



**CERTIFICATED
Job Class Description**

Equal Employment
Opportunity

MULTILINGUAL LEARNER AND LITERACY/MATH INTERVENTION TEACHER

DEPARTMENT/SITE: SCHOOL SITE

SALARY SCHEDULE: CERTIFICATED SALARY SCHEDULE

GROUP: 03

WORK YEAR: 11-Month, 185-day Work Calendar

REPORTS TO: PRINCIPAL

DATE CURRENT JOB DESCRIPTION APPROVED:
Board of Trustees effective: 05/13/2026

JOB GOAL/PURPOSE:

The Multilingual Learner (MLL) and Literacy/Math Intervention Teacher provides specialized instruction, intervention, and program support to students requiring additional assistance in English language development, literacy, and math skills. The position supports equitable access to grade-level content through designated and integrated English Language Development (ELD), targeted reading intervention, and collaboration with classroom teachers within a Multi-Tiered System of Supports (MTSS). The position will support classroom teachers in the implementation of high-leverage, evidence-based instructional strategies to support Tier 1 literacy and mathematics practices and the language development of Multilingual Learners. The role focuses on accelerating language acquisition and strengthening literacy and math outcomes, both through direct work with students and by building instructional capacity across the school through peer consultation and collaboration around data-informed decision-making. This position requires knowledge of District procedures and policies, the ability to assume responsibility and work effectively under pressure while maintaining confidentiality, and the demonstration of strong interpersonal skills in order to support MLL instruction, literacy, and math skills across the curriculum.

ESSENTIAL FUNCTIONS, TASKS, AND DUTIES:

Instruction & Student Support

- Provide designated ELD instruction for identified students through small-group and/or individual instruction.
- Provide targeted literacy and/or math intervention for identified students through small-group and/or individual instruction.

- Deliver research-based instruction aligned to California ELD and ELA standards, the California ELA/ELD Framework, and the California ELD Roadmap.
- Support multilingual learners in developing listening, speaking, reading, and writing proficiency necessary for academic success.
- Implement structured literacy and evidence-based intervention strategies to address reading difficulties.
- Implement evidence-based intervention strategies to address math difficulties.
- Differentiate instruction based on language proficiency levels, assessment data, and individual student needs.
- Foster positive student engagement, motivation, and confidence in language development and reading.

Assessment & Data Use

- Administer, analyze, and interpret state and local assessment data, including language proficiency and reading screening measures.
- Diagnose student strengths and needs to design targeted intervention plans.
- Monitor student progress regularly and adjust instruction accordingly.
- Maintain accurate student records, progress monitoring documentation, and required reports.
- Support site teams in analyzing multilingual learner, literacy, and math data to inform instructional decisions.

Collaboration & Consultation

- Collaborate with classroom teachers to support integrated ELD practices within core instruction.
- Collaborate with classroom teachers to support effective literacy and math practices within core instruction.
- Assist classroom teachers in selecting instructional materials, scaffolds, and differentiation strategies.
- Model instructional strategies, co-plan/co-teach lessons, and provide consultation related to language development and reading intervention.
- Work alongside classroom teachers within the general education learning environment to provide integrated instruction for Multilingual Learners.
- Participate in Student Success Team (SST), Individualized Education Program (IEP), and other student support meetings as appropriate.
- Partner with site leaders in providing professional learning and support to staff related to multilingual learner instruction.
- Partner with site leaders in providing professional learning and support to staff related to literacy and mathematics development.

Program Coordination & Family Engagement

- Support the implementation and monitoring of site multilingual learner and intervention programs.
- Manage the English learner student reclassification process and four-year monitoring of reclassified students.
- Coordinate and administer state-required initial and annual summative English learner assessments.
- Assist with data collection and program evaluation to determine effectiveness and recommend improvements.
- Communicate with families regarding student progress and strategies to support learning at home.
- Partner with site leaders in managing and facilitating the English Learner Advisory Committee (ELAC).
- Participate in and support parent education and outreach activities related to language, literacy, and math development.
- Promote inclusive practices that honor students' linguistic and cultural assets.

JOB QUALIFICATIONS /REQUIREMENTS:

Knowledge of:

- California ELD and English Language Arts standards, the California ELA/ELD Framework, and the California ELD Roadmap
- California Common Core Mathematics standards and the California Math Framework
- Language acquisition theory and culturally responsive pedagogy
- Structured literacy and evidence-based reading intervention practices
- Evidence-based math intervention practices
- Differentiated instructional strategies to support multilingual learners (e.g., SDAIE, GLAD, SEAL)
- Child development and effective classroom management practices
- State and local assessment systems and progress monitoring tools
- MTSS frameworks and data-driven decision-making
- Educational technology supporting language, literacy, and math development

Skills and Abilities:

- Analyze and interpret student performance data to guide instruction
- Collaborate effectively with teachers, administrators, families, and support staff
- Deliver targeted instruction to diverse learners
- Communicate clearly both orally and in writing
- Build positive relationships with students and families from diverse cultural and linguistic backgrounds
- Demonstrate flexibility, initiative, and strong organizational skills
- Maintain confidentiality and professional judgment

Professional Responsibilities:

- Maintain current knowledge of research-based practices in literacy instruction, math instruction, intervention, and English language development.
- Participate in professional development, collaboration meetings, and district initiatives.
- Demonstrate professionalism, strong organizational skills, and effective communication

EDUCATION REQUIRED:

- Valid California Multiple Subject Teaching Credential
- CLAD, BCLAD, or equivalent English Learner authorization required
- Reading Specialist authorization or coursework in literacy intervention preferred

EXPERIENCE REQUIRED:

- Minimum five (5) years of successful classroom teaching experience preferred
- Experience supporting multilingual learners and/or reading intervention strongly preferred
- Personal experience with second language learning preferred
- Familiarity with language(s) other than English preferred

CERTIFICATIONS AND TESTING REQUIRED:

- Must hold valid Teaching Credential

- Must pass the District's applicable proficiency exam (e.g., oral interview, written test, or work sample) for the job class with a satisfactory score
- After an offer of employment, must obtain:
 - Criminal Justice and FBI Fingerprint Clearance
 - Pre-employment physical exam at District's expense
 - Negative TB test results plus post-employment retest as required (currently every 4 years)

WORK ENVIRONMENT/PHYSICAL DEMANDS:

(Must be performed with or without reasonable accommodations)

- Office environment with frequent interruptions and intermittent noise
- Regular travel to other sites will be required to perform assigned duties. Transportation is the responsibility of the employee.
- Dexterity of hands and fingers to operate a computer keyboard and other office equipment
- Sitting or standing for extended periods of time; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally to retrieve and store files
- Lift objects such as boxes containing documents and weighing up to 35 pounds
- Hearing and speaking to exchange information in person or on the telephone
- Seeing to read, prepare, and review various materials