BETHANY BOARD OF EDUCATION
Facilities Committee Meeting Minutes
March 10, 2026
Via Zoom Meeting

PRESENT
Susan Bradford
Joseph Cafasso
Matthew Erickson

OTHERS PRESENT
Kai Byrd
Kevin Fallon

ABSENT

Call to Order

Mr. Cafasso called the meeting to order at 6:30 p.m.

Minutes

Motion by Cafasso, seconded by Bradford to approve the January 13, 2026 meeting minutes as presented. *The motion carries 3 Yes (Bradford, Cafasso, Erickson)*

New Business

Building and Grounds Maintenance Update

- Mr. Fallon provided the committee with an overview of the projects and activities completed by facilities since mid-January 2026.
  - AHU 2E belts were changed (Rotunda West)
  - AHU6 belts changed (Main Office)
  - New fan motors in room 143, Outside Facilities Office
  - Art room and Rm. 143 Fan coils were cleaned and serviced art room was air sealed
  - AHU 1 piping complete. Unit will be pressurized on next visit
  - New Radon fan for staff lounge
  - Generator block heater was replaced

- Mrs. Byrd shared that the suggestions from the energy audit would not yield any significant savings, rather it was designed to provide the district cost options.
- The committee discussed the plans for the development of the 5 year facilities plan and the items that may be included.

Adjournment

The meeting adjourned at 6:48 p.m.

Future Agenda Items

- Approval of the May 12, 2026 Meeting Minutes
- Building and Grounds Update

Kai Byrd
Recorder

APPROVED