Student Interactions
11. BP 4256.3 – Employee Property Reimbursement
12. BP 4319.21 – Professional Standards
13. BP 4319.24 – Maintaining Appropriate Adult Student Interactions
14. BP 4356.3 – Employee Property Reimbursement

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees discuss, consider any possible changes, and approve these new and updated Board Policies with the second reading waived.

CURRENT

Policy 4000: Concepts And Roles

Status: ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

The Governing Board recognizes that the success of district students and programs hinges on effective personnel. The Board desires to establish safe and supportive working conditions that will attract and retain staff members who are highly qualified and dedicated to the education and welfare of students. The district's personnel policies and related regulations shall be designed to ensure a supportive, positive climate and shall be consistent with collective bargaining agreements and in conformance with state and federal law and regulations.

As the legal representative of the district in negotiations with employee representatives, the Board shall set goals and guidelines for collective bargaining, select the bargaining team, maintain communications during the bargaining process, and adopt the negotiated contract. Terms and conditions of employment which have been negotiated and stated in employee contracts shall have the force of policy. The Board shall hear employee complaints and appeals when such hearings are in accordance with Board policy or negotiated agreements. The Board shall also adopt wage and salary schedules and shall commit budget funds for staff development so that staff members may continue developing their skills.

The Superintendent has primary responsibility for overseeing the district's personnel system. To support this effort, the Board shall approve a framework for sound hiring practices. The Superintendent shall nominate all personnel for employment, and the Board shall approve only those persons so recommended. Individuals who approach Board members regarding prospective employment shall be referred to the Superintendent or designee.

The Superintendent or designee shall assign and supervise the work of all employees and shall evaluate their work in accordance with effective accountability systems approved by the Board. The Superintendent or designee also shall recommend disciplinary action which the Board may take against employees when warranted pursuant to Board policy, administrative regulations and/or state or federal law.

The Board recognizes that every employee has a stake in the district's successful operation. The Board encourages all district employees to express their ideas, concerns and proposals related to the improvement of working conditions and the total educational program. The Superintendent or designee shall establish procedures whereby he/she will receive and consider employee suggestions and submit them, when appropriate, for consideration by the Board.

PROPOSED

Policy 4000: Concepts And Roles **Status:** ADOPTED

Original Adopted Date: 01/01/1985 | **Last Revised Date:** 11/01/2025 | **Last Reviewed Date:** 11/01/2025

The Governing Board believes that the academic achievement, personal growth, and well-being of district students, and the success of district programs, hinges on district personnel. The Board desires to establish safe and supportive working conditions that will attract and retain staff members who are highly qualified and dedicated to the education and welfare of students.

The Board recognizes that every employee has a role in the district's successful operation. The Board encourages all district employees to express their ideas, concerns, and proposals related to the improvement of working conditions and the total educational program. The district's personnel policies and related regulations shall be designed to ensure a supportive, positive climate and shall be consistent with collective bargaining agreements and in conformance with state and federal law and regulations.

The district's relationship with its collective bargaining units is critical to enhancing organizational effectiveness and improving student outcomes. Whenever possible, it is the intent of the Board that the district communicate and collaborate regularly with the representatives of collective bargaining units to resolve conflict.

As the legal representative of the district in negotiations with employee representatives, the Board shall set goals and guidelines for collective bargaining and take action on any tentative agreement. Additionally, the Board, in conjunction with the Superintendent, shall select the district's bargaining team and maintain communications with the negotiating team during the bargaining process.

Terms and conditions of employment which have been negotiated and stated in employee contracts shall have the force of policy. The Board shall hear employee complaints and appeals when such hearings are in accordance with Board policy or negotiated agreements. Additionally, the Board shall adopt wage and salary schedules and shall commit budget funds for staff development so that staff members may continue developing their skills.

The Superintendent has responsibility for overseeing district personnel. To support this effort, the Board shall approve a framework for sound hiring practices. The Superintendent shall nominate all personnel for employment, and the Board shall approve only those persons so recommended. Individuals who approach Board members regarding prospective employment shall be referred to the Superintendent or designee.

The Superintendent or designee shall assign and supervise the work of all employees and shall evaluate their work in accordance with all applicable collective bargaining agreements and any accountability systems approved by the Board. Additionally, the Superintendent or designee shall recommend disciplinary action which the Board may take against employees when warranted pursuant to Board policy, administrative regulations, and/or state or federal law.

The Superintendent or designee shall establish procedures whereby the Superintendent or designee will receive and consider employee suggestions and submit them, when appropriate, for consideration by the Board.

CURRENT

Policy 5000: Concepts And Roles

Status: ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

The Governing Board shall make every effort to maintain a safe, positive school environment and student services that promote student welfare and academic achievement. The Board expects students to make good use of learning opportunities by demonstrating regular attendance, appropriate conduct and respect for others.
The Board is fully committed to providing equal educational opportunities and keeping the schools free from discriminatory practices. The Board shall not tolerate the intimidation or harassment of any student for any reason.
The Superintendent or designee shall establish and keep parents/guardians and students well informed about school and district rules and regulations related to attendance, health examinations, records, grades and student conduct.
When conducting hearings related to discipline, attendance and other student matters, the Board shall afford students their due process rights in accordance with law.

PROPOSED

District Policy Manual
CSBA Policy Management Console

Policy 5000: Concepts And Roles **Status:** ADOPTED

Original Adopted Date: 05/01/1985 | **Last Revised Date:** 11/01/2025 | **Last Reviewed Date:** 11/01/2025

The Governing Board desires to create a safe school environment and positive school climate that promotes student welfare and academic achievement. Additionally, the Board recognizes that student services offered by the district play an integral role in the academic achievement and emotional well-being of district students. In addition, the Board expects students to engage in learning opportunities offered by the district by demonstrating regular attendance and completing assigned work in a timely and diligent manner, while maintaining appropriate conduct and respect for others.

The Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and has high expectations for staff and student conduct, responsible behavior, and respect for others, in accordance with Board Policy 0450 - Comprehensive Safety Plan.

The Board is fully committed to providing equal educational opportunities and maintaining schools that are free from discrimination. The Board shall not tolerate the intimidation or harassment of any student for any reason, including discriminatory harassment, intimidation, and/or bullying, in accordance with Board Policy 0410 - Nondiscrimination in District Programs and Activities and Board Policy/Administrative Regulation 5145.3 - Nondiscrimination/Harassment.

The Superintendent or designee shall establish and inform parents/guardians and students about school and district rules and regulations related to attendance, health examinations, records, grades, and student conduct. When conducting hearings related to discipline, attendance, and other student matters, the Board shall afford students their due process rights in accordance with law and applicable Board policies and administrative regulations.

CURRENT

Policy 5020: Parent Rights And Responsibilities

Status: ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

The Governing Board recognizes that parents/guardians of district students have certain rights as well as responsibilities related to the education of their children.

The Board believes that the education of the district's students is a shared responsibility. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians, school staff and students for continuing the intellectual, physical, emotional and social development and well-being of students at each school site, including the means by which the schools and parents/guardians can help students achieve academic and other standards of the school. Within this framework, the school's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the school.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school. (Education Code 51100)

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law and Board policy and follow acceptable practices that respect those rights.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights in accordance with law.

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

PROPOSED

Policy 5020: Parent Rights And Responsibilities **Status:** ADOPTED

Original Adopted Date: 02/01/1999 | **Last Revised Date:** 11/01/2025 | **Last Reviewed Date:** 11/01/2025

The Governing Board recognizes that parents/guardians of district students have certain rights as well as responsibilities related to the education of their children.

The Board believes that the district's relationship with parents/guardians is one of mutual support and respect. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians for continuing the intellectual, physical, emotional, and social development and well-being of their students, including the means by which the district and parents/guardians can help their students achieve academic and other standards of the district.

Within this framework, the district's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the district.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school. (Education Code 51100)

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law, Board policy, and administrative regulation, and follow acceptable practices that respect those rights.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights, including, but not limited to, their rights in accordance with 20 USC 1232g and 34 CFR 99.1-99.8, the federal Family Educational Rights and Privacy Act (FERPA), and as specified in Board Policy/Exhibit (1) 5145.6 - Parent/Guardian Notifications.

When required by law, Board policy, or administrative regulation, the district shall notify parents/guardians that they may request to opt their student out of certain instruction. Students for whom the district has approved the opt out shall be offered an alternative activity of similar educational value.

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language, of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

The Superintendent or designee may establish a parent center at a school with a substantial number of students with a home language other than English, to encourage parent/guardian understanding of, and participation in, their children's educational programs. (Education Code 51101.1)

CURRENT

Policy 5117: Interdistrict Attendance

Status: ADOPTED

Original Adopted Date: 11/18/2010 | **Last Revised Date:** 09/26/2024 | **Last Reviewed Date:** 09/26/2024

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

Interdistrict Attendance Agreements and Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed upon by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Instruction Collaboration Agreements

The Superintendent or designee may, with board approval, enter into an instruction collaboration agreement (ICA) with another school district, county office of education or charter school to offer the same or similar courses and coursework to students who have been impacted by any of the following: (Education Code 48345)

1. Disruptions or cancellations in science, technology, engineering, and mathematics (STEM) classes
2. Disruptions or cancellations in dual language immersion programs
3. Teacher shortages in STEM classes or dual language immersion programs

Prior to accepting students for classes for any of the reasons specified in Items #1-3 above, the Superintendent or designee shall, with Board Approval, determine the maximum number of students that the district can accept for these purposes. The district shall accept students who apply until the district is at maximum capacity.

Students shall be admitted to this program through an unbiased process that prohibits an inquiry into, or evaluation or consideration of, whether a student should be authorized to participate in the course or coursework based upon the student's current academic or athletic performance, proficiency in English, physical condition, any of the individual characteristics specified in Education Code 200, or family income. If the number of applicants exceeds the number of seats available, the approval for participation shall be determined by a random public drawing at a regularly scheduled Board meeting. (Education Code 48345)

The Superintendent or designee shall publicly post information, including, but not limited to, applicable forms and timelines for submission pursuant to the ICA, to ensure that students and their families are aware of the opportunities to participate. (Education Code 48345)

When negotiating the ICA, the Superintendent or designee shall collaborate with the other participating LEA(s) to agree upon an appropriate shared cost structure. (Education Code 48345)

Transportation

Upon parent/guardian request, the district shall provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600. (Education Code 46600)

The District shall not provide transportation outside any school attendance area. However, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for any interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends if space is available.

PROPOSED

Policy 5117: Interdistrict Attendance **Status:** ADOPTED

Original Adopted Date: 12/01/2015 | **Last Revised Date:** 11/01/2025 | **Last Reviewed Date:** 11/01/2025

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district. Student transfers into and out of the district shall be in accordance with law and as specified in this policy and accompanying administrative regulation.

Interdistrict Attendance Agreements and Permits

The district may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of either district. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. Additionally, it may contain standards agreed upon by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

When the request of a student seeking to transfer out of the district, or an individual permit verifying another district's approval for its student to transfer into the district, is received, the Superintendent or designee shall review, and approve or deny the request or permit based on the terms and conditions of the interdistrict attendance agreement.

Instruction Collaboration Agreements

The district may, with Board approval, enter into an instruction collaboration agreement (ICA) with another school district, county office of education, or charter school for the district to offer the same or similar courses and coursework to students from another school district, county office of education, or charter school who have been impacted by any of the following: (Education Code 48345)

1. Disruptions or cancellations in science, technology, engineering, and mathematics (STEM) classes
2. Disruptions or cancellations in dual language immersion programs
3. Teacher shortages in STEM classes or dual language immersion programs

Prior to accepting students for classes for any of the reasons specified in Items #1-3 above, the Superintendent or designee shall, with Board approval, determine the maximum number of students that the district can accept for these purposes. The district shall accept students who apply until the district is at maximum capacity.

Students shall be transferred to this program through an unbiased process that prohibits an inquiry into, or evaluation or consideration of, whether a student should be authorized to participate in the course or coursework based upon the student's current academic or athletic performance, proficiency in English, physical condition, any of the individual characteristics specified in Education Code 200, or family income. If the number of applicants exceeds the number of seats available, the approval for participation shall be determined by a random public drawing at a regularly scheduled Board meeting. (Education Code 48345)

The Superintendent or designee shall publicly post information, including, but not limited to, applicable forms and timelines for submission pursuant to the ICA, to ensure that students and their families are aware of the opportunities to participate. (Education Code 48345)

When negotiating the ICA, the Superintendent or designee shall collaborate with the other participating local educational agencies to agree upon an appropriate shared cost structure. (Education Code 48345)

Transportation

Upon parent/guardian request, the district shall provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600. (Education Code 46600)

Additionally, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for any interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends, if space is available.

CURRENT

Policy 5138: Conflict Resolution/Peer Mediation

Status: ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

To promote student safety and contribute to the maintenance of a positive school climate, the Governing Board encourages the development of school-based conflict resolution programs designed to help students learn constructive ways of handling conflict. The Board believes that such programs can reduce violence and promote communication, personal responsibility and problem-solving skills among students.

Conflict resolution strategies shall be considered as part of each school's comprehensive safety plan and incorporated into other district discipline procedures as appropriate. Conflict resolution programs shall not supplant the authority of staff to take appropriate action as necessary to prevent violence, ensure student safety, maintain order in the school, and institute disciplinary measures.

Schoolwide programs may include curriculum in conflict resolution, including, but not limited to, instruction in effective communication and listening, critical thinking, problem-solving processes and the use of negotiation to find mutually acceptable solutions. In addition, the curriculum may address students' ethical and social development, respect for diversity, and interpersonal and behavioral skills.

Conflict resolution programs may incorporate peer mediation strategies in which selected students are specially trained to work with their peers in resolving conflicts.

Students' participation in any peer mediation program shall be voluntary and kept confidential by all parties involved.

In developing a conflict resolution and/or peer mediation program, school-site teams shall address, as appropriate:

1. The grade levels and courses in which the conflict resolution curriculum shall be delivered
2. Staff development related to the implementation of the curriculum and modeling of appropriate behaviors and communication skills
3. The selection of peer mediators involving, to the extent possible, a cross-section of students in terms of grade, gender, race, ethnicity, and socioeconomic status, and including some students who exhibit negative leadership among peers
4. Training and support for peer mediators, including training in mediation processes and in the skills related to understanding conflict, communicating effectively and listening
5. The process for identifying and referring students to the peer mediation program
6. The types of conflicts suitable for peer mediation
7. Scheduling and location of peer mediation sessions
8. Methods of obtaining and recording agreement from all disputants
9. The appropriate involvement of parents/guardians, the community and staff, including counseling/guidance and security staff
10. Communications to students, parents/guardians and staff regarding the availability of the program
11. Methods of following up with students to determine the effectiveness of the process
12. Development of assessment tools to periodically evaluate the success of the program including, but not limited to, measurements of whether there has been a reduction in violence at the school and whether the school's suspension rates have fallen since the program has been introduced

PROPOSED

Policy 5138: Conflict Resolution/Peer Mediation **Status:** ADOPTED

Original Adopted Date: 07/01/1999 | **Last Revised Date:** 11/01/2025 | **Last Reviewed Date:** 11/01/2025

To promote student safety and contribute to the maintenance of a positive school climate, the Governing Board encourages the development of school-based conflict resolution and peer mediation programs designed to help students learn constructive ways of handling conflict. The Board believes that such programs can reduce violence and promote communication, personal responsibility, and problem-solving skills among students.

Conflict resolution and peer mediation programs may be considered as part of each school's comprehensive safety plan and incorporated into other district discipline procedures as appropriate. Such programs shall not supplant the authority of district staff to take appropriate action as necessary to prevent violence, ensure student safety, maintain order in the school, and institute disciplinary measures.

Such programs may incorporate peer mediation strategies in which selected student volunteers are specifically trained to work with their peers in resolving conflicts. This training may involve effective communication and listening, critical thinking, problem-solving processes, and the use of negotiation to find mutually acceptable solutions. Additionally, the training may address the ethical and social development of students, respect for diversity, and interpersonal and behavioral skills.

Participation in a peer mediation program by a student engaged in a conflict shall be voluntary and kept confidential by all parties involved.

In developing a conflict resolution and/or peer mediation program, school-site teams shall address, as appropriate:

1. The grade levels and courses in which the conflict resolution curriculum shall be delivered
2. Staff development related to the implementation of the curriculum and modeling of appropriate behaviors and communication skills
3. The selection of peer mediators involving, to the extent possible, a cross-section of students in terms of grade, gender, race, ethnicity, and socioeconomic status, and including some students who exhibit negative leadership among peers
4. Training and support for peer mediators, including training in mediation processes and in the skills related to understanding conflict, communicating effectively and listening
5. The process for identifying and referring students to the peer mediation program
6. The types of conflicts suitable for peer mediation
7. Expectation for confidentiality regarding who participated, what was discussed, and how any conflict was resolved
8. Scheduling and location of peer mediation sessions

9. Methods of obtaining and recording agreement from all disputants

10. The appropriate involvement of parents/guardians, the community, and staff, including counseling/guidance and security staff

11. Communications to students, parents/guardians, and staff regarding the availability of the program

12. Methods of following up with students to determine the effectiveness of the process

13. Development of assessment tools to periodically evaluate the success of the program including, but not limited to, measurements of whether there has been a reduction in violence at the school and whether the school's suspension rates have fallen since the program has been introduced

14. Selection of and requirements to train as peer mediators

CURRENT

Policy 4119.21: Professional Standards **Status:** ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the district's educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property. Inappropriate employee conduct shall include, but not be limited to, engaging in harassing or discriminatory behavior; engaging in inappropriate socialization or fraternization with a student; soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student; furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student; or engaging in child abuse.

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any employee who is found to have engaged in inappropriate conduct with a student in violation of the law or this policy shall be subject to disciplinary action.

PROPOSED

Policy 4119.21: Professional Standards **Status:** ADOPTED

Original Adopted Date: 07/01/2009 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity

9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

    Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

NEW - PROPOSED

Policy 4119.24: Maintaining Appropriate Adult-Student Interactions **Status:** ADOPTED

Original Adopted Date: 07/01/2019 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact

2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature

3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

4. Being alone with a student outside of the view of others

5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent

6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

   In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee

8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students

10. Addressing a student in an overly familiar manner, such as by using a term of endearment

11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities

12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose

13. Transporting a student in a personal vehicle without prior authorization

14. Encouraging students to confide personal or family problems and/or relationships

15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students

16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence

17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect

student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

CURRENT

Policy 4156.3: Employee Property Reimbursement **Status:** ADOPTED

Original Adopted Date: 11/18/2010

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

PROPOSED

District Policy Manual
CSBA Policy Management Console

Policy 4156.3: Employee Property Reimbursement **Status:** ADOPTED

Original Adopted Date: 09/01/1988 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

CURRENT

Policy 4219.21: Professional Standards **Status:** ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the district's educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property. Inappropriate employee conduct shall include, but not be limited to, engaging in harassing or discriminatory behavior; engaging in inappropriate socialization or fraternization with a student; soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student; furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student; or engaging in child abuse.

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any employee who is found to have engaged in inappropriate conduct with a student in violation of the law

PROPOSED

Policy 4219.21: Professional Standards **Status:** ADOPTED

Original Adopted Date: 07/01/2009 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity

9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

    Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

NEW - PROPOSED

Policy 4219.24: Maintaining Appropriate Adult-Student Interactions **Status:** ADOPTED

Original Adopted Date: 07/01/2019 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact

2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature

3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

4. Being alone with a student outside of the view of others

5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent

6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic

communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee

8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students

10. Addressing a student in an overly familiar manner, such as by using a term of endearment

11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities

12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose

13. Transporting a student in a personal vehicle without prior authorization

14. Encouraging students to confide personal or family problems and/or relationships

15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students

16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence

17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and

including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

CURRENT

Policy 4256.3: Employee Property Reimbursement **Status:** ADOPTED

Original Adopted Date: 11/18/2010

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

PROPOSED

District Policy Manual
CSBA Policy Management Console

Policy 4256.3: Employee Property Reimbursement **Status:** ADOPTED

Original Adopted Date: 09/01/1988 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

CURRENT

Policy 4319.21: Professional Standards **Status:** ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the district's educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property. Inappropriate employee conduct shall include, but not be limited to, engaging in harassing or discriminatory behavior; engaging in inappropriate socialization or fraternization with a student; soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student; furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student; or engaging in child abuse.

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any employee who is found to have engaged in inappropriate conduct with a student in violation of the law or this policy shall be subject to disciplinary action.

PROPOSED

Policy 4319.21: Professional Standards **Status:** ADOPTED

Original Adopted Date: 07/01/2009 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity

9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

    Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

NEW - PROPOSED

Policy 4319.24: Maintaining Appropriate Adult-Student Interactions **Status:** ADOPTED

Original Adopted Date: 07/01/2019 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact

2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature

3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

4. Being alone with a student outside of the view of others

5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent

6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

   In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee

8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students

10. Addressing a student in an overly familiar manner, such as by using a term of endearment

11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities

12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose

13. Transporting a student in a personal vehicle without prior authorization

14. Encouraging students to confide personal or family problems and/or relationships

15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students

16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence

17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

CURRENT

Policy 4356.3: Employee Property Reimbursement **Status:** ADOPTED

Original Adopted Date: 11/18/2010

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

PROPOSED

District Policy Manual
CSBA Policy Management Console

Policy 4356.3: Employee Property Reimbursement **Status:** ADOPTED

Original Adopted Date: 09/01/1988 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Jennifer Rockett, CTE Coordinator

DATE: May 21, 2026

RE: CTE Pathway Course Revisions

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following course revisions are being submitted to the Board of Trustees for consideration and approval for pilot during the 2026–2027 school year and implementation in the 2027-2028 school year:

Course	A-G	School(s)	Updates / Changes
Biotechnology 1H: Biochemistry	D	ECHS & SSFHS	Updated to Honors; aligned to NGSS Chemistry standards; aligned to dual enrollment; updated to current industry practices; students complete a BSCI microcredential exam
Biotechnology 2H: Molecular Biology	D	ECHS & SSFHS	Updated to Honors; aligned to NGSS Biology/Life Science standards; aligned to dual enrollment;

			updated to current industry practices; students complete a BSCI microcredential exam
Biotechnology 3H: Bioengineering	D	ECHS & SSFHS	Updated to Honors; aligned to NGSS interdisciplinary science standards; aligned to dual enrollment; updated to current industry practices; students complete a BSCI microcredential exam
Video Arts 1H	F	ECHS & SSFHS	Updated to Honors; aligned to dual enrollment; aligned to Visual & Performing Arts standards; updated to current industry practices; Adobe Premiere Pro certification
Video Arts 2H	F	ECHS & SSFHS	Updated to Honors; aligned to dual enrollment; aligned to Visual & Performing Arts standards; updated to current industry practices; Adobe After Effects certification
Folklórico 1H	F	SSFHS	Updated to Honors; aligned to dual enrollment; aligned to Visual & Performing Arts standards (added 2026–27)
Folklórico 2H	F	SSFHS	Updated to Honors; aligned to dual enrollment; aligned to Visual & Performing Arts standards (added 2026–27)
Folklórico 3H	F	SSFHS	Updated to Honors; aligned to dual enrollment; aligned to Visual & Performing Arts standards; First Aid, CPR, and AED certification (added 2026–27)

Culinary Arts 1H	G	ECHS & SSFHS	Updated to Honors; aligned to interdisciplinary standards; aligned to dual enrollment; updated to current industry practices; Food Handlers certification
Culinary Arts 2H	G	ECHS & SSFHS	Updated to Honors; aligned to interdisciplinary standards; aligned to dual enrollment; updated to current industry practices; Food Managers certification
Photography 1	F	ECHS & SSFHS	Updated to Visual & Performing Arts standards; revised units aligned to current industry practices; summative assessment aligned to curriculum standards
Photography 1H	F	ECHS & SSFHS	Updated to Honors; aligned to Visual & Performing Arts standards; aligned to dual enrollment; updated to current industry practices; summative assessment aligned to curriculum standards
Photography 2H	F	ECHS & SSFHS	Updated to Honors; aligned to Visual & Performing Arts standards; aligned to dual enrollment; updated to current industry practices; Adobe Photoshop certification
Computer Science, Robotics & AI 1H	C	ECHS & SSFHS	Updated to Honors; aligned to CTE Computer Science and Math standards; integration of AI and robotics; updated to current industry practices; STEM careers assessment (Building & Moving STEM Careers™)

Computer Science, Robotics & AI 2H	C	ECHS & SSFHS	Updated to Honors; aligned to CTE Computer Science and Math standards; integration of AI and robotics; updated to current industry practices; AP Computer Science Principles and Python certification

These revisions were developed collaboratively by CTE teachers, CTE Coordinator, CTE consultant and industry partners along with regional advisory members to ensure full alignment with current industry standards, California CTE Model Curriculum Standards, and UC/CSU A–G requirements, strengthening both academic rigor and technical skill development across all pathways. These revisions also expand college level access through dual enrollment opportunities offered through CTE courses, bridging high school and postsecondary education. In addition, each capstone course now integrates preparation for industry-recognized certifications, providing students with validated, workforce relevant credentials that enhance both career and college readiness. Finally, the expansion of honors level CTE courses aligns with the hands-on, industry aligned curriculum that echoes the district's commitment to rigor, relevance, and equitable access to high-quality college and career pathways.

POTENTIAL IMPACT:

The proposed updates to Career Technical Education (CTE) courses are expected to strengthen student outcomes by expanding access to rigorous, industry-aligned instruction that supports both college and career readiness.

Aligned dual enrollment opportunities will allow students to earn college credit while still in high school, accelerating postsecondary preparation. The integration of industry-recognized certifications within CTE pathways will provide students with workforce credentials that enhance employability and support transitions into high-demand fields.

In addition, the expansion of honors-level CTE coursework will increase access to advanced academic rigor and further prepare students for postsecondary education and career success.

MONITORING PROGRESS AND EFFECTIVENESS:

Monitoring will include the following: enrollment and course completion data, College & Career Readiness Indicators, student performance on industry-aligned assessments and certifications, digital portfolios and project-based artifacts, and pathway completion and postsecondary transition data.

FISCAL IMPLICATIONS:

All costs will be funded through a combination of Strong Workforce Program (SWP), Career Technical Education Incentive Grant (CTEIG), College and Career Access Pathways (CCAP), Perkins V, and site-level instructional funds, with no impact to the District's General Fund.

The implementation of updated Career Technical Education (CTE) pathway courses—including Computer Science; Robotics & AI (1H–2H); Photography (1H–2 H); Video Arts (1H–2H); Culinary Arts (1H–2H); Biotechnology (1H–3H); and Folklórico (1H–3H)—will be supported through existing staffing allocations already included in the District's General Fund. No additional FTE is required beyond current CTE staffing plans.

Estimated program costs include the following:

- Computer Science & Robotics & AI: $80,000–$90,000 for VEX robotics kits, computers/laptops, secure storage, and workstation upgrades
- Photography 1–2 H: $5,000–$7,000 for cameras, darkroom materials, and digital media equipment
- Video Arts 1–2 H: supported through existing Adobe Creative Cloud licenses, with modest annual site allocations for SD cards, lighting, microphones, and production consumables
- Industry Certifications (all pathways): approximately $15,000
- Biotechnology (1H–3H): supported through existing CTE and Genentech Futurelab allocations for consumables, equipment, and microcredentials

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the revised Career Technical Education (CTE) courses for pilot implementation during the 2026–2027 school year, with full implementation in the 2027–2028 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Jennifer Rockett, CTE Coordinator

DATE: May 21, 2026

RE: Approval of New Course: E9W: Eng, Ent Epicurean Earnings, eCommerce, Exploring Employment and Expository & Expressive Writing

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following course is being submitted to the Board of Trustees for consideration and approval for implementation during the summer 2026:

E9W: Eng, Ent Epicurean Earnings, eCommerce, Exploring Employment & Expository & Expressive Writing is a new semester-long English course proposed at Baden High School within South San Francisco Unified School District. The course is designed to provide students with hands-on, relevant, and career-connected learning experiences that integrate English Language Arts, entrepreneurship, culinary enterprise, eCommerce, and workforce exploration into a high-interest interdisciplinary curriculum.

E9W aligns with CTE Exploring Careers (CALPADS 7000) and English 11 (CALPADS 9107) standards while also meeting UC/CSU A–G “B” English requirements. The course is intended to support students through practical literacy development, real-world application, and exposure to employment and entrepreneurial pathways.

The proposed course aligns with the District’s Strategic Plan and Local Control and Accountability Plan (LCAP) goals by increasing student engagement, expanding access to rigorous and career-connected instruction, and supporting efforts to close opportunity gaps for alternative education students. The curriculum also incorporates labor market data,

regional industry trends, and interdisciplinary Career Technical Education (CTE) standards across entrepreneurship, marketing, hospitality, business, and digital media pathways.

FISCAL IMPLICATIONS:

Implementation of E9W will require the following:

- 0.2 FTE for staffing
- Approximately $27,000 for instructional materials and supplies, including culinary materials, prototype materials (sneakers, paint pens, printer toner), real estate and horticulture materials, and cement for hands-on projects
- Existing CTE grant funds and Baden High School site funds will support materials and equipment costs
- No anticipated negative impact to the District's General Fund

POTENTIAL IMPACT:

E9W expands access to rigorous, interdisciplinary English coursework that is culturally responsive, career-connected, and aligned to the needs of alternative education students. The course strengthens literacy, communication, and analytical skills while simultaneously building workforce readiness, entrepreneurial thinking, and practical employability skills.

Students will gain exposure to regional labor market trends, culinary and service-industry entrepreneurship, digital commerce, and business development. The course also supports student re-engagement, credit completion, and postsecondary readiness by providing relevant, hands-on learning experiences connected directly to employment and future training opportunities.

MONITORING PROGRESS AND EFFECTIVENESS:

Monitoring of the course's progress and effectiveness will include review and analysis of:

- Enrollment and course completion data
- Student performance on industry-aligned assessments and certifications
- Digital portfolios and project-based learning artifacts

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the following new course for implementation beginning in Summer 2026:

- **E9W – Eng, Ent Epicurean Earnings, eCommerce, Exploring Employment & Expository & Expressive Writing – SSFUSD**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Sabrina Yacoub, Director of Special Education & Pupil Personnel

DATE: May 21, 2026

RE: Approval of Courses for Adult Transition Special Education Program

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

As part of the District's continued implementation of Education Code Section 51225.31 (AB 181), staff have worked to develop and align a comprehensive course sequence that supports postsecondary outcomes for students with significant cognitive disabilities who participate in the California Alternate Assessments (CAA) as they leave high school and continue their education at our Adult Transition Program (ATP).

The current request represents the final phase of this work by establishing a complete, aligned course sequence within the ATP for students ages 18–22. These courses ensure that instruction remains standards-aligned, transcripted, and focused on college, career, and independent living outcomes.

The District is seeking approval of four courses designed to formalize and strengthen existing ATP instruction:

- Vocational & Life Skills (Life Skills: Work, Community and Safety)

- Community Based Instruction & Work Based Learning (Employment Skills & Training)
- Functional Literacy & Communication
- Functional Mathematics for Independent Living

These courses collectively replace fragmented or non-transcripted instructional practices with clearly defined, Board-approved coursework aligned to Individuals with Disabilities Education Act (IDEA) transition requirements, district instructional priorities, and state accountability measures.

The proposed courses are designed as yearlong courses that build progressively across domains aligned to students' Individualized Education Programs (IEP) and transition plans. Instruction emphasizes real-world application, measurable skill development, and increasing independence across settings.

- **Vocational & Life Skills** provides structured instruction in daily living, workplace readiness, community access, and personal safety to support independence and adult functioning
- **Community Based Instruction & Work Based Learning** formalizes supervised, applied learning in authentic community and employment settings, strengthening job readiness and documenting work-based experiences as credit-bearing coursework
- **Functional Literacy & Communication** provides adapted English Language Arts instruction focused on decoding, comprehension, written communication, and workplace communication aligned to adult outcomes
- **Functional Mathematics for Independent Living** provides applied mathematics instruction focused on budgeting, money management, time, measurement, and problem solving in real-world contexts

Together, these courses establish a coherent instructional model within the Adult Transition Program that ensures continuity from the AB 181 diploma pathway through transition-age services. They also address a longstanding gap in transcripted coursework by ensuring that functional, transition-focused instruction is recognized, measurable, and aligned to District expectations for high-quality instruction.

Approval of these courses ensures that students continue to receive meaningful, standards-aligned instruction beyond high school that prepares them for employment, community participation, and independent living.

FISCAL IMPLICATIONS:

- There are no additional fiscal implications associated with these course adoptions.
- Curriculum and materials required for implementation are already accounted for within the District's Special Education budget and will replace existing expenditures, including the current use of Unique Learning Curriculum.
- No additional staffing, facilities, or ongoing operational costs are required.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the adoption of the following Adult Transition Program courses:

- Vocational & Life Skills (Life Skills: Work, Community and Safety)
- Community Based Instruction & Work Based Learning (Employment Skills & Training)
- Functional Literacy & Communication
- Functional Mathematics for Independent Living

Approval of these courses will complete the District's aligned course offerings in support of the AB 181 diploma pathway and ensure that students have access to cohesive, transcripted coursework that supports college, career, and independent living outcomes.

New Course Proposal Form

Author ***Sabrina Yacoub***	February 26, 2026

Course Title	Vocational & Life Skills (Life Skills: Work, Community and Safety)				
Course Description	*Vocational & Life Skills is a yearlong course designed for students in the Adult Transition Program to develop essential vocational and independent living competencies across work, community access, and personal safety domains.* *This course builds progressively in depth across domains for students ages 18–22, with instruction aligned to age-appropriate developmental stages.*				
Length of Course	❑ Semester	X Year	❑ Other		
Grade Level	❑ Adult Transition Course	❑ 9	❑ 10	❑ 11	❑ 12
Department	❑ English	☐ Mathematics	❑ Science	❑ Social Science	❑ World Language
	❑ Physical Education	❑ Visual & Performing Arts	❑ Career Technical Education*	X Other	
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	*Program completion of high school AB181 adapted diploma or certificate of completion of Extensive Support Needs program in high school*				
Corequisite	n/a				
Is Course A-G	☑ No	☐ Yes. If yes indicate the A-G category ❑ A- History ❑ B- English ❑ C- Math ❑ D- Science (lab) ❑ E- World Language ❑ F- Fine Art (cannot be taught online) ❑ G- Elective ❑ History/Social Science ❑ English ❑ ELD ❑ Math ❑ Math/Computer ❑ Lab Science Biology/ Life Science ❑ Physical Science ❑ Integrated Science ❑ Language other than English ❑ Visual and Performing Arts ❑ Interdisciplinary			

Honors Credit?	☑ No	☐ Yes *You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.*
Is the course Online, Hybrid, or Classroom Based?	*No*	

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

Students in the Adult Transition Program require continued instruction in daily living, workplace preparation, and community safety skills to support independence after exiting the K–12 system. While academic skills remain important, adult success depends heavily on functional competencies such as personal organization, safe decision-making, task persistence, and understanding workplace expectations.

This course formalizes vocational and life skills instruction as transcripted coursework aligned to IDEA transition requirements and district goals related to Exceptional Instruction and High-Quality Instruction. Adoption of Attainment's Focus on Work Curriculum Plus ensures consistency, structured scope and sequence, and measurable outcomes across ESN/ATP classrooms.

2. **Do you have sufficient highly qualified staff to teach this course?**

Yes. The course will be taught by credentialed Education Specialists assigned to the Adult Transition Program. Staff have experience implementing structured life skills and vocational curriculum. Teachers will receive guidance on implementing the Focus on Work Curriculum Plus with fidelity.

Estimated staffing: 3 Education Specialists currently assigned to ESN/ATP classrooms.

3. **Do you have the necessary facilities, equipment, and materials?**

Instruction will occur in existing ESN classrooms and community-based environments. Materials include the Focus on Work Curriculum Plus and structured life skills task materials. No additional facility modifications are required. Funding will be drawn from the allocated curriculum budget.

4. **What is the anticipated enrollment in this course?**

Approximately 24–36 students across 3 classroom sections annually. Enrollment is determined by IEP team placement in the Adult Transition Program. The course will be required for students enrolled in ESN/ATP settings.

5. **Funding**

Items Needed	Estimate Cost (if known)
Textbooks: Focus on Work Curriculum Plus	*$399 teacher kit + $299 student books = $698 per classroom* *$698 × 3 classrooms = $2,094*
Textbooks: Functional Life Skills	$379 per kit x3 = $1,137
Estimated Total for Course	**Approximately $3,231**

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course

Vocational & Life Skills provides structured instruction in independent living competencies across work readiness, community participation, and personal safety domains. Students learn to manage daily routines, follow workplace expectations, navigate public environments safely, and apply problem-solving strategies in real-world contexts. Instruction follows a clear progression from guided practice to applied independence. The course ensures measurable growth in life skills essential for adult success.

Student Learning Outcomes

By the end of the course, students will:

Demonstrate safe and independent completion of daily living routines
Apply workplace readiness behaviors including punctuality and task persistence
Navigate community environments using safety strategies
Demonstrate problem-solving skills in real-world scenarios
Exhibit growth in independence as measured by performance-based assessments

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

This course formalizes vocational and life skills instruction currently embedded within the Adult Transition Program. Historically, instruction relied on teacher-created materials and dispersed curriculum resources. The adoption of Focus on Work Curriculum Plus provides a structured scope and sequence aligned to employment and independent living competencies. Development included ESN/ATP teachers and district special education leadership to ensure alignment with transition requirements and transcripted coursework.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]
Number of Units 6 (minimum of 6 for a yearlong course; 4 for a semester course)

Unit 1: *Daily Living Routines and Personal Responsibility*

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop independence in personal hygiene, grooming, clothing care, organization, and daily routines. Instruction includes task analysis, visual supports, time management strategies, and self-monitoring tools. Students learn to follow multi-step routines with increasing independence and reduced prompting. Emphasis is placed on consistency, responsibility, and self-management aligned to adult expectations.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students create and implement a structured personal daily routine plan. Over a two-week period, students complete a daily routine checklist tracking completion of hygiene, organization, and preparation tasks. Students reflect on areas of independence and areas requiring support.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Independent Living Performance Assessment

Students demonstrate completion of a structured morning or work-preparation routine observed by staff. Assessment measures:

• Completion of all required steps
• Accuracy and quality of task performance
• Time management
• Level of prompting required

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 2: *Workplace Readiness and Professional Conduct*

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students learn and practice workplace expectations including punctuality, attendance, appropriate dress,

following multi-step directions, task persistence, and professional behavior. Instruction uses Focus on Work Curriculum Plus lessons and structured simulations. Students practice receiving feedback and adjusting performance.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students participate in structured workplace simulations including task completion, responding to supervisor feedback, and maintaining professional conduct. Students complete a workplace reflection form analyzing strengths and improvement areas.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Workplace Readiness Performance Assessment

Students complete a simulated work task over a structured time period and are evaluated on:

• On-task behavior
• Completion of multi-step directions
• Appropriate response to corrective feedback
• Professional communication
• Stamina and persistence

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 3: ***Community Safety and Public Responsibility***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop skills in pedestrian safety, recognizing hazards, responding to emergencies, understanding community rules, and maintaining appropriate public behavior. Instruction includes scenario-based problem solving and real-world application within supervised community environments.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete structured safety scenario analyses and participate in guided community navigation tasks. Students identify hazards, describe appropriate responses, and demonstrate safe decision making.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Community Safety Simulation Assessment

Students participate in a structured safety simulation in either classroom or community setting. Assessment measures:

• Recognition of safety risks
• Appropriate response selection
• Ability to follow public rules
• Independence in decision making

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 4: ***Consumer Skills and Financial Responsibility***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop consumer awareness skills including comparing prices, identifying needs versus wants, understanding receipts, interacting appropriately in retail settings, and making responsible purchasing decisions. Instruction integrates real-world simulations and structured role-play.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a purchasing simulation requiring price comparison, decision making within a budget, and receipt review. Students complete a written or verbal explanation of purchasing decisions.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Consumer Application Performance Task

Students complete a structured retail scenario requiring:

• Identification of item cost
• Comparison of two product options
• Appropriate interaction with cashier
• Review of receipt for accuracy

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 5: ***Problem Solving and Adaptive Decision Making***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop structured problem-solving strategies for real-world situations such as missed transportation, workplace conflicts, unexpected schedule changes, or safety concerns. Instruction emphasizes identifying the problem, evaluating options, and selecting appropriate responses.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete scenario-based problem-solving worksheets and engage in verbal reasoning discussions explaining chosen solutions. Students demonstrate ability to generalize strategies to new scenarios.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Adaptive Problem-Solving Assessment

Students are presented with two novel real-world scenarios and must:

• Identify the problem
• Generate at least two possible solutions
• Select and justify the most appropriate response
• Demonstrate appropriate communication of decision

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 6: ***Independent Living Capstone Performance Task***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students integrate skills from work readiness, safety, consumer responsibility, and daily living into a comprehensive applied task. This unit emphasizes independence, sustained task completion, and application across multiple domains.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a multi-step applied project such as planning and executing a structured community outing or completing a simulated full workday routine. Students must:

- **Prepare required materials**
- **Follow a schedule**
- **Demonstrate workplace behaviors**
- **Apply safety and consumer skills**
- **Reflect on performance**

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Capstone Independence Assessment

Students are evaluated using a comprehensive rubric measuring:

- Daily living skill execution
- Workplace readiness behaviors
- Community safety awareness
- Consumer responsibility
- Problem-solving ability
- Level of independence across domains

Proficiency Scale

4 – Independently integrates skills across domains with consistency
3 – Minimal prompts required across domains
2 – Moderate prompts required
1 – Significant support required

Grading Policy

This course operates under a Credit/No Credit grading system consistent with Adult Transition Program practices. Credit is awarded upon demonstration of progress and competency in the established course learning outcomes as measured by performance-based assessments and instructional data. This structure reflects the individualized and functional nature of the curriculum while maintaining academic accountability. Students aging out at 22 receive a transcript documenting earned credits and a Certificate of Attendance in accordance with district policy.

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year). Every course must include at least one primary text/instructional material that every student in the class will access individually.

Title	Type of Material: Textbook, literary text, manual, periodical, scholarly article, website, primary doc, other	Author	Publisher	Edition, Year	URL	Primary book/ read it its entirety? Yes, no
Life Skills: Work, Community and Safety) Focus on Work Curriculum	Textbook or other curriculum materials	Attainment Company	Attainment Company	Current	https://www.attainmentcompany.com/focus-series	Yes for all classes
Enhance: Functional Life Skills	**A set of supplemental literature for secondary students to learn important independent living skills**				https://www.attainmentcompany.com/curriculum/life-skills/enhance-functional-life-skills	Yes for all classes

Signatures:

Site Approval by		Date
District Approval by		Date

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	
Department	

Grade High-Low	
State Category Code	

New Course Proposal Form

Author ***Sabrina Yacoub***	February 26, 2026

Course Title	Community Based Instruction & Work Based Learning (Employment Skills & Training)				
Course Description	***Community Based Instruction & Work Based Learning is a yearlong course designed for students in the Adult Transition Program to develop employment readiness and applied functional skills in authentic community settings.*** *This course builds progressively in depth across domains for students ages 18–22, with instruction aligned to age-appropriate developmental stages.*				
Length of Course	❑ Semester	**X** Year	❑ Other		
Grade Level	X Adult Transition Course	❑ 9	❑ 10	❑ 11	❑ 12
Department	❑ English	☐ Mathematics	❑ Science	❑ Social Science	❑ World Language
	❑ Physical Education	❑ Visual & Performing Arts	☐ Career Technical Education*	X Other	
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	***Program completion of high school AB181 adapted diploma or certificate of completion of Extensive Support Needs program in high school***				
Corequisite	**n/a**				
Is Course A-G	☑ No	☐ Yes. If yes indicate the A-G category ❑ A- History ❑ B- English ❑ C- Math ❑ D- Science (lab) ❑ E- World Language ❑ F- Fine Art (cannot be taught online) ❑ G- Elective ❑ History/Social Science ❑ English ❑ ELD ❑ Math ❑ Math/Computer ❑ Lab Science Biology/ Life Science ❑ Physical Science ❑ Integrated Science ❑ Language other than English ❑ Visual and Performing Arts ❑ Interdisciplinary			

Honors Credit?	☑ No	☐ Yes *You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.*
Is the course Online, Hybrid, or Classroom Based?	***No***	

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

Students in the Adult Transition Program require structured opportunities to apply academic and functional skills in authentic employment and community environments. Current graduation and postsecondary data indicate that students with disabilities experience lower employment participation rates following exit from school. Explicit, supervised work-based instruction is essential to improve job readiness and independence.

This course formalizes Community-Based Instruction (CBI) and Work-Based Learning (WBL) as transcripted instructional coursework rather than unstructured placement. It aligns with IDEA transition requirements and district goals related to Exceptional Instruction and High-Quality Instruction. By embedding measurable competencies within community and workplace environments, the course strengthens graduation-aligned documentation and employment preparation.

2. **Do you have sufficient highly qualified staff to teach this course?**

Yes. The course will be taught by credentialed Education Specialists assigned to the Adult Transition Program. Staff coordinate with classified instructional assistants to provide supervision during community placements. Teachers have experience implementing structured CBI programming and supervising work-based instruction.

Estimated staffing: 3 Education Specialists with classroom support staff already assigned.

3. **Do you have the necessary facilities, equipment, and materials?**

Instruction will occur in existing ESN classrooms, campus-based enterprises, and approved community partner sites. Transportation and supervision structures are already in place within the Adult Transition Program.

Materials include:
- ***Attainment Pre-Employment Transition Curriculum***
- ***Life Skills & Work Curriculum (existing district materials)***
- ***Structured job task binders and data collection forms***

No additional facility modifications are required. Funding will be drawn from the allocated curriculum budget.

4. **What is the anticipated enrollment in this course?**

Approximately 24–36 students across 3 classroom sections annually. Enrollment is determined by IEP team placement in the Adult Transition Program. The course will be required for students enrolled in ESN/ATP settings.

5. **Funding**

Items Needed	**Estimate Cost (if known)**
Textbooks: Attainment Pre-Employment Transition Curriculum	*Approximately $299 per classroom × 3 classrooms = $897*
Supplementary materials: Student workbooks and job task materials	*Approximately $150 per classroom × 3 = $450*
Pre-Voc One-A starter pre-vocational kit for learning and practicing appropriate work skills and behaviors	$1,295.00 for 2 classrooms = $2,590
Estimated Total for Course	**Approximately $3,937**

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course
Community Based Instruction & Work Based Learning provides structured instruction in authentic employment and community environments. Students develop workplace readiness skills including punctuality, task persistence, following directions, appropriate social interaction, and problem solving. Instruction integrates pre-employment curriculum with supervised application in community and campus-based settings. The course ensures measurable growth in employment competencies aligned to transition planning goals. ***Student Learning Outcomes*** ***By the end of the course, students will:*** ***Demonstrate appropriate workplace conduct and task persistence*** ***Follow multi-step directions in community and employment settings*** ***Apply safety procedures in public and workplace environments*** ***Communicate effectively with supervisors and peers*** ***Demonstrate growth in employment readiness competencies*** ***This course advances district goals by strengthening transition programming, aligning instruction to***

employment outcomes, and documenting structured work-based learning experiences.

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

This course was developed to formalize Community-Based Instruction and Work-Based Learning practices currently embedded in the Adult Transition Program. Historically, these activities were documented within IEP services but not consistently transcripted as coursework. The development process included ESN/ATP teachers and district special education leadership to ensure compliance with IDEA transition requirements and alignment to district instructional goals. The course fills a documentation gap by recognizing structured employment instruction as credit-bearing coursework.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]

Number of Units __6__ (minimum of 6 for a yearlong course; 4 for a semester course)

Unit 1: ***Workplace Expectations and Safety***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students learn foundational workplace behaviors including punctuality, dress code, task completion expectations, and safety procedures. Instruction integrates Attainment pre-employment lessons with structured role-play and modeling.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a workplace expectations checklist and participate in structured safety simulations.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Observed performance assessment using workplace readiness rubric.

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 2: ***Community Navigation and Public Behavior***
Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**
Students practice navigating community environments including stores, community centers, and transportation routes. Emphasis on safety, appropriate public behavior, and following directions.
Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?
Students complete a structured community task (e.g., purchasing an item, locating a resource) and complete reflection worksheet.
Assessments: (Fall and Spring finals. Include proficiency scale)
Unit Assessment Performance-based community navigation task evaluated for safety, independence, and accuracy. **Proficiency Scale** ● 4 – Independently demonstrates workplace expectations across settings with no prompts ● 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task) ● 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance) ● 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance) ● 0 - Did not attempt or attend to task

Unit 3: V***olunteer and Service Learning***
Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**
Students engage in supervised volunteer tasks such as campus beautification, stocking, or sorting. Focus on teamwork and task completion.
Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?
Students complete assigned service task and supervisor evaluation form.
Assessments: (Fall and Spring finals. Include proficiency scale)
Unit Assessment Teacher observation rubric. **Proficiency Scale** ● 4 – Independently demonstrates workplace expectations across settings with no prompts

- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 4: ***Job Task Completion and Productivity***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students complete structured job simulations both in the classroom-based simulated work environments as well as work environments requiring multi-step directions and sustained attention.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete task checklist and time-on-task tracking sheet.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Performance-based productivity assessment.

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 5: ***Workplace Communication***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop and practice verbal communication skills required in employment settings. Instruction focuses on initiating conversations appropriately, requesting clarification, responding to supervisor feedback, problem-solving conflicts, and maintaining professional tone. Students engage in structured modeling, guided practice, and real-world simulations aligned to Job Skills Stories scenarios.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students participate in structured workplace role-play scenarios based on common employment situations such as requesting help, reporting a completed task, responding to corrective feedback, or asking for clarification. Students complete a communication reflection form identifying the

situation, their response, and one area for improvement.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Workplace Communication Performance Assessment

Students participate in two structured role-play scenarios and are evaluated using a performance rubric measuring:

• Clarity of verbal expression
• Appropriate tone and volume
• Responsiveness to feedback or direction
• Ability to request assistance appropriately
• Level of independence

Assessment is scored using the course proficiency scale and documented using a standardized communication rubric.

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 6: ***Employment Portfolio and Reflection***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students integrate reading, writing, and verbal communication skills in a comprehensive real-world task. Instruction focuses on synthesizing skills across literacy domains to complete multi-step activities such as planning a community outing, completing a workplace scenario, or solving a structured problem using written instructions. Students are expected to demonstrate increasing independence and generalization of skills across settings.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a structured applied literacy project that includes:

• Reading a set of written instructions or informational documents
• Completing written components such as forms, planning sheets, or written responses
• Verbally communicating decisions, plans, or outcomes to a peer or instructor

The project requires students to demonstrate comprehension, written expression, and verbal communication within one cohesive task.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Comprehensive Applied Literacy Performance Task

Students are evaluated on a multi-component rubric assessing:

Reading
- Ability to identify key information
- Ability to follow multi-step written directions

Writing
- Completeness and clarity of written responses
- Accuracy of required information

Verbal Communication
- Clarity of explanation
- Appropriate tone and responsiveness

Independence
- Level of prompting required

Students must demonstrate competency across all three literacy domains to earn Credit for the unit.

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Grading Policy

This course operates under a Credit/No Credit grading system consistent with Adult Transition Program practices. Credit is awarded upon demonstration of progress and competency in the established course learning outcomes as measured by performance-based assessments and instructional data. This structure reflects the individualized and functional nature of the curriculum while maintaining academic accountability. Students aging out at 22 receive a transcript documenting earned credits and a Certificate of Attendance in accordance with district policy.

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year). Every course must include at least one primary text/instructional material that every student in the class will access individually.

Title	Type of Material:	Author	Publisher	Edition, Year	URL	Primary book/ read it

	Textbook, literary text, manual, periodical, scholarly article, website, primary doc, other					its entirety? Yes, no
Pre-Employment Transition Curriculum	Textbook or other curriculum materials	Attainment Company	Attainment Company	Current ($2995 + 10pack student workbooks $399 per class) $3394 per class	https://www.attainmentcompany.com/pre-employment-transition-solution-pre-ets	Yes for all 3 classrooms
Pre-Voc One-A starter pre-vocational kit for learning and practicing appropriate work skills and behaviors	Worksample/job skills activities	Adult Transition Program Staff		Attainment Materials	https://www.attainmentcompany.com/transition/work-skills/pre-voc-one	Yes for 2 classes

Signatures:

Site Approval by		Date
District Approval by		Date

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	
Department	
Grade High-Low	
State Category Code	

New Course Proposal Form

Author ***Sabrina Yacoub***	February 26, 2026

Course Title	Functional Literacy & Communication				
Course Description	***Functional Literacy and Communication is designed for students in the Adult Transition Program to support student literacy and communication goals. Instruction emphasizes practical application, communication competence, and measurable progress toward transition outcomes related to independent living, vocational and educational post-secondary goals.*** *This course builds progressively in depth across domains for students ages 18–22, with instruction aligned to their IEP goals.*				
Length of Course	❑ Semester	**X** Year	❑ Other		
Grade Level	X Adult Transition Course	❑ 9	❑ 10	❑ 11	❑ 12
Department	❑ Mathematics	X English	❑ Science	❑ Social Science	❑ World Language
	❑ Physical Education	❑ Visual & Performing Arts	❑ Career Technical Education*	❑ Other	
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	***Program completion of high school AB181 adapted diploma or certificate of completion of Extensive Support Needs program in high school***				
Corequisite	**n/a**				
Is Course A-G	☑ No	☐ Yes. If yes indicate the A-G category ❑ A- History ❑ B- English ❑ C- Math ❑ D- Science (lab) ❑ E- World Language ❑ F- Fine Art (cannot be taught online) ❑ G- Elective ❑ History/Social Science ❑ English ❑ ELD ❑ Math ❑ Math/Computer ❑ Lab Science Biology/ Life Science ❑ Physical Science ❑ Integrated Science ❑ Language other than English ❑ Visual and Performing Arts ❑ Interdisciplinary			

Honors Credit?	☑ No	☐ Yes *You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.*
Is the course Online, Hybrid, or Classroom Based?	***No***	

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

Students in the Adult Transition Program require literacy instruction that prioritizes functional comprehension, expressive communication, and workplace readiness while maintaining academic accountability. Graduation and postsecondary outcome data indicate students with disabilities require continued explicit literacy instruction to support employment, community access, and self-advocacy.

This course formalizes adapted English Language Arts instruction currently delivered in the Adult Transition Program. The integration of Attainment curriculum ensures consistent access to functional literacy materials aligned to adult readiness themes. The use of SPIRE structured literacy intervention addresses foundational decoding needs to ensure measurable growth. The course aligns with district goals around Exceptional Instruction and High-Quality Instruction and supports continued learning under AB 181 adapted diploma pathways.

2. **Do you have sufficient highly qualified staff to teach this course?**

Yes. The course will be taught by credentialed Education Specialists assigned to the Adult Transition Program. Staff hold appropriate special education credentials and have experience implementing adapted literacy curriculum and structured intervention programs. Teachers will receive publisher-supported implementation guidance for Attainment materials and utilize district-supported SPIRE training.

Estimated staffing: 3 Education Specialists currently assigned to ESN/ATP classrooms.

3. **Do you have the necessary facilities, equipment, and materials?**

Instruction will occur in existing ESN classrooms and community-based environments currently utilized for program instruction.

Materials to be purchased include:
- ***Self-Determination Readers Classroom Kit***
- ***Job Skills Stories Curriculum Plus***
- ***Student reader expansion sets***

SPIRE materials are already funded through an existing district line item.

No additional facility modifications are required. Funding will be drawn from the allocated

curriculum budget.

4. **What is the anticipated enrollment in this course?**

Approximately 24–36 students across 3 classroom sections annually. Enrollment is determined by IEP team placement in the Adult Transition Program. The course will be required for students enrolled in ESN/ATP settings.

5. **Funding**

Items Needed	**Estimate Cost (if known)**
Early Literacy Skills Builder for Older Students	*$495 each for 2 classrooms = $990*
Self-Determination Readers Classroom Kit	*$329 per class × 3 classes = $1,368* *+ 8 extra books ($34 each = $272)* *Total = $1640*
Job Skills Stories Curriculum Plus	*$399 per class × 3 classes = $1,797* *+ Extra kit of consumables ($70 each)* *Total = $1267*
Estimated Total for Course	**Approximately $3,897**

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course

Functional Literacy & Communication provides structured, adapted English Language Arts instruction emphasizing decoding, comprehension, writing, and applied communication skills necessary for adult life. Students learn to interpret schedules, workplace documents, safety materials, and community resources. Students practice written and verbal communication appropriate for employment and independent living. Instruction follows a clear scope and sequence progressing from foundational literacy skills to integrated real-world application. The course ensures measurable growth and transcripted academic credit aligned to transition outcomes.

Student Learning Outcomes

By the end of the course, students will:

Demonstrate measurable growth in decoding and fluency
Interpret functional texts such as schedules, forms, and workplace documents
Complete real-world written tasks including applications and short communications
Demonstrate appropriate workplace and community communication skills

Apply literacy skills in structured real-world simulations

This course advances district goals by strengthening instructional fidelity, aligning to adopted curriculum, and supporting graduation-aligned documentation for students with extensive support needs.

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

This course was developed to formalize adapted literacy instruction currently delivered in the Adult Transition Program. Historically, teachers have utilized a combination of teacher-created materials and Unique Learning tools. The adoption of Attainment resources ensures districtwide consistency and alignment with adapted academic standards. SPIRE intervention supports foundational literacy skill development. The development process included ESN/ATP teachers and district special education leadership. The course fills a documentation gap by providing transcripted, structured literacy instruction aligned to employment and independent living outcomes.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]

Number of Units 6 (minimum of 6 for a yearlong course; 4 for a semester course)

Unit 1: ***Foundational Reading Skills***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students receive systematic decoding instruction using SPIRE structured literacy intervention. Instruction targets phonemic awareness, phonics patterns, sight word recognition, and fluency development. Students participate in guided reading and repeated reading activities to increase accuracy and independence.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students maintain a reading portfolio including weekly fluency passages, decoding probes, and sight word mastery checks. Students demonstrate growth over time using curriculum-based measurement data.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Fluency and decoding benchmark aligned to instructional level.
Fall Final includes decoding and fluency component.

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 2: ***Functional Reading***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students read and interpret real-world texts including schedules, menus, job postings, safety signs, and workplace materials using Attainment Self-Determination Readers and Job Skills Stories. Emphasis is placed on identifying key information and sequencing steps.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete structured comprehension packets requiring identification of main ideas, important details, and task steps from authentic documents.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Students complete a Functional Text Performance Task in which they are provided multiple real-world documents and must:
• Identify key information
• Follow written directions accurately
• Answer comprehension questions
• Demonstrate understanding through applied action

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 3: ***Written Communication***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop practical writing skills including completing forms, writing short responses, composing basic workplace communication, and generating simple written explanations. Instruction includes structured templates, sentence frames, and modeled writing aligned to employment and community contexts.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a mock job application form and compose a short professional message such as an email or written note to a supervisor. Students must include complete information, appropriate tone, and clear structure.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Students complete a structured written communication task evaluated using a rubric assessing:
- Completeness of required information
- Clarity and organization
- Appropriate vocabulary and tone
- Level of independence

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 4: ***Workplace Communication***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students practice verbal communication skills appropriate for employment settings including requesting assistance, reporting concerns, responding to feedback, and engaging in professional dialogue. Instruction includes modeling, guided role-play, and structured feedback.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students participate in structured role-play scenarios based on workplace situations. Students complete a reflection checklist identifying strengths and growth areas.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Observed role-play performance evaluated using a communication rubric measuring:
- Clarity of speech
- Appropriate tone
- Responsiveness
- Independence

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 5: ***Self-Advocacy and Transition Literacy***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students read and interpret components of their transition plan and practice communicating goals, preferences, and support needs. Instruction integrates Self-Determination Readers content to strengthen self-advocacy language.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a transition reflection worksheet and present one personal goal verbally or in writing, including at least one action step.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Students demonstrate ability to:

• Identify a personal goal
• Describe one support or action step
• Communicate goal clearly

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 6: ***Integrated Literacy Application***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students apply reading, writing, and communication skills to a multi-step real-world task such as planning a

community outing, completing a workplace scenario, or solving a structured problem using written directions.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a structured applied literacy project that includes reading instructions, completing written components, and verbally communicating results or decisions.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Comprehensive applied literacy performance task evaluated using rubric measuring:
- Reading comprehension
- Written clarity
- Verbal communication
- Independence

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Grading Policy

This course operates under a Credit/No Credit grading system consistent with Adult Transition Program practices. Credit is awarded upon demonstration of progress and competency in the established course learning outcomes as measured by performance-based assessments and instructional data. This structure reflects the individualized and functional nature of the curriculum while maintaining academic accountability. Students aging out at 22 receive a transcript documenting earned credits and a Certificate of Attendance in accordance with district policy.

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year). Every course must include at least one primary text/instructional material that every student in the class will access individually.

Title	Type of Material: Textbook,	Author	Publisher	Edition, Year	URL	Primary book/ read it its entirety?

	literary text, manual, periodical, scholarly article, website, primary doc, other					Yes, no
SPIRE Structured Literacy Program (intervention materials)	Manual or textbook or other curriculum materials	EPS Learning	EPS Learning	Current edition		Yes for all classes
Early Literacy Skills Builder for Older Students	Manual or textbook or other curriculum materials	EPS Learning	EPS Learning	Current edition	https://www.attainmentcompany.com/curriculum/english-language-arts/early-literacy-skills-builder-older-students	For one-two classes
Self-Determination Readers Classroom Kit (comes with 10 readers)	Textbook or other curriculum materials	Attainment Company	Attainment Company	Current edition	https://www.attainmentcompany.com/curriculum/english-language-arts/self-determination-readers	Yes for all classes
Self-Determination Readers Student Readers (1 extra 10 pack	Literary text or other curriculum materials	Attainment Company	Attainment Company	Current edition	https://www.attainmentcompany.com/curriculum/english-language-arts/self-determination-readers	Yes for all classes
Job Skills Stories Curriculum Plus	Textbook or other curriculum materials	Attainment Company	Attainment Company	Current edition	https://www.attainmentcompany.com/job-skills-stories	Yes for all classes
Job Skills Stories	Literary text or other	Attainment Company	Attainment Company	Current edition	https://www.attainmentcom	Yes for all classes

Student Readers Pack (1 set to offset class set of 5 from above)	curriculum materials				pany.com/job-skills-stories	

Signatures:

Site Approval by		Date
District Approval by		Date

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	
Department	
Grade High-Low	
State Category Code	

New Course Proposal Form

Author ***Sabrina Yacoub***	February 26, 2026

Course Title	Functional Mathematics for Independent Living				
Course Description	***Functional Mathematics for Independent Living is designed for students in the Adult Transition Program to support student independent living and employment goals.*** *The course integrates adapted math curriculum and multisensory math strategies to support conceptual understanding and functional application. Instruction emphasizes real-world performance and measurable growth toward transition goals.* *This course builds progressively in depth across domains for students ages 18–22, with instruction aligned to their IEP goals.*				
Length of Course	❑ Semester	**X** Year	❑ Other		
Grade Level	X Adult Transition Course	❑ 9	❑ 10	❑ 11	❑ 12
Department	❑ English	X Mathematics	❑ Science	❑ Social Science	❑ World Language
	❑ Physical Education	❑ Visual & Performing Arts	❑ Career Technical Education*	❑ Other	
	*If CTE, indicate the Industry Sector and Pathway:				
Prerequisite	***Program completion of high school AB181 adapted diploma or certificate of completion of Extensive Support Needs program in high school***				
Corequisite	**n/a**				
Is Course A-G	☑ No	☐ Yes. If yes indicate the A-G category ❑ A- History ❑ B- English ❑ C- Math ❑ D- Science (lab) ❑ E- World Language ❑ F- Fine Art (cannot be taught online) ❑ G- Elective ❑ History/Social Science ❑ English ❑ ELD ❑ Math ❑ Math/Computer ❑ Lab Science Biology/ Life Science ❑ Physical Science ❑ Integrated Science ❑ Language other than English ❑ Visual and Performing Arts ❑ Interdisciplinary			

Honors Credit?	☑ No	☐ Yes *You can only write for honors credit if an existing course with the same title has been approved for College Prep credit.*
Is the course Online, Hybrid, or Classroom Based?	***No***	

Please answer the questions below:

1. **Rationale for Course: Please describe the need for this course/change. (Considerations might include graduation requirements, student interest, differentiation for student need, compliance issues)**

Students in the Adult Transition Program require mathematics instruction that prioritizes application over abstract theory while still maintaining rigor and measurable progress. Current data indicates graduation rates for students with disabilities remain below district averages. Many students in extensive needs settings require explicit, systematic instruction in functional math skills such as budgeting, purchasing, time management, and workplace calculations to support independent living and employment outcomes.

This course formalizes adapted mathematics instruction using the Attainment curriculum and TouchMath intervention strategies to ensure consistency, fidelity of implementation, and measurable skill growth. The course aligns with district goals around Exceptional Instruction and High-Quality Instruction, and supports continued learning upon receiving an adapted diploma under AB 181.

2. **Do you have sufficient highly qualified staff to teach this course?**

Yes. The course will be taught by credentialed Education Specialists assigned to the Adult Transition Program. Staff hold appropriate special education credentials and have experience implementing adapted curriculum and structured intervention programs. Teachers will receive publisher training from Attainment and as well as for TouchMath implementation.

Estimated staffing: 3 Education Specialists currently assigned to ESN/ATP classrooms.

3. **Do you have the necessary facilities, equipment, and materials?**

Instruction will occur in existing ESN classrooms and community-based environments already utilized for program instruction.

Materials to be purchased include:

- ***Attainment adapted math curriculum materials***
- ***TouchMath instructional kit***
- ***Student workbooks and manipulatives***

No additional facility modifications are required. Funding will be drawn from the allocated curriculum budget

4. **What is the anticipated enrollment in this course?**

Approximately 24–36 students across 3 classroom sections annually. Enrollment is determined by IEP team placement in the Adult Transition Program. The course will be required for students enrolled in ESN/ATP settings.

5. **Funding**

Items Needed	**Estimate Cost (if known)**
Textbooks: Attainment Look at Everyday Math classroom curriculum	*Estimated $427 per class x 3 classes = $1,281*
Supplementary materials: TouchMath Money Kit	*Estimated $389 per classroom x 3 classes = $1,167*
Student Workbooks and consumables	*Estimated $199 per classroom x 3 = $597*
Estimated Total for Course	**approximately $3,045** **In lieu of Unique Learning System cost - offset by**

COURSE OVERVIEW

In 3 - 5 sentences, describes overarching content and goals of the course
Functional Mathematics for Independent Living provides explicit instruction in applied mathematics aligned to transition and independent living goals. Students learn to manage money, create budgets, calculate time, measure quantities, and solve real-world math problems encountered in employment and community settings. Instruction follows a structured scope and sequence using Attainment curriculum resources supported by TouchMath intervention strategies. The course ensures measurable growth and transcripted academic credit in mathematics adapted for functional application. ***Student Learning Outcomes*** ***By the end of the course, students will:*** ***Demonstrate accurate money identification and transaction skills*** ***Apply budgeting strategies within structured scenarios*** ***Interpret schedules and calculate elapsed time*** ***Use measurement in cooking and workplace simulations*** ***Solve applied math problems related to employment and daily living*** ***Demonstrate growth as measured by curriculum-based assessments*** ***This course advances district goals by improving instructional fidelity, aligning to adopted curriculum, and strengthening graduation-aligned coursework for students with extensive support***

needs.

HISTORY OF COURSE DEVELOPMENT

Describe the background for course development, including how the need for the course was determined, who was involved, and timeline.

This course was developed to formalize existing adapted math instruction currently delivered in the Adult Transition Program. Historically, teachers have utilized a combination of teacher-created materials and Unique Learning tools. The adoption of Attainment ensures districtwide consistency and alignment with adapted academic standards across ESN classrooms. The development process included ESN/ATP teachers and district special education leadership. The course fills a documentation gap by providing transcripted, structured mathematics instruction aligned to independent living and employment outcomes.

COURSE CONTENT [DUPLICATE THE TABLE FOR EACH UNIT]

Number of Units 6 (minimum of 6 for a yearlong course; 4 for a semester course)

Unit 1: ***Money Identification and Transactions***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop foundational financial literacy skills through systematic instruction in currency identification, coin and bill value, counting combinations of money, and calculating totals. Instruction uses TouchMath strategies to support computation accuracy and Attainment's Look at Everyday Math lessons for applied practice. Students progress from concrete manipulatives and visual supports to structured simulations of purchasing scenarios. Emphasis is placed on accuracy, independence, and generalization across classroom and community contexts.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a structured purchasing simulation using classroom store materials aligned to Attainment units. Each student is given a price list and a fixed amount of money and must identify correct currency, calculate totals, and determine change owed. Students complete a transaction recording sheet documenting item cost, total paid, and change received. Work must demonstrate accurate counting and recording with reduced prompts over time.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Performance-Based Transaction Assessment
Students complete 5 simulated purchase transactions of increasing complexity. Assessment includes:
• Accurate identification of currency
• Correct calculation of total cost

• Correct determination of change
• Accurate recording on transaction sheet

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 2: ***Budgeting and Financial Planning***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students learn to differentiate needs versus wants, track income and expenses, and create simple monthly budgets. Instruction uses Attainment budgeting modules and TouchMath strategies to support addition and subtraction of expenses. Students explore simulated income scenarios and practice allocating funds toward housing, food, transportation, and recreation. Emphasis is placed on understanding spending limits and decision making.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students create a personal budget plan using a structured Attainment budgeting template. Each student is given a simulated monthly income and expense list. Students calculate totals for each category and determine whether spending remains within budget. The final product includes a completed budget worksheet and a brief written or verbal explanation of spending choices.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Budget Application Assessment
Students complete a new simulated income scenario and construct a balanced budget. Assessment criteria include:
• Accurate addition and subtraction of expenses
• Correct categorization of expenses
• Ability to determine surplus or deficit
• Clear explanation of financial choices

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 3: ***Time & Scheduling***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students develop skills in reading analog and digital clocks, interpreting schedules, calculating elapsed time, and planning daily routines. Instruction integrates Attainment time and scheduling lessons with visual schedule supports. Students practice determining start and end times for work shifts, appointments, and transportation schedules. Emphasis is placed on punctuality and real-world application.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a weekly schedule planning project. Using a provided schedule template, students must enter assigned activities, calculate arrival and departure times, and determine duration of tasks. Students also complete 5 elapsed-time problems aligned to real-life scenarios such as bus schedules or work shifts.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Time Application Assessment
Students complete a scheduling task requiring calculation of arrival times and elapsed time across multiple activities. Assessment includes:
• Accurate reading of analog and digital time
• Correct calculation of elapsed time
• Accurate completion of daily schedule
• Demonstration of independence in planning

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 4: ***Measurement in Daily Living***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students apply measurement skills to cooking, workplace tasks, and everyday activities. Instruction includes measuring length, weight, and volume using appropriate tools. Attainment measurement modules provide structured lessons, and students use real manipulatives for hands-on practice.

Emphasis is placed on selecting correct tools and recording accurate measurements.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a structured cooking or assembly task requiring measurement of ingredients or materials. Students must select appropriate measuring tools, measure quantities accurately, and record measurements on a worksheet. The final product includes completed measurement recording and task completion checklist.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Applied Measurement Performance Task
Students complete a measurement-based task under observation. Assessment criteria include:
• Selection of appropriate measuring tool
• Accurate measurement within acceptable range
• Proper recording of measurement
• Safe and appropriate tool use

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 5: ***Workplace Math Applications***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students apply mathematical skills to simulated employment tasks such as inventory counting, pricing items, tallying quantities, and basic data entry. Instruction integrates Attainment workplace math lessons with TouchMath computation supports. Students practice following multi-step directions and completing tasks within time parameters. Emphasis is placed on task accuracy and stamina.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students complete a workplace simulation such as stocking inventory or completing an order form. Students must count items, calculate totals, and verify quantities using a checklist. The final product

includes completed inventory sheet or pricing form with accurate calculations.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Students complete a timed workplace task requiring counting and calculation. Assessment includes:
- Accurate counting of items
- Correct calculation of totals
- Completion of task within structured timeframe
- Independence in following directions

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Unit 6: ***Data Tracking & Goal Monitoring***

Unit Overview: In 3 - 5 sentences, describes **content and skills** students learn **in the unit**

Students learn to collect, record, and interpret simple data related to personal goals such as savings targets, task completion rates, or job performance. Instruction includes creating basic bar graphs or charts using structured templates from Attainment materials. Emphasis is placed on recognizing progress over time and using data to inform goal setting.

Assignment Summary: In 3 - 5 sentences, describes the product students turn in to demonstrate learning. Include detailed but concise descriptions of the parameters of the products?

Students collect data over a two-week period related to a selected goal, such as saving money or completing tasks independently. Students input data into a structured chart or graph template and provide a brief written or verbal reflection on progress.

Assessments: (Fall and Spring finals. Include proficiency scale)

Unit Assessment

Data Analysis Assessment
Students create a simple graph using collected data and answer guided questions about trends and progress. Assessment includes:
- ***Accurate recording of data***
- ***Correct construction of visual graph***
- ***Ability to interpret progress or trend***
- ***Clear reflection statement***

Proficiency Scale

- 4 – Independently demonstrates workplace expectations across settings with no prompts
- 3 – Demonstrates skills with minimal prompting (1-2 verbal or gestural prompts per task)
- 2 – Demonstrates skills with moderate prompting (3-4 verbal or gestural prompts per task, modeling or partial physical assistance)
- 1 – Demonstrates skills with significant prompting (continuous prompting and/or full physical assistance)
- 0 - Did not attempt or attend to task

Grading Policy

This course operates under a Credit/No Credit grading system consistent with Adult Transition Program practices. Credit is awarded upon demonstration of progress and competency in the established course learning outcomes as measured by performance-based assessments and instructional data. This structure reflects the individualized and functional nature of the curriculum while maintaining academic accountability. Students aging out at 22 receive a transcript documenting earned credits and a Certificate of Attendance in accordance with district policy.

Instructional Materials

List instructional Materials for this Course (you should list all material used in the course of the year). Every course must include at least one primary text/instructional material that every student in the class will access individually.

Title	Type of Material: Textbook, literary text, manual, periodical, scholarly article, website, primary doc, other	Author	Publisher	Edition, Year	URL	Primary book/ read it its entirety? Yes, no
Look at Everyday Math	Type: Adapted Curriculum	Attainment	Publisher: Attainment		https://www.attainmentcompany.com/look-at-everyday-math-series	Yes for all classes
TouchMath Money Kit	Type: Intervention Curriculum	TouchMath	Publisher: TouchMath		https://shop.touchmath.com/product/curriculum-enhancements/money-kit-print/	Yes for all classes

Signatures:

Site Approval by		Date
District Approval by		Date

Course Code Information (District Office Use Only)

Course Title	
Short Course Title	
Course ID	
Department	
Grade High-Low	
State Category Code	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning
Jason Brockmeyer, Director – Innovation & Community Outreach

DATE: May 21, 2026

RE: Approval of Agreement with Parmer Mandelbaum Law for Independent Investigation Services Related to Ethnic Studies Curriculum Complaint

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District is seeking to retain Parmer Mandelbaum Law to provide independent investigative services related to a complaint involving District curriculum matters. Under the proposed agreement, the investigator will conduct interviews, review relevant information and documentation, and provide findings to the District regarding matters within the scope of the investigation. The investigator will coordinate directly with the District and/or the San Mateo County Attorney's Office, as appropriate, throughout the investigation process.

The term of the agreement will begin on May 7, 2026, and continue through December 31, 2026, unless extended by mutual written agreement.

The District periodically utilizes outside professional services when independent review, legal expertise, and additional investigative support are necessary to address sensitive or complex matters. Retaining outside investigative counsel will assist the District in ensuring an objective review process, maintaining appropriate oversight, and supporting the District's response and follow-up related to the matter.

The use of an outside investigator also provides an additional level of neutrality and professional expertise to support the integrity of the investigative process and related findings.

FISCAL IMPLICATIONS:

Not to exceed $30,000.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Parmer Mandelbaum Law for independent investigation services related to the complaint regarding the District's ethnic studies curriculum in an amount not to exceed $30,000.

Parmer Mandelbaum Law
1204 Burlingame Ave., Suite 3
Burlingame, CA 94010

Phone (650) 504-2196
ilana@parmermlaw.com
parmermlaw.com

Dr. Nia Campbell
Assistant Superintendent of Teaching & Learning
South San Francisco Unified School District

Re: Confidential Investigation – South San Francisco Unified School District

Dear Dr. Campbell,

I am pleased that the South San Francisco Unified School District (the "District") has engaged Parmer Mandelbaum Law ("PML") to conduct an investigation into a complaint filed by the NJAC regarding the District's ethnic studies curriculum. This letter will confirm the terms of this engagement.

The term of this agreement shall begin on May 7, 2026, and end December 31, 2026, unless extended by mutual agreement.

During the course of this investigation, I will interview witnesses, collect and review pertinent information, and report to you directly and/or through your general counsel at the San Mateo County Attorney's Office ("CAO") on that information. In the report, I will tell you what I believe happened, and the basis for that conclusion. I will provide that report to you and CAO and will not share it with anyone else, unless directed by you to do so. I am not guaranteeing any particular result and will reach my findings based on an objective and professional evaluation of the evidence. Unless requested otherwise by you, I will conduct all interviews via Zoom video conference. I will not record the audio of my interviews unless requested to do so by you.

It is understood that in this engagement, I and the District have an attorney-client relationship and that I am providing professional legal services based on my professional experience and expertise. The District is retaining me to use my legal skills to assist in developing a response to the underlying complaint(s). Specifically, I will use my legal expertise to arrive at findings based on my professional evaluation of the evidence.

I will render legal advice to the District, directly and/or through CAO, on issues limited to the investigation process. The District will seek legal advice, as appropriate, from CAO and/or other counsel regarding what action to take as a result of the investigation.

My rate is $400 per hour. I review all billing statements before they are issued to ensure that the amount charged is appropriate. The total fees for this investigation shall not exceed $30,000 unless you authorize additional work at added cost. The statement for fees is simply the product of the hours worked, including required travel where applicable, multiplied by the hourly rate. Notwithstanding the foregoing, the District will reimburse any attorneys' fees for my separate counsel and time spent preparing, in the event of the need to prepare for and testify about the investigation.

Bills will be sent to the District monthly. The District agrees to pay the invoice within 30 days of receipt. If payment is not received within 30 days of the billing date, I reserve the right to charge interest on the unpaid balance at the rate 10% per month and to terminate our services.

Either party may terminate this agreement at any time upon notice to the other. The attorney-client relationship between PML and the District will end when I have concluded all work associated with this engagement.

I currently maintain professional liability insurance coverage with limits of $1,000,000 per claim and $1,000,000 aggregate and will maintain such coverage during the term of this engagement.

Please review the foregoing and, if you approve of these terms, please sign a copy of this letter on the included signature page and return to me by email.

If you have any questions, please feel free to call me at the number above. Thank you for the opportunity to assist.



ILANA PARMER MANDELBAUM

I understand and agree to the above.

_____ Date:_____, 2026

PROFESSIONAL SERVICES CONTRACT

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

AND

PARMER MANDELBAUM LAW

THIS AGREEMENT is made and entered into this 7th day of May 2026, by and between SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT, hereinafter referred to as "District," and PARMER MANDELBAUM LAW, hereinafter referred to as "Contractor."

RECITALS:

WHEREAS, District desires to retain a person or firm to perform an independent and impartial investigation into a complaint filed by the NJAC regarding the District's ethnic studies curriculum; and

WHEREAS, Contractor represents that it is specially trained and experienced in such matters, and that it is qualified and agreeable to render the aforesaid services; and

WHEREAS, Contractor has provided the District with an engagement letter dated May 7, 2026, setting forth the terms of Contractor's engagement, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference

NOW, THEREFORE, for and in consideration of the Agreement made, and the payments to be made by District, the parties agree to the following:

I. SCOPE OF SERVICES:

This Agreement will create an attorney-client relationship between and among the District and Contractor. The investigation performed and the communications between the Contractor, the District, and their respective designees, including the San Mateo County Attorney's Office ("CAO"), are considered attorney-client and/or attorney work-product unless otherwise directed by the District.

Contractor is being retained to perform an independent and impartial fact-finding investigation into a complaint filed by the NJAC regarding the District's ethnic studies curriculum. Contractor will stay within this scope unless specifically authorized to modify or expand the scope of the investigation, and the current scope does not extend to whether any statements and/or conduct rises to the level of a violation of law.

Because Contractor is being retained as an attorney with the limited assignment to perform an independent and impartial fact-finding investigation, Contractor will render legal advice to the District, directly and/or through CAO, on issues limited to the investigation process. The District will seek legal advice, as appropriate, from CAO and/or other counsel regarding what action to take as a result of the investigation. Contractor will not provide legal representation of the District or anyone else involved in the investigation in the event of litigation or an administrative claim.

During the course of this investigation, Contractor will interview witnesses, collect and review pertinent information, and report to the District directly and/or through CAO. In the report, Contractor will set forth findings as to what occurred and the basis for those conclusions. The written report will be provided to the District and CAO and will not be shared with anyone else, unless directed by the District to do so. Unless requested otherwise by the District, Contractor will conduct all interviews via Zoom video conference and will not record audio of interviews unless requested to do so by the District.

Contractor will take reasonable steps to keep the District and CAO informed of the progress of the investigation and respond to inquiries and communications as appropriate. In turn, the District will keep Contractor informed of any information or developments related to the investigation that may come to the District's attention, will make employees available for interviews, provide all information, documents, and policies requested, and make all payments required under this Agreement.

Nothing in this Agreement should be construed as a promise or guarantee of a particular result. Contractor will reach findings based on an objective and professional evaluation of the evidence obtained during the course of the investigation.

This Agreement is designed to explain the terms and conditions under which Contractor will provide services in this matter. The terms are put in writing both because California law requires a written agreement between lawyers and clients in almost all cases, and because it helps the parties to have a written statement of the terms of representation.

II. ADDITIONAL SERVICES:

The District may desire services to be performed which are relevant to this contract but have not been included in the scope of services listed in Paragraph I above, and Contractor agrees to perform said services upon the written request of the District.

a. Services of the same nature as provided herein which are required as a result of events unforeseen on the date of this contract.

III. DISTRICT FURNISHED SERVICES:

The District agrees to:

a. Make available all witnesses and pertinent data and records for review.

IV. FEES:

Contractor's legal fees for services rendered will be charged on an hourly basis at a rate of $400 per hour. Contractor bills for travel time where applicable, review of documents, drafting of documents, telephone conferences and meetings, as well as attendance and preparation for all meetings and interviews. Said fees shall remain in effect for the entire term of this contract.

Notwithstanding the foregoing, the District will also reimburse any attorneys' fees for Contractor's separate counsel and time spent preparing for and testifying about the investigation, in the event such preparation and testimony are required.

V. MAXIMUM COST TO DISTRICT:

Notwithstanding any other provision of this contract, in no event will the amount expended under this Agreement exceed the sum of $30,000, absent a written amendment to this Agreement authorizing additional work at added cost.

VI. PAYMENT:

Bills will be sent to the District monthly. The fees for services under this Contract shall be due within thirty (30) calendar days after receipt by the District of an invoice covering the services rendered to date. If payment is not received within thirty (30) days of the billing date, Contractor reserves the right to charge interest on the unpaid balance at the rate of 10% per month and to terminate services under this Agreement.

With respect to any additional services provided under this Contract as specified in Paragraph II hereof, Contractor shall not be paid unless Contractor has received written authorization from the District for the additional services prior to incurring the costs associated therewith.

Invoices or applications for payment to the District shall be detailed and shall contain full documentation of all work performed and all reimbursable expenses incurred. No expense will be reimbursed without adequate documentation.

VII. INSURANCE; INDEMNIFICATION:

Contractor shall maintain professional liability (legal malpractice) insurance coverage with limits of $1,000,000 per claim and $1,000,000 in the aggregate throughout the term of this Agreement, and shall provide the District with written notice of any material change to or cancellation of such coverage at least thirty (30) days prior to the effective date of such change or cancellation.

In the event of a claim against the District arising directly from Contractor's negligent acts, errors, or omissions in the performance of professional services under this Agreement, Contractor agrees to cooperate fully with the District in tendering such claim to Contractor's professional liability insurer and to use reasonable efforts to cause such insurer to defend and indemnify the District to the extent of available coverage. Contractor's obligation under this paragraph is limited to (a) maintaining the insurance coverage described above, (b) timely tendering covered claims to Contractor's insurer, and (c) cooperating in the defense of such claims. Contractor shall have no personal indemnification obligation beyond the foregoing, and nothing in this Agreement shall be construed to require Contractor to indemnify the District from Contractor's own personal assets for any claim covered or coverable under Contractor's professional liability policy, or for any claim arising from the District's own acts, omissions, negligence, or willful misconduct.

VIII. NONDISCRIMINATORY EMPLOYMENT:

In connection with the execution of this Contract, Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status, or disability. This policy does not require the employment of unqualified persons.

IX. INTEREST OF PUBLIC OFFICIALS:

No officer, agent, or employee of the District during their tenure or for one year thereafter shall have any interest, direct or indirect, in this Contract or the proceeds thereof.

X. SUBCONTRACTING AND ASSIGNMENT:

The rights, responsibilities, and duties under this Contract are personal to the Contractor and may not be subcontracted, transferred, or assigned without the express prior written consent of the District.

XI. LICENSING AND PERMITS:

Contractor shall maintain the appropriate licenses throughout the life of this Contract, including an active license with the State Bar of California.

XII. MAINTENANCE AND INSPECTION:

Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all its costs, disbursements, and receipts with respect to any work under this Agreement. Such inspections may be made during regular business hours at any time until one (1) year after the final payments under this Agreement are made to Contractor. Contractor shall maintain its original file regarding the investigation for the minimum period of time required by law.

XIII. TERM OF AGREEMENT:

This Agreement shall commence on May 7, 2026, and shall terminate on December 31, 2026, unless extended by mutual written agreement of the parties.

XIV. CONFIDENTIALITY:

All information and records obtained in the course of providing services under this Agreement shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this engagement. Both parties shall comply with State and Federal requirements regarding confidential information.

XV. TITLE:

It is understood that any and all documents, information, and reports prepared in connection with this engagement shall be the property of the District. Contractor may retain copies of

documents for its records. In the event of the termination of this Contract for any reason, Contractor shall promptly turn over all information, writings, and documents to the District without exception or reservation.

XVI. TERMINATION:

a. If Contractor fails to provide in any manner the services required under this Contract or otherwise fails to comply with the terms of this Contract or violates any ordinance, regulation, or other law which applies to its performance herein, the District may terminate this Contract by giving five (5) calendar days' written notice to Contractor.

b. Contractor shall be excused for failure to perform services herein if such services are prevented by acts of God, strikes, labor disputes, or other forces over which Contractor has no control.

c. Either party hereto may terminate this Contract for any reason by giving thirty (30) calendar days' written notice to the other party. Notice of Termination shall be in writing and sent by registered mail or email with confirmation of receipt.

d. In the event of termination not the fault of Contractor, Contractor shall be paid for services performed to the date of termination in accordance with the terms of this Contract.

XVII. RELATIONSHIP BETWEEN THE PARTIES:

It is expressly understood that in the performance of the services herein, Contractor and its agents and employees shall act in an independent capacity and as an independent contractor and not as an officer, employee, or agent of the District.

XVIII. AMENDMENT:

This Contract may be amended or modified only by written agreement of all parties.

XIX. ASSIGNMENT OF PERSONNEL:

Contractor shall not substitute any personnel for those specifically named in this Agreement unless personnel with substantially equal or better qualifications and experience are provided, acceptable to the District, as evidenced in writing.

XX. JURISDICTION AND VENUE:

This Contract shall be construed in accordance with the laws of the State of California, and the parties hereto agree that venue shall be in San Mateo County, California.

XXI. NOTICES:

Notices to terminate, change, or otherwise provide notice as provided in this Contract shall be given to the District at the following address:

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Notices shall be given to Contractor at the following address:

Parmer Mandelbaum Law
1204 Burlingame Ave., Suite 3
Burlingame, CA 94010
Phone: (650) 504-2196 | ilana@parmermlaw.com

XXII. EXHIBIT; INCORPORATION BY REFERENCE

The engagement letter from Parmer Mandelbaum Law to the District dated May 7, 2026 (Exhibit A) is attached hereto and incorporated into this Agreement by this reference. In the event of any conflict between the terms of this Agreement and the terms of Exhibit A, the terms of this Agreement shall control.

* * * * *

IN WITNESS WHEREOF, the parties hereunto have executed this Contract on the date written below.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

By: _____
Name: _____
Title: _____
Date: _____

CONTRACTOR

By: _____
Ilana Parmer Mandelbaum, Esq.
Parmer Mandelbaum Law
Date: 5/8/26

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Nia Campbell, Ed.D., Assistant Superintendent, Teaching & Learning

DATE: May 21, 2026

RE: Approval of a 2-Year Renewal Agreement with DocuSign for 2026-28

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

South San Francisco Unified School District successfully partnered with DocuSign in November 2020 to improve the efficiency and timeliness of document processing. This system has supported the District in streamlining approvals, reducing paper usage, and expediting signature workflows across departments and school sites.

The District seeks to continue its partnership with DocuSign from May 2026 through May 20, 2028. Under this continuation, each site principal and designated District Office staff will maintain access and authorization to electronically sign documents as part of established operational processes.

In DocuSign, an “envelope” refers to a secure digital container that holds one or more documents sent for signature. Each envelope includes the documents to be signed, the designated recipients and signers, and predefined signature fields indicating where signatures or initials are required.

FISCAL IMPLICATIONS:

The total cost for the two-year renewal is $117,207.84. These costs will be funded through the District’s General Fund.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the renewal with DocuSign for 2026-2028 in the amount of $117,207.84.

Docusign, Inc.
221 Main Street, Suite 800
San Francisco, CA 94105

Offer Valid Through: May 20, 2026
Prepared By: Austin Kume
Quote Number: Q-02000667

ORDER FORM

Address Information

Bill To:
South San Francisco Unified School District
398 B St,
South San Francisco, CA, 94080
United States

Ship To:
South San Francisco Unified School District
398 B St,
South San Francisco, CA, 94080
United States

Billing Contact Name:
Sonia Losno
Billing Email Address:
slosno@ssfusd.org
Billing Phone:
650-877-8700

Shipping Contact Name:
Christelle Del Rosario
Shipping Email Address:
cdelrosario@ssfusd.org
Shipping Phone:
6508778709

Order Details

Order Start Date: May 21, 2026
Order End Date: May 20, 2028
Billing Frequency: Annual

Payment Method: Check
Payment Terms: Net 30
Currency: USD

Products

Product Name	Subscription No.	Start Date	End Date	Quantity	Net Price
eSignature Business Pro for State and Local Government - Envelope	SUB-3210676-1	May 21, 2026	May 20, 2028	22,000	$ 93,119.86
Multi-Channel Delivery	SUB-3210676-1	May 21, 2026	May 20, 2028	22,000	$ 8,800.00
Premier Support - eSign	SUB-3210676-1	May 21, 2026	May 20, 2028	1	$ 15,287.98

Grand Total: $117,207.84

Annualized Total

Year 1 Total: $58,603.92
Year 2 Total: $58,603.92

The annualized totals above are displayed for general guidance only and may differ from the total amounts displayed on an invoice. Please refer to the Order Details and Products sections above for complete and accurate totals.

Product Details

eSignature Envelope Allowance: 22,000

Overage/Usage Fees

eSignature Business Pro for State and Local Government - Envelope: $7.20
Multi-Channel Delivery: $0.50

Order Special Terms

Customer agrees to allow Docusign to publish, use and/or reproduce the Customer's name and logo in marketing materials and investor-related content.

Customer is willing to partner with Docusign to: (a) produce a written case study and/or video testimonial on Customer's use of Docusign and associated business results to be featured on Docusign website and in marketing campaigns; and (b) share Customer's name and Docusign use case and associated business results with press, in media publications and in thought leadership content. Docusign will reach out to Customer during the Term regarding these opportunities.

Customer is willing to partner with Docusign to: (a) act as a reference for Docusign and speak with Docusign customers and prospects about Customer's use of Docusign and associated results; (b) speak with analysts about their company's use of Docusign and associated results for use in analyst reports and whitepapers; and (c) speak at Docusign 1st and 3rd party events about Customer's use of Docusign and associated results. Docusign will reach out to Customer during the Term regarding these opportunities.

Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: https://www.docusign.com/legal/terms-and-conditions/msa/pub-sec and the applicable Service Schedule(s) and Attachments for the Docusign Services described herein available online at https://www.docusign.com/legal/terms-and-conditions/msa-service-schedules.

Customer Data uploaded into a Docusign eSignature Government Product will be hosted within Docusign's FedRAMP Moderate authorized boundary. "FedRAMP" means the Federal Risk and Authorization Management Program.

Docusign eSignature Government Products include features and functionality that allow Customers to connect to other Docusign products or to third-party products or services for interoperability purposes. Interoperability refers to multiple computer systems that are connected in a manner that allows them to exchange information. These features are disabled by default but can be enabled by Customer request. Customers may also use “connectors” to connect Docusign eSignature Government Products to other systems to exchange information. For example, a Docusign/Salesforce Connector can be used to connect Docusign eSignature Government Products to a Salesforce product so that information may be exchanged between the two connected systems.

If Customer chooses to connect Docusign eSignature Government Products to any other Docusign product or to any third-party products or services, Customer authorizes Docusign to export Customer Data outside of Docusign’s FedRAMP Moderate authorized boundary for the processing and use of Customer Data by Customer, Docusign, and/or such third parties (as applicable). For clarity, where Customers connect Docusign eSignature Government Products with any other products or services (including but not limited to by use of Payments, Comments, Connector or Agreement Action functionality), Docusign disclaims all liability for FedRAMP control compliance or Customer's obligations relating to Customer Data exported from Docusign’s FedRAMP Moderate authorized boundary.

If Customer is provisioned a demo or sandbox account (a “Sandbox Account”) Customer’s use of that Sandbox Account is conditioned on the following: Customer acknowledges and is aware that the Sandbox Account is a demo account and may or may not be within the applicable FedRAMP environment. Customer will not input Controlled Information, Covered Defense Information, Personally Identifiable Information, or any other sensitive or confidential information in the Sandbox Account during the Term.

Billing Information

Prices shown above do not include any sales, use, value added (VAT), goods and services (GST), and/or any other similar taxes, duties, levies and or charges of any nature that might be imposed or required to be collected (collectively “taxes”) by Docusign. Any such taxes are the responsibility of the Customer and will appear on the final invoice(s), as applicable. Taxes are calculated based on the ship-to location listed on your order form.

Invoice(s) for this order will be emailed automatically from invoicing@erp.docusign.com.

Please make sure this email address is on an approved setting or safe senders list, so notifications do not go to a junk folder or get caught in a spam filter.

For U.S. Customers
Is the contracting entity exempt from sales tax?
Please select Yes or No:

Docusign, Inc. uses Avalara's CertExpress to securely collect digital exemption certificates. When selecting "Yes" for tax exemption, a link will be sent to the Bill-To contact listed on this order form to submit your tax exemption certificate through CertExpress.

For other tax exemption requests, please email the applicable tax exemption documentation to taxexempt@docusign.com.

Purchase Order Information

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

Please select:

By marking “No”, Customer agrees to process payment for any invoices issued pursuant to this Order Form without a PO Number.

If yes, please complete the following information, and attach your PO (if available), and the invoice will be issued referencing such PO Number:

PO Number:

Please attach PO Attachment here:

If “Yes” is marked, but a PO Number is not provided or a PO document is not attached, then Customer agrees to provide the PO information or PO document to Docusign at its earliest convenience by sending to POSubmission@docusign.com referencing this Quote Number, but agrees to still process payment per the agreed upon terms.

If Customer has attached a PO (or other document) to this Order Form, Customer acknowledges and agrees that any additional or conflicting terms appearing in such PO (or any other document) are invalid.

The below signatories are authorized, on behalf of their respective Parties, to execute this Order Form and to agree to the terms herein as of the Order Start Date.

Customer	**Docusign, Inc.**
Signature:	Signature:
Name:	Name:
Job Title:	Job Title:
Date:	Date:

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services; Ryan Sebers, Director, Student Services

DATE: May 21, 2026

RE: Destruction of Class 3 Disposable Records

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

Each year, student records are reviewed and destroyed in accordance with legal requirements and the District's records retention schedule. Approval is requested for the destruction of Class 3 disposable records from years prior to the 2021–2022 school year, as detailed below:

Grades K–12

- Cumulative records of students who have left the District and for whom no records requests have been received within the past three years.
- Special Education records of students who have left the District and for whom no records requests have been received within the past three years.
    - *Exception: For students who received Special Education services until their 22nd birthday, records may be destroyed when the student reaches age 25.*

Grades 7–12

- Teachers' grade books.
- Student discipline records, attendance folders, counseling folders, emergency cards, and health cards.

Reclassified Records to be Destroyed (now designated as Class 3 Disposable):

- Psychological folders for students who reached 22 years of age as of August 30, 2023.
- Welfare and Attendance folders for students who reached 18 years of age as of July 1, 2023.
- Student permanent records that have been digitized, microfilmed, or microfiched.

FISCAL IMPLICATIONS:

None. This is an annual task within the regular scope of staff responsibilities.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the destruction of Class 3 disposable student records dated prior to the 2021–2022 school year, as outlined above, in accordance with state guidelines and the District's records retention policy.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed. D., Assistant Superintendent, Student & Family
Elin Cervantes, Ed. D., Counselor on Special Assignment

DATE: May 21, 2026

RE: Approval of MOU with Daybreak Health services for 2026-27

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District remains committed to supporting the mental health and well-being of all students. In recent years, students' needs have continued to grow and evolve, reinforcing the importance of accessible, school-based mental health services. To meet this need, we seek to continue our partnership with Daybreak Health to ensure students have timely access to mental health support.

Daybreak Health is the leading online counseling platform for teens, serving 30+ schools across California. Their team includes clinicians, school experts, researchers, and 25+ LCSWs and LMFTs focused specifically on working with teens. Daybreak has served hundreds of youths facing anxiety, depression, bullying, trauma, academic stress, and more. In the 24-25 school year, Daybreak expanded its counseling services to students younger than 12 with parent consent; SSFUSD has several elementary schools that were able to connect students and families for these services.

Included with this memo is an Impact Summary report produced by the Daybreak Health team for the 2025-2026 school year. Notably, our partnership with Daybreak for teletherapy has increased access for students and families:

- 12% of sessions are conducted in Spanish
- Sessions are occurring 7 days a week, between 8 am-8 pm PST, with 8% of sessions occurring on Saturday

Treatment areas for students include:

- Mild to moderate anxiety and mood disorders (anxiety, depression)
- Affect Dysregulation or Anger Management
- Challenges with Relationships
- Stress related to school or academics
- Identity or Sexual Development
- ADHD

FISCAL IMPLICATIONS:

The cost for using Daybreak to support our students' mental health for this coming year will be $138,300. This will be paid from LCAP Funding.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with Daybreak Health to support South San Francisco Unified School District students for the 2026-2027 school year.

25-26 Impact Summary Report
26-27 SSFUSD Daybreak MOU

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into on June 15, 2026 by and between South San Francisco Unified School District (hereinafter referred to as "Entity") and Daybreak Medical PC, (hereinafter referred to as "Provider.")

PROVIDER.

Daybreak Medical PC Provider	415-992-6155 Telephone Number
447 Sutter Street, Ste 405 Street Address	650-360-6913 Fax Number
San Francisco CA 941008 City, State, Zip code	partnerships@daybreakhealth.com E-mail Address
86-3772055 Tax Identification or Social Security Number	 License Number (if applicable)

A. Entity desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").

B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS**. Provider will have no obligation to provide services until Entity returns a signed copy of this Agreement.

2. **NATURE OF RELATIONSHIP**. The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with Entity, and not as a partner, coventurer, agent, or employee of Entity, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of Entity or to bind the Entity in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and Entity, Provider shall have complete control over the manner and method of performing the Services.

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to Entity employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. **NON-EXCLUSIVITY.**

   a. During the term of this agreement Provider may, independent of Provider's relationship with the Entity, without breaching this Agreement or any duty owed to the Entity, act in any capacity, and may render services for any other entity.

   b. During the term of this Agreement the Entity may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the Entity.

4. **SERVICES**. Provider shall provide Entity with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. Entity acknowledges that neither the online platform through which counseling shall be provided (the "Platform") nor counselors employed by Provider to provide the Services ("Counselors") provide or facilitate any assistance in medical emergencies, recommendations or information regarding drugs or medical treatment, nor will the Counselors provide a clinical diagnosis requiring an in-person evaluation (and the Platform is not intended for such use). Moreover, neither Provider nor Counselors will provide official documentation or approvals for court-ordered counseling or emotional service dog certification. The Platform and Counselor services are provided "as is" without any express or implied warranties, including without limitation, warranties of merchantability or fitness for a particular purpose, and Entity hereby releases Provider from any claim of any nature resulting from use of the Platform or the Counselors' services, including, without limitation, any act, omission, opinion, response, advice, suggestion, information and/or service of any Counselor and/or any other content or information accessible through the Platform. Provider will use commercially reasonable efforts to ensure the Platform's reliability and accessibility, however Entity acknowledges that Provider cannot guarantee that such access will be uninterrupted or that it will be accessible or error-free at all times. The terms in this Statement of Work apply only to this Statement of Work and prevail over all other conflicting or different terms and conditions set forth in the Agreement.

5. **TIME OF PERFORMANCE**. The term of this Agreement shall commence on 7/1/2026 (the "Services Commencement Date"), and terminate on 6/30/2027. All work and services contracted for under the terms of this Agreement

shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

6. **PAYMENT AND EXPENSES**. All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

   All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the Entity within 30 days of the Services Commencement Date as specified by on the receipt of a proper, undisputed invoice from Provider. The Entity reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the Entity's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the Entity is disputed, the Entity shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

   Daybreak Medical PC may bill third parties, including California Medicaid, for services rendered to students. Except to the extent inconsistent with federal or state law, Daybreak Medical PC shall have the right to bill and collect fees for Services from health plans, government agencies, and third-party payers.

   The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and Entity.

7. **ASSIGNMENT AND SUBCONTRACTORS**. Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the Entity, which may be withheld by the Entity in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the Entity. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and affect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the Entity, in its sole discretion, to terminate the Agreement

8. **TERMINATION OR AMENDMENT**. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the Entity, become Entity property.

   The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE**. Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:

   a. Personal delivery;

   b. Overnight commercial courier;

   c. Certified or registered prepaid U.S. mail, return receipt requested; or

   d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

   If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the Entity and the Provider as follows:

South San Francisco Unified School District Entity	Daybreak Medical PC Provider
	Attn: Alex Alvarado
390 B Street Street	447 Sutter St, Suite 405 Street
South San Francisco, CA 94080 City, State, Zip Code	San Francisco, CA 94108 City, State, Zip Code

10. **COMPLIANCE WITH LAWS**. Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination.

    Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

11. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

    Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, Entity, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS),genetic information, gender identity, gender expression, marital status, medical

condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

12. **INDEMNIFICATION**. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless Entity, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not.

    Provider also agrees to pay for any and all damage to the real and personal property of the Entity, or loss or theft of such property, or damage to the Property done or caused by such persons. Entity assumes no responsibility whatsoever for any property placed on Entity premises by Provider, Provider's agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the Entity. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the Entity or any of its governing board, officers, agents, employees and/or volunteers.

    Provider's indemnification obligations and liability only extend to claims asserted against Entity by third parties and are conditioned upon Entity promptly notifying Provider of such claim, giving Provider sole control of the defense and any settlement of such claim, and, at Provider's request and expense, reasonably cooperating with such claim. Under no circumstances will Provider be liable to the extent any claim arises from the negligence or willful misconduct of Entity. Provider's maximum liability hereunder shall not exceed the aggregate amounts paid to Provider by Entity during the term of the Agreement.

13. **DISPUTE RESOLUTION.**

Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof, provided however, that each party will have a right to seek injunctive or other equitable relief in a court of law. The prevailing party will be entitled to receive from the nonprevailing party all costs, damages and expenses, including reasonable attorneys' fees, incurred by the prevailing party in connection with that action or proceeding, whether or not the controversy is reduced to judgment or award. The prevailing party will be that party who may be fairly said by the arbitrator(s) to have prevailed on the major disputed issues. Entity hereby consents to the arbitration in the [State of California in the county of San Francisco.]

14. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

15. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

16. **BINDING EFFECT**. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

17. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

18. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

19. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of

this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

20. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

21. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an "ink-signed" original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By:

_____	Daybreak Medical PC
Entity	Provider
_____	_____
Signature	Signature
_____	Alex Alvarado
Name	Name
_____	Chief Executive Officer
Title	Title

Subject: CYBHI Fee Schedule Program - Affiliated Provider Designation and Acknowledgement

To: Department of Health Care Services
Office of Strategic Partnerships - School-based Services Branch
1501 Capitol Avenue, MS 4650
Sacramento, CA 95814

Email to: DHCS.SBS@dhcs.ca.gov

From: _____
Name

_____
Title

_____
District

The South San Francisco School District (referenced herein as "LEA" or "IHE") hereby
District Name
designates **Daybreak Health** as an affiliated provider of the local education agency (LEA)/ institution of higher education (IHE) for the purposes of participating in the Children and Youth Behavioral Health Initiative (CYBHI) Fee Schedule program. As an affiliated provider of the LEA/IHE, **Daybreak Health** (referenced herein as "Affiliated Provider") furnishes services to students enrolled in the district. However, LEA/IHE has not entered into a contractual agreement with Affiliated Provider whereby LEA/IHE reimburses the provider for outpatient mental health and/or substance use disorder services furnished to students and/or their families.

The Department of Health Care Services (DHCS) defines "affiliated providers or practitioners" to include any community-based provider, clinic, county entity, individual licensed behavioral health practitioner, or other qualified provider to which the LEA/IHE **refers students for services but does not have a formal agreement** or financial relationship.

LEA/IHE and Affiliated Provider acknowledge that Affiliated Provider must complete all pre-requisite onboarding activities before they can be approved by DHCS for participation in the CYBHI program and obtain reimbursement for CYBHI covered services. As a condition of participation in the CYBHI Fee Schedule program, Affiliated Provider must:

- Be a Medi-Cal enrolled provider through DHCS' Provider Application and Validation for Enrollment (PAVE) portal, which is a web-based provider application for enrollment to participate in the Medi-Cal Fee-for Service program. Any provider that applies to participate in the CYBHI Fee Schedule program must be actively enrolled, in good status, as a Medi-Cal provider.
- Submit to DHCS a CYBHI Fee Schedule program Provider Participation Agreement (PPA). By entering into this agreement, the provider agrees to abide by all CYBHI Fee Schedule program requirements, including oversight and monitoring by DHCS and/or the delegated state's third-party administrator (TPA).
- Execute a Data-Use Agreement with the TPA.
- Create Provider Connect and Availity accounts.

- Submit to the TPA a provider roster file (or Standard Provider Information– SPI roster) listing all individual practitioners providing behavioral health services to students enrolled in the district for which the provider will seek reimbursement. The TPA will use these data to screen and credential providers, as described above.
- Submit student health insurance data for any district-enrolled students to whom they furnish CYBHI covered services and submit claims for reimbursement. These students must be linked to LEA/IHE in some manner to ensure we can track students served by LEA.
- Submit claims, in accordance with all state and federal laws and regulations.

As a Medi-Cal enrolled provider, which is a condition of participation, Affiliated Provider must comply with its Medi-Cal Provider Agreement, as well as all applicable state and federal laws and regulations pertaining to the Medi-Cal program and participation as a provider in the Medi-Cal program. The criteria for enrollment as a provider in the Medi-Cal program are described in state law (see Title 22 of the California Code of Regulations (CCR) and Section 14043 of the Welfare and Institutions Code); as well as federal regulations (see Title 42 Code of Federal Regulations, Part 455, Subpart E.) Furthermore, the state's TPA will also conduct oversight and monitoring of all CYBHI Fee Schedule providers, including Affiliated Provider, pursuant to its contract with DHCS.

LEA/IHE must, in writing, notify DHCS if it, at any time, decides to terminate its affiliation with Affiliated Provider or and/or withdraw its designation of Affiliated Provider. Upon such notification, DHCS will terminate Affiliated Provider's participation in the CYBHI Fee Schedule program for services provided to LEA's enrolled students.

LEA/IHE and Affiliated Provider acknowledge their assent to the above terms of this Affiliated Provider Designation Letter and Acknowledgment by their signatures below.

Entity	Provider
Name	Name
Title	Title
Signature	Signature
Date	Date

STATEMENT OF WORK and FEES

Daybreak will provide the following counseling intervention services to support student mental health:

Program Support:

- Daybreak account manager (AM) and/or customer success manager (CSM) to provide training for District's designated referral staff, as well as ongoing customer support to ensure seamless launch, implementation, and utilization of the program across all schools
- HIPAA/FERPA compliant web-based School Staff Dashboard to refer students/families to Daybreak for services and track the status of all sessions
- Care navigation services for students/families during the care journey, from consent completion to scheduling
- Reports on program utilization and outcomes
- Digital materials for district partnership promotion to include flyers, social media copy, and newsletter content in English and Spanish

Program Services:

- Based on need and clinical best practice, students and families may receive up to 12 1:1 Teletherapy or Elementary Family Teletherapy sessions through Zoom, available Monday through Saturday, 8 AM - 8 PM
- Daybreak's Family Engagement and Mental Health Education Program, which includes:
    - Mental health educational materials to share with families through newsletters, the District website, etc.

District shall do the following to ensure successful program adoption and build awareness of Daybreak resources:

- Implement Daybreak services districtwide.
- Designate at least one referring staff member per campus.
- Introduce the Daybreak CSM as the point of contact for training and continued support via email to all campus referring staff.
- Distribute the Care Request link and Daybreak's family engagement and education materials monthly via ParentSquare or a similar communication tool.

FEES TO DISTRICT: $138,300.00 to be paid as a one-time, lump sum payment within 30 days of the Agreement Effective Date.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services
Ryan Sebers, Director – Student Services

DATE: May 21, 2026

RE: Approval of Purchase Contract with Crystal Communications for Emergency Radio Communications Equipment

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

In an era where campus security is a primary concern, reliable communication is the cornerstone of effective crisis management. While cellular devices are common, they often fail during emergencies due to network congestion or dead zones. Two-way radios provide a dedicated, instantaneous, and resilient communication infrastructure essential for safeguarding students and staff.

The following are key school safety benefits of having a reliable two-way radio network and supporting infrastructure:

- Instantaneous Connectivity: Unlike mobile phones, which require unlocking and dialing, radios offer one-touch "Push-to-Talk" (PTT) functionality. This allows for immediate communication during active threats or medical emergencies where seconds are critical.
- Reliability During Network Failure: In large-scale emergencies, cellular towers often become overloaded. Two-way radios operate on independent frequencies, ensuring a clear line of communication when public networks collapse.

- Group Coordination: Radios allow for "one-to-many" communication, ensuring that school and district staff receive the same information simultaneously, reducing confusion and response delays.
- Hardware Durability: Professional-grade radios are designed for high-stress environments. They feature superior battery life, ruggedized casing for drop protection, and clear audio quality that filters out background noise in chaotic hallways or sirens.
- Campus-Wide Coverage: Specialized repeaters eliminate "dead zones" within reinforced concrete buildings or basements, ensuring security personnel are never out of reach.

Over the past decade, SSFUSD's radio infrastructure has been upgraded to a digital system allowing existing school site radios to continue to function internally among site-specific administrative teams, campus security, and designated staff. However, connectivity with district staff radios is no longer possible, as aging district-issued handsets are no longer compatible with the current digital infrastructure utilized by our school sites.

In the past, SSFUSD employed the use of a district emergency channel that could be utilized by district leadership to connect with school site administrators. That channel is now obsolete, district leadership handsets no longer function, and there is still a significant need for district leaders and school site staff to communicate with one another in emergency/crisis situations.

In order to address this connectivity issue and to ensure reliable communication exists between district and school site leadership teams, Crystal Communications will provide SSFUSD with a radio system which will address this gap. Crystal Communications has been our districtwide radio services vendor over the past several years, providing ongoing equipment replacement, maintenance services, and licensing renewals for our school sites.

Our proposed plan is to deploy thirty-six (36) handheld two-way radio units, twenty-five (25) fixed base stations, and a robust battery backup system across the district as follows:

- The handheld units will be distributed to district Cabinet members and departmental leaders in key areas of crisis support. These radios will have access to a new dedicated district emergency channel, with additional connectivity to school site channels (when in range of each school).
- School site administrators will each receive a radio with access to the district emergency channel, in addition to their own school site channel. These radios will be intended for daily use in place of their existing school-issued radios to ensure they are using a district emergency channel-enabled radio at all times.

- Fixed always-on base stations, which are set to the district emergency channel, will be placed at each school site and in key district offices. This will ensure that the district channel is monitored by staff at all times (during school/office hours), and that office staff can alert district and site leaders to be responsive to incoming communications and to be alerted to standby during emergency situations. School and district leaders will be able to transition between the district emergency channel and site-specific channels as needed, while the base stations remained fixed to the district channel for continuous monitoring.
- Base stations and signal repeaters will be attached to battery backup units which will provide multiple hours of continuous radio use during a power outage scenario. The radios operate independently of any cellular network and would not be affected by a cellular network outage.

Investing in a robust two-way radio system is not merely a logistical upgrade; it is a vital safety measure that ensures our staff can respond to incidents with the speed and coordination required to protect our campus community. Integrating handheld units with a district-wide channel and fixed base stations creates a redundant, resilient communication framework. This investment can significantly reduce response times and ensures that, in a moment of crisis, our staff is never out of reach.

FISCAL IMPLICATIONS:

A one-time purchase cost for all equipment; including installation, licensing and broadcasting services, warranty, and maintenance for the 2026-2027 school year, will be **$107,564.77**.

The ongoing annual cost for licensing/broadcasting services (including FleetNet network service and FCC license user fees), and maintenance for each subsequent school year will be **$13,239.60**.

These amounts will be paid out of the Unrestricted General Fund portion of the LCAP.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the one-time purchase of emergency radio equipment from Crystal Communications in the amount of $107,564.77, and an anticipated $13,239.60 ongoing annual cost for maintenance and licensing services each subsequent school year.

CRYSTAL COMMUNICATIONS
Complete Wireless Solutions Provider
1601 Neptune Drive
San Leandro, CA 94577
800-895-9511

25 Bases & 36 Portables

Date	11/5/2025
Account	
PO#	
Delivery	1 Week
Terms	Net 10 Days

Prepared For S. San Francisco USD-District Office
Attn Ryan Sebers-Emergency Communications Coordinator
Address 398 B Street
City/Zip S. San Francisco, Ca 94080
Phone (650) 877-8744 E: rsebers@ssfusd.org

Item	Qty	Description	tax	Price	Ext. Price
1	25	Kenwood NX3820HGK-TR UHF Digital Base Station 45 watts Includes power supply with hood, base mic and mag antenna	T	$ 1,368.08	$ 34,202.00
2	36	Kenwood NX3320K2XLKVP-TR UHF Digital Portable with LCD Includes Extra high capacity li-ion battery, rapid charger, antenna and clip	T	$ 887.32	$ 31,943.52
3	61	Customized programming with caller ID, radio alignment & tuning to FCC specifications	NT	$ 58.00	$ 3,538.00
4	25	Field installation and set up of base station with mag mount antenna	NT	$ 105.00	$ 2,625.00
5	61	Special Prepaid Annual Repeater service includes FleetNet Service, FCC License User Fees, and Maintenance Agreement: 61 Radios X $18.70 per month airtime fees = $1140.70 per month. Prepaid 3.5 months: 3/15/2026-6/30/2026	NT	$ 65.45	$ 3,992.45
6	25	Battery Back up System power supply upgrade with charger and low voltage disconnect, Interstate 35ah sealed battery, battery box and wiring.	T	$ 574.00	$ 14,350.00
7	25	Field installation of battery back up system	nt	$ 250.00	$ 6,250.00
8					
9					
10					

Services quoted are to be performed Monday - Friday during normal business hours.
New Kenwood radios have a 3 year radio warranty, 1 year for new accessories

Any available Kenwood Rebates will be applied at the time of invoice.

Taxable Subtotal	$ 80,495.52
Sales Tax	$ 7,948.93
Non-Taxable Subtotal	$ 16,405.45
Shipping	$ 2,414.87
Travel	$ 300.00
Total	$ 107,564.77

FLEETNET DIGITAL NETWORK RATES: Billed annually in advance

$850.95 Monthly FleetNet ($13.95 per radio for 61 radios)

$106.75 Monthly FCC License User Fee ($1.75 per radio for 61 radios)
Term under separate SMR Agreement: 3 years, Includes 1 wide area talk group and caller ID

$183.00 Maintenance agreement, includes parts and labor repairs for normal use operation. Service required as a result of abuse, misuse, power failures or fluctuations, liquid damage or Acts of God are not covered. Installs, removals, relocations, batteries and chargers are not included.

Customer is responsible for all applicable sales tax and/or incurred shipping charges. It is the sole responsibility of the customer to have a valid FCC license for all two-way radio equipment. CUSTOMER IS RESPONSIBLE FOR ALL FCC AND FREQUENCY COORDINATION FEES. The information in this quotation is PROPRIETARY & CONFIDENTIAL for use by Crystal Communications and the Client referred to within.

Sales Rep **Wais Rahimi**
Direct **510-612-3990**
Email **Wais@Crystalsmrinc.com**

Restock Fee 20%

Quotes are valid for 30 days.

By signing below, customer acknowledges and accepts the above as a sales agreement.

Authorized By: _____ **Date:** _____

CRYSTAL COMMUNICATIONS
Complete Wireless Solutions Provider

EMERGENCY COMMUNICATIONS SYSTEM

Wais Rahimi

ABOUT CRYSTAL COMMUNICATIONS

- Recognized leader in 2-way Radio
- We offer complete communications services: sales, service, installation, design, licensing and consulting.
- Over 60 years of experience and expertise
- Industry experts in UHF, VHF, 800 MHz radio technology and repeater systems as well as emergency systems, DMR, NXDN, LTE, system design and implementation
- Wide area digital radio network, FleetNet, supports users in the western region from Bay Area to Redding, Central Valley to the grapevine and the Salinas Valley to Wine Country
- Over 20,000 radios sold and serviced annually

INTRODUCTION

At Crystal, we help empower administrators, teachers and bus drivers by providing simple, reliable, and affordable communications systems. Our organization fosters collaborative thinking to further drive innovation.

By simplifying communications for all users, we help our schools and partners operate more efficiently, in turn allowing you focus on your priorities.

COMMUNICATION GOALS

- Keep the technology simple
- Make the system easy to afford
- Have all components compliment each other
- Wireless service that is cost-effective and reliable
- Improve management/supervision of your force
- Ensure operation is within FCC rules and regulations today and tomorrow
- Leave you free to focus on your business

HOW IT WORKS



- For Principals: New dual protocol radios can talk to existing radios and the Emergency Channel



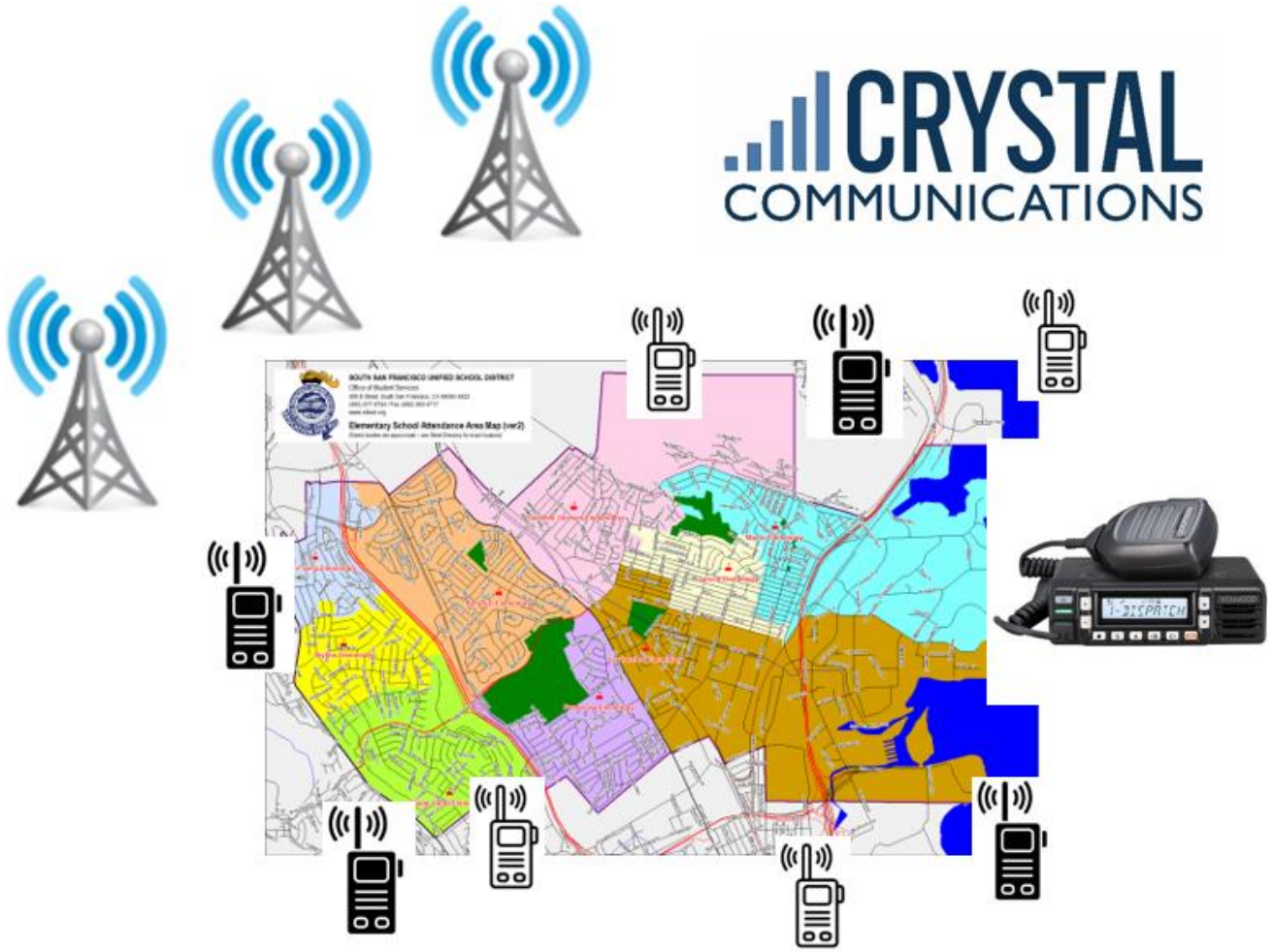
- For Local uses: local radios can talk to principal



- For Schools: Dedicated base to broadcast on Emergency Channel



- For District Personnel: New radio dedicated to hear Emergency Channel



WHAT HAPPENS IN AN EMERGENCY

SCENARIO #1	SCENARIO #2	SCENARIO #3	SCENARIO #4
Bomb Threat: Administrator that receives the threat calls out on the emergency base so that all buses, district officials and other school bases hear the alert	Weather Event: Principal selects orange button on dual radio to trigger the emergency call notifying district officials, and with the same radio give directions to local teachers	Fire Event: Teacher calls on local radio to office, office calls on emergency base to notify district of event	Active Shooter: SRO calls on local radio to office to initiate the lockdown, then office calls on emergency base to notify district

LOCAL SCHOOL DISTRICTS WITH CRYSTAL COMMUNICATIONS

NAPA UNIFIED SCHOOL DISTRICT

SAN LORENZO UNIFIED SCHOOL DISCTRICT

FREMONT UNIFIED SCHOOL DISTRICT

PITTSBURG UNIFIED SCHOOL DISTRICT

SAN MATEO/FOSTER CITY SCHOOL DISTRICT

RAVENSWOOD CITY SCHOOL DISCTRICT

VALLEJO CITY UNIFIED SCHOOL DISTRICT

SAN LEANDRO UNIFIED SCHOOL DISTRICT

JEFFERSON UNIION HIGH SCHOOL DISTRICT

ANTIOCH UNIFIED SCHOOL DISTRICT

LIBERTY UNION HIGH SCHOOL DISTRICT

ZUM SERVICE INC. SCHOOL BUSES

CRYSTAL COMMUNICATIONS
Complete Wireless Solutions Provider

THANK YOU

For your emergency radio demonstration, please contact:

Wais Rahimi, Sr. Account Manager

Crystal Communications

Direct 510-612-3990

Wais@CrystalSMRInc.com

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services
Ryan Sebers, Director – Student Services

DATE: May 21, 2026

RE: Approval of Purchase Contract with Critical Response Group - Geographic Information System (GIS) Digital Maps for District Schools and Facilities

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

As we continue to prioritize the physical security of our students and staff, our current static, paper-based safety maps have become insufficient for effective emergency preparedness. Through the integration of Geographic Information Systems (GIS) and moving to digital, layered mapping, we can provide first responders and school staff with accurate, properly scaled, and directionally oriented campus layout information that traditional basic maps cannot offer.

For years, our district has relied on static AutoCAD files and hand-drawn diagrams to manage floor plans and evacuation routes. While these were industry standard at the time of their creation, they present several critical vulnerabilities in a modern emergency context:

- Static Data: AutoCAD files are "flat" drawings. They lack the intelligence to provide real-time data or integrate with external emergency services.
- Version Control Issues: Our past history with these maps has often been plagued by versioning errors, where renovations or temporary structural changes (such as portable classrooms) were not reflected across all printed safety binders.

- Lack of Interoperability: In the event of a crisis, local law enforcement and fire departments require data that can be overlaid with city-wide topography and utility grids; a function AutoCAD is not designed to handle natively for first responders.

Critical Response Group provides a GIS-based digital layered mapping solution, Collaborative Response Graphics (CRG's). These maps are used to coordinate emergency response personnel both outside and inside a building. These visual communication and collaboration tools enhance response time and improve command and control during an incident through common language and unified points of reference between internal teams and response units.

CRG's combine a grid reference system, high-resolution imagery, floor plans, and critical features within a building and surrounding exterior areas to create a coordinated map tool that is usable in a crisis and accessible by first responders through any smart device. These maps also integrate with wearable alert badge platforms (i.e., Centegix), and are overlaid on the best available aerial images to ensure consistent viewing orientation.

In addition to safety platform integrations, and integration with the 911 call center information system (RapidSOS/RapidDeploy), we will also receive high quality evacuation maps for each school. These clear and updated maps will be included in our Comprehensive School Safety Plans (CSSP's), and will be posted in classrooms and offices, replacing the aging AutoCAD maps currently posted throughout our campuses.

We have also confirmed that CRG maps are compatible with the CA State Architect's Bluebeam platform, which will allow our bond team to submit updated and compliant maps as required submissions for each of our school and district facilities.

FISCAL IMPLICATIONS:

A one-time purchase cost for all campus map files and internal use maps with evacuation route overlays will be **$99,888.75**.

This amount will be paid out of the Unrestricted General Fund portion of the LCAP.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the one-time purchase of GIS-based Collaborative Response Graphics digital layered mapping solution from Critical Response Group in the amount of $99,888.75.

Understanding Your Proposal From Critical Response Group

Critical Response Group, Inc., proudly proposes a mapping solution born from lessons learned by US Special Operation Forces and successfully transitioned for use by critical infrastructure and domestic public safety professionals.

Collaborative Response Graphics® (CRGs®) are site-specific common operating pictures that enable better communication during an emergency. CRGs combine accurate floor plans, high resolution imagery, emergency response pre-planning, and a gridded-overlay into one map. Critical Response Group builds CRGs and distributes them to first responders for use in their pre-existing software applications and provides the necessary training to ensure full implementation.

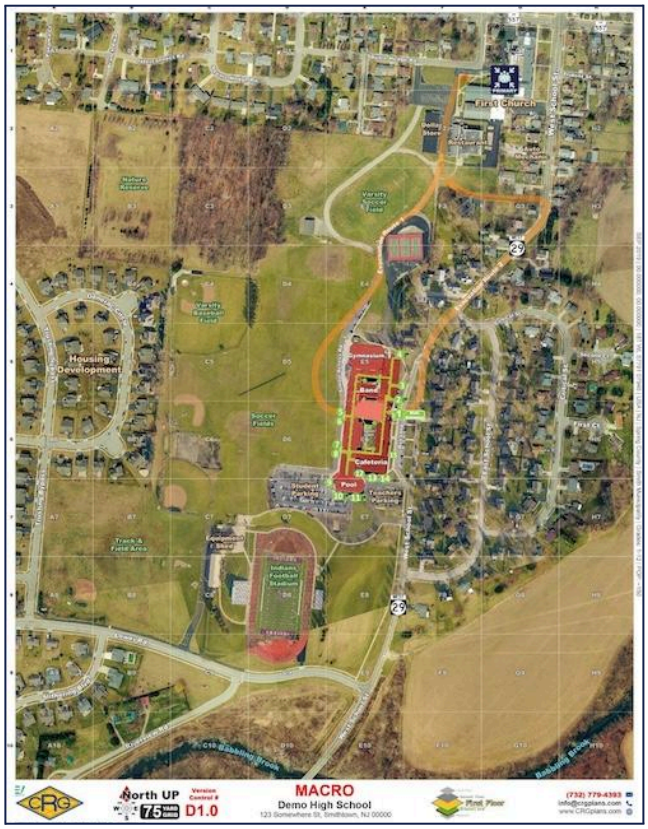
Your proposal contains two types of CRGs:

Micro CRGS



Each floor of a building receives a "Micro" CRG to coordinate response inside a building.

MACRO CRGS



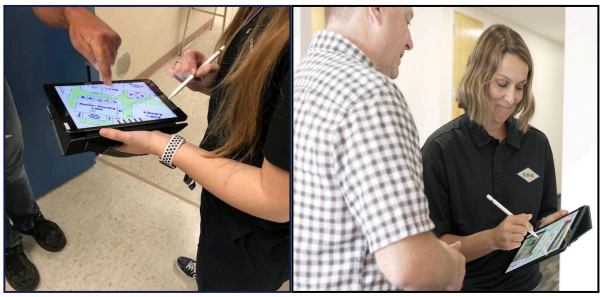
Each campus receives a "MACRO" CRG to coordinate response outside of a building

Micro CRGs come standard with labeling for **floor levels, facility nomenclature, doors/access points, main utility shut-offs, roof access points, Fire Alarm Control Panels, security key boxes, AEDs, and trauma kits**, and are used to coordinate emergency response inside a structure.

MACRO CRGs come standard with labeling for **buildings, parking lots, athletic fields, roadways, access points, and other key landmarks around the property**. MACRO CRGs are used to coordinate events exterior to the structure.

Your proposal also includes a site visit, implementation, and maintenance service that allows us to ensure that your CRGs are accurate and distributed to first responders relevant to your facility.

This program includes four key elements:



1. Site Visit, Updates, and Enhancements

We conduct an initial in-person site visit to ensure the accuracy of your CRGs. During map construction and throughout the first year, we will continue to update and redistribute maps following any site changes, whether those are moving room labels, relocating an AED, or conducting major structural renovations. Maps may also be periodically enhanced based on updated templates or standards.



2. Distribution to your 911 Communication Center

One of the most difficult challenges faced by 911 personnel is receiving emergency calls from locations inside unfamiliar, complex buildings, and needing to relay this information to first responders. Your maps are made accessible to your Emergency Communication Center so that when an emergency call is received from a mapped site, a 911 dispatcher will now be able to quickly reference location information using the CRG. We work with 911 answering points to support and maintain integrations that allow for geolocation of callers or other internal technology systems.



3. Implementation with Law Enforcement and Fire Service

Your building has multiple public safety departments that provide emergency services to your site. We distribute the maps to your law enforcement agency, fire service, and other specialized units like tactical teams. Each of these agencies may use a different technology platform, like a computer-aided dispatch (CAD) system, to access maps; we offer various file types to support integrations that make the CRGs of your building accessible on first responder systems. We also offer annual CRG training free of cost to these agencies.



4. Compatibility with Third Party Systems

If you have a video management system, a panic alert system, or any other technology platform that allows you to access map layers, we will work with you and that third party to offer mapping data that is viewable on that platform. We can also produce CRGs in formats that are usable for IT data management or other site-internal purposes.

The site visit, implementation, and maintenance process is provided in year one to facilitate construction of CRGs and initial distribution to all public safety agencies. It is available for renewal in successive years to ensure maps remain accurate and accessible in all systems.

Proposal from Critical Response Group

ORDER DATE: March 13, 2026

QUOTE #: Q-2010

FROM: The Critical Response Group
200 American Metro Blvd. | #113
Hamilton Twp, NJ 08619

TO: Ryan Sebers
South San Francisco Unified School District
rsebers@ssfusd.org

SCHOOL(s)	TOTAL
El Camino High School • MACRO/Micro Collaborative Response Graphics (CRGs)	$4,300.00
South San Francisco High School • MACRO/Micro Collaborative Response Graphics (CRGs)	$4,300.00
Baden Continuation/Adult Education • MACRO/Micro Collaborative Response Graphics (CRGs)	$4,300.00
Alta Loma Middle School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Parkway Heights Middle School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Westborough Middle School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Buri Buri Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Junipero Serra Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Los Cerritos Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Martin Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Monte Verde Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Ponderosa Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Skyline Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Spruce Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Sunshine Gardens Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00
Foxridge Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)	$3,550.00

Serra Vista Elementary School • MACRO/Micro Collaborative Response Graphics (CRGs)			$3,550.00
District Office • MACRO/Micro Collaborative Response Graphics (CRGs)			$3,550.00
Hillside Child Development Center • MACRO/Micro Collaborative Response Graphics (CRGs)			$3,550.00
Implementation and Maintenance	**Sites**	**Cost Per**	**Total**
Site Visit, Implementation, and Maintenance	19	$700.00	$13,300.00
Add Ons	**Sites**	**Cost Per**	**Total**
CRG Internal Use Maps with evacuation overlay for South San Francisco Unified School District* *• One map per floor with directional exit routes for South San Francisco Unified School District:* *El Camino High School, South San Francisco High School, Baden Continuation/Adult Education, Alta Loma Middle School, Parkway Heights Middle School, Westborough Middle School, Buri Buri Elementary School, Junipero Serra Elementary School, Los Cerritos Elementary School, Martin Elementary School, Monte Verde Elementary School, Ponderosa Elementary School, Skyline Elementary School, Spruce Elementary School, Sunshine Gardens Elementary School, Foxridge Elementary School, Serra Vista Elementary School, District Office, Hillside Child Development Center*	19	$820.00	$15,580.00
Travel Fee		**Cost**	**Total**
First Year Travel Fee to San Francisco, California		$2,638.75	$2,638.75
		New Contract Incentive	-$1,330.00
Total:			$99,888.75

Payment Terms	
50% deposit required to begin work	$49,944.38
50% of project fee due upon delivery of Collaborative Response Graphics®	$49,944.38
Terms and Conditions: Terms & Conditions Unless otherwise agreed in writing by Critical Response Group, Inc. and the customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: http://www.crgplans.com/terms-and-conditions. The Effective Date (as defined in the terms and conditions) shall be the date set forth below.	
*****Proposal valid for 60 days*****	

***CRG-I Diagrams with Evacuation Overlays are meant to show the path to a nearby exit for a given location inside a structure. If the customer intends to publish or post a CRG-E as an evacuation map, it is the customer's responsibility to ensure the CRG-E conforms with local fire code, OSHA, and building safety requirements. ***

Accepted and Agreed By:

Signature:_____

Printed Name:_____

Title:_____

Date:_____

The information and pricing contained in this proposal are strictly confidential. Signature above acknowledges that the parties stipulate to the Terms and Conditions set forth here: http://www.crgplans.com/terms-and-conditions and that Critical Response Group, Inc. is to begin work.

CRITICAL RESPONSE GROUP

America's Common Operating Picture®

School Mapping Informational Packet

Joe Hanson, VP of Sales

Jhanson@crgplans.com

920-224-2371



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Mapping Technique Was Derived From a Military Best Practice

Validated and Implemented at the Highest Level

www.crgplans.com

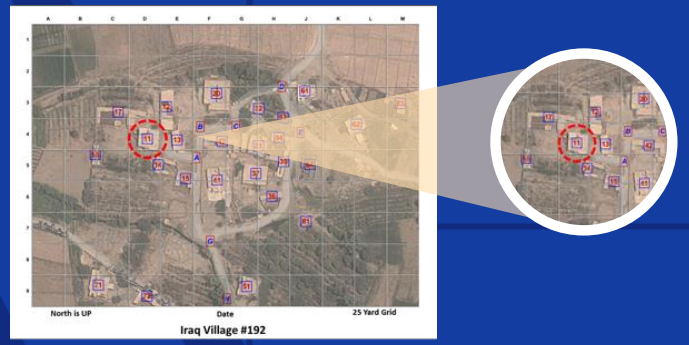


GRG in use during the Osama bin Laden raid



Navy Seal Wally

- Communication technique used by **US Military Special Operations** in every mission of the last 20 years.
- Turns the operational area into **a simple game of battleship**, so that operators from the different services, agencies, and nationalities can **speak a common language about an unfamiliar location under stress.**



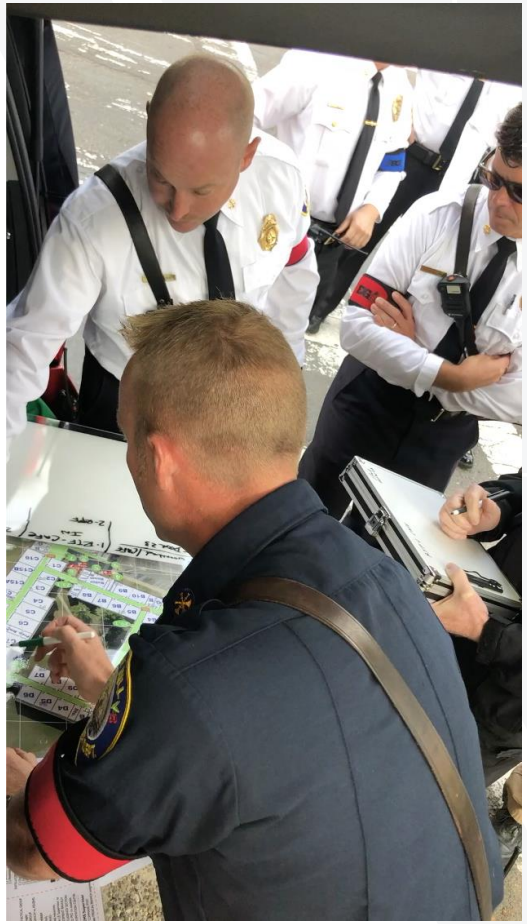
Sample gridded reference graphic

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Adapted for Use by First Responders

Creating Usable Common Operating Pictures for First Responders





”Collaborative Response Graphics” or CRGs are standardized, site-specific common operating pictures that combine facility floor plans, that are verified by an on-site walk through, high resolution imagery, and a gridded overlay together into one map that includes the accurate labeling of key features like room numbers, hallways, external doors, stairwells, key utility locations, parking areas.

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Micro™ and MACRO™ Solutions

Two Types of Collaborative Response Graphics



- A **Micro™ CRG** is created for **EACH FLOOR** to coordinate response inside of the building.



- A **MACRO™ CRG** is created for each campus to coordinate response outside of the building.

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Building Site Specific Common Operating Pictures

How This Works



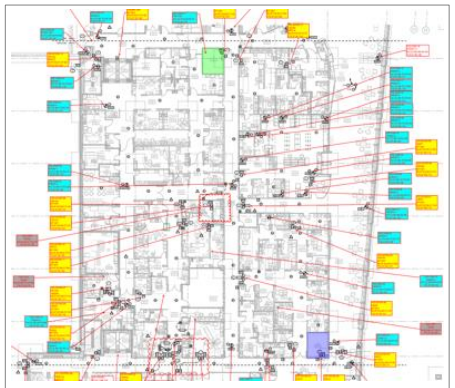
K-12 Buildings



Stadiums



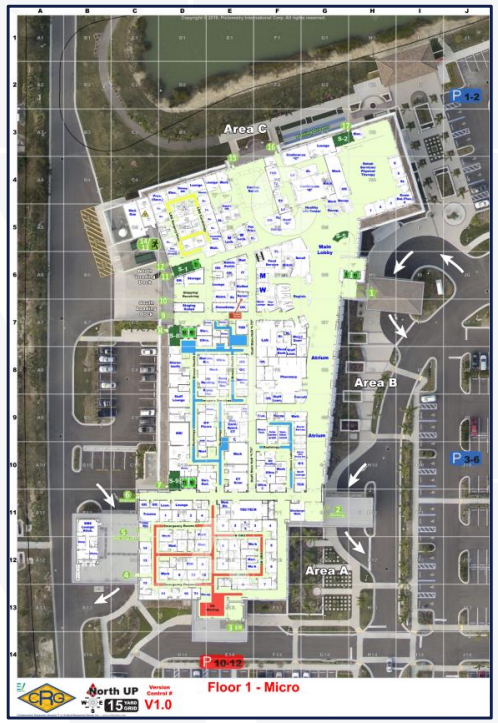
Office Parks











Step 1: Generate Quote

Step 2: Gather Floor Plans

Step 3: Initial Proofs & Site Visit

Step 4: Final Proof Review & Publish

CRG gathers floor plans for all the schools and work to create initial proofs of all the sites. CRG then conducts site visits to each of the schools to gather the site-specific labeling/corrections needed for the maps. CRG will then share the final proofs with the school administrationprior to publishing final maps.

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CRGs in Multiple Platforms

CRGs Implemented Across Multiple Platforms

Collaborative Response Graphic®

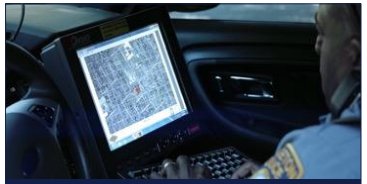




CRGs printed as handouts, used hastily on hood, and posted on command vehicle



CRGs on Mobile App: GXP OnScene, ATAK, RapidDeploy Lightning



CRG accessed through Mobile Data Terminal



CRG with 3D modeling on Google Earth



CRG layered on Motorola's Spillman Flex CAD



CRG layer in Milestone Video Management



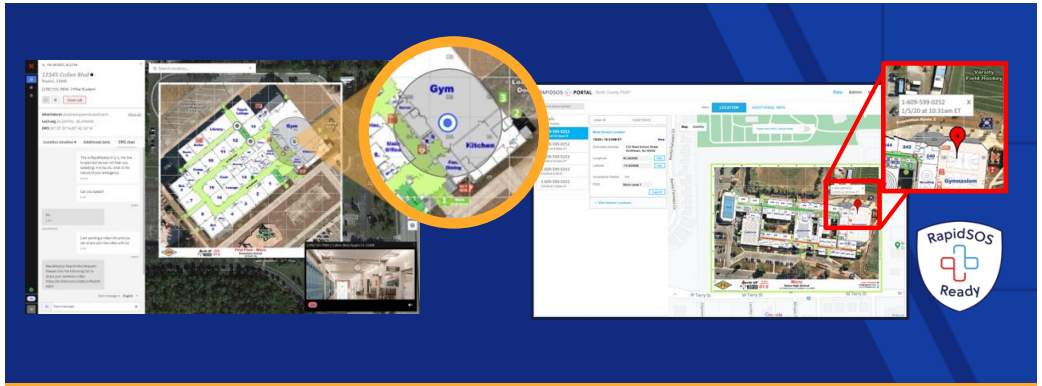
CRG used by ZeroEyes Threat Analysis

Upon completion of the maps, CRG Inc. distributes the maps to the applicable first responders and schools in the file formats that male the CRGs accessible in the technical platforms currently in use. Many of the Police Departments use a mobile application called GXP OnScene or ATAK. When the CRG mapping is used in conjunction with GXP OnScene or ATAK, authenticated users can see themselves real-time on top of the CRG indoor mapping data.

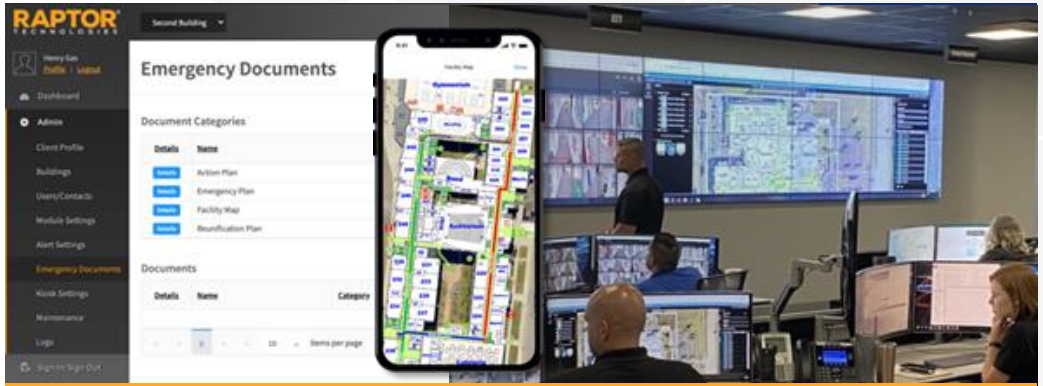
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Common Operating Picture

Ensuring Everyone is on the Same Sheet of Music



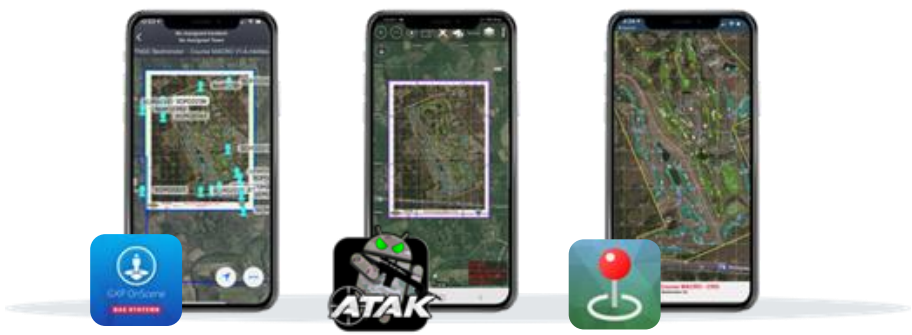
1. Integration into 911 Center Through RapidDeploy Radius & RapidSOS



2. Integration into Safety Applications Used by Institution



3. Integration into First Responder Computer Aided Dispatch Systems (CAD)



4. Integration into First Responder Mobile Applications

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Dissemination and Command

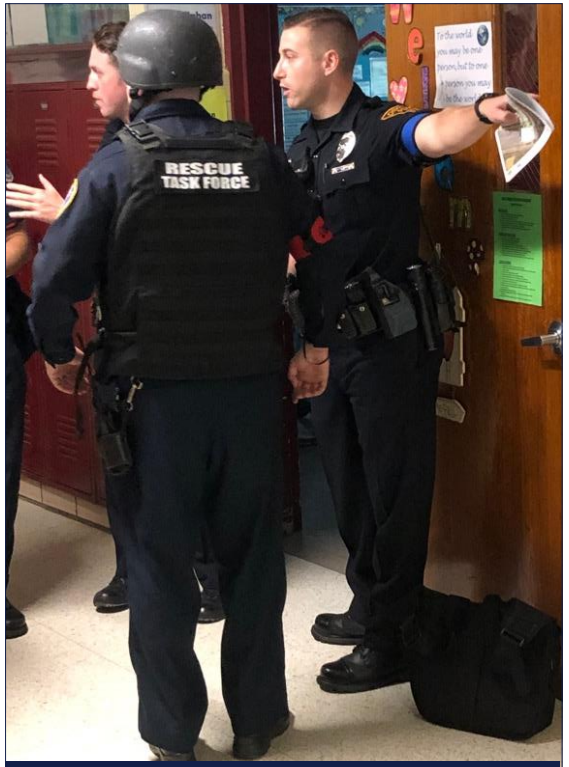
Used by all Disciplines at all Stages of Response



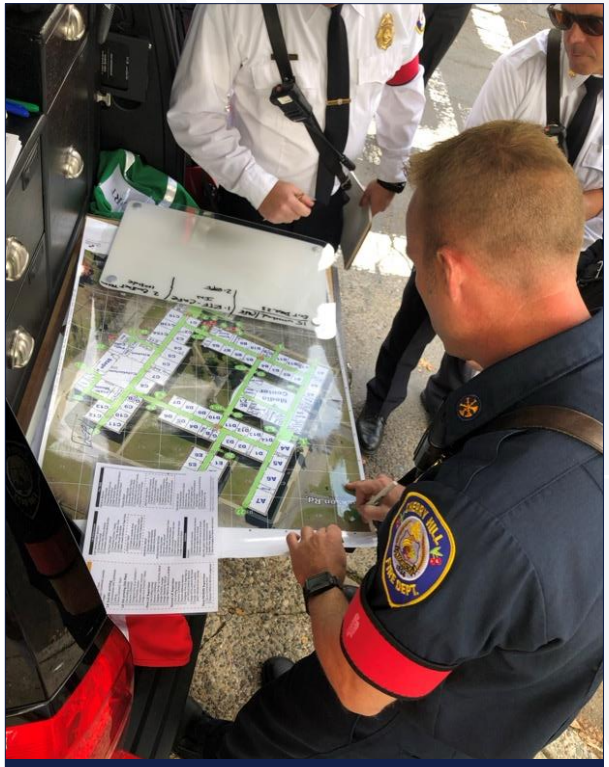
Tactical Command



Rescue Teams



Contact Team



Unified Command Post

Collaborative Response Graphics improve communication and control during all stages of emergency response. They are usable by first responders from any discipline, at any level.

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The Mapping Pipeline

Floor Plan Locations



Large Format Prints



Binder Inserts



CDs

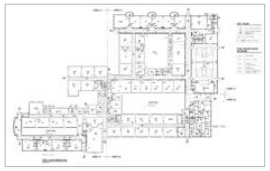


Local Hard Drives

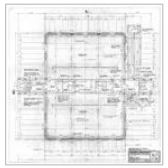


Various File Types

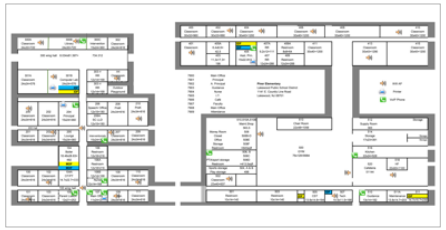
Floor Plan Conditions



Raster Plans



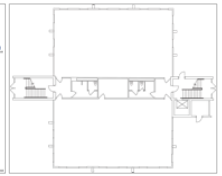
Poor Quality Plans



Abstract Plans

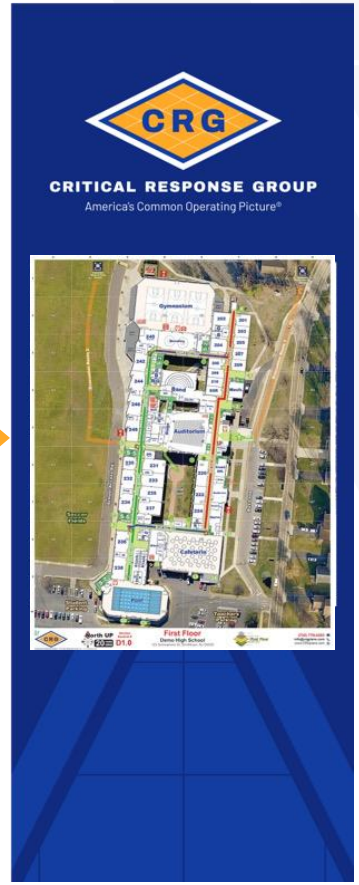


Segmented Plans



Unlabeled Plans

Collaborative Response Graphic®



CRG File Formats

Standard Raster Files

Standard PDF
MBTiles
Geospatial PDF
JPEG
Geo TIFF
KMZ
PNG
Cloud Optimized GeoTiff
WMS

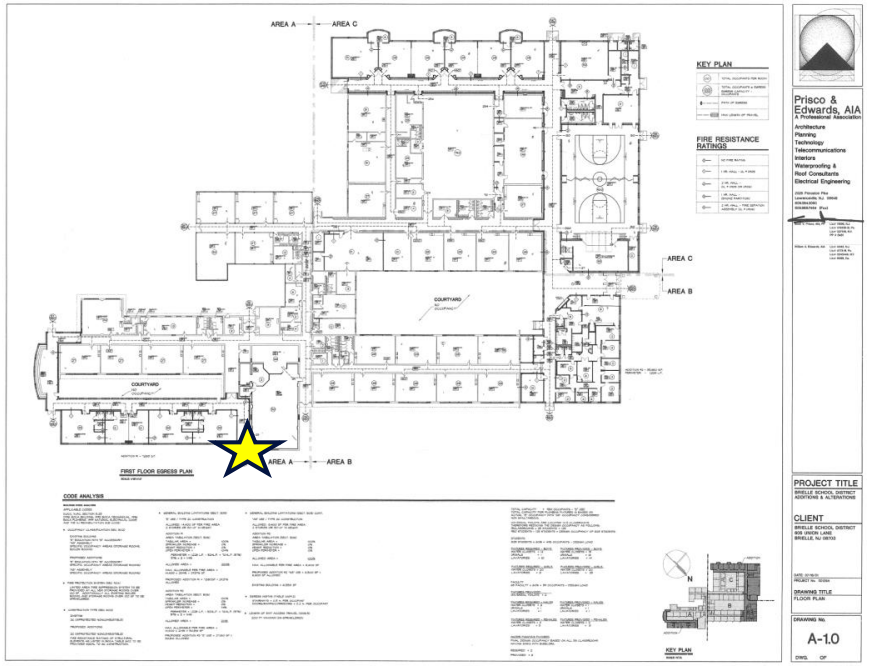
Vector Data Outputs

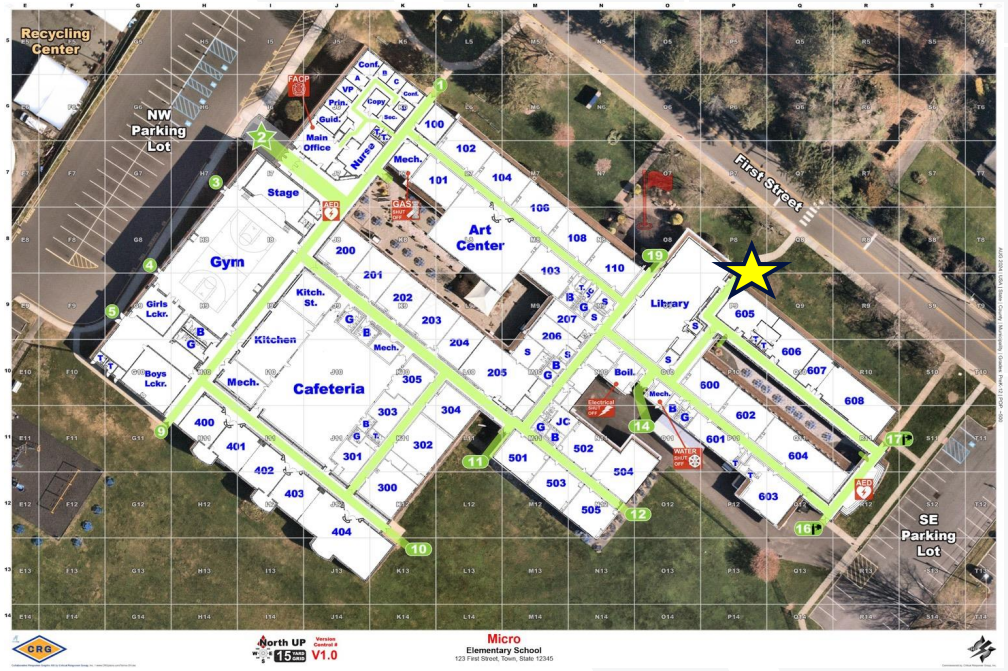
Optional

Shape Files (Grid)
Shape Files (Buildings)

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From Floorplans to a CRG





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SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Ed.D., Assistant Superintendent, Student & Family Services
Ryan Sebers, Director – Student Services

DATE: May 21, 2026

RE: Approval of Purchase Contract with Centegix – CrisisAlert Wearable Alert Badges and Integrated Safety Platform

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

As the safety of our students and staff remains our highest priority, we seek to bolster our emergency preparedness systems and to integrate technologies which will allow us to improve response times and enhance safety across our school communities. We endeavor to provide more rapid and precise communication during emergencies and daily incidents, and to strengthen coordination amongst school staff, police, and first responders.

The Centegix Safety Platform specializes in the implementation of systems that allow staff to signal for assistance quickly and discreetly during emergencies, with precise location details, using a wearable badge by staff. The platform integrates with digital layered mapping of our campuses (i.e., Critical Response Group's collaborative response graphics), external volunteer clearance systems (such as Sterling Volunteers), and provides a reliable visitor management tool.

Through their CrisisAlert wearable badge feature, Centegix supports campus-wide lockdown procedures through the ability for staff to initiate a lockdown security alert, activating a fully integrated emergency response and notification system, including flashing strobes and intercom announcements. When combined with digital layered mapping, the precise location

of an alert is instantly displayed. The CrisisAlert functionality also allows staff to initiate low-level alerts, such as medical emergencies or other localized safety issues not warranting a full school lockdown.

In addition, the platform immediately sends a digital map to first responders with precise location details of an event activation, including the exact floor and room, detailing every safety asset in proximity to the alert.

The attached agreement incorporates a competitively procured cooperative purchasing contract through AEPA-CalSave (Contract No. AEPA IFB-25E), awarded to Centegix as the authorized vendor, installer, and service provider.

The District is utilizing an agreement incorporating the AEPA contract (Piggyback), rather than issuing a separate bid or Board resolution, as this procurement method satisfies all applicable public contracting requirements.

FISCAL IMPLICATIONS:

A five (5)-year service contract, including equipment, installation, maintenance services, warranty, and training will be **$890,360.00**.

Year 1	$310,960
Year 2	$144,850
Year 3	$144,850
Year 4	$144,850
Year 5	$144,850

Year 1 will be paid from a Restricted General Fund budget (MGMT 208). Year 2-5 amounts will be paid from the Unrestricted General Fund portion of the LCAP.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the contract with Centegix for the purchase of the Centegix Safety Platform (including CrisisAlert, Safety Blueprint, and Visitor Management), for a five (5)-year term, in the amount of $890,360.00.

Order Acknowledgement

Customer:	*South San Francisco Unified School District*
Location:	*398 B St, South San Francisco, CA, 94080*
Project:	*CENTEGIX Safety Platform: VM + VoI Integration*
Billing Contact:	*Jennifer Chan: jchan@ssfusd.org or (650) 877-8700 Ext: 5287*

Thank you for your purchase of the CENTEGIX® Safety Platform™

CENTEGIX® will install, program, configure, and commission the CENTEGIX Safety Platform™ Equipment and Software at sites listed on ***Exhibit A*** to this Order Acknowledgement.

Alignment of expectations and responsibilities between all parties, including third parties (e.g., your intercom provider) are required for a superior experience and successful deployment. This Order Acknowledgement includes expectations, assumptions, and responsibilities for all parties in order to deliver rapid and successful deployment of the CENTEGIX Safety Platform.

NOTES

- The CENTEGIX® Safety Platform™ is comprised of the following solutions:
    - **CrisisAlert™** is the badge-based incident response solution worn by every staff member that empowers staff to get help from school administrators or put the entire campus in lockdown with the push of a button. Used 98% of the time for medical emergencies, physical altercations, and behavioral situations the badge is always on for notification of extreme threats to safety. CrisisAlert can notify 911 dispatch— including room-level location details—and initiate visual and audio notifications so that everyone on campus knows that a site has been locked down.
    - **Visitor Management** makes monitoring who's coming in and out of your schools easy, ensuring that only authorized visitors are allowed on campus. Screen all school visitors, create custom banned person lists, monitor custody issues, log student tardies and early releases, send security alerts to staff, and create detailed reports on all activities tracked.
    - **Safety Blueprint** provides dynamic, digital mapping that elevates safety management, planning, and preparedness. With every building and safety asset mapped in one system, responders are fully equipped for immediate action.

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- Note: 1 CrisisAlert badge allocated per staff member and additional CrisisAlert badges included as set forth in the quote for sites purchased. Additional CrisisAlert badges beyond original allocation are available via CENTEGIX Customer Support for an additional fee and delivered to a central location for the Customer to distribute. Replacement CR2032 badge batteries will be provided at no additional cost, as required, for the term of the agreement.

CUSTOMER & CENTEGIX RESPONSIBILITIES

Project Planning	
CUSTOMER	• Designate a core team that has primary responsibility for overseeing the CENTEGIX Safety Platform™ implementation, policy, and all communication. • Provide a detailed map of each site (as outlined in the Safety Blueprint section below) showing all buildings and rooms where the Safety Platform will be installed. • Be responsible for distributing all badges, which are delivered to a central location, to the individual site locations.
CENTEGIX	• Provide an install schedule for each solution for all site locations provided that all maps have been loaded to the application and approved/signed off by the customer. The schedule is subject to change. Customer will accommodate adjustments for the project to remain on track.

Gateway	
CUSTOMER	• Provides network information for the CrisisAlert Gateway(s) to be configured. • If required, two (2) Power-Over-Ethernet (POE) drops at exterior locations defined by CENTEGIX. • Connecting the Gateway(s) that CENTEGIX will monitor.
CENTEGIX	• All gateways/wireless back-up equipment must be installed and confirmed online by the CENTEGIX Command Center for all locations before a target install date for the rest of the solution can be confirmed.

Visitor Management (if applicable)	
CUSTOMER	• Purchases or provides compatible scanner(s), printer(s), and consumables for use at entry points and all computers on which the system will be used. • Provide network information for the Visitor Management System to be connected. • Maintain computers and all other peripherals. Computers will need to be connected to either the WiFi or network before installation. • Perform all required OS, driver, and browser updates for all computers, scanners, and printers used with Visitor management.

Safety Blueprint	
CUSTOMER	• Provide scaled floor plan drawings of the facility buildings to be mapped in Safety Blueprint in either a PDF or DWG format. Drawings must include rooms, walls, and doors. • Provide an assets list and map labels to identify on the Safety Blueprint map, if purchased. • Verify the accuracy of the Safety Blueprint map including the final floor plan drawings, asset locations, and map labels.
CENTEGIX	• Review the customer's submitted floorplan drawings for approval and render the floorplans in Blueprint.

Intercom Integration (if applicable)	
CUSTOMER	• Customer and its third-party intercom provider(s) are responsible for the operation of the intercom system(s), along with any additional costs associated with upgrading or alterations to the customers intercom software, hardware and network connections. • Provide a site-specific URL or other API for each message for sites that have IP-based intercom systems with virtual triggers. • Provide network information for the CrisisAlert Intercom Integration Device to be programmed. Customer will ensure its intercom system(s) is/are connected to the device.

Additional 3rd Party Software Integration (if applicable)	
CUSTOMER	• Customer and its third-party software provider(s) are responsible for the operation of the additional software capabilities, along with any additional costs associated with upgrading or alterations to the third-party software.. • Provide a site-specific URL or other API for sites that have 3rd party software integrations that CENTEGIX supports.
CENTEGIX	• Integrations (if applicable) purchased through CENTEGIX are supported by CENTEGIX and our third-party partners.

Onsite Access	
CUSTOMER	• Provide 2 sets of district/organization-wide master keys per site. • Provide evening and weekend access to sites for install team flexibility. • Override the security system when the installation team is onsite. • Provide guest Wi-Fi information if available. • If CENTEGIX installation team is unable to access a room or building, or a map is inaccurate causing a delay in the installation, the Customer will incur a minimum

	revisit fee of $500/site per revisit, dependent upon remaining work. • If CENTEGIX installation team is unable to locate a suitable stationary element to install exterior equipment, the Customer will need to install a pole or other suitable structure for this equipment to be located.
CENTEGIX	• The installation team designated by CENTEGIX will install hardware equipment at each facility/site purchased.

Software	
CUSTOMER	• Deploy the CrisisAlert Desktop Application software to supported equipment, including laptops, desktops, tablets, and mobile equipment using the files provided by the CENTEGIX Onboarding Specialist. • Allow Public DNS for the CENTEGIX Wireless Back-up equipment.

Implementation and Training	
CUSTOMER	• Provide the information necessary to enable Active Directory syncing (if applicable). • Responsible for the configuration of the Safety Platform™ system (including CrisisAlert, Safety Blueprint, and if utilized Visitor Management) with reasonable guidance from CENTEGIX. • Conduct site testing, with guidance from CENTEGIX to ensure the system is functioning properly. Both parties will sign-off in agreement that site testing has been verified. • Identifying individuals who can deliver end-user training for its organization on how to use the CrisisAlert badge (and Visitor Management badge if applicable), including requiring each staff member with a badge to complete a "Badge Training" session in which they, at minimum, activate a badge alert. • Assist CENTEGIX in obtaining the necessary support from the selected public safety answering point (PSAP) agency, if applicable.
CENTEGIX	• Provide remote training for system configuration. • Provide onsite training for Responders and Badge Managers unless opted out on the quote (CrisisAlert) • Provide training for school administrators and front office staff based on the training method purchased (Visitor Management). • Provide the requirements for user access to the Safety Blueprint map features. • Provide remote training for Safety Blueprint asset and map management. • Recommend other optional services are available to assist with deployment

Communications	
CUSTOMER	• Share communications with your stakeholders (Parents, Teachers, Staff, and Students) during the different stages of your CrisisAlert process. You can do so

	via internal emails, district-wide newsletters, school communications, morning announcements, creating a webpage on your website, and on social media. ● **During sign-up:** Inform all stakeholders about the decision to implement CrisisAlert. ● **During installation:** Keep stakeholders updated on the progress. Staff will want to know what to expect during this process. Students may wonder why new equipment is now appearing throughout the building. ● **Operational Phase:** Your community will want to see how your CrisisAlert solution works. One way to do this is by hosting a demo day where you can invite speakers to participate, provide answers to frequently asked questions, and demonstrate how your new solution works. ● **Ongoing Communication:** Keep your stakeholders informed by communicating with them on how you have utilized your CrisisAlert solution and how it has impacted your school community.
CENTEGIX	● Provide a communications kit to help customers communicate with their communities about CrisisAlert. Customer will coordinate a call between CENTEGIX point of contact and the Communications Director for the customer to review best practices for communicating about CrisisAlert.

Post Implementation	
CUSTOMER	● Provide general troubleshooting of the system and its equipment with the site. District technical support can escalate an issue to be addressed through their account manager or support manager. ● Managing and maintaining all users and their permissions for the software through the term of the contract. ● Providing Badge Training and training documentation to new users of the system. ● Customer acknowledges that Badge batteries are consumable items requiring periodic replacement, and Customer is responsible for timely replacement in accordance with CENTEGIX's maintenance recommendations. ● Conducting test drills of CrisisAlert at the beginning of each semester. ● Managing and maintaining all Visitor Management hardware through the term of the contract. ● Report structural changes to the building floorplans and layout to Centegix.
CENTEGIX	● Onsite assistance is available to assist the customer regarding all purchased solutions. Contact CENTEGIX Support at support@centegix.com for more information.

CONTRACT TERMS (QUOTE)

CENTEGIX®

Quote

Sales Rep: Alicia Ryan

Bill To:
South San Francisco Unified School District
398 B St
South San Francisco, CA, 94080
US

Buying Vehicle:
AEPA IFB-025E Security Solutions

Submitted on: 02/18/2026
(Valid 90 days)

Quote # 00004967

Terms (Years) 5

Annual Services	Sites*	Annual Rate (Per Site)	Annual Rate (All Sites)
Safety Platform (CrisisAlert, Safety Blueprint, Visitor Management)	17	$8,000.00	$136,000.00
OneRoster Integration	15	$250.00	$3,750.00
Volunteer Management API	17	$100.00	$1,700.00
Wireless Backup Data	17	$200.00	$3,400.00
		Annual Fees Sub-total:	$144,850.00

One-Time Services	Sites*	One Time Rate (Per Site)	One Time Rate (All Sites)
API/SIS Integration Setup	15	$0.00	$0.00
Core Asset identification	17	$1,000.00	$17,000.00
Implementation	17	$2,000.00	$34,000.00
Onsite Training	17	$1,000.00	$17,000.00
Safety Blueprint Remote Installation	17	$0.00	$0.00
Safety Blueprint Remote Training	17	$0.00	$0.00
Safety Platform Installation	17	$3,000.00	$51,000.00
Shipping & Handling	17	$400.00	$6,800.00
Visitor & Student Starter Kit	15	$250.00	$3,750.00
Visitor Management Remote Installation (bundled)	17	$0.00	$0.00
Visitor Management Remote Training (bundled)	17	$0.00	$0.00
Visitor Starter Kit	4	$140.00	$560.00
Volunteer App Setup	1	$2,000.00	$2,000.00

NOTES:
Quote includes site mapping, hardware installation, onboarding, and training along with software licensing and hardware warranty based on the term selected.
*Preliminary site count listed pending a final site list from customer.
Annual contract will renew after the selected term expires at CENTEGIX then current pricing.
Amounts do not include local, state or federal taxes. If you are tax exempt, please provide a tax-exempt form otherwise sales tax will be charged.

CENTEGIX Gateway Cabling & Installation = Client Installing.

One-Time Fees Sub-total:	$166,110.00
Year 1 = *(Includes One-Time Fees + Annual)*	$310,960.00
Year 2-5 = *(Invoiced on anniversary date)*	$144,850.00
5-Year Grand Total =	$890,360.00

Amounts do not include local, state or federal taxes. If you are tax exempt, please provide a tax exempt form otherwise sales tax will be charged.

(800) 950-9202 2120 Powers Ferry Road SE, Suite 110, Atlanta, GA 30339 sales@centegix.com

BILLING AND PAYMENT TERMS

Upon execution of this Order Acknowledgement, CENTEGIX will invoice the Customer as follows:

1. Year One* to be invoiced with the following billing milestones:
    - 50% of Year 1 cost invoiced upon the earlier of the PO date or signed OA date
    - 50% of Year 1 cost invoiced 120 days after the earlier of the PO date or the signed OA date (Anniversary Date)

2. The remaining fees will be invoiced annually upon the Anniversary Date.

Schedule Item	Billing Milestone	Due Upon	Amount
Year One	50%	Execution of Purchase Order or signed OA	$155,480
Year One	50%	120 days after the Purchase Order or signed OA	$155,480
Year Two	100%	Anniversary Date	$144,850
Year Three	100%	Anniversary Date	$144,850
Year Four	100%	Anniversary Date	$144,850
Year Five	100%	Anniversary Date	$144,850

* Year One includes annual platform total and one-time Professional Services fees (3).

All invoices are payable on Net 30 terms.

OTHER INFORMATION

CENTEGIX standard terms and conditions https://www.centegix.com/legal-tc3/ are incorporated by reference and are a part of this Order Acknowledgement.

- If applicable, the supplemental terms on ***Exhibit*** B (the **"Special Terms"**) are incorporated by reference and are a part of this Order Acknowledgement.

We look forward to working with you to achieve a successful deployment of the CENTEGIX Safety Platform™. If you have any questions or concerns, please don't hesitate to contact your Onboarding Specialist.

Thank you for the trust you have placed in CENTEGIX to protect your students and staff.

ACCEPTANCE OF ORDER ACKNOWLEDGEMENT

AUTHORIZED CUSTOMER REPRESENTATIVE

Acknowledged and agreed.

Signature:	
Name:	、
Title:	、
Date:	、

AUTHORIZED CENTEGIX REPRESENTATIVE

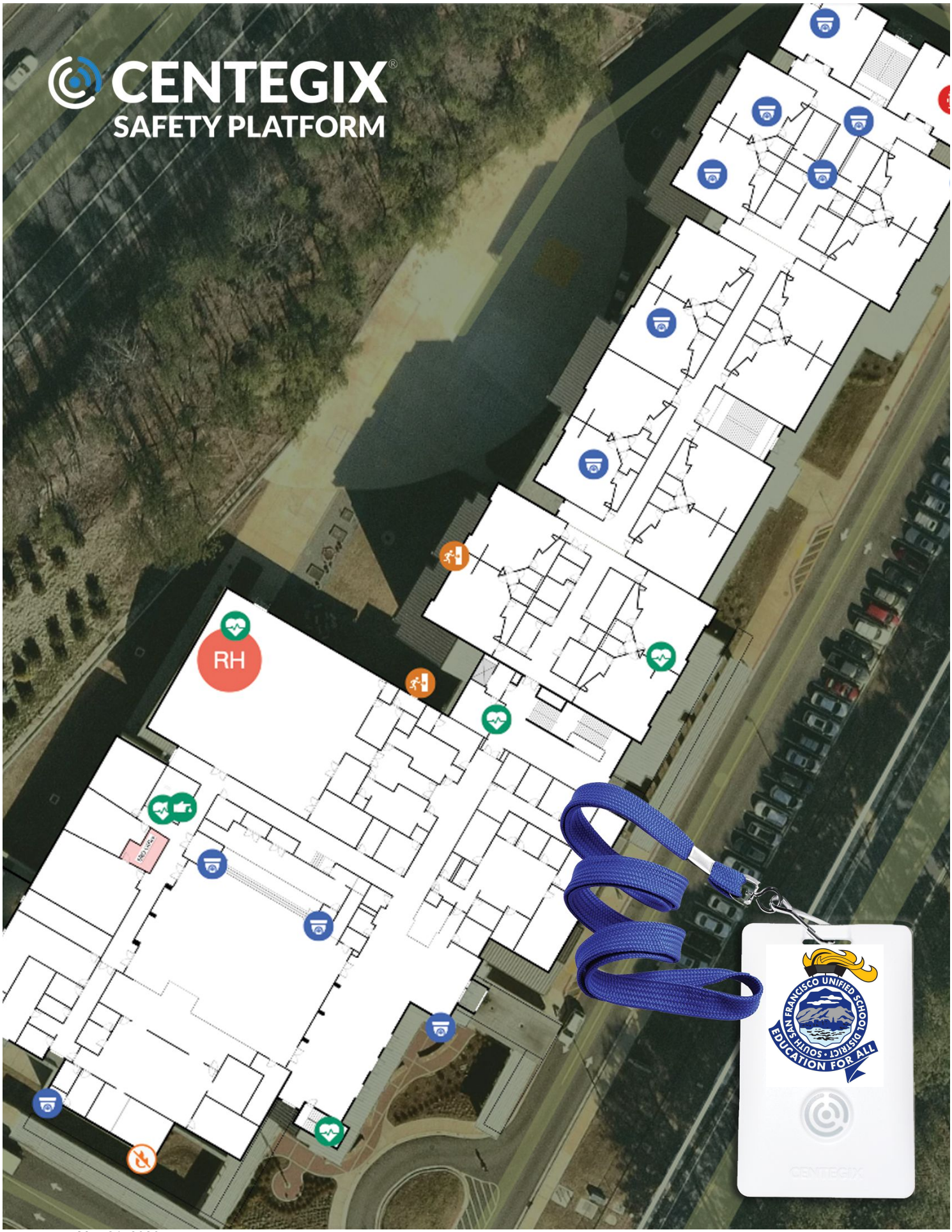
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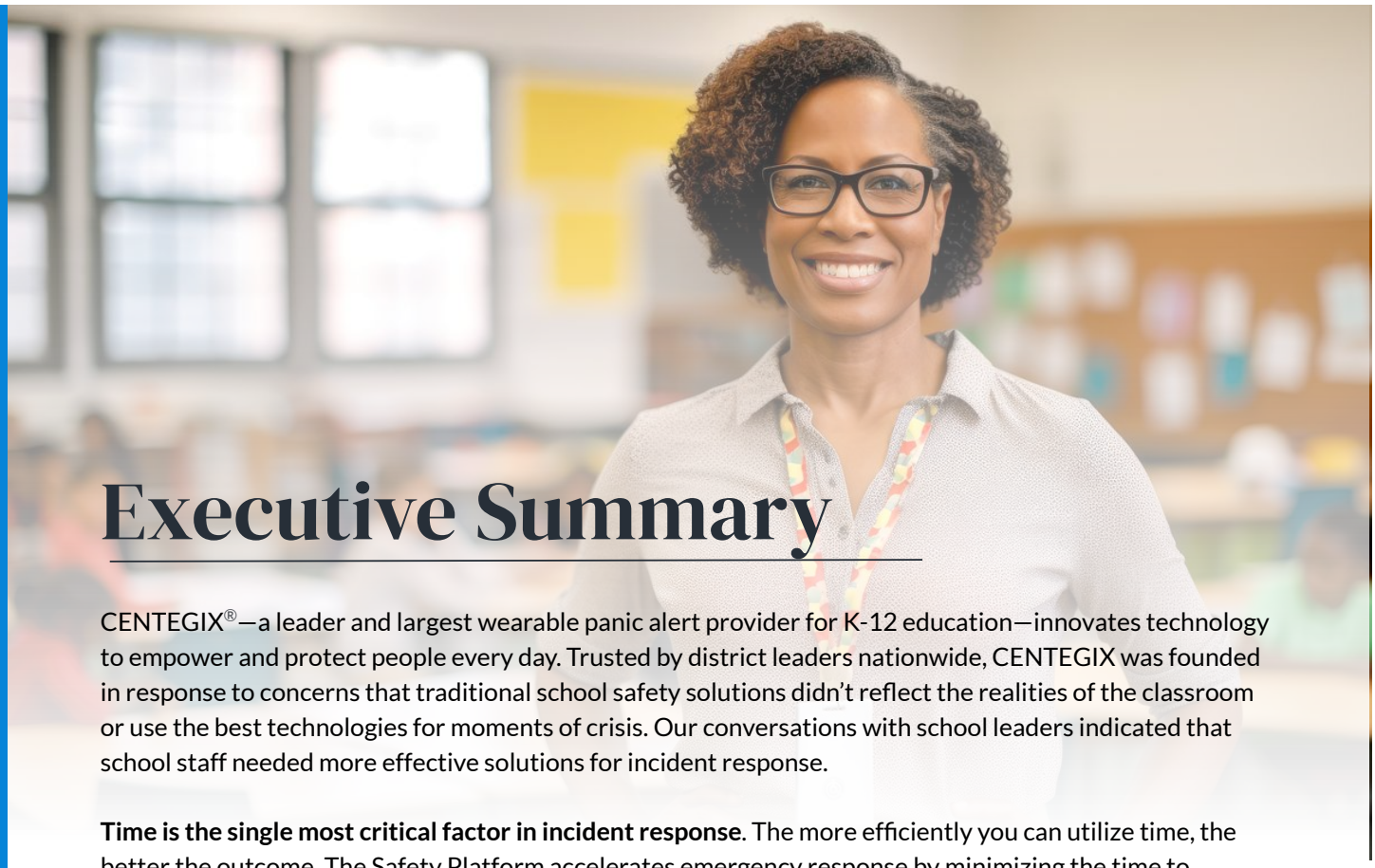
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Name:	、
Title:	、
Date:	、

EXHIBIT A

Site(s) Purchased:

#	Site Name (what the customer calls the site)	Address	City	ST	Zip	Phone (required if integrating with PSAP)
1	Alta Loma Middle	116 Romney Avenue	South San Francisco	CA	94080	(650) 877-8797
2	Baden High (Continuation)/ South SF Adult / Southwood Child Development Center	825 Southwood Drive	South San Francisco	CA	94080	(650) 877-8769
3	Buri Buri Elementary	325 Del Monte Avenue	South San Francisco	CA	94080	(650) 877-8776
4	Hillside Child Development Center @ Mills Montessori	1400 Hillside Boulevard	South San Francisco	CA	94080	(650) 877-8720
5	El Camino High	1320 Mission Road	South San Francisco	CA	94080	(650) 877-8806
6	Junipero Serra Elementary	151 Victoria Street	Daly City	CA	94015	(650) 877-8853
7	Los Cerritos Elementary	210 West Orange Avenue	South San Francisco	CA	94080	(650) 877-8841
8	Martin Elementary / Martin Child Development Center	35 School Street	South San Francisco	CA	94080	(650) 877-3955
9	Monte Verde Elementary	2551 Street Cloud Drive	San Bruno	CA	94066	(650) 877-8838
10	Parkway Heights Middle	650 Sunset Avenue	South San Francisco	CA	94080	(650) 877-8788
11	Ponderosa Elementary	295 Ponderosa Road	South San Francisco	CA	94080	(650) 877-8825
12	Skyline Elementary	55 Christen Avenue	Daly City	CA	94015	(650) 877-8941
13	South San Francisco High	400 B Street	South San Francisco	CA	94080	(650) 877-8754
14	Spruce Elementary/ Children's Center	501 Spruce Avenue	South San Francisco	CA	94080	(650) 877-8780
15	Sunshine Gardens Elementary	1200 Miller Avenue	South San Francisco	CA	94080	(650) 877-8784
16	Westborough Middle	2570 Westborough Boulevard	South San Francisco	CA	94080	(650) 877-8848
17	District Office / Facilities	398 B Street	South San Francisco	CA	94080	(650) 877-8700


CENTEGIX
SAFETY PLATFORM
RH
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
EDUCATION FOR ALL



Executive Summary

CENTEGIX®—a leader and largest wearable panic alert provider for K-12 education—innovates technology to empower and protect people every day. Trusted by district leaders nationwide, CENTEGIX was founded in response to concerns that traditional school safety solutions didn't reflect the realities of the classroom or use the best technologies for moments of crisis. Our conversations with school leaders indicated that school staff needed more effective solutions for incident response.

Time is the single most critical factor in incident response. The more efficiently you can utilize time, the better the outcome. The Safety Platform accelerates emergency response by minimizing the time to identify, notify, and respond to an emergency.

Identify: All staff must be able to quickly, easily, and discretely indicate that there is an emergency. A one-step button click sends the alert immediately.

Notify: Accelerates the emergency communication to everyone onsite through full audio and visual notifications directing all to follow safety protocols. Onsite response teams immediately receive alerts with a map showing who needs help and where they are located. For a campus-wide alert, local 911 integration directly alerts emergency resources with precise location information.

Respond: How rapidly people take the right action for the best possible outcome. Onsite, in a campus-wide emergency, everyone moves to get behind a hard surface and locked door. The onsite response team has the right location and knows where safety assets are. Local 911 takes action to neutralize the situation.

Every second matters. With the push of a button on our wearable CrisisAlert badge, an alert instantly reaches administrators and first responders with precise location details mapping out where help is needed. Simultaneously, strobe lights, an intercom announcement, and a desktop computer takeover make *everyone* aware that a lockdown is in effect and what they should do to optimize their safety.

We believe that an integrated, layered approach to safety is fundamental and that no one within an organization should be limited in their capacity to be—and feel—safe. Building on the proven success of CrisisAlert, the CENTEGIX Safety Platform™ was designed to integrate additional solutions and be the foundation for a safety ecosystem. CrisisAlert, with CENTEGIX Safety Blueprint™, our dynamic mapping tool, and our market-defining Visitor Management capabilities, address all critical aspects of safety, from access control to incident response, at all times.

CENTEGIX

Introduction

The CENTEGIX Safety Platform™ is the foundation for an efficient and effective, layered safety plan. The Safety Platform empowers users to prevent, prepare for, and respond to any adverse incident campus-wide. The platform unites and extends robust industry-leading solutions, including:

- **Visitor Management** to screen and register all visitors and **Enhanced Visitor Management with Locating** offers real-time location monitoring of campus visitors
- **Safety Blueprint™** campus mapping tool that provides a dynamic, precise map of all campus spaces and safety asset locations
- **CrisisAlert™** wearable badge for incident response; the fastest and easiest way for staff to request help in any emergency, from the everyday to the extreme
- **Reunification** protocols to coordinate communications and streamline reunification of students to authorized guardians in the event of a school emergency
- **Unified Control Center** to streamline all safety operations
- **Integrations** with many safety and security solutions offering automation and efficiency
- **Data and Analytics** provide actionable insight assist with compliance

Providing a safe and secure learning environment is a significant challenge facing educational institutions nationwide. Despite the preventative measures to protect staff and students, emergencies *will* happen. Response time is essential in any emergency—from extreme situations such as an armed intruder to everyday crises like medical emergencies, severe weather, and physical altercations. The sooner you respond, the better the chances for a positive outcome. The CENTEGIX Safety Platform is a simple yet innovative solution that empowers every employee to participate in the safety of your organization.

CENTEGIX

Goals & Objectives

Ensure the safety of students, teachers and staff

- **Maximize safety campus-wide with an innovative layered solution**
  The CENTEGIX Safety Platform™ empowers users to address every critical aspect of safety campus-wide—from the everyday to the extreme.

- **Provide confidence and peace of mind**
  From everyday incidents to emergency response, the CENTEGIX Safety Platform provides confidence and security through a multilayered approach that addresses all critical aspects of safety, from the location of visitors to incident reporting, at all times.

- **Total coverage, all employees, all over campus**
  The CENTEGIX Safety Platform is easy to install, easy to learn, and easy to use by all personnel. Through integrations with existing technology and safety systems—student information systems, employee and visitor management systems, intercoms, and mass messaging platforms—the Safety Platform increases the value and effectiveness of safety measures in place.

CENTEGIX



CENTEGIX

Safety Platform Components



CENTEGIX

CrisisAlert™

One Badge, TWO types of Alerts



"I Need Help" Staff Alert
Medical, Fight, Elopement

Lockdown Campus-wide Alert
School/District Issue, Campus wide Threat

CrisisAlert is an incident response solution that empowers all personnel to get help anywhere on campus with the push of a button. The wearable badge and single-button activation were designed with an intense practical focus on reducing response time during all types of emergencies. For campus-wide alerts, school lockdown protocols start immediately. CrisisAlert instantly notifies 911 dispatch with precise—building, floor, room-level— location details. Visual and audio notifications are initiated campus-wide to make every person within the vicinity aware that a lockdown is in effect and what to do in order to protect themselves.

ONE-BUTTON ACTIVATION
The wearable badge has an accessible, single button enabling quick action under duress.

LOCATION ACCURACY
Alerts are visible on a digital map, down to the individual room and floor. First responders know exactly where they are needed.

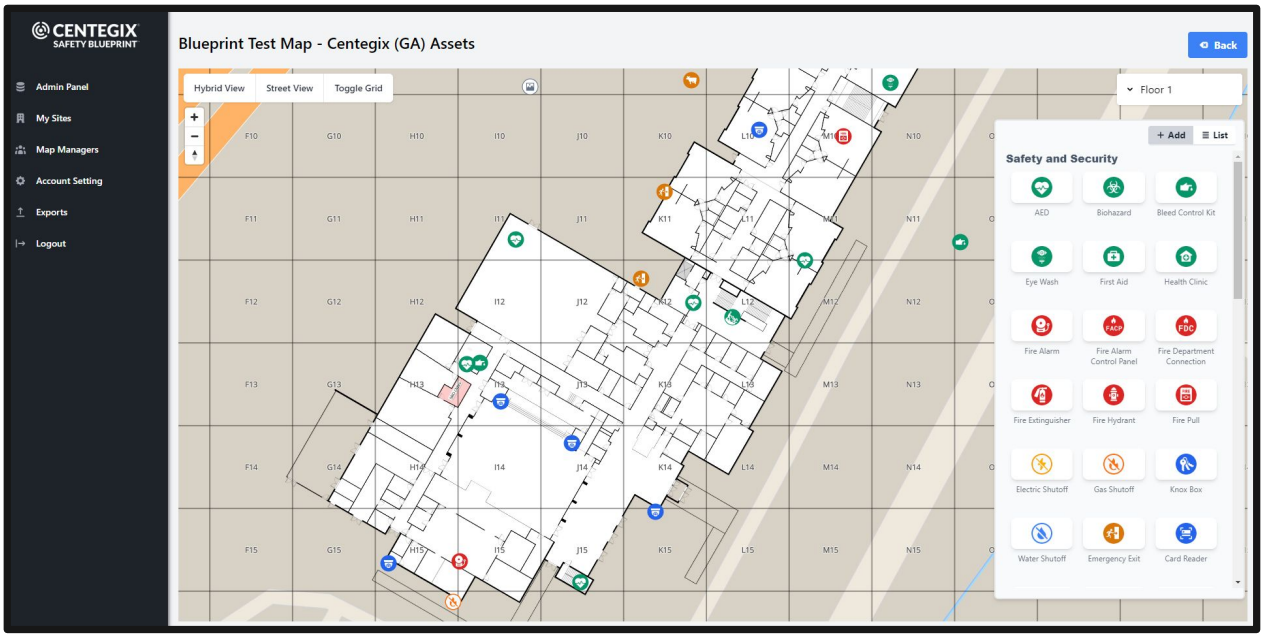
IMMEDIATE NOTIFICATION
Campus-wide alerts are immediately sent to administrators and first responders with no time lost.

INDEPENDENT OF WI-FI/CELLULAR
On a private, installed network, seperate from wi-fi and cellular, that connects badges, strobes, intercoms & more.

AUDIO & VISUAL NOTIFICATION
Campus-wide alerts communicate an emergency using strobes, desktop alerts and intercom integration.

TOTAL FACILITY COVERAGE
Network covers every square foot of campus, no dead zones. Badges work in the classroom and on the ball field.

Safety Blueprint™



Critical Incident Mapping for Emergency Response
Digital campus and asset maps streamline communication and accelerates response time in workplace emergencies—from the everyday to the extreme.

- Reduce incident response time. Know the precise location of an incident and where to find the closest life saving devices.
- Understand the severity of an incident. Engage cameras at the location of the event to observe in real-time.
- Utilize a single source of truth One map with current and precise location mapping of every building and asset.

Safety Asset Management
Manually capturing all the information for your buildings and assets, especially at a multi-location level, is laborious and time-intensive, Safety Blueprint makes it easy to stay up to date and in compliance with safety protocols.

- Visualize where safety equipment and assets are physically located in your buildings and on your campus'.
- Utilize alerts to take action on assets due for maintenance or replacement.
- Reduce the time needed to manage inventory, maintenance and requisition reports
- Get rid of disparate spreadsheets and questionable version control.

Visitor Management

Visitor Management makes monitoring who's coming in and out of your schools easy, verifying that only authorized visitors are allowed on campus. Enhanced Visitor Management with Locating utilizes the CENTEGIX network and mapping capabilities to provide the real-time location of visitors while on school grounds.



IMPROVED SCHOOL SAFETY
Highly visible visitor badges help to immediately identify that an individual has been authorized to be on campus. Additionally, printed hall passes identify that a student has permission to be outside of class.

AUTHORIZATION SCREENING
Run sex offender background, custody issues, and banned persons checks to flag/prevent unauthorized visitors. Security alerts notifiy team members to potential issues.

IMPROVE EFFICIENCY
Remove manual work that slows down the check-in process, making it less resource intensive and enabling you to streamline reporting.

EASY, SCALABLE INSTALL
With quick simple deployment, the solution scales as your student population. Implement the solution in one school or district-wide.

In addition to visitors, school leaders can utilize the system to comply with reporting of student tardies and early dismissal as well as the hours that staff and volunteers spend in school.

STUDENT ATTENDANCE MONITORING
Easily record tardy students and early dismissals. All attendance data is organized into reports automatically.

STAFF & VOLUNTEER HOUR REPORTS
When volunteers and staff members check in and out, their hours are automatically calculated and organized in reports.

Reunification

Reunification takes advantage of the capabilities of Visitor Management and Safety Blueprint to support and streamline student and parent or guardian reunification in an emergency.

- Accountability of student reunification site
- Validation of custody before student release or reunification of students with guardians
- Reunification process plan - maps access

Safety Network

The CENTEGIX Safety Platform functions on a private network that is managed and wireless and will not put a burden on your facilities team. Because the system does not rely on Wi-Fi or cellular service, neither your systems nor your IT administrators will experience a decreased bandwidth.

Our powerful analytics engine captures visitor and incident data, providing valuable information you can leverage to increase safety and security. Generate reports for resource allocation, compliance, and process improvement.

CENTEGIX

Deliverables

Digitized Campus Maps

The ability to know where on campus an alert has been initiated, where the nearest AED is, and which entry point first responders should use is based on having your campus maps digitized, accessible, and accurate. The CENTEGIX Safety Platform utilizes your digitized campus maps to enable administrators, staff, and emergency responders to define, customize, and disseminate critical campus information during an emergency response. Staff and first responders have immediate access to relevant campus information and can locate all safety information including campus security resources, evacuation points, and more.

The CrisisAlert Responder App and CrisisAlert Desktop Application and Visitor Management with Locating display alert notifications using to-scale, interactive maps to pinpoint the location where help is needed. This empowers responders to rapidly and accurately navigate to the alert location, reducing response times and improving overall emergency response.

CENTEGIX



Hardware

Proprietary hardware components drive the **Safety Network's** alert activation, notification, and locating capabilities.

Components may vary based on site installation requirements.



CRISISALERT BADGE
- Provided to every employee
- Vibration signals alert activation
- Multi-year battery life



GATEWAY
- Connects to the Cloud
- 8-hour battery backup



STROBE
- Installed in every room
- Multi-color visual alerting
- Multi-year battery life



LOCATING BEACON
- One or more where visual notification not needed
- Indoor and outdoor
- Multi-year battery life

Visitor Management

Hardware components for Visitor Management system are a direct purchase by the customer. [Compatibility specifications can be found here.]



LICENSE SCANNER
- Scan visitor license
- Initiate safety background check
- Scan student, staff and Enhanced Visitor Management badges



PRINTER
- Thermal printing
- Print visitor stickers or hall passes





VISITOR STICKER
- Highly visible colors
- Display check-in info
- Prints visitor's picture

HALL PASS
- Print hall passes for tardy students and early releases
- Display check-in/out information

Enhanced Visitor Management

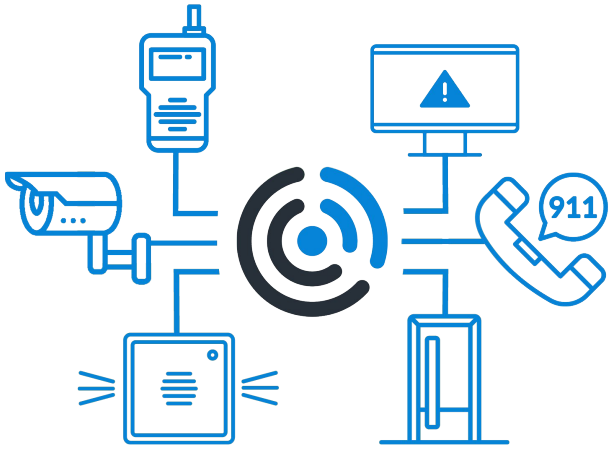
Relies on the Safety Network components in addition to a Visitor Badge for location services. Badges cannot be used to send alerts.



CENTEGIX VISITOR BADGE
- Multi-year battery life
- Assigned to visitors during check-in
- Sends visitor location to CENTEGIX Map

Software & Integrations

CENTEGIX's Safety Platform is powered by a private security network and SaaS cloud application. Via this portal, users can access all of the solutions included in the Safety Platform. From user management to location mapping, alert, and device configuration, every aspect can be seamlessly accessed from any web browser.



CrisisAlert's mobile application empowers users to efficiently manage emergency events directly from their smartphones (Android and iOS).

The platform provides the CrisisAlert Desktop Application for desktop usage compatible with PC and Mac systems, offering alert notifications and screen takeover capabilities.

CrisisAlert's Dashboard provides valuable insights for real-time monitoring and situational awareness. A comprehensive view of specific properties, multiple locations, or all properties, enables you to stay informed and respond to critical situations.

- **CrisisAlert Responder Application:** available to administrative personnel designated by the district or campus.
- **CrisisAlert Dashboard:** actionable reporting lets you track trends across your district, inform future incident responses, and measure protocol/process effectiveness.
- **Strategic Integrations:** integrates with key services to deliver notifications and communications to save precious time in an emergency.
    - Intercom systems - delivering audio announcements for campus-wide protection.
    - Data Network - enables screen takeover notifications.
    - National 911 Providers - routes notifications directly to emergency responders.
- **Visitor Management Check-in Application**
- **Visitor Management Integration with PowerSchool:** CENTEGIX is an approved PowerSchool ISV partner with access to all PowerSchool API integration tools. API for OneRoster compliant SIS as well as ClassLink.

Methodology

CENTEGIX has a defined methodology for successfully implementing the Safety Platform for your district. CENTEGIX's approach balances pace with control through a process that delivers value through collaboration and engagement. Each implementation has six stages.



Within each of these stages are the activities and deliverables utilized to properly plan, document, execute, and test the project work. Each stage has a specific objective, activities to be completed, key deliverables, and exit criteria.

CENTEGIX ONBOARDING SPECIALIST (OBS)

We will assign a CENTEGIX Onboarding Specialist (OBS) to be your main point of contact throughout the implementation process. Your OBS will guide you through each of the Phases—planning, collecting data, leading training sessions, conducting working sessions, gathering installation logistics, discussing configuration and testing best practices, monitoring progress, and communicating with stakeholders along the way.

PLANNING

We will understand your requirements, collect data, and prepare for the upcoming equipment installation. CENTEGIX kicks off the project by aligning on the established Statement of Work (SOW).

INSTALLATION & CONFIGURATION

We will install Safety Platform equipment at every site in the Order Acknowledgement unless otherwise noted with a change order. After installation is configuration; this phase includes User Management, Alert Types, Responder Groups, Responder Permissions, Desktop App Deployment, and Internal/External IP Settings for Desktop Takeover. The training consists of virtual admin training.

TESTING & TRAINING

We will test to ensure the system is fully functional based on the approved requirements and expectations. Training follows testing and consists of onsite or virtual responder training.

USER TRAINING/GO-LIVE

The objective of the use training/go-live stage is to ensure all staff are equipped with the knowledge and practice of pressing their CrisisAlert badge in the event of an emergency. Training is also available for administering and using the Visitor Management system.

Methodology

PROJECT CLOSEOUT

After the project activities have been completed, we will transition you to our Customer Success Team where an Account Manager will ensure that you are getting the greatest value from the Safety Platform.

ONGOING SUPPORT

Once live, ongoing support is provided via the CENTEGIX Command Center and Support Desk which includes:

- Software/Firmware Upgrades
- Analytics
- 24/7 Proactive Device Monitoring and Notification
- Remote Access Support
- Technical Email Support
- Remote Webinar Training
- Support Library (Recorded Webinars, How To Videos, Digital Training Manual)
- Ongoing Account Review



> It's a game changer. You know the exact location and you know who, so there's no trying to figure out, grabbing walkies, who initiated the alert, who did what. **You just go.**
>
> *Johnson Joseph, Assistant Principal*
> *Duval County Public Schools*

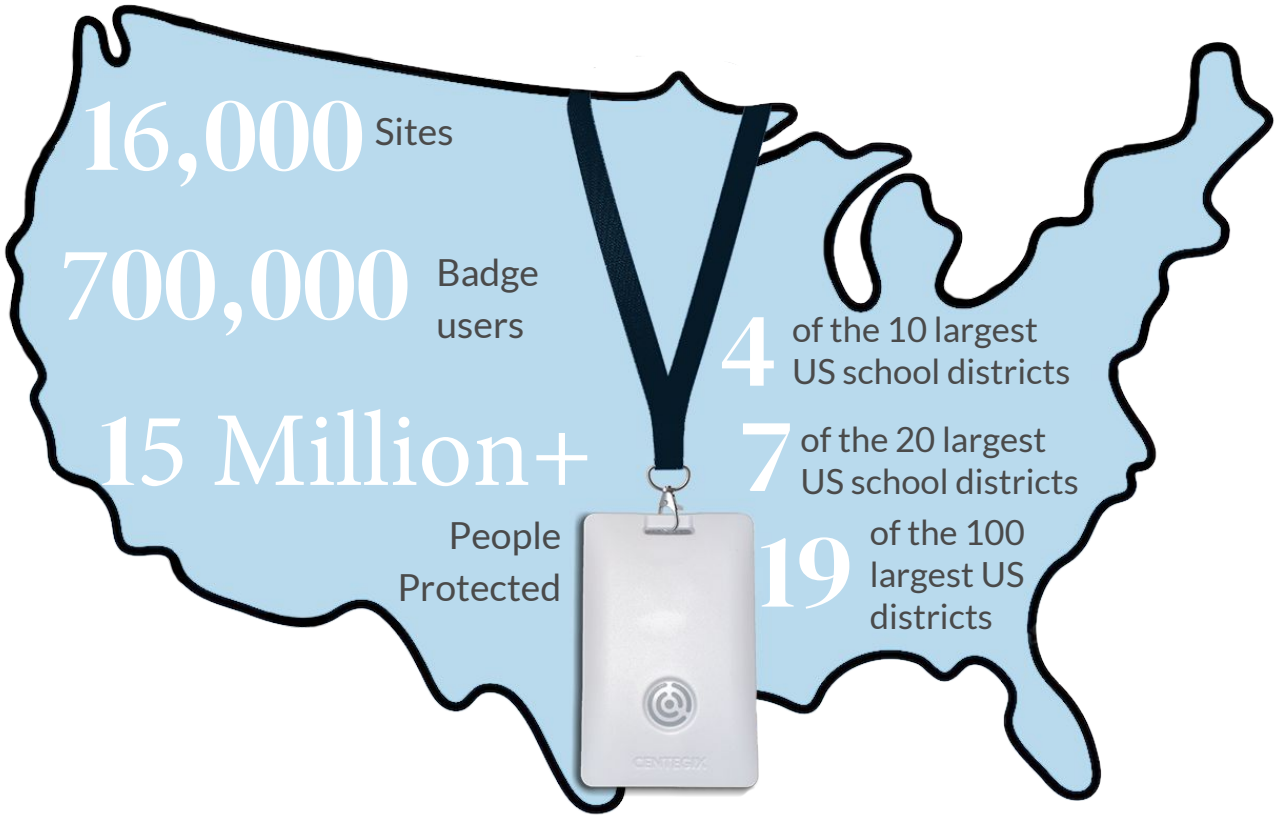
Platform Maintenance

Ongoing maintenance of both the software and hardware components of the Safety Platform is essential. Your maintenance agreement includes the following services:

	Safety Platform Cloud Platform provides access to configure, activate, and manage users and alerts.
	Proactive service management software and notifications including automated 24/7 trouble ticketing and ticketing interfaces. • The CENTEGIX Command Center will proactively identify sites requiring IoT device updates and communicate those to the customer. • CENTEGIX will work with the customer to identify onsite personnel that can replace an IoT device or battery or a field service partner to complete.
	Feature enhancement and routine version updates for all components on a monthly or quarterly basis including • Device software and firmware including strobe, beacon, hub, solar, and gateway devices. • Analytics and reporting software including an alert dashboard and export capabilities. • Mobile and desktop software for iOS and Android Software, as well as MSI/DMG files. • Responder software and interface available for web and alert software.
	An annual detailed evaluation of each site to evaluate device health, network coverage, and battery life. • This review typically occurs in the summer months. • CENTEGIX and your partner (if applicable) will review the site evaluation with you, which includes details of the tune-up to be done, such as replacing devices with repeat issues or batteries with less than 6 months remaining.

Conclusion

CENTEGIX Safety Platform is the most effective and comprehensive public safety solution available. Emergencies will happen. When every second matters CENTEGIX CrisisAlert is a practical, accessible, and easy-to-use incident response system that is always available. Paired with our Safety Blueprint mapping software, Visitor Management, and Reunification, you have a foundation to connect and extend your layers of safety and security solutions.



ATLANTA BUSINESS CHRONICLE 2023 Pacesetter

SECURE CAMPUS 2023 AWARDS

Inc. 5000 AMERICA'S FASTEST-GROWING PRIVATE COMPANIES

TERMS & CONDITIONS

CENTEGIX standard terms and conditions, including the software end-user licensing agreement (EULA), are incorporated by reference and can be found at https://www.centegix.com/legal-tc3/

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: May 21, 2026

RE: Approval of Agreement with ProTech Consulting and Engineering, Inc. for Hazardous Material Consulting Services for the Spruce ES

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District is acquiring the services of ProTech Consulting and Engineering, Inc. to provide Hazardous Materials Consulting Services for the Spruce Elementary School Modernization project. The scope of work includes hazardous materials testing, monitoring, preparation of design specifications, pre-bid services and other related hazardous materials services for the select demolition and construction work to occur in Buildings C and D and miscellaneous site locations.

On November 16, 2023, the Board of Trustees approved a Request for Qualifications (RFQ) for a pool of four (4) firms to provide hazardous materials consulting services. The District issued a Request for Proposal (RFP) for hazardous materials consulting services. After a thorough review, Protech Consulting and Engineering, Inc. was selected on a best value basis, offering a fair and reasonable fee for scope of services and meeting all project requirements.

FISCAL IMPLICATIONS:

The cost is $52,620.00 and paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement with ProTech Consulting Engineering, Inc. to provide Hazardous Materials Consulting Services for the Spruce Elementary School Modernization project in the amount of $52,620.00.

ProTech
Consulting & Engineering

1208 Main Street
Redwood City, CA 94063

P: (650) 569-4020
E: info@protech-cal.com

SURVEY PROPOSAL

Limited & Targeted Environmental Testing and Consulting Services

• Asbestos-Containing Materials (ACM) •
• Lead-Based Paint (LBP) •

Revised **May 8, 2026**

Client	Proposal Delivery	
Calvin Wong **South San Francsico Unified School District** 398 B Street South San Francsico, CA 94080 **c/o Paul Anderson** **Kitchell**	Proposal No.:	**3046-26gk.R2**
	Via Email:	clwong@ssfusd.org pjanderson@kitchell.com kbrown@kitchell.com
	Pages:	14

Project	**Spruce Elementary School** 501 Spruce Ave South San Francisco, California	**Spruce Elementary School Modernization Project**

Service Area Limits

The proposed work areas have been determined by the Client. ProTech's services will be limited exclusively to the following areas:

Building B

- Survey areas and materials associated with planned demolition activities.

Building C

- Survey areas and materials associated with planned renovation/remodel activities

Hardscape Areas

- Survey utility pothole locations where the Lease-Leaseback General Contractor (LLB GC) conducts potholing activities.
- Survey asphalt materials proposed for disturbance and/or removal.

Scope of Work

ProTech will conduct limited and targeted environmental consulting services to assess conditions associated with asbestos-containing materials (ACM) and lead-based paint (LBP). These services are being conducted to obtain regulatory compliance data in advance of renovation activities anticipated at the site.

Proposal

ProTech is pleased to submit this proposal for limited environmental consulting services. The scope of work outlined below is specifically tailored to the client's request and excludes any services not explicitly stated. No additional work beyond the defined scope is implied or included. We encourage the client to review this proposal thoroughly to ensure clarity and

confirm alignment with their expectations. Thank you for considering ProTech for this project; we look forward to delivering high-quality services within the agreed parameters.

Background

At the time of this proposal, final project plans, demolition and renovation limits, and specific impact areas have not been fully defined. Accordingly, ProTech will perform a reasonably comprehensive survey of accessible areas and observable building materials within the currently identified project areas provided by the Client. The assessment approach and sampling strategy will be developed based on information available at the time of the survey and may require adjustment in response to future project revisions, expanded disturbance areas, concealed conditions, phased construction sequencing, or subsequently identified project impacts. Changes to project limits, demolition scope, renovation areas, site access conditions, sampling requirements, phased construction sequencing, or newly identified suspect materials may result in additional services and corresponding adjustments to the proposed fee and schedule.

Scope of Work

ProTech will perform the following hazardous materials consulting and environmental services in support of the Spruce Elementary School Modernization Project for the South San Francisco Unified School District. Upon completion, ProTech will provide project documentation and reporting summarizing analytical results, field observations, identified regulated materials, and evaluations based on applicable federal, state, and local regulatory requirements and industry standards. ProTech will furnish the labor, materials, equipment, and professional services necessary to perform the following scope of work:

PHASE 1 — HAZARDOUS MATERIALS SURVEY & ASSESSMENT

ProTech will perform hazardous materials survey, sampling, analytical, and reporting services associated with the identified demolition, renovation, modernization, and disturbance areas within the Spruce Elementary School Modernization Project as follows:

ASBESTOS SURVEY

ProTech's team will conduct a visual survey of accessible project areas to identify and document suspect asbestos-containing materials (ACM) associated with the planned project activities. Observed materials will be grouped into homogeneous areas based on material type, color, texture, appearance, and functional application.

Inspectors may perform limited tactile assessments, where appropriate, to evaluate material condition and friability characteristics relevant to asbestos classification and potential disturbance conditions.

Representative bulk samples of suspect ACM will be collected and analyzed by Polarized Light Microscopy (PLM) in accordance with applicable EPA and AHERA methodologies to determine the presence and type of asbestos fibers.

LEAD-BASED PAINT SURVEY

ProTech will conduct a visual assessment to identify and document suspect lead-containing coatings and painted building materials within accessible project areas associated with demolition, renovation, or disturbance activities.

Observed coatings and finishes will be evaluated to document general condition, deterioration, and accessibility conditions relevant to the proposed work scope.

Lead-based paint evaluations may include:

- Non-destructive X-Ray Fluorescence (XRF) testing of painted surfaces; and/or
- Representative paint chip sampling for laboratory analysis by Atomic Absorption Spectroscopy (AAS), where supplemental confirmation testing is appropriate.

Additional Assessment Activities

Additional Asphalt sampling associated with utility potholing or disturbance areas; and

Asphalt sampling associated with utility potholing activities will be limited to evaluation for asbestos-containing materials (ACM) and lead-containing materials (LCM) within asphalt materials proposed for disturbance or removal. Analytical evaluation beyond ACM and LCM assessment, including additional hazardous waste characterization parameters, is excluded from this scope unless specifically requested and may require additional services and corresponding adjustments to the proposed fee and schedule.

Limited assessment of additional suspect asbestos-containing materials (ACM) and lead-containing materials (LCM) observed within the currently defined project areas may be performed, as appropriate. Evaluation, sampling, and analysis of materials outside the currently identified project scope, disturbance areas, or currently accessible building materials is excluded unless specifically requested and may require additional services and corresponding adjustments to the proposed fee and schedule.

Sample Collection and Laboratory Analysis

ProTech's sampling strategy will be developed based on observed site conditions, currently available project information, proposed disturbance areas, and applicable regulatory requirements. Representative samples will be collected using methods intended to minimize disturbance while maintaining appropriate health and safety procedures.

Samples will be properly labeled, documented, and maintained under chain-of-custody procedures prior to delivery to an accredited analytical laboratory for:

- Polarized Light Microscopy (PLM) analysis of asbestos bulk material samples; and
- Atomic Absorption Spectroscopy (AAS) analysis of lead bulk material samples and paint chip samples, where applicable.

Non-destructive X-Ray Fluorescence (XRF) screening may also be utilized for evaluation of accessible painted surfaces, where appropriate.

Occupied Campus Coordination

Field activities requiring intrusive sampling will be coordinated with District representatives and performed in a manner intended to minimize disruption to campus operations. Sampling activities requiring access to occupied areas may be scheduled during periods when students and staff are not present in the immediate work area, as coordinated with the District.

Regulatory Compliance

Services will be performed in general accordance with applicable federal, state, and local regulations and industry standards, including but not limited to:

- AHERA;
- ASHARA;
- EPA 40 CFR Part 763;
- Cal/OSHA Title 8 Sections 1529 and 1532.1;
- DTSC requirements; and
- Other applicable local, state, and federal regulations governing asbestos-containing materials (ACM) and lead-containing materials (LCM) investigations and abatement support activities.

DELIVERABLES

Upon completion of field activities and receipt of analytical results, ProTech will prepare a Hazardous Building Materials Survey (HBMS) report summarizing:

- Field observations;
- Sampling activities;
- Laboratory analytical results;
- Identified asbestos-containing materials (ACM);
- Identified lead-containing materials (LCM); and
- General response recommendations associated with the currently identified project areas.

PHASE 2 — DESIGN PHASE / PROJECT DOCUMENTS

Based on the findings of the hazardous materials investigation, ProTech will prepare project-specific hazardous materials design and bid-support documents associated with identified asbestos-containing materials (ACM) and lead-containing materials (LCM) within the currently defined project areas.

Services during this phase may include:

- Preparation of asbestos abatement specifications;
- Preparation of lead-related work practice - instructions to bidders;
- Development of project-specific hazardous materials management requirements;
- Preparation of limited hazardous materials reference drawings and figures;
- Development of general engineering control, containment, and work practice requirements for inclusion in project bid documents;
- Preparation of limited hazardous materials scope documentation associated with identified regulated materials; and
- Preparation of preliminary hazardous materials cost estimates associated with identified ACM and LCM within the defined project areas.

Preparation of contractor performance standards, construction sequencing, hazardous waste disposal profiling, contractor-specific work plans, or contractor safety programs is excluded from this scope unless specifically requested and may require additional services and corresponding adjustments to the proposed fee and schedule.

DELIVERABLES

Deliverables during this phase may include:

- Asbestos abatement specifications;
- Lead-related work - instructions to bidders;
- Hazardous materials scope documentation;
- Supporting hazardous materials reference drawings and figures, as appropriate; and
- Preliminary hazardous materials cost estimates associated with identified regulated materials.

PHASE 3 — PRE-BID SERVICES

ProTech will provide limited pre-bid hazardous materials consulting support associated with the hazardous materials design documents prepared under Phase 2.

Services during this phase may include:

- Attendance at pre-bid meetings, as requested;
- Responses to bidder questions related to ProTech-prepared hazardous materials documents;
- Preparation of limited hazardous materials-related clarifications and addendum support, as requested by the Client; and
- Coordination with the Client, design team, and project stakeholders regarding hazardous materials bid-phase issues associated with ProTech's scope of services.

Preparation of revised design documents, revised specifications, contractor means and methods, contractor-specific work plans, contractor safety programs, hazardous waste disposal profiling, construction sequencing, or contractor scheduling is excluded from this scope unless specifically requested and may require additional services and corresponding adjustments to the proposed fee and schedule.

DELIVERABLES

Deliverables during this phase may include:

- Responses to hazardous materials-related bidder questions;
- Pre-bid meeting support;
- Hazardous materials-related clarification language; and
- Limited addendum support associated with ProTech-prepared documents.

PHASE 4 — CONSTRUCTION PHASE SERVICES

The extent and duration of construction-phase hazardous materials consulting and monitoring services cannot be fully determined until completion of the investigation phase, identification of regulated materials, development of abatement scope documents, and final construction sequencing. Accordingly, Phase 4 services and associated fee assumptions are based on limited preliminary project information available at the time of proposal preparation and may require adjustment as additional project details become available.

ProTech will provide hazardous materials consulting and environmental monitoring services during regulated material abatement and related construction activities associated with the currently defined project areas.

Services during this phase may include:

- Pre-abatement containment inspections;
- Review of contractor hazardous materials-related submittals for general conformance with project requirements;
- Attendance at pre-construction meetings and coordination meetings, as requested;
- Periodic site observations of asbestos-containing materials (ACM) and lead-containing materials (LCM) abatement activities;
- Perimeter air monitoring during active abatement activities;
- Collection of asbestos air samples for laboratory analysis by Phase Contrast Microscopy (PCM);

- Collection of lead air and/or wipe samples, as appropriate;
- Confirmatory Transmission Electron Microscopy (TEM) analysis, where appropriate, for elevated or non-compliant PCM sample results;
- Final visual inspections of regulated work areas following completion of abatement activities; and
- Final air clearance sampling performed in accordance with applicable AHERA requirements.

Air monitoring, inspection frequency, sample quantities, site presence assumptions, and monitoring durations are based on currently available project information and assumed construction sequencing at the time of proposal preparation. Changes to project phasing, contractor scheduling, work area quantities, shift schedules, access limitations, or abatement durations may require additional services and corresponding adjustments to the proposed fee and schedule.

ProTech may perform limited waste characterization coordination associated with asbestos-containing materials (ACM) and lead-containing materials (LCM) abatement activities, as requested. Hazardous waste profiling, transportation coordination, waste manifest preparation, and disposal contracting are excluded from this scope unless specifically requested.

Review of contractor submittals will be limited to general conformance with ProTech-prepared hazardous materials specifications and applicable regulatory requirements. Review does not include contractor means, methods, sequencing, safety programs, or construction operations beyond the specifically submitted hazardous materials documentation.

DELIVERABLES

Deliverables during this phase may include:

- Air monitoring documentation;
- Field observation reports;
- Daily monitoring logs, as applicable;
- Laboratory analytical results;
- Final visual inspection documentation;
- Final clearance air sampling results; and
- Limited hazardous materials construction support documentation associated with ProTech's scope of services.

PHASE 5 — PROJECT CLOSEOUT SERVICES

Upon completion of regulated material abatement activities associated with the currently defined project areas, ProTech may provide limited hazardous materials closeout documentation associated with ProTech's scope of services.

Closeout services may include:

- Compilation of final air monitoring and clearance documentation;
- Summary of field observations and abatement monitoring activities;
- Review and compilation of laboratory analytical results associated with ProTech-collected samples;
- Compilation of waste manifest documentation, if provided to ProTech by others;
- Preparation of limited hazardous materials closeout summaries; and
- Documentation of final clearance activities associated with regulated work areas monitored by ProTech.

Project closeout documentation will be based on information, documentation, schedules, and contractor records made available to ProTech during the course of the project. Delays in receipt of contractor documentation, waste manifests, or project closeout information from others may impact final report preparation timelines.

DELIVERABLES

Deliverables during this phase may include:

- Final clearance documentation;
- Laboratory analytical summaries;
- Limited hazardous materials closeout reporting; and
- Supporting project documentation associated with ProTech's scope of services.

Compensation

FEE SUMMARY

It is proposed that the fee for the outlined services be established on the basis described herein. Based on the currently defined scope of work, available project information, and the associated rates presented herein, the proposed compensation is summarized as follows.

Phase	Fee
Phase 1 — Hazardous Materials Survey & Assessment On-site asbestos and lead survey, sample collection, laboratory analysis, and HBMS report for identified demolition, renovation, and disturbance areas.	**$35,820.00**
Phase 2 — Design Phase / Project Documents Develop hazardous materials design documents, abatement specifications, lead work requirements, project standards, drawings/figures, and abatement cost estimate based on Phase 1 findings.	**$3,200.00**
Phase 3 — Pre-Bid Phase Services Support bidding with hazmat scope clarifications, bidder questions, pre-bid meeting support, and addenda assistance.	**$3,600.00**
Owner controlled allowance for unseen testing and sampling	**$10,000.00**

OWNER-CONTROLLED ALLOWANCE / BUDGETARY ESTIMATE — PHASES 4 & 5

Phase	Fee
Phase 4 — Construction Phase Services Provide abatement monitoring, air sampling, contractor submittal review, field observations, clearance inspections, and clearance sampling during regulated work activities. The extent and duration of construction-phase hazardous materials consulting and monitoring services cannot be fully determined until completion of the investigation phase, identification of regulated materials, development of abatement scope documents, and final construction sequencing. Accordingly, the proposed lump-sum fee for Phase 4 Construction Phase Services is presented as a preliminary budgetary estimate based on currently available project information and assumed construction sequencing at the time of proposal preparation. Preliminary budget assumptions include an anticipated construction-phase monitoring duration of approximately ten (10) workdays and final clearance activities associated with up to four (4) regulated work areas based on currently available project information. Changes to project phasing, contractor scheduling, work area quantities, shift schedules, abatement durations, failed clearances, re-cleaning events, or expanded regulated work activities may require additional services and corresponding adjustments to the proposed fee and schedule.	**$18,610.00**
Phase 5 — Project Closeout Services Prepare final monitoring/clearance documentation, lab summaries, daily reports, and closeout records for ProTech's work.	**$4,980.00**
Total	**$23,590.00**

GENERAL HOURLY RATE SCHEDULE

(company standard T&M/additional services rates)

PROFESSIONAL SERVICES

Professional Category	Standard rate	Over-time rate
Certified industrial hygienist (CIH), registered geologist, professional engineer, Principal	$300.00 per hour	$450.00 per hour
Senior project manager, project designer/specification writer, technical writer, data review, report certification	$250.00 per hour	$375.00 per hour
Senior Consultant, Project Manager	$180.00 per hour	$270.00 per hour
Field engineer – certified technician	$135.00 per hour	$202.00 per hour
Administration reporting	$95.00 per hour	$150.00 per hour

Laboratory Services

Sample Analysis	Fee Per Sample - Turnaround time			
	4 - 5 day	2 - 3 day	24 Hr	Rush
Asbestos				
PCM air samples	$30.00	$45.00	$60.00	$85.00
PCM air samples by AIHA accredited lab	$30.00	$45.00	$60.00	$85.00
TEM air sample	$150.00	$210.00	$295.00	$410.00
PLM bulk sample	$35.00	$45.00	$60.00	$85.00
PLM 400-point count (<1%)	$155	$175.00	$223.00	$290.00
PLM 1000-point count (<0.1%)	$300.00	$360.00	$435.00	$520.00
Asbestos in rock/soil – CARB 435 400 Points	$360.00	$435.00	$520.00	-
Asbestos in rock/soil – CARB 435 1000 Points	$480.00	$576.00	$690.00	-
Asbestos Micro-Vac – ASTM D5755-95	$300.00	$360.00	$435.00	$520.00
Metals				
Individual metal - Graphite Furnace Atomic Absorption Spectroscopy (GFAAS) – BULK, WIPE, AIR	$45.00	$65.00	$85.00	-
Individual metal - Graphite Furnace Atomic Absorption Spectroscopy (GFAAS) – SOIL	$65.00	$92.00	$120.00	-
Individual metal (ICP) – Inductively Coupled Plasma-Atomic Emission Spectroscopy (ICP) - NIOSH 7300 – air	$99.00	$150.00	$225.00	-
Lead in Water	$120.00	Call	Call	Call
TTLC Individual metal	$78.00	$109.00	$155.00	-
STLC Individual metal (fee for additional metals)	$210.00	Call	Call	Call
STLC CAM 17 metal	$285.00	Call	Call	Call
TCLP Individual metal (fee for additional metals)	$210.00	Call	Call	Min. 30 hr TAT
Microbial				
Air sample, air-o-cell- non-viable	$105.00	$126.00	$150.00	-
Air sample – viable (5 to 10 day TAT)	$185.00	-	-	-
Air sample – QPCR (Healthcare Panel)	$750.00	$900.00	$1,080.00	-
Legionella detection & enumeration – culture method (7 to 10 days TAT)	$220.00	-	-	-
Legionella detection & enumeration – legiolert method (7 to 10 day TAT)	$185.00	-	-	-
Legionella pneumophila detection – presence/absence	$220.00	$285.00	-	-
Legionella pneumophila serogroup determination	$125.00	$165.00	-	-
Surface - tape, bulk, swab, dust, plate	$95.00	$114.00	$135.00	-
Other	By proposal/quote			

Hazardous Materials				
Volatile organic compounds (VOC's) - EPA 8260B	$275.00	-	-	-
Volatile organic compounds (VOC's) w/ GRO - EPA 8260B	$300.00	-	-	-
Semi-volatile organic compounds (SVOC's) - EPA 8270C	$450.00	-	-	-
DRO & MORO w/ SG, EPA 8015B	$150.00	-	-	-
TPH gas/BTEX with MTBE - EPA 8260	$200.00	-	-	-
Oil and grease - EPA 1664	$75.00	-	-	-
Silica gel clean-up - EPA 3640A	$60.00	-	-	-
Polychlorinated biphenyl (PCB) Bulk – EPA 8082A	$175.00	-	-	-
Organochlorine Pesticides – EPA 8081B	$350.00	-	-	-
DRO & MORO w/ SG, EPA 8015B	$120.00			
Other analysis and /or turn-around times	By proposal/quote			

Reimbursable Items

Equipment	
Disposable sampling tools, supplies, equipment	Cost plus 20%
PCM microscope	$250.00 per day
XRF paint analyzer	$950.00 per day
Personal pump <1 – 5 LPM	$75.00 per day
High volume sampler 1-20 LPM	$55.00 per day
Microbial samplers	$75.00 per day
Meteorological station	$345.00 per week
Real-time dust monitoring unit – $PM_{2.5,}$ PM_{10}	$550.00 per week
Other	By proposal/quote
Sample Media	
PCM Cassettes	$4.00 each
TEM Cassettes	$5.50 each
Sample Media – MEA - Pack	$55.00 each
Legionella analysis bottles	$7.00 each
Swabs	$7.50 each
Metal analysis bottles	$7.00 each
PCR Cassettes	$15.00 each
Travel/Automobile	
Automobile	$185.00 per day
Mileage	$0.60 per mile
Per diem	By proposal/quote

Notes:

1. ProTech bills 6-hours minimum for partial shift work.
2. All samples are submitted for the fastest non-rush analytical turnaround unless directed otherwise by the client.
3. ProTech's standard terms and conditions apply to all projects.

FEE ASSUMPTIONS, CONDITIONS, AND LIMITATIONS

Mobilizations and Site Access

Proposal assumptions include up to two (2) separate mobilizations associated with asphalt potholing activities, based on the currently available project information and anticipated project sequencing.

For pre-renovation and pre-demolition survey activities, ProTech's fee assumptions are based on the ability to initiate and substantially complete survey and testing services for each building area during reasonably continuous site access without extended pauses, access restrictions, remobilizations, or schedule interruptions.

Additional mobilizations resulting from schedule changes, phased construction sequencing, restricted access, contractor delays, expanded project scope, or additional sampling requirements may require additional services and corresponding adjustments to the proposed fee and schedule.

Contractor Submittal Review

Proposal includes review of one (1) initial contractor hazardous materials submittal package, including one (1) consolidated review/comment response and review of one (1) revised resubmittal.

Additional submittal reviews, revisions, deferred submittals, supplemental contractor documentation, or redesign-related reviews may require additional services and corresponding adjustments to the proposed fee and schedule.

Laboratory Turnaround Times

Proposal assumptions are based on standard laboratory turnaround times of approximately forty-eight (48) hours following laboratory receipt of samples.

Actual analytical turnaround times may be affected by laboratory availability, sample volume, holidays, weekends, or project-specific scheduling requirements. Expedited, rush, weekend, holiday, or same-day analytical turnaround requests may require additional costs.

Sampling Quantities and Scope Changes

Proposal assumptions are based on representative sampling of accessible homogeneous materials identified at the time of the investigation.

Additional sampling resulting from expanded project scope, concealed conditions, revised disturbance areas, inaccessible materials, project redesign, or subsequently identified suspect materials may require additional services and corresponding adjustments to the proposed fee and schedule.

Construction Phase Services

The extent and duration of construction-phase hazardous materials consulting and monitoring services cannot be fully determined until completion of the investigation phase, identification of regulated materials, development of abatement scope documents, and final construction sequencing.

Accordingly, construction-phase services and associated fee assumptions are based on limited preliminary project information available at the time of proposal preparation and may require adjustment as additional project details become available.

Schedule Interruptions and Remobilizations

Proposal assumptions are based on reasonably continuous project progression and coordinated site access.

Extended project delays, fragmented work sequencing, contractor standby time, failed containment conditions, return site visits, off-hours work, weekend work, or multiple remobilizations beyond the stated assumptions may require additional services and corresponding adjustments to the proposed fee and schedule.

Fee Notes

- The proposed sampling budget is based on a good-faith estimate of anticipated suspect materials. Actual site conditions may vary, and additional suspect materials may be identified during field activities that require sampling. Any resulting adjustments to the overall cost will be communicated and coordinated with the client.
- Additional work required beyond the proposed scope of services will be invoiced on a unit fee basis as quoted above. For any units not specified above, charges will be in accordance with ProTech's standard fee schedule.
- We consider all tasks and the final budget as a whole, allowing flexibility to reallocate pricing among different line items as needed.
- For materials with asbestos results under 1%, confirmation is necessary to treat them as containing less than 1%. This option can lead to cost savings during construction. Confirmation analysis fees are as follows:

Asbestos - Confirmational Analysis		
Analysis Type	Unit	Unit Fee
PLM 400 point count (confirm <1%) – 48 hour TAT	Each Sample	$150.00
PLM 1000 point count (confirm <0.1%) – 48 hour TAT	Each Sample	$220.00

Note: Samples are discarded after 30 days. If point count analysis is requested after sample disposal, additional sample collection will be necessary at an additional cost.

Project Limitations

- **Client-Directed Scope**
  ProTech's services are limited to the specific regulated materials, survey objectives, and areas identified within the scope of work and directed by the client. ProTech may not have full knowledge of the client's overall project scope, phasing, or future planned activities; therefore, the survey may not identify all materials that could be impacted by future renovation, demolition, maintenance, or intrusive activities. Additional survey services may be required if project scope or planned activities change.
- **Scope and Intended Use**
  This report is intended to identify the presence, location, and estimated quantity of specified regulated materials within the defined scope and limitations of the survey. It is not intended to serve as a worker hazard assessment. All quantities will be approximate and provided for informational purposes only; independent verification may be required. This report will not evaluate potential exposure conditions associated with the disturbance of identified materials.
- **Survey Methodology and Unobservable Materials**
  ProTech's services will focus on visibly accessible areas and materials. Destructive demolition methods will not be performed to uncover concealed conditions. As a result, materials that are concealed, inaccessible, or not visible at the time of the survey will not be identified or assessed. Suspect regulated materials may be present and could be encountered during renovation or demolition activities.

- **Reliance and Third-Party Use**
  This report is prepared exclusively for ProTech's client and is not intended for use by other parties. The scope of work and results presented may not be suitable for others. ProTech's responsibility is limited to the specific scope of work performed. Any third-party use of this report shall be at the sole risk of such parties.

- **Conditions at Time of Survey**
  This report and its evaluations are based on project conditions observed at the time of the survey. ProTech does not assess or predict future events or changes in conditions that may impact the subject materials. Material conditions and site circumstances may change over time and may require reevaluation by qualified environmental consultants.

- **Sampling Impacts and Restoration**
  Minor disturbances may occur during sampling activities. ProTech does not provide professional restoration, patching, or repair of disturbed finishes, and minor aesthetic impacts may remain. Any additional repair or restoration, if desired, is outside the scope of ProTech's services.

Terms & Conditions

1. **Contract Form:** ProTech Consulting and Engineering provides professional services only. To provide our services we are required to possess professional credentials and certification (similar to an architect/engineer). ProTech does not provide construction services and we are not required to possess a contractor's license to perform our work. Because we are not contractors, We CANNOT execute a Construction/Contractor agreement. Clients that wish to prepare their own contract for our signature and execution must produce a Professional Services agreement. In the absence of such, this proposal shall act as the governing document.

2. **Scope of Service**: ProTech (Consultant) agrees to perform the services set forth in this Agreement and Client agrees to pay for said services on the terms set forth in this Agreement. Client shall pay for any extra services not set forth in this Agreement in accordance with Consultant's current fee schedule. Extra work includes, but is not limited to, changes in the scope of service and any services made necessary by unforeseen conditions not disclosed to Consultant at the time of entering into this Agreement, including, but not limited to, services as a witness in connection with litigation, arbitration, or other proceedings against persons other than Consultant. All alterations in scope of work requested by Client shall be in writing, executed by Client, or Consultant shall not be obligated to perform said alterations.

3. **Insurance:** Work performed for Client by ProTech constitutes an acceptance by Client of ProTech's current insurance coverage's and policies. Coverage's, limits, or policy types required by the client that are not currently held by ProTech, may (if available) be procured at additional cost (cost plus 20%) to Client. Payment to ProTech for services rendered may not be held or delayed for procurement or proof of insurance for coverage's, limits, or policy types not currently held by ProTech.

Optional Insurance Coverage		
Optional	Additional Insurance Endorsement form CG20101185 (or it's equivalent)	Bid on request
Optional	Waiver of Subrogation	Bid on request

4. **Fee Schedule and Terms:** Client agrees to pay all fees and reimbursable expenses as rendered on invoices. Invoices will be submitted by Consultant semi-monthly for Consultant's services and reimbursable expenses. Reimbursable expenses are those that are defined in the attached fee schedule and/or proposal. Payment is due on each invoice within 15 days of the date of the invoice. Client agrees to pay a service charge of 1.67% per month on all due balances**.** Consultant may suspend services pending receipt of past due amounts. In the unlikely event that it becomes necessary for Consultant to enforce the terms and conditions of payment, the Client shall pay all reasonable costs and expenses, including attorney's fees incurred by the Consultant in connection with the collection of any amounts owed to Consultant. Any temporary respite granted by Consultant with respect to Clients obligation of prompt payment will not be deemed as a waiver of this provision.

5. **Standard of Care:** Consultant agrees to provide technical and professional analysis regarding the presence of specified contaminants at the test site, to use professional judgment and perform services using that degree of care and skill ordinarily exercised by reputable testing consultants under similar circumstances practicing in the Northern California area in respect to testing for the subject contaminant. No warranty, express or implied, of fitness is made or intended in connection with the work to be performed or by the furnishing of any oral or written reports by the Consultant other than for the express purpose indicated in Consultant's reports.

6. **Timeliness of Service:** The Consultant will work diligently to complete the service in a timely fashion. However, in no event shall the Consultant be responsible for any damage or expense due to delay from any cause.

7. **Modification/Change Orders:** Modification or cancellation of this contract must be in writing and signed by the parties. In the event of cancellation of this contract, Client agrees to pay Consultant for all services and materials provided by Consultant up to the time Consultant actually receives written notice of cancellation. If any statements or invoices remain unpaid for more than thirty days, Consultant shall have the right to terminate this contract and to cease performing further services pursuant to the contract and may further commence action to collect sums due.

8. **Problems with Accessibility:** In the event the job site and areas to be observed are not freely and readily accessible to Consultant's personnel and equipment because of obstruction or circumstances beyond the control of Consultant, Consultant may withdraw from this contract and be released from all further obligations. In such event, if work has already commenced, Consultant shall be entitled to payment of reasonable value of labor and/or materials supplied or purchased for the job to date of withdrawal.

9. **Use of Inspection Findings:** All of our reports shall remain valid for the time of delivery. It is up to Client to make use of them in a timely manner. The Consultant is in no way responsible for the use of these documents after such date.

10. **Limitation of Liability:** Consultant will not be responsible for the health or physical safety of persons on the test site, including contractors and third parties. Client agrees to indemnify, defend and hold Consultant harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including reasonable attorneys' fees, accruing or resulting to any and all persons, firms, or any other legal entity, on account of any damage or losses to property or persons, including death, arising out of the performance or nonperformance of obligations under this Agreement, except where Consultant is found to be solely liable for such damages or losses by a court or forum of competent jurisdiction. Client further agrees that, in accordance with paragraph 2, above, Client will contact its insurer or insurance broker and have ProTech added as an additional insured on Client's Commercial General Liability policies and endorsements in respect to ProTech's work on the site. Client also agrees to pay ProTech an hourly fee of $300.00 for any time ProTech personnel are required to personally appear in depositions or in court as a witness in any legal action brought against ProTech in relation to its work for Client. Client hereby agrees that, to the fullest extent permitted by law, Consultant's total liability to client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project of this agreement from any cause or causes, including but limited to negligence, errors, omissions, breach of contract or breach of warranty, shall not exceed two times the total fee for this project.

11. **Arbitration:** Any and all disputes relating to this Agreement or its breach shall be settled by arbitration in San Mateo County, California, in accordance with the current rules of the American Arbitration Association, and judgment upon the award entered by the arbitrator, including foreclosure of any liens, may be entered and/or ordered in any Court having jurisdiction thereof. Costs of arbitration, including reasonable attorneys' fees incurred by the prevailing party both in arbitration and in enforcing and executing said arbitration award after it is rendered by the arbitrator, shall be paid to the prevailing party by the party designated by the arbitrator. Notice of arbitration and enforcement of the award shall be made by first class mail, postage prepaid.

12. **Governing Law:** This contract shall be governed by the laws of the State of California.

13. **Entire Agreement:** This contract, including the attachments listed in paragraph 1, above, contains the entire Agreement between the parties. Any changes or modifications must be in writing and signed by both parties. No waiver of any right constitutes a continuing waiver. If any of the provisions if this Agreement are held to be invalid, the other provisions shall remain in effect and will be binding on the parties.

We appreciate this opportunity to be of service to you. Please feel free to contact me at **(650) 569-4020** regarding any questions you may have concerning this proposal.

Proposed By:	Accepted By:
Glen Koutz	
Glen Koutz Certified Asbestos Consultant – DOSH #92-0019 / 23-7418 CDPH Lead Inspector/Assessor & Supervisor – LRC-10125 / 10126 Principal Consultant - ProTech Consulting & Engineering	(Signature) (Print Name) (Title) (Date)

INDEPENDENT CONSULTANT AGREEMENT FOR HAZARDOUS MATERIALS CONSULTING SERVICES (AGREEMENT #26023)

This Independent Consultant Agreement for Hazardous Material Consulting Services ("Agreement") is made and entered into as of the **22nd** day of **May**, **2026** by and between the South San Francisco Unified School District, ("District") and **ProTech Consulting and Engineering, Inc.** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 53060 authorizes the District to contract with any person(s) for the furnishing of special services and advice in financial, economic accounting, engineering, legal or administrative matters through direct negotiation; and satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide **Hazardous Materials Consulting Services** as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **May 22, 22, 2026** and will diligently perform as required and complete performance by **June 30, 2027** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   X Signed Agreement
   X Workers' Compensation Certification
   X Prevailing Wage Certification
   X Fingerprinting/Criminal Background Investigation Certification
   X Insurance Certificates and Endorsements
   X W-9 Form
   _____ Other: _____

4. **Compensation**. District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **Fifty-Two Thousand Six Hundred Twenty Dollars ($52,620.00**). District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

4.1.1.	**Phase 1**	**$35,820.00**
4.1.2.	**Phase 2**	**$3,200.00**
4.1.3.	**Phase 3**	**$3,600.00**
4.1.4.	**Owner Controlled allowance for unforeseen and follow up testing after initial test results.**	**$10,000.00**
4.1.5.	**Total Agreement**	**$52,620.00**

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. If Consultant works at more than one site, Consultant shall invoice for each site separately.

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

5.1. N/A

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

6.1. N/A

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Performance of Services.**

8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and

currently accepted principles and practices of its profession for services to California school districts.

8.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

8.3. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

8.4. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

8.5. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various Projects for District. Consultant shall obtain the approval of District prior to the commencement of a new Project.

9. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

10. **Deliverables.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission.

11. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a

dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

13. **Termination**.

13.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three days after the day of mailing, whichever is sooner.

13.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

13.2.1. material violation of this Agreement by Consultant; or

13.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

14. **Indemnification**.

14.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties.

14.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 14.1 above. Consultant's obligation pursuant to this Article includes reimbursing District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 14.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

14.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

15. **Insurance**.

15.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

15.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.)

15.1.2. **Workers' Compensation and Employer's Liability Insurance**. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

15.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus three (3) years thereafter.

15.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

15.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

15.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

15.2.3. An endorsement stating that District and its Board of Trustees, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

15.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

15.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

15.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

16. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

16.1. **Labor Code Requirements**: Consultant shall comply with all applicable provisions of the California Labor Code, Division 3, Part 7, Chapter 1, Articles 1 – 5, including, without limitation, the payment of the general prevailing per diem wage rates for public work projects of more than one thousand dollars ($1,000). Copies of the prevailing rate of per diem wages are on file with District.

16.1.1. **Registration**: If applicable, before a public works contract can be awarded, Consultant and its subcontractor(s) shall be registered with the Department of Industrial Relations in accordance with Labor Code section 1771.1. At least one week before commencing work, Consultant shall provide to District the name and DIR registration number for Consultant and any applicable subcontractor.

16.1.2. **Certified Payroll Records**: Consultant and its subcontractor(s) shall keep accurate certified payroll records of workers and shall electronically submit certified payroll records directly to the Department of Industrial Relations weekly or within ten (10) days of any request by District or the Department of Industrial Relations.

16.1.3. **Labor Compliance**: Consultant shall perform the Services of the Project while complying with all the applicable regulations, including section 16000, et seq., of Title 8 of the California Code of Regulations and is subject to labor compliance monitoring and enforcement by the Department of Industrial Relations.

17. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

18. **COVID-19 Requirements.** For all workers on District property, Consultant and Consultant's personnel shall comply with all applicable federal, state and local laws regarding COVID-19 including, without limitation, applicable terms in CDPH State Public Health Officer Orders.

19. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

20.1. All site visits shall be arranged through District;

20.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

20.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

20.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

20.5. Consultant and Consultant's employees shall not use student restroom facilities; and

20.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

21. **Disabled Veteran Business Enterprises**. Education Code section 17076.11 requires school districts using funds allocated pursuant to the State of California School Facility Program for the construction or modernization of a school building to have a participation goal of at least three percent (3%), per year, of the overall dollar amount expended each year by the school district, for disabled veteran business enterprises ("DVBE"). In accordance therewith, Consultant must submit, upon request by District, appropriate documentation to District identifying the steps Consultant has taken to solicit DVBE participation in conjunction with this Agreement, if applicable.

22. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

23. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

23.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

23.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

24. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

25. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

26. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or electronic mail transmission, addressed as follows:

District:	**Consultant**:
South San Francisco Unified School District 398 B Street South San Francisco, CA 94080 ATTN: Lori Shelton, Director of Bond Program EMAIL: lshelton@ssfusd.org	ProTech Consulting and Engineering 1208 Main Street Redwood City, CA 94063 ATTN: Glen Koutz

Any notice personally given or sent by email transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

27. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

28. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

29. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

35. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

36. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

37. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

38. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authority and empowered to enter into this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2026	Date: May 8, 2026
South San Francisco Unified School District	**ProTech Consulting & Engineering**
Signed By: _____	Signed By: Glen Koutz
Print Name: Ted O	Print Name: Glen Koutz
Print Title: Assistant Superintendent, Business Services	Print Title: President

Information regarding Consultant:

License No.: 23-7418

Address: 1208 Main Street, Redwood City, CA 94063

Telephone: (650) 569-4020

Facsimile: _____

E-Mail: info@protech-cal.com

Type of Business Entity:
_____ Individual
_____ Sole Proprietorship
_____ Partnership
_____ Limited Partnership
__✓__ Corporation, State: California
_____ Limited Liability Company
_____ Other: _____

94-3173053:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement. The scope of Services is more specifically described herein.

1. SERVICES GENERALLY – PHASE 1

1.1. In general, the Services to be provided by the Consultant will include:

- 1.1.1. Construction document review
- 1.1.2. Building inspections/surveying and testing for:
  - 1.1.2.1. Asbestos-containing materials ("ACM"),
  - 1.1.2.2. Lead-containing materials ("LCM"), and
- 1.1.3. Identify other hazardous materials of importance required prior to demolition
- 1.1.4. Bulk sampling for ACM and LCM
- 1.1.5. X-Ray fluorescence (XRF) testing for LCM
- 1.1.6. Preparation of removal specifications and plans, identifying all items that require abatement prior to demolition
- 1.1.7. ACM and LCM abatement compliance inspections, including environmental and clearance air monitoring, quality control and assurance programs for field sampling
- 1.1.8. Project support and analytical services for an emergency or planned repair, renovation, and demolition projects as required by the district

1.2. Consultant will monitor the abatement work to ensure compliance with contract specifications and all federal, state, and local regulatory requirements applicable to such work.

1.3. Work shall be performed in accordance with:

- 1.3.1. Asbestos Hazard Emergency Response Act (AHERA),
- 1.3.2. Title 8 of the California Code of Regulations, including Sections 1529 and 1532.1,
- 1.3.3. Education Code Section 49410 et seq.,
- 1.3.4. Health and Safety Code section 25914 et seq.,
- 1.3.5. Labor Code Section 6501 et seq., and
- 1.3.6. All applicable local, state and federal laws, all in support of the construction commencing throughout the district.

2. DESIGN PHASE 2:

2.1. Prepare a detailed survey/inspection of the Site for the presence of asbestos and lead containing materials, which will include review of available pertinent existing historical documentation/previous reports of proposed areas where materials or areas of ACM and LCM may be located.

2.2. Meet with the District Representatives as needed to decide what abatement steps should be undertaken in connection with the modernization plans for the Site.

2.3. Develop a management plan to identify ACM and LCM.

2.4. The Consultant to include sampling of the asphalt where the LLB GC has done potholing.

2.5. Assess, sample and analyze materials for ACM at the Site:

2.5.1. Visual assessment of accessible areas.

2.5.2. Preliminary assessment to determine homogeneous area and sampling schemes.

2.5.3. Non-destructive bulk sampling and analysis by Polarized Light Microscopy (PLM) of suspect ACM. Analysis to be in accordance with United States Environmental Protection Agency (USEPA) protocol as found in the Asbestos Hazard Emergency Response Act (Code of Federal Regulation, Section 40, Part 763).

2.6. Assess, sample and analyze LCM at the respective Project sites:

2.6.1. Visual assessment of accessible areas.

2.6.2. Preliminary assessment to determine homogeneous areas and sampling schemes.

2.6.3. X-ray fluorescence (XRF) sampling of painted surfaces to assess lead content. If inconclusive, sample tests are to be provided.

2.7. Consultant shall provide seventy-two (72) hour notice to the designated representative of the district prior to starting any on-site assessment or sampling. The Consultant shall notify the district representative for all work to be performed, including the date and time of the Consultant's visit. Sampling may only be performed when staff and students are not present in the areas to be sampled. The Consultant shall not

displace staff or students for sampling purposes.

2.8. Consultant shall provide a Hazardous Building Material Survey (HBMS) report for the Project site. HBMS reports shall include a summary of findings and recommendations, and individual detailed sections for ACM and LCM.

2.9. District will provide, if available, copies of any available existing hazardous material reports prepared by others, as-built/record drawings (CD, if available) and copies of relevant modernization design drawings currently in progress to the Consultant.

2.10. Consultant shall prepare a hazardous material cost estimate for asbestos, lead and other hazardous materials. Abatement cost estimates must be comprehensive and take into account the project schedule, phasing and level of effort required to complete the project.

3. PRE-BID PHASE 3

3.1. Consultant shall prepare an LCM/ACM scope of work and specifications for the Project site as directed by the district, which will include but not be limited to: work procedures, abatement drawings identifying type, extent and location at each building of ACM and LCM and disposal requirements, air sampling criteria and work area preparation.

3.2. Consultant shall assist District in the preparation of other bidding/contract documents for abatement contractors.

3.3. Consultant shall be available to attend Pre-Bid meetings to answer questions from bidding contractors.

EXHIBIT B
HOURLY BILLING RATES

Consultant's entire proposal is **not** incorporated.

General Hourly Rate Schedule

(company standard T&M/additional services rates)

Professional Services

Professional Category	Standard rate	Over-time rate
Certified industrial hygienist (CIH), registered geologist, professional engineer, Principal	$300.00 per hour	$450.00 per hour
Senior project manager, project designer/specification writer, technical writer, data review, report certification	$250.00 per hour	$375.00 per hour
SENIOR CONSULTANT, Project Manager	$180.00 per hour	$270.00 per hour
Field engineer – certified technician	$135.00 per hour	$202.00 per hour
Administration reporting	$95.00 per hour	$150.00 per hour

Laboratory Services

Sample Analysis	Fee Per Sample - Turnaround time			
	4 - 5 day	2 - 3 day	24 Hr	Rush
Asbestos				
PCM air samples	$30.00	$45.00	$60.00	$85.00
PCM air samples by AIHA accredited lab	$30.00	$45.00	$60.00	$85.00
TEM air sample	$150.00	$210.00	$295.00	$410.00
PLM bulk sample	$35.00	$45.00	$60.00	$85.00
PLM 400-point count (<1%)	$155	$175.00	$223.00	$290.00
PLM 1000-point count (<0.1%)	$300.00	$360.00	$435.00	$520.00
Asbestos in rock/soil – CARB 435 400 Points	$360.00	$435.00	$520.00	-
Asbestos in rock/soil – CARB 435 1000 Points	$480.00	$576.00	$690.00	-
Asbestos Micro-Vac – ASTM D5755-95	$300.00	$360.00	$435.00	$520.00
Metals				
Individual metal - Graphite Furnace Atomic Absorption Spectroscopy (GFAAS) – BULK, WIPE, AIR	$45.00	$65.00	$85.00	-
Individual metal - Graphite Furnace Atomic Absorption Spectroscopy (GFAAS) – SOIL	$65.00	$92.00	$120.00	-
Individual metal (ICP) – Inductively Coupled Plasma-Atomic Emission Spectroscopy (ICP) - NIOSH 7300 – air	$99.00	$150.00	$225.00	-
Lead in Water	$120.00	Call	Call	Call
TTLC Individual metal	$78.00	$109.00	$155.00	-
STLC Individual metal (fee for additional metals)	$210.00	Call	Call	Call
STLC CAM 17 metal	$285.00	Call	Call	Call
TCLP Individual metal (fee for additional metals)	$210.00	Call	Call	Min. 30 hr TAT
Microbial				
Air sample, air-o-cell- non-viable	$105.00	$126.00	$150.00	-

Air sample – viable (5 to 10 day TAT)	$185.00	-	-	-
Air sample – QPCR (Healthcare Panel)	$750.00	$900.00	$1,080.00	-
Legionella detection & enumeration – culture method (7 to 10 days TAT)	$220.00	-	-	-
Legionella detection & enumeration – legiolert method (7 to 10 day TAT)	$185.00	-	-	-
Legionella pneumophila detection – presence/absence	$220.00	$285.00	-	-
Legionella pneumophila serogroup determination	$125.00	$165.00	-	-
Surface - tape, bulk, swab, dust, plate	$95.00	$114.00	$135.00	-
Other	By proposal/quote			
Hazardous Materials				
Volatile organic compounds (VOC's) - EPA 8260B	$275.00	-	-	-
Volatile organic compounds (VOC's) w/ GRO - EPA 8260B	$300.00	-	-	-
Semi-volatile organic compounds (SVOC's) - EPA 8270C	$450.00	-	-	-
DRO & MORO w/ SG, EPA 8015B	$150.00	-	-	-
TPH gas/BTEX with MTBE - EPA 8260	$200.00	-	-	-
Oil and grease - EPA 1664	$75.00	-	-	-
Silica gel clean-up - EPA 3640A	$60.00	-	-	-
Polychlorinated biphenyl (PCB) Bulk – EPA 8082A	$175.00	-	-	-
Organochlorine Pesticides – EPA 8081B	$350.00	-	-	-
DRO & MORO w/ SG, EPA 8015B	$120.00			
Other analysis and /or turn-around times	By proposal/quote			

Reimbursable Items

Equipment	
Disposable sampling tools, supplies, equipment	Cost plus 20%
PCM microscope	$250.00 per day
XRF paint analyzer	$950.00 per day
Personal pump <1 – 5 LPM	$75.00 per day
High volume sampler 1-20 LPM	$55.00 per day
Microbial samplers	$75.00 per day
Meteorological station	$345.00 per week
Real-time dust monitoring unit – $PM_{2.5}$, PM_{10}	$550.00 per week
Other	By proposal/quote
Sample Media	
PCM Cassettes	$4.00 each
TEM Cassettes	$5.50 each
Sample Media – MEA - Pack	$55.00 each

Legionella analysis bottles	$7.00	each
Swabs	$7.50	each
Metal analysis bottles	$7.00	each
PCR Cassettes	$15.00	each
Travel/Automobile		
Automobile	$185.00	per day
Mileage	$0.60	per mile
Per diem	By proposal/quote	

Notes:

1. ProTech bills 6-hours minimum for partial shift work.
2. All samples are submitted for the fastest non-rush analytical turnaround unless directed otherwise by the client.
3. ProTech's standard terms and conditions apply to all projects.

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date:	May 8, 2026
Name of Consultant:	ProTech Consulting & Engineering
Signature:	Glen Koutz
Print Name and Title:	President

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

PREVAILING WAGE AND
RELATED LABOR REQUIREMENTS CERTIFICATION

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

Date:	May 8, 2026
Name of Consultant:	ProTech Consulting & Engineering
Signature:	Glen Koutz
Print Name and Title:	President

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

✓ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

☐ Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code Section 45122.1.

A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code Section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: NA

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date: May 8, 2026
Name of Consultant: ProTech Consulting & Engineering
Signature: Glen Koutz

Print Name: Glen Koutz
Print Name and Title: President

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: May 21, 2026

RE: Approval of Amendment #1 to the Agreement with Pinelli Construction Inspection, Inc. for Inspector of Record Services for the Westborough Middle School Field and Pavement Improvements Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

On May 8, 2025, the Board of Trustees approved the independent consultant agreement with Pinelli Construction Inspection, Inc. for inspector of record services for both the El Camino HS Central Kitchen and Cafeteria project and Westborough MS Field and Pavement Improvements project.

This agreement modification covers additional inspector of record services required by an unforeseen expansion of the storm drain scope and a revised construction sequence for the Westborough MS Field and Pavement Improvements project.

FISCAL IMPLICATIONS:

The total cost of the additional services is $4,680.00. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	May 8, 2025	$177,320.00
Amendment #1	May 21, 2026	$4,680.00
Total Amended Compensation		**$182,000.00**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment #1 to the agreement with Pinelli Construction Inspection, Inc. for additional inspector of record services for the Westborough MS Field and Pavement Improvements project in the amount of $4,680.00.

Pinelli Construction Inspection, Inc.
Healthcare and Education Consulting & Inspection
258 Cedar St. • San Carlos, CA 94070 • 650.996.4866 • timothypinelli@gmail.com

April 15, 2026

Calvin Wong | Bond Project Manager
South San Francisco Unified School District

Re: IOR Change Order Request 01

Dear Mr. Wong,

This Change Order Request (COR) covers the additional labor costs incurred due to expanded storm drain scope and unforeseen modifications to the construction sequence.

Description	Quantity	Rate	Total
Additional Labor (Field & Coordination)	36 Hours	$130.00/hr	**$4,680.00**

Reason for Change

1. **Expanded storm drain scope**

   The discovered compromised existing storm drain system at the upper and lower site areas added significant storm drain scope to the project.

2. **Construction Sequencing and Inspection Segmentation**

   The complexity of the ADA ramp and necessity of maintaining access to the upper and lower yards during construction altered the anticipated construction sequence. Consequently, the inspection process could not be completed in large continuous stages as originally planned.

Sincerely,

Tim Pinelli

Tim Pinelli
Pinelli Construction Inspection, Inc.

AMENDMENT #1
TO
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT
FOR INSPECTOR OF RECORD (IOR) SERVICES
(AGREEMENT # 25017)
WITH
PINELLI CONSTRUCTION INSPECTION, INC.

WESTBOROUGH MIDDLE SCHOOL FIELD AND PAVEMENT IMPROVEMENTS

May 21, 2026

Amendment No. 1 to the Agreement for Inspector of Record Services for the Westborough Middle School Field and Pavement Improvements Project as approved by the Board on May 21, 2026.

The work includes additional services due to expanded storm drain scope and unforeseen modifications to the construction sequence.

Section 4 Compensation, compensation under section 4.0 is amended and summarized below to reflect the added Inspector of Record services associated with the Westborough MS Field and Pavement Improvements project.

District agrees to pay Consultant for services satisfactorily rendered pursuant to this Amendment a total fee not to exceed **One Hundred Eighty-Two Thousand 00/100 Dollars ($182,000.00).** District shall pay Consultant according to the following terms and conditions:

Compensation under the Agreement as stated in Section 4.0; and is updated and summarized below.

Agreement	Date	Total
Original Agreement	May 9, 2025	$177,320.00
Amendment #1	May 21, 2026	$4,680.00
Total Amended Compensation		$182,000.00

Subsection 4.1.3 is amended to include **Clause 4.1.4** below.

4.1.4 01-122100 Westborough MS Field & Pavement Amendment #1 $4,680

No other sections of the Independent Consultant Agreement, unless specifically listed, are modified in any way.

Modified sections as follows:

- EXHIBIT A – DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

IN WITNESS WHEREOF, the parties hereto have executed this Amendment.

By_____ _____

Ted O
Assistant Superintendent - Business Services
South San Francisco Unified School District

Date

By Tim Pinelli 5/5/26

Tim Pinelli
Inspector of Record
Pinelli Construction Inspection, Inc.

Date

EXHIBT A

DESCRIPTION OF ADDITIONAL SERVICES TO BE PERFORMED BY IOR

Project: Westborough MS Field and Pavement Improvements Project

Additional Scope:

1. Additional 36 hours of field and coordination IOR services due to:
    a. **Unforeseen expanded storm drains scopes**
        i. Discovered compromised existing storm drain system at the upper and lower site areas added significant storm drain scope to the project.
        ii. Construction Sequencing and Inspection Segmentation

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Lori Shelton, Director of Bond Program

DATE: May 21, 2026

RE: Approval of Agreement with Kier and Wright Civil Engineers and Surveyor's Inc. for Topographic Survey and Boundary Locating Services for the South San Francisco High School Modernization Project

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

On December 12, 2024, the Board of Trustees approved the professional services agreement with Kier and Wright Civil Engineers and Surveyors, Inc. to provide utility surveying and topographic services for the South San Francisco High School Modernization project. Those services represented Part 1 of a two-part topographic survey for the project. This agreement provides additional topographic surveying services to support expanded design-level requirements for targeted project areas.

The South San Francisco Unified School District is acquiring the additional services of Kier and Wright Civil Engineers and Surveyors, Inc. to provide topographic survey and boundary locating services for the modernization project at South San Francisco High School under the Measure T Bond Program.

On November 16, 2023, the Board of Trustees approved a Request for Qualifications (RFQ) for a pool of seven (7) firms to provide surveying and topographical services. Following a thorough review, Kier and Wright Civil Engineering and Surveyors, Inc. was

selected on a best value basis, offering a fair and reasonable fee for scope of services and meeting all project requirements.

FISCAL IMPLICATIONS:

The cost of services is $48,250.00. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement with Kier and Wright Civil Engineers and Surveyors, Inc. for expanded topographic survey and boundary locating services for the South San Francisco High School Modernization project in the amount of $48,250.00.

KIER+WRIGHT

May 5, 2026

SSFUSD
Attn: Calvin Wong
Bond Project Manager
398 B St
South San Francisco, CA 94080

RE: Surveying Services Proposal for South San Francisco High School, In South San Francisco, California

Dear Calvin,

We are pleased to submit the following proposal to provide land surveying services for the above-referenced property in San Francisco, California. Our proposed contract includes fees for the following:

- Topographic Survey
- Site Benchmark

Should you authorize us to proceed with the scope described herein, Kier & Wright will need a copy of any site or improvement plans that you may have.

The proposed Topographic survey will be completed approximately 4-5 weeks after the field work is completed and we receive a signed copy of this proposal. Please note that we are always sensitive to our clients' needs—should your project schedule require receipt of the Topographic survey on a more accelerated timeline, please give me a call to discuss.

Thank you for considering Kier & Wright for this project. If you have any questions, or if we can be of further service to you on this or any other project, please do not hesitate to give us a call.

Sincerely,
KIER & WRIGHT

Normann Bumatay, LSIT
SENIOR PROJECT SURVEYOR
nbumatay@kierwright.com
503-475-3843

Ryan Amaya, PLS
PRINCIPAL
ramaya@kierwright.com
408-727-6665

2850 Collier Canyon Road
Livermore, CA 94551
925.245.8788
www.kierwright.com

FEE PROPOSAL

SCOPE & FEES

Topographic Survey $45,650

We will provide a design level Topographic Survey for the project based on horizontal and vertical survey control tied to existing control set by a previous survey completed by Kier & Wright in April of 2025. This survey will include the requirements as shown on the attached Exhibit "A", under "Site Specific For Areas of Design Level Topo Identified" and "General".

Gas and water utility line sizes and depths will be labeled based on utility plans provided by the client. Identification of tree species is excluded from this scope; the client will be responsible for retaining a qualified arborist for accurate classification. Water main pressure will not be determined under this scope and shall be the responsibility of the client to engage a civil engineer to evaluate and confirm water main pressure.

Update Topographic Survey created by Kier & Wright in April of 2025.

Establishment of site benchmarks are not included in this scope. Please see below for the setting of permanent site benchmarks.

Site Benchmark..... $2,600

We will establish four (4) permanent site benchmarks with a vertical accuracy of 0.01 feet. Benchmarks may consist of nails and washers, capped iron pipes, or capped steel rebar. The final topographic survey will include a benchmark table or callouts identifying the Northing, Easting, elevation, and physical description of each point.

It is understood that the above scope of work will be performed during the first week of June while school is not in session and does not include weekend work or overtime costs.

Included within the scopes outlined above, Normann Bumatay will serve as the Project Surveyor responsible for the project throughout its duration.

Total Proposed Surveying Fees .....

EXCLUSIONS

1. Printing, plotting and delivery (billed at cost plus 10%).
2. Utility map fees (i.e. AT&T, Comcast and PG&E) estimated $600 -$1,200.
3. Potholing or excavation of utilities.
4. Additional work caused by the revision of title reports.
5. County map review & recording fees.

OBLIGATION OF PAYMENT

The Entity identified in the attached Responsible Party Information Form will be responsible for payment of all services and reimbursable expenses (printing, plotting, delivery, overnight mail) rendered by Kier & Wright Civil Engineers and Surveyors, Inc. (Kier & Wright) in conjunction with the above-referenced project per the proposal dated May 5, 2026. If the project is terminated by the Entity, the Entity shall notify Kier & Wright, and Kier & Wright is entitled to payment by the Entity for all services and reimbursable expenses rendered up to the date of cancellation. If Kier & Wright is to be paid out of escrow and the project falls out of escrow or escrow does not close, the Entity is responsible for payment of all services and reimbursable expenses rendered by Kier & Wright.

APPROVAL

If the terms of this proposal meet with your approval and you wish to have us proceed with the services described herein, please sign below, complete the project/billing information form on the next page and either email or mail a copy of the signed proposal to my attention. The proposed fees will be valid for the next 90 days. After that time, Kier & Wright may re-evaluate the proposed fees and terms to ensure that they reflect current costs.

Approved by: _____ Date: _____

RESPONSIBLE PARTY INFORMATION FORM

Company/Entity Name: _____

Agreement Authorized by (Name, Title) _____

PROJECT INFORMATION

Project Manager Name: _____

Phone Number: _____

Mobile Phone Number: _____

Email Address: _____

EMERGENCY CONTACT

Name: _____

Phone Number: _____

BILLING INFORMATION

Bill to the attention of (Name): _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Fax Number: _____

Do you authorize us to send monthly invoices by email? _____ Yes _____ No

Billing Email Address: _____

P.O. # (if required): _____

S.O.W. # (if required): _____

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD
SOUTH SAN FRANCISCO CALIFORNIA

NOTES

1. THIS PLOT WAS PREPARED FROM INFORMATION FURNISHED IN A PRELIMINARY TITLE REPORT, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED NOVEMBER 26, 2024, ORDER NUMBER NCS-1244457-SC. NO LIABILITY IS ASSUMED FOR MATTERS OF RECORD NOT STATED IN SAID PRELIMINARY TITLE REPORT THAT MAY AFFECT THE TITLE LINES, OR EXCEPTIONS, OR EASEMENTS OF THE PROPERTY.

2. ALL DISTANCES AND ELEVATIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.

3. THE TYPES, LOCATIONS, SIZES AND/OR DEPTHS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS TOPOGRAPHIC SURVEY WERE OBTAINED FROM SOURCES OF VARYING RELIABILITY. THE CONTRACTOR IS CAUTIONED THAT ONLY ACTUAL EXCAVATION WILL REVEAL THE TYPES, EXTENT, SIZES, LOCATIONS AND DEPTHS OF SUCH UNDERGROUND UTILITIES. (A REASONABLE EFFORT HAS BEEN MADE TO LOCATE AND DELINEATE ALL KNOWN UNDERGROUND UTILITIES). HOWEVER, THE ENGINEER CAN ASSUME NO RESPONSIBILITY FOR THE COMPLETENESS OR ACCURACY OF ITS DELINEATION OF SUCH UNDERGROUND UTILITIES WHICH MAY BE ENCOUNTERED, BUT WHICH ARE NOT SHOWN ON THESE DRAWINGS.

   PHYSICAL ITEMS SHOWN ON THIS SURVEY ARE LIMITED TO THOSE ITEMS VISIBLE AS OF THE DATE OF THIS SURVEY. SUBSURFACE STRUCTURES, IF ANY, ARE NOT SHOWN. SAID SUBSURFACE OBJECTS MAY INCLUDE, BUT ARE NOT LIMITED TO, CONCRETE FOOTINGS, SLABS, SHORING, STRUCTURAL PILES, UTILITY VAULTS, PIPING, UNDERGROUND TANKS, AND ANY OTHER SUBSURFACE STRUCTURES NOT REVEALED BY A SURFACE INSPECTION.

4. THE SUBJECT PROPERTY IS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) FOR SAN MATEO COUNTY, CALIFORNIA, MAP NUMBER 06081C0043F FOR COMMUNITY NUMBER 065062 (CITY OF SOUTH SAN FRANCISCO), WITH AN EFFECTIVE DATE OF APRIL 05, 2019, AS BEING LOCATED IN FLOOD ZONE "X" (UNSHADED).

   ACCORDING TO FEMA THE DEFINITION OF ZONE "X" (UNSHADED) IS: AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.

   INFORMATION WAS OBTAINED FROM THE FEMA WEBSITE (MSC.FEMA.GOV) ON FEBRUARY 18, 2025.

5. BENCHMARK:
   CITY OF SOUTH SAN FRANCISCO BENCHMARK #458, BRASS DISK IN MONUMENT WELL AT THE INTERSECTION OF HAVEN AVENUE & FAIRWAY DRIVE.
   ELEVATION= 55.95' (CITY OF SOUTH FRANCISCO DATUM)

6. BASIS OF BEARINGS:
   THE BASIS OF BEARINGS FOR THIS SURVEY WAS DERIVED FROM THE CALIFORNIA COORDINATES SYSTEM ZONE 3 (NAD 83), USING REAL-TIME KINEMATIC GLOBAL POSITIONING SYSTEMS METHODS. AS SHOWN ON SANDIS' BOUNDARY AND TOPOGRAPHIC SURVEY OF SOUTH SAN FRANCISCO HIGH SCHOOL, DATED MAY 24, 2012, PROVIDED BY KITCHELL.

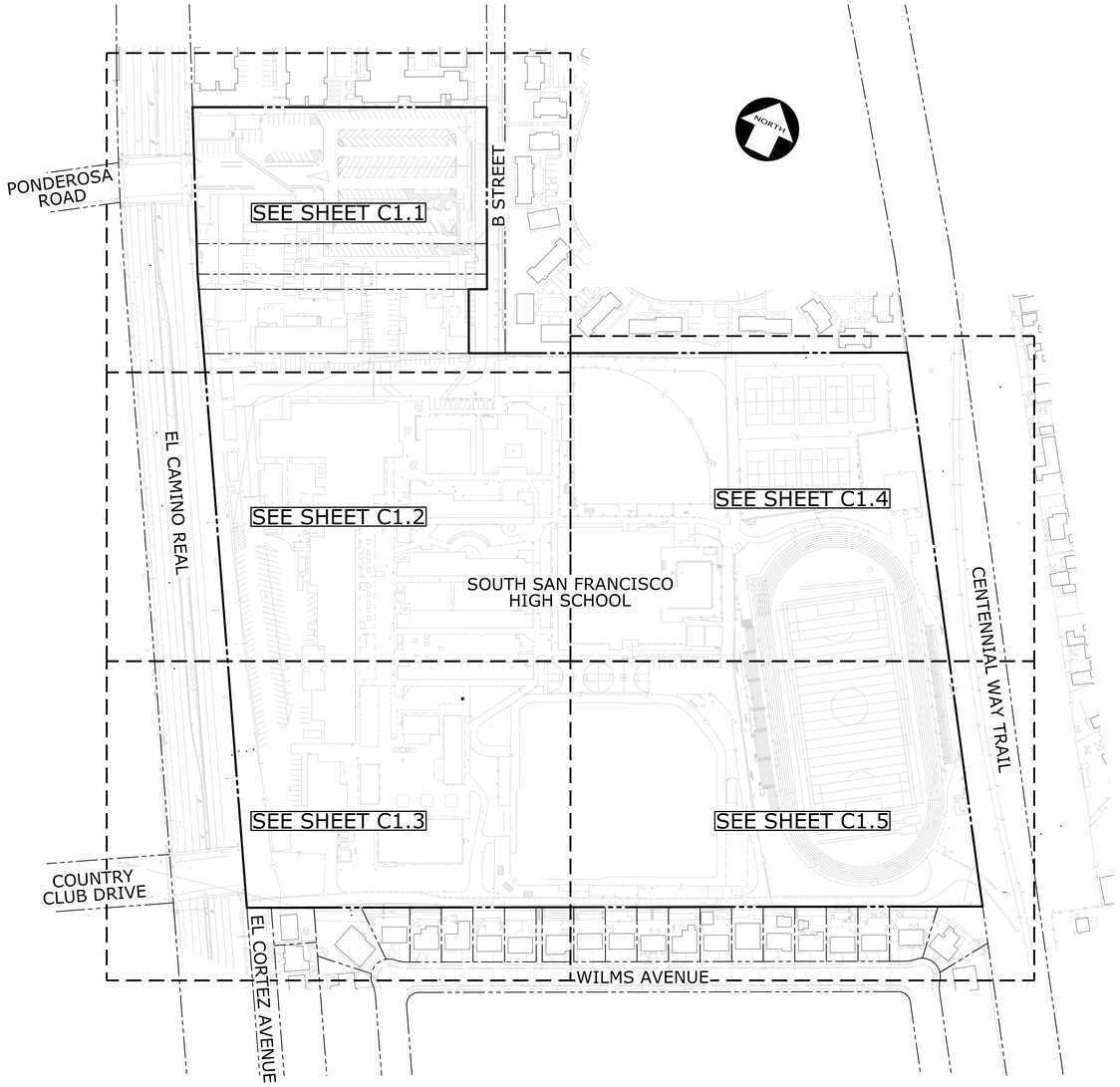
7. CORNER RECORD NOTE:
   THE DEVELOPER AND/OR CONTRACTOR SHALL BE RESPONSIBLE FOR THE PREPARATION AND FILING OF PRE-CONSTRUCTION AND POST-CONSTRUCTION CORNER RECORDS FOR ANY MONUMENTS OR PROPERTY CORNERS SHOWN HEREON THAT MAY BE DESTROYED DURING IMPROVEMENTS TO THE SUBJECT PROPERTY AS DEFINED IN SECTION 8771(B) OF THE PROFESSIONAL LAND SURVEYORS ACT.

8. THE AERIAL MAPPING WAS PREPARED USING COMPUTER ASSISTED, PHOTOGRAMMETRIC METHODS BY CENTRAL COAST AERIAL MAPPING, IN SAN LUIS OBISPO, CALIFORNIA. JOB NUMBER 24-230. IN AREAS OF DENSE VEGETATION, ACCURACY OF CONTOURS MAY DEVIATE FROM ACCEPTED ACCURACY STANDARDS. DATE OF PHOTOGRAPHY DECEMBER 31, 2024, ORIGINAL COMPILED MAP SCALE 1"=20', CONTOUR INTERVAL 1 FOOT. THE GRID IS BASED ON PHOTOGRAMMETRIC METHODS COMPILED ON DIGITAL STEREO WORKSTATIONS USING AERIAL PHOTOGRAPHY. CONTROL SURVEY PERFORMED BY KIER & WRIGHT, SANTA CLARA, CA.

DRAFT PRINT 04/04/2025

PREPARED BY OR UNDER THE SUPERVISION OF DATE
KELLY S. JOHNSON, P.L.S. 9126
KJOHNSON@KIERWRIGHT.COM

PROFESSIONAL LAND SURVEYOR
KELLY S. JOHNSON
No. 9126
STATE OF CALIFORNIA



SHEET LAYOUT
NOT TO SCALE

GENERAL: Establish a minimum of one permanent benchmark on site for four acres or for each area of work. Each benchmark shall be provided with description and elevation to nearest 0.01'Elevation and datum benchmark location shown (and shall be per the coordinates and datums per the original topo)Unless otherwise specified in contract, spot elevations on paving or other hard surfaces to nearest 0.05' and on other surfaces to nearest 0.10'Unless otherwise directed by client, contours shall be at 1' intervals.Error does not exceed one half contour interval**SITE SPECIFIC FOR AREAS OF DESIGN LEVEL TOPO IDENTIFIED** For generally level areas, provide spot elevations on approximately 50' square grid; provide contour lines based on spot elevations.For generally steep areas, provide spot elevations at top and bottom of slopes at approximately 50' intervals and grade breaks. Provide shots at mid slope for slopes from 10' to 30' high or at intervals of 30 vertical feet for taller slopes.Spot elevations at intersections of parking areas/roads/streets/fire lanes at a maximum of 25' on center on curb, flowline, lip of gutter, edge of paving, crown, sidewalk. Include spot elevations at grade breaks, curb ramps, and edge of paving.Locate structures above and below ground including bike racks, trash receptacles, Show floor elevations and elevations at building entrances, describe door(s)Show building corners at exterior of buildingShow building overhangsPlot location and specimen of trees over 4" caliper (measured 4' above ground) or cluster of trees, thick brush, particularly within 20' of site perimeter; plot only perimeter of thickly wooded areas, except to show location of specimen treesPlot dripline of treesLocate drainage ditches; provide cross section (top and flowline elevations) every 50' and at grade breaksShow parking areas, roads, streets, fire lanes, driveways, median islands and sidewalks and identify material (concrete, asphalt, gravel, etc.) Show poles, electroliers, pullboxes, meter boxes, vaults (w/size and owner name), valves, fire hydrants, manholes, catch basis, curb inlets, drop inlets, area drains, and all other physical features within limits of topo.Show surface evidence of underground structures, tanks, foundations ,wells, etc.Show all buildings, fences, gates, and other structures, including roof overhangs.Show site walls and provide thickness, material and elevations at the top and bottom of wall.Show signs, pavement markings, striping, parking meters, wheelstops, speed bumps, etc.Storm/Sewers: show location and size of sanitary sewer and storm sewer, give size of line, pipe material (if known); location of nearest manholes, catch basins, or other junction structures; show direction of flow; show invert and rim elevations at structures. Dip structures, Dip/locate next upstream and/or downstream manhole within limits of survey.Water; show location, depth (if known) and sizes of water mains; give pressure (if applicable or available); locate fire hydrants on or available to site, show size of main to each; locate meter and valve boxes or vaultsGas: show size, depth (if known) and location of gas mainsElectric: show poles, guy wires, overhead lines, vaults, splice boxes, and underground conduits (if known) adjacent to and serving property or within limits of survey.Telephone/Data/Telecom: show poles, guy wires, overhead lines, vaults, splice boxes, and underground conduits (if known) adjacent to and serving the property or within limits of survey.Fiber Optic: show poles, guy wires, overhead lines, vaults, splice boxes, and underground conduits (if known) adjacent to and serving the property or within limits of survey.Other utilities: show location of and size of all other utilities.Avoid discontinuation or termination of utility lines within the limits of the survey.

UGN	UNKNOWN UTILITY LINE
W	WATER LINE & VALVE
	ACCESSIBLE PARKING SYMBOL
AD	AREA DRAIN
	BACKFLOW PREVENTION DEVICE
	ELECTROLIER
	FIRE DEPARTMENT CONNECTION
	FIRE HYDRANT
	GAS METER
	GUY ANCHOR
	POST INDICATOR VALVE
	POWER POLE/JOINT POLE
T	TRANSFORMER
	TRAFFIC SIGNAL POLE
	TRAFFIC SIGN
	UTILITY BOX
	WATER VALVE

ABBREVIATIONS

AD	AREA DRAIN
APN	ASSESSOR'S PARCEL NUMBER
ASPH	ASPHALT
BLRD	BOLLARD
BTM	BOTTOM
C/CONC	CONCRETE
CALC	CALCULATE
CB	CATCH BASIN
CL	CENTERLINE
CNV	CANNOT VERIFY
CTVB	CABLE TELEVISION BOX
DET	DETECTOR
DI	DRAIN INLET
DOC. NO.	DOCUMENT NUMBER
E	EAST
EB	ELECTRIC BOX
ECAB	ELECTRIC CABINET
EMH	ELECTRIC MANHOLE
ESMT	EASEMENT
EV	ELECTRIC VAULT
EVCS	ELECTRIC VEHICLE CHARGING SYSTEM
EX.	EXHIBIT
FAB	FIRE ALARM BOX
FD	FRENCH DRAIN
FOB	FIBER OPTICS BOX
GV	GAS BOX
IE	INVERT ELEVATION
MH	MANHOLE
MISC	MISCELLANEOUS
N	NORTH
OR	OFFICIAL RECORDS
(P)	PER PLAN
PG&E	PACIFIC GAS & ELECTRIC
RE	RIM ELEVATION
R/W	RIGHT OF WAY
RWL	RAIN WATER LEADER
S	SOUTH
SDCO	STORM DRAIN CLEANOUT
SDMH	STORM DRAIN MANHOLE
SLB	STREET LIGHT BOX
SSCO	SANITARY SEWER CLEANOUT
SSMH	SANITARY SEWER MANHOLE
TB	TELEPHONE BOX
TC	TOP OF CURB
TD	TRENCH DRAIN
TMH	TELEPHONE MANHOLE
TSB	TRAFFIC SIGNAL BOX
TYP.	TYPICAL
UB	UTILITY BOX
W	WEST
WB	WATER BOX

NO.	REVISION	BY

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3350 Scott Boulevard, Building 22
Santa Clara, California 95054
Phone: (408) 727-6665
www.KierWright.com

COVER SHEET
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD
SOUTH SAN FRANCISCO CALIFORNIA

DATE	APRIL, 2025
SCALE	NO SCALE
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.0
OF	6 SHEETS

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LANDS OF REDEVELOPMENT AGENCY
OF THE CITY OF SOUTH SAN FRANCISCO
APN 014-160-040
(DOC. NO. 2011-029102)

EL CAMINO REAL
(R/W WIDTH VARIES)

B STREET
(30' WIDE R/W)

GRANT DEED
(2464 OR 414, PARCEL 1)

GRANT DEED
(2464 OR 414, PARCEL 2)

GRANT DEED
(2464 OR 414, PARCEL 3)

GRANT DEED
(1668 OR 174)

Facilities Department
Existing Portable Building
Solar Panel Parking Awning
Solar Panel Parking Awning
Solar Panel Parking Awning
Bus Stop
Special Education and Pupil Personnel Services
Maintenance Department
Keypad
Gate Arm Control Box
Shed
Existing Building
Instructional Media Center
Technology Department
Migrant Education Offices
Educational Services Conference Room
District Office
Mobile Building
Walk-In Freezer
BSA Office
Administration
Shed
Shed
Walk-In Freezer
District Warehouse
Existing Portable Building
Print Department
APN 014-160-010
DEED 10-1-64
LANDS OF HOUSING AUTHORITY OF THE CITY OF SOUTH SAN FRANCISCO

N64°52'39"E 484.74' (N63°38'48"E 484.85')(3)(7)
S26°53'01"E 225.00' (N28°00'18"W)
S26°53'01"E 275.10' (S28°00'18"E)(275.05' CALC FROM (3))
N64°52'44"E 478.11' (S63°38'48"W 478.36')(3)
N64°52'44"E 478.11' (N63°38'48"E 478.36')(3)
S64°52'04"W 476.64' (N63°38'48"E 476.92')(3)
S64°52'04"W 476.64' (N63°38'48"E 476.92')(3)
N64°52'46"E 474.74' (S63°36'48"W 476.20')(3)
N64°52'46"E 444.74' (N63°32'43"E 446.20')(1)
S64°48'12"W 436.63' (S63°37'00"W 439.50')(1)
N64°48'12"E 1159.49' (N63°37'E 1173.12')(2)
S25°11'49"E 299.88' (S25°21'12"E)(299.88' CALC FROM 3)
S25°11'49"E 224.91' (S26°21'12"E)(3)
N25°11'49"W 564.00' (N28°23'W)(6)
S25°11'49"E 24.99' (S26°21'12"E)(3)
S25°11'49"E 49.98' (S26°21'12"E)(3)
S64°52'46"W 30.00' (N63°32'43"E)(3)
N25°11'49"W 105.46'(M) (S26°21'12"E 105.38')(1)
S29°34'01"E 24.97' (N28°00'18"W 25.00')(3)
N26°53'01"W 50.10' (N28°00'18"W 50.00')(3)
S26°53'01"E 105.34' (105.34')(1)
(N28°00'18"W 178.81')(3)(7)
S26°53'01"E 178.82'
(S26°53'01"E 43.92')(3)

10.00' PG&E UNDERGROUND ESMT (5760 OR 47, EX. A)

REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES LOCATE (E) FIRE HYDRANT IN THIS AREA

SEE SHEET C1.4

SEE SHEET C1.2

MATCHLINE

MATCHLINE

NORTH

0 10 20 40 60
Scale 1" = 20'

NO.	REVISION	BY

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TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

SOUTH SAN FRANCISCO CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.1
OF	6 SHEETS

Z:\2024\A24469\DWG\SURVEY\TOPO\TS-A24469.dwg 4-04-25 04:40:19 PM lempleo

May 21, 2026

MATCHLINE

SEE SHEET C1.1

SEE SHEET C1.4

SEE SHEET C1.3

EL CAMINO REAL

Music Building/Auditorium/Cafeteria/Dining Room

Library

Main Office

Building "B"

Building "C"

Building "S"

Natural Gas Under Overhead Roof

REMAINING

REMOVED

AREA OF DESIGN LEVEL TOPO

AT DOOR LOCATIONS ALONG THIS BUILDINGFF SHOTS AND CONC SHOTS JUST OUTSIDE OF THRESHOLD

REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES:SD ROUTING UNCLEAR

SSMH 56.16 RE
IE 29.78 8"(THRU)

SSMH 49.01 RE
IE 28.77 8"(THRU)

CB-TC 46.13
IE 43.03 12"(IN-NE)
IE 41.13 24"(THRU)

CB-TC 35.71
IE 31.69 12"(IN-NE)
IE 29.46 24"(THRU)

SSMH 34.95 RE
IE 21.78 8"(THRU)

SSMH RIM 51.69
IE 45.62 6"(IN-NE)
IE 44.37 6"(THRU)

SSMH 52.15
IE 45.87 12"(IN-NW)
IE 44.98 8"(IN-SE)
IE 44.50 12"(OUT-NE)

SSMH 51.93 RE
IE 45.78 4"(IN-SW)
IE 45.78 4"(IN-SE)
IE 45.63 6"(OUT-NE)

SSMH 51.45 RE
IE 44.56 12"(IN-SE)
IE 44.55 12"(IN-NE)
IE 44.53 8"(IN-NW)
IE 44.48 10"(OUT-SW)

SSMH 51.27 RE
IE 42.87 6"(IN-SW)
IE 42.58 6"(IN-NW)(TOP PIPE)
IE 41.02 6"(IN-NE)(TOP PIPE)
IE 40.08 8"(OUT-SE)

N64°48'12"E 1159.49' (N63°37'E 1173.12')(2)

N24°24'30"W 1047.03' (N23°24'24"W 1047.03')(2)

S25°40'30"E 915.34' (N24°24'W 915.34')(2)

CALCS FROM (2)(3)(4)(5)(6)(7)(CALC FRO

0 10 20 40 60
Scale 1" = 20'

NORTH

NO.	BY	REVISION

NO.	BY	REVISION

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Santa Clara, California 95054

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www.kierwright.com

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

SOUTH SAN FRANCISCO — CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.2
OF	6 SHEETS

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May 21, 2026

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

SOUTH SAN FRANCISCO CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.3
OF	6 SHEETS

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Santa Clara, California 95054 www.kierwright.com

NO.	REVISION	BY	NO.	REVISION	BY

Page 388
Action

REMAINING

REMAINING

REMAINING

REMAINING

REMOVED

SEE SHEET C1.4

SEE SHEET C1.2

MATCHLINE

MATCHLINE

10' PATH

EL CAMINO REAL
(120' WIDR R/W)

EL CORTEZ AVENUE

10.00' POKE OVERHEAD ESMT
(5760 OR 47, EX. B)

Building "S"

Building "T"

Building "U"

Building "H"

Science Garage

Building "A1"

Dugout

Bullpen

Bleacher

Press Box

Ramp

Planter Boxes (Typ.)

Fence Typ.

DENSE TREES

DENSE BRUSH

CONC

ASPH

APN 014-171-029

APN 014-171-030

APN 014-171-031

APN 014-171-032

APN 014-171-033

APN 014-171-034

APN 014-171-002

APN 014-171-028

29-MAPS-18

AREA OF FIELD LEVEL TOPO

REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES/SD ROUTING UNCLEAR

PROVIDE DIP INFO

NO BUBBLE UP STRUCTURE DETECTED

FDPR SD OUTFALL (ABOVE GRADE) NOT LOCATED

FIRE SERVICE TO BACKFLOW PREVENTER

WATER SERVICE TO BACKFLOW NOT SHOWN

NORTH

Scale 1" = 20'

0 10 20 40 60

May 21, 2026

Z:\2024\A24469\DWG\SURVEY\TOPO\TS-A24469.dwg 4-04-25 04:40:26 PM lempleo

SEE SHEET C1.1

SEE SHEET C1.2

S64°48'12"W 722.86' (T)
662.86'(2)(B)

12'(2)

OH/E

DENSE TREES

SDCO(P)

8"TD SD

6"TD SD

AD 49.96 RE
IE 48.17 (BTM)

AD 49.94 RE
IE 47.58 (BTM)

Softball Field

Bullpen

Dugout

Scoreboard

Tennis Courts

Trench Drain (P)

TD 44.33 RE
IE 42.05 6"(OUT-E)

DI 43.84 RE
IE 41.75 6"(IN-W)
IE 41.72 6"(OUT-SE)

DI 43.70 RE
IE 41.87 6"(OUT-NE)

DI 45.40 RE
IE 43.42 (BTM)

DI 44.56 RE
IE 41.26 8"(IN-SE)
IE 40.44 6"(IN-NW)
IE 40.41 6"(IN-SW)
IE 40.05 12"(OUT-SE)

DI 36.01 RE
IE 34.66 12"(OUT-S)

DI 36.69 RE
IE 34.60 12"(THRU)

Shot Put Area

IO 50.56 RE
49.06 (BTM)

DI 50.25 RE
IE 48.44 4"(THRU)

DI 50.27 RE
IE 47.81 4"(IN-NW)
IE 44.43 12"(THRU)

DI 48.98 RE
IE 45.95 6"(IN-SW)
IE 43.04 12"(THRU)

DI 46.45 RE
IE 41.51 12"(IN-NW)
IE 41.08 12"(IN-SW)
IE 41.03 12"(OUT-NE)

DI 44.89 RE
IE 42.50 6"(IN-NW)
IE 40.79 6"(OUT-SE)

D 50.35 RE
48.53 (BTM)

AD 50.01 RE
IE 48.34 (BTM)

AD 48.97 RE
IE 47.37 (BTM)

DI 44.75 RE
IE 40.19 12"(IN-SW)
IE 35.43 12"(IN-SE)
33.80 18"(OUT-NE)

DI 44.76 RE
IE 42.91 6"(OUT-NE)

DI 43.77 RE
IE 41.90 8"(OUT-NW)

REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES:SD ROUTING UNCLEAR

DI 33.33 RE
IE 32.11 4"(IN-W)
IE 31.50 12"(OUT-E)

DI 36.28 RE
IE 31.34 12"(THRU)

SDMH 36.92 RE
IE 32.57 (BTM)

SDMH 36.81 RE
CNV, BOLTED DOWN

SDMH 36.79 RE
CNV, BOLTED DOWN

DI 35.96 RE
IE 31.35 24"(IN-SW)
IE 31.31 24"(THRU)

DI 36.36 RE
IE 31.87 12"(THRU)

3"W STUB FOR FUTURE CONNECTION

Shed

SDMH 35.99 RE
CNV, BOLTED DOWN

SDMH 36.52 RE
CNV, BOLTED DOWN

FROM TRACK DRAINAGE SYSTEM

SDMH 44.49 RE
IE 39.24 12"(IN-SE)
IE 35.99 12"(OUT-NW)

TO TRACK DRAINAGE SYSTEM

DI 37.55 RE
IE 34.40 6"(IN-SW)
IE 33.85 6"(IN-N)
IE 33.74 12"(OUT-NE)

DI 35.36 RE
IE 33.54 6"(IN-S)
IE 33.06 12"(OUT-NW)

FROM FIELD PERIMETER INFILTRATION TRENCH AND DRAIN

SDMH 34.90 RE
CNV, BURIED 12"Ø DOWN

DI 34.66 RE
IE 30.65 12"(OUT-W)

DI 33.16 RE
IE 30.21 12"(IN-E)
IE 29.88 24"(OUT-NW)
IE 29.85 24"(IN-SW)
IE 29.83 21"(IN-SE)

S24°49'43"E 888.10' (S24°00'E)(2)

AREA OF DESIGN LEVEL TOPO

AREA OF DESIGN LEVEL TOPOADDITIONAL DOOR, FF, THRESHOLD, AND BUILDING CORNER SHOTS ALONG THE SOUTH FACE OF BUILDING

REMAINING

Gymnasium

SOUTH SAN FRANCISCO HIGH SCHOOL
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
APN 014-160-050

GRANT DEED
(1329 OR 439)

REMAINING

REMOVE

Portable Building

Portable Building

MATCHLINE

SEE SHEET C1.3

MATCHLINE

Basketball Court

SSMH 45.51 RE
IE 42.76 6"(IN-NW)
IE 42.73 4"(IN-NE)
IE 42.51 6"(OUT-SW)

SEE SHEET C1.5

R.O.S. # 2067
34-MAPS-1-61

NORTH

0 10 20 40 60

Scale 1" = 20'

NO. | REVISION | BY

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Santa Clara, California 95054

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TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

CALIFORNIA

SOUTH SAN FRANCISCO

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.4
OF	6 SHEETS

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May 21, 2026

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

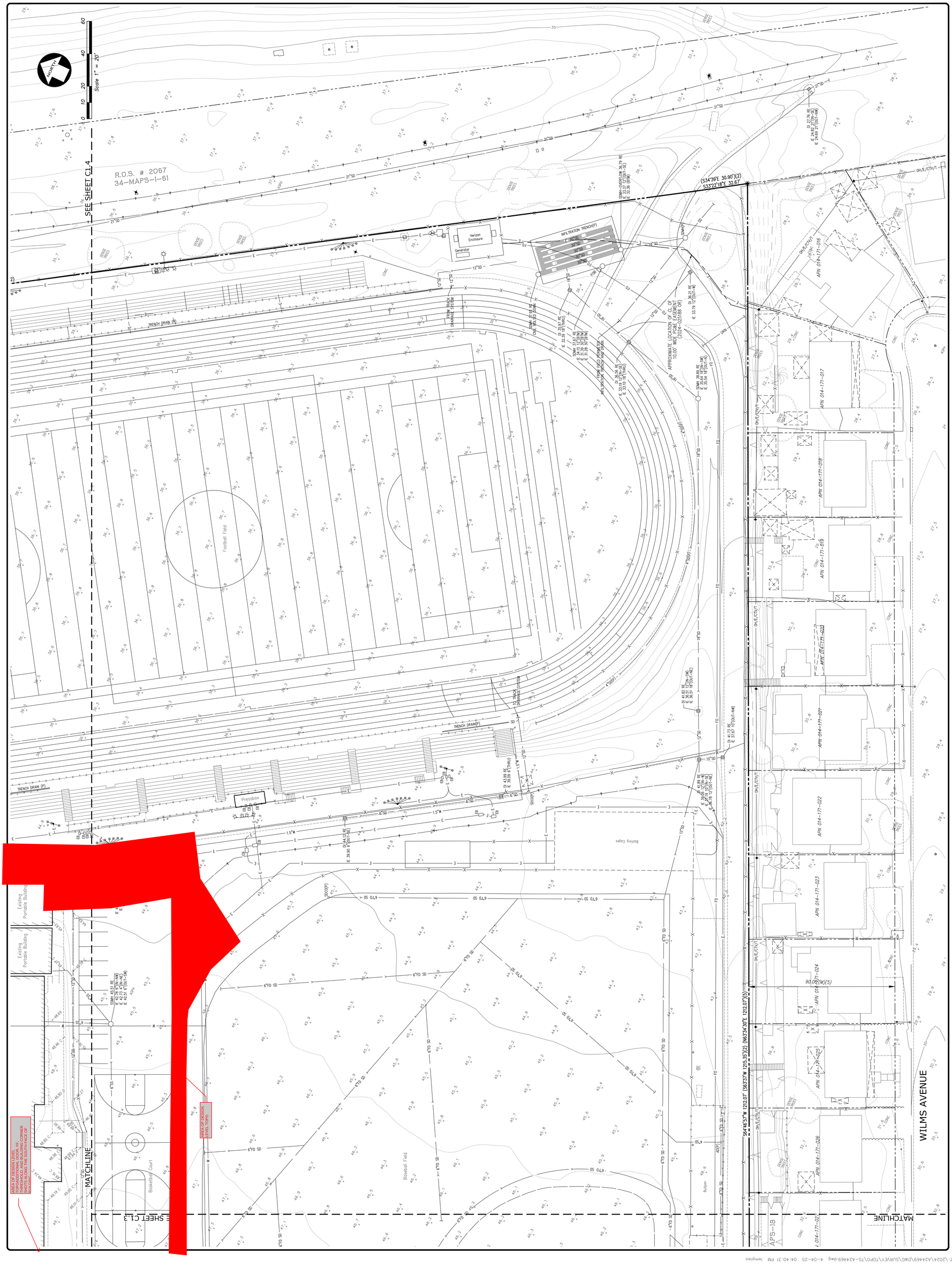
SOUTH SAN FRANCISCO — CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.5
OF	6 SHEETS

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NO.	REVISION	BY	NO.	REVISION	BY

Page 370
Action



INDEPENDENT CONSULTANT AGREEMENT FOR SURVEYING-TOPOGRAPHIC SERVICES AGREEMENT #26035

This Independent Consultant Agreement for **Utility Surveying and Topographic** Services ("Agreement") is made and entered into as of the **22 Day of May, 2026** by and between the South San Francisco Unified School District, ("District") and **Kier and Wright Civil Engineers and Surveyors, Inc.** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of land surveying services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide **Utility Surveying and Topographic** services as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on May 22, 2026 and will diligently perform as required and complete performance by August 30, 2026 ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   X Signed Agreement
   X Workers' Compensation Certification
   X Prevailing Wage Certification
   X Fingerprinting/Criminal Background Investigation Certification
   X Insurance Certificates and Endorsements
   X W-9 Form
   _____ Other: _____

4. **Compensation**. District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **Forty-Eight Thousand Two Hundred Fifty Dollars ($ 48,250.00).** District shall pay Consultant according tothe following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

4.1.1.	Part One: Field Survey Utility, Survey $ Title Report _____	$45,650.00
4.1.2.	Site Benchmark_____ _____	$2,600.00
Total		$48,250.00

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. If hourly billing applies, the itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. If Consultant works at more than one site, Consultant shall invoice for each site separately.

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

5.1. _____.

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

6.1. _____.

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Performance of Services.**

8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

8.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

8.3. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

8.4. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

8.5. **(Reserve)**

9. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

10. **Deliverables.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission.

11. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims

presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

13. **Termination**.

13.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three days after the day of mailing, whichever is sooner.

13.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

13.2.1. material violation of this Agreement by Consultant; or

13.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

14. **Indemnification**.

14.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to

bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

14.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 14.1 above. Consultant's obligation pursuant to this Article includes reimbursing District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 14.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

14.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

15. **Insurance**.

15.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

15.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.)

15.1.2. **Workers' Compensation and Employer's Liability Insurance**. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of

any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

15.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus three (3) years thereafter.

15.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

15.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

15.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

15.2.3. An endorsement stating that District and its Board of Trustees, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

15.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

15.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

15.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

16. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written

termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

16.1. **Labor Code Requirements**: Consultant shall comply with all applicable provisions of the California Labor Code, Division 3, Part 7, Chapter 1, Articles 1 – 5, including, without limitation, the payment of the general prevailing per diem wage rates for public work projects of more than one thousand dollars ($1,000). Copies of the prevailing rate of per diem wages are on file with District.

16.1.1. **Registration**: If applicable, before a public works contract can be awarded, Consultant and its subcontractor(s) shall be registered with the Department of Industrial Relations in accordance with Labor Code section 1771.1. At least one week before commencing work, Consultant shall provide to District the name and DIR registration number for Consultant and any applicable subcontractor.

16.1.2. **Certified Payroll Records**: Consultant and its subcontractor(s) shall keep accurate certified payroll records of workers and shall electronically submit certified payroll records directly to the Department of Industrial Relations weekly or within ten (10) days of any request by District or the Department of Industrial Relations.

16.1.3. **Labor Compliance**: Consultant shall perform the Services of the Project while complying with all the applicable regulations, including section 16000, et seq., of Title 8 of the California Code of Regulations and is subject to labor compliance monitoring and enforcement by the Department of Industrial Relations.

17. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

18. **COVID-19 Requirements.** For all workers on District property, Consultant and Consultant's personnel shall comply with all applicable federal, state and local laws regarding COVID-19 including, without limitation, applicable terms in CDPH State Public Health Officer Orders.

19. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

20.1. All site visits shall be arranged through District;

20.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

20.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

20.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

20.5. Consultant and Consultant's employees shall not use student restroom facilities; and

20.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

21. **Disabled Veteran Business Enterprises**. Education Code section 17076.11 requires school districts using funds allocated pursuant to the State of California School Facility Program for the construction or modernization of a school building to have a participation goal of at least three percent (3%), per year, of the overall dollar amount expended each year by the school district, for disabled veteran business enterprises ("DVBE"). In accordance therewith, Consultant must submit, upon request by District, appropriate documentation to District identifying the steps Consultant has taken to solicit DVBE participation in conjunction with this Agreement, if applicable.

22. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

23. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

23.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

23.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

24. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

25. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential

and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

26. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:	**Consultant**:
South San Francisco Unified School District 398 B Street South San Francisco, CA 94080 ATTN: Lori Shelton, Director of Bond Program EMAIL: lshelton@ssfusd.org	Kier+Wright 2850 Collier Canyon Road Livermore, CA 94551 Phone: 925.245.8788 ATTN: Normann Bumatay-Senior Project Surveyor

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

27. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

28. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

29. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

35. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

36. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

37. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

38. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authority and empowered to enter into this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2026

South San Francisco Unified School District

Signed By: _____

Print Name:Ted O.

Print Title: Assistant Superintendent, Business Services

Dated: May 7th, 2026

Kier & Wright Civil Engineers and Surveyors Inc.

Signed By: 

Print Name: Ryan Amaya

Print Title: VP

Information regarding Consultant:

License No.: 8134

Address: 2350 SCOTT BLVD., BLDG 22
SANTA CLARA, CA

Telephone: 408-727-6665

Facsimile: _____

E-Mail: RAMAYA@KIERWRIGHT.COM

Type of Business Entity:
_____ Individual
_____ Sole Proprietorship
_____ Partnership
_____ Limited Partnership
__✓__ Corporation, State: _____
_____ Limited Liability Company
_____ Other: _____

94-2160466
_____:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Scope of Work:

Part One, Base Scope-Campus Survey

Update the existing South San Francisco High School Topographic survey to provide a design level Topographic Survey for the project based on horizontal and vertical survey control tied to existing control set by a previous survey completed by Kier & Wright in April of 2025. This survey will include the requirements as shown on the attached Exhibit "A", under "Site Specific for Areas of Design Level Topo Identified" and "General".
Gas and water utility line sizes and depths will be labeled based on utility plans provided by the client. Identification of tree species is excluded from this scope; the client will be responsible for retaining a qualified arborist for accurate classification. Water main pressure will not be determined under this scope and shall be the responsibility of the client to engage a civil engineer to evaluate and confirm water main pressure.
Update Topographic Survey created by Kier & Wright in April of 2025.
Establishment of site benchmarks are not included in this scope. Please see below for the setting of permanent site benchmarks.

Part Two, Benchmarks

Vendor will establish four (4) permanent site benchmarks with a vertical accuracy of 0.01 feet. Benchmarks may consist of nails and washers, capped iron pipes, or capped steel rebar. The final topographic survey will include a benchmark table or callouts identifying the Northing, Easting, elevation, and physical description of each point.

Deliverables will consist of the following requirements,

- Digital Survey File: AutoCAD Civil 3D (DWG) format at a scale of 1:20.
- Survey Drawing: Sealed PDF of boundary and topographic survey at a scale of 1:20.
- Utility Map: Full depiction of located utilities, with notes on verification method (GPR, records, visual) shown on the survey drawing at a scale of 1:20.
- It is understood that the above scope of work will be performed during the first week of June while school is not in session and does not include weekend work or overtime costs.
- Normann Bumatay will serve as the Project Surveyor responsible for the project throughout its duration.

Schedule for completion of this work is as soon as reasonable. Actual field work may not occur on the school campus while classes are in session; the proposer should assume off hour field work will be required to complete this effort. A school year calendar is provided as part of this RFP package of documents. School campus field work during staff development days may occur upon permission confirmed from the school administration through the Bond Management Team

- Define Field survey: (X days)
- Drafting and QA/QC: (X days)
- Deliverables: (Total timeframe, e.g., ___weeks from Notice to Proceed.

Reimbursables:
None

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD
SOUTH SAN FRANCISCO CALIFORNIA

NOTES

1. THIS PLOT WAS PREPARED FROM INFORMATION FURNISHED IN A PRELIMINARY TITLE REPORT, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED NOVEMBER 26, 2024, ORDER NUMBER NCS-1244457-SC. NO LIABILITY IS ASSUMED FOR MATTERS OF RECORD NOT STATED IN SAID PRELIMINARY TITLE REPORT THAT MAY AFFECT THE TITLE LINES, OR EXCEPTIONS, OR EASEMENTS OF THE PROPERTY.

2. ALL DISTANCES AND ELEVATIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.

3. THE TYPES, LOCATIONS, SIZES AND/OR DEPTHS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS TOPOGRAPHIC SURVEY WERE OBTAINED FROM SOURCES OF VARYING RELIABILITY. THE CONTRACTOR IS CAUTIONED THAT ONLY ACTUAL EXCAVATION WILL REVEAL THE TYPES, EXTENT, SIZES, LOCATIONS AND DEPTHS OF SUCH UNDERGROUND UTILITIES. (A REASONABLE EFFORT HAS BEEN MADE TO LOCATE AND DELINEATE ALL KNOWN UNDERGROUND UTILITIES). HOWEVER, THE ENGINEER CAN ASSUME NO RESPONSIBILITY FOR THE COMPLETENESS OR ACCURACY OF ITS DELINEATION OF SUCH UNDERGROUND UTILITIES WHICH MAY BE ENCOUNTERED, BUT WHICH ARE NOT SHOWN ON THESE DRAWINGS.

   PHYSICAL ITEMS SHOWN ON THIS SURVEY ARE LIMITED TO THOSE ITEMS VISIBLE AS OF THE DATE OF THIS SURVEY. SUBSURFACE STRUCTURES, IF ANY, ARE NOT SHOWN. SAID SUBSURFACE OBJECTS MAY INCLUDE, BUT ARE NOT LIMITED TO, CONCRETE FOOTINGS, SLABS, SHORING, STRUCTURAL PILES, UTILITY VAULTS, PIPING, UNDERGROUND TANKS, AND ANY OTHER SUBSURFACE STRUCTURES NOT REVEALED BY A SURFACE INSPECTION.

4. THE SUBJECT PROPERTY IS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) FOR SAN MATEO COUNTY, CALIFORNIA, MAP NUMBER 06081C0043F FOR COMMUNITY NUMBER 065062 (CITY OF SOUTH SAN FRANCISCO), WITH AN EFFECTIVE DATE OF APRIL 05, 2019, AS BEING LOCATED IN FLOOD ZONE "X" (UNSHADED).

   ACCORDING TO FEMA THE DEFINITION OF ZONE "X" (UNSHADED) IS: AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.

   INFORMATION WAS OBTAINED FROM THE FEMA WEBSITE (MSC.FEMA.GOV) ON FEBRUARY 18, 2025.

5. BENCHMARK:
   CITY OF SOUTH SAN FRANCISCO BENCHMARK #458, BRASS DISK IN MONUMENT WELL AT THE INTERSECTION OF HAVEN AVENUE & FAIRWAY DRIVE.
   ELEVATION= 55.95' (CITY OF SOUTH FRANCISCO DATUM)

6. BASIS OF BEARINGS:
   THE BASIS OF BEARINGS FOR THIS SURVEY WAS DERIVED FROM THE CALIFORNIA COORDINATES SYSTEM ZONE 3 (NAD 83), USING REAL-TIME KINEMATIC GLOBAL POSITIONING SYSTEMS METHODS. AS SHOWN ON SANDIS' BOUNDARY AND TOPOGRAPHIC SURVEY OF SOUTH SAN FRANCISCO HIGH SCHOOL, DATED MAY 24, 2012, PROVIDED BY KITCHELL.

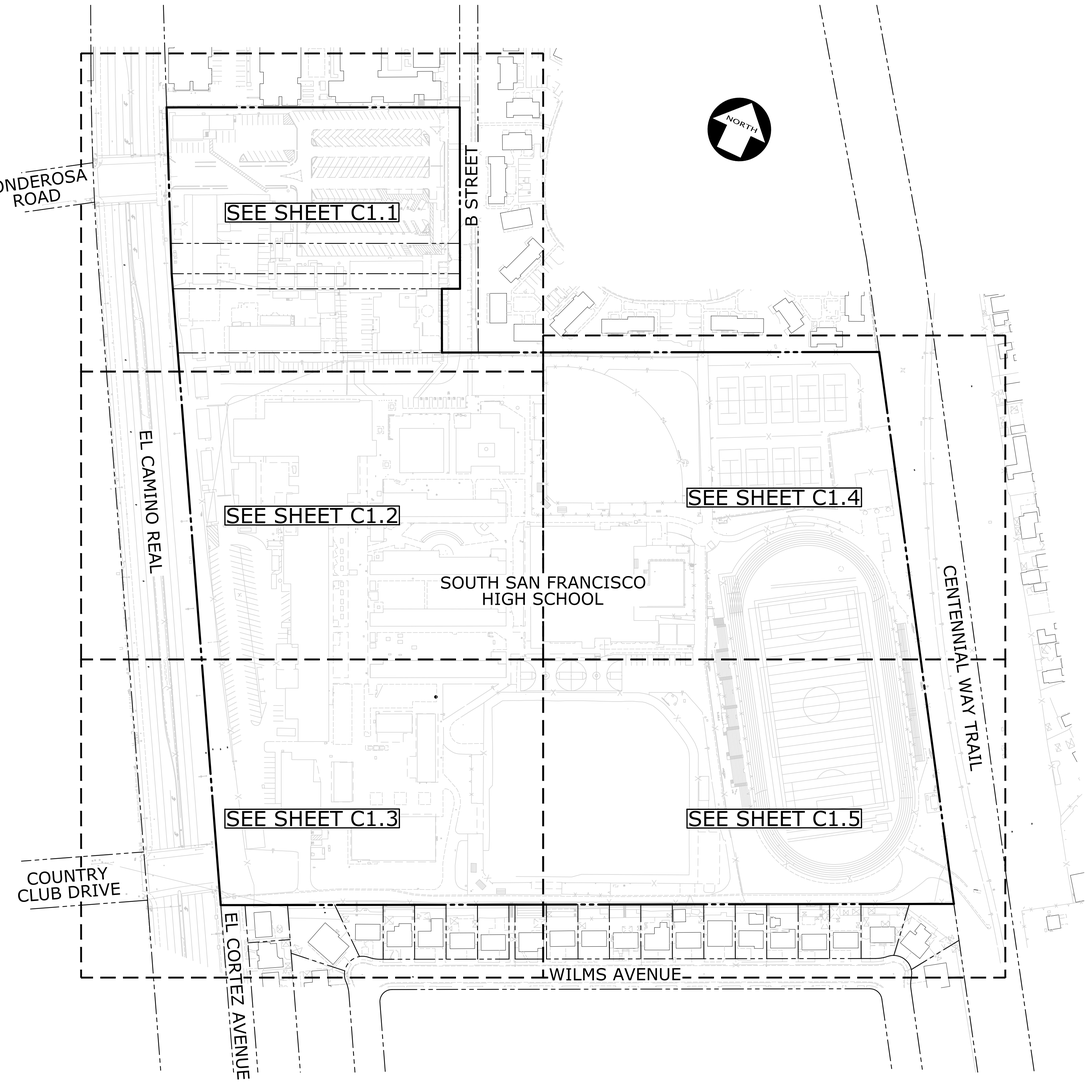
7. CORNER RECORD NOTE:
   THE DEVELOPER AND/OR CONTRACTOR SHALL BE RESPONSIBLE FOR THE PREPARATION AND FILING OF PRE-CONSTRUCTION AND POST-CONSTRUCTION CORNER RECORDS FOR ANY MONUMENTS OR PROPERTY CORNERS SHOWN HEREON THAT MAY BE DESTROYED DURING IMPROVEMENTS TO THE SUBJECT PROPERTY AS DEFINED IN SECTION 8771(B) OF THE PROFESSIONAL LAND SURVEYORS ACT.

8. THE AERIAL MAPPING WAS PREPARED USING COMPUTER ASSISTED, PHOTOGRAMMETRIC METHODS BY CENTRAL COAST AERIAL MAPPING, IN SAN LUIS OBISPO, CALIFORNIA. JOB NUMBER 24-230. IN AREAS OF DENSE VEGETATION, ACCURACY OF CONTOURS MAY DEVIATE FROM ACCEPTED ACCURACY STANDARDS. DATE OF PHOTOGRAPHY DECEMBER 31, 2024, ORIGINAL COMPILED MAP SCALE 1"=20', CONTOUR INTERVAL 1 FOOT. THE GRID IS BASED ON PHOTOGRAMMETRIC METHODS COMPILED ON DIGITAL STEREO WORKSTATIONS USING AERIAL PHOTOGRAPHY. CONTROL SURVEY PERFORMED BY KIER & WRIGHT, SANTA CLARA, CA.

DRAFT PRINT 04/04/2025

PREPARED BY OR UNDER THE SUPERVISION OF KELLY S. JOHNSON, P.L.S. 9126 — DATE
KJOHNSON@KIERWRIGHT.COM

PROFESSIONAL LAND SURVEYOR — KELLY S. JOHNSON — No. 9126 — STATE OF CALIFORNIA



SHEET LAYOUT
NOT TO SCALE

GENERAL:Establish a minimum of one permanent benchmark on site for four acres or for each area of work. Each benchmark shall be provided with description and elevation to nearest 0.01'Elevation and datum benchmark location shown (and shall be per the coordinates and datums per the original topo)Unless otherwise specified in contract, spot elevations on paving or other hard surfaces to nearest 0.05' and on other surfaces to nearest 0.10'Unless otherwise directed by client, contours shall be at 1' intervals.Error does not exceed one half contour interval**SITE SPECIFIC FOR AREAS OF DESIGN LEVEL TOPO IDENTIFIED**.For generally level areas, provide spot elevations on approximately 50' square grid; provide contour lines based on spot elevations.For generally steep areas, provide spot elevations at top and bottom of slopes at approximately 50' intervals and grade breaks. Provide shots at mid slope for slopes from 10' to 30' high or at intervals of 30 vertical feet for taller slopes.Spot elevations at intersections of parking areas/roads/streets/fire lanes at a maximum of 25' on center on curb, flowline, lip of gutter, edge of paving, crown, sidewalk. Include spot elevations at grade breaks, curb ramps, and edge of paving.Locate structures above and below ground including bike racks, trash receptacles, Show floor elevations and elevations at building entrances, describe door(s)Show building corners at exterior of buildingShow building overhangsPlot location and specimen of trees over 4" caliper (measured 4' above ground) or cluster of trees, thick brush, particularly within 20' of site perimeter; plot only perimeter of thickly wooded areas, except to show location of specimen treesPlot dripline of treesLocate drainage ditches; provide cross section (top and flowline elevations) every 50' and at grade breaksShow parking areas, roads, streets, fire lanes, driveways, median islands and sidewalks and identify material (concrete, asphalt, gravel, etc.).Show poles, electroliers, pullboxes, meter boxes, vaults (w/size and owner name), valves, fire hydrants, manholes, catch basis, curb inlets, drop inlets, area drains, and all other physical features within limits of topo.Show surface evidence of underground structures, tanks, foundations ,wells, etc.Show all buildings, fences, gates, and other structures, including roof overhangs.Show site walls and provide thickness, material and elevations at the top and bottom of wall.Show signs, pavement markings, striping, parking meters, wheelstops, speed bumps, etc.Storm/Sewers: show location and size of sanitary sewer and storm sewer, give size of line, pipe material (if known); location of nearest manholes, catch basins, or other junction structures; show direction of flow; show invert and rim elevations at structures. Dip structures, Dip/locate next upstream and/or downstream manhole within limits of survey.Water; show location, depth (if known) and sizes of water mains; give pressure (if applicable or available); locate fire hydrants on or available to site, show size of main to each; locate meter and valve boxes or vaultsGas: show size, depth (if known) and location of gas mainsElectric: show poles, guy wires, overhead lines, vaults, splice boxes, and underground conduits (if known) adjacent to and serving property or within limits of survey.Telephone/Data/Telecom: show poles, guy wires, overhead lines, vaults, splice boxes, and underground conduits (if known) adjacent to and serving the property or within limits of survey.Fiber Optic: show poles, guy wires, overhead lines, vaults, splice boxes, and underground conduits (if known) adjacent to and serving the property or within limits of survey.Other utilities: show location of and size of all other utilities.Avoid discontinuation or termination of utility lines within the limits of the survey.

—(UX)—	UNKNOWN UTILITY LINE
—W—	WATER LINE & VALVE
	ACCESSIBLE PARKING SYMBOL
	AREA DRAIN
	BACKFLOW PREVENTION DEVCE
	ELECTROLIER
	FIRE DEPARTMENT CONNECTION
	FIRE HYDRANT
	GAS METER
	GUY ANCHOR
	POST INDICATOR VALVE
	POWER POLE/JOINT POLE
	TRANSFORMER
	TRAFFIC SIGNAL POLE
	TRAFFIC SIGN
	UTILITY BOX
	WATER VALVE

ABBREVIATIONS

AD	AREA DRAIN
APN	ASSESSOR'S PARCEL NUMBER
ASPH	ASPHALT
BLRD	BOLLARD
BTM	BOTTOM
C/CONC	CONCRETE
CALC	CALCULATE
CB	CATCH BASIN
CL	CENTERLINE
CNV	CANNOT VERIFY
CTVB	CABLE TELEVISION BOX
DET	DETECTOR
DI	DRAIN INLET
DOC. NO.	DOCUMENT NUMBER
E	EAST
EB	ELECTRIC BOX
ECAB	ELECTRIC CABINET
EMH	ELECTRIC MANHOLE
ESMT	EASEMENT
EV	ELECTRIC VAULT
EVCS	ELECTRIC VEHICLE CHARGING SYSTEM
EX.	EXHIBIT
FAB	FIRE ALARM BOX
FD	FRENCH DRAIN
FOB	FIBER OPTICS BOX
GV	GAS BOX
IE	INVERT ELEVATION
MH	MANHOLE
MISC	MISCELLANEOUS
N	NORTH
OR	OFFICIAL RECORDS
(P)	PER PLAN
PG&E	PACIFIC GAS & ELECTRIC
RE	RIM ELEVATION
R/W	RIGHT OF WAY
RWL	RAIN WATER LEADER
S	SOUTH
SDCO	STORM DRAIN CLEANOUT
SDMH	STORM DRAIN MANHOLE
SLB	STREET LIGHT BOX
SSCO	SANITARY SEWER CLEANOUT
SSMH	SANITARY SEWER MANHOLE
TB	TELEPHONE BOX
TC	TOP OF CURB
TD	TRENCH DRAIN
TMH	TELEPHONE MANHOLE
TSB	TRAFFIC SIGNAL BOX
TYP.	TYPICAL
UB	UTILITY BOX
W	WEST
WB	WATER BOX

NO.	REVISION	BY

KIER+WRIGHT
3350 Scott Boulevard, Building 22
Santa Clara, California 95054
Phone: (408) 727-6665
www.kierwright.com

COVER SHEET
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD
SOUTH SAN FRANCISCO CALIFORNIA

DATE	APRIL, 2025
SCALE	NO SCALE
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.0
OF	6 SHEETS

Z:\2024\A24469\DWG\SURVEY\TOPO\TS-A24469.dwg 4-04-25 04:40:17 PM lempleo

May 21, 2026

LANDS OF REDEVELOPMENT AGENCY
OF THE CITY OF SOUTH SAN FRANCISCO
APN 014-160-040
(DOC. NO. 2011-029102)

EL CAMINO REAL
(R/W WIDTH VARIES)

B STREET
(30' WIDE R/W)

GRANT DEED
(2464 OR 414, PARCEL 1)

GRANT DEED
(2464 OR 414, PARCEL 2)

GRANT DEED
(2464 OR 414, PARCEL 3)

GRANT DEED
(1668 OR 174)

Facilities Department
Existing Portable Building
Solar Panel Parking Awning
Maintenance Department
Special Education and Pupil Personnel Services
Shed
Instructional Media Center
Technology Department
Migrant Education Offices
Educational Services Conference Room
District Office
Mobile Building
Walk-In Freezer
BSA Office
Administration
District Warehouse
Existing Portable Building
Plant Department
Bus Stop
Keypad
Gate Arm Control Box

N64°52'39"E 484.74' (N63°38'48"E 484.85')(3)(7)
S25°33'07"E, 453.92' (S26°20'13"E)(6)
N28°00'18"W 178.82'(V)(X)(3)
S25°33'07"E 225.95' (N28°00'18"W 225.95')(1)
S26°53'01"E 275.00' (S26°20'13"E)(3) CALC FROM (5)
S25°11'49"E 299.88' (S26°21'12"E)(299.88' CALC FROM 3)
N25°11'49"W 394.00' (N26°23'48"W)(8)
N64°52'44"E 478.11' (S63°38'48"W 478.36')(3)
N64°52'44"E 478.11' (N63°38'48"E 478.36')(3)
S64°52'04"W 476.64' (N63°38'48"E 476.92')(3)
S64°52'04"W 476.64' (N63°38'48"E 476.92')(3)
N64°52'46"E 474.74' (S63°36'48"W 476.20')(3)
N64°52'46"E 444.74' (N63°32'43"E 446.20')(1)
S64°48'12"W 436.63' (S63°37'00"W 439.50')(1)
N64°48'12"E 1159.49' (N63°37'E 1173.12')(2)
S29°34'01"E 24.97' (N28°00'18"W 25.00')(3)
N26°53'01"W 50.10' (N28°00'18"W 50.00')(3)
10.00' PG&E UNDERGROUND ESMT (5760 OR 47, EX. A)
S64°52'46"W 30.00' (N63°32'43"E)(3)
S25°11'49"E 24.99' (S26°21'12"E)(3)
S25°11'49"E 49.98' (S26°21'12"E)(3)
N25°11'49"W 105.46'(M) (S26°21'12"E 105.38')(1)
30.00'
60.00'
120.00'
24'SD
12"SD
MATCHLINE
SEE SHEET C1.2
SEE SHEET C1.4
REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES LOCATE (E) FIRE HYDRANT IN THIS AREA
APN 014-160-010
1008-DR-424
LANDS OF HOUSING AUTHORITY OF THE CITY OF SOUTH SAN FRANCISCO

NORTH
0 10 20 40 60
Scale 1" = 20'

NO.	BY	REVISION

NO.	BY	REVISION

KIER+WRIGHT
3350 Scott Boulevard, Building 22
Santa Clara, California 95054
Phone: (408) 727-6665
www.kierwright.com

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

SOUTH SAN FRANCISCO CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.1
OF	6 SHEETS

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May 21, 2026

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

SOUTH SAN FRANCISCO — CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.2
OF	6 SHEETS

KIER+WRIGHT
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Santa Clara, California 95054
Phone: (408) 727-6665
www.kierwright.com

NO.	REVISION	BY	NO.	REVISION	BY



TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

SOUTH SAN FRANCISCO — CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.3
OF	6 SHEETS

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NO.	REVISION	BY

Page 386
Action
Page 12D

SEE SHEET C1.4
SEE SHEET C1.5
SEE SHEET C1.2
MATCHLINE
MATCHLINE
10' PATH
EL CAMINO REAL
(120' WIDR R/W)
EL CORTEZ AVENUE
Building "T"
Building "T"
Building "T"
Building "G"
Building "H"
Building "S"
Science Garage
Building "A"
AREA OF DESIGN LEVEL TOPO
REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES/SS ROUTING UNCLEAR
REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES/SS ROUTING UNCLEAR
PROVIDE DIP INFO
SS BUBBLE UP STRUCTURE NOT LOCATED
HDPE SD OUTFALL (ABOVE GRADE) NOT LOCATED
FIRE SERVICE TO BACKFLOW NOT SHOWN
WATER SERVICE TO BACKFLOW NOT SHOWN
10.00' POKE OVERHEAD ESMT (5760 OR 47, EX. B)
S29°34'01"E 915.70' (N31°24'24"W 915.34')(2)
1047.03' (N31°24'24"W)(2) (1046.16' CALC FROM (1)(2)(3))(1047.72'(CALC FROM (6))
APN 014-171-022
APN 014-171-028
APN 014-171-029
APN 014-171-030
APN 014-171-031
APN 014-171-032
APN 014-171-033
APN 014-171-034
APN 014-171-052
29-MAPS-18
NORTH
Scale 1" = 20'
0 10 20 40 60
20' 0 20'

SEE SHEET C1.1

SEE SHEET C1.2

S64°48'12"W 722.86' (T)
662.86'(2)(8)

12'(2)

NORTH

0 10 20 40 60
Scale 1" = 20'

Softball Field

Tennis Courts

Shot Put Area

Gymnasium

Basketball Court

Bullpen

Dugout

Scoreboard

Shed

Trench Drain (P)

Sidewalk

Concrete Walk

Asphalt

Dense Trees

Existing Portable Building

Existing Portable Building

REFER TO SEPARATE MARKUP FOR ADDITIONAL UTILITY NOTES: SD ROUTING UNCLEAR

AREA OF DESIGN LEVEL TOPO

AREA OF DESIGN LEVEL TOPO,ADDITIONAL DOOR, FF, THRESHOLD, AND BUILDING CORNER SHOTS ALONG THE SOUTH FACE OF BUILDING

SOUTH SAN FRANCISCO HIGH SCHOOL
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
APN 014-160-050

GRANT DEED
(1329 OR 439)

FROM TRACK DRAINAGE SYSTEM

TO TRACK DRAINAGE SYSTEM

FROM FIELD PERIMETER INFILTRATION TRENCH AND DRAIN

MATCHLINE

SEE SHEET C1.3
MATCHLINE

SEE SHEET C1.5

R.O.S. # 2067
34-MAPS-1-61

REVISION	BY	NO.

REVISION	BY	NO.

KIER+WRIGHT

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Santa Clara, California 95054

Phone: (408) 727-6665
www.kierwright.com

TOPOGRAPHIC SURVEY
OF
SOUTH SAN FRANCISCO HIGH SCHOOL
FOR
SSFUSD

CALIFORNIA

SOUTH SAN FRANCISCO

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.4
OF	6 SHEETS

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May 21, 2026

AREA OF DESIGN LEVEL TOPOADDITIONAL DOOR, FF, THRESHOLD, AND BUILDING CORNER SHOTS ALONG THE SOUTH FACE OF

AREA OF DESIGN LEVEL TOPO

MATCHLINE

SEE SHEET C1.3

SEE SHEET C1.4

NORTH

0 10 20 40 60

Scale 1" = 20'

Existing Portable Building

Existing Portable Building

Basketball Court

Baseball Field

Football Field

Batting Cages

Bullpen

SSMH 45.51 RE
IE 42.78 6"(N-NW)
IE 42.73 6"(N-NE)
IE 42.51 6"(OUT-SW)

DI 44.12 RE
IE 39.90 6"(OUT-SE)

DI 43.99 RE
IE 39.09 6"(THRU)

DI 41.89 RE
IE 39.09 12"(N-W)
IE 37.19 10"(N-SE)
IE 36.78 12"(OUT-NE)

DI 41.82 RE
IE 36.51 12"(N-SW)
IE 36.51 18"(OUT-NE)

DI 41.73 RE
IE 37.67 10"(OUT-NW)

SDCO(P)

TO TRACK DRAINAGE SYSTEM

FROM TRACK DRAINAGE SYSTEM

SDMH 37.92 RE
CNL SEALED DOWN

DI 35.97 RE
IE 32.39 18"(THRU)

SDMH 37.67 RE
IE 34.15 12"(BTM)
IE 31.39 30"(BTM)
IE 31.28 30"(BTM)

FROM FIELD PERIMETER INFILTRATION TRENCH AND DRAIN

DI 36.56 RE
IE 33.19 12"(N-SE)
IE 33.10 18"(THRU)

SDMH 38.89 RE
IE 35.64 18"(N-SW)
IE 35.54 18"(OUT-N)

APPROXIMATE LOCATION OF CL OF 10.00' WIDE PG&E EASEMENT (2024-025188 OR)

SDMH

DI 36.21 RE
IE 33.79 12"(OUT-W)

SDMH-OVERFLOW 36.79 RE
IE 33.37 12"(OUT-SE)
IE 32.36 (RIM)

DI 27.76 RE
IE 24.82 21"(N-SE)
IE 24.69 21"(OUT-NW)

R.O.S. # 2067
34-MAPS-1-61

S64°46'57"W 1212.07' (S63°37'W 1215.35')(2) (N63°34'30"E 1212.07')(S)

S34°30'36"E 3237.12' (S34°30'36"E 3237.12')(2)

APS-18

APN 014-171-026

APN 014-171-025

APN 014-171-024

APN 014-171-023

APN 014-171-022

APN 014-171-021

APN 014-171-020

APN 014-171-019

APN 014-171-018

APN 014-171-017

APN 014-171-016

APN 014-171-027

MATCHLINE

WILMS AVENUE

DENSE TREES

CONC

ASPH

OH/E/CTV/T

FO

12"SD

18"SD

24"SD(P)

6"FD SD

6"SS

1.5"W

EB

E

W

FO

NO.	BY	REVISION

NO.	BY	REVISION

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TOPOGRAPHIC SURVEY
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FOR
SSFUSD

SOUTH SAN FRANCISCO CALIFORNIA

DATE	APRIL, 2025
SCALE	1" = 20'
SURVEYOR	LEII
DRAWN BY	LEII
JOB NO.	A24469
SHEET	C1.5
OF	6 SHEETS

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May 21, 2026

EXHIBIT B
HOURLY BILLING RATES

Consultant's entire proposal is **not** incorporated.

[INSERT HOURLY RATES AND FEE SCHEDULE FROM CONSULTANT BOTH STANDARD TIME AS WELL AS OVERTIME]

KIER+WRIGHT

HOURLY RATE SCHEDULE

Effective March 1, 2026 through February 28, 2027

Principal	$ 345.00 / Hour
Development Services Manager	$ 321.00 / Hour
Associate	$ 292.00 / Hour
Senior Engineering Manager	$ 273.00 / Hour
Structural Engineering Manager	$ 273.00 / Hour
Technical Manager (SME) / Senior Engineering Manager	$ 273.00 / Hour
Senior Engineer	$ 262.00 / Hour
Engineer III	$ 240.00 / Hour
Engineer II	$ 208.00 / Hour
Engineer I	$ 168.00 / Hour
Engineering Tech III	$ 219.00 / Hour
Engineering Tech II	$ 199.00 / Hour
Engineering Tech I	$ 161.00 / Hour
Project Coordinator IV	$ 173.00 / Hour
Project Coordinator III	$ 158.00 / Hour
Project Coordinator II	$ 144.00 / Hour
Project Coordinator I	$ 132.00 / Hour
Senior Land Surveyor	$ 266.00 / Hour
Senior Survey Construction Manager	$ 252.00 / Hour
Survey Coordinator	$ 234.00 / Hour
Project Surveyor III	$ 238.00 / Hour
Project Surveyor II	$ 193.00 / Hour
Project Surveyor I	$ 165.00 / Hour
Draftsman / Survey Tech III	$ 186.00 / Hour
Draftsman / Survey Tech II	$ 159.00 / Hour
Draftsman / Survey Tech I	$ 138.00 / Hour
3D Laser Scanning Crew	$ 462.00 / Hour
3-Man Survey Crew	$ 469.00 / Hour
2-Man Survey Crew	$ 368.00 / Hour
1-Man Survey Crew	$ 228.00 / Hour
Engineering Intern	$ 105.00 / Hour
Survey Intern	$ 94.00 / Hour
Testimony (Trial or Deposition)	$ 625.00 / Hour

All blueprinting and reproduction will be billed at cost plus 10%.
Time spent for preparation for testimony will be billed in accordance with the above hourly rates.

Kier + Wright Hourly Rates | Northern - CONFIDENTIAL - www.kierwright.com

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 2026/05/07

Name of Consultant: KIER & WRIGHT CIVIL ENGINEERS AND SURVEYORS, INC.

Signature: Ryan Amaya

Print Name and Title: RYAN AMAYA, VP

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

PREVAILING WAGE AND
RELATED LABOR REQUIREMENTS CERTIFICATION

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

Date: 2026/05/07

Name of Consultant: KIER & WRIGHT CIVIL ENGINEERS AND SURVEYORS, INC.

Signature: Ryan Amaya

Print Name and Title: RYAN AMAYA, VP

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

☑ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

☐ Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code Section 45122.1.

A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code Section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date: _____

Name of Consultant: _____

Signature: _____

Print Name: _____

Title: _____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 21, 2026

RE: Agreement with All City Management Services for Crossing Guard services for the 2026-27 school year

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

All City Management is a family established crossing guard business committed to "Keeping Children Safe" for more than 30 years. They are tasked with ensuring children are safe throughout their entire education experience by providing school crossing guards before and after school.

South San Francisco Unified School District has been using All City Management for many years, as well as many other Bay Area school districts. For the 2026-27 school year, the following sites will utilize the crossing guard services: Monte Verde ES, Los Cerritos ES, Ponderosa ES, Spruce ES, Sunshine Gardens ES, and Junipero Serra ES.

FISCAL IMPLICATIONS:

By this action: $162,518.40 will be paid from our General Fund account.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with All City Management Services for crossing guard services in the amount of $162,518.40.

ALL CITY MANAGEMENT SERVICES

May 7, 2026

Ted O – Assistant Superintendent
South San Francisco USD
398 B St. South San Francisco, CA 94080

Dear Mr. O,

As many agencies begin preparing budgets, we would like to confirm our interest in extending our agreement for School Crossing Guard Services through the 2026–2027 school year. Enclosed is a Client Worksheet detailing the updated hourly billing rate and a projection of your annual program cost based on current post locations and service hours.

Each year, we conduct a comprehensive review of the factors that influence the cost of providing a safe and fully compliant School Crossing Guard Program. For the upcoming term, the most significant driver of increased expenses is substantial nationwide increases in insurance premiums. These increases are directly tied to the well-documented risks associated with crossing-guard duties.

Recent research found that the job of a crossing guard has become increasingly dangerous and ranks among the top 5 deadliest occupations in the United States. According to a major Associated Press review of nearly 200 police departments, at least 230 school crossing guards across 37 states were struck by vehicles over the past decade, and nearly three dozen were killed.

These realities—documented fatality rates, rising injury claims, and a high-risk job profile—are directly reflected in the premium increases issued by insurance carriers. As a result, ACMS is experiencing materially higher costs to maintain the essential General Liability and Workers' Compensation coverage required to operate a safe, compliant, and responsibly insured program.

We remain fully committed to providing a safe, reliable, and professional School Crossing Guard Program for your community. We value our partnership and hope you will find the updated rate both reasonable and necessary to sustain the high safety and coverage standards your program deserves. If you have any questions or need further information, please contact me at (800) 540-9290.

Thank you for your continued partnership,

Brian Brooks
Chief Operating Officer

"Keeping Kids Safe"

All City Management Services Inc.

Client Worksheet 2026 - 2027

Department: **1008105**

South San Francisco USD

Billing Rate for 2026/2027: **$37.62**

Sites with Traditional Calendar

Calendar Groups	Hours/Year		Hourly Billing Rate		Group Total
6 Sites @ 4.00 hrs/day, 5 days/wk	4320 (6 sites x 4.00 hrs/day x 180 days/yr)	X	$37.62	=	$162,518.40

TOTAL ANNUAL **PROJECTED HOURS** **PROJECTED COST**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
Toby Lee – Director of Facilities & Safety

DATE: May 21, 2026

RE: Approval of Proposal with Cumming Group for Project/Construction Management Services for the Special Education Classrooms Alteration Project at South San Francisco High School and the HVAC Replacement Project at Skyline Elementary School

---

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

At the April 9, 2026 board meeting, the Board of Trustees approved the contract with Better Building Construction for the Alteration of the Special Education classrooms at South San Francisco High School. The District is proceeding with this project.

At the April 9, 2026 board meeting, the Board of Trustees approved the contract with Zone 4 Construction for the replacement of HVAC units at Skyline Elementary School. The District is proceeding with this project.

Both projects will require careful planning, phasing, and coordination to maintain safe operations and minimize disruption to students, staff, and District activities. Construction management services will be critical to ensure work is properly sequenced, safety protocols are enforced, and stakeholder communication remains clear and consistent throughout the duration of the projects. Cumming will assume the role as the project construction manager on site on a daily basis to ensure successful delivery of these projects within the summer schedule.

FISCAL IMPLICATIONS:

By this action: $192,602 will be paid from the Facilities Fund (Fund 40)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the proposal for Project/Construction Management Services to Cumming Group in the amount of $192,602 to support the Special Education Classrooms Alteration Project at South San Francisco High School and the HVAC Replacement Project at Skyline Elementary School.

EXHIBIT "A"
SCOPE OF WORK

Refer to attached proposal from the Cumming Group dated March 25, 2026 under Revision 2

CUMMING GROUP

1111 Broadway
Suite 300
Oakland, CA 94507

cumming-group.com

March 19, 2026
Revision 1: March 20, 2026
Revision 2: March 25, 2026

Wazi Chowdhury, RA, LEED AP
Director of Facilities/Safety
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Re: CM Services for South San Francisco High School and Skyline Elementary School HVAC Opp #: 26-31108

Dear Mr. Chowdhury:

Cumming Management Group, Inc. ("Cumming") is pleased to submit our proposal to South San Francisco Unified School District to assist with the summer projects at South SF High School and Skyline ES. We have included our understanding of the project, fee proposal, and hourly rates in this proposal.

Cumming recognizes your need for the highest quality services at an economical cost. We are flexible, willing to work within the project's budget to provide these services and would be happy to discuss our proposed fees in a future discussion.

Cumming is excited by the prospect of working with the South San Francisco Unified School District Team. Please feel free to contact me at (510) 604-0853 or by email at tmathers@cumming-group.com should you have any questions regarding this proposal.

Sincerely,

Teri Mathers, RA
Director, Project Management

Cc: Jorge Rojas, Vice President, Project Management, CCM, PMP

A. Project Understanding

Project Description

The South San Francisco Unified School District (District) is implementing two capital improvement projects at Skyline Elementary School and South San Francisco High School to modernize campus facilities and enhance building performance, functionality, and student environments. These projects represent targeted investments in both building systems and interior learning spaces, requiring comprehensive construction management oversight to ensure successful delivery. The District is requesting Cumming assist two Summer projects; one at South San Francisco High School (Bid 12-24) and Skyline Elementary (Bid 02-25) The District has bid the projects and intends to bring contract to Board for approval in April.

At **Skyline Elementary School**, the project includes alterations to five existing buildings (Buildings A, B, C, D, and E), primarily focused on the replacement of HVAC systems. The scope involves removal of existing equipment, installation of new mechanical systems, and associated modifications required to support improved energy efficiency, system reliability, and indoor environmental quality.

At **South San Francisco High School**, the project consists of interior and site improvements to Building B (Elevator/Restroom Building) and Building C (Classroom Building). Work includes interior modifications to classrooms (Rooms C-3 and C-4), modernization of restroom facilities, and improvements to adjacent parking areas at the campus entry.

Both projects will be delivered on active K–12 campuses, requiring careful planning, phasing, and coordination to maintain safe operations and minimize disruption to students, staff, and District activities. Construction management services will be critical to ensuring that work is properly sequenced, safety protocols are enforced, and stakeholder communication remains clear and consistent throughout the duration of the projects. Campuses must be ready for Staff and Students in August.

We are proposing to continue providing Construction Management services through September 30, 2026.

B. Scope of Services

Cumming Group proposes to provide services to South San Francisco Unified School District. A Senior Project Managers will be provided beginning in May through September 2026, as needed for project success. General services that Cumming will provide are as follows:

Construction Phase Services:

Maintain On-site Staff. Maintain a field staff to administer the work of the construction contractors. Inspect the work for conformity with plans and specifications.

Monitor Progress of the Work. Review contractor's construction schedules. Observe construction progress and report deviations from the schedule which will jeopardize job progress. Work with contractors to develop and implement correction actions.

Facilitate Project Documentation. Facilitate RFI, Submittal, PCO, and CO processes. Review for conformity with plans and specifications and provide recommendations.

Construction Quality Assurance. Observe and inspect work in progress and report defects and deficiencies. Recommend corrective action where required.

Maintain Job Site Records. Maintain a current record of contracts, drawings, and specifications. Keep a log on shop drawings, submittals, samples, and catalog data. File correspondence, directives, and meeting minutes.

Process Payment Requests. Develop and implement a procedure for the review and processing of contractor payment applications. Review contractor's schedule of values for use in processing payments.

Close-Out Phase Services:

Develop a Close-out Schedule. Produce a detailed schedule of close-out activities. Include punch lists, equipment testing, start-up procedures, and occupancy.

Assemble Operating Manuals and Warranties. Collect and catalogue all procedures manuals and instructions for the operation of mechanical, plumbing, and electrical equipment. Collect all warranties. Provide these items in an organized manner to the Owner.

Coordinate Final Inspections. Schedule and direct inspections to develop punch lists. Assist Architect in establishing substantial and final completion dates.

Close-out Construction Contracts. Work with contractor to monitor the completion of punch list items and to finalize all outstanding changes in their scope of work. Authorize payment of retainages as work is completed to satisfy release.

Implement Start-up Procedures. Plan and monitor the start-up and adjustment of all building systems. Assist with any Owner activities during start-up, including organizing training from the Prime Contractors on equipment and systems.

Coordinate Occupancy. Work with the Owner to schedule the installation of all furniture and equipment as well as the training of the Owner's staff.

Manage Warranty Work. Work with the Owner and the Architect to ensure that the contractors honor their responsibilities in a timely manner.

D. Fee Proposal

We propose to provide our services on a time and materials basis according to the Hourly Rate schedule described in this proposal. We will invoice monthly in arrears based on actual time spent and we will always strive to be as time and cost-efficient as possible. Any funds not utilized will not be billed and credited back to the District.

The chart and Planned Project Management Effort outlined below represent our anticipated level of effort for this assignment. Cumming Group will manage services within the established budget and will not exceed the estimated total cost without prior written authorization from the South San Francisco Unified School District.

For fiscal planning purposes, the project has been structured into two increments aligned with the District's fiscal years. This approach allows for improved budget tracking, cost control, and alignment with District funding allocations while maintaining continuity of services across the duration of the project.

It is assumed that one purchase order will be issued for Increment One. Subsequent increments will be authorized through contract amendments, as required, to ensure continuity of services and alignment with the District's fiscal planning process.

Increment One: *Fiscal Year 2025/2026*
Fee is not to exceed $24,575

Increment Two: *Fiscal Year 2026/2027*
Fee is not to exceed $168,027

Total Project Effort:

TEAM MEMBER	2026 HOURLY	SUB-TOTAL
Director	$242.00	$6,060
Senior Project Manager	$222.00	$186,542
PROPOSED TOTAL FEE (NOT TO EXCEED)		**$192,602**

The rates are subject to change on a yearly basis starting on January 1, 2027.

CUMMING GROUP

PLANNED PROJECT MANAGEMENT EFFORT

Project #: South San Francisco Unified School
Project Name: Summer Projects
Start 5/1/2026
End 9/30/2026

Team Member	Phase >>> TOTAL	Construction May-26	Construction Jun-26	Construction Jul-26	Construction Aug-26	Construction Sep-26
Project Staffing Hours						
Senior Director	25	3	4	6	6	6
Senior Project Manager	599	48	55	160	168	168
Senior Project Manager	241	-	-	118	123	-
Total Hours	**865**	**51**	**59**	**284**	**297**	**174**
Total Staffing Fee						
Senior Director	6,060	774	891	1,549	1,423	1,423
Senior Project Manager	133,022	10,656	12,254	35,520	37,296	37,296
Senior Project Manager	53,520	-	-	26,107	27,413	-
		-	-	-	-	-
Total Fee	**$ 192,602**	**$ 11,430**	**$ 13,145**	**$ 63,176**	**$ 66,132**	**$ 38,719**
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