



Finance Committee Meeting - April 14, 2026 at 2 pm

For the April 20, 2026 Board Meeting at Administration in Superintendent's Office

TREASURER'S REPORT

Information/Discussion Items:

- Negotiations
- Board Account to Buildings/Departments
 - \$1,000 - Jefferson, Chamberlain Hill, Northview, Bigelow Hill, Whittier and Wilson Vance, Preschool
 - \$1,200 - Donnell and Glenwood
 - \$1,500 - FHS

Review for approval:

- Monthly Financials for March 30, 2026
 1. Cash Reconciliation as of March 30, 2026
 2. Fund Balances as of March 30, 2026
 3. General Fund Budget Report
 4. Monthly Insurance Report
 5. New Accounts/Account/budget transfers and Then and Nows
 6. Appropriations and Amended Certificate of Revenues updates if needed
 7. Extended Days will be timesheets not stretch paid
 8. Proposals for Asset Inventory and change threshold to \$5,000
 9. Discuss easement for property at Northview

NOTES/ACTION ITEMS:

<i>BOARD MEETINGS</i>
January 7, 2026 Organizational and Regular Meeting
February 9, 2026 Regular Meeting
March 16, 2026 Regular Meeting
April 20, 2026 Regular Meeting
May 18, 2026 Regular Meeting
June 15, 2026 Regular Meeting
June 29, 2026 Potential Special Meeting to close Fiscal Year
July 9, 2026 Potential Special Meeting
July 20, 2026 Regular Meeting
August 3, 2026 Potential Special Meeting
August 17, 2026 Regular Meeting
September 21, 2026 Regular Meeting
October 19, 2026 Regular Meeting
November 9, 2026 Regular Meeting
December 14, 2026 Regular Meeting

Date: 04/02/2026
Time: 12:55

FINDLAY CITY SCHOOLS
Cash Reconciliation as of 03/31/2026

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Gross Depository Balances:

FIFTH THIRD BANK - 5203	\$59,304.21
FARMERS AND MERCHANTS	\$0.00
CUSTODIAL SECURITY ACCOUNT	\$154,000.00
HUNTINGTON BANK	\$789,774.56

Total Depository Balances (Gross) \$1,003,078.77

Adjustments to Bank Balance:

Cash in Transit to Bank	\$0.00
Outstanding Checks	(\$639,859.35)
Adjustments:	
Adjustment	(\$1,782.69)

Total Adjustments to Bank Balance (\$641,642.04)

Investments:

Treasury Bonds and Notes	\$0.00
Certificate of Deposits	\$0.00
Other Securities	\$0.00
Other Investments:	
CERTIFICATE OF DEPOSITS	\$100,000.00
STAR OHIO	\$1,090,127.10
FIFTH THIRD SECURITIES	\$5,411,214.64

Total Investments \$6,601,341.74

Cash on Hand:

Petty Cash:	
GUIDANCE	\$2,000.00
ATHLETIC	\$2,831.77
CENTRAL OFFICE	\$1,427.00
Change Cash:	
Cash with Fiscal Agent	\$0.00

Total Cash on Hand \$6,258.77

Total Balances \$6,969,037.24

Total Fund Balance \$6,969,037.24

Depository Clearance Accounts:

HUNTINGTON PAYROLL BALANCE	\$538,261.30
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Total Clearance Account Balances \$538,261.30

Pamela J. Harrington
Treasurer

Findlay City School District Balance of Funds March 31, 2026

Fund #	Fund Name	Beginning Balance	MTD Revenue	FYTD Revenue	MTD Expenses	FYTD Expenses	Ending Balance	Encumbrance
001	General Fund	\$ 8,169,306.43	\$ 3,409,649.88	\$ 43,165,253.45	\$ 6,082,359.55	\$ 52,791,124.01	\$ (1,456,564.13)	\$ 2,700,681.12
002	Bond Retirement Fund	\$ 2,203,845.95	\$ -	\$ 2,474,305.87	\$ -	\$ 3,092,613.88	\$ 1,585,537.94	\$ -
003	Permanent Improvement Fund	\$ 2,748,122.90	\$ 900.00	\$ 1,459,760.45	\$ 13,996.90	\$ 3,253,406.06	\$ 954,477.29	\$ 445,370.61
004	Capital Projects Fund	\$ 209,834.35	\$ -	\$ -	\$ -	\$ 200,000.00	\$ 9,834.35	\$ -
006	Food Service Fund	\$ 524,511.68	\$ 287,999.80	\$ 1,478,801.25	\$ 207,999.20	\$ 1,697,934.02	\$ 305,378.91	\$ 574,365.05
007	Expendable Trust Fund	\$ 453,435.05	\$ 50.00	\$ 90,271.28	\$ 2,151.29	\$ 183,954.74	\$ 359,751.59	\$ 46,980.43
008	Non-Expendable Trust Fund	\$ 586,708.69	\$ -	\$ -	\$ -	\$ 6,500.00	\$ 580,208.69	\$ 11,000.00
009	Special Trust Funds-Student Fees	\$ 388,475.64	\$ 46,337.42	\$ 345,878.60	\$ 22,950.40	\$ 259,772.88	\$ 474,581.36	\$ 164,980.90
011	Rotary Fund	\$ 147,863.90	\$ 18,359.57	\$ 112,000.24	\$ 14,905.11	\$ 99,835.12	\$ 160,029.02	\$ 23,878.36
014	Millstream Charges Fund	\$ 147,747.26	\$ 72,508.50	\$ 577,157.00	\$ 54,507.68	\$ 505,485.68	\$ 219,418.58	\$ 3,926.45
018	Building/Service Funds	\$ 261,562.24	\$ 135,082.71	\$ 251,007.37	\$ 20,055.31	\$ 134,145.52	\$ 378,424.09	\$ 39,479.24
019	Local Grant Funds	\$ 351,559.72	\$ 55,365.00	\$ 78,835.00	\$ 20,806.23	\$ 109,038.32	\$ 321,356.40	\$ 96,801.66
022	OHSAA Tournament Fund	\$ 41,107.53	\$ 11,635.00	\$ 27,687.85	\$ 6,007.24	\$ 18,801.24	\$ 49,994.14	\$ 563.87
024	Health Insurance Trust Fund	\$ 2,184,835.31	\$ 1,324,198.10	\$ 10,488,531.37	\$ 1,273,400.83	\$ 10,782,473.01	\$ 1,890,893.67	\$ 510,611.74
034	OSFC Maintenance Fund	\$ 734,129.10	\$ 17,812.50	\$ 222,375.00	\$ 11,877.66	\$ 491,937.06	\$ 464,567.04	\$ 311,240.98
035	Severance Fund	\$ -	\$ -	\$ 800,000.00	\$ 618,806.06	\$ 671,610.35	\$ 128,389.65	\$ 381,193.94
200	Student Managed Activities Fund	\$ 138,286.85	\$ 1,634.46	\$ 47,168.71	\$ 4,692.79	\$ 51,711.00	\$ 133,744.56	\$ 12,759.53
300	District Managed Activities Fund	\$ 494,525.85	\$ 111,957.20	\$ 846,627.42	\$ 130,605.53	\$ 793,356.40	\$ 547,796.87	\$ 88,078.38
439	State Grant - Public School Preschool	\$ (33,090.42)	\$ 42,498.10	\$ 360,191.62	\$ 42,498.10	\$ 352,625.55	\$ (25,524.35)	\$ -
451	Data Communication Fund	\$ -	\$ 10,582.80	\$ 20,582.80	\$ 20,582.80	\$ 20,582.80	\$ -	\$ -
495	State Grant - OFCC Millstream	\$ 1,333,905.90	\$ -	\$ -	\$ -	\$ 1,333,905.90	\$ -	\$ -
499	State Grant - Miscellaneous	\$ 27,137.59	\$ 2,500.00	\$ 25,000.00	\$ -	\$ 48,760.46	\$ 3,377.13	\$ -
516	Federal Grant - IDEA Special Ed	\$ (87,814.20)	\$ 270,821.26	\$ 1,149,086.16	\$ 125,145.88	\$ 1,061,519.07	\$ (247.11)	\$ -
524	Federal Grant - Perkins Voc Ed	\$ (29,009.05)	\$ 52,581.91	\$ 149,182.87	\$ 30,609.21	\$ 224,661.58	\$ (104,487.76)	\$ 24,054.59
536	Federal Grant - Title I	\$ 14,962.59	\$ -	\$ 10,145.13	\$ -	\$ 25,107.72	\$ -	\$ -
551	Federal Grant - Title III	\$ 132.40	\$ 3,096.50	\$ 37,746.25	\$ -	\$ 37,878.65	\$ -	\$ 656.00
572	Federal Grant - Title I	\$ (82,945.08)	\$ 200,396.14	\$ 961,461.36	\$ 102,497.06	\$ 888,771.77	\$ (10,255.49)	\$ 24,899.18
584	Federal Grant - Title IV-A	\$ (16,852.42)	\$ -	\$ 91,543.10	\$ -	\$ 74,690.68	\$ -	\$ -
587	Federal Grant - IDEA ECSE	\$ (6,220.99)	\$ 9,419.65	\$ 42,552.94	\$ 4,578.18	\$ 36,332.35	\$ (0.40)	\$ -
590	Federal Grant - Title II-A	\$ (17,375.48)	\$ 10,636.41	\$ 83,205.69	\$ 6,842.76	\$ 67,475.01	\$ (1,644.80)	\$ 100.00
Summary of All Funds		\$ 20,888,689.29	\$ 6,096,022.91	\$ 65,396,358.78	\$ 8,817,875.77	\$ 79,316,010.83	\$ 6,969,037.24	\$ 5,461,622.03

GENERAL FUND REPORT

FINDLAY CITY SCHOOLS

FYTD Through 3-31-2026

REVENUES	BUDGET FY25-26	BUDGET 9 Months in	CURRENT 25-26	PRIOR YR FY24-25	For the Year Increase/(Decrease)	Percent Change
Real Estate Taxes	\$25,819,058	\$19,364,293	\$15,706,874	\$25,067,047	(\$9,360,173)	-37.34%
Tangible Personal Property Taxes	\$6,595,559	\$4,946,669	\$3,260,036	\$5,995,963	(\$2,735,927)	-45.63%
Income Tax	\$3,946,539	\$2,959,904	\$0	\$0	\$0	0%
Tuition & Open Enrollment	\$994,309	\$745,732	\$1,303,792	\$1,101,523	\$202,269	18.36%
Other Receipts - Local	\$1,065,266	\$798,949	\$455,629	\$1,015,764	(\$560,135)	-55.14%
Interest Income	\$699,894	\$524,921	\$564,113	\$676,862	(\$112,749)	-16.66%
State Funding	\$23,625,504	\$17,719,128	\$18,084,758	\$18,630,999	(\$546,240)	-2.93%
Rollback & Homestead	\$2,902,907	\$2,177,180	\$1,453,984	\$1,438,552	\$15,432	1.07%
Other Receipts - State	\$2,631,056	\$1,973,292	\$1,887,522	\$1,852,239	\$35,283	1.90%
Federal Revenue / Medicaid	\$354,912	\$266,184	\$299,113	\$240,332	\$58,782	24.46%
Transfers/Advances In	\$30,000	\$22,500	\$149,432	\$26,630	\$122,803	461.15%
TOTAL REVENUE	\$68,665,003	\$51,498,752	\$43,165,253	\$56,045,909	(\$12,880,655)	-22.98%
EXPENSES						
Salaries & Wages	\$40,672,750	\$30,504,562	\$30,111,999	\$31,928,579	(\$1,816,580)	-5.69%
Fringe Benefits	\$20,791,194	\$15,593,396	\$15,093,743	\$13,585,809	\$1,507,934	11.10%
Purchased Services	\$5,654,033	\$4,240,525	\$4,263,346	\$4,243,385	\$19,961	0.47%
Supplies	\$1,902,644	\$1,426,983	\$1,420,630	\$1,569,500	(\$148,870)	-9.49%
Equipment & Capital Purchases	\$357,035	\$267,776	\$668,009	\$276,238	\$391,770	141.82%
Other Objects	\$715,078	\$536,308	\$433,398	\$461,655	(\$28,258)	-6.12%
Transfers Out	\$800,000	\$600,000	\$800,000	\$0	\$800,000	-100%
TOTAL EXPENSES	\$70,892,734	\$53,169,550	\$52,791,124	\$52,065,166	\$725,958	1.39%

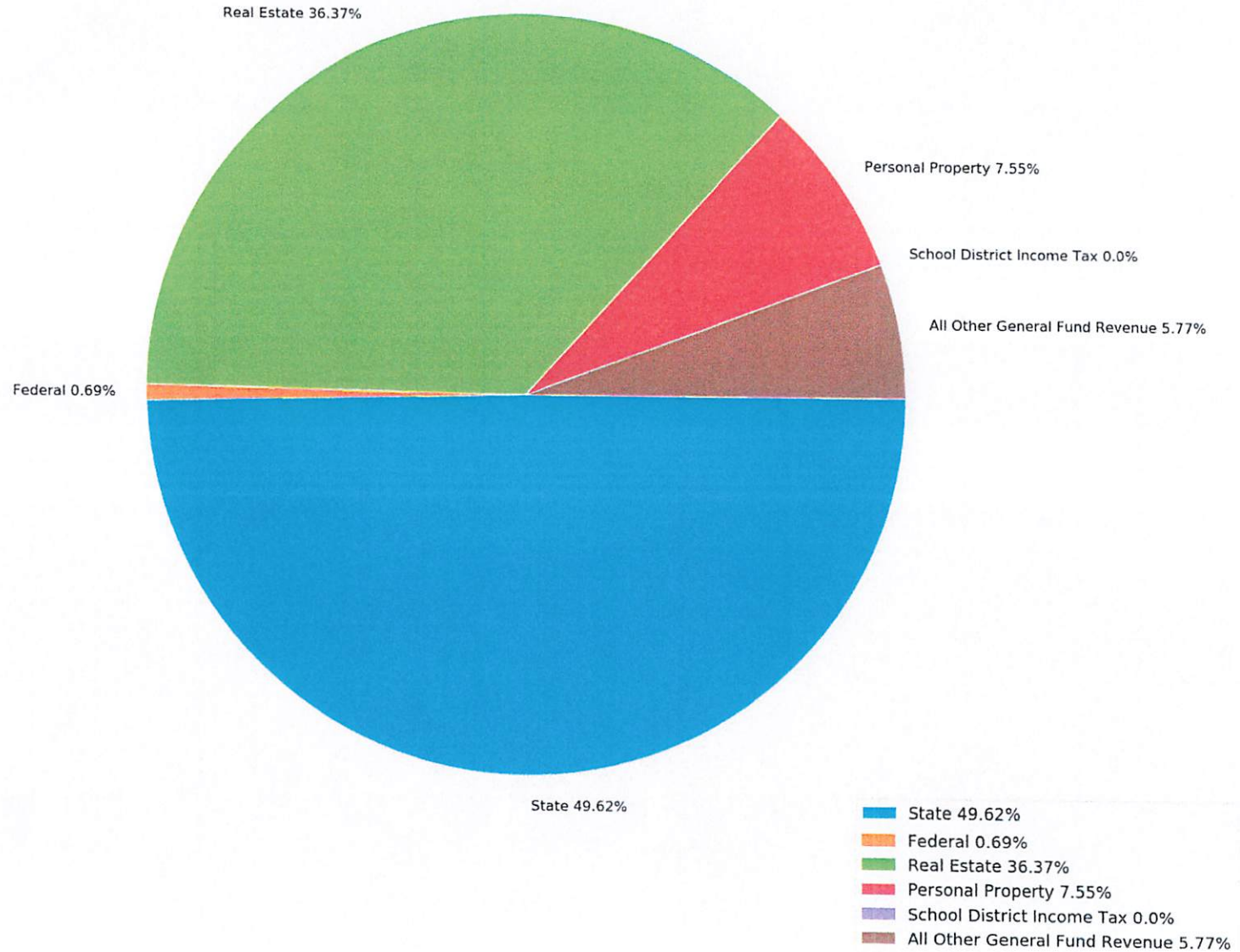
CASH FLOW

FYTD through 3-31-2026

	25-26	24-25	DIFFERENCE
Total General Fund Receipts	\$43,165,253	\$56,045,909	(\$12,880,655)
Total General Fund Expenditures	\$52,791,124	\$52,065,166	\$725,958
NET CASH FLOW	(\$9,625,871)	\$3,980,743	(\$13,606,613)

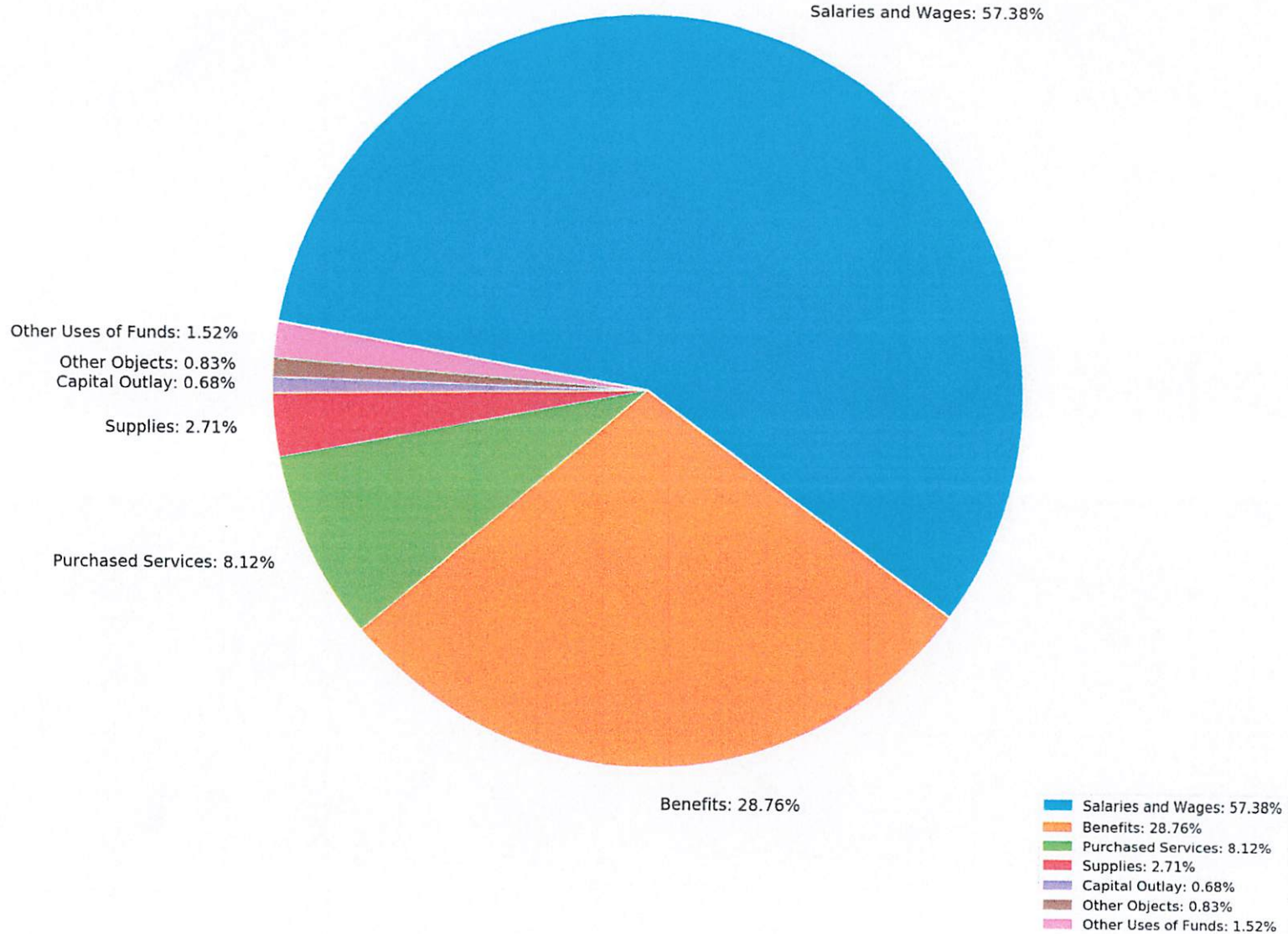
FINDLAY CITY SCHOOLS

General Fund Revenue: July - March FY2026



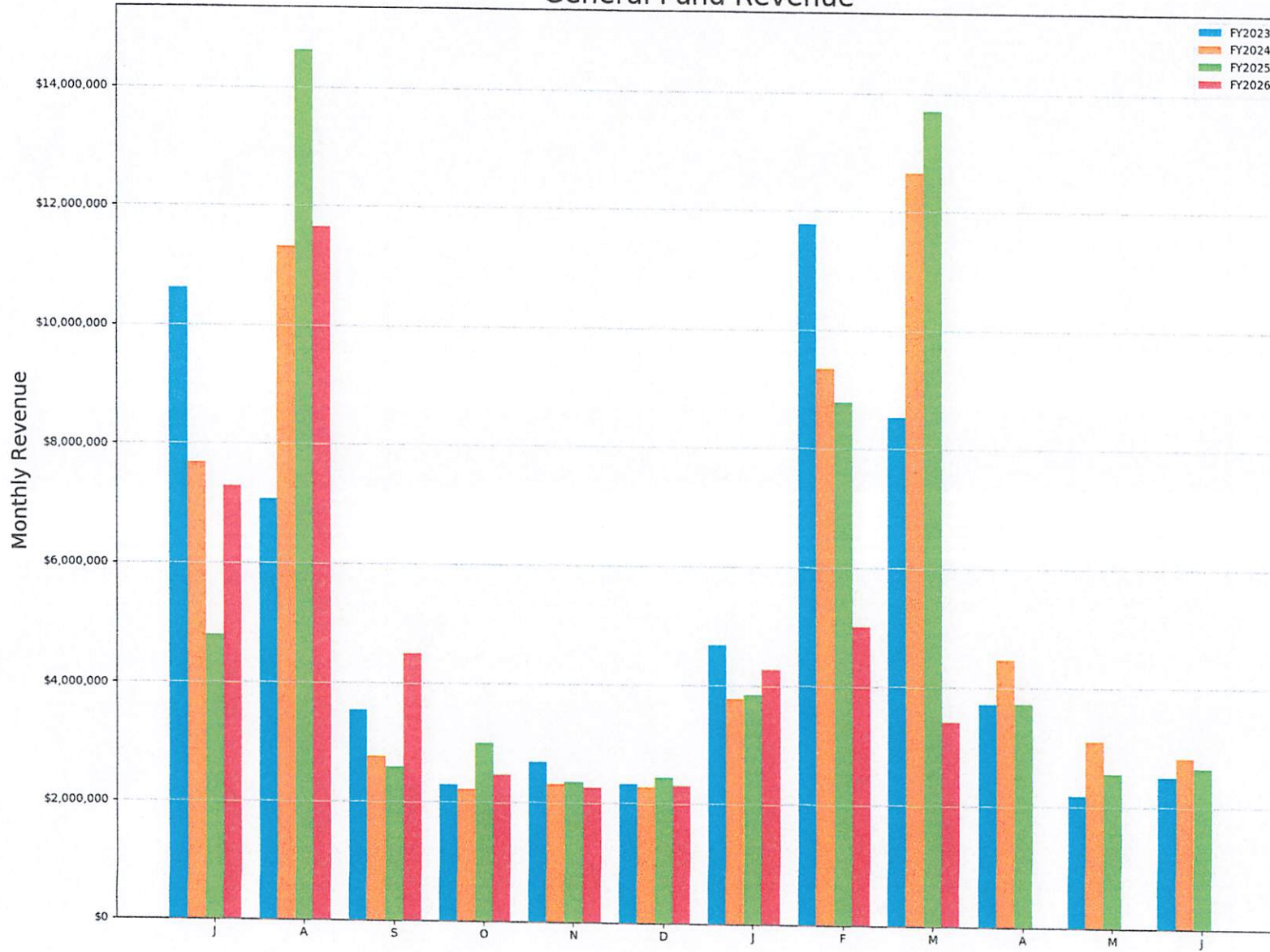
FINDLAY CITY SCHOOLS

General Fund Expenditures: July - March FY2026



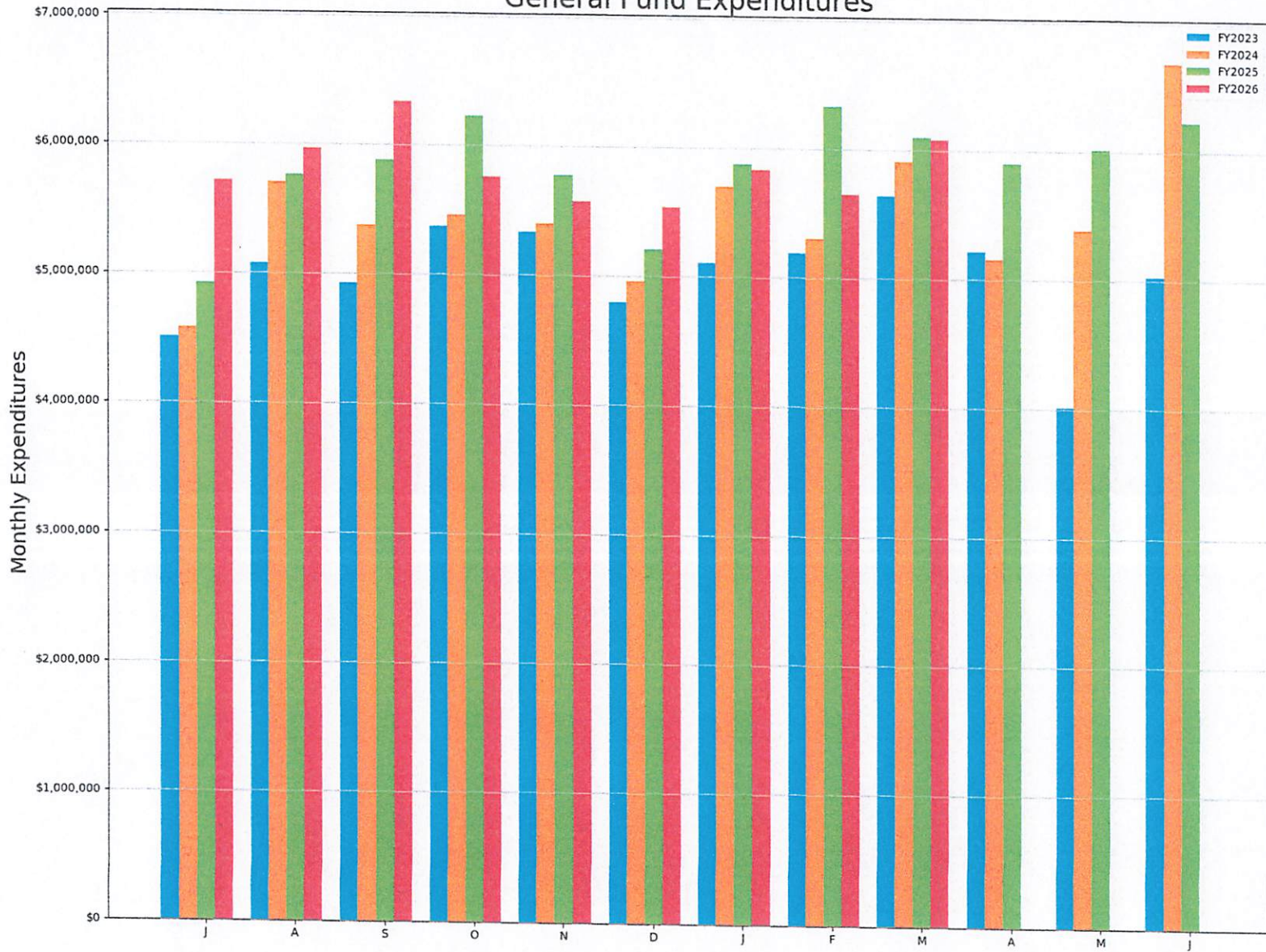
FINDLAY CITY SCHOOLS

General Fund Revenue



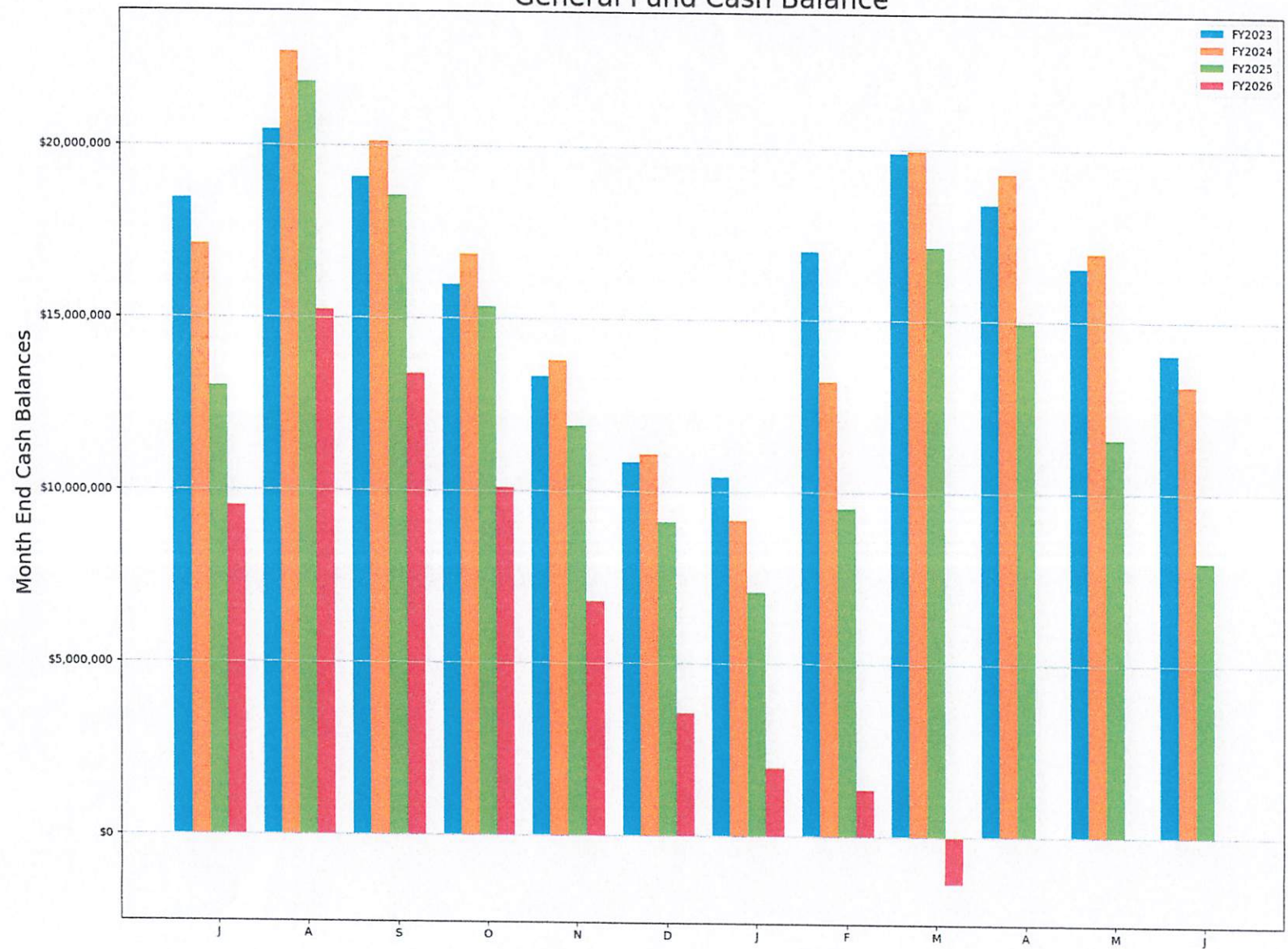
FINDLAY CITY SCHOOLS

General Fund Expenditures



FINDLAY CITY SCHOOLS

General Fund Cash Balance



**FINDLAY CITY SCHOOL DISTRICT
HEALTH INSURANCE TRUST FUND ANALYSIS
CHANGE IN CASH POSITION AS OF MARCH 31, 2026**

Revenue Account	Description	Anticipated	Mar-26	Fiscal Year-to-Date	% Collected
024-1870-9024	Employer Contributions	\$ 620,000.00	\$ 61,630.58	\$ 482,935.88	77.89%
024-1872-9024	Employee Contributions	\$ 5,000.00	\$ 482.89	\$ 4,771.45	95.43%
024-1870-9224	Option B Plan Emplr Cont	\$ 1,750,000.00	\$ 129,303.60	\$ 1,047,361.88	59.85%
024-1872-9224	Option B Plan Empllee Cont	\$ 340,000.00	\$ 23,052.50	\$ 213,768.91	62.87%
024-1870-9324	Option C Plan Emplr Cont	\$ 8,700,000.00	\$ 1,104,455.89	\$ 8,692,910.25	99.92%
024-1872-9324	Option C Plan Employee Cont	\$ 30,000.00	\$ 5,272.64	\$ 46,783.00	155.94%
024-1872-9424	Bronze Plan Employee Cont	\$ 7,300.00	\$ -	\$ -	0.00%
Total Revenue		\$ 11,452,300.00	\$ 1,324,198.10	\$ 10,488,531.37	91.58%
Expense Account	Description	Budget	Mar-26	Fiscal Year-to-Date	% Expensed
024-2900-491-9024	MetLife D/V Admin Cost	\$ 550,000.00	\$ 60,411.52	\$ 529,385.04	96.25%
024-2900-492-9024	Sun Life/UMR Stop Loss	\$ 2,400,000.00	\$ 257,928.85	\$ 2,138,352.88	89.10%
024-2900-800-9024	D/V Claims -Miscellaneous Expense	\$ 3,000.00	\$ -	\$ (100.00)	-3.33%
024-2900-800-9224	Opt B Claims -Miscellaneous Expense	\$ 1,000,000.00	\$ 130,919.41	\$ 908,682.67	90.87%
024-2900-200-9324	H S A Employer Contributions Expense	\$ 410,000.00	\$ 39,062.50	\$ 343,089.62	83.68%
024-2900-400-9324	UMR Admin Cost	\$ 800,000.00	\$ 90,016.45	\$ 631,348.96	78.92%
024-2900-800-9324	Opt C Claims -Miscellaneous Expense	\$ 7,250,000.00	\$ 695,062.10	\$ 6,231,713.84	85.95%
024-2900-800-9424	Bronze Plan -Miscellaneous Expense	\$ -	\$ -	\$ -	-
Total Expenses		\$ 12,413,000.00	\$ 1,273,400.83	\$ 10,782,473.01	86.86%
Revenues Over (Under) Expenses		\$ (960,700.00)	\$ 50,797.27	\$ (293,941.64)	
Ending Cash Balance 024 Account MARCH 31, 2026		\$ 1,890,893.67			



2500 W Higgins Road • Suite 1135 • Hoffman Estates • IL 60169 • Phone: 847.838.2600

March 20, 2026

Ms. Pam Harrington
Treasurer
Findlay City Schools
1100 Broad Ave
Findlay, OH 45840

Dear Pam:

Thank you for the opportunity to present our service proposal. We offer cost-effective asset inventory solutions. Our unbiased professional service and support finally make asset control and obtaining insurable values simple and reliable.

The staff at ACS has extensive experience in areas of GASB 34 Fixed Asset Inventory, Reporting and Insurance Valuation. ACS asset reporting is delivered to your desktop in real-time allowing for instant auditor feedback. We understand and evolve to meet your individual fixed asset needs.

The following few pages outline our service intent. If you have any additional questions or concerns, please do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink that reads 'Sean R. Rager'. The signature is written in a cursive style with a horizontal line underneath.

Sean R. Rager CPA
President

We propose to inventory, evaluate and report on the buildings, movable assets and site improvements of the Findlay City Schools. The scope of our engagement will involve onsite inspections by uniformed professionals at 11 locations with an approximate total area of 800,000 square feet as specified by the Findlay City Schools listed later under "Agreement". Rest assured, all uniformed Asset Control Solutions Inc.'s (ACS) Field Professionals have been fingerprinted by Illinois Law enforcement and background information approved in several states as required.

ACS will physically inspect assets at and above the \$5,000.00 GASB 34 Capitalization threshold. These assets will be tagged and recorded in full detail including manufacturer, model, serial number and tag number. GASB 34 depreciation with associated fund and function detail will be presented when historical cost exceeds the GASB 34 threshold of \$5,000.00. Assets will be categorized and reported by location and general area within that location.

Real-time reporting will be available online within 30 business days of the onsite inspection. Your data is securely stored and backed up remotely thus reducing your operating cost of storage and system administration. Data can easily be printed or stored locally as a Microsoft Excel™ file or integrated into most accounting packages. Every client has their own SharePoint Site where they can log in and view their assets and reports. Our Team of experts is available to provide assistance at any time.

Asset categories reported in detail and summary include:

- Buildings and Structures
- Movable Equipment
- Site Improvements (insurable and uninsurable)

Web based reports communicate the following by asset class and location:

- Acquisition data (reasonably matched from current electronic records or estimated accordingly)
- Asset life
- Current and accumulated depreciation
- Salvage value and net remaining book value
- Fund and Function
- Special fields for flags and notations

Excluded from the services described by our proposal are:

- Infrastructure such as bridges, toll roads, and sewer systems
- Leased equipment under an operating lease (recorded for insurance when necessary)
- Expendable inventories and supplies
- Personal property of employees or others as identified
- Assets in or at locations locked away or otherwise not easily accessible *

**When assets are not easily accessible, we will consult with the Findlay City Schools to reasonably gather the assistance or information necessary to complete the survey.*

"Special Assets" such as land, technology, athletic uniforms, band instruments, library books, radios, computer software, fine arts, historical treasures, and other special assets can be incorporated into the property record based on information provided to us by Findlay City Schools and reported accordingly.

Buildings

The inventory and valuation will include an inspection of the 11 locations listed later under "Agreement" as supplied or approved by Findlay City Schools. Building component classifications will be comprised of General Construction, Plumbing, Heating/Ventilating/Air Conditioning, Electrical System, Sprinkler System, Roofing and Fixed Equipment allocations. *Please have fire escape and/or site maps available prior to site visit.*

Movable Equipment

Manufacturer, model and serial number will be recorded for assets exceeding the \$5,000.00 threshold by physical inspection when readily accessible for viewing. Assets that are secured, immobilized by wiring, or subject to damage by moving will be listed and described without serial numbers. (When serial numbers are made available, the items will be reflected in the report and fully documented.)

The remaining movable equipment, designated as other movable equipment, will be inventoried or modeled by general area or building basis, which will be grouped and valued by asset class as necessary for proof of loss. Data elements relating to dates of acquisition, acquisition cost, useful life, and replacement cost will be developed "at average" by asset type for each location segregation. These assets will not be tagged.

Site Improvements (Insurable and Uninsurable Land Improvements)

The site improvements will consist of: Lighting, Fencing, Signs, Playground Equipment, All Weather Track, Outside Property, Score Boards, Bleachers, Storage, Parking Lots, Sidewalks, Curbs, Retaining Walls, Etc.

Support

ACS made asset inventory easy. We are always available for your support.

Depending on your needs, we will work with you to make an easy way for you to report changes if you choose. If you have a large asset order that you want to tag immediately, please email your account rep with your needs in advance. Please note, we will tag and detail these items the following year during our next study.

Field Work Plan

1. Our work plan will begin with ACS receiving the signed agreement via mail, email etc.
2. Our scheduling department will then contact you to determine a convenient time for you and your staff to attend a kickoff meeting and have ACS out to perform the onsite fieldwork.
3. Kickoff meeting documentation and other advance needs will be communicated in advance
4. Work plan communications will also be provided to you so you can forward to your School Personnel. All ACS members are uniformed, fingerprinted and FBI background checked professionals.
5. ACS's Senior Project Manager will lead your onsite fieldwork.
6. We will also provide you with a schedule and other materials that you might need such as Public Address announcements, pictures and credentials.
7. A final list of controlled items and other job specifications will be reviewed and signed off at the kickoff meeting. The kickoff meeting is digitally sound recorded for accuracy.
8. Our team will check in daily and inform you and your staff of our progress and any issues should they arise.
9. Data is uploaded daily for your review and is always redundantly remotely saved for added protection.
10. Our goal is to be as invisible and helpful as possible and exceed your expectations
11. Prior to departure, The ACS team leader will perform an Exit Interview with you or appropriate staff as available.
12. Our service doesn't stop with the Onsite Field Work and On time Delivery of Data. ACS team members are always free and available for you throughout the year.

Service Fee

Our fee for the engagement is **\$16,500.00**. This fee is based on our estimate of professional services to be furnished according to our understanding of your requirements; should the scope of these requirements change, Asset Control Solutions, Inc. and the Findlay City Schools will mutually revise the fee to reflect those changes in service. Our fee is independent of the outcome of our study. Based on our understanding of the project, our fee is based on the following:

Our services offered as proposed above utilizing Capital Asset and Insurance inventory cutoffs as follows:

GASB 34 Capitalization threshold of \$5,000.00

Terms

49% of the first-year service fee is payable upon job commencement. Final payment due upon web delivery of Digital Data and Reports.

Inventory is best performed by an independent third party equipped like ACS for the highest level of security and least expensive separation of duties. Ongoing self-maintenance update of Online Fixed Assets by Findlay City Schools is available for ~~\$5,000.00~~. *Charges only apply if independent ACS onsite physical inventory service is not renewed annually. This fee does not include cost of tags. For best asset control, **self-maintenance** is a weak separation of duties that may increase several internal risks.*

Tags

Our own Tamper Evident Tags are to be provided by Asset Control Solutions, Inc. free for as long as you have our new client onsite inventory or existing client reinventory onsite service scheduled in the current year. Besides being free, you will benefit from the added theft deterrent too.



Preexisting client barcode tags will be utilized when most efficient. Tags available will be confirmed for compatibility and security.

This Agreement is made effective as of March 20, 2026, by and between

Findlay City Schools
Findlay, OH

and

Asset Control Solutions, Inc.
Hoffman Estates, IL
United States

In this Agreement, the Findlay City Schools who is contracting to receive services shall be referred to as "FCSOH", and Asset Control Solutions, Inc. who will be providing the services shall be referred to as "ACS".

ACS has a background in technology, accounting and valuation and is willing to provide services to FC SOH based on this background.

FCSOH desires to have services described in the proposal dated March 20, 2026 provided by ACS.

Therefore, the parties agree as follows:

1. **DESCRIPTION OF SERVICES.** ACS will provide the following services (collectively, the "Services"): Assets with ACS provided or approved FC SOH tag, will be located, inventoried and reported with location and tag identification by thresholds listed below. The associated asset capitalization and depreciation information of Buildings, Movable Equipment and Site Improvements will be tagged and reported in GASB 34 compliant detail above the Capitalization threshold of \$5,000.00,
2. **PERFORMANCE OF SERVICES.** The manner in which the services are to be performed and the specific hours to be worked by ACS shall be determined by ACS and approved in writing by FC SOH. FC SOH will rely on ACS to work as many hours as may be reasonably necessary to fulfill ACS's obligations under this Agreement.
3. **PAYMENT.** FC SOH will pay a fee to ACS for the services in the amount of **\$16,500.00 Sixteen Thousand Five Hundred Dollars and 00/100**. This fee shall be payable in a lump sum 49% upon job commencement and balance due upon presentation of draft web data.
4. **TERM/TERMINATION.** Contract Term is for 1 year.
5. **EXPENSE REIMBURSEMENT.** ACS shall pay all "out-of-pocket" expenses, and shall not be entitled to reimbursement from FC SOH given no change of schedule initiated by FC SOH following written authorization of travel schedule.
6. **SUPPORT SERVICES.** FC SOH will not be required to provide support services, including office space and secretarial services, for the benefit of ACS.
7. **NEW PROJECT APPROVAL.** ACS and FC SOH recognize that ACS's services will include working on various projects for FC SOH. ACS shall obtain the approval of FC SOH prior to the commencement of a new project.
8. **RELATIONSHIP OF PARTIES.** It is understood by the parties that ACS is an independent contractor with respect to FC SOH, and ACS is not an employee nor does ACS have a financial interest in the FC SOH. FC SOH will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of ACS.

9. **EMPLOYEES.** ACS's employees, if any, who perform services for FCSOH under this Agreement shall also be bound by the provisions of this Agreement. At the request of FCSOH, ACS shall provide adequate evidence that such persons are ACS's employees.

10. **INJURIES.** ACS acknowledges ACS's obligation to obtain appropriate insurance coverage for the benefit of ACS (and ACS's employees, if any). ACS waives any rights to recovery from FCSOH for any injuries that ACS (and/or ACS's employees) may sustain while performing services under this Agreement and that are a result of the negligence of ACS or ACS's employees.

11. **INTELLECTUAL PROPERTY.** The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

- a. **Consultant's Intellectual Property.** ACS personally holds an interest in the Intellectual Property that is described as software and hardware and which is not subject to this Agreement.
- b. **Development of Intellectual Property.** Any improvements to Intellectual property, further inventions, or improvements, and any new items of Intellectual Property discovered or developed by ACS (or ACS's employees, if any) during the term of this Agreement shall be the property of ACS.

12. **CONFIDENTIALITY.** FCSOH and ACS recognizes that both entities has and will have the following information:

- process information
- trade secrets
- technical information
- copyrights

and other proprietary information (collectively, "Information") which are valuable, special and unique assets of FCSOH and ACS and need to be protected from improper disclosure. FCSOH and ACS agree that FCSOH and ACS will not at any time or in any manner, either directly or indirectly, use any Information for FCSOH's or ACS's own benefit, or divulge, disclose, or communicate in any manner any Information to any third party without the prior written consent of FCSOH and ACS. FCSOH and ACS will protect the Information and treat it as strictly confidential.

13. **NOTICES.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person, email receipt returned, or deposited in the United States mail, postage prepaid, addressed as follows:

IF for FCSOH:

Ms. Pam Harrington
Findlay City Schools
Findlay, OH 45840

IF for ACS:

Sean R. Rager, President
Asset Control Solutions, Inc.
2500 W Higgins Road, Suite 1135
Hoffman Estates, IL 60169
An Illinois C corporation EIN:74-3163816

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

14. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

15. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

16. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

17. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

18. APPLICABLE LAW. This Agreement shall be governed by the laws of Findlay City Schools's home state.

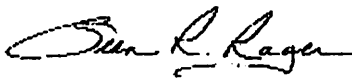
19. CANCELATION AND RESCHEDULING. Additional Fees may apply.

Party receiving services:
Findlay City Schools
Findlay, OH

By: _____
Ms. Pam Harrington
Treasurer

Date: _____

Party providing services:
Asset Control Solutions, Inc.

By: 
Sean R. Rager
President

Date: 3/20/2026

Findlay City Schools

Main Locations



Book	Policy manual
Section	Section D: Fiscal Management
Title	Inventories (Fixed Assets)
Code	DID
Status	Active
Adopted	June 26, 2023

Inventories (Fixed Assets)

The Board, as steward of this District's property, recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The District conducts a complete inventory in accordance with the timelines established by the Treasurer, by physical count, of all District-owned equipment and supplies. For purposes of this policy, "equipment" means a unit of furniture or furnishings, an instrument, a machine, an apparatus or articles that retain shape and appearance with use, is nonexpendable and does not lose its identity when incorporated into a more complex unit. For the purpose of items purchased with federal funds, equipment is defined as tangible, nonexpendable personal property having a useful life of more than one year with an acquisition cost of \$5,000 or more per unit.

This District maintains a fixed asset accounting system. The fixed asset system maintains sufficient information to permit:

1. preparation of year-end financial statements in accordance with generally accepted accounting principles (GAAP);
2. adequate insurance coverage and
3. control and accountability.

Each building and additions to buildings are identified by location or name and are described in detail (e.g., size, number of floors, square footage, type of construction, etc.) with the value shown for all individual structures.

Fixed equipment is inventoried by building, floor and room name or number; each item is to be listed individually. (Leased equipment that the District will eventually own must be inventoried.)

Movable equipment is inventoried by building, floor and room name or number; each item is to be listed individually. Any item that has a model number or serial number has that number noted in the description for full identification. All items assigned to a building are the building administrator's responsibility.

All equipment purchased, after the initial inventory, as capital outlay or replacement with a cost of ^{\$5,000} \$2,500 or more and with an estimated useful life of five years or more is tagged and made part of the equipment inventory. For fixed asset reporting purposes, all equipment in excess of ^{\$5,000} \$2,500 is used. Property records and inventory systems are sufficiently maintained to account for and track equipment acquired with federal funds.

A listing of all equipment is maintained for each building and department. This listing is updated in accordance with timelines and procedures established by the Treasurer and submitted to the Treasurer's office for audit purposes.

A physical inventory of supplies is taken at the building level. This listing is updated in accordance with timelines and procedures established by the Treasurer and submitted to the Treasurer's office for audit purposes.

The Treasurer shall be assisted by principals, directors, supervisors and certified and classified staffs in the performance of this function.

THIS IS A REQUIRED POLICY

Legal

ORC 117.38

ORC 3313.20

ORC 3313.41

2 CFR Part 200

Cross References

DECA - Administration of Federal Grant Funds