

ISD #314  
Isanti, Pine, Chisago,  
& Kanabec Counties  
Braham, MN 55006

AGENDA  
REGULAR SCHOOL BOARD MEETING  
Monday, August 21, 2023  
6:30am – BAHS Community Room  
Greeter: Katie Kunshier

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
  - a. Approve the minutes of the July 17th Regular Board Meeting and July 31st Working Board Meeting.
  - b. Approve the August bills.
  - c. Review and accept the August Treasurer’s report.
  - d. Enrollment Analysis.
  - e. Personnel.
4. Open Forum.
5. Expenditure / Revenue Fund Summary Report.
6. Acknowledgement of Donations, Contributions & Fundraising.
7. Flight 707 Report.
8. Elementary Principal’s report.
9. High School Principal - Activities Director report.
10. Superintendent’s Report.
11. Acknowledge Braham “HONORS” Recipients.
12. Student Council Representative’s report. *No report in summer months.*
13. School Board members’ reports/updates.
14. Consider raising sub teacher pay rates.
15. Consider Flight 707 SEIU 284 MOU.
16. First of three reading to Policy #516.5
17. Consider cycle review of district policies for adoption.
18. Reminder of the Regular School Board meeting.
19. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

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Roll Call.

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2. **Adopt agenda.**

3. **Consent Agenda:**

Ind. School District No. 314  
Isanti, Pine, Chisago & Kanabec Counties  
Braham, MN 55006

Regular School Board Meeting  
Monday, July 17, 2023  
6:30 am BAHS B100

The regular school board meeting was called to order by Chair Allison Londgren at 6:30 a.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, C. Gelle, J. Swanson, and Supt. Gagner. Members absent: D. Shockman

Motion by M. Thompson, second by C. Gelle to adopt the agenda. Carried.

Motion by C. Kunshier, second by K. Hagfors to approve the BEA MOU. Carried.

Motion by M. Thompson, second by J. Swanson, to approve the minutes of the June 20th Regular Board Meeting. Approve the July bills of \$1,834,377.28 The Board approved the following: 1) Emily Giffrow for the 1.0 High School Math/English teacher position. Start date is August 28, 2023. She will be paid BA, step 3. 2) Maria Rebella for the 1.0 School Counselor position. Start date is August 28, 2023. She will be paid MA, step 1. Half of the contract will be shared with the Ogilvie Public School District (50/50 split). 3) Kalyn Auth maternity leave approximately March 3, 2024 thru the end of the 2023/24 school year. The board accepted resignation from Eric Jones. Carried.

Open Forum: None

Motion by K. Hagfors, second by J. Swanson to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by J. Swanson, second by K. Hagfors, to acknowledge the July 2023 Donations: \$100 from nvent Foundation to Music Dept. \$7.20 from Casey’s for student needs. \$3,000 each from B.A.C.K., Braham Baseball & Braham Football Association for new Gator. \$250 from B.A.C.K for mound repairs. Carried.

Principal Eklund’s written report was reviewed. Elementary staff are looking forward to the district's first K-3 Math tutor.

Principal/AD Kuhnke’s written report was reviewed. The “outdoor” weight room has been up and running all summer.

Supt. Gagner’s written report was reviewed. Summer construction project is moving forward and on time for completion.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Bryan Johnson, Marissa Stolan, Jane Johnston, Sarah Johnston, Danika Dahlin, Nicole Trevino, Kelly Rud, Amie Shockman, Kristi Lee, Paulette Weisz, Mara Koolmo, Alyssa Thom, Dan Diethelm, Craig Hendel.

School board members attended various events and meetings including; Resource Training & Solutions mtg., SEE mtg., and sporting events.

Reviewed Technology Department Report.

Motion by M. Thompson, second by J. Swanson to approve the Activities, HS & Elem. Student, Faculty, Mentor, Preschool, Employee,

Paraprofessional, TSES and Restrictive Procedures Handbooks. Carried.

Motion by A. Londgren, second by M. Thompson to approve the Long-Term Facilities Maintenance 10-Year Expenditure & Revenue plan. Carried.

Motion by C. Kunshier, second by J. Swanson to approve the updated work agreement with Juneteenth Holiday language for Justin LeClair & Steph White. Carried.

Motion by C. Gelle, second by M. Thompson to approve the 2023/2024 Co-Curricular Fine Arts & Coaching positions. Carried.

Motion by J. Swanson, second by C. Kunshier to approve policy #510. Carried.

Motion by J. Swanson, second by C. Kunshier to adopt the following reviewed policies: #529 Staff Notification of Violent Behavior by Students, #530 Immunization Requirements, #608 Instructional Services- Special Education, #611 Home Schooling. Carried.

Reminder of upcoming meetings: Regular School Board Meeting August 21st at 6:30 am in B100 at the 4-12 Bldg.

Set Working Board Meeting for July 31st at 5:30 pm in B100 at the 4-12 Bldg.

Motion by M. Thompson, second by C. Kunshier, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 7:00 am.

Attest: \_\_\_\_\_  
Catherine Kunshier, Clerk

Attest: \_\_\_\_\_  
Allison Londgren, Chair

Ind. School District No. 314  
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Working School Board Meeting  
Monday, July 31, 2023  
5:30 pm – BAHS B100

The working school board meeting was called to order by Chair A. Londgren at 5:31 p.m.

Members present: - A. Londgren, M. Thompson, K. Hagfors, C. Kunshier, D. Shockman, J. Swanson, C. Gelle. and Supt. Gagner. Absent: None.

Motion by C. Kunshier, second by D. Shockman to adopt the agenda as printed. Carried.

Discussion regarding: Review Flight 707, 2022-2023 Budget, 2023-2024 Budget, 2024-2025 Budget, Short Call Substitute License Pilot Program, Negotiation Updates, 2022 Bond Project, Solar Project, SFM Grant, HITA.

Motion by M. Thompson, second by C. Gelle to adjourn the meeting. Chair Londgren adjourned the meeting at 7:03 p.m.

Attest: \_\_\_\_\_  
Catherine Kunshier, Clerk

Attest: \_\_\_\_\_  
Allison Londgren, Chair

- b. Approve the August bills.
- c. Review and accept the August Treasurer’s report.
- d. Enrollment Analysis *(Not in summer months)*

e. Personnel

**RECOMMENDATIONS**

**Allyssa Mattson** has been recommended by Principal Eklund for the LTS for the Music teacher position. Start date will be August 28, 2023 and go through November 20, 2023. Pay will be based on lane 1, step 1 of the BEA contract.

**Michael Richard** has been recommended by Food Service Director Donna Bryant for the HS Food Service Asst. position. Start date will be August 21, 2023. Pay will be step 1 of the Food Service pay scale.

**RESIGNATION**

**Myla Carlson**, Elem. Para has submitted her resignation effective August 7, 2023.

**Kelsey McFarland**, Elem Phy. Ed. teacher has submitted her resignation effective August 17, 2023.

**LANE CHANGE**

**Bryan Johnson** has submitted a lane request for MA+15 to MA+30. He has completed all requirements for the lane advancement. The lane advance will take effect First Semester Fall 2023.

**LEAVE OF ABSENCE**

**Korey Sybrant** has requested paternity leave October 23, 2023 through November 10, 2023. Returning to work on November 13, 2023.

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4. **Open Forum.**

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5. **Expenditure / Revenue Fund Summary Report.**

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6. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
K-12 Licensing	Athletics Dept.	\$78.86	Athletics Dept. Needs
Braham Insurance Inc. DBA Central Insurance Services	Boys Basketball	\$750	Team Needs
Isanti Co. Sportsmens Club	Boys Basketball	\$500	Summer Programing
SFM	Elem. School	\$2,000	Concrete project
nvent Foundation	Music Dept.	\$184	Music Dept. Needs
Anonymous Donation	Athletics Dept.	\$4,227.34	HUDL Contract
B.A.C.K	Braham Schools	\$4,000	Portable Baseball Backstop
B.A.C.K	Braham Schools	\$1,450	72 New Folders for HS Band & Jazz Band

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7. **Flight 707 Update - Principals**

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8. **Elementary Principal's report.**

**Braham Area Elementary  
August 2023 Board Report**

1. **MAASFEP (MN Association of Administrators of State and Federal Education Programs)**

- As a board member, we are involved in planning the state conference this fall.
- 1 of 2 state reps to the national conference next year.

2. **CPI (Crisis Prevention Institute)**

- Paras, Teachers, & Administrators participated in training at the event center on 8/16.
- Thanks to RRSEC for the training.

3. **Fall Fundraiser**

- Boosterthon helps BEPO put on our fall fundraiser.
- Kickoff - 9.12 (Tuesday)
- Fun Run - 9.20 (Wednesday)
- Fundraiser has raised over \$15,000/annually for our school!
- Money goes directly to our kids and teachers for field trips, materials, art, etc.

4. **Paraprofessionals**

- Still looking for Special Education Paraprofessionals

- Pass the word

## 5. Curriculum

- Materials and licenses are in for Social Studies and Science
  - Thanks to Katie Blomdahl for all her work on this.
- Reading is our next area to look at
  - In early 2024 the state will come out with 5+ approved reading curriculums
  - We will have 2 years to look and choose the one that fits our students best.

## 6. TEAM Award

Our TEAM award winners this month are custodians Andy Olson and Wayne Chase. Andy and Wayne have been sneaking into rooms as quickly as they can to get them clean and ready for our teachers. It has been a tight timeline, but they have been doing a great job!

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## 9. High School Principal/ Activities Director report.

Principal / Activities Director

School Board Report

August 21, 2023

1. I attended the School Safety Meeting held at the Braham Event Center on July 18. We discussed and reviewed our district safety protocols.
2. I attended the Lake ECMECC Conference on Tuesday, August 8, at Princeton High School. I attended sessions titled: Digital Organization, What's New Google, Communication for Coaches, and Google's Other Apps.
3. The Fall Musical, 9-12 Football, 9-12 Volleyball, and 7-12 Cross Country started their practices on Monday, August 14. JH Volleyball and Football begin on Monday, August 28. Participation numbers will be available for you in September.
4. I would like to welcome you to our 2023 Open House on Tuesday, August 29 from 5:00 – 7:00 p.m. This will also include our 7<sup>th</sup> Grade and New Student Orientation at 5:15 p.m. in C100.
5. I have been working with BSN on creating a "One-Stop-Shop" Sideline Store for all Braham fans. This store will be open and available to everyone 24/7/365. It has clothing options as well as an accessory option. The clothing option is for men, women, and kids and can be decorated to fit the needs of the consumer. For example, it includes all 10 varsity level sports. Let's say Joe Public would like to purchase a Braham Cross Country sweatshirt, Joe can click on Cross Country and the items update to show Cross Country. Also, when Joe Public makes a purchase, it gets shipped directly to Joe's address.  
Direct link to the store: <https://sideline.bsnsports.com/schools/minnesota/braham/braham-area-high-school>  
Grand Opening: 25% off all purchases through Monday, September 4, 2023.

6. Fall Activity Schedules: available on the school website.

[Cross Country Schedule](#)

[Fall Musical Schedule](#)

[7th and 8th grade Football Schedule](#)

[9th through 12th grade Football Schedule](#)

[7th and 8th grade Volleyball Schedule](#)

[9th through 12th grade Volleyball Schedule](#)

Respectfully Submitted,  
Shawn Kuhnke

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10. **Superintendent's report.**

Braham Area Schools #314  
Superintendent Report  
August 21, 2023

1. Grandy Lions meeting update - Aug. 7, 2023:
  - a. A \$5,000 donation was made to the Braham Area Education Foundation.
  - b. Pancake Feed will be held Sunday, Oct. 1, at the Grandy Community Center.
  - c. Construction is starting on two small picnic shelters and a storage building for gambling operations.
  - d. Next meeting is scheduled for Monday, Sept. 11 @ 6:00 p.m
2. Braham Chamber of Commerce meeting update - Aug. 15, 2023:
  - a. Back-to-Business Social held at Braham Pizza Pub. Networking, food, & games.
  - b. Next meeting is Tuesday, Sept. 12 @ 5:00 p.m. at the Braham Event Center.
3. Open House has moved to a NEW night: **Tuesday**, August 29, from 5:00 - 7:00 p.m. A light meal will be served (hotdogs, chips) and both buildings will be open. Students and families are encouraged to attend and meet their teachers, put away school supplies, pick up Chromebooks (grades 7-12), complete any needed paperwork, and tour the facilities.
4. 2022 Bond Project & Solar Updates:
  - a. The district reached the date of significant completion on Aug. 18. Quite a bit of behind the scenes work remains, but MOST district buildings/operations are back to fairly normal as of today.
    - i. On Aug. 2, 2023, both solar panel installations became operational and are generating power.
    - ii. Parking lots are available for use.
      1. 4-12 Building Lot:
        - a. ONE entrance and exit. Areas for parking, drop offs & pickups.
        - b. NO PARKING in the drop off/pick up lanes.
        - c. Stay out of the bus lane which will typically be used for afterschool activities.

2. PreK-3 Building Lots:

- a. East side (next to the gym) has ONE entrance/exit. This lot is for pick up and drop offs & public parking ONLY. NO PARKING in the drop off/pick up lane.
  - b. South side (front) for buses/employees only (public use during day is allowable).
- iii. The process of sealing the new concrete will begin the week of Aug. 28. Expect restricted access at selected locations during the week.
- iv. The district has approved approximately \$397,000 in change orders since the start of construction (over \$220,000 in one order due to subsurface conditions of the parking lots). We are awaiting another \$14,000 due mostly to HVAC repairs along with a credit of several thousand due to reusing some of the original asphalt as fill material. The project remains on time and under budget so we may begin looking at some of the needed project items originally left off the list due to cost concerns.

5. Other Updates:

- a. The district hired Tom Cummings from *Lift Rite* to **repair several areas of sidewalk** in an effort to reduce trip hazards.
- b. Fifteen individuals representing ISD #314, the Braham Police Department, and the Isanti County Sheriff's Office were able to attend the **annual school safety review meeting** on July 18. All school safety protocols were reviewed and discussions were held on current best practices, the awareness of an annual school safety conference sponsored by the Dept. of Homeland Security, Naloxone, DARE, designated blind spot areas, and the new Isanti County therapy dog.
- c. The district will be going out for **health insurance bids** this fall. Currently we are a PIEP school and our renewal rates will commence on 1/1/24. The district will soon get our utilization rates from PEIP and ask for formal bids. Once the district has our numbers - anticipated mid September - the insurance committee (members from each bargaining unit) will meet to review the bids and select a vendor.
- d. Nine individuals representing **area churches/religious schools** met with Jeff Eklund and I on Aug. 14 as part of an annual event we organize to gather input and share school updates.
- e. Premier SealCoating & Snow Removal applied sealcoat to the horseshoe in front of the 4-12 building on Aug. 10. This will serve to extend the life of the asphalt and improve appearances after the two large pot holes were filled.
- f. Negotiation Updates:
  - i. The district reached a tentative agreement with Local 284 units (Food Service, Custodians, Para/Secretary) after five meetings. Expect details and board action in September.
  - ii. One meeting has been held with our teachers (BEA) and a second is scheduled for tonight.
  - iii. Mike and I negotiated with several **RRSEC bargaining units**. A tentative settlement was reached with the teachers on 7/26, and the AB (paras)/AA(secretaries) on 8/10.
- g. The district is trading the 2015 Dodge Caravan for a new 2023 Ford Explorer XLT. The sale will be complete this week. The Explorer will be used for special education & homeless student transportation - one of two vehicles the district owns for these purposes. Funds used to make this purchase are specific special education dollars which are very restricted.
- h. Due to the GENEROSITY of the community (no tax dollars spent) the district has added:
  - i. New scoreboards in the main game gym, the JV baseball field, and the JV softball field.
  - ii. New at the BB complex playground; concrete pad for 4-Square, Gaga Pit, and three benches.

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11. **Acknowledge Braham “HONORS” Recipients.**

Judy Bendickson, Justin LeClair, Shawn Kuhnke, Tammi Johnson, Jim Sward, Chris Grote, Jonelle Klemz, Mike Thompson, Connie Gelle, John Swanson, Kevin Stahl, Randi Smith, Wayne Seiberlich, Chad Meyer	Braham Area School District #314 would like to recognize you for volunteering your time to assist in reviewing District Safety Plans on July 18, 2023. Keeping students and staff safe is a critical piece of our district's mission and we appreciate your support in this review process.
Jim Sward, Marlys Carlson, Peggy Koehler, Andy Olson, Jodi Splittstoser, Jay Sparling, Aitor Leniz, Wayne Chase	Braham Area School District #314 would like to recognize you for your extra efforts to assist the district in preparing for the start of the 2023-2024 school year. We know it's been a unique spring/summer and your work is appreciated!

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12. **Student Council Representative’s report.** *No report in summer months.*

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13. **School Board members’ reports/updates.**

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14. **Consider raising sub teacher pay rates.**

Consider raising substitute teacher rates to \$200 per day (\$205 for retired Braham teachers). This would be an increase of \$35.00 per day. This decision is being made due to new laws passed by the MN Legislature. Please note these new classes of substitute teachers MUST apply for this license JOINTLY with the district. Also note - any 'regular substitutes' - people who already have credentials - do not need to do anything different - they will simply get a bump in pay.

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15. **Consider Flight 707 SEIU 284 MOU.**

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16. **First of three reading to Policy #516.5 Overdose Medication.**

*Policy was scanned in board addendums.*

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17. **Consider cycle review of district policies for adoption.**

- #506 STUDENT DISCIPLINE
- #515 PROTECTION AND PRIVACY OF PUPIL RECORDS
- #722 PUBLIC DATA REQUESTS
- #806 CRISIS MANAGEMENT POLICY

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18. **Reminder of Regular School Board meeting September 18th at 6:00 pm in B100, 4-12 Bldg.**

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19. **Adjourn.**

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