# SAINT LOUIS PUBLIC SCHOOLS
# ATHLETIC DEPARTMENT

## HEAD COACH EVALUATION FORM

(NAME OF COACH) (SPORT ASSIGNMENT) (SCHOOL)

GENERAL COMMENTS REGARDING TEAM PERFORMANCE THIS SEASON:

**OVERALL TEAM PERFORMANCE CONSISTENT WITH QUALITY OF ATHLETES AVAILABLE: (CIRCLE ONE)**

**ABOVE EXPECTATION AT EXPECTATION BELOW EXPECTATION**

**THE FOLLOWING RATINGS WILL BE USED FOR EACH ITEM IN THE EVALUATION:**

**E** = EFFECTIVE **N** = NEEDS IMPROVEMENT **U** = UNSATISFACTORY
**N/A** – NOT APPLICABLE/NO OPPORTUNITY TO OBSERVE

### A. PROFESSIONAL AND PERSONAL RELATIONSHIPS.

1._____Cooperates in a timely manner with the Athletic Office concerning requests for submitting all rosters and physical and athletic information cards. Checks on status of academic eligibility for all prospective team members. Works cooperatively with the Athletic Director.

2._____Provides all applicable in-season training rules as well as any that might apply to out-of-season conduct to team members in writing and follows appropriate due process procedures when violations occur.

3._____Develops good rapport with his/her coaching staff, faculty, support staff (e.g. bus drivers, secretaries, custodians, etc.) and the school administration and respects and supports other coaches and athletes during their seasonal sports.

4._____Sets a positive example at all times while with team members.

5. _____Participates in clinics and other available programs to improve coaching performance. Attends required rules interpretation meeting(s) dealing with this sport.

6._____Understands and follows the rules and regulations adopted by the Missouri State High School Athletic Assoc., the Board of Education and the Public High league.

7._____Participates in awards night program(s), pep assemblies, pre-season parent meetings etc., as applicable.

8._____Maintains suitable sideline conduct including use of appropriate language at all games while in the presence of players, officials and fans.

9._____Promotes all sports in the athletic program attempting to foster maximum participation and school spirit. Encourages his/her athletes to participate in athletic programs other than his/her own.

10._____Cooperates and communicates with parent(s) as opportunities to do so present themselves.

11._____Shows physical vitality and enthusiasm for the sport.

12._____Gives evidence of flexibility in handling personnel matters related to the team and its individual members. Uses good judgment in decision-making.

13._____Accepts and profits from constructive criticism and suggestions for improving coaching performance.

14._____Is competent in the techniques of the sport. Play calling, game strategies and adjustments during the course of the contest demonstrate the ability of the coach and his/her staff to adapt to developing situations. Players respond positively to directions given by the coach and demonstrate the ability to adapt properly to changing game situations.

## B: COACHING PERFORMANCE:

1._____Develops respect through his/her appearance, behavior, language and conduct at all times.

2._____Provides proper supervision and administration of rules and regulations applicable to the use of locker and during all bus trips.

3._____Is well-versed and knowledgeable in matters pertaining to this sport. Looks at ways to improve knowledge and coaching technique. Is innovative in using new coaching techniques in addition to the already proven methods of coaching.

4._____Demonstrates proper discipline and control over individual team members as well the team overall. Deals consistently and fairly with disciplinary problems in game or practice settings.

5._____Works successfully with athletes of various ability levels. Adjusts practice activities to suit the varied skill levels of his/her athletes.

6._____Develops a well-organized practice schedule which uses practice time effectively and which utilizes his/her staff and team members to their maximum potential.

7._____Establishes the fundamental philosophy, skills and techniques to be taught by the coaching staff. Can effectively explain their style of offensive/defensive play to supervisors, staff, parents and athletes.

8._____Is understanding, patient and tolerant with team members. Deals with team members fairly and is sympathetic to their individual circumstances. Deals appropriately with unexpected situations as they occur.

9._____Is prompt in meeting team for practices, games, etc.

10._____Shows good judgment in exercising coaching responsibilities. Provides leadership that produces positive efforts by team members.

11._____Knows the medical aspects of the coaching position including general instruction on injury prevention, basic first aid, and emergency treatment procedures

12._____Delegates authority effectively to assistant coaches while remaining accountable for the performance of the team overall.

13._____Practice sessions show evidence of careful preparation in terms of objectives, drills, teaching aids, etc. Teaching aids and drills are appropriate and are ready to use when needed. Utilizes practice time for both individual and team development.

14._____Game plans and strategies reflect the effective utilization of scouting reports, videotape exchanges, etc. Team is well prepared for opponent(s).

15._____Is receptive to suggestions from assistant coaches and team members. Is receptive to comments and suggestions from administrators and shows evidence of changing behavior as a result.

16._____Provides motivation for team and individuals to meet/exceed their goals and stresses the need for acceptable personal behavior by each team member. Promotes good sportsmanship at all times.

17._____Shows an interest in the off-season activities and year-round academic progress of his/her athletes.

18. _____Periodically checks the academic standing of team members during the season and takes effective remedial action to avoid losing team members to academic ineligibility.

19._____Decides on team personnel and their utilization in an objective and consistent manner. Responds appropriately to player-initiated questions relative to the amount of playing time they receive and/or other related concerns.

## C. EQUIPMENT AND FACILITIES USE:

1._____Submits list of equipment needs when requested to do so and discusses items that need to be purchased with the Athletic Director.

2._____Maintains accurate inventory of equipment and supplies.

3._____Accurately records equipment issued. Collects equipment immediately following the end of the season. Files a list of those who owe equipment and/or fines to the Athletic Department when requested to do so. Stresses proper care of equipment with team members.

4._____Secures facility after practices and/or games, as applicable. Makes certain no athletes are left unsupervised in any school facility after practices and/or games.

5._____Maintains the proper appearance of his/her office area, coach's locker room and other related school facilities for their use.

**SUMMARY:**

**DATE:**_____ **SEASON**:_____

NUMBER OF YEARS IN THIS ASSIGNMENT: _____

NUMBER OF YEARS COACHING IN SCHOOL DISTRICT: _____

**COMMENTS/COMMENDATIONS:**

Circle One:

_____
(Evaluator's Signature & Position)

**Effective:**
To be recommended for contract renewal.

_____
(Head Coach's Signature)

**Needs Improvement:**
May be recommended for contract renewal provided an understanding can be reached in areas where improvement is suggested.

_____
(Date)

**Unsatisfactory:**
Not recommended for contract renewal.