



**DISTRICT COMMITTEE  
OPEN MEETING MINUTES  
REORGANIZATION MEETING #1913  
April 7, 2026**

<b><u>Members Present:</u></b>	Thomas Hatem	Methuen	Chair
	Julio Mejia	Lawrence	Vice Chair
	William Tarbox	North Andover	Assistant Treasurer
	Zoila Disla	Lawrence	
	Annemarie Faris	Andover	
	Bradley Jones	Methuen	
	Edinson Mercedes	Lawrence	(Virtual)

**Members Absent:**

<b><u>Others Present:</u></b>	John N. Lavoie	Superintendent-Director
	Susan Lally	District Recorder

**1. CALL TO ORDER**

Chairman Hatem called the meeting to order at 6:05PM. Roll Call by District Recorder: *Ms. Faris (present), Ms. Disla (present), Mr. Jones (present), Mr. Mejia (present), Mr. Mercedes (present, virtual), Mr. Tarbox (present), Mr. Hatem (present).*

Chair Hatem requested that the District Committee adjust the agenda as follows: the items “Job Postings” and “Executive Session” have been removed, and the item “Purchasing of the Hangar” will be moved up on the agenda.

**MOTION:** Ms. Faris moved to change the agenda as presented.

**2<sup>ND</sup>:** Mr. Mejia

**VOTE:** Roll Call by District Recorder:

Mr. Tarbox	Yes
Ms. Faris	Yes
Ms. Disla	Yes
Mr. Jones	Yes
Mr. Mejia	Yes
Mr. Mercedes	Yes
Mr. Hatem	Yes

#19143

**2. PURCHASING OF HANGAR**

Superintendent Lavoie reported that he requested this item be placed on the agenda because he believed the previous vote was not clearly reflected in the meeting minutes. He explained that the total cost of the purchase is \$975,000, which will be funded from the E&D account following approval by the member cities and towns.

He further noted that the amount will initially be paid from Capital Funds and later reimbursed once E&D funds are approved.

Chair Hatem stated that an additional \$75,000 is required. He added that this amount was previously approved by the Capital Improvement Committee at its meeting on April 2, 2026. Superintendent Lavoie clarified that the original purchase price was \$900,000, but the final cost increased to \$975,000 in order to secure the hangar.

**MOTION:** Mr. Mejia moved to approve an additional \$75,000 for the purchase of the hangar for the purpose of discussion.

**2<sup>ND</sup>:** Ms. Faris

**VOTE:** Roll Call by District Recorder:

Mr. Mercedes	Yes
Mr. Tarbox	Yes
Ms. Faris	Yes
Ms. Disla	Yes
Mr. Jones	Yes
Mr. Mejia	Yes
Mr. Hatem	Yes

#19144

Vice Chair Mejia requested clarification regarding the additional \$75,000. Chair Hatem explained that the original vote approved the purchase of the hangar for \$900,000; however, the final purchase price was \$975,000. The Capital Improvement Committee subsequently approved the additional \$75,000 with the understanding that the funds will be reimbursed to the Capital Improvement Fund once E&D funds are received.

Superintendent Lavoie added that the initial offer for the hangar was \$900,000, but a competing offer of \$950,000 required increasing the bid to \$975,000 in order to secure the purchase. Vice Chair Mejia confirmed that the City of Lawrence is aware of the increase. Superintendent Lavoie stated that the City has been informed and that they are currently awaiting paperwork from the City of Lawrence's attorney.

Vice Chair Mejia asked when the \$75,000 increase was first identified. Superintendent Lavoie responded that it was known at the beginning of negotiations. He further noted that upon reviewing the meeting minutes, he realized the approval language regarding the increased amount was not clearly documented.

## **2. REORGANIZATION & ELECTION OF OFFICERS**

### ***a.) District Recorder***

Chair Hatem requested a motion from the Committee to elect Cheryl Dennis as District Recorder, noting that she currently serves in this role.

**MOTION:** Mr. Jones moved to appoint Cheryl Dennis as District Recorder.

**2<sup>ND</sup>:** Mr. Tarbox

**VOTE:** Roll Call by District Recorder:

Mr. Mejia	Yes
Mr. Mercedes	Yes
Mr. Tarbox	Yes
Ms. Faris	Yes
Ms. Disla	Yes
Mr. Jones	Yes

Mr. Hatem                    Yes  
#19145

**b.) Assistant Clerk**

Chair Hatem requested a motion from the Committee to elect Susan Lally as Assistant Clerk, noting that she currently serves in this role.

**MOTION:** Mr. Mejia moved to appoint Susan Lally as Assistant Clerk.

**2<sup>ND</sup>:** Mr. Mercedes

**VOTE:** Roll Call by District Recorder:

Mr. Jones                    Yes  
Mr. Mejia                    Yes  
Mr. Mercedes                Yes  
Mr. Tarbox                   Yes  
Ms. Faris                    Yes  
Ms. Disla                    Yes  
Mr. Hatem                    Yes  
#19146

**c.) Clerk**

Chair Hatem requested a motion from the Committee to elect Supt. Lavoie as Clerk, noting that he currently serves in this role.

**MOTION:** Mr. Jones moved to appoint Superintendent Lavoie as Clerk.

**2<sup>ND</sup>:** Mr. Tarbox

**VOTE:** Roll Call by District Recorder:

Ms. Disla                    Yes  
Mr. Jones                    Yes  
Mr. Mejia                    Yes  
Mr. Mercedes                Yes  
Mr. Tarbox                   Yes  
Ms. Faris                    Yes  
Mr. Hatem                    Yes  
#19147

**d.) Assistant Treasurer**

Chair Hatem requested a motion from the Committee to elect Mr. Tarbox as Assistant Treasurer, noting that he currently serves in this role.

**MOTION:** Mr. Jones moved to nominate Mr. Tarbox for Assistant Treasurer.

**2<sup>ND</sup>:** Mr. Mejia

**VOTE:** Roll Call by District Recorder:

Ms. Faris                    Yes  
Ms. Disla                    Yes  
Mr. Jones                    Yes  
Mr. Mejia                    Yes  
Mr. Mercedes                Yes  
Mr. Tarbox                   Yes  
Mr. Hatem                    Yes  
#19148

**e.) Vice Chair**

Chair Hatem requested a motion from the Committee to elect Mr. Mejia as Vice Chair, noting that he currently serves in this role.

**MOTION:** Mr. Jones moved to nominate Mr. Mejia for Vice Chairperson.

**2<sup>ND</sup>:** Ms. Faris

**VOTE:** Roll Call by District Recorder:

Mr. Tarbox	Yes
Ms. Faris	Yes
Ms. Disla	Yes
Mr. Jones	Yes
Mr. Mejia	Yes
Mr. Mercedes	Yes
Mr. Hatem	Yes

#19149

**f.) Chair**

Chair Hatem requested a motion from the Committee to elect the Chair, noting that he currently serves in this role.

**MOTION:** Mr. Jones moved to nominate Mr. Hatem for Chair.

**2<sup>ND</sup>:** Mr. Tarbox

**VOTE:** Roll Call by District Recorder:

Mr. Mercedes	Yes
Mr. Tarbox	Yes
Ms. Faris	Yes
Ms. Disla	Yes
Mr. Jones	Yes
Mr. Mejia	Yes
Mr. Hatem	Yes

#19150

**g.) Seating Chart**

Chair Hatem requested a motion from the Committee regarding whether they would like to change their seating arrangement.

**MOTION:** Mr. Mejia moved to change the seating arrangement.

**2<sup>ND</sup>:** Mr. Jones

**VOTE:** Roll Call by District Recorder:

Mr. Mejia	Yes
Mr. Mercedes	Yes
Mr. Tarbox	Yes
Ms. Faris	Yes
Ms. Disla	Yes
Mr. Jones	Yes
Mr. Hatem	Yes

#19151

Ms. Lally had each member draw numbers for their new seating arrangement. The outcome is as follows:

- Seat 1: Mr. Tarbox
- Seat 2: Ms. Faris
- Seat 3: Mr. Edinson
- Seat 4: Mr. Mejia

Seat 5: Ms. Disla  
Seat 6: Mr. Jones.

**3. ADJOURNMENT**

**MOTION:** Ms. Faris moved to adjourn at 6:26PM

**2<sup>ND</sup>:** Mr. Mejia

**VOTE:** Roll Call by District Recorder

Mr. Jones	Yes
Mr. Mejia	Yes
Mr. Mercedes	Yes
Mr. Tarbox	Yes
Ms. Faris	Yes
Ms. Disla	Yes
Mr. Hatem	Yes

#19152

Respectfully Submitted:



Susan Lally  
District Recorder

Minutes Reviewed:



John N. Lavoie  
Superintendent-Director