

Elementary Scheduling – Reading Intervention Component Tier 2(A) / Tier 3(B)

ELECTRONIC SPREADSHEET

The school administrator will be providing the Data Entry an electronic spreadsheet to include the following:

- Student #
- Student name
- Tier 2 and 3
- Teacher providing the tier service

TIER INFORMATION

Students receiving Tier 2 Reading interventions will receive a code of “A” in the “Reading Intervention Component” field. On the student’s schedule, locate the Language Arts course section of the teacher providing the tier services and select the applicable reading intervention component (tier service). You only need to code one section unless multiple teachers provide the same tier service. If multiple teachers are providing the same tier service, then each teacher would get coded. This applies to both regular and extended day schools.

Example below:

Course	Period - Teacher	Course Number	Section	Meeting Days	Room	Term	Enrolled	Dropped	Exclude from FTE	Class Minutes Weekly	Reading Intervention Component
FIRST GRADE	00 00 - 101 - Bethanie June Mutter	5100070	101	MTWHF	01-121	Full Year	August 11, 2025	-	✓	0	N - No
MATH GRADE 1	01 01 - 101 - Bethanie June Mutter	5012030	101	MTWHF	01-121	Full Year	August 11, 2025	-	✗	300	N - No
LANG ARTS GRADE 1	02 02 - 101 - Bethanie June Mutter	5010042	101	MTWHF	01-121	Full Year	August 11, 2025	-	✗	600	N - No
LANG ARTS GRADE 1	03 03 - 101X - Bethanie June Mutter	5010042	101X	MTWHF	01-121	Full Year	August 11, 2025	-	✗	330	N - No
RECESS KG - 5	04 04 - 101 - Bethanie June Mutter	RECESS	101	MTWHF	01-121	Full Year	August 11, 2025	-	✓	100	N - No
MUSIC - GRADE 1	05 05 - H - 101 - Sandra L Stein	5013070	101	H	02-506	Full Year	August 11, 2025	-	✗	50	N - No

Students receiving Tier 3 Reading interventions will receive a code of “B” in the “Reading Intervention Component” field. On the student’s schedule, locate the Language Arts course section of the teacher providing the tier services and select the applicable reading intervention component (tier service). You only need to code one section unless multiple teachers are providing the same tier service. If multiple teachers are providing the same tier service, then each teacher would get coded.

Students receiving Tier 2 and Tier 3 Reading interventions will receive a code of “B” in the “Reading Intervention Component” field. On the student’s schedule, locate the Language Arts course section of the teacher providing the tier services and select the applicable reading intervention component (tier service). You only need to code one section unless multiple teachers are providing the same tier service. If multiple teachers are providing the same tier service, then each teacher would get coded.

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Additional reminders/facts pertaining to Reading Intervention.

Reading Coach/Resource Teacher/Media Specialist

Your Administrator will determine if you are to schedule Reading Coaches

- Reading Coaches providing Reading Intervention Support (Tier 2 or 3) can be scheduled with those students and the applicable Reading Intervention Code (Tier 2 or 3) coded on the course. **If they are not certified or do not have their reading endorsement, they cannot be scheduled.
- Your Administrator will determine if you are to schedule Reading Coaches NOT providing Reading Intervention Support (Tier 2 or 3).
- Resource Teachers providing Tier 2 or 3 services should be scheduled using the Lang Arts course. Resource Teachers NOT providing Reading Intervention Services should be scheduled using the academic course.
- Only 1 course section needs to be code
- If multiple teachers are providing Reading Intervention Support, you can code both.

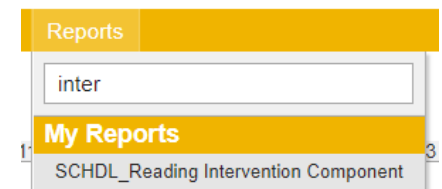
Report

The Reading Intervention Component field denotes whether a child is receiving Tier 2 (A), Tier 3 (B), or Tier 2 and 3 (B) intervention and the teacher providing the service.

Accessing the Published Advanced Report:

In FOCUS:

1. Click the Reports tab.
2. Enter the keyword “intervention”.
3. Select the report named “**SCHDL_Reading Intervention Component**”.
4. The report will generate and display in the middle of the screen.



Accessing the District Report in FOCUS:

1. Click the Reports tab
2. Click on District Reports
3. Select the **MTSS** folder
4. Run the MTSS vs. Scheduled Tier Level Error Report - School View

Title ▾	Description ▾	Export/Run ▾
MTSS vs. Scheduled Tier Level Error Report - School		 Export  Run