

ISD #314
Isanti, Pine, Chisago,
& Kanabec Counties
Braham, MN 55006

AGENDA
REGULAR SCHOOL BOARD MEETING
Monday, July 15, 2024
6:00pm – BAHS Community Room
Greeter - Kayla Hagfors

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
 - a. Approve the minutes of the June 17th Regular Board Meeting.
 - b. Approve the July bills.
 - c. Review and accept the July Treasurer's report.
 - d. Enrollment Analysis.
 - e. Personnel.
4. Open Forum.
5. Expenditure / Revenue Fund Summary Report.
6. Acknowledgement of Donations, Contributions & Fundraising.
7. Elementary Principal's report.
8. High School Principal - Activities Director report.
9. Flight 707 Principal's Update
10. Superintendent's Report.
11. Acknowledge Braham "HONORS" Recipients.
12. Student Council Representative's report. *Not in the summer months.*
13. School Board members' reports/updates.
14. Consider approval of changes to Activities, BASK, HS & Elem. Student, Faculty, Mentor, Preschool, and All Employee handbooks.
15. Consider approval of Long-Term Facilities Maintenance 10-Year Expenditure & Revenue plan.
16. Consider approval of 2024/2025 Co-Curricular Fine Arts & Coaching positions.
17. Consider approval of BAA 2024-2026 contract.
18. Consider Resolution Establishing dates for Filing Affidavits of Candidacy.
19. Consider cycle review of district policies for adoption.
20. Reminder of Upcoming meetings.
21. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

Roll Call.

2. **Adopt agenda.**

3. **Consent Agenda:**

Ind. School District No. 314
Isanti, Pine, Chisago & Kanabec Counties
Braham, MN 55006

Regular School Board Meeting
Monday, June 17, 2024
6:00 pm BAHS B100
Greeter: Connie Gelle

The regular school board meeting was called to order by Chair Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, C. Gelle, J. Swanson, and Supt. Gagner. Members absent: D.Shockman

Motion by C. Kunshier, second by M. Thompson to adopt the agenda. Carried.

Motion by J. Swanson, second by K. Hagfors, to approve the minutes of the May 20th regular board minutes. Approve the June bills of \$400,260.16. The Board approved the following: 1) **Cody Cottrell** for HS Science/Business teacher position. Start date will be August 26, 2024. He will be paid BA, step 1 per the BEA contract. 2) **Ella Kuhnke** for ESY para position. Start date was June 11, 2024 for 10 days and 2 hrs/day. Pay will be \$19.49 per hour. 3) **Jessica Zellman** for ESY para position. Start date was June 11, 2024 for 10 days and 2 hrs/day. Pay will be \$19.49 per hour. 4) **Kendall Olson (July)** for ESY para position. Start date is July 16, 2024 for 6 days and 2 hrs/day. Pay will be \$19.49/hr. 5) **Crystal Sundermeyer (June)** for ESY para position. Start date is June 11, 2024 for 4 days and 2 hrs/day. Pay will be \$22.75/hr. 6) **Kristi Lee** for ESY Teacher. Start date was June 11th for 10 days, 3.5 hrs/day. She will be paid her hourly rate. 7) **Kailey Edling, Sam Olson, and Kim Halvorson** for Bomber Boost Teachers. Start date was June 11, 2024 for 10 days, 3hrs per day + 5 hours planning time. Pay will be \$35 per hour. 8) **Marlene Marohn** for the ESY teacher position. She will be working as needed when additional students are added. Pay will be \$42/hr + mileage. 9) **Colton Schusted** for the SpEd teacher position. Start date will be August 26, 2024. He will be paid BA, step 2 per the BEA contract. 10) **Brittini Versailles** for the SLP position. Start date will be August 26, 2024. She will be paid MA+40, step 10 per the BEA contract. 11) **Christina Horton** termination effective June 6, 2024. The board accepted resignations from: 1) **Holly Olson**, HS SpEd para effective May 24, 2024. 2) **Madison LaTourelle**, Music teacher effective end of 2023/24 school year. 3) **Aitor Leniz**, head baseball coach effective June 6, 2024. Carried.

Open Forum: None.

Motion by K. Hagfors, second by C. Gelle to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by C. Kunshier, second by J. Swanson, to acknowledge the June 2024 Donations: \$100 from Kanabec-Isanti Co. Farm Bureau for 3rd fr. field trip bus fees. \$100 from Braham Chamber to Band dept. for Appreciation Day Entertainment, \$2,000 to Elem. Phy. Ed for bowling unit and \$750 to boys basketball for travel gear clothing both from Grandy Lions. \$250 from Cathy Lidke to girls youth basketball program. \$309.99 to 1st gr. - Cease from BEPO for classroom rug. Carried.

Principal Eklund’s written report was reviewed. Summer reading program for families reading “How to Eat Fried Worms.”

Principal/AD Kuhnke’s written report was reviewed. Many kids are participating in camps, leagues, practices, and summer workouts/training.

Supt. Gagner’s written report was reviewed. 75 employees attended the recognition lunch on May 28th.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Eddie Cease, Tom Kingsland, Joe VanAlstine, Sarah Lang, Sam Olson, Dave Blomdahl, Emily Ludwig, Amy Maltrud, Danika Dahlin, Zach Loy, Dawn Olson, Jaymi Meyer, Jen Chell, Dana Williams, Katelyn Robelia, Julie Grell, Braham Varsity Baseball Team, Aitor Leniz, Jay Sparling, Ron German, Jeff Eklund, Jacob Andres, Eddie Cease, Madison Davis, Jenna Burmaster, Lauren Kiesz, Amy Maltrud, Dan Downing, Nickie Nelson, Kendall Olson, Marc Johnson, Jeremy Mikla, Nicole Pruden, Erin Eberhardt, Jenny Gilman, Becky Hesselroth, Julie Johnson, John Swanson, Kristi Lee, Bryan Johnson, Jim Sward, Shandell Harvey, Kendall Olson, Ritchie Ronning, Aitor Leniz.

School board members attended various events and meetings including; Graduation, Appreciation Day parade, Bomber Pride program, employee lunch, Resource Training & Solutions meetings., RRSEC mtgs., Spring Sporting events.

Motion by M. Thompson, second by J. Swanson to approve the FY25 budget. Carried.

First of 2 readings of changes to Activities, HS & Elem. Student, BASK, Faculty, Mentor, Preschool, and Employee Handbooks.

Motion by C. Gelle, second by K. Hagfors to approve Local Literacy Plan for 2024-25 school year. Carried.

Motion by M. Thompson, second by C. Gelle to approve renewing membership in Schools Advocating for Fair Funding (SAFF) Carried.

Motion by J. Swanson, second by K. Hagfors to approve MSBA membership for the 2024/25 school year. Carried

Motion by C. Kunshier, second by K. Hagfors to approve extended trips for 5th gr. To Long Lake Conservation School/Nature center Sept. 26 through Sept. 27, 2024. Volleyball team camp at Jamestown University in North Dakota June 20 ~ June 22, 2024. Carried.

Motion by M. Thompson, second by J. Swanson to approve Student Assurance Services for the 2024/25 school year.

Second of three readings to policy #421. No action taken at this meeting.

Motion by C. Kunshier, second by J. Swanson to adopt the following reviewed policies: #207, #206, #208, #209. Carried.

Reminder of upcoming meetings:Regular School Board mtg. July 15, 6pm in B100 at 4-12 Bldg.

Motion by M. Thompson, second by C. Gelle, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 6:45 pm.

Attest: _____
Catherine Kunshier, Clerk

Attest: _____
Allison Londgren, Chair

- b. Approve the July bills.
- c. Review and accept the July Treasurer’s report.
- d. Enrollment Analysis - *Not in summer months.*
- e. Personnel

RECOMMENDATIONS

Monica Gillig has been recommended by Principal Eklund for the Elem. SpEd Teacher position.

Start date will be August 26, 2024. She will be paid BA, step 6 per the BEA contract.

Crystal Ripka has been recommended by Principal Eklund for the Elem. para position. Start date will be August 26, 2024. She will be paid step 4 per the para contract.

Jeffrey Hicks has been recommended by AD/ Principal Kuhnke for the HS para position. Start date will be August 26, 2024. He will be paid step 1 per the para contract.

Katrina Oliver has been recommended by AD/ Principal Eklund for the HS para position. Start date will be August 26, 2024. She will be paid step 4 per the para contract.

LANE CHANGE REQUEST

Kelsey McFarland has submitted a lane request for BA+15 to BA+20. She has completed all requirements for the lane advancement. The advance will take effect first semester of the 24/25 school year.

4. **Open Forum.**

5. **Expenditure / Revenue Fund Summary Report.**

6. Acknowledgement of Donations, Contributions & Fundraising.

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Superintendent recommends the following resolution:

“BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors.”

Donation from	Donation to	Amount	Use
Tim Eklund	Braham Boys Basketball	\$4,600	New uniforms
Minnesota Agricultural Education Leadership Council	High School Metal Shop	\$10,734	Metal Shop Upgrade
Rural Technology Fund	Elem. S.T.E.A.M - Karolevitz	\$450	Elem. S.T.E.A.M projects
Braham VFW	Angel Fund	\$1,200	Angel Fund needs

7. Elementary Principal’s report.

Braham Area Elementary
July 2024 Board Report

1. READ Act & Reading Curriculum
 - We have some samples in hand.
 - Next meeting is July 25.
 - At this time the Dept of Ed. has NOT made changes to their approved list.

2. Braham All Stars Summer Reading Program
 - Every family K-6 was given a book, “How To Eat Fried Worms.”
 - Purpose is to encourage fun reading for our kids.
 - Families are encouraged to participate.
 - Movie showings were July 9 & July 10.
 - Thanks to Shandell Harvey and Aitor Leniz for planning this! I’m hopeful we can make this grow in the future.

3. Summer Training(s) for Various Staff
 - SMART room training.
 - July 9-11
 - UFLI (University of Florida Literacy Institute) training for K-2 staff.
 - August 20 & 21
 - READ Act Training for K-3 Staff.
 - ongoing training

4. Bomber Boost Update

- 21+ kids attending regularly
 - Thanks to Kailey Edling, Kim Halvorson, and Sam Olson for teaching our kids this summer
5. MAASFEP (MN Association of Administrators of State and Federal Education Programs)
- I was named the MN state rep for the National conference.
 - Meetings are 2x's a year in Washington D.C. (no cost to the district)
 - I'm excited to learn more about the future of our federal funded programming.
6. TEAM Award
- Our TEAM award winners are Kim Halvorson, Kailey Edling, and Sam Olson. Kim, Kailey, and Sam are teaching Bomber Boost this summer. Thanks to them for providing an opportunity for those that need some extra help in Math and Reading!
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8. **High School Principal/ Activities Director report.**

HS Principal / Activities Director
 School Board Report
 July 15, 2024

1. We have an English Language Arts curriculum team meeting on July 25 to further review and discuss some sample curriculums our teachers have acquired and been spending some time looking into.
2. Several camps, lessons, and leagues are taking place this summer. Those currently running, coming up, or have been completed include; Volleyball (Team & Jamestown), Football (Team & UMD), Cross Country, Boys Basketball, Girls Basketball, Wrestling, Softball, Baseball, and Track and Field. Also, summer weight training has been operating for any interested students in grades 7-12 every Monday, Wednesday, and Friday.
3. Congratulations to Coach Lauren Kiesz who has earned the Great River Conference Golf Coach of the Year Award for the 3rd year in a row! Congratulations Coach Kiesz and golfers on a tremendous season!
4. We have the official start of the Cross Country, Football, and Volleyball season set for Monday, August 12. JH Football and JH Volleyball will start on Monday, August 26.
5. Our 2024-2025 schedules are ready to view. They can be found by going to the following website: www.greatriverconference.org. Note: All schedules are subject to change.

Respectfully Submitted,
 Shawn Kuhnke

9. **Flight 707 Principal's Update**

10. **Superintendent's report.**

Braham Area Schools #314

Superintendent Report

July 15, 2024

1. Tusen Tack Board Meeting highlights - June 25, 2024:
 - a. Discussion on a formal donation protocol, potential volunteer coordinator, & moving the bar.
 - b. Financial reports; all programs are on budget and revenue is positive
 - c. Donations of \$100 (BACK golf tournament) & \$2,000 (New Pathways)
 - d. Next meeting is Aug. 20 @ 9:00 a.m.

2. RRSEC Governing Board meeting highlights - June 26, 2024:
 - a. Presentation on home visit safety training and a potential RRN (Milaca) building update
 - b. Reviewed the Joint Powers Agreement
 - c. Approved Health Partners as official Medical Insurance Provider & the 24-25 school calendar

3. Isanti County Integrated Collaborative meeting highlights - June 27, 2024:
 - a. Brainstorming session on bringing mentorship services to Isanti County to assist with at risk youth. Recommendation to join with *YMCA of the North* to develop programming.
 - i. Update coming at Aug. 12 meeting.

4. Grandy Lions Meeting update - July 1, 2024:
 - a. Donations impacting Braham Area Schools
 - i. \$1,000 Braham Elementary Parent Organization (BEPO) *Not under district control*
 - b. Next meeting is Monday, August 5 @ 6:00 p.m.

5. 2022 Bond Project - Phase 2
 - a. Painting is complete.
 - b. Flooring improvements are underway and should be completed this month.
 - c. Several interior doors are installed and the rest should be completed this month. Installation of the exterior doors will be starting shortly.
 - d. Removal and installation of the new windows will begin soon.
 - e. Plumbing permits are secured and work is in progress.
 - f. Demolition of the concrete (main entrance 4-12 building) is complete - installation scheduled for 7/15/24.
 - g. Still waiting on equipment to complete the electrical work.

6. Other:
 - a. FY '25 insurance rates; *all insurance OTHER than health*: premiums increased 9% and we are switching companies - from Liberty to Wright (Cyber is covered by TMHCC and Workers Compensation is SFM). Deductible for wind & hail will increase from \$10,000 to \$50,000. Braham pools with five other districts - Isle, Mora, Milaca, Foley, & Ogilvie - to increase bargaining leverage when asking for quotes. The workers compensation Mod rate increased from .99 to 1.32.
 - b. Two meetings were held (May 6 & July 9) regarding the new two year principal contract; 7/1/24 - 6/30/26. Thanks to Principals Eklund & Kuhnke along with board members Shockman, Kunshier, and Swanson for their work to reach a consensus.

11. **Acknowledge Braham “HONORS” Recipients.**

Bryan Johnson	Braham Area School District #314 would like to recognize you for volunteering your time and effort in supporting the 2024 Memorial Day Program. This is a great example of a SERVICE attitude in action and is appreciated!
Tracy Fix, Megan Karolevitz	Braham Area School District #314 would like to recognize you for volunteering your time and effort in securing funding for the school district. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.
Aitor Leniz, Shandell Harvey	Braham Area School District #314 would like to recognize you for your contribution in promoting the unique summer learning opportunity, 'How to Eat Fried Worms.' Making this a family event while offering multiple ways to participate, and at no cost to our students, certainly reflects EXCELLENCE - one of our foundational rocks. Your work is appreciated!
Lauren Kiesz	Braham Area School District #314 would like to recognize you for earning the 2023-2024 Great River Conference Coach of the Year Award for Golf. Your leadership and commitment to excellence makes a difference. Congratulations!

12. **Student Council Representative’s report.** *No report in summer months.*

13. **School Board members’ reports/updates.**

14. **Consider approval of changes to Activities, BASK, HS & Elem. Student, Faculty, Mentor, Preschool, and All Employee handbooks.** *One change added. This is the second reading of the handbooks.*

15. **Consider approval of Long-Term Facilities Maintenance 10-Year Expenditure & Revenue plan.**

16. **Consider approval of 2024/2025 Co-Curricular Fine Arts & Coaching positions.**

17. **Consider approval of BAA 2024-2026 contract.** *Contract scanned in addendums.*

18. **Consider Resolution Establishing dates for Filing Affidavits of Candidacy.**

Resolution was scanned in board addendums.

19. **Consider cycle review of district policies for adoption.**

- #211 - Criminal or Civil Action against School District, School Board Member, Employee, or Student.
- #212 - School Board Member Development
- #213 - School Board Committees
- #301 - School District Administration
- #421 - Gifts to Employees and School Board Members (3rd reading)

20. **Reminder of Upcoming Meetings:**

Aug. 12 - Regular School Board Meeting in B100 @ 6 pm.

21. **Adjourn.**
