

ISD #314
Isanti, Pine, Chisago,
& Kanabec Counties
Braham, MN 55006

AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, March 18, 2024
6:00pm – BAHS Community Room
Greeter - David Shockman

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
 - a. Approve the minutes of the February 26th Regular Board Meeting.
 - b. Approve the March bills.
 - c. Review and accept the March Treasurer's report.
 - d. Enrollment Analysis.
 - e. Personnel.
4. Open Forum.
5. Expenditure / Revenue Fund Summary Report.
6. Acknowledgement of Donations, Contributions & Fundraising.
7. Elementary Principal's report.
8. High School Principal - Activities Director report.
9. Flight 707 Principal's Update
10. Superintendent's Report.
11. Acknowledge Braham "HONORS" Recipients.
12. Student Council Representative's report.
13. School Board members' reports/updates.
14. Consider approval of extended trips.
15. Second of three readings to policy #902.
16. Consider cycle review of district policies for adoption.
17. Reminder of Upcoming meetings.
18. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Monday, February 26, 2024
6:00 pm BAHS B100

The regular school board meeting was called to order by Chair Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, D. Shockman, C. Gelle, and Supt. Gagner. Members absent: J. Swanson

Motion by M. Thompson, second by C. Kunshier to adopt the agenda. Carried.

Motion by C. Gelle, second by K. Hagfors, to approve the minutes of the January 22nd Regular Board Mtg., February 6th Budget Mtg., February 15th Working Board Mtg. Approve the February bills of \$494,613.53. The Board approved the following: 1) **Sandra Irwin** for the Van Driver position. Start date was February 1, 2024. She will be paid per the Van Driver contract. 2) **Doug Lind** for the Ag/Tech Teacher position. Start date will be August 26, 2024. He will be paid Lane 4, Step 8 and Year 8 on retirement match. 3) **Kalyn Auth** for the ADSIS position. Start date will be August 26, 2024. She will be paid her current lane & step. 4) **Kaitlyn Bujak** for the Custodian student position. Start date was February 6, 2024. She will be paid \$15/hour. 5) **Nicholas Lucht** for the Custodian student position. Start date was February 13, 2024. He will be paid \$15/hour. 6) **Rick Riccio** for the LTS Chemistry/Business teacher position. Start date was February 15, 2024 through the end of the 2023/24 School Year. He will be paid BA step 1. 7) **Nick Gonshorowski** for the Custodial position. Start date was February 19, 2024. He will be paid step 3 of the Custodial contract. 8) **Chad Shaffer** for the Custodial position. Start date was February 19, 2024. He will be paid step 3 of the Custodial contract. 9) **Emily Giffrow** for the Head Volleyball coaching position. Start date will be June 1, 2024. She will be paid lane 12, step 2 per the "C" schedule. 10) **Emma Nelson** lane request for BA to BA+10 for second semester. The advance will take effect second semester. 11) **Emily Giffrow**, English/Math teacher, is requesting a 12 week maternity leave approximately August 26, 2024 thru November 1, 2024. She will return to work on November 4, 2024. 12) **Averyl Rude** retirement effective May 24, 2024. She has been with the district for 19 years. The board accepted: 1) **Dylan Thiel**, Custodian resignation effective January 26, 2024. 2) **Morgan Berg**, BASK helper resignation effective November 30, 2023. 3) **Kari Murrell**, HS Chemistry & Business Teacher resignation effective February 23, 2024. Kari has been with the district for 4 Years. 4) **Tammi Johnson**, Head Volleyball Coach resignation effective February 7, 2024. Tammi has been the Head Volleyball Coach for 6 Seasons. 5) **Mary Kettl**, HS English teacher resignation effective at the end of the 2023/24 school year. Mary has been with the district for 2 years. 6) **Kaitlyn Bujak**, Student Custodian resignation effective February 13, 2024. 7) **Nick Gonshorowski**, Custodian resignation effective February 23, 2024. Carried.

Open Forum: None.

Motion by K. Hagfors, second by M. Thompson to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by C. Gelle, second by D. Swanson, to acknowledge the February 2024 Donations: \$6,000 to Golf team for spring training trip and \$696 to Golf team to cover the cost of sub teacher during spring training from Braham Golf Organization. \$7,000 to schools for robotic field painting system from Grandy Lions. \$400 to SpEd 4-6 for snacks from Grasston Lions Club. \$200 to CTE class from ECE School to Spool. \$3,700 for Chemistry class lab equipment and \$1,000 to Gr. 4-6 sensory room from B.A.E.F. \$6,000 to Braham Baseball for Florida spring training trip from Braham Baseball Assoc. \$450 to PBIS school wide bingo incentive, \$2,000 to Showcase night for inflatables and water, \$500 to Music classes for Scottish presentation, \$1,300 to Kindergarten for Clay project, \$800 to I Love to Read month Book Bingo, all from B.E.P.O. \$1,500 to school for robotic field painting system from Braham Moose Lodge. \$250 from Tusen Tack, \$50 from Smith Auction, \$100 from Core Chiropractic, \$200 from Braham Motors, \$100 Frandsen Bank, \$100 from Outback all to Braham Baseball Florida spring training

trip. \$14,000 from B.A.C.K for robotic field painting system. Carried.

Principal Eklund’s written report was reviewed. Our Language Arts team will start meeting to review approved curricula for READ Act and Reading Curriculum to come up with a timeline/plan moving forward.

Principal/AD Kuhnke’s written report was reviewed. The Jazz Dessert Concert was held on Tuesday, February 13 at Weise Auditorium and provided for an evening of delicious cheesecake and an even better musical performance by our very own Jazz Band.

Flight 707 Update from Principals Eklund & Kuhnke.

Supt. Gagner’s written report was reviewed. March 6, 5:30 - 6:30 is Kindergarten Round-Up.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Judy Bendickson, Arin Zimpel, Madison Davis, Nickole Duvernay, Tracy Fix, Deb Kelley, Amber Hoffman, Lauren Kiesz, Jonelle Klemz, Madison LaTourelle, Kendall Olson, Jeff Eklund.

Student Council report was reviewed. Sno Daze week was February 12th through the 16th.

School board members attended various events and meetings including; Jazz concert, Continuing Ed. mtg., SEE mtg., Budget & Working board meetings, Resource Training & Solutions meetings., RRSEC mtgs., Winter Sporting events.

Presentation of certificates honoring school board members in recognition of their service.

Motion by K. Hagfors, second by M. Thompson to approve the revised budget for FY24. Carried.

Motion by C. Kunshier, second by C. Gelle to approve non-renewal of Amy Maltrud Tier 1 teacher. Carried.

Motion by M. Thompson, second by K. Hagfors to approve non-renewal of Kelsey McFarland, .20 DAPE Out of Field teacher. Carried.

Motion by D. Shockman, second by K. Hagfors to approve non-renewal of Emily Giffrow, 1.0 Math & Reading Out of Field teacher. Carried.

Motion by C. Kunshier, second by C. Gelle to approve non-renewal of Lori Auers,. 40 ECFE Coordinator, Out of Field Teacher. Carried.

Motion by D. Shockman, second by M. Thompson to approve non-renewal of Audra Carter, EC Family Advocate Out of Field teacher. Carried.

Motion by D. Shockman, second by K. Hagfors to approve Softball spring training trip in Florida from approximately March 20, 2025 through March 26, 2025.

Motion by M. Thompson, second by C. Gelle to approve MOA with BEA regarding Pep Band.

First of three readings of policy #902.

Motion by C. Kunshier, second by D. Shockman to adopt the following reviewed policies: #613, #606, #410, #805, #802. Carried.

Reminder of upcoming meetings: NHS Induction @ 5:30 pm with Regular School Board Meeting to follow on Monday, March 18 @ 6:00 pm.

Motion by M. Thompson, second by K. Hagfors, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 6:35 pm.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

- b. Approve the March bills.
- c. Review and accept the March Treasurer’s report.

d. Enrollment Analysis

	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	11	9	13	11	15	19	13
K	58	58	58	58	59	59	58
1	62	62	63	63	61	61	61
2	64	64	65	64	63	64	64
3	54	53	53	53	54	54	54
4	62	60	60	60	60	61	61
5	67	66	67	66	66	68	68
6	60	58	59	59	57	57	57
7	68	67	66	67	67	68	68
8	73	72	72	72	71	70	70
9	50	49	47	48	49	49	49
10	64	65	65	64	62	61	61
11	58	56	54	54	54	53	50
12	51	49	49	49	49	48	48
Total K - 12	791	779	778	777	772	773	769
ECSE	10	11	11	13	13	13	13
Total K-12 Plus ECSE	801	790	789	790	785	786	782
ADM*		768	768	771	767	767	766

e. Personnel

RECOMMENDATIONS

Rebecca Swanson has been recommended by Principal Eklund for the .10 EL position. Start date will be March 6, 2024. She will be paid the .1 overload based on hours worked.

Ken Gehrke has been recommended by Buildings & Grounds Director Jim Sward for the custodian position. Start date was February 28, 2024. He will be paid step 4 of the custodian contract.

Tracy Fix has been recommended by AD/ Principal Kuhnke for the 7th & 8th Gr. Electives teacher. Start date will be August 26, 2024. She will be paid her current lane & step.

Megan Karolevitz has been recommended by Principal Eklund for the S.T.E.A.M teacher position. Start date will be August 26, 2024. She will be paid her current lane & step.

Ron German has been recommended by AD Kuhnke as a volunteer baseball coach.

RESIGNATION

Chad Shaffer, custodian, submitted his resignation effective March 11, 2024.

LEAVE REQUEST

Ray Abraham, 5th gr. teacher is requesting a three week paternity leave from approximately April 11, 2024 to May 2, 2024.

4. **Open Forum.**

5. **Expenditure / Revenue Fund Summary Report.**

6. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
Marion Larson	Softball Program	\$50	Florida Spring Training Trip
B.E.P.O	1st Gr. - Emma Nelson - Field Trip	\$1,100	MN Zoo (bussing & Tickets)
B.E.P.O	5th Gr. - S. Harvey - Classroom supplies	\$150	Classroom rewards/ end of year celebrations
B.E.P.O	4th- K. Sybrant - AR store	\$20	4th Gr. AR store supplies
B.E.P.O	4th - K. Sybrant - Field Trip	\$1,040	Great Lake Aquarium (bussing & tickets)
B.E.P.O	3rd - N. Hohn - Field Trip	\$390	Movie Theater (bussing & snack packs)
B.E.P.O	3rd - N. Hohn - Field Trip	\$716	Science Museum (bussing, admission, Omni Theater)
Grandy Lions	Elem. Showcase Night - J. Eklund	\$600	Elementary Showcase
Grandy Lions	Boys Basketball Team - J. Eklund	\$250	BBB Postseason Awards
Cuda Enterprises	Braham Baseball	\$50	Florida Spring Training Trip
Anonymous	Braham Athletics	\$492.25	GBB Spectator Bus- Section Final
B.A.C.K	Braham Athletics	\$750	Flags & lights for flag poles
B.A.C.K	Braham Athletics	\$899	GRC Conference banners for gym
B.A.C.K	Art Department	\$400	repair & replace kick wheels

7. **Elementary Principal's report.**

Braham Area Elementary
March 2024 Board Report

1. **READ Act & Reading Curriculum**

- Team has met once. We are contacting companies to get samples or digital access.
- More approved curricula will be sent out from the Dept. of Ed. in late May.

2. **Showcase Night**

- Monday, May 20

3. **KG Roundup**

- Thanks to Jan Strohkirch, Lori Auers, Stephanie White, Roxanne Kirby, Dawn Olson, Lauren Kiesz, and Andrea DeRushia for the time they put in to make this night successful.

4. **3rd Grade Wax Museum**

- Wednesday, April 3, 6-7 pm.
- Elementary School

5. **PBIS Bingo**

- Kids earned 2024 Bomber PRIDE tickets!
- Friday, March 15!

6. **Empty Bowls**

- Madison LaTourelle and Bryan Johnson along with HS & elementary students provided entertainment for those eating lunch at the event center on Thursday, March 7.

7. **TEAM Award**

- Our TEAM award winner is Madison LaTourelle. Madison is our elementary music teacher. She creates engaging lessons for our kids and helps to get them involved in different community activities such as the March 7th Empty Bowls fundraiser at the Event Center. The kids were amazing! Thanks Madison!
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8. **High School Principal/ Activities Director report.**

HS Principal / Activities Director
School Board Report
March 18, 2024

1. All of our students in grades 8-11 have gone through and completed the registration process during the week of March 5-8.
2. Parent/Teacher Conferences were held at the high school on Tuesday, March 5.
3. The last day of school for the third quarter is Thursday, March 21.

4. The Spring Play, *The Play That Goes Wrong (HS Edition)*, was performed on Friday, March 15, Saturday, March 16, and Sunday, March 17. A great job by all involved. Thank you to Tracy Fix, Tammi Johnson, Bryan Johnson, all of our student participants, and the countless volunteers for a great weekend!

5. Winter Sports playoff results:
 - a. Our wrestling team:
 - i. Beat Mora (41-33), Lost to Little Falls (57-13).
 - ii. Congratulations to our state entrants Tucker Gould, Isaak Coolidge, and Isabelle Shockman!!!
 1. Tucker Gould - 107AA - lost both of his matches
 2. Isaak Coolidge - 152AA - lost his only match
 3. Izzy Shockman won her first match, then lost her next two. Izzy finished in 4th place overall for 112 Girls.
 - b. Our Girls Basketball team:
 - i. Beat East Central 64-6
 - ii. Beat Belgrade-Brooten-Elrosa 65-62
 - iii. Beat Ogilvie 90-62
 - iv. Lost to Walker-Hackensack-Akeley 67-63
 - c. Our Boys Basketball team:
 - i. Beat Swanville 69-63
 - ii. Lost to Upsala 74-54.

6. Spring Sports:
 - a. Girls Softball, Boys and Girls Track and Field, and Baseball (conditioning) started on Monday, March 11.
 - b. Baseball (full practice) and Boys and Girls Golf both begin on Monday, March 18.

7. I will have spring participation numbers for you at the next meeting.

8. The choir and band both had a MSHSL Large Group contest in Rush City on Wednesday, March 6. The choir earned a superior rating, while the band earned an excellent rating.

9. Congratulations to Coach Jeff Eklund, who was selected as the Great River Conference Coach of the Year!

Respectfully submitted,
Shawn Kuhnke

9. **Flight 707 Principal's Update**

10. Superintendent's report.

Braham Area Schools #314
Superintendent Report
March 18, 2024

1. Grandy Lions meeting update - March 4, 2024:
 - a. May 5 is the Grandy Lions Pancake Breakfast at the Grandy Community Center
 - b. Donations impacting Braham Area Schools:
 - i. ISD #314 Elementary Showcase \$600 (J. Eklund)
 - ii. ISD #314 BBB Postseason Awards \$250 (J. Eklund)
 - c. The Lions are actively searching for someone to take on the role of Club Secretary.
 - d. Pancake Feed scheduled for Sunday, May 5, 2024
 - e. Next meeting is Monday, April 1 @ 6:00 p.m. at the Grandy Community Center
2. RRSEC Governing Board meeting update - March 6, 2024:
 - a. Board approvals included personnel recommendations, a nursing contract with RTS, a contract with the newly formed professionals union, and the 2023-2024 revised budget.
3. Braham Area Chamber of Commerce meeting update - March 12, 2024:
 - o Planning is ongoing for City Wide Garage Sales (May 2-4) and Appreciation Day (June 1).
 - o Community Calendar events due April 19, 2024
 - o Next meeting is Tuesday, April 9 @ 5:00 p.m.
4. RRSEC Executive Council meeting update - March 13, 2024:
 - o Routine business including personnel moves and approval of seniority lists.
 - o Non-Renewal of Tier 1 and Probationary Teachers & FY25 Budget proposal.
 - o Baird public finance presentation regarding improvements and/or building a new RRN.
 - o Next meeting: Governing Board is April 9 @ 9:00 a.m.
5. 2022 Bond Project - Phase 2 projected timeline:
 - a. Complete the design phase around March 1.
 - b. Cost estimate on March 14.
 - c. Issue final Construction Documents on March 29.
 - d. Ad for bid will run in local paper the weeks of March 25 and April 1 (needs to run for two weeks).
 - e. Bid project on April 11.
 - f. Award bids at April 17 School Board Meeting (assuming this is required by your Board policy)
 - g. Construction Start on +/-May 29 pending contractor and material availability.
 - h. Scope
 - i. Select doors & windows in both buildings
 - ii. Plumbing: Showers, drinking fountains, urinals, toilets, sinks, hot water heater/tank
 - iii. Concrete in front of door #1
 - iv. Interior epoxy flooring upgrades
 - v. Phase 1 electrical work
6. Other:
 - a. Connie Gelle and I attended **Kindergarten Round-Up** March 6. It was good to see our newest students showing up to visit their future teachers and classrooms. Each student received a gift bag and parents were able to have any needed questions answered. As of this time we have 34 students who have completed or started the registration process.
 - b. Mike and I participated in **SEE Day at the Capitol** on March 7. We had a chance to visit with Senators Jason Rarick, Mark Koran & Andrew Mathews, along with Representatives Shane Mekeland, Nathan Nelson, Brian

Johnson, & Isaac Schultz. Our primary messages focused on tax equalization and requesting that several initiatives passed in 2023 be fully funded.

11. **Acknowledge Braham “HONORS” Recipients.**

<p>Izzy Shockman, Tucker Gould, Isaak Coolidge, Jake Andres, Jim Bremer, Devin Wagner</p>	<p>Braham Area School District #314 would like to recognize you for your contribution in earning a 2024 trip to the MN State High School League Wrestling Tournament. Students involved in quality extra curricular programming have high rates of success beyond high school. Your leadership and commitment to excellence makes a difference.</p>
<p>Bryan Johnson, Madison LaTourelle, Tom Kingsland, Braham Bus Company, Kelly Nelson</p>	<p>Braham Area School District #314 would like to thank you for your work in support of the 2024 Empty Bowls Braham Food Shelf fundraiser. Connecting the school and community in service is a true example of Bomber Pride!</p>
<p>Jan Strohkirch, Julie Johnson</p>	<p>Braham Area School District #314 would like to recognize you for your extra efforts in completing the US Department of Education's CRDC Report. We know this took time and attention and your SERVICE does not go unnoticed.</p>
<p>Dawn Olson, Lori Auers, Stephanie White, Lauren Kiesz, Andrea DeRushia, Connie Gelle, Roxanne Kirby, Jeff Eklund</p>	<p>Braham Area School District #314 would like to express our appreciation for your participation in Kindergarten Round-Up 2024. Your efforts to promote and serve the district are shining examples of what it takes to be a school of excellence.</p>
<p>Jeff Eklund, Emma Nelson, Shandell Harvey, Korey Sybrant, Nick Hohn, Val Ling, Jacob Andres</p>	<p>Braham Area School District #314 would like to recognize you for volunteering your time and effort in securing funding for the school district. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.</p>
<p>Jeff Eklund</p>	<p>Braham Area School District #314 would like to recognize you for earning the 2023-2024 Great River Conference Coach of the Year Award for Boy's Basketball. Your leadership and commitment to excellence makes a difference. Congratulations!</p>
<p>Bryan Johnson and HS Band</p>	<p>Braham Area School District #314 would like to recognize the 2023-2024 HS Band and Director Bryan Johnson for attaining an Excellent rating at the March 6, 2024 contest. Commitment to excellence is one of the two pillars of ISD #314. Congratulations!</p>

Madison LaTourelle and HS Choir	Braham Area School District #314 would like to recognize the 2023-2024 HS Choir and Director Madison LaTourelle for attaining a Superior rating at the March 6, 2024 contest. Commitment to excellence is one of the two pillars of ISD #314. Congratulations!
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12. **Student Council Representative’s report.**

BAHS Student Council
School Board Report
March 2024

Blood Drive:

Student Council is hosting the third blood drive on Tuesday, April 2nd. It will be located in C100 from 12 to 6pm.

Mentor Program:

Our next Mentor Meeting will be on Tuesday, April 9th. All Mentors are still meeting with their Mentees at least once a week.

Service Projects:

Isanti County Substance Abuse Prevention and Recovery Coalition is hosting an information session at the Braham Event Center on Wednesday, March 27th. Several Student Council Members have volunteered to babysit from 5:30 to 7:30 while the parents attend the session.

Braham Education Foundation Gala:

On Saturday, April 13th Student Council Members will be volunteering at the Sixth Annual Spring Gala.

Feed My Starving Children:

On Wednesday, April 24th, Student Council and National Honor Society will take a bus to pack meals for children in need.

Recycling and Announcements:

We will continue picking up recycling throughout the school and reading morning announcements and the Pledge of Allegiance on Fridays.

Respectfully submitted by,
Morgan Voight, BAHS Student Council Secretary

13. **School Board members' reports/updates.**

14. **Consider approval of extended trips.** *Forms scanned in addendums.*

- Boys Basketball team overnight stay Saturday, July 27 for Perham Tournament on Sunday, July 28, 2024.
- Football team overnight stay at U of M - Duluth football camp. June 16, 2024 - June 18, 2024.
- Softball team overnight stay at Deer River Tournament on Friday, May 3, 2024 - May 4, 2024.

15. **Second of three readings to policy #902.** *No action taken at this time.*

16. **Consider cycle review of district policies for adoption.**

- #101- Legal Status of the School District.
- #401.1 - Substitute Employee Compensation
- #907 - Rewards

17. **Reminder of Upcoming meetings:**

- Meet & Confer Mtg.- Thursday, April 4th at 5:30 p.m.
- Buildings & Grounds Mtg. - Monday, April 8th at 3:30 p.m.
- Regular School Board Meeting - Monday, April 15 @ 6:00 p.m.

18. **Adjourn.**
