

ISD #314
Isanti, Pine, Chisago,
& Kanabec Counties
Braham, MN 55006

AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, July 17, 2023
6:30am – BAHS Community Room
Greeter- Allison Londgren

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consider approval of BEA MOU.
4. Consent Agenda:
 - a. Approve the minutes of the June 19th Regular Board Meeting.
 - b. Approve the July bills.
 - c. Review and accept the July Treasurer's report.
 - d. Enrollment Analysis.
 - e. Personnel.
5. Open Forum.
6. Expenditure / Revenue Fund Summary Report.
7. Acknowledgement of Donations, Contributions & Fundraising.
8. Elementary Principal's report.
9. High School Principal - Activities Director report.
10. Superintendent's Report.
11. Acknowledge Braham "HONORS" Recipients.
12. Student Council Representative's report. *No report in summer months.*
13. School Board members' reports/updates.
14. Technology Department Report.
15. Consider second of 2 readings of changes to Activities, HS & Elem. Student, Faculty, Mentor, Preschool, Employee, Paraprofessional, TSES and Restrictive Procedures Handbooks.
16. Consider approval of Long-Term Facilities Maintenance 10-Year Expenditure & Revenue plan.
17. Consider approval of updates to work agreements.
18. Consider approval of 2023/2024 Co-Curricular Fine Arts & Coaching positions.
19. Consider approval to policy #510.
20. Consider cycle review of district policies for adoption.
21. Reminder of the Regular School Board meeting.
22. Set date & time for working board meeting.
23. Adjourn

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Consider approval of BEA MOU.** *MOU was scanned in board addendums.*

4. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Tuesday, June 20, 2023
6:30 am BAHS B100

The regular school board meeting was called to order by Chair Allison Londgren at 6:30 a.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, C. Gelle, J. Swanson, and Supt. Gagner. Members absent: D. Shockman

Motion by M. Thompson, second by J. Swanson to adopt the agenda. Carried.

Motion by J. Swanson, second by C. Kunshier, to approve the minutes of the May 15th Regular Board Meeting. Approve the June bills of \$1,486,274.12. The Board approved the following: 1) Paulette Weisz for the ESY teacher position. Pay will be based on her current lane & step. 3.5 hrs/day with additional 5 hours planning time. 2) Val Ling for the Credit Recovery Coordinator position. Days are June 13, 20, 27 & July 11, 18, three hrs/per day. (plus two hours planning each week) 25 hours total @ \$20.00 per hour. 3) Jonelle Klemz lane request for BA+60/MA to MA+15. The lane advance will take effect First Semester Fall 2023. The board accepted resignations from Nicole Zimpel and Vanessa McMillan effective May 31, 2023. Carried.

Open Forum: None

Motion by K. Hagfors, second by M. Thompson to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by J. Swanson, second by K. Hagfors, to acknowledge the June 2023 Donations: \$1,700 for AED devices & \$500 to Phy. Ed. dept. from Grandy Lions. \$200 from nvent to Music Dept., \$750 from Initiative Foundation to Jazz Band & Student Council, \$2,240 for elem. S.M.A.R.T training, \$4,095 to Ag Dept. for hydroponics & sustainable agriculture, \$2,000 for 5th gr. Long Lake Conservation Camp Field Trip from B.A.E.F. \$300 for Bench Project from City of Braham, \$1,000 from Braham Moose Lodge to Boys Basketball Team for Wisc. Dells Tournament, \$5,523 for field trips, \$9,430 for gaga pit/4 square, \$245.58 for 4th gr. Tri-fold boards, \$239.95 to 1st gr. Edling for classroom rug, \$2,436.73 for 4-12 playground area benches from B.E.P.O. \$500 for PBIS training from Resource Training & Solutions, \$2,250 from Braham Youth Basketball for scorer’s table. \$1,000 from B.A.V.A for scorer’s table. \$972 for 50 choir holders from B.A.C.K. Carried.

Principal Eklund’s written report was reviewed. Thanks to BEPO for another successful book swap.

Principal/AD Kuhnke’s written report was reviewed. Congrats to Track Coach Amber Hoffman and Golf Coach Lauren Kiesz for being named Great River Conference coaches of the Year for 2023.

Supt. Gagner’s written report was reviewed. The district received official word May 18 that our ADSIS grant was approved for the 2023-2024 and 2024-2025 school years.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Kelsey Johnson, Sarah Lang, Jeff Eklund, Tracy Fix, Aitor Leniz, Ray Abraham, Shandell Harvey, Kailey Edling, Chris Thielen, Nicole Sheridan, Mike Sheridan, Bella Sheridan, Nicole Peltz, Deb Thompson, Jean Loerzel, Pat Coleman, Danae Shaw, Kay Rodrigue, Dayla McDonald, David Johnson, Angie Londgren, Heather Asleson, Christina Ovik, Delaney Johnson, Madison Davis, Jenna Burmaster, Olivia Heikes, Elizabeth Fix, Lauren Kiesz, Amy Multrud, Dan Downing, Marc Johnson, Unity Bank of Rush City, Genesis Wireless, East Central Energy, Kendall & Blake Olson, Zach Loy, Becky Hesselroth, Julie Johnson, Korey Sybrant, Megan Karolevitz, Madison LaTourelle, John Swanson, Alyssa Thom, Chelsea Johnson, Rhea Hirsch, Kayla & Matt Hagfors, Ryan Hagfors, Tish & Milt Carlson, Jean & Dan Loerzel, Alex Dobe, Katie Grundyson, Sarah Peterson, Evan Pinkston, Braham Evangelical Covenant Church, Friendship Assembly of God, Stanchfield Baptist Church, New Hope Community Church, Staci Kuhnke, Shawn Kuhnke, Julie Johnson, Val Ling, Nickie Nelson, Tammi Johnson, Emily Ludwig, Bryan Johnson, Isaiah Folsom, Sarah Lang, Ray Abraham, Eddie Cease, Kelsey Johnson, Shandell Harvey, Dawn Olson, Jonelle Klemz, Brittany Boller, Kelly Rud, Kendall Olson, Eric Jones, Ross Benzen, Madison Davis, Amber Hoffman, Lauren Kiesz, Ella Doble, Julia Kuhnke, Joe Rajkowski.

School board members attended various events and meetings including: Resource Training & Solutions mtg., Track & Field Day, concerts, SEE mtg., Awards Ngt., and sporting events.

Second of three reading to policy #510.

Motion by C. Kunshier, second by J. Swanson to approve the FY24 Budget. Carried.

First of 2 readings of changes to Activities, HS & Elem. Student, Faculty, Mentor, Preschool, Employee, Paraprofessional, TSES and Restrictive Procedures Handbooks.

Motion by A. Londgren, second by J. Swanson to increase B.A.S.K fees for the morning session increase from \$5 to \$8. Afternoon session increases from \$10 to \$15. Carried.

Motion by M. Thompson, second by C. Kunshier to approve the Local Literacy Plan for 2023-24 school year. Carried.

Motion by C. Kunshier, second by K. Hagfors to approve the SEE membership for the 2023/24 school year. Carried.

Motion by J. Swanson, second by C. Gelle to approve the MSBA membership for the 2023/24 school year. Carried.

Motion by C. Kunshier, second by M. Thompson to approve the Fall 2023 5th Grade extended trip to Long Lake Conservation Camp. Carried.

Motion by J. Swanson, second by C. Gelle to approve changes to 2023/24 School Calendar.

Motion by J. Swanson, second by C. Gelle to approve work agreements for Judy Bendickson - Nurse, Becky Hesselroth - Nurse, Sue Stigen - van driver, Sherry Campbell - van driver, Jessica Olson - Business Manager, Donna Bryant - Food Service Manager, Jim Sward - Buildings and Ground Manager. Carried.

Motion by M. Thompson, second by K. Hagfors to adopt the following reviewed policies: #508 EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS, #509 ENROLLMENT OF NONRESIDENT STUDENTS, #520 STUDENT SURVEYS, #528 STUDENT PARENTAL, FAMILY, AND MARITAL STATUS NONDISCRIMINATION.

Reminder of upcoming meetings: Regular School Board Meeting July 17th at 6 pm in B100 at the 4-12 Bldg.

Motion by M. Thompson, second by J. Swanson, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 7:05 am.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

- b. Approve the July bills.
- c. Review and accept the July Treasurer’s report.
- d. Enrollment Analysis - *No enrollment in summer months.*
- e. Personnel

RECOMMENDATIONS

Emily Giffrow has been recommended by Principal/AD Kuhnke for the 1.0 High School Math/English teacher position. Start date is August 28, 2023. She will be paid BA, step 3.

Maria Rebella has been recommended by Supt. Gagner for the 1.0 School Counselor position. Start date is August 28, 2023. She will be paid MA, step 1. Half of the contract will be shared with the Ogilvie Public School District (50/50 split).

REQUEST FOR LEAVE

Kalyn Auth, 2nd grade teacher, is requesting maternity leave approximately March 3, 2024 thru the end of the 2023/24 school year.

RESIGNATION

Eric Jones, SpEd para resignation effective June 15, 2023.

5. **Open Forum.**

6. **Expenditure / Revenue Fund Summary Report.**

7. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
Event Foundation	Music Dept.	\$100	Music Dept. Needs
Casey's	Braham Schools	\$7.20	Student Needs
B.A.C.K	Braham Schools	\$3,000	New Gator
Braham Baseball	Braham Schools	\$3,000	New Gator
Braham Football Association	Braham Schools	\$3,000	New Gator
B.A.C.K	Buildings & Grounds	\$250	Mound Repair

8. Elementary Principal's report.

Braham Area Elementary July 2023 Board Report

1. Summer Bomber Boost & ESY

- Started June 12.
- Runs for 10 sessions T/W in June/July.
- 40 kids registered for Bomber Boost
- Being held at the Catholic Church.

2. Legislative Seminar at Resource Training (6/26/23)

- Attended a seminar "trying" to explain the new legislation that has passed.
- The term brought up many times was "interpretation." Meaning there is still a lot of gray area!

3. SMART Training

- 6 elementary teachers will be attending SMART training this summer.
- SMART stands for:
 - **S**timulating **M**aturity through **A**ccelerated **R**eadiness **T**raining
- S.M.A.R.T. is an easy program to implement and activities can be performed with little or no equipment. The physically active and brain stimulating S.M.A.R.T. activities can be incorporated in the daily schedule, both in the classroom and on the playground. S.M.A.R.T. takes the latest brain research, applies it to the classroom, and helps teachers integrate it with what they are teaching. (actg website)

4. Reading/Math Corps

- We are in the process of hiring some new PreK-3 Reading Corps Tutors.
- We are excited to have our first K-3 Math Tutor.

5. NAESP

- Attended the National Association of Elementary Principals conference in Washington D.C.
 - Attended sessions on:
 - MTSS
 - Literacy
 - The Science of Reading
 - 2 minute walk-throughs
 - Kindness matters
 - Instructional change agents
 - Communication

6. TEAM Award

Our TEAM award winners this month are our Bomber Boost Teachers and ESY Teachers. Alyssa Thom, Paulette Weisz, Kailey Edling, Kyrah Albers, Kalyn Auth, and Sam Olson. These teachers have been able to provide high quality instruction despite being in a different building. Thanks for giving our students a positive summer learning experience!

9. **High School Principal/ Activities Director report.**

**HS Principal / Activities Director
School Board Report
July 17, 2023**

1. The “outdoor” weight room has been up and running all summer.
2. Several Camps, Lessons, and Leagues are taking place this summer. Those currently running, coming up, or have been completed include Volleyball, Football, Cross Country, Boys Basketball, Girls Basketball, Wrestling, Softball, Baseball, and Track and Field.
3. We have the official start of the Cross Country, Football, and Volleyball season set for Monday, August 14. JH Football and JH Volleyball will start on Monday, August 28.
4. Our 2023-2024 schedules are ready to view. They can be found by going to the following website: www.greatriverconference.org. Note: All schedules are subject to change.

Respectfully Submitted,
Shawn Kuhnke

10. **Superintendent’s report.**

Braham Area Schools #314
Superintendent Report
July 17, 2023

1. SEE Regional Meeting update - June 20, 2023:
 - a. Reviewed the upcoming changes as a result of the 2023 MN Legislative Session
 - b. Discussed the future direction of SEE. The Governing Board will discuss the results from meetings held across the state and issue recommendations later this fall.
2. Isanti County Integrated Collaborative Board Meeting update - June 26, 2023:
 - a. ‘24 Budget (1/1/24) set at our next meeting. \$31,000 Collaborative revenue increase for FY 24
 - b. Additional funds for the homeless available. Lakes & Pines will coordinate this for the PICK counties.
 - c. Next meeting is Sept. 11 @ 9:00 a.m.
3. Grandy Lions meeting update - July 10, 2023:
 - a. Routine business including numerous grant approvals - none directly benefiting ISD #314.
 - b. Next meeting is scheduled for Monday, August 7 @ 6:00 p.m.
4. RRSEC Executive Council meeting update - July 10, 2023:
 - a. Discussion continued on the possible addition of a MTSS Coordinator. This position would coordinate efforts to reduce the number of Sp. Ed. referrals through early interventions. The Council voted to move forward with the hiring and is currently seeking qualified candidates.

5. 2022 Bond Project & Solar Updates:

- a. Construction continues to move at a rapid pace with the buildings full of workers on a variety of projects. At this time the budget and timeline are still accurate. A few highlights:
 - i. Solar panel and installation of new doors and windows started July 10.
 - ii. All new boilers are on-site and being installed.
 - iii. Expecting Air Exchangers to start up July 17-18 in Elem. and Aug. 10-11 in HS and Elem.
 - iv. Power will be off at the PreK-3 Building the morning (until noon) of Wednesday, July 19.
 - v. Change orders have included:
 - 1. Significant upgrade (\$46,000) for two PreK-3 north entrances (playground & custodial).
 - 2. Additional trees removed in the PreK-3 lot to account for safety/space upgrades.
 - 3. Significant upgrade (\$32,000) to light poles and electrical lines in the 4-12 lot as original installation was not up to code.
 - 4. Ceiling grid replaced and HVAC upgrades due to unexpected issues.
 - 5. The CenturyLink junction box needed to be placed underground (PreK-3 Lot).
 - 6. Moving light poles and running wire underground (PreK-3 Lot)
 - 7. Replacing all rooftop exhaust fans on the PreK-3 building.
 - 8. Expect to replace all existing glycol (HVAC) as tests indicate extensive degradation.
 - 9. Expect CO for RTU-4 (Elem) ductwork.

6. Other Updates:

- a. The exterior scoreboards (JV BB & SB) are installed. Construction of the new Gaga Ball Pit and four-square pad (baseball complex area) have also started.
- b. Negotiation Updates:
 - i. The 4th negotiations meeting with the Local 284 units (Food Service, Custodians, Para/Secretary) is scheduled for July 20.
 - ii. All 2023-2025 at-will employees (Van Drivers, Nurses, Business Manager, Building & Grounds Director) have been signed.
 - iii. Two BEA (teacher’s union) negotiation meetings are scheduled:
 - 1. Monday, July 24 (6:30 a.m. Board / 6:45 a.m. Board & BEA)
 - 2. Monday, August 21 (5:15 p.m. Board / 5:30 p.m. Board & BEA)
- c. The district’s two vans (Ford Explorer & Dodge Caravan) put on approximately 38,100 miles transporting homeless and special service students during the 2022-2023 school year with about \$5,700 in fuel costs.
- d. We moved the New Teacher Workshop from Aug. 7 to Aug. 14 in the 2024-2025 school calendar.
- e. The MN State Legislature, as part of the 2023 session, provided MN School Districts with additional funding to hire, “Student Support Services Personnel” (means an individual licensed to serve as a school counselor, school psychologist, school social worker, school nurse, or chemical dependency counselor in Minnesota). The aid must be used to hire new positions for student support services personnel, to increase the Full Time Equivalent (FTE) of a current position that is less than 1.0 FTE, to maintain a position that would otherwise be eliminated or to make permanent a position hired using one-time resources. These were the funds utilized to hire the new counselor (.5 shared with Ogilvie).

11. **Acknowledge Braham “HONORS” Recipients.**

Bryan Johnson	Braham Area School District #314 would like to recognize you for volunteering your time and effort in supporting the 2023 Memorial Day Program. This is a great example of a SERVICE attitude in action and is appreciated!
Marissa Stolan, Jane Johnston, Sarah Johnston, Danika Dahlin, Nicole Trevino, Kelly Rud, Amie Shockman, Kristi Lee, Paulette Weisz, Mara Koolmo, Alyssa Thom	Braham Area School District #314 would like to recognize you for your role in securing full compliance with the 2022-2023 Individuals with Disabilities Education Act. You are commended for your commitment to providing compliant services to children and students with disabilities and their families!

Dan Diethelm, Craig Hendel	Braham Area School District #314 would like to recognize you for your commitment to quality, timeliness, and clear communication on behalf of the 2022 Bond Project. This is a great example of a SERVICE attitude in action and is appreciated!
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12. **Student Council Representative’s report.** *No report in summer months.*

13. **School Board members’ reports/updates.**

14. **Technology Department Report.**

Technology Coordinator’s Report / July 2023

- E-Rate network cabling project set to begin some time in early August. This is all back end work that should not interfere with any other work currently going on.
- Emergency Care Fund (ECF) awarded the district with 300 brand new Chromebooks that were supplied to the 4th, 5th, and 6th grade classrooms. The remaining devices are being given out to 7-12th grade students this fall to replace the oldest devices.
- Genesis Wireless will be expanding our CCTV coverage to the baseball complex as well as the football and track complex.
- New staff chromebooks are being ordered this month and will be handed out upon arrival.
- Current Chromebook Count
 - 199 HP 11 G8
 - 530 Lenovo 100e
 - 90 Lenovo 300e
 - 5 Lenovo 500e (Title 1)
 - 67 ASUS c434 Flip (Teacher Chromebooks)
 - 25 Dell 3100
- Technology Committee met on 10-25, 1-24, and 4-25 to discuss long-term technology planning.

Respectfully submitted, Justin LeClair

15. **Consider second of 2 readings of changes to Activities, HS & Elem. Student, Faculty, Mentor, Preschool, Employee, Paraprofessional, TSES and Restrictive Procedures Handbooks.**
School Board can take action at this time.

16. **Consider approval of Long-Term Facilities Maintenance 10-Year Expenditure & Revenue plan.**
Documents scanned in board addendums.
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17. **Consider approval of updates to work agreements.**
 Juneteenth Holiday language was added to Justin LeClair & Steph White work agreements.
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18. **Consider approval of 2023/2024 Co-Curricular Fine Arts & Coaching positions.**
Scanned in board addendums.
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19. **Consider approval of policy #510.**
-
20. **Consider cycle review of district policies for adoption.**
 #529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS
 #530 IMMUNIZATION REQUIREMENTS
 #608 INSTRUCTIONAL SERVICES – SPECIAL EDUCATION
 #611 HOME SCHOOLING
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21. **Reminder of Regular School Board meeting August 21 in B100 @ 6:30 am.**
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22. **Set date & time of working board meeting. Current topics:**
- Flight 707, Budget, Activity Fees, Short Call Substitute License Pilot Program
23. **Adjourn.**
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