Meeting Minutes

[Humphries Elementary]
Date: [8/27/2025]
Time: [3:30PM]
Location: [Virtual/Zoom Link]

I. **Call to order:** [3:01PM]
II. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal	**Jaron Trimble**	**Present**
Parent/Guardian	**Faye Burkes**	**Present**
Parent/Guardian	**Deborah Truitt**	**Present**
Parent/Guardian	**Alexis Stone**	**Present**
Instructional Staff	**Shakita Lanier**	**Present**
Instructional Staff	**Simmone Wright**	**Present**
Instructional Staff	**Avis Lewis**	**Present**
Community Member	**Derrick Booker**	**Present**
Community Member	**Rakya Burkes**	**Present**
Swing Seat	**Abigail Reese-Kelley**	**Present**
Student *(High Schools)*	**N/A**	

Quorum Established: [Yes]

III. **Action Items** *(add items as needed)*

Approval of Agenda: Motion made by: **Abigail Reese-Kelley** Seconded by: **Rakya Burkes**

a. Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion: Passes

Fill Vacant Positions:

b. Parent seats were filled. There were two seat that expire in June of 2026 and one seat that will expire in June 2027.
c. Faye Burkes was nominated by Jaron Trimble. She accepted a position that will expire in June of 2026.

Members Approving: All

Members Opposing: None
Members Abstaining: None
Motion: Passes

d. Deborah Truitt was nominated by Jaron Trimble. She accepted a position that will expire in June of 2026.

Members Approving: All

Members Opposing: None
Members Abstaining: None
Motion: Passes

e. Alexis Stone was nominated by Jaron Trimble. She accepted a position that will expire in June of 2027.

Members Approving: All

Members Opposing: None
Members Abstaining: None
Motion: Passes

Fill Open Community Member Seat

f. Derrick Booker was nominated by Jaron Trimble. He accepted a position to a Community Member Seat.

Members Approving: All

Members Opposing: None
Members Abstaining: None
Motion: Passes

Fill Open Swing Seat

g. Abigail Reese-Kelley was nominated by Jaron Trimble. She was moved to a swing seat.

Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion: Passes

Approval of Previous Minutes: *List amendments to the minutes:*

h. Motion made by: Rakya Burkes Seconded by: Simone Wright

Members Approving: All

Members Opposing: None
Members Abstaining: None
Motion [Passes]

Election of officers and Representatives:

i. Chair: Nomination made by: Rakya Burkes
Members Approving: All
Members Opposing: none
Members Abstaining: None
Motion [Passes]

ii. Vice Chair : Nomination made by: [Shakita Lanier]
Members Approving: all
Members Opposing: none
Members Abstaining: none
Motion [Passes]

iii. Secretary : Nomination made by: [Avis Lewis]. Simmone Wright accepts position.
Members Approving: all
Members Opposing: none
Members Abstaining: none
Motion [Passes]

iv. Cluster Representative: Nomination made by: [Faye Burkes]
Members Approving: all
Members Opposing: none
Members Abstaining: none
Motion [Passes]

Review and Approve Public Comment Protocol

I. The group then reviewed and adopted a public comment protocol, which includes allowing 20 minutes for public input at least four times per year, with comments to be received 48 hours in advance and limited to two minutes per speaker.
Motion made by: RaKya Burkes. Seconded by: Shakita Lanier
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion: Passes

Set Go Team Meeting Calendar

J. The team scheduled six business meetings for the school year, with three focusing on the budget in January, February, and March. They agreed on meeting dates: September 10, October 8, November 5, January 21, February 11, and March 11. RaKya suggested keeping the 3:30 PM Wednesday time slot, and Diane noted that the budget process requires

approval by the second Friday in March. The meetings will be live-streamed and recorded, with public comment time included, and calendar invites will be sent to confirm the schedule.
Motion made by: Shakita Lanier. Seconded by: Abigail Reese-Kelley
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion: Passes

Review, Confirm/Update, and Adopt GO Team Meeting Norms

K. Reviewed norms.
Motion made by: Rakya Burkes. Seconded by: Simmone Wright
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion: Passes

IV. Discussion Item *(add items as needed)*

a. **Stakeholder Engagement at our School.** This event was tabled for next meeting.
Motion made by: Rakya Burkes. Seconded by: Simmone Wright
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion: Passes

V. Information Items

a. **Personal Electronic Device Policy.** The team discussed the implementation of a new district policy requiring students to keep phones, smart watches, tablets, and headphones away during the school day. Jaron noted that elementary students have been compliant with the phone policy, and the team reviewed the upcoming expansion of this policy to additional devices for the next school year. The conversation ended with Jaron expressing gratitude for the team's support and highlighting the success of Humphreys' previous year.
b. **APS Forward: Long Range Facility Plan.** Ongoing long-range facilities planning process with a public meeting scheduled for 6 PM at Crawford Long Middle School tonight.

VI. Announcements.

The meeting focused on the South Atlanta cluster's representation in task force meetings, with Abigail and RaKya expressing a desire for more community voices at these gatherings. Jaron announced an information session scheduled for 6 PM and mentioned a virtual meeting planned for South Atlanta in the coming weeks.
The conversation ended with an invitation to the Go Team's annual summit on September 27th and a motion to adjourn.

VII. Adjournment

Motion made by: [Rakya Burkes]; Seconded by: [Shakita Lanier]
Members Approving: All
Members Opposing: none
Members Abstaining: none
Motion [Passes]

ADJOURNED AT [4:39PM]

Minutes Taken By: [Shakita Lanier]
Position: [Vice-Chair]
Date Approved: [Insert Date When Approved]
09/17/2025