

ISD #314
Isanti, Pine, Chisago,
& Kanabec Counties
Braham, MN 55006

AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, February 26, 2024
6:00pm – BAHS Community Room
Greeter - Allison Londgren

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
 - a. Approve the minutes of the January 22nd Regular Board Mtg., February 6th Budget Mtg., February 15th Working Board Mtg.
 - b. Approve the February bills.
 - c. Review and accept the February Treasurer's report.
 - d. Enrollment Analysis.
 - e. Personnel.
4. Open Forum.
5. Expenditure / Revenue Fund Summary Report.
6. Acknowledgement of Donations, Contributions & Fundraising.
7. Elementary Principal's report.
8. High School Principal - Activities Director report.
9. Flight 707 Principal's Update
10. Superintendent's Report.
11. Acknowledge Braham "HONORS" Recipients.
12. Student Council Representative's report.
13. School Board members' reports/updates.
14. Presentation of certificates honoring school board members in recognition of their service.
15. Consider the revised budget for FY24.
16. Consider the non-renewal of Out of Field, and Tier 1 teachers.
17. Consider approval of Softball spring training trip.
18. Consider MOA with BEA.
19. First of three readings to Policy #902.
20. Consider approval of Policy #613 & #606.
21. Consider cycle review of district policies for adoption.
22. Reminder of upcoming meetings.
23. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Monday, January 22, 2024
6:00 pm BAHS B100

The regular school board meeting was called to order by Chair Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, D. Shockman, C. Gelle, J. Swanson, and Supt. Gagner.
Members absent: None.

Motion by M. Thompson, second by C. Kunshier to adopt the agenda. Carried.

Motion by J. Swanson, second by C. Gelle, to approve the minutes of the December 18th Regular Board Meeting and January 8th Organizational Board Meeting. Approve the January bills of \$1,175,504.51 The Board approved the following: 1) **Lauren Kiesz** for a Bomber Boost Teacher position. Start date was January 9, 2024. Dates are Tuesdays & Thursdays for 5 hours per week paid at \$35/hour. 2) **Molly Trytten** for the HS Food Service asst. position. Start date was January 11, 2024. She will be paid step 1 of the food service pay scale. The Board accepted **Judy Bendickson's** resignation effective at the end of the 2023/24 school year. Carried.

Open Forum: Concerned parents spoke regarding student safety surrounding the events on Monday, January 15th.

Motion by M. Thompson, second by K. Hagfors to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by C. Gelle, second by J. Swanson, to acknowledge the January 2024 Donations: \$1,000 from Braham Moose Lodge to Golf Team for Spring Training Trip. \$250 from Tusen Tack to Baseball Team for Spring Training Trip. \$300 from Grandy Lions to Baseball Team for Spring Training Trip. \$1,000 from Grandy Lions to Dean Tammi Johnson for student attendance incentives. Carried.

Principal Eklund’s written report was reviewed. During Flight 707 on January 22 Elem. teachers will be having a “data” day. This will give our staff the opportunity to look at FAST scores and compare fall to winter growth/gains.

Principal/AD Kuhnke’s written report was reviewed. All-Conference Jazz Festival on Wednesday, January 31 beginning at 8:30 a.m in C100 at the High School.

Flight 707 Update from Principal Eklund.

Supt. Gagner’s written report was reviewed. Attended the MSBA conference January 11 & 12.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as "Braham HONORS" recipients. They are: Tammi Johnson, Shawn Kuhnke, Nick Hohn, Chris Grote, Zach Loy, 10th-12th Grade FB Players, Becky Swanson, Tammi Johnson, Aitor Leniz, Lauren Kiesz.

Student Council report was reviewed. Blood Drive January 26 at the Braham Event Center.

School board members attended various events and meetings including; Baseball & Softball Spaghetti Feed, MSBA Leadership Conference, Spelling Bee, SEE Mtg., Resource Training & Solutions meetings., RRSEC Neg., Winter Sporting events.

2022-23 Fundraising report was reviewed.

Technology Department Report was reviewed.

Motion by M. Thompson, second by K. Hagfors to approve Resolution Directing the Administration to Review Revenue and to Make Recommendations for Reductions in Programs and Positions and Reasons. Carried.

The board took time to recognize our hard working Paraprofessional Staff. Gov. Walz has declared Jan. 22-26 Paraprofessional Recognition Week.

Motion by C. Kunshier, second by J. Swanson to approve Pay Equity Compliance Report. Carried.

Second of three readings of policy #613 & #606.

Motion by M. Thompson, second by C. Gelle to adopt the following reviewed policies: #711 Video Recording on School Buses, #712 Video Surveillance other than on buses, #801 Equal Access to School Facilities. Carried.

Reminder of upcoming meetings: Budget Committee - Tuesday, February 6 @ 3:30 pm, Working Board Mtg.-Thursday, Feb. 15th, 6:00 pm, Regular School Board Meeting - Monday, February 26 @ 6:00 pm.

Motion by M. Thompson, second by J. Swanson, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 6:45 pm.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

Ind. School Dist. No. 314
Isanti, Pine, Chisago &
Kanabec Counties
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Budget & Finance Committee Meeting
Tuesday, February 06, 2024
3:30 p.m. - BAHS - Community Room

The Budget Committee Meeting of the Braham Area School Board was called to order at 3:30 pm.

Members present: M. Thompson, J. Swanson and K. Hagfors. Also in attendance were Supt. K. Gagner, District Business Manager J. Olson. Members absent: None.

Motion by M. Thompson, second by J. Swanson to adopt the agenda as printed. Carried.

The Budget Committee reviewed and discussed financial information for FY24 & FY25.

Motion by J. Swanson, second by K. Hagfors to adjourn the meeting at 5:29 pm. Carried.

Attest: _____
Kayla Hagfors, Treasurer

Attest: _____
Allison Londgren, Chair

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
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Working School Board Meeting
Thursday, February 15, 2024
6:00 pm – BAHS B100

The working school board meeting was called to order by Chair A. Londgren at 6:00 p.m.

Members present: - A. Londgren, M. Thompson, K. Hagfors, C. Kunshier, D. Shockman, J. Swanson, C. Gelle, Supt. Gagner, Principals J. Eklund, and S. Kuhnke. Absent: None.

Motion by M. Thompson, second by C. Kunshier to adopt the agenda as printed. Carried.

Discussion regarding: Principals proposed adjustments for the 2024-25 school year. Reviewed revised 23-24 budget, discussed preliminary 2024-25 budget, School safety protocols, naming fields, courts, track, summer work hours for custodians, technology, and potential others allowing 4 ten hour work days, Phase 2 Bond update, Capital lobbying events (SEE & MSBA), Hiring update, grants, renting larger tractor, employee retention program, SpEd historical case count, Red Rover, Florida Spring Training Trips, MDE Director Katona Barnes visit, Flight 707 rationale.

Motion by M. Thompson, second by J. Swanson to adjourn the meeting. Chair Londgren adjourned the meeting at 8:16 p.m.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

-
- b. Approve the February bills.
 - c. Review and accept the February Treasurer's report.

d. Enrollment Analysis

	Sep	Oct	Nov	Dec	Jan	Feb
	11	9	13	11	15	19
K	58	58	58	58	59	59
1	62	62	63	63	61	61
2	64	64	65	64	63	64
3	54	53	53	53	54	54
4	62	60	60	60	60	61
5	67	66	67	66	66	68
6	60	58	59	59	57	57
7	68	67	66	67	67	68
8	73	72	72	72	71	70
9	50	49	47	48	49	49
10	64	65	65	64	62	61
11	58	56	54	54	54	53
12	51	49	49	49	49	48
Total K - 12	791	779	778	777	772	773
ECSE	10	11	11	13	13	13
Total K-12 Plus ECSE	801	790	789	790	785	786
ADM*		768	768	771	767	767

e. Personnel

RECOMMENDATIONS

Sandra Irwin has been recommended by Supt. Gagner for the Van Driver position. Start date was February 1, 2024. She will be paid per the Van Driver contract.

Doug Lind has been recommended by AD/ Principal Kuhnke for the Ag/Tech Teacher position. Start date will be August 26, 2024. He will be paid Lane 4, Step 8 and Year 8 on retirement match.

Kalyn Auth has been recommended by Principal Eklund for the ADSIS position. Start date will be August 26, 2024. She will be paid her current lane & step.

Kaitlyn Bujak has been recommended by Buildings & Grounds Director Jim Sward for the Custodian student position. Start date was February 6, 2024. She will be paid \$15/hour.

Nicholas Lucht has been recommended by Buildings & Grounds Director Jim Sward for the Custodian student position. Start date was February 13, 2024. He will be paid \$15/hour.

Rick Riccio has been recommended by AD/Principal Kuhnke for the LTS Chemistry/Business teacher position. Start date was February 15, 2024 through the end of the 2023/24 School Year.

He will be paid BA step 1.

Nick Gonshorowski has been recommended by Director of Buildings & Grounds Jim Sward for the Custodial position. Start date was February 19, 2024. He will be paid step 3 of the Custodial contract.

Chad Shaffer has been recommended by Director of Buildings & Grounds Jim Sward for the Custodial position. Start date was February 19, 2024. He will be paid step 3 of the Custodial contract.

Emily Giffrow has been recommended by AD/ Principal Kuhnke for the Head Volleyball coaching position. Start date will be June 1, 2024. She will be paid lane 12, step 2 per the “C” schedule.

RESIGNATION

Dylan Thiel, Custodian has submitted his resignation effective January 26, 2024.

Morgan Berg, BASK helper has submitted her resignation effective November 30, 2023.

Kari Murrell, HS Chemistry & Business Teacher has submitted her resignation effective February 23, 2024. Kari has been with the district for 4 Years.

Tammi Johnson, Head Volleyball Coach has submitted her resignation effective February 7, 2024. Tammi has been the Head Volleyball Coach for 6 Seasons.

Mary Kettl, HS English teacher has submitted her resignation effective at the end of the 2023/24 School Year. Mary has been with the district for 2 years.

Kaitlyn Bujak, Student Custodian has submitted her resignation effective February 13, 2024.

Nick Gonshorowski, Custodian has submitted his resignation effective February 23, 2024.

RETIREMENT

Averyl Rude has submitted her retirement request effective May 24, 2024. Averyl has been with the district for 19 years as a paraprofessional.

LANE CHANGE

Emma Nelson has submitted a lane request for BA to BA+10 for second semester. She has completed all requirements for the lane advancement. The advance will take effect second semester.

REQUEST FOR LEAVE

Emily Giffrow, English/Math teacher, is requesting a 12 week maternity leave approximately August 26, 2024 thru November 1, 2024. She will return to work on November 4, 2024.

4. **Open Forum.**

5. **Expenditure / Revenue Fund Summary Report.**

6. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
Braham Golf Organization	Golf Team	\$6,000	Spring Training Trip
Braham Golf Organization	Golf Team	\$696	Cover cost of sub teacher during spring training
Grandy Lions	Braham Schools	\$7,000	Robotic field painting system
Grasston Lions Club	SPED 4-6th grades (D. Kelly)	\$400	Snacks
ECE - School-to-Spool	CTE Class - (Tracy F.)	\$200	Classroom needs
B.A.E.F.	Chemistry Class - (Amber H.)	\$3,700	Chemistry Lab Equipment
B.A.E.F.	Gr. 4-6 Sensory Room - (D.Kelley)	\$1,000	Sensory Room Supplies
Braham Baseball Asse.	Braham Baseball	\$6,000	Florida Spring Training Trip
B.E.P.O	PBIS (J. Klemz)	\$450	PBIS School Wide Bingo incentive
B.E.P.O	Showcase Night	\$2,000	inflatables and water at Student Showcase Night
B.E.P.O	Music Classes - (Madison L.)	\$500	Scottish musician presentation
B.E.P.O	Kindergarten Clay Project - (L. Kiesz)	\$1,300	Kindergarten Clay Project
B.E.P.O	I Love to Read - (K. Olson)	\$800	I Love to Read month Book Bingo
Braham Moose Lodge	Braham Schools	\$1,500	Robotic field painting system
Tusen Tack	Braham Baseball	\$250	Florida Spring Training Trip
Smith Auction	Braham Baseball	\$50	Florida Spring Training Trip
Core Chiropractic	Braham Baseball	\$100	Florida Spring Training Trip
Braham Motors	Braham Baseball	\$200	Florida Spring Training Trip
Frandsen Bank	Braham Baseball	\$100	Florida Spring Training Trip
Outback Saloon	Braham Baseball	\$100	Florida Spring Training Trip
B.A.C.K	Braham Schools	\$14,000	Robotic field painting system
B.A.C.K	Prom	\$1,000	Prom expenses
B.A.C.K	Softball Program	\$1,000	Softball Equipment

7. **Elementary Principal's report.**

Braham Area Elementary
February 2024 Board Report

1. **ECMECC Security Summit**

- Thanks to ECMECC for putting this on
- Good reminders about digital/electronic safety
- Justin LeClair does a good job with his phishing emails to alert staff.

2. **READ Act & Reading Curriculum**

- Our Language Arts team will start meeting to review approved curricula and come up with a timeline/plan moving forward.

3. **KG Roundup**

- Opportunity to bring families into the building and help them with registration
- Wednesday, March 6.
- 5:30-6:30

4. **MESPA Conference**

- Attended February 8 & 9.
- Attended sessions on interventions, MTSS, reading fluency, etc.
- Some great keynote presentations

5. **Bomber PRIDE & PBIS**

- K-6 is working on earning 2024 Bomber PRIDE tickets in the next few weeks. If we accomplish this goal we will have a K-6 Bingo afternoon with prizes!

6. **TEAM Award**

- Our TEAM award winner is Lori Auers. Lori is our Early Childhood Coordinator. Lori has done a great job growing our early childhood program into what it is today. She spends countless hours staying up to date on curriculum, funding, and scholarship opportunities for our kids. We are VERY lucky to have her. Thanks Lori!

8. **High School Principal/ Activities Director report.**

HS Principal / Activities Director
School Board Report
February 26, 2024

1. The All-Conference Jazz Festival was held in C100 on Wednesday, January 31. Congratulations to the All-Conference Honor Jazz Band members Ayla Anderson, Ben White, and Liz Fix.
2. All Conference Band Members: Addy White, Ava Johnson, Makenzie Golly, Natalie Benzen, Nickole Duvernay, Carter Beckman, Rylin Hefty, Jakob Schneider, Isaac Oquist, Ben White, Morgan Voight, Ayla Anderson, and Delaney Johnson.
3. All Conference Choir Members: Amelia Gunderson, Carrie Owens, Nevaeh White, Preston Schwartz, Gunther Erbstoesser, Ariaah Beckman, Allison Hirsch, and Avery Johnson.

4. The Jazz Dessert Concert was held on Tuesday, February 13 at Weise Auditorium and provided for an evening of delicious cheesecake and an even better musical performance by our very own Jazz Band.
5. The 9-12 Band/Choir Concert was held on Monday, February 5 at 7:00 p.m. in C100.
6. Our 7-8 Band/Choir Concert will be held on Monday, February 26 at 7:00 in C100.
7. Our Knowledge Bowl team competed in the Great River Conference competition on Wednesday, February 21 at the First Lutheran Church in Rush City.
8. Wrestling News:
 - Congratulations to Isabelle Shockman for being a section champion and earning a trip to state for Girls Wrestling!
 - Congratulations to our Great River Conference wrestling champions Jesse Eklund, Dulton Bengtson, and Isaak Coolidge!
 - At the time of this submission our Rush City-Braham wrestling team had finished their team portion of the season with a Section 7AA win vs. Mora 41-33, then a loss to the eventual Section 7AA Champion Little Falls by a score of 57-15.
 - The individual tournaments will take place at Grand Rapids High School on Saturday, February 24. I will have the individual results for you at the meeting as well as some updates with our girls and boys basketball teams.
9. In our upcoming spring activities, Softball and Track, start on Monday, March 11. Baseball can also start on March 11 with only conditioning practices and both Baseball and Golf will start on March 18. The sign up for each activity took place during the week of February 19.
10. Mid-quarter #3 occurred Friday, February 16. This school year is flying by fast!
11. The registration process for the 7-12 students will begin this week.

Respectfully submitted,
Shawn Kuhnke

9. **Flight 707 Principal's Update**

10. **Superintendent's report.**

Braham Area Schools #314
Superintendent Report
February 26, 2024

1. Grandy Lions meeting update - Feb. 5, 2024:
 - a. Welcomed new members Joe & Wendy Graves
 - b. Donations impacting ISD #314:
 - i. Braham Youth Outdoors \$2,000 (HS Trap Team - NOT under district control)

- ii. Education Foundation \$5,000 (Gold sponsor 2024 Gala - NOT under district control)
 - iii. Braham Covenant Church \$2,000 (Backpack program - NOT under district control)
 - iv. Braham Area Schools \$7,000 Robotic field painting system
 - c. Next meeting is Monday, March 4 @ 6:00 p.m. Grandy Community Center

- 2. Isanti County Integrated Collaborative meeting update - Feb. 12, 2024:
 - a. Revenue is up 50% due to improvements in cost reporting. *Funds come from Federal sources.*
 - b. Motion to partner with Kinship Youth Mentoring (Princeton) to provide services. \$15,000 allocation.
 - c. \$10,000 allocated for mini grants. All members eligible to apply. Due March 31, 2024.
 - d. Next meeting is Monday, May 13 @ 9:00 a.m.

- 3. Braham Area Education Foundation meeting update - Feb. 12, 2024:
 - a. Total assets: \$372,000
 - b. Feb. 5, 2024 grant cycle:
 - i. \$3,700 Chemistry lab equipment A. Hoffman
 - ii. \$1,000 Gr. 4-6 Sensory Room D. Kelley
 - c. April 13 Gala planning - Heidi Korstad will speak. Working on selling tickets/tables.
 - d. Next meeting is Monday, March 25 @ 5:00 p.m.

- 4. Braham Area Chamber of Commerce meeting update - Feb. 13, 2024:
 - a. Elected Board Members (2 year terms)
 - i. Secretary: Kayla Hagfors (ECE)
 - ii. Director: Seth Zeltinger (Frandsen Bank & Trust)
 - iii. Director: Margo Nelson (Aurelius Manufacturing)
 - b. Welcomed new members: Simply Sweet Bakery & ARC Retreat Center
 - c. Community Calendar events due April 19, 2024
 - d. Next meeting is Monday, March 12 @ 5:00 p.m.

- 5. RRSEC Executive Council meeting update - Feb. 14, 2024:
 - a. Approved revised 23-24 budget. Approx. \$40,000 over due to new employee union contracts (4) and increased nursing services.
 - b. Discussed READ act, Dec. 1 child count, DAPE Track & Field Day May 1
 - c. Next meeting is Monday, March 13 @ 9:00 a.m.

- 6. Americorps Education Stakeholders Quarterly Meeting update - Feb. 15, 2024
 - a. Extensive discussion on Bridge2Read program (reading curriculum).

- 7. 2022 Bond Project - Phase 2 projected timeline:
 - a. Complete the design phase around March 1.
 - b. Cost estimate on March 14.
 - c. Issue final Construction Documents on March 29.
 - d. Ad for bid will run in local paper the weeks of March 25 and April 1 (needs to run for two weeks).
 - e. Bid project on April 11.
 - f. Award bids at April 17 School Board Meeting (assuming this is required by your Board policy)
 - g. Construction Start on +/-May 29 pending contractor and material availability.

- h. Scope
 - i. Select doors & windows in both buildings
 - ii. Plumbing: Showers, drinking fountains, urinals, toilets, sinks, hot water heater/tank
 - iii. Concrete in front of door #1
 - iv. Interior epoxy flooring upgrades
 - v. Phase 1 electrical work
8. Other:
- a. Wed., March 6, @ 5:30 - 6:30 is Kindergarten Round-Up. Consider attending and welcome new families!
 - b. Various student groups from ISD #314 will be providing entertainment at the Empty Bowls food shelf fundraiser on Thursday, March 7 (11:30 - 1:00) at the Braham Event Center. Art students also hand crafted ceramic bowls for the event.
 - c. The National Honor Society induction will be held Monday, March 18, at 5:30 p.m. in C100 (before our regular 6:00 p.m. school board meeting).
 - d. ISD #314 received \$36,750 in rebates from CenterPoint Energy on Feb. 22, 2024 for the installation of energy efficient boilers (2022 Bond Project).
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11. **Acknowledge Braham “HONORS” Recipients.**

Judy Bendickson	Braham Area School District #314 would like to recognize your contributions towards organizing the 2024 Children’s Dental Clinic for our district. This is a perfect example of SERVICE, one of the bedrocks of our school culture. Your work is appreciated.
Arin Zimpel, Madison Davis, Nickole Duvernay	Braham Area School District #314 would like to recognize you for reaching 1000 career points during the 2023-2024 MSHSL Girls Basketball Season. Students involved in quality extra curricular programming have high rates of success beyond high school. Your leadership and commitment to excellence makes a difference.
Nickole Duvernay	Braham Area School District #314 would like to recognize you for reaching 1000 career rebounds during the 2023-2024 MSHSL Girls Basketball Season. Students involved in quality extra curricular programming have high rates of success beyond high school. Your leadership and commitment to excellence makes a difference.
Tracy Fix, Deb Kelley, Amber Hoffman, Lauren Kiesz, Jonelle Klemz, Madison LaTourelle, Kendall Olson, Jeff Eklund	Braham Area School District #314 would like to recognize you for volunteering your time and effort in securing funding for the school district. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.

Judy Bendickson	Braham Area School District #314 would like to recognize you for volunteering your time to assist in the hiring process. Bringing in great talent is critical to the success of our district and we sincerely appreciate your efforts in making this happen. Thanks!
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12. **Student Council Representative’s report.**

BAHS Student Council
School Board Report
February 2024

Blood Drive:

Student Council is hosting the third blood drive on Tuesday, April 2nd. It will be located in C100 from noon to 6pm.

Mentor Program:

Our breakfast on February 6th went great! We all enjoyed donuts with some juice to celebrate the first semester. Our next Mentor Meeting is approaching on Tuesday, March 12th.

Sno Daze Week:

Sno Daze week was February 12th through the 16th. We planned several dress up days that many students participated in. The wake-up crew surprised the candidates Monday morning then ate breakfast at the Park Cafe.

Crush Cans:

Student council sold Crush cans to deliver to a friend of their choice. Almost 200 cans were sold and delivered on Valentine's day!

Cell Phone Assistance:

The Cell Phone Assistance class on Thursday, February 22nd was an exciting one. A few of us students got interviewed and had our picture taken for a magazine!

BEPO Book Swap Service Project:

Several of our members volunteered to help organize for this event on Thursday, February 22.

Recycling and Announcements:

We will continue picking up recycling throughout the school and reading morning announcements and the Pledge of Allegiance on Fridays.

Respectfully submitted by,
Morgan Voight, BAHS Student Council Secretary

13. **School Board members' reports/updates.**

14. **Presentation of certificates honoring school board members in recognition of their service.**

15. **Consider the revised budget for FY24.**

FY24 Revised Budget				
FUND	REVENUE	EXPENDITURES	REVISED REVENUE	REVISED EXPENDITURES
General -01	\$9,163,929.00	\$8,403,490.00	\$10,188,173.00	\$9,022,130.00
Transportation - 03	\$555,526.00	\$611,938.00	\$585,436.00	\$654,773.00
Capital - 05	\$469,582.00	\$299,424.00	\$655,948.00	\$570,053.00
Activities - 10	\$63,760.00	\$493,421.00	\$60,636.00	\$499,297.00
Total General Fund	\$10,252,797.00	\$9,808,273.00	\$11,490,193.00	\$10,746,253.00
Food Service - 02	\$600,675.00	\$615,251.00	\$708,767.00	\$701,693.00
Community Ed - 04	\$260,876.00	\$309,463.00	\$275,309.00	\$306,382.00
Construction - 06	\$0.00	\$7,016,321.00	\$0.00	\$5,581,730.00
Debt Redemption - 07	\$1,052,098.00	\$976,650.00	\$930,813.00	\$976,650.00
Trust - 08	\$10,000.00	\$10,000.00	\$14,750.00	\$12,000.00
Student Activities - 12	\$45,550.00	\$45,550.00	\$62,550.00	\$79,650.00
Post - Empl. Irrevocable Trust - 45	\$300.00	\$250.00	\$300.00	\$250.00
OPEB Debt Service - 47	\$148,521.00	\$145,348.00	\$145,033.00	\$145,348.00
Total FY24 Preliminary Budget	\$12,370,817.00	\$18,927,106.00	\$13,627,715.00	\$18,549,956.00

Notes:

Fund 01:

Revised Budget built on 760 ADM; Original budget built on 750 ADM.

Increase is Special Education Funding

ESSER III revenue and expenditures were added to the revised budget.

Staffing:

Add ADSIS Teacher, Long Term Subs (3 months x 2)

Retaining Covid Staffing increases

All contracts settled for FY24 and reflected in the revised budget.

Added additional days for Flight 707

Summer Term Unemployment for June FY23 - August FY24 was reimbursed at 90% of our expenditures.

Lawn maintenance moved to Fund 01 from Fund 05.

Fund 03:

Transportation Sparsity increased in FY24.

Fund 05:

Operating capital fund balance will be reduced due to purchase of technology.

Increase in revenue and expenditures due to Solar project.

LTFM set aside \$125,000 Roof/Track.

Additional costs related to repairs to the building have increase overall expenditures for the year.

Fund 02:

Increase in both revenue and expeditures due to free meals and increase in both breakfast and lunch meals served.

Fund 07:

Reduction in revenue due to a reduction in LTFM Debt Aid.

Fund 06:

Reduction in expenditures due to increase in costs in June of FY23.

Fund 08:

Increase in revenue due to new rates with the last CD renewal.

Fund 12:

The baseball and golf teams have spring trips to FL in 2024, which has lead to increases in revenues and expenditures.

16. **Consider the non-renewal of Out of Field, and Tier 1 teachers.**

#1 - Non Renewal

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF Amy Maltrud, a TIER 1 TEACHER.

WHEREAS, Amy Maltrud is a **TIER 1 TEACHER** for Independent School District No.314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that the Tier 1 teacher contract of Amy Maltrud, a **Tier 1 teacher** in Independent School District No.314, is hereby terminated at the close of the current 2023 - 2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Ms. Amy Maltrud
Braham Area Schools

Dear Ms. Maltrud,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 314 held on February 26, 2024, a resolution was adopted by a majority roll call vote to terminate your Tier 1 teacher contract effective at the end of the current school year.

You may officially request that the school board give its reasons for the non-renewal of your Tier 1 teacher contract. For your information, however, this action is taken because your Tier 1 license expires at the end of the 2023-2024 school year.

Respectfully,
SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 314

Catherine Kunshier, Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted

#2 Non-Renewal

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF _____ Kelsey McFarland _____, an OUT OF FIELD TEACHER.

WHEREAS, _Kelsey McFarland_____ is a .20 DAPE **Out of Field teacher** for Independent School District No.314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that the .2 DAPE teaching contract of Kelsey McFarland, an **Out of Field teacher** in Independent School District No.314, is hereby terminated at the close of the current 2023 - 2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Ms. Kelsey McFarland
Braham Area Schools

Dear Ms. McFarland,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 314 held on February 26, 2024, a resolution was adopted by a majority roll call vote to terminate your .2 DAPE teaching contract effective at the end of the current school year.

You may officially request that the school board give its reasons for the non-renewal of your .2 DAPE teaching contract. For your information, however, this action is taken because your Out of Field license in DAPE expires at the end of the 2023-2024 school year.

Respectfully,
SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 314

Catherine Kunshier, Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted

#3 Non-Renewal

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF _____ Emily Giffrow _____, an OUT OF FIELD TEACHER.

WHEREAS, _Emily Giffrow_____ is a 1.0 Reading & Math **Out of Field teacher** for Independent School District No.314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that the 1.0 Math & Reading teaching contract of Emily Giffrow, an **Out of Field teacher** in Independent School District No.314, is hereby terminated at the close of the current 2023 - 2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Ms. Emily Giffrow
Braham Area Schools

Dear Ms. Giffrow,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 314 held on February 26, 2024, a resolution was adopted by a majority roll call vote to terminate your 1.0 Reading & Math teaching contract effective at the end of the current school year.

You may officially request that the school board give its reasons for the non-renewal of your 1.0 Reading & Math teaching contract. For your information, however, this action is taken because your Out of Field license in Reading & Math expires at the end of the 2023-2024 school year.

Respectfully,
SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 314

Catherine Kunshier, Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted

#4 Non-Renewal

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF _____ Lori Auers _____, an OUT OF FIELD TEACHER.

WHEREAS, Lori Auers is a .40 ECFE Coordinator **Out of Field teacher** for Independent School District No.314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that the .40 ECFE Coordinator contract of Lori Auers, an **Out of Field teacher** in Independent School District No.314, is hereby terminated at the close of the current 2023 - 2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Ms. Lori Auers
745 9th St SW
Pine City MN 55063

Dear Ms. Auers,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 314 held on February 26, 2024, a resolution was adopted by a majority roll call vote to terminate your .40 ECFE Coordinator contract effective at the end of the current school year.

You may officially request that the school board give its reasons for the non-renewal of your .40 ECFE coordinator contract. For your information, however, this action is taken because your Out of Field license in ECFE expires at the end of the 2023-2024 school year.

Respectfully,
SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 314

Catherine Kunshier, Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted

#5 Non Renewal

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF _____ Audra Carter _____, an OUT OF FIELD TEACHER.

WHEREAS, _Audra Carter _____ is a EC Family Advocate for Independent School District No.314.

BE IT RESOLVED, by the School Board of Independent School District No. 314, that the EC Family Advocate contract of Audra Carter, an **EC Family Advocate** in Independent School District No.314, is hereby terminated at the close of the current 2023 - 2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Ms. Audra Carter
829 527th Circle
Stanchfield MN 55080

Dear Ms. Carter

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 314 held on February 26, 2024, a resolution was adopted by a majority roll call vote to terminate your EC Family Advocate contract effective at the end of the current school year.

You may officially request that the school board give its reasons for the non-renewal of your EC Family Advocate contract. For your information, however, this action is taken because your Out of Field license in EC Family Advocate expires at the end of the 2023-2024 school year.

Respectfully,
SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 314

Catherine Kunshier, Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted

_____, _____

17. **Consider approval of Softball spring training trip.**

Softball Coach, Becky Swanson has submitted a request asking for approval for the softball teams to participate in a spring training experience in Florida from approximately March 20, 2025 through March 26, 2025.

18. **Consider MOA with BEA.** *MOA was scanned in board addendums.*

19. **First of three readings to Policy #902.** *No action taken at this time.*

20. **Consider approval of Policy #613 & #606.** *Policies scanned in addendums.*

This is the third reading and action can be taken at this meeting if the board chooses.

21. **Consider cycle review of district policies for adoption.**

- #410 - Family and Medical Leave Policy
- #805 - Waste reduction and recycling
- #802 - Disposition of obsolete equipment and material.

22. **Reminder of Upcoming meetings:**

Regular School Board Meeting - Monday, March 18 @ 6:00 p.m.

- o NHS Induction @ 5:30 p.m. in C100

23. **Adjourn.**
