



Project: Essex Elementary School  
 Subject: School Building Committee Meeting  
 Location: Remote (Zoom)  
 Distribution: Attendees, Project File

Project No:  
 Meeting Date: 4/16/26  
 Time: 7:00 PM  
 Prepared By: R. Rincon

| Present | Name (* Voting Member) | Affiliation  |
|---------|------------------------|--|
|         | Michelle Cresta*       | Director of Finance & Operations   |
| ✓       | Pam Beaudoin*          | Superintendent   |
| ✓       | Kim Provost*           | Principal  |
| ✓       | Theresa Whitman*       | SBC Co-Chair   |
|         | John Binieris*         | SBC Co-Chair   |
|         | Andy Oldeman*          | Manchester Finance Committee / Mechanical Engineer                                   |
| ✓       | Charlie Hay*           | Architect School Building Experience   |
| ✓       | Gordon Brewster*       | Engineer, Sr. Proj. Manager, Owner's PM, former Member of MERMHS & Memorial building |
|         | Tyler Virden*          | Project Executive -Wise Construction / Paren   |
| ✓       | Annie Cameron*         | Former SC Member and Memorial SBC Member   |
| ✓       | Ariel Fernando Brain*  | Architect - CBT  |
|         | Jen Hoberman*          | Architect - Partner SV Design  |
| ✓       | Michael Gerhardt*      | Civil Engineer / Parent  |
|         | Timothy McDonald*      | Architect - Onion Flats  |
|         | Henry Ottenger*        | Manchester Conservation Committee / Education Background                             |
|         | David Preen            | Resident / Plumbing & Fire   |
| ✓       | Lisa O'Donnell         | Design & Construction / Essex Planning Board   |
|         | Steve Hunt*            | Facilities Manager   |
| ✓       | Emily Dwyer*           | EES Teacher  |
| ✓       | Kim Field              | EES Teacher  |
| ✓       | Rachelle Russo         | EES Teacher  |
|         | Mike Burton            | Project Director / Partner - DWMP  |
| ✓       | Christina Dell Angelo  | Project Executive - DWMP   |
| ✓       | John Albright          | Project Manager - DWMP   |
| ✓       | Rachel Rincon          | Assistant Project Manager - DWMP   |
|         | Jacob Greco            | Assistant Project Manager - DWMP   |
| ✓       | James LaPosta          | Principal - JCJ Architecture   |
|         | Fawn Pellegrini        | Senior Project Manager - JCJ Architecture  |
|         | Dustin Lombardi        | Architect - JCJ Architecture   |
| ✓       | Jeff Elliott           | Project Architect - JCJ Architecture   |
|         | Emily Czarnecki        | Principal (Interiors) – JCJ Architecture   |
|         | Mike Pirollo           | Principal – MLP Integrated Design  |
|         | Eric Haggstrom         | Sustainability Director – JCJ Architecture   |
|         | Kelley Tapia           | Soden Sustainability   |

- Please click [here](#) for the agenda
  - o This will be referenced in the meeting minutes.
- Below is a summation of key points, please view the recording [here](#) for full transcript and chapter summaries.

| Item No.             | Description  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
|----------------------|--|--------|-------------------------|-----------------|--------|--------------|-----|-------------|-----|---------------|--------|-----------------|-----|--------------|--------|-------------|-----|-----------------|-----|--------------|--------|---------------|-----|----------------------|-----|---------------|--------|------------------|-----|------------------|--------|--------|
| 19.1                 | <b>Call to Order &amp; Intro:</b> Called to order by T. Whitman at 7:24pm, please refer to the attendee list.  | Record |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| 19.2                 | <p><b>Preferred Option (Vote Expected):</b></p> <p>A motion to move forward with Option A2.2F was made by E. Dwyer and seconded by G. Brewster.</p> <p>Discussion: T. Whitman noted that attendance at the Tuesday meeting was higher, and that those present expressed support for this option. While those individuals were not in attendance for this session and their votes are not recorded here, their previously expressed support is reflected in the record.</p> <p>Roll Call Vote:</p> <table border="1" data-bbox="393 1087 1036 1864"> <thead> <tr> <th>Name</th> <th>Yes/No/Abstain &amp; Absent</th> </tr> </thead> <tbody> <tr><td>Michelle Cresta</td><td>Absent</td></tr> <tr><td>Pam Beaudoin</td><td>Yes</td></tr> <tr><td>Kim Provost</td><td>Yes</td></tr> <tr><td>John Binieris</td><td>Absent</td></tr> <tr><td>Theresa Whitman</td><td>Yes</td></tr> <tr><td>Andy Oldeman</td><td>Absent</td></tr> <tr><td>Charlie Hay</td><td>Yes</td></tr> <tr><td>Gordon Brewster</td><td>Yes</td></tr> <tr><td>Tyler Virden</td><td>Absent</td></tr> <tr><td>Annie Cameron</td><td>Yes</td></tr> <tr><td>Ariel Fernando Brain</td><td>Yes</td></tr> <tr><td>Jen Hocherman</td><td>Absent</td></tr> <tr><td>Michael Gerhardt</td><td>Yes</td></tr> <tr><td>Timothy McDonald</td><td>Absent</td></tr> </tbody> </table> | Name   | Yes/No/Abstain & Absent | Michelle Cresta | Absent | Pam Beaudoin | Yes | Kim Provost | Yes | John Binieris | Absent | Theresa Whitman | Yes | Andy Oldeman | Absent | Charlie Hay | Yes | Gordon Brewster | Yes | Tyler Virden | Absent | Annie Cameron | Yes | Ariel Fernando Brain | Yes | Jen Hocherman | Absent | Michael Gerhardt | Yes | Timothy McDonald | Absent | Record |
| Name                 | Yes/No/Abstain & Absent  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Michelle Cresta      | Absent   |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Pam Beaudoin         | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Kim Provost          | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| John Binieris        | Absent   |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Theresa Whitman      | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Andy Oldeman         | Absent   |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Charlie Hay          | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Gordon Brewster      | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Tyler Virden         | Absent   |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Annie Cameron        | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Ariel Fernando Brain | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Jen Hocherman        | Absent   |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Michael Gerhardt     | Yes  |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |
| Timothy McDonald     | Absent   |        |                         |                 |        |              |     |             |     |               |        |                 |     |              |        |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                  |        |        |

|                      | <table border="1"> <tr><td>Henry Oettinger</td><td>Absent</td></tr> <tr><td>Emily Dwyer</td><td>Yes</td></tr> <tr><td>Steve Hunt</td><td>Advisor – No Vote</td></tr> <tr><td>Kim Field</td><td>Advisor – No Vote</td></tr> <tr><td>Rachelle Rousseau</td><td>Advisor – No Vote</td></tr> <tr><td>David Pereen</td><td>Advisor – No Vote</td></tr> <tr><td>Lisa O'Donnell</td><td>Advisor – No Vote</td></tr> </table> <p>• <b>Yes: 9   No: 0   Absent/Abstain: 7</b></p>  | Henry Oettinger | Absent                  | Emily Dwyer     | Yes    | Steve Hunt   | Advisor – No Vote | Kim Field   | Advisor – No Vote | Rachelle Rousseau | Advisor – No Vote | David Pereen    | Advisor – No Vote | Lisa O'Donnell | Advisor – No Vote |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
|----------------------|---|-----------------|-------------------------|-----------------|--------|--------------|-------------------|-------------|-------------------|-------------------|-------------------|-----------------|-------------------|----------------|-------------------|-------------|-----|-----------------|-----|--------------|--------|---------------|-----|----------------------|-----|---------------|--------|------------------|-----|-------------------|--------|-----------------|--------|-------------|-----|------------|-------------------|-----------|-------------------|--------|
| Henry Oettinger      | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Emily Dwyer          | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Steve Hunt           | Advisor – No Vote   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Kim Field            | Advisor – No Vote   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Rachelle Rousseau    | Advisor – No Vote   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| David Pereen         | Advisor – No Vote   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Lisa O'Donnell       | Advisor – No Vote   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| 19.3                 | <p><b>Adjourn:</b> A motion to adjourn the meeting was made at 7:28 pm by G. Brewster and seconded by A. Cameron.</p> <p>Roll Call Vote:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Yes/No/Abstain &amp; Absent</th> </tr> </thead> <tbody> <tr><td>Michelle Cresta</td><td>Absent</td></tr> <tr><td>Pam Beaudoin</td><td>Yes</td></tr> <tr><td>Kim Provost</td><td>Yes</td></tr> <tr><td>John Binieris</td><td>Absent</td></tr> <tr><td>Theresa Whitman</td><td>Yes</td></tr> <tr><td>Andy Oldeman</td><td>Absent</td></tr> <tr><td>Charlie Hay</td><td>Yes</td></tr> <tr><td>Gordon Brewster</td><td>Yes</td></tr> <tr><td>Tyler Virden</td><td>Absent</td></tr> <tr><td>Annie Cameron</td><td>Yes</td></tr> <tr><td>Ariel Fernando Brian</td><td>Yes</td></tr> <tr><td>Jen Hocherman</td><td>Absent</td></tr> <tr><td>Michael Gerhardt</td><td>Yes</td></tr> <tr><td>Timonthy McDonald</td><td>Absent</td></tr> <tr><td>Henry Oettinger</td><td>Absent</td></tr> <tr><td>Emily Dwyer</td><td>Yes</td></tr> <tr><td>Steve Hunt</td><td>Advisor – No Vote</td></tr> <tr><td>Kim Field</td><td>Advisor – No Vote</td></tr> </tbody> </table> | Name            | Yes/No/Abstain & Absent | Michelle Cresta | Absent | Pam Beaudoin | Yes               | Kim Provost | Yes               | John Binieris     | Absent            | Theresa Whitman | Yes               | Andy Oldeman   | Absent            | Charlie Hay | Yes | Gordon Brewster | Yes | Tyler Virden | Absent | Annie Cameron | Yes | Ariel Fernando Brian | Yes | Jen Hocherman | Absent | Michael Gerhardt | Yes | Timonthy McDonald | Absent | Henry Oettinger | Absent | Emily Dwyer | Yes | Steve Hunt | Advisor – No Vote | Kim Field | Advisor – No Vote | Record |
| Name                 | Yes/No/Abstain & Absent   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Michelle Cresta      | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Pam Beaudoin         | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Kim Provost          | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| John Binieris        | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Theresa Whitman      | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Andy Oldeman         | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Charlie Hay          | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Gordon Brewster      | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Tyler Virden         | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Annie Cameron        | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Ariel Fernando Brian | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Jen Hocherman        | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Michael Gerhardt     | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Timonthy McDonald    | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Henry Oettinger      | Absent  |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Emily Dwyer          | Yes   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Steve Hunt           | Advisor – No Vote   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |
| Kim Field            | Advisor – No Vote   |                 |                         |                 |        |              |                   |             |                   |                   |                   |                 |                   |                |                   |             |     |                 |     |              |        |               |     |                      |     |               |        |                  |     |                   |        |                 |        |             |     |            |                   |           |                   |        |



|  |   |                   |  |  |
|--|---|-------------------|--|--|
|  | Rachelle Rousseau                           | Advisor – No Vote |  |  |
|  | David Pereen                                | Advisor – No Vote |  |  |
|  | Lisa O'Donnell                              | Advisor – No Vote |  |  |
|  | • <b>Yes: 9   No: 0   Absent/Abstain: 7</b> |                   |  |  |

Sincerely,  
**DORE + WHITTIER**  
Rachel Rincon  
Assistant Project Manager

*Rachel L. Rincon*

Cc: Attendees, File  
The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.