

ISD #314
Isanti, Pine, Chisago,
& Kanabec Counties
Braham, MN 55006

AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, August 12, 2024
6:00pm – Elem. Media Center
Greeter - Catherine Kunshier

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Presentation from RRSEC.
4. Consent Agenda:
 - a. Approve the minutes of the July 15th Regular Board Meeting.
 - b. Approve the August bills.
 - c. Review and accept the August Treasurer’s report.
 - d. Enrollment Analysis. *None in summer months.*
 - e. Personnel.
5. Open Forum.
6. Expenditure / Revenue Fund Summary Report.
7. Acknowledgement of Donations, Contributions & Fundraising.
8. Elementary Principal’s report.
9. High School Principal - Activities Director report.
10. Flight 707 Principal’s Update
11. Superintendent’s Report.
12. Acknowledge Braham “HONORS” Recipients.
13. Student Council Representative’s report. *No report in summer months.*
14. School Board members’ reports/updates.
15. Consider modifying the HS Social Worker contract for the 2025/26 School Year.
16. Consider approval of the READ Act MOU with BEA.
17. Consider approval of audit contract for FY ‘24, ‘25, and ‘26.
18. Consider approval of 2024/2025 Winter & Spring Co-Curricular Fine Arts & Coaching positions.
19. First of three readings Policy #522.
20. Consider cycle review of district policies for adoption.
21. Reminder of Upcoming meetings.
22. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Presentation from RRSEC.**

4. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Monday, July 15, 2024
6:00 pm BAHS B100
Greeter: Kayla Hagfors

The regular school board meeting was called to order by Vice Chair Mike Thomopson at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - M. Thompson, C. Kunshier, K. Hagfors, C. Gelle, and Supt. Gagner.
Members absent: A. Londgren, D. Shockman, J. Swanson.

Motion by C. Kunshier, second by K. Hagfors to adopt the agenda. Carried.

Motion by C. Kunshier, second by C. Gelle, to approve the minutes of the June 17th regular board minutes. Approve the July bills of \$599,980.62. The Board approved the following: 1) **Monica Gillig** for the Elem. SpEd Teacher position. Start date will be August 26, 2024. She will be paid BA, step 6 per the BEA contract. 2) **Crystal Ripka** for the Elem. para position. Start date will be August 26, 2024. She will be paid step 4 per the para contract. 3) **Jeffery Hicks** for the HS para position. Start date will be August 26, 2024. He will be paid step 1 per the para contract. 4) **Katrina Oliver** for the HS para position. Start date will be August 26, 2024. She will be paid step 4 per the para contract. 5) **Kelsey McFarland** lane request for BA+15 to BA+20. The advance will take effect first semester of the 24/25 school year. Carried.

Open Forum: Discussion regarding Boys Basketball head coach.

Motion by K. Hagfors, second by C. Gelle to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by C. Kunshier, second by K. Hagfors, to acknowledge the July 2024 Donations: \$4,600 to Boys basketball from Tim Eklund for new uniforms. \$10,734 to HS metal shop from MN Agricultural Education Leadership Council. \$450 to Elem. S.T.E.A.M. from Rural Technology Fund. \$1,200 from Braham VFW to Angel Fund. Carried.

Principal Eklund’s written report was reviewed. Summer Bomber Boost is servicing 21+ students regularly.

Principal/AD Kuhnke’s written report was reviewed. The official start of the Cross Country, Football, and Volleyball season set for Monday, August 12. JH Football and JH Volleyball will start on Monday, August 26.

Flight 707 Principal report was given by AD/Principal Kuhnke regarding planning for the 2024/25 school year Flight 707 meetings.

Supt. Gagner’s written report was reviewed. Summer construction projects moving forward in a timely manner.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Bryan Johnson, Tracy Fix, Megan Karolevitz, Aitor Leniz, Shandell Harvey, Lauren Kiesz.

School board members attended various events and meetings including; Principal negotiations, community movie “How to Eat Fried Worms,” Resource Training & Solutions meetings., RRSEC mtgs., Summer Sporting events.

Motion by C. Kunshier, second by C. Gelle to approve the Activities, HS & Elem. Student, BASK, Faculty, Mentor, Preschool, and Employee Handbooks. Carried.

Motion by K. Hagfors, second by C. Gelle to approve Long-Term Facilities Maintenance 10-Year Expenditure & Revenue plan. Carried.

Motion by C. Gelle, second by K. Hagfors to approve the Fall 2024/2025 Co-Curricular Fine Arts & Coaching positions. Carried.

Motion by C. Kunshier, second by C. Gelle to table approving the Winter & Spring 2024/2025 Co-Curricular Fine Arts & Coaching positions. Carried.

Motion by C. Kunshier, second by K. Hagfors to approve the BAA 2024-2026 contract. Carried.

Motion by C. Gelle, second by K. Hagfors to approve Resolution Establishing dates for Filing Affidavits of Candidacy. Carried.

Motion by C. Kunshier, second by K. Hagfors to adopt the following reviewed policies: #211, #212, #213, #301, #421. Carried.

Reminder of upcoming meetings: Regular School Board mtg. August 12th, 6pm in B100 at 4-12 Bldg.

Motion by C. Gelle, second by C. Kunshier, to adjourn the Regular School Board meeting. Vice Chair Thompson adjourned the meeting at 6:40 pm.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Mike Thompson, Vice Chair

- b. Approve the August bills.
- c. Review and accept the August Treasurer’s report.
- d. Enrollment Analysis - *Not in summer months*
- e. Personnel

RECOMMENDATIONS

Rachel Dahlquist has been recommended by AD/Principal Kuhnke as a Cross Country volunteer coach for the 2024/25 season.

Lydia Nelson has been recommended by Principal Eklund for the Elem. para position. Start date will be August 26, 2024. She will be paid step 4 per the para contract. Position is student contact days, 6.75 hrs/day.

Tom Kingsland has been recommended by AD/ Principal Kuhnke for the .10 Phy. Ed. teacher position. Start date will be Aug. 26, 2024. He will be paid his current lane & step.

Dayla McDonald has been recommended by Principal Eklund for the 4th gr. LTS teacher position. Start date will be August 26, 2024. Pay will be BA, step 1.

Sarah Benjamin has been recommended by Principal Eklund for the K-12 Vocal Music teacher position. Start date will be August 26, 2024. Pay will be BA, step 1.

Stephanie Kurvers has been recommended by Principal Eklund for the PreK teacher position. Start date will be August 26, 2024. Pay will be BA, step 1.

Staci Kuhnke & Steph White have been recommended by AD/ Principal Kuhnke for the NHS Advisor position. They will split the pay which is based on the “C” schedule.

RESIGNATION

Jeff Hicks, HS para submitted his letter of resignation effective July 18, 2024.

Mailka Ostrom (Bushey), Elem. para submitted her letter of resignation effective August 4, 2024.

Emma Nelson, 1st gr. Teacher submitted resignation effective July 31, 2024.

5. **Open Forum.**

6. **Expenditure / Revenue Fund Summary Report.**

7. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Superintendent recommends the following resolution:

“BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors.”

Donation from	Donation to	Amount	Use
Warriors Wrestling & Arlene Morgan	Wrestling Team	\$3,000	New Uniforms
Grandy Lions	Bomber Fun Run	\$1,000	Fun Run Sponsor

8. **Elementary Principal's report.**

Braham Area Elementary
August 2024 Board Report

1. **Attended the UNITED K-12 Principals Conference on July 15-17**

- Attended sessions on:
 - Artificial Intelligence (AI)
 - Multi Tiered Systems of Support (MTSS)
 - Efficiency within schools
 - Prioritization
 - Depth of Knowledge (DOK)
 - Tier II MTSS
- Had the opportunity to network with Principals from around the world!

2. **Bomber Boost and ESY are completed**

- 21+ kids attended Bomber Boost

3. **Update on Summer Training(s) for Various Staff**

- SMART room training.
 - Stimulating Maturity through Accelerated Readiness Training
 - July 9-11
 - 5 staff attended
- UFLI (University of Florida Literacy Institute) training for K-2 staff.
 - August 20 & 21
- READ Act Training for K-3 Staff.
 - ongoing training

4. **Sensory Path at the PreK-3 Building**

- Thanks to Amie Shockman for ordering and installing and to the Education Foundation for funding.
- A sensory path is a series of guided movements for kids to follow, shown by markings on the ground or walls. As students follow the path and complete the movements, they work off excess energy and develop their gross motor skills. The various movements on a path are often designed to engage different parts of the body and brain, from frog hops to spins and wall pushes.

5. **TEAM Award**

- Our TEAM award winners are our summer building custodians! Andy, Nick, Joe, Jodi, Marlys and Jim. They have done a GREAT job getting the schools ready for our staff and students. One of the highlights of the summer is the scraping of wax in the commons and all hallways in the PreK-3 building. These areas look as clean and bright as they have in years! Thanks!
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9. **High School Principal/ Activities Director report.**

Principal / Activities Director
School Board Report
August 12, 2024

1. I attended the School Safety Meeting on Tuesday, July 16. We discussed and reviewed our district safety protocols.
2. The Fall Musical, 9-12 Football, 9-12 Volleyball, and 7-12 Cross Country started their practices on Monday, August 12. JH Volleyball and JH Football begin on Monday, August 26. Participation numbers will be available for you in September.
3. I would like to welcome you to our 2024 Open House on Tuesday, August 27 from 5:00 – 7:00 p.m. This will also include our 7th Grade and New Student Orientation at 5:15 p.m. in C100.
4. Fall Activity Schedules (all schedules subject to change):
 - [Cross Country Schedule](#)
 - [Fall Musical Schedule](#)
 - [7th and 8th grade Football Schedule](#)
 - [9th through 12th grade Football Schedule](#)
 - [7th and 8th grade Volleyball Schedule](#)
 - [9th through 12th grade Volleyball Schedule](#)

Respectfully Submitted,
Shawn Kuhnke

10. **Flight 707 Principal's Update**

11. **Superintendent's report.**

Braham Area Schools #314
Superintendent Report
August 12, 2024

1. Grandy Lions Meeting update - August 5, 2024:
 - a. Donations impacting Braham Area Schools
 - i. \$1,000 5th grade Conservation Camp (A. Leniz)
 - b. Next meeting is Monday, September 9 @ 6:00 p.m.

2. MDE/MSBA Back-to-School Conference update - August 6, 2024:
 - a. MN's first lady Gwen Walz addressed the group.
 - b. Updates were shared on COMPASS - MDE's system of statewide support, school finance, standards implementation, the READ Act 2.0, and ideas for the 2025 legislative session.
 - i. The election will determine strategy and messaging
 - ii. Primary focus: no new mandates, increase funding, unemployment reform,

3. 2022 Bond Project - Phase 2
 - a. August 12-16 (Electrical switchgear replacement in the 4-12 building):
 - i. 4-12 Building: Off limits
 - ii. PreK-3 Building: NO Internet, NO Phones, NO usage of fobs, Building open 6:30 - 3:00 p.m.
 - iii. Other than Building & Grounds, all staff will be working at alternative locations (most from home). Use the contact information shown on the school's website if you need assistance.
 - b. Work is ongoing on interior & exterior doors, vinyl floor trim, art room, & 4-12 front entrance.
 - c. New PreK-3 Building windows installed the week of Aug. 19 - 23
 - d. Plumbers are currently on site and restrooms will be coming online soon.
 - i. Varsity Locker Rooms - shower installation starts August 19 (limited - to no usage - Aug. 19-23).
 - ii. Hot Water heater and tank removal and new installation (4-12 building) - late August/September
 - e. Saturday, August 24: BCI cleaning crew on site to tidy up
 - f. PREK - 3 Building: CLOSED Thursday, October 17 - Sunday, October 20 (MEA Break)

4. Other:
 - a. The school safety meeting held on July 16 was well attended. Representatives (in person) from ISD #314, Braham City Police, Isanti County Sheriff's office, & Isanti County Emergency Management - *protocols were also reviewed electronically by the Kanabec County Sheriff's office* - participated.

12. **Acknowledge Braham "HONORS" Recipients.**

Shawn Kuhnke, Jim Sward, Chris Grote, Mike Thompson, Connie Gelle, Kevin Stahl, Wayne Seiberlich, Mara Koolmo, Nick Hohn, Clinton Maxson	Braham Area School District #314 would like to recognize you for volunteering your time to assist in reviewing District Safety Plans on July 16, 2024. Keeping students and staff safe is a critical piece of our district's mission and we appreciate your support in this review process.
Jim Sward, Marlys Carlson, Andy Olson, Jodi Splittstoser, Nick Gehrke, Joe Duvernay, Jay Sparling, Aitor Leniz, Nick Lucht	Braham Area School District #314 would like to recognize you for your extra efforts to assist the district in preparing for the start of the 2024-2025 school year. We know it's been a unique spring/summer and your work is appreciated!

13. **Student Council Representative’s report.** *Not in summer months.*

14. **School Board members’ reports/updates.**

15. **Consider modifying the HS Social Worker contract for the 2025/26 School Year.**

Contract will be adjusted from 185 days to 191 days.

16. **Consider approval of the READ Act MOU with BEA.**

17. **Consider approval of audit contract for FY ‘24, ‘25, and ‘26.**

Burkhardt & Burkhardt fee for services 2024- 2026 is scanned in board addendums for review.

18. **Consider approval of 2024/2025 Winter & Spring Co-Curricular Fine Arts & Coaching positions.**

19. **First of three readings Policy #522.** *No action taken at this meeting.*

20. **Consider cycle review of district policies for adoption.**

- #404 Background Checks
- #412 Expense Reimbursement
- #506 Student Discipline

21. **Reminder of Upcoming meetings:** September 16th Regular Board Meeting, 6pm - B100.

22. **Adjourn**
