

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
 - a. Approve the minutes of the November 20th Regular Board Meeting and December 11th Policy Committee Meeting.
 - b. Approve the December bills.
 - c. Review and accept the December Treasurer’s report.
 - d. Enrollment Analysis.
 - e. Personnel.
4. Open Forum.
5. Consider the proposed Final 2023 Payable 2024 District 314 Property Tax Levy, Truth-in-Taxation.
6. Student Council Representative’s report.
7. SiteLogic Presentation.
8. Expenditure / Revenue Fund Summary Report.
9. Acknowledgement of Donations, Contributions & Fundraising.
10. Elementary Principal’s report.
11. High School Principal - Activities Director report.
12. Flight 707 Principal’s Update.
13. Superintendent’s Report.
14. Acknowledge Braham “HONORS” Recipients.
15. School Board members’ reports/updates.
16. Buildings & Grounds report.
17. Consider approval of revised All Employee Handbook 2023-2024.
18. Consider approval of a work agreement.
19. Award Certificates to Board Members for completion of Phase I, II, III, and IV trainings.
20. First of three readings of policy #613 & #606.
21. Consider cycle review of district policies for adoption.
22. Reminder of upcoming meetings.
23. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Monday, November 20, 2023
6:00 pm BAHS B100

The regular school board meeting was called to order by Chair Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, D. Shockman, C. Gelle, J. Swanson, and Supt. Gagner.
Members absent: None.

Motion by M. Thompson, second by C. Kunshier to adopt the agenda. Carried.

Motion by K. Hagfors, second by M. Thompson, to approve the minutes of the October 16th Regular Board meeting, October 30th Working Board meeting, and November 13th Special School Board Meeting. Approve the November bills of \$675,632.51. The Board approved the following: 1) **Kelley Bujak** for the Elem. SpEd para position. She will be paid step 4 of the para contract. Start date was November 6, 2023. 2) **Michelle Rice** for the HS Food Service Asst. position. Start date will be November 27, 2023. She will be paid step 1 on the Food Service pay scale. 3) **Ava Bruce** for the BASK helper position. She will be paid step 1 of the para pay scale. Start date was November 16, 2023. Hours will be determined by need in the BASK program. 4) **Samantha Olson, Dawn Olson, Danika Dahlin** for the Bomber Boost Teacher Positions. Dates are Tuesdays & Thursdays for 5 hours per week paid at \$35/hour. 5) **Julie Grell and Kelley Bujak** for the Bomber Boost Para positions. Position is 4 hrs/week on Tuesdays and Thursdays. Pay will be their hourly rate plus \$2.00. 6) **Peggy Koehler** has submitted her retirement request effective December 22, 2023. 7) **Chris Thielen** has submitted her retirement request effective December 7, 2023. 8) **Michelle Oquist** leave request starting November 2, 2023 through approximately April 1, 2024. 9) **Lauren Kiesz** lane change request for MA+45 (qtr. credits) to MA+40 (semester credits) starting second semester. The advance from Lane 8 to Lane 9 will take effect second semester. 10) **Emily Giffrow** for the Student Council Asst. position. Start date is Nov. 20, 2023. She will be paid Lane 2, step 1 of the "C" schedule. The board accepted resignations from **Brittany Lindgren & Chandra Ruther**. Carried.

Open Forum: None

Student Council report was reviewed. On Saturday, December 9th, we will be volunteering at the Braham Event Center for Santa Day. We will be taking pictures with Santa, wrapping gifts, running craft tables, and cleaning up plates from breakfast.

Principal Eklund's written report was reviewed. Bomber Boost is serving 43 students in grades 1-3.

Principal/AD Kuhnke's written report was reviewed. Our MSHSL Triple 'A' Award Winners are Elizabeth Fix and Logan Leniz.

Flight 707 Update from Principals.

Presentation of the FY23 Audit Report from Burkhardt and Burkhardt.

Motion by K. Hagfors, second by C. Kunshier to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by J. Swanson, second by C. Gelle, to acknowledge the November 2023 Donations: \$100 from nvent Foundation for Music Dept. needs. \$39,500 for flagpoles at Fields for Football, Baseball & Softball, \$98.99 for battery charger for SB & BB batteries, \$1,500 for free popcorn nights for Wrestling, Girls and Boys Basketball, \$625 for fan bus to Football State Game, \$281 for 6th Gr. classroom seating, \$2,000 for Golf Team course fees in Florida, \$500 for Sparks Quartet Concert & Clinic, \$600 for microphone for theater program/C100, all from B.A.C.K. \$1,490 for 2nd Gr. field trip to MN History Center & Bus, \$627.46 to 3rd grade for toothpick bridges, Balloons on Broadway Wax museum boards, craft day supplies, \$657.50 for Bomber Pride T-shirts, all from B.E.P.O. 12 - 8ft board from Oslin Lumber for the wood shop class. 12 boxes of paper from Kanabec Publications. \$250 for Change to Chill from Allina. \$500 for Preschool Scholarships from Grasston Lions Club. \$150 to Theater dept., \$50 to Baseball team, \$50 to NHS, \$100 to Student Council, \$70 to German Club, all from Royal Neighbors Grasston Chapter. Carried.

Supt. Gagner's written report was reviewed. 2022 Bond updates: Electrical work will occur over Christmas Break (temporary loss of power in portions of both buildings) and during the summer of 2024.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as "Braham HONORS" recipients. They are: Morgan Voight, Ayla Anderson, Carrie Owens, Alyssa Klepsa, Savannah Gudilias, Jen Eklund, Katie Kunshier, Shawn Kuhnke, Lori Auers, Julie Johnson, Brett Lund, Jeff Eklund, Stacy Cardenas, Deb Kelley, Madison Davis, Tammi Johnson, Charles Decker, Jonelle Klemz, Duane Swanson, Elizabeth Fix, Chris Grote, Becky Swanson, Steve Eklund, Joshua Lentz, Staci Kuhnke, Delaney Johnson, Ben White, Kayla Hagfors, Amber Hoffman, Connie Gelle, Ashley Nelson, Katelyn Robelia, Julie Johnson, Deb Kelley, Sue Stigen, Jaymi Meyer, Erica Gould, Jen Eklund, Averyl Rude, Justin LeClair, Jodi Splittstoser, Lori Williams, Jen Chell, Jim Sward, Peggy Koehler, Cub Foods, Dan & Andrea Downing, Shawn Kuhnke, Chris Grote, Nick Hohn, Zach Loy, Tom Kingsland, Levi Lidke, Hunter Giffrow, Bryan Johnson, Tracy Fix, Karl Fix, Nancy Vander Heyden, Andrea Downing, Darwin Nelson, Mike Williams, Dan Downing, Susan Severson, Julie Anderson, Roberta Kopel, Jon Dunbar, Steve Stelmack, Judy Bendickson, Maria Rebella, Tracy Erickson, JeanAnn Mattson, Kim Halvorson, Donna Bryant, Ben White, Bryan Johnson, Allyssa Mattson, Connie Gelle.

School board members attended various events and meetings including; FB team send off to State Tournament, Baseball Turkey Bingo, Wizard of Oz Fall Musical, Food preservation class, Veterans meal service, WBWF mtg., Working Board mtg., Special Board Mtg., Sparks Quartet Concert, Resource Training & Solutions meetings., RRSEC Board mtg., and Fall Sporting events.

Food Service Report was reviewed.

Motion by C. Gelle, second by M. Thompson to approve World's Best Work Force 2023-24 plan. Carried.

Motion by K. Hagfors, second by J. Swanson to approve the World's Best Work Force 2022-23 progress report. Carried.

Motion by C. Kunshier, second by K. Hagfors to approve a request for non-profit group Fellowship of Christian Athletes to be added to policy #902- Community use of Facilities. Carried.

Motion by C. Kunshier, second by M. Thompson to approve the Supt. Contract 2024-2027. Carried.

Motion by M. Thompson, second by J. Swanson to adopt the following reviewed policies: #701.1 - Modification of School District Budget, #702 - Accounting, #703 - Annual Audit, #704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System.
#705 - Investments. Carried.

Motion by M. Thompson, second by C. Gelle, to go into a closed session for the Supt. Eval at 7:00 pm.

- The board conducted an annual review of the Superintendent's performance. The board gave a strong endorsement for the work regarding financial management of the district as well as the efforts to manage the 2022 bond project - which came in on time and under budget. A continued focus area will be on improving overall student academic performance.

Motion by M. Thompson, second by C. Kunshier, to reopen the Regular November School board meeting at 7:59 pm.

Announcement of Truth-in-Taxation Public Hearing which will be held on December 18, 2023 at 6:00 pm in B100.

Reminder of upcoming meetings: 2022 Bond Committee mtg. Nov. 21 @ 5:00 pm in B100. Meet & Confer mtg. Nov. 27 @ 5:45 pm in B100. Policy Committee mtg. Dec. 11 @ 5:30 p.m. in B100. Regular School Board meeting December 18th @ 6 pm in B100, including Truth & Taxation.

Motion by M. Thompson, second by K. Hagfors, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 8:00 pm.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Policy Committee Meeting
Monday, December 11, 2023
5:30 pm – BAHS B100

Motion by D. Shockman, second by K. Hagfors to approve the agenda as printed. Carried.

Reviewed policies #613 & #606. These policies will be sent to the School Board for three reviews and approval.

Motion by D. Shockman, second by K. Hagfors to adjourn the meeting at 6:10 pm

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

- b. Approve the December bills.
- c. Review and accept the December Treasurer's report.

d. Enrollment Analysis

	Sep	Oct	Nov	Dec
	11	9	13	11
K	58	58	58	58
1	62	62	63	63
2	64	64	65	64
3	54	53	53	53
4	62	60	60	60
5	67	66	67	66
6	60	58	59	59
7	68	67	66	67
8	73	72	72	72
9	50	49	47	48
10	64	65	65	64
11	58	56	54	54
12	51	49	49	49
Total K - 12	791	779	778	777
ECSE	10	11	11	13
Total K-12 Plus ECSE	801	790	789	790
ADM*		768	768	771

e. Personnel

RECOMMENDATIONS

Ana Dopp has been recommended by Principal Eklund for the Elem. SpEd para position. Start date will be December 11, 2023. She will be paid step 3 of the para contract.

Courtney Robinson has been recommended by Food Service Director Donna Bryant for the Food Service Asst. Position. Start date will be November 30, 2023. She will be paid step 4 of the food service pay scale.

RESIGNATION

Courtney Robinson, SpEd Para submitted her resignation effective November 27, 2023.

Michelle Rice, HS Food Service submitted her resignation effective December 12, 2023.

UNPAID LEAVE

Holly Olson, SpEd Para submitted her request for case by case unpaid leave through the 23/24 School Year.

RETIREMENT

Paulette Weisz has submitted her retirement request effective at the end of the 2023-24 school year. Paulette has been with the district for 23 years as our Speech - Language Pathologist.

4. **Open Forum.**

5. **Consider the proposed Final 2023 Payable 2024 District 314 Property Tax Levy, Truth-in-Taxation.**

6. **Student Council Representative’s report.**

BAHS Student Council
School Board Report
December 2023

Santa Day:

On Saturday, December 9th, we volunteered at the Braham Event Center for Santa Day. We ran craft tables, wrapped gifts, ran craft tables, and busted tables.

Blood Drive:

We will be holding our first Blood Drive of the year in C100, on Friday, December 15th from 11:00 to 5:00.

Mentor Program:

We had a mentor meeting on December 12, to see how this semester went with our mentees. We plan to have a fun breakfast with them in a few weeks to celebrate getting through the first semester.

Holiday Dress Up Days:

There will be two dress up days before winter break. December 21, will be Ugly Sweater Day, and December 22, will be Pajama Day.

Santa Grams:

Student council will be selling candy canes to deliver to a friend of their choice. We will be selling candy canes December 13, through the following Monday, December 18, throughout all high school lunch shifts.

Cell Phone Assistance:

The next cell phone assistance class will be on January 25, 2024.

Crayola, Recycling, and Announcements:

We will continue to collect used markers to return to Crayola, picking up recycling throughout the school, and reading morning announcements and the Pledge of Allegiance on Friday.

Respectfully submitted by,
Morgan Voight, BAHS Student Council Secretary

7. **SiteLogic Presentation.**

8. **Expenditure / Revenue Fund Summary Report.**

9. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
B.E.P.O	Kindergarten - L. Kiesz	\$70	Convex corner mirrors for above doors so that we can supervise a larger part of our hallways/corners.
B.E.P.O	Kindergarten - A. DeRushia	\$595	Kindergarten Field trip to the University of Minnesota Raptor Center.
B.E.P.O	2nd gr. - Halvorson	\$298	Classroom items and math center items/games for Math WIN time.
B.E.P.O	5th gr. - S. Harvey	\$170	Christmas crafts to make as gifts
B.E.P.O	4th gr. - S. Olson	\$55	Christmas craft supplies
B.A.E.F.	Pre K- Auers	\$500	Early Childhood Home Backpacks
B.A.E.F.	K & 1st Gr. - J. Klemz	\$530	Social Emotional Curriculum
B.A.E.F.	7th Gr. - A. Maltrud	\$1,390	Book and Author Visit
B.A.C.K	Braham Schools	\$3,000	Yearly Scholarships
B.A.C.K	Wrestling Program	\$1,600	Mat Boss subscription & 2 ipads
B.A.C.K	Counseling Dept.	\$114	Heart Rate Monitor bands & stickers
B.A.C.K	GSA Group	\$250	Christmas party supplies

10. **Elementary Principal's report.**

Braham Area Elementary
December 2023 Board Report

1. Holiday Concerts

- Thanks to Madison and Bryan for all the work they put in getting our kids ready.
- Having the concerts in the afternoon allows for ALL of our students to take part!

2. ECMECC

- Jeremy Mikla presented to our staff on the resources ECMECC can offer to teachers and staff.
- He provided a clickable document with some interactive opportunities.
- Jeremy is willing to jump into classrooms to help teachers get started.

3. AmeriCorps

- Roxanne Kirby was featured in an article on the AmeriCorps website.
- This is Ms. Kirby's last year with AmeriCorps. We are hoping to keep her working with kids in our district in some capacity.
- <https://readingandmath.org/retired-kindergarten-teacher-gives-back/>

4. Bomber Bands

- Jonelle Klemz continues to give weekly lessons to grade levels about monitoring our emotions.
- Students pick up a heart monitor in the morning and return it at the end of the day.
- Students have a social emotional lesson each morning and then will review their own data at the end of the day.
- Through this technology students will be able to monitor their emotions and learn how to deescalate themselves.
- The overall goal is to help kids better understand their own social emotional intelligence and take ownership of their overall well being for life.

5. TEAM Award

- Our TEAM award winner is Roxanne Kirby. Roxanne currently works as a tutor with our PreK kids. Sadly, this is the last year AmeriCorps is allowed to have her work in this role. Roxanne has been an amazing teacher, tutor, and mentor within our district for years. We are hoping to have her continue in some capacity, working with kids in the future. Thanks Ms. Kirby for all you have done and continue to do for our students and staff.

11. High School Principal/ Activities Director report.

HS Principal / Activities Director
School Board Report
December 18, 2023

1. We have already reached mid-quarter #2 on Friday, December 8.
2. We had 7-12 Parent / Teacher Conferences on Wednesday, December 13 from 3:15-6:15.
3. We had a Senior High Band and Choir Concert on Tuesday, November 28, and a Junior High Band and Choir Concert on Monday, December 4. A big thank you to Bryan Johnson, Madison LaTourelle, and all of our students for the wonderful performances.

4. Winter Participation Numbers:

Activity	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	*2020-2021	2021-2022	2022 - 2023	2023 - 2024
9-12 Boys Basketball	25	27	29	20	19	22	17	18	16
7-8 Boys Basketball	26	23	18	22	17	11	20	20	TBD
9-12 Girls Basketball	17	20	22	18	15	19	19	16	19
7- 8 Girls Basketball	18	18	21	26	18	21	21	13	12
9-12 Wrestling - total	8	9	7	7	8	8	12	9	13
** Females	0	0	0	0	0	0	0	0	0
7-8 Wrestling - total	4	4	9	8	9	10	8	11	11
** Females	0	0	0	0	0	0	0	4	2
Total # of Participants	98	101	106	101	86	91	97	87	TBD

* Indicates a Covid year - Winter season did not start until January 2021.

** Indicates the number of female wrestling participants, which are also included in the total number just above.

5. All winter sporting activities are up and running smoothly, with the exception of JH BBB, which will start on Tuesday, January 2, 2024.
6. The All-Conference Band/Choir practiced will in Pine City on December 13 for their upcoming event on Saturday, January 6, also in Pine City. This will be a wonderful opportunity to listen to some great local talent.
7. I am very proud to announce our MSHSL ExCEL Award Winners: Congratulations to Ava Johnson and Luke Mortland!

I wish you all the best this holiday season!
 Respectfully Submitted,
 Shawn Kuhnke

12. **Flight 707 Principal's Update**

13. **Superintendent's report.**

Braham Area Schools #314
 Superintendent Report
 December 18, 2023

1. Meet and Confer committee met with BEA representatives on Nov. 27:
 - a. Supt. updated on Flight 707, 2022 Bond/Phase 2, 24-25 budget, staffing, Red Rover, and the WBWF.
 - b. BEA shared challenges including class size (PE/Music), IT Help Desk communications, and Flight 707 (Sp. Ed. time to meet with paras, usage of time for single member departments, guided leadership). Celebrations included ADSIS, Dylan T. (custodian), and Flight 707 time to work on meaningful tasks.

2. Braham Area Education Foundation meeting update - Dec. 4, 2023:
 - a. Three grants were awarded: (next grant cycle due Feb. 5)
 - i. PreK (L. Auers) \$500 Early Childhood Home Backpacks
 - ii. K & 1 (J. Klemz) \$530 Social Emotional Curriculum
 - iii. 7th gr. (A. Maltrud) \$1,390 Books and author visit
 - iv. Board member terms (3 yrs) extended/ending:
 1. Extend: T. Nelson (Chair), C. Gelle (Sec.), T. Turnquist, D. Klemz, E. Kaunonen, S. Riesing
 2. End: K. Jennissen
 - v. Next meeting is Monday, Jan.22 @ 5:00 p.m.

3. Grandy Lions meeting update - Dec. 4, 2023:
 - a. Discussed Earned Sick & Safe Time (will front load 48 hrs to the 9 employees)
 - b. Four grants awarded to various community organizations
 - c. Next meeting is Monday, January 8 @ 6:00 p.m.

4. CMC Community Engagement Council meeting update - Dec. 6, 2023:
 - a. Hospital building update - more information will be coming early summer 2024. The Cambridge Campus continues to do well financially (and receives high marks in customer service) while Allina as a whole is doing better, but still losing money.
 - b. Pathway to Care continues its two year mission to reduce suicide rates.
 - c. [Hello4Health](#) - check out the website designed to reduce social isolation.

5. Braham Chamber meeting update - Dec. 12, 2023:
 - a. Approved the 2024 budget
 - b. ECE President/CEO Justin Jahnz presented: 2024 Energy Rates and Resources
 - c. Business and event updates
 - d. Next meeting is Tuesday, January 9 @ 5:00 p.m. at the Braham Event Center

6. RRSEC Executive Council Meeting - Dec. 13, 2023:
 - a. Routine business including paying the bills and adopting policies
 - b. Updates/discussion on Setting IV Workplace Injuries, MTSS Coordinator, READ ACT, Student Support Aid and SPED Separate Site Aid.
 - c. Next meeting is scheduled for Wednesday, January 10.

7. 2022 Bond Project:
 - a. Commissioning should be wrapping up soon. A few other items we are waiting on include:
 - i. PreK-3 controls training, boiler rebates, as built documents, final payouts
 - ii. Installation of fire/smoke dampers & electrical work (Christmas Break). A different fund will pay for technology work. Electrical work will also occur during the summer of 2024.
 - iii. Phase 2 planning continues (summer 2024). Project scope - depending on bid amounts - includes:
 1. Select doors & windows in both buildings
 2. Plumbing: Showers, drinking fountains, urinals, toilets, sinks, hot water heater/tank
 3. Concrete in front of door #1
 4. Flooring
 5. Update intercom/clock system

8. Each year the University of Minnesota provides the district with a value statement regarding students taking *College in the Schools* classes (students take these classes at Braham as part of their normal schedule).

	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
a. Total students taking classes: courses)	18 (34 courses)	16 (32 courses)	17 (29 courses)

b. Credits earned:	102	96	75
c. Cost to district	\$4,930	\$4,640	\$4,205
d. Cost at regular tuition	\$54,947	\$49,968	\$38,422

14. **Acknowledge Braham “HONORS” Recipients.**

<p>Lauren Kiesz, Andrea DeRushia, Kim Halvorson, Shandell Harvey, Sam Olson, Lori Auers, Jonelle Klemz, Amy Maltrud, Maria Rebella, Amie & David Shockman</p>	<p>Braham Area School District #314 would like to recognize you for volunteering your time and effort in securing funding for the school district. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.</p>
<p>Ava Johnson & Luke Mortland</p>	<p>Braham Area School District #314 would like to congratulate you in being selected as an Excel Award Winners The ExCEL Award – Excellence in Community, Education and Leadership – is a unique recognition program designed exclusively for MN high school juniors who are active in school activities, leaders in their schools, and who demonstrate a strong commitment to community service.</p>
<p>Logan Leniz, Elizabeth Fix</p>	<p>Braham Area School District #314 would like to congratulate you in being selected as a Triple "A" Award winner. The Triple "A" Award is sponsored by the Minnesota State High School League and is awarded to high school seniors with strong academics and who participate in league-sponsored athletic and fine arts activities.</p>

15. **School Board members’ reports/updates.**

16. **Buildings & Grounds report.**

Building & Grounds report
December 11, 2023

- First off, custodial department & myself made it through the summer construction project. They did a great job managing and dealing with different issues that came up in the various phases of work when I was busy and might not have been around to answer questions or help out. Big hats off to them, and thank you for having my back.
- We were able to get three gym floors finished on the normal summer scheduled times without issues.

- Projects such as-

Additional swing set prek3
Benches at HS playground
Sidewalk lifting & leveling at both locations

- October 19 was what I would call the official start of the districts new heating system, boilers were started and tested for a week prior to that by various contractors for testing, but the 18th we were given the green light and with weather permitting it was time to start up.
- Equipment running good, just fine tuning things on a daily basis, mostly changing temperatures or changing schedules.
- Trying to get use to snow & ice removal with the parking lot redesign, it's going to take a little getting used too, not only for us but the snowplow people as well. So far things are working out.
- My useless fact for this report 🙄
 - Each boiler at the high school had an approximate dry weight of 4,700 pounds, took a lot of planning to move them safely into place.

Director of Buildings & Grounds
Jim Sward

17. **Consider approval of revised All Employee Handbook 2023-2024.**

This is necessary to comply with 2023 MN Legislative actions including the earned sick and safe time law which takes effect 1/1/24.

18. **Consider approval of a business quote of Custodial Services.**

Cleaning services work agreement was scanned in addendums.

19. **Award Certificates to Board Members for completion of Phase I, II, III, and IV trainings.**

20. **First of three readings of policy #613 & #606.** *Policies scanned in addendums. No action taken at this time.*

21. **Consider cycle review of district policies for adoption.**

#427 Workload limits for certain Special Education Teachers

#706 Acceptance of Gifts

#708 Transportation of Nonpublic School Students

#807 Health and Safety Policy

22. **Reminder of Upcoming meetings:**

January 8th- Organizational School Board Mtg. - 6:00 pm B100 @ 4-12 Bldg.

January 22nd- Regular School Board Mtg. - 6:00 pm B100 @ 4-12 Bldg.

23. **Adjourn.**
