



Rigor, Respect, Responsibility
VANGUARD
COLLEGE PREPARATORY SCHOOL

Job Title: Drumline Coach

Location: Vanguard College Preparatory School – Waco, Texas

Reports To: Athletic Director

Position Type: Contract

About Vanguard College Preparatory School:

Vanguard College Preparatory School is a leading independent school in Waco, Texas, committed to academic excellence, character development, and community involvement. Our mission is to prepare students for academic success and fulfilling lives. Vanguard College Preparatory School is an equal opportunity employer.

Position Overview:

The Drumline Coach provides leadership, vision, and oversight for the drumline program in alignment with the mission and values of Vanguard College Preparatory School. This role is responsible for fostering a positive, developmentally appropriate experience that emphasizes skill development, teamwork, sportsmanship, and character growth for all students.

The position plays a key role in creating a safe, inclusive, and engaging athletic environment that supports students' physical, social, and emotional development.

Working closely with the Athletic Director and other school leaders, the Drumline Coach ensures continuity in philosophy and programming while maintaining a distinct focus on the needs of the students.

Key Responsibilities:

- Create practice schedules
 - Arrange transportation for drums for games
 - Handle schedule changes, cancellations, and weather decisions
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- Oversee student eligibility (academic, behavioral, attendance)
- Support student-athlete development and well-being
- Address student or parent concerns related to drumline
- Ensure inclusive participation and fair playing time policies (as applicable)
- Manage team placement and roster sizes
- Enforce safety protocols and concussion policies
- Ensure proper supervision at practices and games
- Coordinate athletic physicals, medical forms, and waivers
- Oversee emergency action plans and incident reporting
- Ensure compliance with league rules and school policies
- Manage equipment inventory and uniforms
- Coordinate purchasing, storage, and maintenance with Business Office Coordinator
- Ensure facilities are safe and ready for use
- Work with facilities staff on setup and cleanup for events
- Serve as the main point of contact for parents regarding athletics
- Communicate schedules, expectations, and policies clearly
- Promote positive school spirit and sportsmanship
- **Seasonal Commitments:** Attendance and performance at pep rallies, Home football and select basketball games, and certain community, school, and competition events.

Responsibilities:

- Instruct and rehearse drumline students in technique, musicality, and performance skills.
- Prepare the group for school events and school percussion performances through percussion warm-ups, rehearsing music, addressing technique, and other performance issues

Qualifications:

- Previous experience in drumline-style program leadership
- Proven skills in scheduling games, coordinating practices, and organizing athletic events
- Experience managing drumline budgets, purchasing, and equipment inventory
- Ability to coordinate transportation, facilities, and logistical operations for drumline teams
- Strong leadership, communication, and collaboration skills with students, parents, faculty, and school administration
- Ability to support and promote the mission and values of a private school community
- Experience with fundraising, booster organizations, and community engagement
- CPR, First Aid, and AED certification (required or preferred)
- Strong organizational, problem-solving, and conflict-resolution skills

- High level of professionalism, integrity, and dedication to student development