

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

May 14, 2026

5:30 P.M. Regular Meeting w/Addendum

**Brookside High School
Media Center**

Mr. Kreig Brusnahan
Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mr. Jack Petrucci
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order**
- B. Roll Call**

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

- C. Pledge of Allegiance**

II. AGENDA

- a. Motion to approve the agenda.**

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

III. INFORMATIONAL ITEMS

Mr. Davies - Recognition Spelling Bee Winners for BIS
Mrs. Bering & Mrs. Mudore – Behavioral Health and Wellness
Mrs. Mudore – OAESA Hall of Fame - Knollwood

IV. TREASURER'S BUSINESS

- A. Reports**
- B. Approval of Minutes**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – April 9, 2026

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



D. AMVETS POST 55 Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from **AMVETS POST 55**:

- a. \$9,450.85 to BHS TV Production

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. Julian & Grube GAAP Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Julian & Grube GAAP** three-year contract renewal.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Bonefish Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education accept the attached **Bonefish** three-year contract renewal.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Approve PaySchools Credit Card Transaction/Convenience Fees

It is recommended that the Sheffield-Sheffield Lake Board of Education accept the recommendation that the **PaySchools** credit card/ACH convenience fees be paid by the user effective August 1, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Kelly Flaherty**, Brookside High/Middle School Cook, requesting Unpaid FMLA leave beginning April 29, 2026.
- b. **John Forster**, Brookside High School Intervention Specialist, resigning effectively at the conclusion of the 2025-2026 school year.
- c. **Breanne Grimm**, Brookside Intermediate School Teacher, resigning effectively at the conclusion of 2025-2026 school year.



- d. **Mackenzie Nekl**, Brookside Middle School Girls Basketball Coach, resigning effective May 11, 2026.
- e. **Gayla Pelcic**, Brookside Middle School Administrative Assistant, resigning effective August 1, 2026, for the purpose of retirement.
- f. **Amanda Vaselaney**, District School Psychologist, requesting part-time position (60%) for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Certified Contract Renewal

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **CONTINUING CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2025-2026 school year.

- a. Morgan Traine

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **TWO (2) YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2025-2026 school year.

- a. Travis Baldwin
- b. Jennifer Bendo
- c. Shannon Brennan
- d. Melissa Brown
- e. Jane Bokar
- f. Andrew Furio
- g. Mary Guliano
- h. Lauren Hollars
- i. Jennifer Martynowski
- j. Lisa Montgomery
- k. Mitch Rion
- l. Michelle Rector
- m. Alexandria Thomas
- n. Wendi Willmer
- o. Pamela Vasquez

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **ONE (1) YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective the commencement of the 2025-2026 school year.



- a. Andrew Brennan
- b. Courtney Gabrie
- c. Kimberly Helms
- c. Susan Turner
- d. Lily Vandenberg
- e. Amanda Vaselaney – Part time

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Certified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Jadeyn Ramsey**, Knollwood Elementary School, 1st grade Teacher, BA, Step 0, effective August 17, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Certified – Long Term Substitute

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements

- a. **Teresa Grega**, Forestlawn Early Learning Center LTS Intervention Specialist, BA, Step 0, effective August 17, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Laura VanDyke**, Maintenance/Custodial - Cleaner, Forestlawn Early Learning Center, Step 1, 4 hrs./day, 179 days/year plus contracted holidays (pro-rated), effective May 15, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



F. Certified – ESY Summer Program

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Amy Kitzberger**, Intervention Specialist, daily rate of pay, not to exceed 40 hours (includes planning time), effective July 7-30th, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Chad Partridge**, Brookside High School Assistant Girls Basketball Coach, Class II, Step 4, effective May 15, 2026.
- b. **Michael Rowbotham**, Brookside High School Assistant Cross Country Coach, Class IV, Step 0, effective May 15, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VI. BUSINESS OPERATIONS

A. Lorain County Board of Developmental Disabilities -Preschool Agreement

It is recommended that the Sheffield- Sheffield Lake Board of Education enter a contract with the **Lorain County Board of Developmental Disabilities** for preschool services for the 2026-27 school year as per the attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. MetaSolutions Yearly Renewal Agreements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **MetaSolutions** renewal agreements for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



C. College Now MOU Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **College Now MOU** agreement for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. P.T. Services Rehabilitation, Inc.

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with **P.T. Services Rehabilitation, Inc.** to provide physical therapy for designated individuals attending the Sheffield-Sheffield Lake City Schools for a period of two (2) years commencing August 1, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. LLA Therapy Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **LLA Therapy Agreement** which provides the necessary therapy services including speech, behavioral, physical, and occupational to students who qualify for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Positive Education Program (PEP) Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education renew the **Positive Education Program (PEP)** Agreement for the 2026-2027 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. Amplify Education, Inc.

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the purchase of CKLA materials from **Amplify Education, Inc.**

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

H. Frontline Education Agreement



It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached renewal agreement of **Frontline Education** for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

I. Brookside Intermediate School Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Brookside Intermediate School Handbook** with adjustments and/or changes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

J. Amend Forestlawn Early Learning Center, Knollwood Elementary, and Brookside High School Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached revised **Forestlawn Early Learning Center, Knollwood Elementary, and Brookside High School Handbook** with the attached adjustments and/or changes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

K. Student Athlete Handbook with Adjustments/Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached approve the attached Student Athlete Handbook with adjustments and/or changes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

L. Board Policies

It is recommended that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached Board Policy Manual :

- a. Staff Use of Recording Devices (**Optional**) - 3.17
- b. Code of Student Conduct **REVISED** - 6.19
- c. Preventing Chronic Absenteeism **NEW** - 6.62
- d. Remediation-Intervention Program for Reading Skills **REVISED** - 7.05
- e. Credit Card Policy **REVISED** - 8.11

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present, and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

IX. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

TIME: _____

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)



B. ____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. X Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. ____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Kreig Brusnahan ____ Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Jack Petrucci ____

X. ADJOURNMENT

Time: ____

Kreig Brusnahan ____ Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Jack Petrucci ____

The next regular meeting will be on June 11, 2026, at 5:30 PM at Brookside High School.