

ISD #314
Isanti, Pine, Chisago,
& Kanabec Counties
Braham, MN 55006

AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, March 20, 2023
6:00pm – BAHS Community Room

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
 - a. Approve the minutes of the February 27th Regular Board Meeting and March 13th Working Board Meeting.
 - b. Approve the March bills.
 - c. Review and accept the March Treasurer's report.
 - d. Enrollment Analysis.
 - e. Personnel.
4. Open Forum.
5. Expenditure / Revenue Fund Summary Report.
6. Acknowledgement of Donations, Contributions & Fundraising.
7. Elementary Principal's report.
8. High School Principal - Activities Director report.
9. Superintendent's Report.
10. Acknowledge Braham "HONORS" Recipients.
11. Student Council Representative's report.
12. School Board members' reports/updates.
13. Second of three readings to policies #510 & #801.
14. Consider cycle review of district policies for adoption.
15. Reminder of the Regular School Board meeting April 17, 2023
16. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Monday, February 27, 2023
6:00 pm BAHS B100

The regular school board meeting was called to order by Chair Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, K. Hagfors, C. Kunshier, D. Shockman, C. Gelle, J. Swanson, and Supt. Gagner. Members absent: none.

Motion by M. Thompson, second by C. Gelle to adopt the agenda. Carried.

Motion by C. Kunshier, second by K. Hagfors, approve the minutes of the January 23rd Regular Board Meeting, February 9th Budget/Finance Committee Meeting, and February 13th Working Board Meeting.

Approve the February bills of \$325,907.01 The Board approved the following: 1) **Austin Sterling** for the HS SpEd para position. Start date was January 30, 2023. His pay will be step 1 of the para contract. The position is student contact days, 33.75 hrs/week. 2) **Amy Maltrud** for the Asst. Golf coaching position. Start date will be March 13, 2023. She will be paid Lane 8, step 1 of the "C" schedule.

3) **Austin Sterling** as a volunteer coach for Wrestling, Track & Field, and Football. 4) **David White** for the full time custodial position. Start date was February 6, 2023. Pay will be based on custodial contract step 1. 5) **Chandra Ruther** for the Food Service Asst. - HS position. Start date was February 13, 2023. She will be paid step 1 of the Food Service contract. 6) **Lauren Kiesz** lane request for MA+30 to MA+45, step 7 for second semester. The advance will take effect second semester. 7) **Eric Jones** leave of absence starting March 10, 2023 through the end of the 2022/23 School year. The board accepted resignation from **Isaiah Folsom** effective the end of the 2022/23 school year. Carried.

Open Forum: None.

Student Council Report was reviewed. We will be holding a blood-drive in C100 on Tuesday, April 4, 2023.

Motion by J. Swanson, second by K. Hagfors to approve 2022 Bond Bids. Carried.

Motion by C. Kunshier, second by K. Hagfors to accept 2022 Bond project alternatives #4 through #9 for the 4-12 Bldg. and alternative #4 for the Elem. building. Carried.

Motion by J. Swanson, second by M. Thompson to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by M. Thompson, second by C. Gelle, to acknowledge the February 2023 Donations: \$1,000 from Braham Moose Lodge

for Athletic Scoreboards, \$1,500 from Warriors Wrestling to Wrestling team for team expenses, \$3.80 from Casey's to Braham Schools for Cash for Classrooms, \$32.29 from B.E.P.O to 1st gr. - Albers for classroom pencil sharpener. Carried.

Principal Eklund's written report was reviewed. Showcase night will be held May 23.

Principal/AD Kuhnke's written report was reviewed. Congratulations to our Great River Conference Wrestling champions Jesse Eklund and Isaak Coolidge.

Supt. Gagner reviewed his written report. Mr. Gagner attended several meetings including: ECMECC Operating Committee, RRSEC Governing board meeting, Grandy Lions, BAEF, SEE mtg., and Braham Chamber.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as "Braham HONORS" recipients. They are: Jake Shockman, Dan Loerzel, Matt Morgan, Austin Sterling, Devin Wagner, Levi Lidke, Jim Sward, Jake Shockman, Dan Loerzel, Matt Morgan, Jesse Eklund, Isaak Coolidge, Austin Sterling, Devin Wagner, Nickie Nelson, Julie Johnson, Connie Gelle, David Shockman, Allison Londgren, Kayla Hagfors, John Swanson, Mike Thompson, Katie Kunshier, Jim Sward, Donna Bryant, Jodi Splittstoser, JeanAnn Mattson, Marlys Carlson.

School board members attended various events and meetings including; Bond bid opening, Working board mtg., Budget mtg., SEE Day at the Capital, Resource Training & Solutions mtg., Elem. conferences, RRSEC mtg., SEE mtg., and winter sporting events.

Presentation of Certificates honoring school board members in recognition of their service.

Motion by C. Kunshier, second by J. Swanson to approve revised FY23 Budget. Carried.

Motion by C. Kunshier, second by M. Thompson to approve non-renewal of Audra Carter, EC Family Advocate Out of Field teacher. Carried.

Motion by C. Gelle, second by K. Hagfors to approve non-renewal of Hillarie Kirby, Tier 1 teacher. Carried.

Motion by J. Swanson, second by C. Gelle to approve non-renewal of Lori Auers, 40 ECFE Coordinator, Out of Field Teacher. Carried.

Motion by M. Thompson, second by K. Hagfors to approve non-renewal of D. Dahlin, SpEd Out of Field Teacher. Carried.

Motion by C. Kunshier, second by C. Gelle to approve non-renewal of Kelsey Johnson, .20 DAPE Out of Field teacher. Carried.

Motion by M. Thompson, second by C. Kunshier to approve non-renewal of Nicole Trevino, SpEd Out of Field teacher. Carried.

Motion by C. Gelle, second by J. Swanson to approve non-renewal of Kari Murrell, .10 EL Out of Field teacher. Carried.

Motion by M. Thompson, second by K. Hagfors to approve non-renewal of Katie Blomdahl, .10 Reading Out of Field teacher. Carried.

Motion by J. Swanson, second by C. Kunshier to approve non-renewal of Mara Koolmo, .33 Work-based learning Out of Field teacher. Carried.

Motion by K. Hagfors, second by C. Gelle to approve non-renewal of Tracy Fix Ag/Tech Out of Field Teacher. Carried.

Motion by M. Thompson, second by J. Swanson to approve non-renewal of Amy Maltrud Tier 1 teacher. Carried.

Motion by J. Swanson, second by M. Thompson to approve Supermileage group to travel to Shell Eco Marathon in Indianapolis, IN. Carried.

Motion by M. Thompson, second by C. Gelle to approve MOA with BEA regarding Flight 707. Carried.

First of three readings to policies: #510 School Activities, #801 Equal Access to School Facilities.

Motion by C. Kunshier, second by M. Thompson to adopt the following reviewed policies: #202 School Board Officers, #610 Field Trips, #714 Fund Balances, #806 Crisis Management Policy. Carried.

Reminder of upcoming meetings: Working board meeting March 13th @ 4 pm @ Weise Auditorium and Regular School Board Meeting March 20th at 6 pm in B100 at the 4-12 Bldg.

Motion by M. Thompson, second by J. Swanson, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 7:08 pm.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Special School Board Meeting
Monday, March 13, 2023
4:00 pm – Weise Auditorium

The special school board meeting was called to order by Chair A. Londgren at 4:02 p.m.

Members present: - A. Londgren, M. Thompson, K. Hagfors, C. Kunshier, J. Swanson, C. Gelle. and Supt. Gagner. Absent: - D. Shockman

Motion by M. Thompson, second by C. Gelle to adopt the agenda as printed. Carried.

Motion by J. Swanson, second by M. Thompson to approve Choice electric for \$273,000 at High School and D&G Electric for \$175,000 at Elementary school for the 2022 Bond Electric Bids.

Motion by M. Thompson, second by K. Hagfors to adjourn the meeting. Chair Londgren adjourned the meeting at 4:04 p.m.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

- b. Approve the March bills.
- c. Review and accept the March Treasurer’s report.

d. Enrollment Analysis

	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	14	17	13	19	23	27	20
K	69	67	66	65	64	65	65
1	66	64	64	63	63	63	64
2	54	54	53	52	51	50	52
3	61	60	60	60	60	59	59
4	63	63	64	62	60	61	63
5	60	60	59	57	56	56	56
6	64	65	67	67	65	65	65
7	74	73	72	74	73	73	73
8	56	55	55	55	55	54	53
9	65	66	65	67	66	66	66
10	59	59	58	60	59	58	58
11	56	54	52	51	51	49	50
12	42	41	41	42	43	42	42
Total K - 12	789	781	776	775	766	761	766
ECSE	16	17	14	18	21	20	22
Total K-12 Plus ECSE	805	798	790	793	787	781	788
ADM*		779	771	769	765	762	762

e. Personnel

RECOMMENDATIONS

Chris Grote has been recommended by AD Kuhnke for the JV Softball coaching position.

Start date was March 13, 2023. Pay will be based on Lane 8, step 9.

Jay Sparling and **Aitor Leniz** are being recommended by Supt. Gagner as temporary seasonal workers for grounds support from April 17th thru August 25, 2023 on an as needed basis. All duties must be approved in advance by J. Sward, Director of Buildings & Grounds. Their combined hours may not exceed 300 for the season. They will be paid \$14 per hour.

RESIGNATION

Austin Sterling has submitted his resignation effective March 15, 2023.

LANE CHANGE

JeanAnn Mattson has submitted a lane request for BA+30 to MA. She has completed all requirements for the lane advancement. The lane advance will take effect First Semester Fall 2023.

REQUEST FOR LEAVE

Madison LaTourelle, Choir teacher, is requesting a 12 week maternity leave approximately August 28, 2023 thru November 17, 2023. She will return to work on November 20, 2023.

Emma Peterson, Elem. teacher, is requesting a 12 week maternity leave approximately September 5, 2023 thru November 24, 2023. She will return to work on November 27, 2023.

4. **Open Forum.**

5. **Expenditure / Revenue Fund Summary Report.**

6. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
St. Stephen's Women's Group	Braham Schools	\$100	Unpaid lunch balances
ivent Foundation	Braham Schools	\$84.06	Student needs
Grandy Lions	Braham Athletics	\$5,000	Scoreboard Projects
B.A.C.K	Braham Athletics	\$5,000	Scoreboard Projects
B.E.P.O	K-6th Earth Day	\$800	Presentation from Long Lake Conservation
B.E.P.O	PBIS 22/23 School Year	\$500	PBIS needs
B.E.P.O	PBIS 23/24 School Year	\$1,000	PBIS needs
B.E.P.O	Kindergarten - Bald Eagle Program	\$585	Program from U of M Raptor Center
B.A.C.K	Prom Committee	\$1,000	Caricature Artist at Prom
B.A.C.K	Braham Schools	\$240	Parents meal at Students of Excellence Banquet
B.A.C.K	Athletic Dept.	\$1,500	"Free Popcorn Night" - concessions

7. **Elementary Principal's report.**

**Braham Area Elementary
March 2023 Board Report**

1. Showcase Night

- Showcase night will be held May 23. This is a night where students have the opportunity to display their work at school for the community to see.
- Hot dogs will be grilled.
- Inflatables are reserved for the day of the 23rd and the evening.
- Book Fair will be running this week as well.

2. Northern Clay

- The Northern Clay Center came out to work with our KG students on some artwork.
- Thanks to BEPO for continuing to fund this wonderful activity for our kids.

3. North Star Advocacy Center

- Grades 1, 3, 5 will be receiving presentations on safety and advocating for yourself.
- A parent information meeting will be held prior to the presentations.
- Working on dates

4. PBIS (Positive Behavior Interventions & Supports)

- PBIS Team attended training in Sartell on March 2.
- Tickets and incentive carts are going very well.
- Currently we are analyzing data regarding behaviors, location of behaviors, etc.

5. 3rd Grade Wax Museum

- Evening of May 1.
- Please stop in!

6. Mystery Singers

- Staff members sing a short piece of a song. Students are to guess who the mystery singer is each day.
- Thanks to Mrs. LaTourelle for putting this together.
- Thanks to the staff for participating!

7. TEAM Award

Our TEAM award winner this month is Madison LaTourelle! Madison is responsible for putting together our Mystery Singer Contest in March. Thanks for making music fun and engaging Madison!

8. **High School Principal/ Activities Director report.**

HS Principal / Activities Director
School Board Report
March 20, 2023

1. All of our students in grades 8-11 have gone through and completed the registration process during the week of February 27.
2. The Senior High Band and Choir Concert was held on Tuesday, February 28 and the Junior High Band and Choir Concert was held on Monday, March 6. Thank you to Bryan Johnson, Madison LaTourelle, Andrea Downing, and all the participating students for the wonderful concert performances.

3. The Spring Play, *Clue*, was performed on Friday, March 10, Saturday, March 11, and Sunday, March 12. A great job by all involved. I went to the performance on Friday, and was very impressed! Thank you to Tracy Fix, Tammi Johnson, Bryan Johnson, all of our student participants, and the countless volunteers for a great weekend!
4. Parent/Teacher Conferences were held at the high school on Tuesday, March 7.
5. The last day of school for the third quarter is Thursday, March 23.
6. Winter Sports playoff results:
 - a. Our wrestling team:
 - i. Beat Pine City / Hinckley-Finlayson (49-27), Lost to Mora (57-16).
 - ii. Tucker Gould (106AA), Landon Umbreit (138AA), and Isabelle Shockman (107Girls) all participated in the Wrestling State Tournament. Tucker and Landon each lost their only match. Isabelle went 2-1 in the state tournament and ended with a 3rd place finish!
 - b. Our Girls Basketball team:
 - i. Beat McGregor (67-21), lost to Upsala (57-51).
 - c. Our Boys Basketball team:
 - i. Lost to East Central (76-24).
7. Spring Sports:
 - a. Girls Softball, Boys and Girls Track and Field, and Baseball (conditioning) started on Monday, March 13.
 - b. Baseball (full practice) and Boys and Girls Golf both begin on Monday, March 20.
8. I will have spring participation numbers for you at the next meeting.
9. The choir and band both had a MSHSL Large Group contest in Rush City on Wednesday, March 8 and both earned superior ratings.
10. Our Knowledge Bowl team competed at the sub-regionals/regionals on Friday, March 9 at SCSU, but did not advance to regionals.
11. Congratulations to Coach Zach Loy, who was selected as the Section 5A Coach of the Year by the Minnesota Girls Basketball Coaches Association.

Respectfully submitted,
Shawn Kuhnke

9. Superintendent's report.

Braham Area Schools #314
Superintendent Report
March 20, 2023

1. Braham Area Education Foundation Meeting update - Feb. 27, 2023:
 - a. Total assets slightly over \$300,000
 - b. Continued planning for the 5th Annual Gala (Sat. April 15). 320 tickets will be sold, former student Jim Erickson will speak, and the 2023 Braham HOF winner will be announced in addition to former winners being recognized.
2. Isanti County Corrections Advisory Board meeting update - March 1, 2023:
 - a. Isanti County Commissioner Bill Berg elected Chair
 - b. Isanti County Probation transitioning to CCA model effective July 1, 2023
 - c. Department updates. Next meeting will be June 7 @ 7:30 a.m.
3. CMC Community Engagement Council meeting update - March 1, 2023:
 - a. 2023-2025 Community Needs Assessment will focus on three areas:
 - i. Lack of social connectedness
 - ii. Mental health and well being
 - iii. Substance abuse
 - b. Input is being sought on potential Cambridge Area Wellness Center
 - c. New Allina Campus update: \$150 million is committed to the project. Potential completion in '26
4. Grandy Lions meeting update - March 6, 2023:
 - a. Routine business. Awarded \$8,200 - non directly impacting ISD #314.
 - b. Pancake Feeds scheduled for Sunday, May 7 AND Sunday, October 1
 - c. Discussed adding two additional picnic shelters and a storage building at the Grandy Comm. Center
 - d. Next meeting is Monday, April 3 @ 6:00 p.m. at the Grandy Community Center
5. Braham Chamber update - March 14, 2023:
 - a. Discussed 2023-2024 Community Calendar. Dates are due April 14 to jeneklund@braham.k12.mn.us
 - b. Welcomed Nicole LaClare (Agate Media) and Matt Madison, (MJ Lawncare LLC) as new members.
 - c. Planning is ongoing for City Wide Garage Sales (May 11-13) and Appreciation Day (June 3).
 - d. Next meeting is Tuesday, April 11 @ 5:00 p.m. Braham Event Center
6. 2022 Bond Project & Solar Updates:
 - a. SiteLogIQ: Bids awarded, storing HVAC units onsite, work to begin this spring, alternates may be added
 - b. District managed:
 - i. The lighting project is complete.
 - ii. Tuckpointing work is currently underway.
 - iii. Solar: Installation expected this spring.
 - iv. Windows/doors: BCI, Inc. bid accepted with work to begin this spring.
7. Other Updates:
 - a. On March 15, I visited the Capitol with other MASA representatives to discuss issues vital to public education. I had a chance to speak with Senator Mark Koran and Representatives Brian Johnson, Josiah Hill, Nathan Wesenberg, and Jason Rarick.

- b. School WILL BE in session: Monday, March 27 & Monday, April 10.
- c. Thirty-nine students/families attended Kindergarten Round-Up on Thursday, March 9, 2023.
- d. The National Honor Society Induction Ceremony will be held on Monday, April 3, at 7:00 p.m. in C100.

10. Acknowledge Braham “HONORS” Recipients.

Jake Shockman, Dan Lorzel, Matt Morgan, Austin Sterling, Devin Wagner, Isabelle Shockman, Tucker Gould	Braham Area School District #314 would like to recognize you for earning a trip to the 2023 MN State High School League Class 1A Wrestling Tournament. Students involved in quality extra curricular programming have high rates of success beyond high school and your commitment to excellence makes a difference. Congratulations!
Ben White, Lizzie Fix, Joy Klingensmith, Ayla Anderson, Ella Sparks, Grace Bergren, Mackenzie Arnoldi, Nickole Duvernay, Delaney Johnson, Morgan Voight, Julia Kuhnke, Rylin Hefty, Carter Beckman, Isaac Oquist, Jaden Carey, Ikra Mohammed, Carrie Owens, Ella Doble, Savana Loban, Allyson Floding, Brett Lund, Preston Schwartz., Bryan Johnson, Madison LaTourelle	Braham Area School District #314 would like to recognize you for your contributions in earning 2023 Two Rivers All-Conference Honors in Jazz, Band, and/or Choir. Students involved in quality extra curricular programming have high rates of success beyond high school and your commitment to excellence makes a difference. Congratulations
Zach Loy	Braham Area School District #314 would like to recognize you for earning the 2022-2023 Section 5A Coach of the Year Award for Girl's Basketball. Your leadership and commitment to excellence makes a difference. Congratulations!
Levi Lidke	Braham Area School District #314 would like to recognize you for your contributions towards improving Career & Technical Education experiences for our students. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.
Cody Capra / Apex Companies	Braham Area School District #314 would like to recognize The Apex Foundation for your contributions towards leadership development for our students. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.
Bryan Johnson and HS Band	Braham Area School District #314 would like to recognize the 2022-2023 HS Band and Director Bryan Johnson for attaining a Superior rating at the March 8, 2023 contest. Commitment to excellence is one of the two pillars of ISD #314. Congratulations!
Madison LaTourelle and HS Choir	Braham Area School District #314 would like to recognize the 2022-2023 HS Choir and Director Madison LaTourelle for attaining a Superior rating at the March 8, 2023 contest. Commitment to excellence is one of the two pillars of ISD #314. Congratulations!

Jan Strohkirch, Dawn Olson, Lori Auers,
Stephanie White, Lauren Kiesz, Andrea
DeRushia, Lydia Nelson

Braham Area School District #314 would like to express our appreciation for your participation in Kindergarten Round-Up 2023. Your efforts to promote and serve the district are shining examples of what it takes to be a school of excellence.

11. **Student Council Representative's report.**

BAHS Student Council
School Board Report
March 2023

American Red Cross Blood Drive:

We will be holding a blood-drive in C100 on Tuesday, April 4, 2023 from Noon-6:00 p.m. We are currently taking appointments.

Peer Mentoring:

Mentors are continuing to meet with their mentees at least once a week.

Service Projects:

We will continue to plan service projects throughout the spring season.

Senior Citizen Cell Phone Assistance:

We have had two successful senior citizen cell phone assistance days. We plan to help with another one on March 23, 2023 from 1-2:00 p.m.

Crayola, Recycling, and Announcements:

We will continue to collect used markers to return to Crayola, pick up recycling throughout the school, and read Friday's morning announcements and the Pledge of Allegiance.

2022-23 Student Council Executive Council:

Presidents: Julia Kuhnke and Alison Murrell

Vice Presidents: Ali Shockman and Allie Carlson

Chamber Representative: Brett Lund

School Board Representatives: Ben White and Addy White

Social Media and Promotion Committee:

Madison Davis, Nickole Duvernay, Liz Fix, and Delaney Johnson

Advisor: Tammi Johnson

Respectfully submitted by,
Allie Carlson and Ali Shockman,
Student Council Vice Presidents

12. **School Board members' reports/updates.**

13. **Second of three readings to policies #510 & #801.**

Policies scanned in board addendums. No action taken at this time.

#510 School Activities

#801 Equal Access to School Facilities

14. **Consider cycle review of district policies for adoption.**

#204 - SCHOOL BOARD MEETING MINUTES

#205 - OPEN MEETINGS AND CLOSED MEETINGS

#412 - EXPENSE REIMBURSEMENT

#612.1 - DEVELOPMENT OF PARENTAL INVOLVEMENT POLICIES FOR TITLE I PROGRAMS

15. **Reminder of the Regular School Board meeting April 17th @ 6 pm in B100 at the 4-12 Bldg.**

16. **Adjourn.**
