Mr Chris Thomas BSc
Headteacher

26th March, 2026

Welcome letter
- School uniform list

Dear Parent/Carer,

I am delighted to hear from Slough Borough Council Admissions Department that your child has accepted the offer of a place at our school. I welcome you and your family to the community that makes up Lynch Hill Enterprise Academy.

Our school admissions form is completed through an online platform called Admissions +. You will receive login details sent to your email address. If this email address is out of date or incorrect, please send an email to transition@lhea.org.uk with your child's full name and date of birth, and with the correct email address. We will then ensure you are sent login details to complete our application form.

Please complete and submit the Admission Form as soon as possible.

Our admission form asks you to indicate those contacts who have parental responsibility of the child named above. Parental Responsibility is the legal name for the rights and responsibilities, as defined in section 3(1) of the Children Act 1989. Parents with parental responsibility have the authority to make important decisions that affect their child and are entitled to all information that the school holds about their child.

Start Date

Your child, and all the new Year 7 students, will join Lynch Hill Enterprise Academy at 8.30am on Thursday 3rd September, 2026.

School Uniform

I enclose a uniform list, which details the uniform that students in our school are required to wear. The school uniform is available from our supplier: School Days Direct, 20A Buckingham Avenue, Slough SL1 4QA

The Transition to Secondary School Process

This is an exciting time for you and your child and you will have a mixture of emotions about the changes that will occur when moving from primary to secondary school. To help you prepare for these changes and get ready for secondary school, our transition process involves the following key elements:

1. Parent and child individual welcome meeting at the school
2. Transition day for all Year 6 students to spend a day at the school together before the summer holidays

Mr Chris Thomas BSc
Headteacher

3. *Making A Success of Year 7*: parent information evening
4. Tutor parents' evening

Parent and child individual welcome meeting at the school

Individual welcome meetings will take place on 8th, 10th, 15th and 17th June after 3.30pm. You will receive a separate invitation letter letting you know the date and time of your appointment.

Transition day: Students' visit to the School

Traditionally, early in July, there is a transition day coordinated across all the secondary schools in the Slough Borough so that the Year 6 children can visit their new schools for the day. This year, it will take place on Tuesday 7th July. Further details about the day will be given to you at your individual welcome meeting in June.

Making a success of Year 7 parent information evening – Thursday 10th September at 6.00pm

We have arranged an information evening for parents in September for you to meet your child's tutor and to gain insight about his/her daily school experience.

Tutor Parents' Evening

Later in the autumn term, you will be invited to attend an individual appointment with your child's tutor to discuss how they are settling in at secondary school.

This is an important time for your child and we look forward to working in partnership with you in the near future.

Please ensure that your admission form is submitted to school by Friday 24th April, 2026.

Yours sincerely,

Mr C Thomas
Headteacher