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*Inspiring children to transform the world.*

## **IPS Eliza Blaker School 55 Complaint Policy: 2025-2026 School Year**

MAKING A COMPLAINT: Parents and students are encouraged promptly to submit a concern or provide information regarding the issue so that IPS can take appropriate action to resolve the situation. We view families as partners and know that we are all on the same “team” to support students in their learning.

A parent or student should make the complaint orally or in writing to the building administrator, school counselor, or any other staff member.

- A complaint should be made as soon as possible after the complained-of incident.
- The team will attempt to problem solve the issue at the classroom level.
- If more support is needed, Ms. Clark or Ms. Milliken will step in to support and problem solve.

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