

ISD #314
Isanti, Pine, Chisago,
& Kanabec Counties
Braham, MN 55006

AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, January 23, 2023
6:00pm – BAHS Community Room

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
 - a. Approve the minutes of the December 19th Regular Board Meeting and January 9th Organizational Board Meeting.
 - b. Approve the January bills.
 - c. Review and accept the January Treasurer's report.
 - d. Enrollment Analysis.
 - e. Personnel.
4. Open Forum.
5. Expenditure / Revenue Fund Summary Report.
6. Acknowledgement of Donations, Contributions & Fundraising.
7. Elementary Principal's report.
8. High School Principal - Activities Director report.
9. Superintendent's Report.
10. Acknowledge Braham "HONORS" Recipients.
11. Student Council Representative's report.
12. School Board members' reports/updates.
13. Review Technology Report.
14. Consider action on Flight 707.
15. Consider action on 2023-2024 and 2024-2025 school calendars.
16. Paraprofessional Recognition Week 2023.
17. Review the 2021-22 Fundraising report.
18. Consider Inclement Weather Resolution.
19. Consider cycle review of district policies for adoption.
20. Reminder of the upcoming meetings.
21. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Monday, December 19, 2022
6:00 pm BAHS B100

The regular school board meeting was called to order by Chair Steven Eklund at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - S. Eklund, M. Thompson, D. Davis, D. Shockman, C. Kunshier, A. Londgren, K. Hagfors and Supt. Gagner. Members absent: none.

Motion by M. Thompson, second by C. Kunshier to adopt the agenda. Carried.

Motion by A. Londgren, second by K. Hagfors, approve the minutes of the November 21st Regular Board Meeting, and November 28th Working Board Meeting. Approve the December bills of \$221,788.50. The Board approved the following: 1) Eric Jones leave of absence starting January 3, 2023 through the end of the 22.23 School Year. Carried.

Open Forum: None.

Motion by A. Londgren, second by D. Davis to approve the Final 2022 Payable 2023 District 314 Property Tax Levy.

Flight 707 Presentation.

Motion by D. Davis, second by M. Thompson to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by D. Davis, second by D. Shockman, to acknowledge the December 2022 Donations: Braham Area Education Foundation \$500 to Lori Auers and Preschool Dept. for EC Homes visit backpacks and \$2,100 for preschool access & transportation support (bus tokens). \$1,000 to ECFE for sensory room improvements, \$500 to Debra Kelley for work room improvements, \$2,500 to Art Dept. for Kiln. Dan and Allison Londgren \$129.50 for weight room speakers with bluetooth connectivity. \$52,000 from B.A.C.K. for the scoreboard project. Carried.

Principal Eklund’s written report was reviewed. Bomber Boost has 91 students registered.

Principal/AD Kuhnke’s written report was reviewed. We had a Senior High Band and Choir Concert on Tuesday, November 22, and a Junior High Band and Choir Concert on Monday, December 5. A big thank you to Bryan Johnson, Madison LaTourelle, Andrea Downing, and all of our students for the wonderful performances.

Supt. Gagner reviewed his written report. Mr. Gagner attended several meetings including: RRSEC Exec. Council meetings.,

SEE General mtg., Grandy Lions, and Braham Chamber.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Steve Eklund, Darrin Davis, Sarah Johnston, Megan Karolevitz, Katie Blomdahl, Aitor Leniz, Ashley Bankers, Madison LaTourelle, Jonelle Klemz, Amber Hoffman, Katie Kunshier, Debra Kelley, Kristi Lee, Kelly Rud, Becky Swanson, JeanAnn Mattson, Shawn Kuhnke, Jeff Eklund, Tammi Johnson, Kim Halvorson, Katie Blomdahl, Chris Thielen, Jaymi Meyer, BEPO, Jessica Olson, Stephanie White, Kendall Olson, Jen Eklund, Julie Johnson, Jan Strohkirch, Nickie Nelson, Valerie Ling, Tom Kingsland, Lori Auers, Deb Kelley, Amie Shockman.

Buildings and Grounds report was reviewed.

Student Council Report was reviewed.

School board members attended various events and meetings including; SEE Delegate mtg., Working Board mtg., SiteLogic mtg., Blood Drive, School concerts, school conferences, bid opening, and winter sporting events.

Awarded Certificates to Board members Kayla Hagfors and Katie Kunshier for completion of Phase I, II, III, and IV trainings.

Motion by A. Londgren, second by M. Thompson to approve the revised teacher development plan per MN statutes 122.40 & 122.41. Carried.

Motion by D. Davis, second by A. Londgren to approve the Baseball/Golf spring training trips. Carried.

Motion by D. Davis, second by A. Londgren to approve the Boy's Basketball overnight trip. Carried.

Motion by M. Thompson and A. Londgren to approve adding weight training positions back into the budget. Carried.

Motion by D. Davis, second by M. Thompson to approve the BCI bid for the windows & doors project. Carried.

Motion by C. Kunshier, second by A. Londgren to adopt the following reviewed policies: #521 Student Disability Nondiscrimination, #531 The Pledge of Allegiance, #532 Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds, #534 Unpaid Meal Charges, #610 Field Trips. Carried.

Reminder of upcoming meetings: Organizational Board Meeting January 9 and Regular School Board Meeting January 23rd both at 6 pm in B100 at the 4-12 Bldg.

Motion by M. Thompson, second by D. Davis, to adjourn the Regular School Board meeting. Chair Eklund adjourned the meeting at 7:00 pm.

Attest: _____
Allison Londgren, Clerk

Attest: _____
Steven Eklund, Chair

Ind. School Dist. No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

ORGANIZATIONAL School Board Meeting
Monday, January 9, 2023
6:00 p.m. – BAHS Community Room

The 2023 Organizational School Board meeting was called to order by Acting Chairperson Mike Thompson at 6:00 p.m. The Pledge of Allegiance was recited.

Members present: M. Thompson, A. Londgren, K. Hagfors, C. Gelle, D. Shockman, C. Kunshier, J. Swanson and Sup't. Ken Gagner. Member absent: None.

Motion by D. Shockman second by C. Kunshier to adopt the agenda as printed. Carried.

New Board Members Connie Gelle and John Swanson took the Oath of Office.

Acting Chair Thompson called for nominations for the office of school board chair for 2023. C. Kunshier nominated Mike Thompson. K. Hagfors nominated Allison Londgren. After three calls, nominations ceased. A roll call vote was taken, by a vote of 3-2 Allison Londgren was elected the 2023 School Board Chair. Thompson & Londgren abstained.

Chair Londgren called for nominations for the office of school board vice-chair for 2023.

D. Shockman nominated Mike Thompson. After three calls, Chair Londgren stated: "Mike Thompson is the only candidate nominated for the office of vice-chair, and I hereby declare him elected by acclamation."

Chair Londgren called for nominations for the office of school board clerk for 2023. M. Thompson nominated Catherine Kunshier. After three calls, nominations ceased. Chair Londgren stated: "Catherine Kunshier is the only candidate nominated for the office of clerk, and I hereby declare her elected by acclamation."

Chair Londgren called for nominations for the office of school board treasurer for 2023. C. Kunshier nominated Kayla Hagfors. After three calls, nominations ceased. Chair Londgren stated: "Kayla Hagfors is the only candidate nominated for the office of treasurer, and I hereby declare her elected by acclamation."

Motion by J. Swanson, second by K. Hagfors to maintain school board salaries at current rates of: \$800 for officers, \$600 for directors; \$75 for regular monthly school board meetings; for other meetings up to 4 hours - \$50; for meetings of 4 to 8 hours - \$75; \$20 for online meeting 1 hour or less and, \$125 for any other meetings over 8 hours in 1 day, contingent upon filing of claim form. There is no cap." Carried.

Motion by M. Thompson, second by D. Shockman to set the time to 6:00 p.m. for all regular meetings and to set the regular school board meetings for July 2023 through June 2024 on the following dates:

July 17, 2023	Jan. 8, 2024 & Jan. 9, 2024 as	April 15, 2024
Aug. 21, 2023	backup, if weather	May 20, 2024
Sep. 18, 2023		June 17, 2024
Oct. 16, 2023	Jan. 22, 2024	Carried.
Nov. 20, 2023	Feb. 26, 2024	
Dec. 18, 2023	March 18, 2024	

Motion by C. Kunshier, second by C. Gelle to adopt the following resolution designating official depositories for 2023:

"RESOLVED, that the Frandsen Bank & Trust of Braham and the Bremer Bank, Lake Elmo, MN be designated as official depositories for 2023 and that funds of this school district deposited in said banks be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, under-taking of other orders for the payment of money when signed on behalf of this school district by three of its officers to wit: Chair, Clerk and Treasurer". Carried.

Motion by D. Shockman, second by J. Swanson to authorize the Superintendent of Schools and district office designees to have online banking access to the Braham Schools' accounts at the Frandsen Bank & Trust and Bremer Financial Services. Carried.

Motion by C. Kunshier, second by M. Thompson to adopt the following resolution:

"RESOLVED, that the Minnesota School District Liquid Asset Fund (MSDLAF+) be designated as the official depository for State Funds due to the district." Carried.

Motion by M. Thompson, second by J. Swanson to authorize the Superintendent of Schools and designees to make electronic transfers of District 314 monies. Carried.

Motion by C. Gelle, second by D. Shockman to adopt the following operating procedure for collateral as it relates to investment

of district funds and to designate the Superintendent of Schools to approve collateral as per these guidelines:

Acceptable Collateral: U.S. Treasury Notes or Bonds Securities and other federal agency

Bonds pledged as collateral: The market value of the securities pledged as collateral must be greater than 110% of the deposits with the corresponding institutions. Carried.

Motion by J. Swanson, second by K. Hagfors to adopt the following resolution:

“RESOLVED, that the school board desires to use facsimile signatures on all district checks to eliminate the need to have board officers sign each check issued. The Superintendent of Schools shall provide for this procedure. The board also directs the current facsimile signatures to be used until the new signatures can be obtained, if necessary.” Carried.

Motion by M. Thompson, second by C. Kunshier to adopt the following resolution:

“RESOLVED, that the school board desires to have the Superintendent of Schools, or his designee, make investments of school district funds when balances are present. The board also desires that the Superintendent, or his designee, perform the duties of clerk and treasurer.” Carried.

Motion by J. Swanson, second by C. Kunshier to adopt the following resolution:

“RESOLVED, that the school board desires to have the Superintendent of Schools properly authorized to enter into leases on behalf of the board, and to purchase and contract for goods and services within general budget categories.” Carried.

Motion by M. Thompson, second by C. Gelle to adopt the following resolution:

“RESOLVED, that the school board wishes to take advantage of payment discounts on purchases and recognize the terms of contracts, purchase orders and vendors. The school board authorizes the superintendent of schools and/or the school board clerk to pay claims against the district prior to a regularly scheduled board meeting if the claim addresses the conditions mentioned in this resolution.” Carried.

Motion by D. Shockman, second by J. Swanson to adopt the following resolution:

“RESOLVED, that the school board wishes to appoint legal counsel for 2023 and that legal counsel shall be the firm of Ratwik, Roszak and Maloney. This resolution also allows administration to utilize other firms as needed.” Carried.

Motion by M. Thompson, second by D. Shockman to appoint the “*County News Review*” to serve as School District 314’s official publication for 2023. Carried.

Motion by J. Swanson, second by K. Hagfors to set the mileage and meal allowance for all district employees for 2023 as follows:

Mileage: ‘reimbursement at the IRS allowable rate’ which is \$0.655 cents per mile; and,
Meals: Breakfast - \$10.00, Lunch - \$12.00, Supper - \$15.00; with allowable reimbursement at the registration set fee for workshops, meetings, etc., when such is the case. Carried.

School board committee membership assignments for 2023 were discussed and set as listed below.

<u>Committee Assignment</u>	<u>2023 School Board Representative(s):</u>
Budget Advisory	K. Hagfors, M. Thompson, J. Swanson
Buildings/Grounds & Transportation	D. Shockman, A. Londgren, C. Kunshier
Comm. Educ. Advisory Council	A. Londgren
Donald F. Olson Scholarship	C. Gelle, A. Londgren, D. Shockman
ECMECC	M. Thompson
Legislative (SEE)	C. Kunshier
Meet & Confer	C. Kunshier, K. Hagfors, J. Swanson
MN State H.S. League	A. Londgren
Policy Review	K. Hagfors, A. Londgren, D. Shockman
RRSEC Joint Powers Agreement	M. Thompson
World’s Best WorkForce	K. Hagfors, C. Kunshier, C. Gelle

BEA sick leave bank/ 2yr. term

C. Kunshier

Negotiating Committees:

Superintendent

M. Thompson, C. Kunshier

Administration

C. Kunshier, D. Shockman, M. Thompson

Teachers

M. Thompson, K. Hagfors, J. Swanson

District Office

A. Londgren, C. Gelle

Custodians

K. Hagfors, A. Londgren

Secretaries/Paras

A. Londgren, C. Kunshier

Food Service

K. Hagfors, D. Shockman

Motion by M. Thompson, second by D. Shockman to accept the committee assignments as listed. Carried.

Motion by M. Thompson, second by C. Gelle to approve the Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties. The Director recommends the Board authorize Ken Gagner, kgagner@braham.k12.mn.us, and EDIAM user ID to act as the Identified Official with Authority (IOwA) for Braham Area Schools, ISD #314. Carried.

Motion by C. Kunshier, second by D. Shockman to hold the following special/committee meetings:

- Thursday, Feb. 9th - Budget Committee 3-5 pm
- Monday, Feb. 13th - Working Meeting (revised 23 & proposed 24 budgets) 6 pm
- Monday, April 10th - Building & Ground Committee 3-5 pm
- Monday, May 1st - Working Meeting (Review LTFM & proposed 24 budget) 6 pm
- Monday, Oct. 30th -Working Meeting (Review WBWF & ADM’s /Budget) 6 pm

A mini retreat with MSBA (3 hours) will be scheduled on a weekday other than Wednesday from 4-7 pm @ Weise Auditorium.

Motion by M. Thompson, second by K. Hagfors to approve the 2022 Bond Project bid & specifications from SiteLogic, and authorized going forward with bids. Carried

Motion by M. Thompson, second by C. Kunshier to revoke the leave of absence request for **Eric Jones**, Elem. SpEd para effective Jan. 1, 2023, and accepted the resignation from **Heather Pratt**, Elem. SpEd para effective January 6, 2023. Carried.

Reminder of the next Regular School Board meeting scheduled for Monday, January 23, 2023 at 6:00 p.m. in the Community Room (B100) at the 4-12 Building.

Motion by M. Thompson, second by J. Swanson to adjourn the organizational meeting at 7:00 p.m. Carried.

Attest: _____ Attest: _____
 Catherine Kunshier, Clerk Allison Londgren, Chair

- b. Approve the January bills.
- c. Review and accept the January Treasurer’s report.

d. Enrollment Analysis

	Sep	Oct	Nov	Dec	Jan
	14	17	13	19	23
K	69	67	66	65	64
1	66	64	64	63	63
2	54	54	53	52	51
3	61	60	60	60	60
4	63	63	64	62	60
5	60	60	59	57	56
6	64	65	67	67	65
7	74	73	72	74	73
8	56	55	55	55	55
9	65	66	65	67	66
10	59	59	58	60	59
11	56	54	52	51	51
12	42	41	41	42	43
Total K - 12	789	781	776	775	766
ECSE	16	17	14	18	21
Total K-12 Plus					
ECSE	805	798	790	793	787
ADM*		779	771	769	765

e. Personnel

RECOMMENDATIONS

Sarah Lang has been recommended by AD Kuhnke for the Winter & Spring Weight Training positions. Winter will be paid at lane 3, step 5. Spring will be paid at lane 2, step 5.

RESIGNATION

Jeff Revak, custodial staff has submitted his resignation effective January 13, 2023.

LEAVE OF ABSENCE

Valerie Ling, Guidance Office Secretary is requesting a 2 week maternity leave, starting April 1, 2023 thru April 14, 2023. She will return to work on April 17, 2023.

LANE CHANGE

Katie Blomdahl has submitted a lane request for MA to MA+15 for second semester. She has completed all requirements for the lane advancement. The advance will take effect second semester.

Bryan Johnson has submitted a lane change request for MA to MA+15 starting second semester. He has completed all requirements for the lane advancement. The advance will take effect second semester.

4. **Open Forum.**

5. **Expenditure / Revenue Fund Summary Report.**

6. **Acknowledgment of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Superintendent recommends the following resolution:

“BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors.”

Donation from	Donation to	Amount	Use
B.A.C.K	English Dept.	\$1,200	Purchase Novels
B.E.P.O	Libraries	\$1,025	I Love to Read Month - Cookies
B.E.P.O	4th Grade - Karolevitz	\$96.53	Valentine's STEM Activity
B.E.P.O	Kindergarten	\$1,350	Clay Art - Northern Clay Center
B.E.P.O	5th Grade	\$185	Valentine's Day Party/Math Activity
B.E.P.O	Elem. - Thom	\$230.94	Elem. Resource Room

7. **Elementary Principal's report.**

Braham Area Elementary
January 2023 Board Report

1. **Bomber Boost**

- 91 students registered!
- Classes meet T/Th night from 3-5.

2. **Showcase Night**

- Showcase night will be held at the end of May. We are working with the inflatable company to coordinate times/days.
- This is a night where students have the opportunity to display their work at school for the community to see.

3. **Elementary Conferences**

- Feb 8 & Feb 15 after school

4. **MESPA (MN Elementary School Principals Association)**

- State conference is Feb. 1-3.

5. **Relationship Building**

- Our teachers are doing a GREAT job of building relationships with our kids. Everyday I see teachers going out of their way to connect with kids on a personal level. This could be a conversation before/after class, having lunch with a group of students, or going to a students activity after school or on the weekend. Thanks to our teachers for this!

6. **TEAM Award**

Our TEAM award winner this month is Jim Sward. Mr. Sward has stepped in to help out his staff numerous times this year. From shoveling snow, mowing grass, cleaning, sweeping, etc. Jim goes above and beyond to help out. Many nights he will come back after evening activities to help clean up to make sure the building is ready for the next day. Thanks Jim!

8. **High School Principal/ Activities Director report.**

HS Principal / Activities Director
School Board Report
January 23, 2023

1. Quarter #2 and Semester #1 ended on Thursday, January 19. We have reached the halfway point of the school year. Quarter #3 and Semester #2 will begin on Monday, January 23. All students did receive a hard copy of their semester #2 schedule on Tuesday, January 10.
2. We are working on putting the final pieces together for the 2023-2024 master schedule. Looking to have the students register for next year's classes towards the end of February.
3. The new cell phone policy (see below) for 7th and 8th graders is going very well.

Students in grades 7 and 8 will be required to silence their cell phones AND turn them in at the beginning of each hour of the school day. The students will get their cell phones back at the end of each hour.

Improper use of cell phones by not adhering to the rules above will result in the following consequences:

- 1st offense per school year: The student will pick up the cell phone in the office at the end of the day. A discipline report containing the cell phone policy will be mailed home to the parent for each offense.
- 2nd offense per school year: The student will pick up the cell phone in the office at the end of the day and the cell phone will be confiscated for two consecutive school days.
- 3rd and subsequent offense per school year: The cell phone must be picked up at the school by a parent/guardian AND it will be confiscated for five consecutive school days.
- A refusal to give up the cell phone entirely will automatically result in Out of School Suspension and the parent must come to school to pick up the student.

There will be several times during the day in which the students will still be able to have and use their cell phones which do include the following:

- Before school
 - During each passing time
 - Lunch
 - After school
4. The annual Spelling Bee was held in the C100 on Tuesday, January 17 at 1:00 p.m.
 5. The Spring Play, “Clue” (the high school edition), will take place on March 10, 11, and 12. Auditions were held the first week in January and practices have started.

Respectfully Submitted,
Shawn Kuhnke

9. **Superintendent’s report.**

Braham Area Schools #314
Superintendent Report
January 23, 2023

1. ECMECC Operating Committee update - Dec. 16, 2022:
 - a. ITV planning for 23-24 is underway. Master schedule has been shared with participating schools.
 - b. Conversations taking place with 3-5 school districts regarding possible new membership.
 - c. Broadband improvements for homeowners (fed. grants) will improve service to many ECMECC districts.
 - d. Submitted a RUS/DLT grant application for \$225,000 (ECMECC provides a \$35,000 match).
 - e. Next meeting is February 3, 2023.
2. Grandy Lions meeting update - Jan. 2, 2023:
 - a. FY ‘22 audit highlights: 8.2 million in gambling revenue, \$340,651 donated (donations double 2021).
 - b. Pancake Feed scheduled for Sunday, May 7
 - c. Next meeting is Monday, Feb. 6 @ 6:00 p.m. at the Grandy Community Center
3. Isanti County Integrated Collaborative meeting update - Jan. 9, 2023:
 - a. Revenue expected to be \$9,000 less than last year (revenue is formula driven by the Federal Gov.)
 - b. Minnco donated \$1,500 to be used as needed.
 - c. ACES training is available as requested. Also exploring Teen Mental Health First Aid program training.
 - d. National Opioid settlement will bring in 1.7 million to Isanti County (\$90,000 per yr X 18 yrs). Task force meeting March 15 to determine use.
 - e. Future meetings moved to March 13, June 12, & Sept. 11 for the remainder of 2023.
4. Braham Chamber update - January 10, 2023:

- a. Routine business conducted. Members shared reports. Still looking for Farmer’s Market vendors.
 - b. Appreciation Day (June 3) committee members wanted. Contact R. Hagfors for additional information.
 - c. Next meeting (Annual) is Tuesday, Feb. 21 @ 5:00 p.m. Hawk’s Nest - all are welcome.
5. RRSEC Executive Council meeting update - January 11, 2023:
- a. Elected Gagner chair, and Voce (Mora) vice chair for 2023.
 - b. Approved FY ‘22 Audit. Unmodified (clean) opinion. Unassigned fund balance at 17%.
 - c. Routine reorganization duties (newspaper, depository, IoWA, etc.)
 - d. Next meeting is Wednesday, February 15 @ 9:00 a.m.
6. MSBA Winter Conference highlights - Jan. 12-13, 2023:
- a. Keynote: Dr. Adolph Brown
 - i. Stop believing everything you think
 - ii. The most effective school board members are the most reflective
 - iii. The Three E’s for our senior students: You will be Employed, Enrolled, or Enlisted
 - b. Conflict Strategies
 - i. Assume positive intent
 - ii. Search for common ground (we both want the same thing)
 - iii. Ask questions / listen. Why? Tell me more. What would you like to see happen?
 - iv. Change behaviors instead of challenging the person's beliefs
 - c. Sp. Ed. Law:
 - i. Parents MUST be allowed to meaningfully participate
 - ii. We must do what is best for the child
 - iii. Follow the IEP!
7. 2022 Bond Project & Solar Updates:
- a. SiteLogIQ:
 - i. Onsite storage of HVAC units will begin in late March.
 - ii. Meetings/significant events:
 - 1. Jan 31 @ 2 pm Pre-Bid Meeting and Walk Through
 - 2. Feb 14 @ 2 pm Bids Due/Bid Opening
 - 3. Feb 27 @ 6 pm Board action at monthly board meeting
 - iii. District managed:
 - 1. The lighting project is 99%+ complete. Ext. of PreK East gym yet to be completed.
 - 2. Tuckpointing work is currently underway.
 - 3. Solar: Installation expected next spring (May/June). Still working to resolve capacity issues in the 4-12 building.
 - 4. Windows/doors: BCI, Inc. bid accepted with work to begin this summer. **Consider alternates:**
 - a. Elem. Custodial Door (opposite the gym) - allow floor sweeper in/out.
 - b. HS - 2 interior doors west gym - north end / main street entrance
 - c. HS custodial door in cafeteria (west side between restrooms)
 - d. HS Exterior doors (4), #2 entrance
 - e. HS East gym interior doors (6)
 - f. HS Exterior door #12
 - g. HS art room windows replaced (74 edition)
 - h. HS windows replaced, E119, E121, E123, (74 edition)
 - i. HS windows F114, F116, F118, F119, F120, F121, F124 reseal (94 edition)
8. Each year the University of Minnesota provides the district with a value statement regarding students taking *College in the Schools* classes (students take these classes at Braham as part of their normal schedule).

	<u>2021-2022</u>	<u>2020-2021</u>
a. Total students taking classes:	16 (32 courses)	17 (29 courses)
b. Credits earned:	96	75
c. Cost to district	\$4,640	\$4,205
d. Cost at regular tuition	\$49,968	\$38,422

10. **Acknowledge Braham “HONORS” Recipients.**

Son Duong	Braham Area School District #314 would like to recognize you for your contributions towards improving Career & Technical Education experiences for our students. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.
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11. **Student Council Representative’s report.**

BAHS Student Council
School Board Report
January 2023

Red Cross Blood Drive:

We will be helping out with another blood drive on Friday, January 27, 2023. We are currently taking appointments, so please spread the word. This will take place at the Braham Event Center.

Mentoring:

Mentors have been continuing to meet with their mentees at least once a week.

Service Projects:

We will continue to plan service projects throughout the winter season and spring seasons.

A December to Remember:

The last week before winter break we hosted “A December to Remember”, two weeks of dress up days. We also had a hot cocoa bar, which was extremely successful.

Sno Daze Week:

We are currently planning our Sno Daze week. This will take place February 6th through the 10th. We have various dress up days and events planned for this week.

Senior Citizen Cell Phone Assistance:

We will be having some members from our group go to the Event Center to help out senior citizens with their cell phones on January 26th.

Crayola, Recycling, and Announcements:

We will continue to collect used markers to return to Crayola, pick up recycling throughout the school, and read Friday’s morning announcements and the Pledge of Allegiance.

2022-23 Student Council Executive Council:

Presidents: Julia Kuhnke and Alison Murrell

Vice Presidents: Ali Shockman and Allie Carlson

Chamber Representative: Brett Lund

School Board Representatives: Ben White and Addy White

Social Media and Promotion Committee:

Madison Davis, Nickole Duvernay, Liz Fix, and Delaney Johnson

Advisor: Tammi Johnson

Respectfully submitted by,
Allie Carlson and Ali Shockman,
Student Council Vice Presidents

12. **School Board members' reports/updates.**

13. **Review Technology Report.**

Technology Coordinator's Report
January Report

- E-Rate network cabling project hosting first bid on Friday 1-13-22
- Emergency Care Fund (ECF) request was approved for 300 new Chromebooks. Originally quoted for Dell 3100 Chromebooks, but had to submit a request as they're no longer commercially available. Awaiting approval on the change request. I am hopeful we will have these devices before the MCA testing season.
- I will be attending the 5th annual ECMECC School Security Summit on January 25th
- In total, 45 Chromebooks needed to be shipped out for warranty repairs between 9-8-22 and 1-3-22
- Currently coordinating with Tech Check and Genesis Wireless on bidding on expanding our CCTV coverage to the baseball complex as well as the football and track complex.
- Over the summer we purchased Infosec IQ cybersecurity awareness software through ECMECC. We ran three 30-day Phishing campaigns from 9-22-22 through 12-21-22. Each month every user was randomly sent a total of 4 fake phishing emails.
 - Between 9-22 and 10-21 90% of phishing emails were opened. 25% of our staff were "phished" after clicking on a link in one of these test emails
 - Between 10-22 and 11-21 87% of phishing emails were opened. 14% were "phished"
 - Between 11-22 and 12-21 88% of phishing emails were opened. 13% were "phished"
- Current Chromebook Count
 - 199 HP 11 G8
 - 230 Lenovo 100e
 - 90 Lenovo 300e
 - 5 Lenovo 500e (Title 1)
 - 67 ASUS c434 Flip (Teacher Chromebooks)
 - 250 Lenovo N23 (Nearing end of life support)
 - 25 Dell 3100
- Technology Committee met on 10-25 and will meet again on 1-24 and 4-25 to discuss long-term technology planning.

Respectfully submitted,
Justin LeClair

14. **Consider action on Flight 707.** *Resolution scanned in addendums.*

15. **Consider action on 2023-2024 and 2024-2025 school calendars.**
Calendars were scanned in board addendums.

16. **Paraprofessional Recognition Week 2023.**

Governor Walz has proclaimed the week of January 23–29, 2023 as Paraprofessional Recognition Week.

17. **Review the 2021-22 Fundraising report.** *Report was scanned in board addendums.*

18. **Consider Inclement Weather Resolution.**

In case of inclement weather, the scheduled School Board Meetings will be held the next day at the same time and location unless otherwise specified by the School Board in which case a new posting (with a 72 hour minimum notice) would be shared.

19. **Consider cycle review of district policies for adoption.**

- #403 Discipline, Suspension, and Dismissal of School District Employees
- #533 Wellness
- #601 School District Curriculum and Instruction Goals

20. **Reminder the Regular School Board meeting February 27th at 6:00 pm in B100 at the 4-12 Bldg.**

21. **Adjourn.**
