



REQUEST FOR PROPOSAL (RFP)

***DESIGN-BUILD SERVICES FOR ELECTRIC VEHICLE
CHARGING SYSTEMS***



SUBMIT ORIGINAL & (1) COPIES OF BID

Proposal for: DESIGN-BUILD SERVICES FOR ELECTRIC VEHICLE CHARGING SYSTEMS

Name of Bidder _____

Address _____

Contact: _____

Phone: _____ ***Fax:*** _____

Email: _____



500 North Broad Street Elizabeth, New Jersey 07208

Date: March 5, 2026

Sealed RFP proposals *must* be received by the Board of Education on or before March 5, 2026 at 11:00 AM and should be submitted to the following address: Elizabeth Board of Education Purchasing Agent Attn: Mario L. Rodrigues 500 North Broad Street, Elizabeth, New Jersey 07208 for the material, supplies or equipment mentioned on the attached specifications on or before.

Thursday morning, March 5, 2026 at Eleven o'clock a.m. Daylight Savings Time (the "Bid Opening"), time being of the essence.

This proposal must be properly executed on the form attached hereto may be delivered personally at the time and place specified in the public advertisement for the proposals or through the US Postal Service (Certified Mail or Overnight Delivery suggested) or other recognized delivery service that provides certification of delivery to the sender.!

The Board of Education assumes no responsibility for the delivery of bids by the Bid Opening.

DESIGN-BUILD SERVICES FOR ELECTRIC VEHICLE CHARGING SYSTEMS

QUALITY:

All materials, supplies, or equipment bid on must strictly conform to the description and specification.

Where a special make of any article is specified, bidders may quote prices on articles of equal quality, in which case the bidder must specify on the proposal the make and number of the article on which it is bidding. Failure to do so will be interpreted to mean that the bidder intends to furnish the particular make of article called for in these specifications.

Samples of the articles which the bidder proposes to substitute, properly marked with the bidder's name, must be delivered to the office of the Broad of Education prior to the time at which bids are to be received. If a substitute bid has been previously accepted by the Board, the bidder may omit submitting a sample of same.

The Board of education reserves the right to accept or reject any part or the entire bid if, in its sole judgment, it is deemed to be in the best interest of the Board.

INTERPRETATION AND APPROVAL:

All material, supplies, or equipment furnished must be in accordance with the specifications and will be subject to the approval of the School Business Administrator/Board Secretary of the Board. Should any dispute arise respecting the true construction and meaning of these specifications, the same shall be decided by the said School Business Administrator/Board Secretary, and his decision shall be final and conclusive.

Upon receipt of notice of intent to award, the successful respondent will be required to execute a contract substantially in the form attached hereto.



Important Notice to all Vendors

**The items listed below must accompany this Proposal unless otherwise indicated.
Check appropriated box for compliance with each item:**

- 1. Non-Collusion Affidavit – Fill out completely and have notarized.
- 2. Vendor Disclosure Statement – Fill out completely.
- 3. New Jersey Business Registration Certificate.
- 4. C. 271 Political Contribution Disclosure Form – Fill out completely.
- 5. Affirmative Action Forms – Successful vendors must submit within seven (7) days of the notice of intent to award or the signing of the contract one of the following: a photocopy of their Federal Letter of Affirmative Action Plan Approval or a photocopy of their Certificate of Employee Information Report or a completed Affirmative action Employee Information Report (AA 302).

COMPLIANCE WITH P.L. 2005, c.271

Vendor is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c.271, s.3) if the vendor receives contracts in excess of \$50,000 from public entities in a calendar year. It is the vendors responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

STATE OF _____
SS:

COUNTY OF _____

CITY OF _____

I, _____ of the City of _____
in the County of _____ and the State of _____

of full age being duly sworn according to law on my oath depose and say that:

I am _____ of the firm of

the bidder making the Proposal for the above named project, and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said Proposal and in this Affidavit are true and correct, and made with full knowledge that the Board of Education of the City of Elizabeth, Union County, New Jersey relies upon the truth of the statements contained in said Proposal and in the statements contained in the Affidavit in awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established or selling agencies maintained by:

(Name of Contractor)

Signature (No Stamps)

Subscribed and sworn to before me
this _____ day of _____ 20_____

Notary Public of the State of _____

My Commission expires _____ 20_____

**WARNING: IF YOU FAIL TO FULLY, ACCURATELY AND COMPLETELY FILL
OUT THIS AFFIDAVIT OF NON-COLLUSION, YOUR BID MAY BE
REJECTED.**



MARCH 2026

DESIGN-BUILD SERVICES FOR ELECTRIC VEHICLE CHARGING SYSTEMS

PROPOSAL FORM

Note: Bidders must use form given below in submitting their proposals.

Date _____

Elizabeth Public Schools
500 North Broad Street
Elizabeth, New Jersey 07208

Gentlemen:

Having carefully examined the specifications, the undersigned proposes to furnish and deliver to the Elizabeth Public Schools, "Design-Build Services for Electric Vehicle Charging Systems", in accordance with specifications, for the sum of:

_____ (\$ _____) Dollars.

Respectfully submitted,

(Name of Company)

By Signature: _____

Print Name: _____

Email: _____

Phone: _____

Fax: _____



Request for Proposals for Design-Build Services for Electric Vehicle Charging Systems

Request for Proposals Due By: Thursday, March 5, 2026 at 11:AM EST

I. Overview

The Elizabeth Board of Education (EBOE) is requesting proposals for “design-build” professional engineering electrical design services and New Jersey licensed electrical contractor services for the design and installation of electric school bus charging equipment (EV Chargers) as more fully described below. The project is at the EBOE school bus depot located at 514 Clarkson Avenue, Elizabeth, NJ 07202. The project includes four “Type B” 16 seater electric school buses and five “Type C” 54 seater electric school buses. As shown on Attachment No. 1, the preliminary Conceptual Site Plan, the Type A school buses will be parked and charged at “Location A” and the Type C buses will be parked and charged at “Location B.” Locations A and B will be serviced by separate utility electrical services. Proposals should include a Scope of Work and Cost Proposal based on a time and materials basis and showing an estimated amount for each deliverable and/or task item and a total not-to-exceed price for the electrical design services and for the electrical contractor services.

II. Scope of Work for Electrical Design

The design of all required and necessary or advisable civil, electrical, and structural components and construction drawing sets (CD sets) as more fully described below, for the construction of the necessary behind-the-meter electrical equipment, EV chargers, and utility interconnection service, the latter as determined in conjunction with PSE&G, in compliance with all applicable federal, state, and local electrical, safety, local building code and other sub-code requirements.

1. Scope of Work 1 Deliverables

- a. Deliverable 1: Preliminary Site Concept Plan including and showing among other things:
 - i. Preliminary EVSE and associated equipment layout
 - ii. Existing utilities (provided with Property Survey)
 - iii. Identify potential utility point of connection (POC)
 - iv. Vehicle tracking plan

- v. Document existing conditions and identify and potential problems, hurdles, or obstacles to Project
- b. Deliverable 2: 50% CD Set, including and showing among other things:
 - i. Existing and proposed utilities (provided with Property Survey)
 - ii. Location and layout of all electrical equipment and chargers
 - iii. Utility POC
 - iv. Initial Vehicle tracking / turning radii plan
 - v. Initial single-line diagram
 - c. Deliverable 3: 90% CD Set including and showing, among other things:
 - i. Incorporating revisions to 50% CD Set in accordance with feedback from customer, utility, and other consulting professionals
 - d. Deliverable 4: 100% CD Set including and showing, among other things:
 - i. Existing conditions and demolition plan as required
 - ii. Final Site Plan, including any necessary grading
 - iii. Electrical Site Plan
 - iv. Primary and secondary details as required by local utility
 - v. Conduit and circuit routing from utility transformer ending at EV chargers
 - vi. Final Single Line Diagram and Panel Schedule
 - vii. Computer generated fault study with Arc Flash labels, load study and breaker calculations
 - viii. Civil, structural, and electrical details as required
 - ix. Signed and sealed by a New Jersey licensed Professional Engineer and ready for filing with local agency having jurisdiction over such plans in accordance with all of such agency's filing requirements
 - e. Deliverable 5: As-Built Drawings

2. Schedule of Design Phase Project Deliverables:

- i. Preliminary Concept Plan: Within 2 weeks of fully-executed contract
- ii. 50% CD Set: Within 3 weeks of receipt of Property Survey
- iii. 90% CD Set: Within 2 weeks after receiving comments from customer, Van-Con Inc. Grant program manager, utility, and other involved professionals
- iv. 100% CD Set: Within 2 weeks of receipt of final comments from customer, CCMT, utility, and other involved professionals

III. Scope of Work for Electrical Contractor

Includes the provision of all necessary electrical equipment, other than the EV chargers, labor, materials and the like for the construction and installation of a working EV charging system based on the electrical design and includes the following task items:

a. Task Item 1: Permitting

Preparation, submission, and obtaining of work permit and all other approvals required by the local agency having jurisdiction to proceed with project

b. Task Item 2: Utility Engagement

Working with and advising professional engineering electrical design firm and PSE&G on development of 50%, 90%, and 100%, and as-built construction drawing sets

c. Task Item 3: Utility Mark-Out

d. Task Item 4: Civil work

Performance of all necessary or advisable civil work including:

- i. Excavation, trenching, and backfill, as required
- ii. concrete footings for chargers,
- iii. concrete-pad for utility transformer as required
- iv. supply and installation of two 6" diameter steel bollards per EV charger unit
- v. asphalt striping, site restoration

e. Task Item 4: Electrical work

Performance of all necessary or advisable electric work, including installation, as required or advisable, of:

- i. Supply and installation of new service gear
- ii. supply and installation of all underground conduit and wiring
- iii. supply and installation all required breakers, connections and terminations;
- iv. supply of all other equipment, other than the EV chargers, not otherwise specified that is necessary for a working EV charging system;
- v. installation of all EV chargers, including without limitation, uncrating, lifting into place, assembling, setting, anchoring, and installing all EV charging equipment
- vi. all necessary post-construction inspections, approvals, and commissioning

f. Payment Terms

- i. 30% at time of Deposit
- ii. 30% at time of mobilization

- iii. 30% at time of substantial completion
- iv. 10% after final commissioning of entire chargers with buses and continuous uninterrupted operation for a period of two (2) weeks

IV. Additional Notes Applicable to Electrical Design and Electrical Contractor Scope of Work

- a. All responses should be quoted on a time and materials basis and state an estimated cost per deliverable or task item and state a total not-to-exceed price for the electrical design services and for the electrical contractor services. All Labor rates shall be at "Open Shop," non-union, labor rates.
- b. Electrical Contractors must hold a currently valid Electric Vehicle Infrastructure Training Program (EVITP) certificate and submit along with all other RFP submittals.
- c. This RFP is being funded by a United States Environmental Protection Agency (USEPA) Clean School Bus grant and is subject to federal procurement laws and regulation at 2 CFR Part 200 et seq. and is subject to auditing by the USEPA.
- d. This Contract will cover the period(s) as stated in the proposal and commencing on or about April 1, 2026 through December 31, 2026
- e. Questions on this RFP Proposal can be submitted to Mario L. Rodrigues, Purchasing Agent @ rodriguesma@espnj.org no later than Friday, February 27, 2026 at 12:00 noon.
- f. Site inspections will be arranged upon request.

V. DOCUMENTS TO BE SUBMITTED WITH THE PROPOSAL

- Affirmative Action Questionnaire
- Stockholders Disclosure Statement
- New Jersey Business Registration Certificate
- Chapter 271 Political Contribution Disclosure Form
- Non-Collusion Affidavit
- Certificate of Employee Information Report
- Public Works Certificate

VI. **Evaluation of Proposal**

The proposals will be evaluated by a committee of the School District based upon information supplied by each responder to this RFP and the following criteria:

- Ability to meet all minimum qualifications
- Cost
- Direct Current Fast Charging (DCFC) Qualifications
- Warranty on Workmanship
- Electric Vehicle Infrastructure Training Program Certification Holder

CONTRACTS

Upon notification of award of contract by the Elizabeth Public Schools, the successful respondent shall sign and execute a formal contract agreement with the school district.

Within ten (10) days of receipt of notification of award of contract, the executed contract and related documents must be returned to:

**Ms. Christina DiPalo Esq.
La Corte, Bundy, Varady & Kinsella
989 Bonnel Court
Union, NJ 07083**

To: Elizabeth Board of Education (EBOE)

From: J. Sherman, USEPA Clean School Bus Grant Program Manager

Date: 2-10-26

Re: EBOE Request for Proposals for Electric School Bus Fleet Design-Build Services

540 Clarkson Ave, Elizabeth, NJ Bus Depot

Attachment No. 1 – Preliminary Conceptual Site Plan

Proposed Charging Locations A and B



Charger Location B

Charger Location A

Notes:

5 Type C Electric School Buses

New pole-mounted 480VAC Service

3 Autel 40kW dual-port or similar
Pedestal-mounted DC fast chargers

Notes:

4 Type B Electric School Buses

Upgrade Existing 208/240VAC
Service to 400 Amps

4 Level 2, 48Amp, 19.2kw chargers
mounted on existing and/or new or
expanded H-frame

Part IV – Any Direct or Indirect Parent Entity Which is Publicly Traded:

“To comply with this section, a contractor with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10% or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10% or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds 10% or greater beneficial interest.”

- Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10% or greater beneficial interest.

OR

- Submit here the links to the websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

AND

- Submit here the relevant page numbers of the filings containing the information on each person holding a 10% or greater beneficial interest.

Part V – Signature and Attestation:

I hereby swear or affirm that the above business entity disclosure certification is true and complete and is in full compliance with N.J.A.C. 6A:23A-6.3. The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: _____

Signature of Affiant: _____ Title: _____

Printed Name of Affiant: _____ Date: _____

Subscribed and sworn before me
this ___ day of _____, 2026.

Notary Public

EXHIBIT B (Cont)

provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

EXHIBIT B (Cont)

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:

(i) The contractor or subcontractor shall interview the referred minority or women worker.

(ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.

(iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.

(iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.

(7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

EXHIBIT B (Cont)

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

Vendor: _____

Name: _____

Address: _____

Title: _____

Signature: _____

Date: _____

**CERTIFICATION OF NON-DEBARMENT
FOR FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.

PART I: VENDOR INFORMATION	
Individual or Organization Name	
Address of Individual or Organization	
DUNS Code (if applicable)	
CAGE Code (if applicable)	
Check the box that represents the type of business organization:	

- Sole Proprietorship (skip Parts III and IV)
 Non-Profit Corporation (skip Parts III and IV)
 For-Profit Corporation (any type)
 Limited Liability Company (LLC)
 Partnership
 Limited Partnership
 Limited Liability Partnership (LLP)
 Other (be specific): _____

PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
I hereby certify that the individual or organization listed above in Part I is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Elizabeth Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the Elizabeth Board of Education to notify the Board Secretary/Business Administrator in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Elizabeth Board of Education, permitting the Elizabeth Board of Education to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):		Title:	
Signature:		Date:	

PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization

Section A (Check the Box that applies)

<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
Name of Individual or Organization	
Home Address (for Individual) or Business Address	
OR	
<input type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.
Section B (Skip if no Business entity is listed in Section A above)	
<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity	
Home Address (for Individual) or Business Address	
OR	
<input type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.

Section C – Part III Certification

I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the **Organization listed above in Part I** or, if applicable, owns greater than 50 percent of a parent entity of the Organization listed above in Part I. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Elizabeth Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the Elizabeth Board of Education to notify the Board Secretary/Business Administrator in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Elizabeth Board of Education, permitting the Elizabeth Board of Education to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities

Section A



Below is the name and address of the corporation(s) in which the **Organization listed in Part I** owns more than 50 percent of voting stock, or of the partnership(s) in which the **Organization listed in Part I** owns more than 50 percent interest therein, or of the limited liability company or companies in which the **Organization listed above in Part I** owns more than 50 percent interest therein, as the case may be.

Name of Business Entity

Business Address

Name of Business Entity	Business Address

****Add additional sheets if necessary****

OR



The **Organization listed above in Part I** does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

Section B (skip if no business entities are listed in Section A of Part IV)			
<input type="checkbox"/>	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).		
Name of Business Entity Controlled by Entity Listed in Section A of Part IV		Business Address	
Add additional Sheets if necessary			
OR			
<input type="checkbox"/>	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.		
Section C – Part IV Certification			
<p>I hereby certify that the Organization listed above in Part I does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Elizabeth Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by Elizabeth Board of Education to notify the Board Secretary/Business Administrator in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Elizabeth Board of Education, permitting the Elizabeth Board of Education to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):		Title:	
Signature:		Date:	

Disclosure of Investment Activities in Iran

Person or Entity

Part 1: Certification

COMPLETE PART I BY CHECKING EITHER BOX.

Pursuant to Public Law 2012, c. 25, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified on the State Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The list is found on Treasury's website at www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

The Chapter 25 list must be reviewed prior to completing the below certification. If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may provided by law, rule or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.



I certify, pursuant to Public Law 2012, c. 25, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN.

You must provide a detailed, accurate and precise description of the activities of the person or entity, or a parent entity, subsidiary, or affiliate thereof engaging in investment activities in Iran below and, if more space is needed, on additional sheets provided by you.

Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

*I acknowledge that the **Name of Contracting Unit** is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Reference to Contracting Unit** to notify the **Reference to Contracting Unit** in writing of any changes to the answers of information contained herein.*

*I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the **Name of Contracting Unit** and that the **Reference to Contracting Unit** at its option may declare any contract(s) resulting from this certification void and unenforceable.*

Full Name (Print)		Title		
Signature			Date	

ATTACHMENT C
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the owner do hereby agree that the provisions of Title 11 of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. 5121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, if any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

CHAPTER 33, LAWS OF 1977

AN ACT requiring corporate and partnership bidders for State, county, municipal or school district contracts to submit a list of the names and addresses of all stockholders owning 10% or more of their stock or 10% or more of the stock of their corporate stockholders or in the case of a partnership, the names and addresses of those partners owning a 10% or greater interest therein.

BE IT ENACTED by the Senate and General Assembly of the State of New Jersey

1. No corporation or partnership shall be awarded any contract nor shall any Agreement be entered into for the performance of work or the furnishing of any materials or supplies, the cost of which is to be paid with or out of any public funds, by the State, or any county, municipality or school district or any subsidiary or agency of the State, or of any county, municipality or school district, or by any authority, board, or commission which exercises governmental functions, unless prior to the receipt of the bid or accompanying the bid, of said corporation or said partnership, there is submitted a statement setting forth the names and addresses of all stockholders in the corporation or partnership who own 10% or more of its stock, of any class or of all individual partners in the partnership who own 10% or greater interest therein, as the case may be. If one or more such stockholder or partner is itself a corporation or partnership, the stockholders holding 10% or more of that corporation's stock, or the individual partners owing 10% or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, exceeding the 10% ownership criteria established in this act, has been listed.

2. This act shall take effect immediately.

**CERTIFICATION REQUIRED BY CHAPTER 33, LAWS OF 1977
(Approved March 8, 1977)**

I certify that the following are the names and addresses of all persons or entities owning ten percent (10%) or more of the bidder or supplier or whose behalf this certification is filed:

<u>Names</u>	<u>Address</u>
_____	_____
_____	_____
_____	_____
_____	_____

NOTE: If any of the above entities is a corporation, then following are the names and addresses of all persons owning ten percent (10%) or more of that corporation:

<u>Names</u>	<u>Address</u>
_____	_____
_____	_____
_____	_____
_____	_____

I further certify that I will notify the Secretary of the Board of Education of any changes to the above list within ten (10) days of such change.

By: _____

Title: _____

SAMPLE CERTIFICATE OF EMPLOYEE INFORMATION REPORT

Certification 111XX

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-DEC-20XX to 15-DEC-20XX

**SAMPLE COMPANY, INC.
33 WEST STATE STREET
TRENTON, NJ 08625**

VOID



State Treasurer

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTOR		DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 252 TRENTON, NJ 08646-0252
TAXPAYER NAME:	TAX REGISTRATION TEST ACCOUNT	TRADE NAME:
TAXPAYER IDENTIFICATION#:	970-097-382/000	CLIENT REGISTRATION NUMBER:
ADDRESS:	847 ROEBLING AVE TRENTON NJ 08611	SEQUENCE NUMBER:
ISSUANCE DATE:	07/14/04	ISSUANCE DATE:
		
<small>This Certificate is NOT to be printed or reproduced. It must be continuously displayed at above address.</small>		



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: TAX REG TEST ACCOUNT

Trade Name:

Address: 847 ROEBLING AVE
TRENTON, NJ 08611

Certificate Number: 1093907

Date of Issuance: October 14, 2004

For Office Use Only:
20041014112823533

Certificate Number
687897

Registration Date: 01/11/2018
Expiration Date: 01/10/2019



State of New Jersey
Department of Labor and Workforce Development
Division of Wage and Hour Compliance
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 15:21-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of engaging on any contract for public work or for engaging in the performance of any public work to:

SA
2018

Responsible Representative(s):

AR. Fichtner

Aaron R. Fichtner, Ph.D., Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES
IN RUSSIA OR BELARUS PURSUANT TO P.L.2022, c.3**

CONTRACT / BID SOLICITATION TITLE _____

CONTRACT / BID SOLICITATION No. _____

CHECK THE APPROPRIATE BOX

I, the undersigned, am authorized by the person or entity seeking to enter into or renew the contract identified above, to certify that the Vendor/Bidder is not engaged in prohibited activities in Russia or Belarus as such term is defined in [P.L.2022, c.3](#),¹ section 1.e, except as permitted by federal law.

I understand that if this statement is willfully false, I may be subject to penalty, as set forth in P.L.2022, c.3, section 1.d.

OR

I, the undersigned am unable to certify above because the person or entity seeking to enter into or renew the contract identified above, or one of its parents, subsidiaries, or affiliates may have engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the activities is provided below.

Failure to provide such description will result in the Quote being rendered as non-responsive, and the Department/Division will not be permitted to contract with such person or entity, and if a Quote is accepted or contract is entered into without delivery of the certification, appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Description of Prohibited Activity

Attach Additional Sheets if Necessary.

If you certify that the bidder is engaged in activities prohibited by P.L. 2022, c. 3, the bidder shall have 90 days to cease engaging in any prohibited activities and on or before the 90th day after this certification, shall provide an updated certification. If the bidder does not provide the updated certification or at that time cannot certify on behalf of the entity that it is not engaged in prohibited activities, the State shall not award the business entity any contracts, renew any contracts, and shall be required to terminate any contract(s) the business entity holds with the State that were issued on or after the effective date of P.L. 2022, c. 3.

Signature of Authorized Representative

Date

Print Name and Title of Authorized Representative

Vendor Name

¹ Engaged in prohibited activities in Russia or Belarus" means (1) companies in which the Government of Russia or Belarus has any direct equity share; (2) having any business operations commencing after the effective date of this act that involve contracts with or the provision of goods or services to the Government of Russia or Belarus; (3) being headquartered in Russia or having its principal place of business in Russia or Belarus, or (4) supporting, assisting or facilitating the Government of Russia or Belarus in their campaigns to invade the sovereign country of Ukraine, either through in-kind support or for profit.

AGREEMENT

THIS AGREEMENT made the _____ day of _____, 2026,

BETWEEN the **BOARD OF EDUCATION OF THE CITY OF ELIZABETH**, County of Union, a body corporate of the State of New Jersey, Party of the First Part,

AND _____, a _____ of the State of _____ having offices at _____, _____, _____, Party of the Second Part:

WITNESSETH: That in consideration of the payment by the Party of the First Part to the Party of the Second Part, the [sole/lowest] responsible bidder, of an amount not to exceed _____ **DOLLARS (\$ _____)** for _____, in accordance with the Bid Proposal Form ("Specifications and Proposal") attached to this contract, at the time hereinafter provided for, it is mutually agreed by and between the parties hereto as follows:

1. **Services.** The Party of the Second Part promises and agrees to _____, in accordance with the Specifications and Proposal attached hereto and made part of this contract.
2. **Consideration.** Upon completion of the said work and otherwise complying with the terms and provisions of this contract and of the said Specifications and Proposal, the Party of the First Part will pay to the Party of the Second Part an amount not to exceed _____ (\$ _____), in accordance with the Specifications and Proposal attached hereto and made a part of this contract.
3. **Term.** The term of this agreement shall be a period of one (1) academic year, commencing on the execution of this contract by all parties and terminating on June 30, 2020. [The Party of the First Part reserves the right to extend this contract for no more than two (2) additional terms of one year each in accordance with N.J.S.A. 18A:18A-42(o).]
4. **Insurance.** The Party of the Second Part shall provide evidence of and keep in force policies of insurance in the following types and amounts, naming the Board as an additional insured:
 - a. Commercial General Liability (CGL) Insurance on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$1,000,000.00 per occurrence/\$2,000,000.00 aggregate.
 - b. Automobile Liability Insurance covering any vehicles or if the Party of the Second Part has no owned vehicles, covering hired and non-owned vehicles, with limits no less than \$1,000,000.00 per accident.
 - c. Workers' Compensation Insurance as required by the State of New Jersey, with statutory limits.
 - d. Professional Liability (Errors and Omissions) Insurance, if applicable, appropriate to the profession of the Party of the Second Part, with limits no less than \$1,000,000.00 per occurrence or claim, \$2,000,000.00 aggregate.
5. **Political Contribution Disclosure.** By executing this contract, the Party of the Second Part certifies that the Party of the Second Part has not made, in the one-year period preceding the contract date, and will not make any reportable contributions to any candidate committee, joint candidates committee, or political party committee representing elected officials as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r) that, pursuant to N.J.S.A. 19:44A-1 *et seq.*, P.L. 2004, c. 19, would bar the award of the contract, and shall execute **Exhibit A** attached hereto, confirming the same.

6. Affirmative Action. The Party of the Second Part certifies that it is aware of and adheres to the requirements of the New Jersey Equal Opportunity Statutes and Regulations, N.J.S.A. 10:5-31 *et seq.*, and N.J.A.C. 17:27, and shall execute **Exhibit B** attached hereto, confirming the same.
7. Notices. Any notices or other communications required or permitted under this contract shall be sufficiently given if delivered personally or sent by registered or certified mail, postage prepaid, return receipt requested addressed to the party at the address set forth herein or at any other address furnished in writing by one party to the other, and shall be deemed to have been given as of two days after the date delivered or two days after deposited in the United States mail, as the case may be.
8. Indemnification. The Party of the Second Part shall indemnify and hold the Party of the First Part, its officers, employees and agents harmless from any and all claims, liability damages, losses and expenses of any kind whatsoever incurred or sustained by a third party (including costs and reasonable attorneys' fees) as a result of the negligent or intentional acts of the Party of the Second Part, its officers, employees and agents, and for which recovery is sought against the Party of the First Part by such third party.
9. Anti-Assignment and Anti-Delegation. The Party of the Second Part shall not assign any of its rights or delegate any performance under this Agreement, voluntarily or involuntarily, whether by merger, consolidation, dissolution, operation of law, or any other manner, except with the prior written consent of the Party of the First Part. Any purported assignment of rights or delegation of performance in violation of this provision is void.
10. Waivers. Waiver by either party of any default, or either party's failure to enforce any of the terms and conditions of this Agreement shall not in any way affect, limit or waive such party's right thereafter to enforce and compel strict performance of every term and condition hereof.
11. Invalidity. If any, and to the extent that any term or condition of this Agreement is specifically determined by any court to be in whole or in part void, invalid, illegal or unenforceable, the validity or legality of all other provisions of the Agreement shall not be affected thereby.
12. Termination.
 - a. If either party fails to meet any one or more of the terms and conditions as stated in this Agreement or as set forth in the Specifications and Proposal, the parties agree to negotiate in good faith to resolve such default. If the defaulting party fails to cure such default or submit an acceptable written plan to resolve such default within thirty (30) days following notice of default, the non-defaulting party shall have the right to terminate this Agreement after such cure period by furnishing the defaulting party with written notice of termination.
 - b. This Agreement shall immediately terminate should either party: (i) become insolvent; (ii) enter into or file a petition, arraignment or proceeding seeking an order for relief under the bankruptcy laws of its respective jurisdiction; (iii) enter into a receivership of any of its assets or; (iv) enter into a dissolution of liquidation of its assets or an assignment for the benefit of its creditors.
 - c. The Party of the First Part may terminate this Agreement without cause by giving sixty (60) days advance written notice to the Party of the Second Part.
13. Governing Law; Venue. This Agreement shall be interpreted and construed in accordance with the laws of the State of New Jersey without regard to its conflicts of law principals. The courts of the State of Jersey shall have jurisdiction to hear and determine any claims or disputes pertaining directly or indirectly to this agreement and to any matter arising therefrom. Each party consents to the exclusive jurisdiction of the state and federal courts located in the State of New Jersey in any and all claims, actions, suits, proceedings or disputes arising out of or in any way relating to this agreement.
14. Notice To Proceed. The Party of the Second Part shall not perform any work, or provide any services, materials, equipment and supplies or otherwise until this contract is fully and properly executed, and a "Notice

to Proceed” has been furnished by the Party of the First Part.

15. Entire Agreement. This Agreement contains the entire understanding between the parties, there being merged herein all prior and collateral representations, promises, and conditions in connection with the subject matter hereof.

IN WITNESS WHEREOF, the Parties have caused these presents to be signed by their proper corporate officers and their corporate seals to be hereunto affixed, in duplicate, respectively, the day and year first above written.

ATTEST:

THE BOARD OF EDUCATION OF THE CITY OF ELIZABETH, Party of the First Part

Harold E. Kennedy, Jr.,
School Business Administrator/Board Secretary

By: _____
Maria Carvalho, Board President

Date Signed: _____

WITNESS/ATTEST:

_____, Party of the Second Part

By: _____
Name: _____

Title: _____

Date Signed: _____

Date Signed: _____

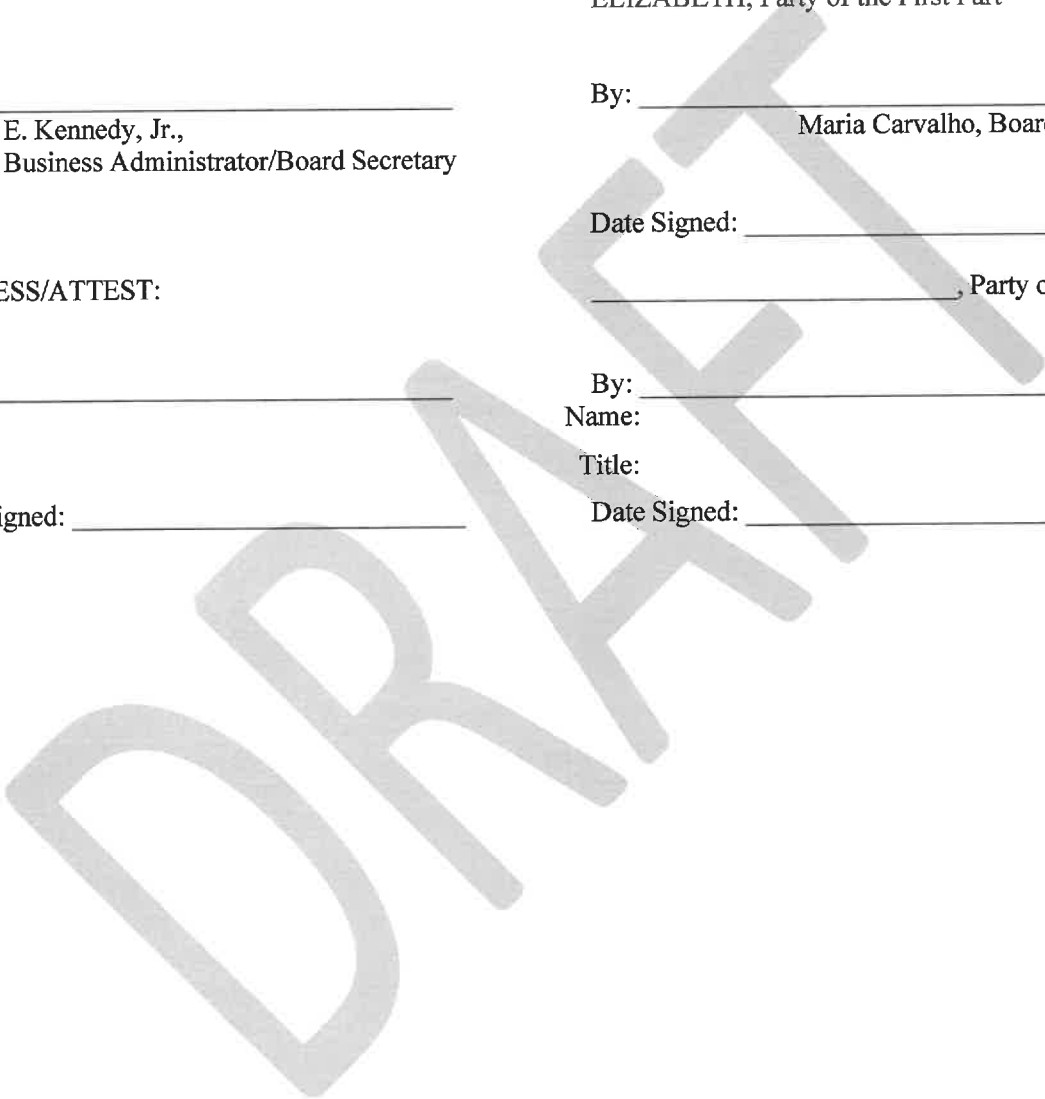


EXHIBIT A
BUSINESS ENTITY DISCLOSURE CERTIFICATION

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that _____ (Business Entity) has not made and will not make any reportable contributions that, pursuant to N.J.A.C. 6A:23A-6.3, would bar the award of this contract in the one year period preceding the date of award of this contract, to any of the following named candidate committee, joint candidates committee, or political party committee representing the elected officials of the Elizabeth Board of Education:

Maria Z. Carvalho, President	Charlene Bathelus
Stephanie G. Pestana, Vice President	Iliana Chevres
Diane Barbosa	Isaias Rivera
Jerry Jacobs	Rosa Moreno-Ortega
Stephaine Clervoyant-Noel	

Part II – Type of Entity

Check the box that represents the type of business entity:

- Sole Proprietorship (skip Parts III and IV, sign and notarize at end)
- Sole Proprietorship (skip Parts III and IV, sign and notarize at end)
- Partnership Limited Partnership Limited Liability Partnership
- Limited Liability Company
- For-profit Corporation (including Subchapters C and S or Professional Corporation)
- Other (be specific) _____

Part III - Ownership Disclosure Certification

- I certify that the list below contains the names and home addresses of all stockholders in the corporation who own 10% or more of its stock, of any class, or of all individual partners in the partnership who own a 10% or greater interest therein, or of all members in the limited liability company who own a 10% or greater interest therein, as the case may be.

OR

- I certify that no one stockholder in the corporation owns 10% or more of its stock, of any class, or no individual partner in the partnership owns a 10% or greater interest therein, or that no member in the limited liability company owns a 10% or greater interest therein, as the case may be.

Name of Stockholder/Partner/Member	Home Address

Part IV – Any Direct or Indirect Parent Entity Which is Publicly Traded:

“To comply with this section, a contractor with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10% or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10% or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds 10% or greater beneficial interest.”

- Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10% or greater beneficial interest.

OR

- Submit here the links to the websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

AND

- Submit here the relevant page numbers of the filings containing the information on each person holding a 10% or greater beneficial interest.

Part V – Signature and Attestation:

I hereby swear or affirm that the above business entity disclosure certification is true and complete and is in full compliance with N.J.A.C. 6A:23A-6.3. The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: _____

Signature of Affiant: _____ Title: _____

Printed Name of Affiant: _____ Date: _____

Subscribed and sworn before me
this ____ day of _____, 2026.

Notary Public

EXHIBIT B

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

As provided to the Elizabeth, New Jersey Public School District, I am aware of the obligation to adhere to this Exhibit A, N.J. EEO Statute N.J.S.A. 10:5-31 *et seq.*, N.J.A.C. 17:27.

Vendor: _____ Name: _____
Address: _____ Title: _____
_____ Signature: _____
Date: _____

DRAFT

SPECIFICATIONS & PROPOSAL

(Attached)

DRAFT