

ISD #314  
Isanti, Pine, Chisago,  
& Kanabec Counties  
Braham, MN 55006

AGENDA  
REGULAR SCHOOL BOARD MEETING  
Monday, January 22, 2024  
6:00pm – BAHS Community Room  
Greeter: Katie Kunshier

1. Regular meeting called to order by Chair. Pledge of Allegiance.
2. Adopt Agenda.
3. Consent Agenda:
  - a. Approve the minutes of the December 18th Regular Board Meeting and January 8th Organizational Board Meeting.
  - b. Approve the January bills.
  - c. Review and accept the January Treasurer’s report.
  - d. Enrollment Analysis.
  - e. Personnel.
4. Open Forum.
5. Expenditure / Revenue Fund Summary Report.
6. Acknowledgement of Donations, Contributions & Fundraising.
7. Elementary Principal’s report.
8. High School Principal - Activities Director report.
9. Flight 707 Principal’s Update
10. Superintendent’s Report.
11. Acknowledge Braham “HONORS” Recipients.
12. Student Council Representative’s report.
13. School Board members’ reports/updates.
14. Review the 2022-23 Fundraising report.
15. Review Technology Dept. update.
16. Consider Resolution Directing the Administration to Review Revenue and to Make Recommendations for Reductions in Programs and Positions and Reasons.
17. Recognize Paraprofessionals week.
18. Approve Pay Equity Compliance Report.
19. Second of three readings of policy #613 & #606.
20. Consider cycle review of district policies for adoption.
21. Reminder of Upcoming meetings.
22. Adjourn.

1. **Meeting called to order by Chair. Pledge of Allegiance.**

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Roll Call.

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2. **Adopt agenda.**

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3. **Consent Agenda:**

Ind. School District No. 314  
Isanti, Pine, Chisago & Kanabec Counties  
Braham, MN 55006

Regular School Board Meeting  
Monday, December 18, 2023  
6:00 pm BAHS B100

The regular school board meeting was called to order by Chair Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present - A. Londgren, M. Thompson, C. Kunshier, K. Hagfors, D. Shockman, C. Gelle, J. Swanson, and Supt. Gagner.  
Members absent: None.

Motion by M. Thompson, second by C. Kunshier to adopt the agenda. Carried.

Motion by C. Gelle, second by J. Swanson, to approve the minutes of the November 20th Regular Board meeting and December 11th Policy Committee meeting. Approve the December bills of \$335,026.94. The Board approved the following: 1) **Ana Dopp** for the Elem. SpEd para position. Start date was December 11, 2023. She will be paid step 3 of the para contract. 2) **Courtney Robinson** for the Food Service Asst. Position. Start date was November 30, 2023. She will be paid step 4 of the food service pay scale. 3) **Holly Olson**, SpEd Para request for case by case unpaid leave through the 23/24 School Year. 4) **Paulette Weisz** retirement request effective at the end of the 2023-24 school year. Paulette has been with the district for 23 years as our Speech - Language Pathologist. Resignations from **Courtney Robinson**, Elem SpEd para effective November 27, 2023. **Michelle Rice**, as Food Service Asst. effective December 12, 2023. Carried.

Open Forum: None

Motion by C. Kunshier, second by M. Thompson to approve the Final 2023 Payable 2024 District 314 Property Tax Levy, Truth-in-Taxation. Carried.

Student Council report was reviewed. We will be selling candy canes December 13-18, during all high school lunch shifts.

SiteLogic reviewed all aspects of the 2022 Bond Project.

Motion by K. Hagfors, second by C. Kunshier to approve the Expenditure/Revenue Fund summary report. Carried.

Motion by C. Kunshier, second by J. Swanson, to acknowledge the December 2023 Donations: \$70 to Kindergarten - Kiesz for corner mirrors, \$595 to Kindergarten - DeRushia for field trip to MN Raptor Center, \$298 to 2nd gr. - Halvorson for items/games for Math WIN time, \$170 to 5th gr. - Harvey for Christmas classroom crafts, \$55 to 4th gr. - Olson for Christmas crafts all from BEPO. \$500 to Pre K - Auers for home backpacks, \$530 to Counseling - Klemz for Social Emotional Curriculum, \$1,390 to 7th gr. - Maltrud for Books & Author visit all from BAEF. \$3,000 for yearly scholarships, \$1,600 to Wrestling program for Mat Boss subscription & 2 iPads, \$114 to Counseling for heart rate monitor bands & stickers, \$250 to GSA for Christmas party supplies all

from BACK.

Principal Eklund’s written report was reviewed. Thanks to Mrs. LaTourelle & Mr. Johnson for all the hard work in preparing for the Holiday Concerts.

Principal/AD Kuhnke’s written report was reviewed. Our MSHSL ExCEL Award Winners: Congratulations to Ava Johnson and Luke Mortland!

Flight 707 Update from Principal Kuhnke.

Supt. Gagner’s written report was reviewed. 2022 Bond updates: Phase 2 planning continues and is planned to take place summer of 2024.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as “Braham HONORS” recipients. They are: Lauren Kiesz, Andrea DeRushia, Kim Halvorson, Shandell Harvey, Sam Olson, Lori Auers, Jonelle Klemz, Amy Maltrud, Maria Rebella, Amie Shcokman, David Shockman, Ava Johnson, Luke Mortland, Logan Leniz, Elizabeth Fix.

School board members attended various events and meetings including; Working Board mtg., Meet & Confer., Resource Training & Solutions meetings., RRSEC Board mtg., Winter Concerts and Sporting events.

Buildings & Grounds Report was reviewed.

Motion by M. Thompson, second by K. Hagfors to approve revised All Employee Handbook 2023-2024. Carried.

Motion by C. Kunshier, second by K. Hagfors to approve a business quote for Custodial Services. Carried.

Award Certificates to Board Members J. Swanson & C. Gelle for completion of Phase I, II, III, and IV trainings.

First of three readings of policy #613 & #606.

Motion by J. Swanson, second by C. Gelle to adopt the following reviewed policies: #427 Workload limits for certain Special Education Teachers, #706 Acceptance of Gifts, #708 Transportation of Nonpublic School Students, #807 Health and Safety Policy. Carried.

Reminder of upcoming meetings: January 8th- Organizational School Board Mtg. - 6:00 pm B100 @ 4-12 Bldg. January 22nd- Regular School Board Mtg. - 6:00 pm B100 @ 4-12 Bldg.

Motion by M. Thompson, second by J. Swanson, to adjourn the Regular School Board meeting. Chair Londgren adjourned the meeting at 7:55 pm.

Attest: \_\_\_\_\_  
Catherine Kunshier, Clerk

Attest: \_\_\_\_\_  
Allison Londgren, Chair

Ind. School Dist. No. 314  
Isanti, Pine, Chisago & Kanabec Counties  
Braham, MN 55006

ORGANIZATIONAL School Board Meeting  
Monday, January 8, 2024  
6:00 p.m. – BAHS Community Room  
Greeter: Connie Gelle

The 2024 Organizational School Board meeting was called to order by Acting Chairperson Allison Londgren at 6:00 p.m. The Pledge of Allegiance was recited.

Members present: A. Londgren, M. Thompson, K. Hagfors, C. Kunshier, C. Gelle, J. Swanson and Sup’t. Ken Gagner. Member absent: D. Shockman

Motion by M. Thompson second by C. Kunshier to adopt the agenda as printed. Carried.

Acting Chair Londgren called for nominations for the office of school board chair for 2024. K. Kunshier, nominated Allison Londgren. "Allison Londgren is the only candidate nominated for the office of board chair, and I hereby declare her elected by acclamation."

Chair Londgren called for nominations for the office of school board vice-chair for 2024.

J. Swanson nominated Mike Thompson. After three calls, Chair Londgren stated: "Mike Thompson is the only candidate nominated for the office of vice-chair, and I hereby declare him elected by acclamation."

Chair Londgren called for nominations for the office of school board clerk for 2024. C. Gelle nominated Catherine Kunshier. After three calls, nominations ceased. Chair Londgren stated: "Catherine Kunshier is the only candidate nominated for the office of clerk, and I hereby declare her elected by acclamation."

Chair Londgren called for nominations for the office of school board treasurer for 2024. M. Thompson nominated Kayla Hagfors. After three calls, nominations ceased. Chair Londgren stated: "Kayla Hagfors is the only candidate nominated for the office of treasurer, and I hereby declare her elected by acclamation."

Motion by K. Hagfors, second by C. Gelle to maintain school board salaries at current rates of; \$800 for officers, \$600 for directors; \$75 for regular monthly school board meetings; for other meetings up to 4 hours - \$50; for meetings of 4 to 8 hours - \$75; \$20 for online meeting 1 hour or less and, \$125 for any other meetings over 8 hours in 1 day, contingent upon filing of claim form. There is no cap." Carried.

Motion by M. Thompson, second by J. Swanson to set the time to 6:00 p.m. for all regular meetings and to set the regular school board meetings for July 2024 through June 2025 on the following dates:

July 15, 2024	Dec. 16, 2024	March 17, 2025
Aug. 12, 2024 *second Mon.	Jan. 6, 2025 & Jan. 7, 2025 as backup, if weather	April 21, 2025
Sep. 16, 2024		May 19, 2025
Oct. 21, 2024	Jan. 27, 2025	June 16, 2025
Nov. 18, 2024	Feb. 24, 2025	Carried.

Motion by J. Swanson, second by K. Hagfors to adopt the following resolution designating official depositories for 2024:

"RESOLVED, that the Frandsen Bank & Trust of Braham and the Bremer Bank, Lake Elmo, MN be designated as official depositories for 2024 and that funds of this school district deposited in said banks be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, under-taking of other orders for the payment of money when signed on behalf of this school district by three of its officers to wit: Chair, Clerk and Treasurer". Carried.

Motion by C. Kunshier, second by M. Thompson to authorize the Superintendent of Schools and district office designees to have online banking access to the Braham Schools' accounts at the Frandsen Bank & Trust and Bremer Financial Services. Carried.

Motion by C. Gelle, second by J. Swanson to adopt the following resolution:

"RESOLVED, that the Minnesota School District Liquid Asset Fund (MSDLAF+) be designated as the official depository for State Funds due to the district." Carried.

Motion by M. Thompson, second by J. Swanson to authorize the Superintendent of Schools and designees to make electronic transfers of District 314 monies. Carried.

Motion by J. Swanson, second by K. Hagfors to adopt the following operating procedure for collateral as it relates to investment of district funds and to designate the Superintendent of Schools to approve collateral as per these guidelines:

Acceptable Collateral: U.S. Treasury Notes or Bonds Securities and other federal agency

Bonds pledged as collateral: The market value of the securities pledged as collateral must be greater than 110% of the deposits with the corresponding institutions. Carried.

Motion by M. Thompson, second by C. Gelle to adopt the following resolution:

“RESOLVED, that the school board desires to use facsimile signatures on all district checks to eliminate the need to have board officers sign each check issued. The Superintendent of Schools shall provide for this procedure. The board also directs the current facsimile signatures to be used until the new signatures can be obtained, if necessary.” Carried.

Motion by C. Kunshier, second by J. Swanson to adopt the following resolution:

“RESOLVED, that the school board desires to have the Superintendent of Schools, or his designee, make investments of school district funds when balances are present. The board also desires that the Superintendent, or his designee, perform the duties of clerk and treasurer.” Carried.

Motion by C. Gelle, second by M. Thompson to adopt the following resolution:

“RESOLVED, that the school board desires to have the Superintendent of Schools properly authorized to enter into leases on behalf of the board, and to purchase and contract for goods and services within general budget categories.” Carried.

Motion by C. Kunshier, second by J. Swanson to adopt the following resolution:

“RESOLVED, that the school board wishes to take advantage of payment discounts on purchases and recognize the terms of contracts, purchase orders and vendors. The school board authorizes the superintendent of schools and/or the school board clerk to pay claims against the district prior to a regularly scheduled board meeting if the claim addresses the conditions mentioned in this resolution.” Carried.

Motion by M. Thompson, second by K. Hagfors to adopt the following resolution:

“RESOLVED, that the school board wishes to appoint legal counsel for 2024 and that legal counsel shall be the firm of Ratwik, Roszak and Maloney. This resolution also allows administration to utilize other firms as needed.” Carried.

Motion by C. Kunshier, second by M. Thompson to appoint the “*County News Review*” to serve as School District 314’s official publication for 2024. Carried.

Motion by C. Gelle, second by J. Swanson to set the mileage and meal allowance for all district employees for 2024 as follows:

Mileage: ‘reimbursement at the IRS allowable rate’ which is \$0.67 cents per mile; and,

Meals: Breakfast - \$10.00, Lunch - \$12.00, Supper - \$15.00; with allowable reimbursement at the registration set fee for workshops, meetings, etc., when such is the case. Carried.

School board committee membership assignments for 2024 were discussed and set as listed below.

Committee Assignment

2024 School Board Representative(s):

Budget Advisory

K. Hagfors, M. Thompson, J. Swanson

Buildings/Grounds & Transportation

D. Shockman, A. Londgren, C. Kunshier

Comm. Educ. Advisory Council

A. Londgren

Donald F. Olson Scholarship

C. Gelle, A. Londgren, D. Shockman

ECMECC

C. Gelle

Legislative (SEE)

C. Gelle

Meet & Confer

C. Kunshier, K. Hagfors, J. Swanson

MN State H.S. League

A. Londgren

Policy Review

K. Hagfors, A. Londgren, D. Shockman

RRSEC Joint Powers Agreement

M. Thompson

World's Best WorkForce  
BEA sick leave bank/ 2yr. term  
Negotiating Committees:

K. Hagfors, C. Kunshier, C. Gelle  
C. Kunshier (2 yr.)

Superintendent  
Administration  
Teachers  
District Office  
Local 284

J. Swanson, C. Kunshier  
C. Kunshier, D. Shockman, J. Swanson  
M. Thompson, K. Hagfors, J. Swanson  
A. Londgren, C. Gelle  
A. Londgren, D. Shockman, C. Kunshier

*Secretaries/Paras, Custodians, Food Service*

Motion by M. Thompson, second by J. Swanson to accept the committee assignments as listed. Carried.

Motion by C. Kunshier, second by M. Thompson to approve the Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Director recommends the Board authorize Ken Gagner, kgagner@braham.k12.mn.us, and EDIAM user ID to act as the Identified Official with Authority (IOwA) for Braham Area Schools, ISD #314. Carried.

Motion by J. Swanson, second by K. Hagfors to hold the following special/committee meetings:

- Tuesday, Feb. 6th - Budget Committee 3:30 pm
- Thursday, Feb. 15th - Working Meeting 6:00 pm
- Thursday, April 4th - Meet & Conf. 5:30 pm
- Monday, April 8th - Buildings & Grounds Meeting 3:30 pm
- Monday, May 6th - Working Board Mtg. 6:00 pm
- Monday, Oct. 28th -Working Meeting 6:00 pm

Motion by C. Kunshier, second by D. Shockman to accept the following staff resignations: Sue Stigen effective January 17, 2024, Cody Hansen effective January 5, 2024, Katie Blomdahl effective at the end of the 23/24 School Year.

Reminder of the next Regular School Board meeting scheduled for Monday, January 22, 2024 at 6:00 p.m. in the Community Room (B100) at the 4-12 Building.

Motion by M. Thompson, second by C. Gelle to adjourn the organizational meeting at 6:25 p.m. Carried.

Attest: \_\_\_\_\_ Attest: \_\_\_\_\_  
Catherine Kunshier, Clerk Allison Londgren, Chair

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- b. Approve the January bills.
  - c. Review and accept the January Treasurer's report.

d. Enrollment Analysis

	Sep	Oct	Nov	Dec	Jan
	11	9	13	11	15
<b>K</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>59</b>
<b>1</b>	<b>62</b>	<b>62</b>	<b>63</b>	<b>63</b>	<b>61</b>
<b>2</b>	<b>64</b>	<b>64</b>	<b>65</b>	<b>64</b>	<b>63</b>
<b>3</b>	<b>54</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>54</b>
<b>4</b>	<b>62</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>
<b>5</b>	<b>67</b>	<b>66</b>	<b>67</b>	<b>66</b>	<b>66</b>
<b>6</b>	<b>60</b>	<b>58</b>	<b>59</b>	<b>59</b>	<b>57</b>
<b>7</b>	<b>68</b>	<b>67</b>	<b>66</b>	<b>67</b>	<b>67</b>
<b>8</b>	<b>73</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>71</b>
<b>9</b>	<b>50</b>	<b>49</b>	<b>47</b>	<b>48</b>	<b>49</b>
<b>10</b>	<b>64</b>	<b>65</b>	<b>65</b>	<b>64</b>	<b>62</b>
<b>11</b>	<b>58</b>	<b>56</b>	<b>54</b>	<b>54</b>	<b>54</b>
<b>12</b>	<b>51</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>49</b>
<b>Total K - 12</b>	<b>791</b>	<b>779</b>	<b>778</b>	<b>777</b>	<b>772</b>
<b>ECSE</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>13</b>	<b>13</b>
<b>Total K-12 Plus ECSE</b>	<b>801</b>	<b>790</b>	<b>789</b>	<b>790</b>	<b>785</b>
<b>ADM*</b>		<b>768</b>	<b>768</b>	<b>771</b>	<b>767</b>

e. Personnel

**RECOMMENDATIONS**

**Lauren Kiesz** has been recommended by Principal Eklund for a Bomber Boost Teacher position. Start date was January 9, 2024. Dates are Tuesdays & Thursdays for 5 hours per week paid at \$35/hour.

**Molly Trytten** has been recommended by Food Service Director Donna Bryant for the HS Food Service asst. position. Start date was January 11, 2024. She will be paid step 1 of the food service pay scale.

**RETIREMENT**

**Judy Bendickson,** School Nurse has submitted her resignation effective at the end of the 23/24 School Year. Judy has been with the district since 2005.

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4. **Open Forum.**

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5. **Expenditure / Revenue Fund Summary Report.**

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6. **Acknowledgement of Donations, Contributions & Fundraising.**

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

"BE IT RESOLVED by the School Board of Independent School District No.314 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors."

Donation from	Donation to	Amount	Use
Braham Moose Lodge	Golf Team - L. Kiesz	\$1,000	Spring Training Trip
Tusen Tack	Baseball Team - A. Leniz	\$250	Spring Training Trip
Grandy Lions	Baseball Team - A. Leniz	\$300	Spring Training Trip - Meals
Grandy Lions	Dean of Students - T. Johnson	\$1,000	Student attendance incentives

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## 7. **Elementary Principal's report.**

Braham Area Elementary  
January 2024 Board Report

### 1. **Bomber Boost Update**

- We currently have 56 1st-3rd grade students enrolled.
- Students meet T/Th from 3-5.

### 2. **READ Act**

- The Dept. of Ed has published 5 reading curriculums that are eligible for reimbursement from the state. There are other curriculums that are eligible for reconsideration. The Dept of Ed. has a process in place for these companies. The window appears to be 60 days.
- I took part in a READ Act webinar on 1/16. There are a lot of questions that the state still needs to answer before districts move forward.

### 3. **Flight 707**

- We will be having a "data" day on 1/22. This will give our staff the opportunity to look at FAST scores and compare fall to winter growth/gains.

### 4. **Challenger Deep Writing Initiative**

- We recognized our 2nd group of GREAT writers in grades 3-6. Students are announced over morning announcements. They receive a certificate, have their work published on the website, and pictures posted on our Facebook page.

### 5. **Bomber PRIDE & PBIS**

- K-6 is working on earning 2024 Bomber PRIDE tickets in the next few weeks. If we accomplish this goal we will have a K-6 Bingo afternoon with prizes!

### 6. **TEAM Award**

- Our TEAM award winner is Julie Grell. Julie is a para in our Early Childhood department. She is the most positive person I've ever met! She jumps in to help out whenever and wherever needed throughout the building. She is a GREAT example of Bomber PRIDE to our kids and staff.
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## 8. **High School Principal/ Activities Director report.**

HS Principal / Activities Director  
School Board Report  
January 22, 2024

1. Quarter #2 and Semester #1 ended on Wednesday, January 17. We have reached the halfway point of the school year. Quarter #3 and Semester #2 will begin on Monday, January 22. All students did receive a hard copy of their semester #2 schedule on Tuesday, January 9.
2. We are working on putting the final pieces together for the 2024-2025 master schedule. Looking to have the students register for next year's classes towards the end of February.
3. The annual Spelling Bee was held in the West Gym on Wednesday, January 10 at 1:00 p.m. The following students did qualify for and participated in the competition:
  - 5th Grade: Mattaleah Carignan, Abigail Brown, Alexander Frost, Addrian Phillips, and Jaxon Schultz.
  - 6th Grade: Isabelle Dahlin, Alexis Lucht, Karmen Perrone, Isaiah Edwards, Nalayah Salas, and Audrey Kiesz.
  - 7th Grade: Italia Petrowski, Brooklyn Azuolaitis, Henry Asleson, and Sam Murrell.
  - 8th Grade: Mathew Blomdahl, Nora Trevino, Logan Dahlin, and Luke Fix.
    - The following students finished in the top 3:
      - 3rd place: Matthew Blomdahl
      - 2nd place: Logan Dahlin
      - 1st place and our Spelling Bee Champion: Brooklyn Azuolaitis
4. The Spring Play, "The Play That Goes Wrong," will take place on March 15, 16, and 17. Auditions were held the first week in January and practices have started.
5. We will be hosting the All-Conference Jazz Festival on Wednesday, January 31 beginning at 8:30 a.m. A more detailed schedule will be released and put on the school website, as we get closer to the date.
6. Upcoming Concert Schedule in February:
  - 9-12 Band & Choir Concert - Monday, February 5 at 7:00 p.m in C100.
  - Jazz Dessert Concert - Tuesday, February 13 at 7:00 p.m. and will be held at Weise Auditorium.
  - 7th and 8th Grade Band & Choir Concert - Monday, February 26 at 7:00 p.m. in C100.

Respectfully Submitted,  
Shawn Kuhnke

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## 9. **Flight 707 Principal's Update**

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## 10. Superintendent's report.

Braham Area Schools #314

Superintendent Report

January 22, 2024

1. ECMECC Operating Committee meeting update - December 14, 2023:
  - a. Planning is underway to develop the 2024-2025 ITV schedule and offerings.
  - b. Discussions were held on the possibility of ECMECC expansion. At least four districts have reached out indicating a desire to join. More information is coming.
  - c. ECMECC will look at upgrading member firewall services (5 yr./\$200,000). Funding is being studied with a significant amount covered by grants. If approved, this would begin 7/1/24.
  - d. Next meeting is scheduled for February 2, 2024.
2. SEE General Membership meeting update - December 15, 2023:
  - a. Dr. Jean Duffy (MDE) presented on Multi-Tiered Systems of Support (MTSS) and Dr. William Doherty spoke on the topic of Managing Difficult Conversations. One tip Dr. Doherty offered; when you are expecting a difficult conversation follow these three steps: 1. Let your guest speak first and give their perspective. 2. Acknowledge their concerns. 3. Find common ground.
  - b. 2024 legislative platform was approved: (1.) making educational levies more fair and (2.) improving the stability of school funding. Contact me for the full document.
  - c. SEE is operating at a deficit this year. Work has been occurring to restructure the organization - first with a new name; *Schools Advocating for Fair Funding* (SAFF). Plans are to hire a part time executive director, a financial manager, an office manager, and a full time lobbyist. Additional information will be sent to all members soon (I'll forward those to you) and member districts will be asked to take action at our next meeting on February 2, 2024.
3. Isanti County Corrections Advisory Board meeting update - January 3, 2024:
  - a. Reviewed Isanti County Probation goals including; caseload data cleanup, drug court review, case planning, chemical testing, and potential to add a non secure juvenile center on old state property.
  - b. Reviewed progress on Attendance Intervention Model (AIM) and heard all department updates.
4. Grandy Lions meeting update - January 8, 2024:
  - a. Grants related to Braham Area Schools:
    - i. \$300 Braham Baseball (A. Leniz) Meals for Florida trip
    - ii. \$1,000 Braham Schools (T. Johnson) Student attendance incentives
    - iii. \$5,000 \*Braham Area Education Foundation \**Not under district control*
  - b. Next meeting is Monday, February 5 @ 6:00 p.m. Grandy Community Center
5. Braham Chamber of Commerce meeting update - January 9, 2024:
  - a. BEPO presentation regarding including additional business events during the annual fall craft show
  - b. Welcomed **North Forty Fleet Services** (old Bert's Auto Body location) to Braham
  - c. Community Calendar events due April 19
  - d. Annual Meeting (food, beverages, games) on Feb. 13 @ 5:00 p.m. at The Park Tavern.
6. RRSEC Executive Council meeting update - January 10, 2024:
  - a. Approved Consent Agenda which included hiring of MTSS Coordinator (Katie Blomdahl) for 24-25.
  - b. FY '23 audit was shared - clean opinion, no significant findings.
  - c. Typical reorganization meeting duties including electing chair and vice chair:
    - i. Chair: Ken Gagner Braham
    - ii. Vice Chair Dan Voce Mora
  - d. Next meetings: Governing Board 1/23 @ 4:00 p.m. Executive Council 2/14 @ 9:00 a.m.
7. 2022 Bond Project:
  - a. Jessica, Jim, and I met with Tyler Ertl (Wold) on Jan. 15 to finalize Phase 2 (summer '24) planning. We also met with Cory Olson (SwedeBro) on Jan. 18 to review flooring needs and have collected two bids for the concrete work. Project scope - depending on bid amounts - includes:

- i. Select doors & windows in both buildings
      - ii. Plumbing: Showers, drinking fountains, urinals, toilets, sinks, hot water heater/tank
      - iii. Concrete in front of door #1 and flooring in various rooms
    - b. Phase 1: Commissioning will be wrapping up soon. Other items we are waiting on include boiler rebates, as built documents, final payouts, & electrical work which will occur during the summer of 2024.
8. Other:
- a. MSBA Leadership Conference highlights:
    - i. The MN Legislature passed a law charging MDE with developing a state strategic plan for long-term and sustained growth of computer science education in all kindergarten through grade 12 school districts and charter schools. The plan will be open for public comment in February 2024 and presented to the Minnesota legislature by March 22, 2024. Students who take courses perform better in other subjects, excel at problem solving, are 17% more likely to attend college, and earn 40% more in the workforce.
    - ii. Critical updates on policies #606 (library book selection) #423 (employee/student relationships).
  - b. The district was awarded \$5,361.81 as part of an OSHA grant we applied for in December. The funds will partially offset the purchase of a new hydraulic front carrier rotary broom which will be used to clean sidewalks and walkways. Expect to see the new equipment in action (orders take 6 months) next winter.
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11. **Acknowledge Braham “HONORS” Recipients.**

Tammi Johnson	Braham Area School District #314 would like to recognize you for volunteering to organize the employee holiday celebration hosted Dec. 22, 2023. This is a great example of a SERVICE attitude in action and your work is appreciated!
Shawn Kuhnke, Nick Hohn, Chris Grote, Zach Loy, 10th-12th Grade FB Players	Braham Area School District #314 would like to recognize the football coaching staff and 10th-12th grade players for earning 2023 Academic All State Silver Status Honors with a team GPA of 3.04. Students involved in quality extra curricular programming have high rates of success beyond high school and your leadership and commitment to EXCELLENCE make a difference!
Becky Swanson	Braham Area School District #314 would like to recognize you for your extra efforts to assist the district in maintaining effective operations during the 2023-2024 school year. Your work is appreciated!
Tammi Johnson, Aitor Leniz, Lauren Kiesz	Braham Area School District #314 would like to recognize you for volunteering your time and effort in securing funding for the school district. This is a great example of a SERVICE attitude in action and makes a significant impact on student learning.

12. **Student Council Representative’s report.**

BAHS Student Council  
School Board Report  
January 2024

**Blood Drive:**

Our second blood drive is approaching! The blood drive will be held at the Braham Event Center on Friday, January 26th from 10:00 a.m. to 4:00 p.m.

**Mentor Program:**

We have had a successful start to our year. Our mentor program is going great! We will be having a special breakfast with our mentees on February 6th, to celebrate getting through our first semester this year!

**Sno Daze Week:**

Sno Daze week is February 12th through the 16th. We are planning several dress up days. A form will soon be sent out to determine who our Sno Daze Court is. We will send out seniors to wake up nominees and then go to breakfast at the Park Cafe.

**Crush Cans:**

Student council will be selling Crush cans to deliver to a friend of their choice. We will be selling crush cans starting Tuesday, February 6th, until Friday, February 9th. We will then deliver them during Sno Daze Week.

**Cell Phone Assistance:**

The next cell phone assistance class will be on Thursday, January 25th, at the Event Center.

**Crayola, Recycling, and Announcements:**

We will continue picking up recycling throughout the school and reading morning announcements and the Pledge of Allegiance on Fridays.

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Respectfully submitted by,  
Morgan Voight, BAHS Student Council Secretary

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13. **School Board members’ reports/updates.**

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14. **Review the 2022-23 Fundraising report.** *Report was scanned in board addendums.*

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15. **Review Technology Dept. update.**

Technology Coordinator’s Report

January 15, 2024

- E-Rate network cabling project was completed over winter break, organizing and repairing all of the district’s network closets.
- Installed a new network drop and wifi in the concession stand
- Cameras and network drops have been installed in the press box of the football field and in the central building of the baseball complex.
- Chromebooks purchased with COVID funds are going out of warranty before the beginning of the 24-25 school year and are set to be retired and replaced over the summer with new devices.
- I will be attending the BrainStorm EdTech conference in Wisconsin from March 10th through March 13th. It is a yearly conference with multiple roundtable discussions and opportunities to meet vendors and learn about new technology.
- Current Chromebook Count
  - 199 HP 11 G8 (Set to retire this summer)
  - 530 Lenovo 100e (130 of these set to retire this summer)
  - 90 Lenovo 300e
  - 5 Lenovo 500e (Title 1)
  - 67 ASUS c434 Flip (Teacher Chromebooks)
  - 90 Lenovo 14e (New staff chromebooks)
  - 25 Dell 3100

Respectfully submitted,  
Justin LeClair

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16. **Consider Resolution Directing the Administration to Review Revenue and to Make Recommendations for Reductions in Programs and Positions and Reasons.**

*Resolution was scanned in addendums.*

This resolution is presented each year at the regular January school board meeting for consideration of adoption. Reductions in programs and positions cannot be considered or made without this resolution first being adopted. *Passing the resolution does not mean reductions will be made.*

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17. **Recognize Paraprofessionals week.**

The board would like to recognize all our Paraprofessionals as part of Paraprofessional Recognition Week January 22 ~ January 26. We want to thank these employees for their service to the district.

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18. **Approve Pay Equity Compliance Report.** *Reports were scanned in board addendums.*

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19. **Second of three readings of policy #613 & #606.** Policy #606 had updates (in green) since the Dec. board meeting. *Policies scanned in addendums. No action taken at this time.*

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20. **Consider cycle review of district policies for adoption.**

- #711 Video Recording on School Buses
  - #712 Video Surveillance other than on buses
  - #801 Equal Access to School Facilities
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21. **Reminder of Upcoming meetings:**

- Budget Committee - Tuesday, February 6 @ 3:30 p.m. (Kayla, Mike, John)
  - Working Board Mtg.-Thursday, Feb. 15th, 6:00 pm
  - Regular School Board Meeting - Monday, February 26 @ 6:00 p.m.
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22. **Adjourn.**

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