



LITCHFIELD COMMUNITY SCHOOLS

210 WILLIAMS STREET
LITCHFIELD, MICHIGAN 49252
PHONE: 517-542-2388
FAX: 517-542-2580



SMALL. . . **STRONG.** . . *COMMITTED.* . .

Internal & External Job Posting

Position Title: K-12 Special Education Teacher

Job Summary: Litchfield Community Schools is seeking applications for a K-12 special education teacher. We offer a small school environment with competitive salary, benefits package, and professional development opportunities.

Essential Duties and Responsibilities

- Implements instructional activities defined by existing performance objectives.
- Plans and develops student activities in coordination with the IEP.
- Maintains effective relationships with staff and parents.
- Maintains all records pertaining to student needs in coordination with the IEP.
- Evaluates student progress based on papers submitted, test scores and observation.
- Maintains physical environment of the classroom.
- Personal characteristics of promptness, dependability, self-directedness, initiative and problem solving ability.
- Works with staff to coordinate goals and objectives.
- Evaluates student's progress based on work output and observation, determines goals, objectives and directions.
- Attendance is an essential part of employment.
- All other duties as assigned by Supervisor.

Qualification Requirements

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

- Must have a valid Michigan teaching certificate.
- Current special education endorsement in SA, SE, or SM preferred.
- Experience as a special education classroom teacher is a plus.
- Familiarity with current trends and issues in special education programs and services.
- Possession of solid organizational and planning skills.
- Ability to utilize computer systems and related technology for instructional applications

- Ability to work collaboratively within a team of general and special education consultants.
- Ability to analyze current law, rules, initiatives and to recognize their implications on the role of the special education teacher.

Employment Date, Salary and Work Year

Anticipated start date will be determined upon hire for the 2026-2027 School Year. Salary is determined as per the master contract. This position is contracted for 180 days per school year.

Litchfield Community Schools offers a complete benefits package for health and retirement.

Application Procedure

Interested applicants should submit a resume and credentials to Superintendent/Principal Cristina Eyre at cristina.eyre@litchfieldschools.com and please cc Kimberly Langhann at kimberly.langhann@litchfieldschools.com.

Application Deadline: until filled.

Litchfield Community Schools does not discriminate in any of its educational programs and services, activities, or employment practices, on the basis of race, color, religion or ancestry, age sex height, weight, marital status, sexual preference, disability, or English speaking ability. Direct inquiries to Superintendent of Litchfield Community Schools, 210 Williams Street, Litchfield, MI 49252. 517-542-2388.