

ISD #314  
Isanti, Pine, Chisago,  
& Kanabec Counties  
Braham, MN 55006

AGENDA  
REGULAR SCHOOL BOARD MEETING  
Monday, December 16, 2024  
6:00pm – BAHS Community Room  
Greeter - Mike Thompson

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
  - a. Approve the minutes of the November 18th Regular Board Meeting.
  - b. Approve the December bills.
  - c. Review and accept the December Treasurer's report.
  - d. Enrollment Analysis.
  - e. Personnel.
4. Open Forum.
5. Consider the proposed Final 2024 Payable 2025 District 314 Property Tax Levy, Truth-in-Taxation.
6. Expenditure / Revenue Fund Summary Report.
7. Acknowledgement of Donations, Contributions & Fundraising.
8. Elementary Principal's report.
9. High School Principal - Activities Director report.
10. Flight 707 Principal's Update
11. Superintendent's Report.
12. Acknowledge Braham "HONORS" Recipients.
13. Student Council Representative's report.
14. School Board members' reports/updates.
15. Review Buildings & Grounds Report.
16. Flight 707 Update.
17. Consider resolution to approve the Rum River North JPA.
18. Preview 2025/26 District Calendar.
19. Consider cycle review of district policies for adoption.
20. Reminder of Upcoming Meetings.
21. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

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Roll Call.

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2. **Adopt agenda.**

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3. **Consent Agenda:**

Ind. School District No. 314  
Isanti, Pine, Chisago & Kanabec Counties  
Braham, MN 55006

Regular School Board Meeting  
Monday, November 18, 2024  
6:00 pm BAHS B100  
Greeter: John Swanson

The regular school board meeting was called to order by Chair Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, D.Shockman, C. Gelle, J. Swanson, and Supt. Gagner. Members absent: None.

Motion by M. Thompson, second by C. Gelle to adopt the agenda. Carried.

Motion by J. Swanson, second by M. Thompson, to approve the minutes of the Oct. 21st Regular Board mtg., Oct. 28th Working mtg., and Nov.14th Canvassing mtg. Approve the October bills of 307,705.34. The Board approved the following: 1) Melissa Youngbauer for the temporary part time school nurse position. Start date was October 21, 2024. She will be paid per her at-will agreement. 2) Dawn Olson, Lori Auers, Lauren Kiesz, Danika Dahlin, Sam Olson for Bomber Boost teacher positions. They will be paid \$35/hr for 2.5 hrs/day, 2 days per week. Start date is November 5, 2024 through March 27, 2025. 3) Brittini Versailles, SLP teacher maternity leave approximately April 22, 2025 thru the end of the 2024/25 School year. She will return to work at the beginning of the 2025/26 School year. 4) Eddie Cease for BA+10 to BA+20. He has completed all requirements for the lane advancement. The advance will take effect in the first semester of the 2024/25 School year. 5) Tina Heidelberger for the Student Council Asst. position. Start date was October 21, 2024. She will be paid per the "C" schedule. 6) Danae Shaw for the Elem. SpEd Teacher position. Start date will be November 22, 2024. She will be paid Lane 1, step 1 per the BEA contract. The Board accepted resignations from 1) Monica Gillig, Elem. SpEd teacher effective November 6, 2024. 2) Lynn Yerigan, HS SpEd para effective November 6, 2024. Carried.

Presentation of the FY24 Audit Report from Burkhardt and Burkhardt.

Open Forum: None.

Motion by K. Hagfors, second by M. Thompson to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by C. Kunshier, second by K. Hagfors, to acknowledge the November 2024 Donations: \$500 to Boys basketball, \$500 to PBIS program, \$750 to Wrestling all from Braham Moose Lodge. \$1,000 to Counseling dept. for positive cultural activities. \$1,500 to Phy. Ed. dept for tug a war rope & other expenses, \$1,000 to 3rd gr. for Wax Museum, \$1,200 for JH STEAM 3D printer, \$400 to HS art for taxidermy, \$550 for Art room cabinets, \$1,000 to K-6 PBIS, \$3,000 for shop class spindle sander all from B.A.C.K. \$599 to RCB Wrestling team for Matboss subscription from Warriors Wrestling Club. \$500 to Change to Chill program from Allina Health. \$800 value in volleyballs to Volleyball team from Pam & Steve Eklund. \$46 to 4th gr. Christmas craft and \$132.50 to 4th gr. for Tusen Tack shopping project both from B.E.P.O. \$2,500 to

Baseball program and \$6,000 to Softball program for team needs from Grandy Lions. Carried.

Principal Eklund’s written report was reviewed. Jan Strohkirch and Julie Johnson have been chosen as our ESSA winners for 2024-2025.

Principal/AD Kuhnke’s written report was reviewed. Announce our MSHSL Triple ‘A’ Award Winners: Congratulations to Ayla Anderson and Luke Mortland!

Flight 707 Principal report was given by Principal Kuhnke.

Student Council Report was reviewed. Group will be helping at Santa Day on Dec. 14th at BEC.

Supt. Gagner’s written report was reviewed. College in the schools report given.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Jacob Andres, Sarah Lang, Kelsey McFarland, Staci Kuhnke, Maria Rebella, Jonelle Klemz, Sam Olson, Megan Karolevitz, Becky Swanson, Aitor Leniz, Shawn Kuhnke, Tammi Johnson, David Blomdahl, Jeff Eklund, Doug Lind, Chris Grote, Tom Kingsland, Tracy Fix, Karen Leniz, Korey Sybrant, Maria Rebella, Nick Hohn, Jen Eklund, Lori Williams, Tammy Carlson, Dana Williams, Michelle Oquist, Lynn Powell, Ana Dopp, Kendall Olson, Julie Johnson, Jan Strohkirch, Bill Berg.

School board members attended various events and meetings including; Working & canvassing board mtgs., RRSEC meetings., finance mtg., and Fall Sporting events.

Motion by M. Thompson, second by C. Gelle to approve the 2023/24 CA & CR progress report. Carried.

Motion by K.Hagfors, second by D. Shockman to approve the 2024/25 CA & CR plan. Carried.

Motion by J. Swanson, second by M. Thompson to approve the Total Special Education System (TSES) Handbook. Carried.

Reviewed the Food Service Report.

Motion by C. Gelle, second by J. Swanson to approve READ Act MOU with BEA. Carried.

Motion by C. Gelle, second by M. Thompson to approve Resolution Relating to Adoption of an Amended and Restated Joint Powers Agreement for Rum River Special Education Cooperative. Carried.

Motion by J. Swanson, second by M. Thompson to adopt the following reviewed policies: #422, #423, #505 Carried.

Motion by C. Kunshier, second by K. Hagfors to go into a closed session for Supt. review at 6:53 pm.

The school board conducted its annual evaluation of the Superintendent during a closed session of the meeting. The board shared feedback on the specific goals of the position and overall is pleased with the ongoing direction of the district. The district's financial status and school building maintenance are extremely strong and while progress is being made on the district's strategic goals (Comprehensive Achievement and Civic Readiness Plan), it is the board's desire to see continued emphasis on improving academic outcomes and building a thriving culture with both employees and students.

Motion by M. Thompson, second by C. Gelle to reopen the meeting at 7:31 pm.

Announcement of Truth-in-Taxation Public Hearing scheduled for Monday, December 16, 2024, 6:00 pm, in the 4-12 Bldg, Community Room.

Reminder of upcoming meetings: Regular School Board Meeting - Monday, December 16 @ 6:00 p.m.

Motion by M. Thompson, second by C. Gelle, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 7:31 pm.

Attest: \_\_\_\_\_  
Catherine Kunshier, Clerk

Attest: \_\_\_\_\_  
Allison Londgren, Chair

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- b. Approve the December bills.
  - c. Review and accept the December Treasurer’s report.

d. Enrollment Analysis

	Sep	Oct	Nov	Dec
	11	9	13	11
K	54	54	54	54
1	58	56	58	58
2	61	62	63	63
3	66	65	66	66
4	53	53	53	53
5	61	61	62	62
6	70	66	68	68
7	59	58	58	58
8	65	66	67	67
9	70	69	70	69
10	53	53	53	52
11	64	62	62	62
12	49	49	48	48
<b>Total K - 12</b>	<b>783</b>	<b>774</b>	<b>782</b>	<b>780</b>
<b>ECSE</b>	<b>14</b>	<b>13</b>	<b>14</b>	<b>16</b>
<b>Total K-12 Plus ECSE</b>	<b>797</b>	<b>787</b>	<b>796</b>	<b>796</b>
<b>ADM</b>		<b>767</b>	<b>771</b>	<b>768</b>

e. Personnel

**RECOMMENDATIONS**

**Christina Horton** has been recommended by AD /Principal Kuhnke for the HS para position. Start date was December 5, 2024. She will be paid step 1 per the para contract.

**Maggie Kipka** has been recommended by AD/ Principal Kuhnke for the Spelling Bee Advisor position. Start date was December 1, 2024. She will be paid a \$200 stipend.

**Lillian Erbstoesser** has been recommended by Principal Eklund for the Elem. ECSE para position. Start date will be December 16, 2024. She will be paid step 3 of the para contract.

**Maddy Floding** has been recommended by Principal Eklund for the BASK Helper position. Start date was December 13, 2024. She will be paid step 1 of the para contract.

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4. **Open Forum.**

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5. **Consider the proposed Final 2024 Payable 2025 District 314 Property Tax Levy, Truth-in-Taxation.**

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6. **Expenditure / Revenue Fund Summary Report.**

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7. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
B.E.P.O	Elem. Showcase - Principal Eklund	\$3,135	Showcase night inflatables
B.E.P.O	2nd Gr. Field Trip - Brooke Hohn	\$1,500	Field Trip to MN History Center
B.E.P.O	I Love to Read Month - Kendall Olson	\$700	Book Bingo - I Love to Read Month
B.E.P.O	5th Gr. - Shandell Havey	\$120.09	Holiday Craft & Classroom Treat
B.E.P.O	HS Media Center - Jen Eklund	\$200	Holiday Decorations
B.E.P.O	RCB Wrestling Team	\$573.05	Team Needs

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## 8. **Elementary Principal's report.**

Braham Area Elementary  
December 2024 Board Report

### 1. **Elementary Concerts**

- December 3 - 5th and 6th grade Band - 2:00 pm
- December 5 - 5th grade singers - 2:00 pm
- December 10 - 4th grade concert - 2:00pm
- December 12 - 3rd grade concert - 2:00 pm
- \*\*Thanks to Bryan Johnson and Diana Gay for all the work they put into these performances!

### 2. **READ Act & Reading Curriculum**

- Continue to meet with reading companies for presentations.
- We have one more meeting in January.
- Thanks to Kalyn Auth for her work to help organize our team!

### 3. **ESSA Banquet**

- Attended the ESSA banquet on November 20 with Mr. Kuhnke, Mr. Gagner, and Mr. Thompson.
- Honored Jan Strohkirch and Julie Johnson

### 4. **Flight 707**

- RRSEC came in to talk to our staff about token boards and reward students for desired behaviors.

### 5. **Observations**

- Observations are ongoing. I've seen a lot of engaged students in classrooms.
- UFLI lessons have been amazing!
- 1st grade is using many SMART strategies that they picked up in summer training in their classrooms.

### 6. **TEAM Award**

- Our TEAM award winners this month are Bryan Johnson and Diana Gay. Bryan and Diana have done a great job getting our kids prepared and excited for concerts. While having them during the day isn't always convenient for spectators, it allows all of our students to have the opportunity to participate. Thanks Bryan and Diana!

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## 9. **High School Principal/ Activities Director report.**

HS Principal / Activities Director  
School Board Report  
December 16, 2024

1. We have already reached mid-quarter #2 on Friday, December 6.
2. We had 7-12 Parent / Teacher Conferences on Wednesday, December 11 from 3:15-6:15. This included an informational meeting for interested seniors/parents/guardians on the Frandsen Scholarship. This meeting was held at 5:00 p.m. in C100.

- We had a 7-12 Choir Concert on Monday, November 25, and a 7-12 Band Concert on Monday, December 2. A big thank you to Bryan Johnson, Shannon Wood, and all of our students for the wonderful performances.

4. Winter Participation Numbers:

Activity	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	*2020-2021	2021-2022	2022 - 2023	2023 - 2024	2024 - 2025
9-12 Boys Basketball	25	27	29	20	19	22	17	18	16	23
7-8 Boys Basketball	26	23	18	22	17	11	20	20	19	TBD
9-12 Girls Basketball	17	20	22	18	15	19	19	16	19	17
7- 8 Girls Basketball	18	18	21	26	18	21	21	13	12	14
9-12 Wrestling - Boys Girls	8 0	9 0	7 0	7 0	8 0	8 0	12 0	9 0	13 0	13 2
7-8 Wrestling - Boys Girls	4 0	4 0	9 0	8 0	9 0	10 0	8 0	7 4	9 2	10 0
Total # of Participants	98	101	106	101	86	91	97	87	90	TBD

\* Indicates a Covid year - Winter season did not start until January 2021.

- All winter sporting activities are up and running smoothly, with the exception of JH BBB, which will start on Thursday, January 2, 2025.
- The All-Conference Band/Choir will practice in Pine City on December 11 for their upcoming event on Saturday, January 11, also in Pine City. This will be a wonderful opportunity to listen to some great local talent.
- I am very proud to announce our MSHSL ExCEL Award Winners: Congratulations to Bridget Golly and Carter Beckman!

I wish you all the best this holiday season!

Respectfully Submitted,  
Shawn Kuhnke

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10. **Flight 707 Principal's Update**

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11. **Superintendent's report.**

Braham Area Schools #314

Superintendent Report

December 16, 2024

1. Braham Area Education Foundation meeting update - November 25, 2024:
  - a. Total assets showing \$455,991 as of October 31, 2024.
  - b. Officer elections:
    - i. Terry Turnquist Vice Chair
    - ii. Peter Hesselroth Secretary
  - c. May 3, 2025 Spring Gala:
    - i. ISD #314 student council, jazz band, and media productions all verified to participate.
    - ii. Ticket & Sponsorship levels will remain the same. Discussions on the speaker continue.
2. Tusen Tack Board meeting update - November 26, 2024:
  - a. 2024 budget (ends 12/31/23) expected to exceed profit projections. Overall a very good year.
  - b. Reviewed proposed 2025 budget.
  - c. Discussed proposed '25 capital projects including new entry furniture, parking lot repair & addition, and adding wash station/bathroom in Tusen Tack storage shed.
  - d. Next meeting is Dec. 17, '24.
3. RRSEC Executive Council meeting update - November 27, 2024:
  - a. Extensive discussions were held regarding the possibility of a new building for RRN. During the meeting the council approved (6-0 vote) a RRN Building Joint Powers Agreement (JPA). This JPA (different from the JPA you just approved - this JPA is ONLY regarding the potential building project) will be sent to the RRSEC Governing Board for action, and if passed, to each of the six member districts. This JPA spells out many of the building details, and even though Braham voted once to approve this venture, you will be asked to take action again - *assuming approval by the Governing Board* - at the December 16 board meeting. Nothing has really changed - just more clarity - and as previously stated, all six member districts must approve for the proposed project to move forward.
4. Grandy Lions meeting update - December 2, 2024:
  - a. Three grants awarded to various community organizations
  - b. Next meeting is Monday, January 6 @ 6:00 p.m.
5. Braham Chamber meeting update - Dec. 10, 2024:
  - a. Approved the 2025 budget, including a \$15.00 increase in dues (first increase in four years).
  - b. Welcomed Pivotal Manufacturing Inc. & Bomber Energy Hub as NEW businesses/Chamber members
  - c. Business and event updates.
  - d. Next meeting is Tuesday, January 14 @ 5:00 p.m. at the Braham Event Center
6. Other:
  - a. Regarding **summer unemployment**:
    - i. The state originally passed legislation to fund this program in 2023 and has made payments for two years (summer of 2023 & summer of 2024). For 2024, ISD #314 paid \$61,107.56 in

benefits and were reimbursed \$54,996.80 (the \$6,110.76 shortfall is expected to be reimbursed in January of 2026). The state anticipates approximately \$58 million in expenditures for the summer of 2025 while approximately \$32 million will be available in original state funding.

- b. I met with Kyle and Dawn Olson on Nov. 25 and they shared with me that as of January 1, 2025, Kyle & Jessica Olson will be the official owners of Braham Bus Company. ISD #314’s current contract with Braham Bus runs through the 2025-2026 school year.
- c. 2022 Bond Project - Phase 2
  - i. Punch list items are completed. Final payment will be issued soon.
  - ii. Braham led projects still to be completed:
    - 1. Interior door added to electrical room in 4-12 building.
    - 2. PreK-3 building shutdown (electrical switchgear) scheduled for **June 2-6, 2025**.
- d. 2022 Bond Project - Phase 1
  - i. We are still waiting on minor adjustments from SiteLogIQ to fully close out these payments.

**12. Acknowledge Braham “HONORS” Recipients.**

Jeff Eklund, Brooke Hohn, Kendall Olson, Shandell Harvey, Jen Eklund	Braham Area School District #314 would like to recognize you for volunteering your time and effort in securing funding for the school district. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.
Carter Beckman, Bridget Golly	Braham Area School District #314 would like to congratulate you for being selected as a 2024-2025 ExCEL Award Winner. The ExCEL Award – Excellence in Community, Education and Leadership – is a unique recognition program designed exclusively for MN high school juniors who are active in school activities, leaders in their schools, and who demonstrate a strong commitment to community service.
Tammi Johnson	Braham Area School District #314 would like to recognize you for volunteering to organize both the Secret Santa and employee holiday celebration. This is a great example of a SERVICE attitude in action and builds community spirit. Your work is appreciated!

**13. Student Council Representative’s report.**

BAHS Student Council  
 School Board Report  
 December 2024

**Blood Drive:** On Friday, December 13th, we will be hosting and volunteering at our first blood drive of the school year through the American Red Cross. If you, or anyone you know is willing and able to donate blood, you are encouraged to do so! The blood drive is scheduled from Noon to 6:00 p.m. in C-100.

**Santa Day:** On Saturday, December 14th, from 9:00 AM to 12:00 PM at the Braham Event Center, the vast majority of our group members will be volunteering for Santa Day. We were able to gather more than enough students willing to help per station for both shifts.

**December Activities:** There has been a small revision to our festive December dress up days; instead of one themed day per week, they will instead occur all during the final school week before break (12/16 - 12/20). The themes are as follows: Christmas/Holiday pajamas, Santa hats & holiday socks, Santa vs. Grinch, Ugly/Christmas sweaters, and Festive Friday. We still plan on doing Santa Grams, in which students can purchase candy canes (during any lunch period on the 11th, 12th, 13th, 16th, and 17th) and have them delivered to a recipient of their choice.

**Cell Phone Assistance Class:** On January 23rd, at 1:00 pm, there will be a cell phone assistance class held at the Braham Event Center. Staffing it will be Ayla Anderson, Ava Johnson, Allie Kunshier, Luke Mortland, and Micah Robinson. In the past, this class has had much higher numbers of student volunteers. It is so much lower this time only per request of the Event Center.

**Recycling and Announcements:**

We will continue picking up recycling throughout the school and reading morning announcements and the Pledge of Allegiance on Fridays.

Respectfully submitted by,  
Ava Johnson, BAHS Student Council Executive Committee Member

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14. **School Board members' reports/updates.**

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15. **Review Buildings & Grounds Report**

Building & Grounds report  
December 16, 2024

Pushed through another summer of construction, be it not as involved as previous summer, it changes the routine nonetheless. I'm proud of the work the crew is able to get done in a few months worth of time.

I'll give a brief rundown from the maintenance dept./building & grounds greatest hits.

- I don't recall ever mentioning our Tiny Mobile Robot painting machine, it works very well and gives us the opportunity to do the little extra details that other districts aren't able to do, which makes our complex look better.

- Late spring - early summer we took delivery of the tractor broom, used once by Marlys and I both so far. It seems to work very well and take a little more practice, but it will be much safer.
- Planning, coordinating, meeting with BCI construction/Wold engineering; summer projects-windows, doors, and plumbing.
- Major floor stripping at both schools. Prek-3 also got new stickers waxed in that are very cool.
- HS switch gear replaced just in time for school start, the pieces fit together as planned with no issues.
- In late fall varsity softball had new mounds installed that will be ready for play come spring.
- Useless fact; our new water heaters that were installed which can deliver up to 357 gallons per hour @ 100 degree temperature rise 🙄

Respectfully submitted  
 Jim Sward  
 Director Buildings & Grounds

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16. **Flight 707 Update - Supt. Gagner**

- Formal meetings have been held with BEA leadership, teachers were surveyed, and both the elementary and high school have planning teams. The program continues to evolve and the recommendation is for continuation of Flight 707 (CA & CR Report card showed a 85.3% gain in points earned during the first year of 707).
  - A draft resolution is included in your addendums to continue Flight 707 for the 2025/26 school year. The board is asked to take action on the document at the Jan. 27 meeting.
  - A draft Flight 707 MOU between ISD #314 & the BEA is included in your addendums. The board is asked to take action on the MOU at the Jan. 27 meeting.
  - A meeting was held with all paraprofessionals (Local 284) regarding the current Flight 707 MOU. As a result of the meeting the number of paraprofessionals assigned to assist at Flight 707 Care has been reduced. The result of this action is additional planning time for paraprofessionals as they now assist at 707 Care once every seven weeks vs. once every four weeks. A draft copy of a new Flight 707 MOU between ISD #314 & Local 284 is included in your addendums. The board is asked to take action on the document at the Jan. 27 meeting.
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17. **Consider resolution to approve the Rum River North JPA.** *Scanned in addendums.*  
 All six member districts need to approve for this JPA to become effective.

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18. **Review 2025/26 District Calendar.**

A draft calendar is included in your addendums. All employees were surveyed and a copy of the calendar was sent asking for feedback. Two suggestions given included a request to not have April 6 as a make up day (modification made) and to extend the December holiday break to ten week days (currently eight week days). The board is asked to take action on the calendar at the Jan. 27 meeting. *The calendar is based on Flight 707 continuing.*

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19. **Consider cycle review of district policies for adoption.**

- #505 DISTRIBUTION OF NON-SCHOOL SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES
  - #511 STUDENT FUNDRAISING
  - #512 SCHOOL-SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES
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20. **Reminder of Upcoming meetings:**

- Organizational Board Mtg., Jan. 6th @ 6 pm in B100 @ 4-12 Bldg.
  - Regular Board Mtg., Jan. 27th @ 6 pm in B100 @ 4-12 Bldg.
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21. **Adjourn.**

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